

REGULAR MEETING OF THE COMMON COUNCIL

Tuesday, May 26, 2026 – 6:00 p.m.

Council Chambers – Olean Municipal Building

1. ROLL-CALL

2. INVOCATION

3. PLEDGE

4. READING, CORRECTING, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR MEETING:

“The Regular Meeting of the Olean Common Council was held on Tuesday, May 12, 2026 at 6:30 p.m.”

PRESENT: Aldermen Robinson, Bennion, Keary, Forney, McCall, Crawford, and Anastasia

ABSENT: None

OFFICIALS: Mayor Amy Sherburne; Lens Martial, City Clerk; Allison Barnish, City Auditor; Michael Morgan, City Attorney; James Sprague, Director of Public Works; Keri Kerper, Community Development Program Coordinator, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

5. COMMITTEE REPORTS AND UNFINISHED COUNCIL BUSINESS

Report from Finance Committee on PL #46-26, to authorize the transfer of \$200,000 from Sewer Fund Balance to a newly created Reserve Fund for costs associated with Intermunicipal Agreement litigation. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Public Safety Committee on PL #51-26, to amend the City of Olean Code of Ordinances Section 13-376, Conditions for maintenance of license, to amend requirements for a contractor’s license in accordance with the New York State Correction Law Article 23-A. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Public Safety Committee on PL #54-26, to amend the City of Olean Code of Ordinances Section 24-173, No blocking of driveways, to include 1615 West State Street. Committee recommends approval. Referred to City Attorney for Resolution.

Report from Public Safety Committee on PL #55-26, to amend the City of Olean Code of Ordinances Section 24-134 to prohibit parking on both sides of Forest Hills Ave. for a distance of 200 feet from its intersection with Grandview Avenue. Committee recommends approval. Referred to City Attorney for Resolution.

6. COMMUNICATIONS FROM THE MAYOR

7. MISCELLANEOUS COMMUNICATIONS

8. CITY OFFICIAL REPORTS

9. PROPOSED LEGISLATION & REFERRALS

PL #56-26: (Anastasia) To amend the City of Olean Code of Ordinances Section 24-134, No Parking Here to Corner, to prohibit parking on the south side of East Pine Street for a distance of 65 feet west from its intersection with Walnut Street. *Referred to Regular Meeting Tuesday, June 9, 2026 for Resolution by Council President.*

PL #57-26: (Bennion) To amend the City of Olean Charter Section 3.078, Budget Transfers, to require Common Council approval for transfers between individual budget departments. *Referred to Regular Meeting Tuesday, June 9, 2026 for Resolution by Council President.*

PL #58-26: (Sherburne) To designate the fee for Marcus Park pavilion rental to be \$85 per day. *Referred to Regular Meeting Tuesday, May 26, 2026 for Resolution by Council President.*

PL #59-26: (Bennion) To amend the City of Olean Code of Ordinances Section 21-35, Maintenance of Sidewalks, to include sidewalk maintenance requirements for shared use paths. *Referred to Regular meeting Tuesday, June 9, 2026 for Resolution by Council President.*

PL #60-26: (Sherburne) To authorize the transfer of \$4,185.81 of uncommitted program income from New York State administered CDBG grants currently on hand from the First Time Homebuyer Account to the Mayor's Celebration Fund. *Referred to Committee of the Whole Tuesday, May 26, 2026 by Council President.*

PL #61-26: (Sherburne) To authorize the Mayor to enter into a Product and Services Agreement with TMPA, LLC, d/b/a MakeMyMove for a 12-month talent acquisition program with the goal of moving five qualified households to live and work in Olean, New York. *Referred to Committee of the Whole Tuesday, May 26, 2026 by Council President.*

10. FINANCE-BILLS

By Alderman _____ Seconded by Alderman _____

The Auditor has processed bills and claims against the City of Olean as per list submitted to each Alderman and recommends payment thereof.

WHEREAS, the Auditor has presented to the Common Council, bills and claims against the City of Olean totaling \$644,371.48 for the budget and recommends payment thereof.

NOW, THEREFORE, BE IT RESOLVED, that the same be and are hereby audited and allowed, and the Auditor is hereby authorized and directed to draw warrants for the payment thereof at the amounts set opposite each respective claim.

11. PUBLIC COMMENT/INPUT (3 MINUTE LIMIT PER SPEAKER)

12. RESOLUTIONS

RESOLUTION #47-26

PL #46-26

By Alderman McCall, Seconded by Alderman Bennion

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM SEWER FUND BALANCE TO A NEWLY CREATED CAPITAL FUND FOR COSTS ASSOCIATED WITH INTERMUNICIPAL AGREEMENT LITIGATION

RESOLVED, that the Common Council hereby authorizes the creation of the following Capital Fund:

Capital Fund #256 – IMA Litigation.

RESOLVED, that the following transfer be authorized into the newly created Reserve Fund:

Account #	Description – General	Transferred From	Transferred to
<i>G-07-3-909.000</i>	Sewer Fund Balance	\$200,000	
Capital Fund #256	IMA Litigation		\$200,000

BE IT FURTHER RESOLVED, that this Resolution is effective immediately.

RESOLUTION #59-26

PL #58-26

By Alderman _____, Seconded by Alderman _____

TO DESIGNATE THE RENTAL FEE FOR MARCUS PARK PAVILION RENTAL TO BE \$85 PER DAY

RESOLVED, that the rental fee for the Marcus Park Pavilion shall be \$85 per day.

RESOLVED, that this Resolution is hereby effective immediately.

RESOLUTION #61-26

PL #60-26

By Alderman _____, Seconded by Alderman _____

**RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE FIRST TIME HOME BUYER
ACCOUNT TO THE MAYOR’S CELEBRATION FUND**

RESOLVED, that the following transfer of uncommitted program income from New York State administered CDBG grants currently on hand be authorized for expense related to the 250th Anniversary / Fourth of July celebration:

<u>Account</u>	<u>Description-General</u>	<u>Transferred from</u>	<u>Transferred to</u>
CB1-1-200.000	First Time Homebuyer	\$4,185.81	
A-01-5-1210.465	Mayor - Celebrations		\$4,185.81

BE IT FURTHER RESOLVED, that this Resolution will be effective immediately.

RESOLUTION #62-26

PL #61-26

By Alderman _____, Seconded by Alderman _____

**TO AUTHORIZE THE MAYOR TO ENTER INTO A PRODUCT AND SERVICES AGREEMENT WITH
TMPA, LLC, D/B/A MAKEMYMOVE FOR A 12-MONTH TALENT ATTRACTION PROGRAM WITH
THE GOAL OF MOVING FIVE QUALIFIED HOUSEHOLDS TO LIVE AND WORK IN OLEAN, NEW
YORK**

WHEREAS, the City of Olean Common Council enacted a Local Law to establish a City of Olean Room Occupancy Tax with the purpose of raising funds to promote tourism, economic development and enhance the general economy of the City of Olean; and

WHEREAS, MakeMyMove is an economic development platform that helps communities grow by recruiting talented people and their families to relocate in direct relation to the City of Olean’s goal of stimulating economic growth and expanding the City’s tax base; and

WHEREAS, the MakeMyMove platform is an eligible expense for Room Occupancy Tax revenue;

BE IT RESOLVED, that the Common Council authorizes the Mayor to enter into a Product and Services Agreement with TMPA, LLC, d/b/a MakeMyMove for a 12-month talent attraction program with the goal of moving five qualified households to live and work in Olean, New York.

RESOLVED, that this Resolution is hereby effective immediately.

13. ADJOURNMENT