

REGULAR MEETING OF THE COMMON COUNCIL

Tuesday, August 12, 2025 – 6:00 p.m.

Council Chambers – Olean Municipal Building

1. ROLL-CALL

2. INVOCATION

3. PLEDGE

4. READING, CORRECTING, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR MEETING:

“The Regular Meeting of the Olean Common Council was held on Tuesday, July 22, 2025 at 8:00 p.m.”

PRESENT: Aldermen Crawford, Bennion, McCall, Robinson, and Anastasia

ABSENT: Alderman Forney (Ward 2 vacant)

OFFICIALS: Mayor William Aiello; Frank Caputo, City Clerk; Lens Martial, City Auditor; Bridget Marshall, City Attorney; James Sprague, Director of Public Works, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

5. COMMITTEE REPORTS AND UNFINISHED COUNCIL BUSINESS

6. COMMUNICATIONS FROM THE MAYOR

7. MISCELLANEOUS COMMUNICATIONS

Application for a Liquor License – Union Tea Café, Inc. d/b/a The Carnegie – 116 South Union Street, Olean

Liquor License Renewal – St. Stephens Club, 1117-1119 North Union Street, Olean

8. CITY OFFICIAL REPORTS

Monthly Report of the City Auditor – month ended July 2025

Balance Sheet, General –Water – Sewer Funds – month ended July 2025

Fiscal Summary as of July 31, 2025

9. PROPOSED LEGISLATION & REFERRALS

PL #86-25: (Aiello) To authorize the creation of Capital Fund #254, CARES UP Grant Funding. *Referred to Committee of the Whole Tuesday, August 12, 2025 by Council President.*

PL #87-25: (Bennion) To authorize the removal of unused, non-working lighting on North Union Street. *Referred to Committee of the Whole Tuesday, August 12, 2025 by Council President.*

PL #88-25: (Aiello) To authorize the transfer of \$5,697 from line item 3120.100 to line item 3120.462 for costs associated with sending an employee to the Police Academy. *Referred to Committee of the Whole Tuesday, August 12, 2025 by Council President.*

PL #89-25: (Aiello) To authorize the award of the Water Reservoir Tank Cleaning, Inspection, and Mixer Installation Contract to Advance Tank and Infrastructure Solutions, Inc. in an amount of \$49,000. *Referred to Committee of the Whole Tuesday, August 12, 2025 by Council President.*

PL #90-25: (Aiello) To authorize the removal of overhead wire and light fixtures from National Grid pole NG28 to poles 28-1 and 28-2 on West Sullivan Street. *Referred to Committee of the Whole Tuesday, August 12, 2025 by Council President.*

PL #91-25: (Aiello) To confirm the Mayoral appointment of Joe Keary as Alderman, Ward 2. *Referred to Regular Meeting Tuesday, August 12, 2025 for Resolution by Council President.*

10. FINANCE-BILLS

11. RESOLUTIONS

RESOLUTION #84-25

PL #86-25

By Alderman _____, Seconded by Alderman _____

RESOLUTION AUTHORIZING THE CREATION OF CAPITAL FUND #254, CARES UP GRANT FUNDING

RESOLVED, that the following Capital Fund be created:

Capital Fund #254 – CARES UP Grant Funding.

RESOLVED, that this Resolution is effective immediately.

RESOLUTION #85-25

PL #87-25

By Alderman _____, Seconded by Alderman _____

TO AUTHORIZE THE REMOVAL OF UNUSED, NON-WORKING LIGHTING ON NORTH UNION STREET

RESOLVED, that the Common Council authorizes the removal of unused, non-working lighting on North Union Street.

RESOLVED, that this Resolution is hereby effective immediately.

RESOLUTION #86-25

PL #88-25

By Alderman _____, Seconded by Alderman _____

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM LINE ITEM 3120.100 TO LINE ITEM 3120.462 FOR COSTS ASSOCIATED WITH SENDING A NEW HIRE TO THE POLICE ACADEMY

RESOLVED, that the following transfer be authorized:

Account #	Description – General	Transferred From	Transferred to
A-01-5-3120.100	Police Department – Personal Service	\$5,697	
A-01-5-3120.462	Police Department – Travel, Training		\$5,697

BE IT FURTHER RESOLVED, that this Resolution is effective immediately.

RESOLUTION #87-25

PL #89-25

By Alderman _____, Seconded by Alderman _____

TO AUTHORIZE THE AWARD OF THE WATER RESERVOIR TANK CLEANING, INSPECTION, AND MIXER INSTALLATION CONTRACT TO ADVANCE TANK AND INFRASTRUCTURE SOLUTIONS, INC., IN AN AMOUNT OF \$49,000

WHEREAS, the Common Council, via Resolution #47-25, transferred and appropriated funding for the Water Reservoir Cleaning, Inspection, and Mixer Installation Project; and

WHEREAS, the City of Olean has received and reviewed bids for said Project and recommends the contract be awarded to Advance Tank and Infrastructure Solutions, Inc.;

RESOLVED, that the Common Council authorizes the award of the Water Tank Cleaning, Inspection, and Mixer Installation Contract to Advance Tank and Infrastructure Solutions, Inc., in an amount of \$49,000.

RESOLVED, that the Mayor is hereby authorized to sign any contracts, agreements, and documents related to said contract award.

RESOLVED, that this Resolution is hereby effective immediately.

RESOLUTION #88-25

PL #90-25

By Alderman _____, Seconded by Alderman _____

**TO AUTHORIZE THE REMOVAL OF OVERHEAD WIRE AND LIGHT FIXTURES FROM NATIONAL
GRID POLE NG28 TO POLES 28-1 AND 28-2 ON WEST SULLIVAN STREET**

WHEREAS, there are streetlights and wire that need to be removed for the Marcus Park Collaboration Project;

RESOLVED, the Common Council authorizes the removal of overhead wire and light fixtures from National Grid pole NG28 to poles 28-1 and 28-2 on West Sullivan Street.

RESOLVED, that this Resolution is hereby effective immediately.

RESOLUTION #89-25

PL #91-25

By Aldermen _____, Seconded by Alderman _____

**RESOLUTION CONFIRMING THE MAYORAL APPOINTMENT OF JOE KEARY AS WARD 2
ALDERMAN**

RESOLVED, that the Common Council confirms the Mayoral appointment of Joe Keary as Ward 2 Alderman.

RESOLVED, that this Resolution is effective immediately.

12. PUBLIC COMMENT/INPUT (3 MINUTE LIMIT PER SPEAKER)

13. ADJOURNMENT