

REGULAR MEETING OF THE COMMON COUNCIL

Tuesday, December 9, 2025 – 6:00 p.m.

Council Chambers – Olean Municipal Building

1. ROLL-CALL

2. INVOCATION

3. PLEDGE

4. READING, CORRECTING, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR MEETING:

“The Regular Meeting of the Olean Common Council was held on Tuesday, November 25, 2025 at 6:00 p.m.”

PRESENT: Aldermen Robinson, Bennion, Keary, Forney, McCall, Crawford, and Anastasia

ABSENT: None

OFFICIALS: Mayor William Aiello; Frank Caputo, City Clerk; Lens Martial, City Auditor; Bridget Marshall, City Attorney; James Sprague, Director of Public Works; Gregg Piechota, City Assessor, and Michiko McElfresh, Mayor’s Secretary.

5. COMMITTEE REPORTS AND UNFINISHED COUNCIL BUSINESS

6. COMMUNICATIONS FROM THE MAYOR

7. MISCELLANEOUS COMMUNICATIONS

Application for Liquor License – JS Bar LLC d/b/a Ben-Anchor Bar & Grill – 833 East State Street, Olean

8. CITY OFFICIAL REPORTS

Monthly Report of the City Auditor – month ended November 2025

Quarterly Report of the City Auditor – three months ending November 30, 2025

Fiscal Summary as of November 30, 2025

9. PROPOSED LEGISLATION & REFERRALS

PL #131-25: (Robinson) To reschedule the December 23, 2025 meeting of the Olean Common Council to Tuesday, December 16, 2025. *Referred to Committee of the Whole Tuesday, December 9, 2025 by Council President.*

PL #132-25: (McCall) To amend the City of Olean Code of Ordinances Section 2-40 to amend the order of the Common Council agenda, as well as to amend Section 2-60 to include policies and procedures for public comment at regularly scheduled Council meetings. *Referred to Regular Meeting Tuesday, December 16, 2025 for Resolution by Council President.*

PL #133-25: (Aiello) To authorize the direct the City Auditor to close Capital Fund #231, North Olean Sewer Reconstruction. *Referred to Regular Meeting Tuesday, December 9, 2025 for Resolution by Council President.*

PL #134-25: (Aiello) To award the Buffalo Street Stormwater Pumping Station Improvements Project to CP Ward in an amount of \$162,500. *Referred to Regular Meeting Tuesday, December 9, 2025 for Resolution by Council President.*

PL #135-25: (Aiello) To appropriate \$20,000 from Capital Fund #249, Sewer Study, as a local match for New York State Environmental Facilities Corporation Engineering Planning Grant #2279 for the phase I pump station inflow and infiltration improvements and evaluation. *Referred to Committee of the Whole Tuesday, December 9, 2025 by Council President.*

PL #136-25: (Aiello) To authorize free parking on West State Street and North Union Street, as well as in all City of Olean Parking Lots, on November 26, 2025 through January 2, 2026. *Referred to Committee of the Whole Tuesday, December 9, 2025 by Council President.*

10. FINANCE-BILLS

11. RESOLUTIONS

RESOLUTION #125-25 REVISED

PL #121-25

By Alderman Bennion, Seconded by Alderman Robinson

TO AMEND THE CITY OF OLEAN CODE OF ORDINANCES SECTION 2-38 TO AUTHORIZE THE DATE, TIME, AND LOCATION OF REGULAR COUNCIL MEETINGS TO BE AMENDED BY COUNCIL RESOLUTION

RESOLVED, that the City of Olean Code of Ordinances Section 2-38 is hereby amended as follows:

Sec. 2-38. Regular meetings of the Common Council; meeting time and place

Regular meetings of the Common Council shall be held in the Council Chambers, Municipal Building, on the second and fourth Tuesday of each month to proceed after the Committee of the Whole, unless rescheduled prior by Council resolution. The Common Council shall hold regular meetings at least twice in each month. At any regularly scheduled meeting attended by 2/3 of the Aldermen in office, the Council may, by majority vote, set the time and place of the next regularly scheduled meeting, and change the date of the next regularly scheduled meeting if it falls on a

holiday. When such Council vote is taken, the following meeting shall be held at that date, time, and place stated and the succeeding meetings shall be as otherwise provided by this rule.

RESOLVED, that this Resolution is hereby effective immediately.

RESOLUTION #129-25

PL #131-25

By Alderman _____, Seconded by Alderman _____

**TO RESCHEDULE THE DECEMBER 23, 2025 MEETING OF THE OLEAN COMMON COUNCIL TO
TUESDAY, DECEMBER 16, 2025**

RESOLVED, that the December 23, 2025 Regular Meeting of the Olean Common Council is hereby rescheduled to Tuesday, December 16, 2025 at 6:00 p.m. in the Council Chambers of the Olean Municipal Building.

RESOLUTION #131-25

PL #133-25

By Alderman _____, Seconded by Alderman _____

TO AUTHORIZE AND DIRECT THE CITY AUDITOR TO CLOSE CAPITAL FUND #231

WHEREAS, the City of Olean has determined Capital Fund #231, North Olean Sewer Reconstruction, has no balance and is no longer being used,

RESOLVED, that the Common Council authorizes and directs the City Auditor to close Capital Fund #231, North Olean Sewer Reconstruction.

RESOLVED, this Resolution is effective immediately.

RESOLUTION #132-25

PL #134-25

By Alderman _____, Seconded by Alderman _____

**TO AWARD THE BUFFALO STREET STORMWATER PUMPING STATION IMPROVEMENTS
PROJECT TO CP WARD IN THE AMOUNT OF \$162,500**

WHEREAS, the City of Olean has appropriated \$377,408.61 in Capital Fund #221 for the Buffalo Street Stormwater Pumping Station Improvements Project, essential for ensuring the continued protection of public infrastructure, mitigation of flood risks, and; and to maintain reliable stormwater management for residents and businesses; and

WHEREAS, after a Request for Proposals, bids were received and qualifications of the contractors was considered, and CP Ward has communicated the experience, technical expertise, and reliability necessary to successfully complete the project; and

WHEREAS, the City of Olean Water and Sewer Superintendent recommends the award of the Buffalo Street Stormwater Pumping Station Improvements Project to CP Ward;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council authorizes the award of the Buffalo Street Stormwater Pumping Station Improvements Project to CP Ward in the amount of \$162,500.

RESOLVED, that this Resolution is effective immediately.

RESOLUTION #133-25

PL #135-25

By Alderman _____, Seconded by Alderman _____

**TO APPROPRIATE \$20,000 FROM CAPITAL FUND #249, SEWER STUDY, AS A LOCAL MATCH FOR
NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION ENGINEERING PLANNING
GRANT #2279 FOR THE PHASE I PUMP STATION INFLOW AND INFILTRATION IMPROVEMENTS
AND EVALUATION**

WHEREAS, the Common Council of the City of Olean, through Resolution #31-25, created a Capital Fund #249 and transferred \$50,000 to said capital fund for costs associated with a sewer study; and

WHEREAS, the City of Olean has been awarded New York State Environmental Facilities Corporation Engineering Planning Grant #2279 in an amount of \$100,000 with a \$20,000 local match for engineering, planning and evaluation for inflow, infiltration, and pump station capacity evaluation;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council authorizes the appropriation of \$20,000 from Capital Fund #249, Sewer Study, as a local match for New York State Environmental Facilities Corporation Engineering Planning Grant #2279 for the phase I pump station inflow and infiltration improvements and evaluation.

RESOLVED, that this Resolution is effective immediately.

RESOLUTION #134-25

PL #136-25

By Alderman _____, Seconded by Alderman _____

RESOLUTION AUTHORIZING FREE PARKING ON WEST STATE STREET AND NORTH UNION STREET, AS WELL AS IN ALL CITY OF OLEAN PARKING LOTS, ON NOVEMBER 26, 2025 THROUGH JANUARY 2, 2026

IT IS RESOLVED, that there shall be free parking on West State Street and North Union Street, as well as in all City of Olean parking lots from 8:00 a.m. to 5:00 p.m. on November 26, 2025 through January 2, 2026.

12. PUBLIC COMMENT/INPUT (3 MINUTE LIMIT PER SPEAKER)

13. ADJOURNMENT