

Journal of Proceedings

OF THE COMMON COUNCIL OF THE CITY OF OLEAN, N.Y.

November 25, 2025

**COMMON COUNCIL CHAMBERS
COUNTY OF CATTARAUGUS
STATE OF NEW YORK**

A Regular Meeting of the Olean Common Council of the City of Olean was held on Tuesday, November 25, 2025 at 6:00 p.m.

PRESENT: *Aldermen Robinson, Bennion, Keary, Forney, McCall, Crawford, and Anastasia*

ABSENT: *None*

OFFICIALS: *Mayor William Aiello; Frank Caputo, City Clerk; Lens Martial, City Auditor; Bridget Marshall, City Attorney; James Sprague, Director of Public Works, and Tiffany Taylor, Managerial Confidential Administrative Secretary.*

At this time a prayer was given by Frank Caputo, followed by a salute to the flag.

**READING, CORRECTING & APPROVAL OF THE MINUTES OF THE
PREVIOUS REGULAR MEETING**

A motion to approve the minutes of the November 4, 2025 meeting was made by Alderman Robinson, seconded by Alderman Keary. Voice vote, ayes all. Motion carried.

COMMITTEE REPORTS & UNFINISHED COUNCIL BUSINESS

None

COMMUNICATIONS FROM THE MAYOR

Mayor Aiello explained one month of monitoring data has been collected for the inflow and infiltration monitoring, and explained this data is being monitored in conjunction with rainfall amounts. He explained this was made available on November 19, 2025, but there was a delay due to the website providing rainfall data being down and hourly rainfall data being unavailable. He explained the week of December 8, 2025 they will be coming to Olean and visiting the three pump stations of concern, and he will keep the Council informed as we receive more information.

MISCELLANEOUS COMMUNICATIONS

None

CITY OFFICIAL REPORTS

Monthly Report of the City Auditor – month ended October 2025

Fiscal Summary as of October 31, 2025

PROPOSED LEGISLATION AND REFERRALS

PL #128-25: (Aiello) To authorize the purchase of a Kubota side-by-side utilizing funds from Capital Fund NYCLASS interest. Referred to Regular Meeting Tuesday, November 25, 2025 for Resolution by Council President.

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PL #129-25: (Aiello) To authorize and direct the City Auditor to close various capital funds, and to authorize the transfer of funds associated with the closing of capital funds. Referred to Regular Meeting Tuesday, November 25, 2025 for Resolution by Council President.

PL #130-25: (Aiello) To award the 2025-2026 City of Olean Tree Removal Contract to Scutt Stump Grinding. Referred to Regular Meeting Tuesday, November 25, 2025 for Resolution by Council President.

FINANCE / BILLS

By Alderman McCall, Seconded by Alderman Forney

The Auditor has processed bills and claims against the City of Olean as per list submitted to each Alderman and recommends payment thereof.

WHEREAS, the Auditor has presented to the Common Council, bills and claims against the City of Olean totaling \$1,720,054.72 for the budget and recommends payment thereof.

NOW, THEREFORE, BE IT RESOLVED, that the same be and are hereby audited and allowed, and the Auditor is hereby authorized and directed to draw warrants for the payment thereof at the amounts set opposite each respective claim.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTIONS

RESOLUTION #123-25

PL #127-25

By Alderman Crawford, Seconded by Alderman Keary

TO AUTHORIZE THE MAYOR TO EXECUTE A CHANGE ORDER WITH MILLENNIUM CONSTRUCTION FOR THE WALKABLE OLEAN PHASE III – EAST STATE STREET PROJECT IN AN AMOUNT OF \$58,394 FOR QUANTITY OVERRUNS, AS WELL AS WORK ON DECORATIVE LIGHTING AND LIGHTING CIRCUIT WIRING FOR ORNAMENTAL CHRISTMAS LIGHTING IN THE VICINITY OF THE BARRY STREET ROUNDABOUT

WHEREAS, Section 2-174 of the City of Olean Code of Ordinances, Change Order Policy, requires that the Mayor and Common Council approve all cane orders that exceed a cost of \$25,000; and

WHEREAS, cost overruns as well as work on decorative lighting and lighting circuit wiring for ornamental Christmas lighting in the vicinity of the Barry Street roundabout have caused a change order prior to the contractor closeout of the Walkable Olean Phase III – East State Street Project;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council authorizes the Mayor to execute a Change Order with Millennium Construction for the Walkable Olean Phase III – East State Street Project in an amount of \$58,394 for quantity overruns, as well as work on decorative lighting and lighting circuit wiring for ornamental Christmas lighting in the vicinity of the Barry Street roundabout.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #124-25

PL #120-25

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By Alderman Bennion, Seconded by Alderman McCall

TO AMEND THE CITY OF OLEAN CODE OF ORDINANCES CHAPTER 28, ZONING, SECTIONS 10.7.1 AND 10.7.5 TO AMEND VERTICAL SIGHT REQUIREMENTS

RESOLVED, that the City of Olean Code of Ordinances Chapter 28, Zoning, Section 10.7.1 is hereby amended as follows:

10.7.1. Where a driveway meets a street, no hedge, wall or other planting shall be installed and maintained which exceeds three feet in height for a distance of eight feet from the public right-of-way.

BE IT FURTHER RESOLVED, that the City of Olean Code of Ordinances Chapter 28, Zoning, Section 10.7.5 is hereby amended as follows:

10.7.5. The clear vision area shall contain no plantings, fences, walls, structures, or temporary or permanent obstructions exceeding three feet in height measured from the top of the street pavements, unless such plantings have all branches and foliage removed to a height of seven feet above the finished grade.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #126-25

PL #128-25

By Alderman Bennion, Seconded by Alderman Anastasia

TO AUTHORIZE THE USE OF \$37,382.15 OF CAPITAL FUND NY CLASS INTEREST TO PURCHASE A SIDE-BY-SIDE FOR THE PARKS DEPARTMENT

RESOLVED, that the Common Council authorizes the City of Olean to use \$37,382.15 of Capital Fund NY CLASS interest to purchase a side-by-side for the Parks Department.

RESOLVED, that this Resolutions is effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #127-25

PL #129-25

By Alderman Robinson, Seconded by Alderman Keary

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM CAPITAL FUND #227 TO CAPITAL #180, AND TO AUTHORIZE AND DIRECT THE CITY AUDITOR TO CLOSE VARIOUS CAPITAL FUNDS

RESOLVED, that the following transfers be authorized:

<u>Account</u>	<u>Description-General</u>	<u>Transferred from</u>	<u>Transferred to</u>
Capital Fund #227	iWorQ Software	\$1,375	
Capital Fund #180	IT Upgrades		\$1,375

RESOLVED, that the Common Council authorizes and directs the City Auditor to close the following Capital Funds:

Capital Fund #215 – Comprehensive Development Plan;

Capital Fund #217 – BBGP Marketing Assistance Program;

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Capital Fund #218 – BBGP Real Estate Assistance Program;

Capital Fund #224 – Forness Park Lighting; and

Capital Fund #227 – iWorQ Software.

BE IT FURTHER RESOLVED, that this Resolution will be effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

RESOLUTION #128-25

PL #130-25

By Alderman McCall, Seconded by Alderman Forney

TO AWARD THE CITY OF OLEAN TREE REMOVAL CONTRACT 2025-2026 TO SCUTT STUMP GRINDING

WHEREAS, after a request for proposals, the City of Olean has received and reviewed bids received and recommends the Common Council reassign the City of Olean Tree Removal Contract 2025-2026 to Scutt Stump Grinding;

RESOLVED, that the Common Council authorizes the reassignment of the City of Olean Tree Removal Contract 2025-2026 to Scutt Stump Grinding.

RESOLVED, that this Resolution is hereby effective immediately.

ROLL CALL, AYES ALL. MOTION CARRIED.

PUBLIC COMMENT

Alderman Crawford explained we have again purchased a vehicle with money that was found and it feels like we are going through the couch cushions to find money for these purchases. He explained we are going to have a really big challenge ahead of us for putting together equipment purchases and sustaining buildings and facilities, and this will be a difficult budget. He explained he hopes we can plan better in the future so funding for these types of things is easier.

Steve Rogers of 867 North 4th Street explained his neighboring property has environmental issues and is part of a potential brownfield opportunity area. He explained safety took a backseat and that property is being used without concern for citizens. He explained he feels there is major recordkeeping lacking in Code Enforcement and he wants to bring this to the attention of the Council, Mayor Aiello and future Mayor Sherburne.

ADJOURNMENT

Motion to adjourn was made by Alderman Robinson, seconded by Alderman Anastasia. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:25 p.m.

Frank Caputo, City Clerk

Mayor William J. Aiello

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*Vernon Robinson, Jr., Council
President*

I hereby approve the foregoing minutes
Dated: ____/____/____

STATE OF NEW YORK
COUNTY OF CATTARAUGUS
CITY OF OLEAN

*I, Frank Caputo, City Clerk of the City of Olean, do hereby certify that the
foregoing minutes of the Common Council of the City of Olean is the true and
correct copy of the whole thereof.*

Frank Caputo, City Clerk