

Journal of Proceedings

OF THE COMMON COUNCIL OF THE CITY OF OLEAN, N.Y.

June 23, 2026

COUNCIL CHAMBERS COUNTY OF CATTARAUGUS STATE OF NEW YORK

A Regular Meeting of the Olean Common Council of the City of Olean was held on Tuesday, June 23, 2026 at 6:00 p.m.

PRESENT: *Aldermen Robinson, Bennion, Keary, McCall, Crawford, and Anastasia*

ABSENT: *Alderman Forney*

OFFICIALS: *Mayor Amy Sherburne; Lens Martial, City Clerk; Michael Morgan, City Attorney; Allison Barnish, City Auditor; Keri Kerper, Community Development Program Coordinator, and Tiffany Taylor, Managerial Confidential Administrative Secretary*

At this time a prayer was given by Mr. Martial, followed by a salute to the flag.

READING, CORRECTING, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR MEETING

A motion to approve the minutes of the June 9, 2026 Regular Meeting was made by Alderman Robinson, seconded by Alderman Keary. Voice vote, ayes all. Motion carried.

COMMITTEE REPORTS & UNFINISHED COUNCIL BUSINESS

Report from Youth and Recreation Committee on PL #47-26 as revised, to designate the admission fee for the Splash Park to be \$5 per session, per person, and 2 years old and under free. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Finance Committee on PL #63-26, to authorize the transfer of funds from Water and Sewer Fund balances for costs associated with grant writing. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Finance Committee on PL #64-26, to authorize the Mayor to submit a Grant Application to the Department of Homeland Security's Federal Emergency Management Agency under the Fiscal Year 2025 Assistance to Firefighter's Grant Program for funding associated with the purchase of a fire engine. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Finance Committee on PL #65-26, to authorize the Mayor to submit a Grant Application to the Department of Homeland Security's Federal Emergency Management Agency under the Fiscal Year 2025 Assistance to Firefighter's Grant Program for funding associated with the purchase of a radios. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Public Safety Committee on PL #66-26, to amend the City of Olean Code of Ordinances Section 24-84, One way streets and alleys, to include North 3rd Street from Reed Street to West Sullivan Street, North 4th Street from West Sullivan Street to Reed Street, and Reed Street from North 4th Street to North 3rd Street. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Public Safety Committee on PL #69-26, to amend the City of Olean Code of Ordinances Section 24-140, Parking prohibited 7:00 a.m. to 5:00 p.m. Monday through Friday, except holidays, to include the east side of North 4th Street between

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Reed Street and Sullivan Street. Committee recommends approval. Referred to City Attorney for Resolution.

COMMUNICATIONS FROM THE MAYOR

Mayor Sherburne explained she has provided in the Aldermen's mailboxes the flyer that is going to be sent out with water bills on July 1st and August 1st.

MISCELLANEOUS COMMUNICATIONS

None

CITY OFFICIAL REPORTS

None

PROPOSED LEGISLATION AND REFERRALS

PL #63-26: (McCall) To authorize the transfer of funds from Water and Sewer Fund balances for costs associated with grant writing. Referred to Finance Committee by Council President.

PL #64-26: (Sherburne) To authorize the Mayor to submit a Grant Application to the Department of Homeland Security's Federal Emergency Management Agency under the Fiscal Year 2025 Assistance to Firefighter's Grant Program for funding associated with the purchase of a fire engine. Referred to Finance Committee by Council President.

PL #65-26: (Sherburne) To authorize the Mayor to submit a Grant Application to the Department of Homeland Security's Federal Emergency Management Agency under the Fiscal Year 2025 Assistance to Firefighter's Grant Program for funding associated with the purchase of radios. Referred to Finance Committee by Council President.

PL #66-26: (Sherburne) To amend the City of Olean Code of Ordinances Section 24-84, One way streets and alleys, to include North 3rd Street from Reed Street to West Sullivan Street, North 4th Street from West Sullivan Street to Reed Street, and Reed Street from North 4th Street to North 3rd Street. Referred to Public Safety Committee by Council President.

PL #67-26: (Sherburne) To authorize the Mayor to execute an Emergency Medical Transportation Agreement between the City of Olean and the Town of Olean Fire District. Referred to Finance Committee by Council President.

PL #68-26: (Robinson) To authorize the sale of 331 North 13th Street to Cattaraugus Rehabilitation Center, Inc. Referred to Youth and Recreation Committee by Council President.

PL #69-26: (Sherburne) To amend the City of Olean Code of Ordinances Section 24-140, Parking prohibited 7:00 a.m. to 5:00 p.m. Monday through Friday, except holidays, to include the east side of North 4th Street between Reed Street and Sullivan Street. Referred to Public Safety Committee by Council President.

FINANCE / BILLS

By Alderman Robinson, Seconded by Alderman Bennion

The Auditor has processed bills and claims against the City of Olean as per list submitted to each Alderman and recommends payment thereof.

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WHEREAS, the Auditor has presented to the Common Council, bills and claims against the City of Olean totaling \$2,360,436.34 for the budget and recommends payment thereof.

NOW, THEREFORE, BE IT RESOLVED, that the same be and are hereby audited and allowed, and the Auditor is hereby authorized and directed to draw warrants for the payment thereof at the amounts set opposite each respective claim.

ROLL CALL, AYES ALL. MOTION CARRIED.

PUBLIC COMMENT/INPUT

Terri Chapman of South 5th Street suggested a weekly or monthly rate be consider for the pool and splash park. She explained feral cats are a large issue on South 5th Street and she would like to see something done about this. She explained she feels the City should look into ways to communicate for those who do not get the paper or use the internet, such as postings at the library or senior center.

RESOLUTIONS

RESOLUTION #48-26

PL #47-26

By Alderman Crawford, Seconded by Alderman McCall

TO DESIGNATE THE ADMISSION FEE FOR THE SPLASH PARK TO BE \$5 PER SESSION, PER PERSON, AND 2 YEARS OLD AND UNDER FREE

RESOLVED, that the admission fee for the Splash Park shall be \$5 per session, per person.

RESOLVED, that ages 2 and under shall be free.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL EXCEPT ALDERMAN ROBINSON, WHO VOTED NO. MOTION CARRIED.

ADJOURNMENT

Motion to adjourn was made by Alderman Robinson, seconded by Alderman McCall. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:10 p.m.

Lens Martial, City Clerk

Mayor Amy Sherburne

Vernon Robinson, Jr., Council
President

I hereby approve the foregoing minutes

Dated: ____/____/____

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STATE OF NEW YORK
COUNTY OF CATTARAUGUS
CITY OF OLEAN

I, Lens Martial, City Clerk of the City of Olean, do hereby certify that the foregoing minutes of the Common Council of the City of Olean is the true and correct copy of the whole thereof.

Lens Martial, City Clerk