New Richland City Council Regular Meeting Agenda

In Person & Online Via Go-To-Meeting

July 13th, 2026

Agenda:

6:30 Call to Order

Roll Call
Pledge of Allegiance
Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these matters unless requested by the City Council.

1. Approve Minutes of 8 June 2026 Regular Council Meeting
2. Finley's Wings at Work fundraiser street closure
3. T-Mobile/Metronet Fiber Overbuild Permit

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland at the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall to request to be placed on the agenda or sign up 10 minutes prior to the start of the meeting. At the mayor's discretion, the speaker may address the topic either during the public portion of the meeting or when the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. The speaker shall state their name and the topic to be addressed. Residents are expected to use proper etiquette, decorum, and respect when addressing the council.

Request and Presentations

1. Abdo – Preliminary Audit Presentation

Public Hearings

1. Public hearings for ordinances will be conducted alongside the reading and discussion of the ordinances.

Ordinances and Resolutions

1. Resolution 26-10 – A Resolution Adopting Updated Fee Schedule
2. Ordinance 26-02 – An Ordinance Enacting a Code of Ordinances for the City of New Richland, Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of the City and Repealing Prior Code
3. Ordinance 26-03 – An Ordinance Amending the City Code by Adopting Regulations for Fences
4. Ordinance 26-04 – An Ordinance Adopting "Operation Requirements for Recreational Vehicles"
5. Ordinance 26-05 – An Ordinance Repealing Ordinance 640.02: "Motorized Golf Cart Use" And Adopting and Replacing it with: "Motorized Golf Cart, Utility Task Vehicles, and Mini Truck Use" in its Place

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – Chad Neitzel, Fire Chief
3. Police Department Report – Tanyce Bruegger, Police Chief
4. Care Center Report – In Writing
5. People Service Report – In Writing
6. Maintenance & Utility Report – In Writing
7. Economic Development Authority – In Writing

Unfinished Business

1. Legion Field Bleachers

New Business

1. June 2026 Check Register
2. Switch from MSI to CBS for Printing and Document Storage
3. Lawnmower Incident
4. City Compost Dump
5. Combining Departments for Accounting Purposes
6. Water and Sewer Rates
7. I&I Near Water Tower
8. Rear Entrance to City Hall
9. Emerald Ash Borer
10. T-Mobile/Metronet Overbuild

Miscellaneous

Administrator's Report

1. Broadway Complaints
2. Homestake Addition Update
3. First Half Fund Disbursement
4. RadioLink Equipment
5. Resident Complaint – Lloyd Management

Mayor/Council Comments

Closed Meeting

The meeting will be closed at this time pursuant to MN Statute section 13D.05, subd. 3 (a) to discuss a performance improvement plan for the City Administrator

The meeting will be closed at this time pursuant to MN Statute section 13D.05, subd. 3 (d) to discuss information systems security and building physical security

Adjournment

The next Regular City Council meeting will be held on Monday, August 10th, 2026

New Richland City Council Regular Meeting Minutes

In Person & Online Via Go-To-Meeting

June 8th, 2026

Members Present	Staff Present	Others Present
Janda Ferguson	Tyler Lendt – City Administrator	Bob Swenson
Matt Economy	Shell Johnson – People Service	Eric J Kilen
Josh Warke	Bob Johannsen – New Richland Care Center	Patrick Petsinger
Jody Wynnemer		
Jason Casey		

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Pledge of Allegiance

Approve Agenda

Motion made by Matt Economy and seconded by Jason Casey to approve the agenda. Carried (4 yes, 0 no)

Consent Agenda Items

Motion made by Matt Economy and seconded by Josh Warke to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland at the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall to request to be placed on the agenda or sign up 10 minutes prior to the start of the meeting. At the mayor's discretion, the speaker may address the topic either during the public portion of the meeting or when the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. The speaker shall state their name and the topic to be addressed. Residents are expected to use proper etiquette, decorum, and respect when addressing the council.

Request and Presentations

a. Eric Kilen – Discuss trees planted in City Right of Way
    i. Will have matt and Eric meet with Mr. Kilen about trees and shrubs

Public Hearings

Ordinances and Resolutions

1. Resolution 26-10 – A Resolution Adopting Updated Fee Schedule
    a. Jody Wynnemer moved to approve Resolution 26-10 – A Resolution Adopting Updated Fee Schedule, seconded by Josh Warke. Carried (4 yes, 0 no)

2. Ordinance 26-02 – An Ordinance Enacting a Code of Ordinances for the City of New Richland, Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of the City and Repealing Prior Code
    a. First Reading
    b. Matt Economy moved to set public hearing date as 13 July 2026 at the regular city council meeting, seconded by Jody Wynnemer. Carried (4 yes, 0 no)
3. Ordinance 26-03 – An Ordinance Amending the City Code by Adopting Regulations for Fences
    a. First Reading
    b. Matt Economy moved to set public hearing date as 13 July 2026 at the regular city council meeting, seconded by Josh Warke. Carried (4 yes, 0 no)
4. Ordinance 26-04 – An Ordinance Adopting "Operation Requirements for Recreational Vehicles"
    a. First Reading
    b. Matt Economy moved to set public hearing date as 13 July 2026 at the regular city council meeting, seconded by Josh Warke. Carried (4 yes, 0 no)
5. Ordinance 26-05 – An Ordinance Repealing Ordinance 640.02: "Motorized Golf Cart Use" And Adopting and Replacing it with: "Motorized Golf Cart, Utility Task Vehicles, and Mini Truck Use" in its Place
    a. First Reading
    b. Jason Casey moved to set public hearing date as 13 July 2026 at the regular city council meeting, seconded by Josh Warke. Carried (4 yes, 0 no)

Department Reports

1. Ambulance Report – In Writing
    a. Motion made by Jason Casey and seconded by Matt Economy to accept the Ambulance Report. Carried (4 Yes, 0 no)
2. Fire Department Report – In Writing
    a. Motion made by Matt Economy and seconded by Josh Warke to accept the Fire Department Report. Carried (4 yes, 0 no)
3. Police Department Report – In Writing
    a. Motion made by Jason Casey and seconded by Matt Economy to accept the Police Department Report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
    a. Motion made by Jason Casey and seconded by Matt Economy to accept the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson, Operator
    a. Motion made by Josh Warke and seconded by Jason Casey to accept the People Service Report. Carried (4 yes, 0 no)
    b. Motion made by Jody Wynnemer to approve up to 5k to replace the VFDs, seconded by Matt Economy Carried 4 yes
6. Maintenance & Utility Report – In Writing
    a. Motion made by Matt Economy and seconded by Jason Casey to accept the Maintenance & Utility Report. Carried (4 yes, 0 no)
7. Economic Development Authority – In Writing
    a. No Action Necessary

Unfinished Business

New Richland City Council Regular Meeting Minutes

In Person & Online Via Go-To-Meeting

June 8th, 2026

1. March 2026 Check Register
    a. Motion made by Matt Economy and seconded by Jason Casey to approve the March, April, and May 2026 Check Register.
2. April 2026 Check Register
    a. Previously accepted
3. Conditional Use Permit
    a. Motion made by Matt Economy and seconded by Jason Casey to approve the Conditional Use Permit for the Bunkhouse at 316 Broadway Ave N. Carried (4 yes, 0 no)

New Business

1. May 2026 Check Register
    a. Previously accepted
2. Miller Homes
    a. Motion made by Jody Wynnemer and seconded by Matt Economy to direct the City Administrator and City Attorney to begin the process to conditionally transfer the deed for the mentioned properties to Miller homes to begin construction on new homes in Homestake Addition. Carried (4 yes, 0 no)

Miscellaneous

Administrator's Report

1. Operations for Non-Operators Class
2. Minnesota Valley Council of Governments
3. City Dump Reopened – Cameras
4. Radio Link Internet Update
5. Bleachers at Legion Field
    i) Will continue to coordinate with NRHEG Superintendent
6. Potential Structural Issues at City Hall
    i) Will bring info on balances in building funds and an estimate of cost from Bolton and Menk
7. Standing Dead Trees in City Park
    i) Jason Casey moved to authorize up to $3,000.00 to remove the standing dead trees in City Park, Jody Wynnemer seconded. Carried (4 yes, 0 no)
8. LMCIT Picnic Shelter at Legion Field
    i) Jason Casey motioned to remove shelter, seconded by Josh Warke. Carried 4 yes, 0 no)

Mayor/Council Comments

Went into closed session 8:19
Came out of closed session at 9:18
Adjournment
Motion made by Matt Economy to adjourn at 9:19 Josh Warke and seconded by Josh Warke. Carried (4 yes, 0 no)

The next Regular City Council meeting will be held on Monday, July 13th, 2026

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Street Closure – Finley's Wings

Finley's Wings at Work is requesting to close Division Street West between Broadway Ave S and Ase Ave S for its annual street dance fundraiser. A portion of the street will be closed to traffic from approximately noon on Saturday, August 1st 2026 to 3:00 am on Sunday, August 2nd, 2026.

Tyler T Lendt

Tyler T Lendt City Administrator	Janda Ferguson Mayor	Heather Christensen Deputy Clerk

RIGHT OF WAY PERMIT APPLICATION

City of New Richland
203 N Broadway PO Box 57
New Richland, MN 56072
Phone: (507)465-3514 Fax:: (507)465-3375

[X] Excavation Permit [ ] Obstruction Permit

REGISTRATION TYPE

Attached Plan submitted by (Utility Owner): **MetroFibernet,LLC**

❑ Joint Application

Please check whether you will be the Owner of equipment placed in the ROW or a contractor wishing to work in the ROW. If other please explain in next section.

❑ **X** Equipment Owner
❑ Contractor
❑ Other (Explain)

Plan No. _____
Project No. CTR-1110186
_____

Location: 221 Birch Ave N
From and To: North Side of 2nd St NW to South Side of 2nd St NW, then west side of Birch Ave N to East Side of Birch Ave N
(Address and Intersection) Intersection of 2nd St NW and Birch Ave N

REGISTRATION INFORMATION
(Company Information)

Applicant: Nels Barbknecht Phone # 507-340-0516
Address: 170NW 32nd Ave Fax # _____
City: Owatonna State MN Zip 55060

Signature: Nels Barbknecht Date: 4/21/2026

Contractor: MetroFibernet, LLC Gopher State One-Call Reg. # METROF01
Address: 3701 Communications Way Contact Person: Nels Barbknecht
Phone #507-340-0516
City: Evansville State IN Zip47715 Pager # _____

24 HOUR EMERGENCY CONTACT INFORMATION

Name	Phone #	Pager #	Fax #
NOC	833-266-5812		

CONSTRUCTION INFORMATION

Type of Utility:
❑ Gas ❑ Electrical ❑ X Telecom
❑ Heating ❑ Cooling ❑ Cable
❑ Traffic ❑ Water ❑ Sewer
❑ Other _____

Purpose of Construction
❑ X New
❑ Replacement
❑ Repair
❑ Other _____

Type of Construction
❑ X Trench X Boring
❑ Hole ❑ Pole
❑ Chamber ❑ Other _____

Excavation Size: Length 140ft Width 4in Depth 42"-60" Total Linear Footage of Installation 140ft
Portion of ROW being used: Driving Lane _____ Parking Lane _____ Sidewalk _____ Boulevard X
Other _____

CONSTRUCTION SCHEDULE

Number of Construction Days: 10 Construction Dates: 4/27/2026-7/31/2026
Weekend Dates: _____ After Hour Dates: _____

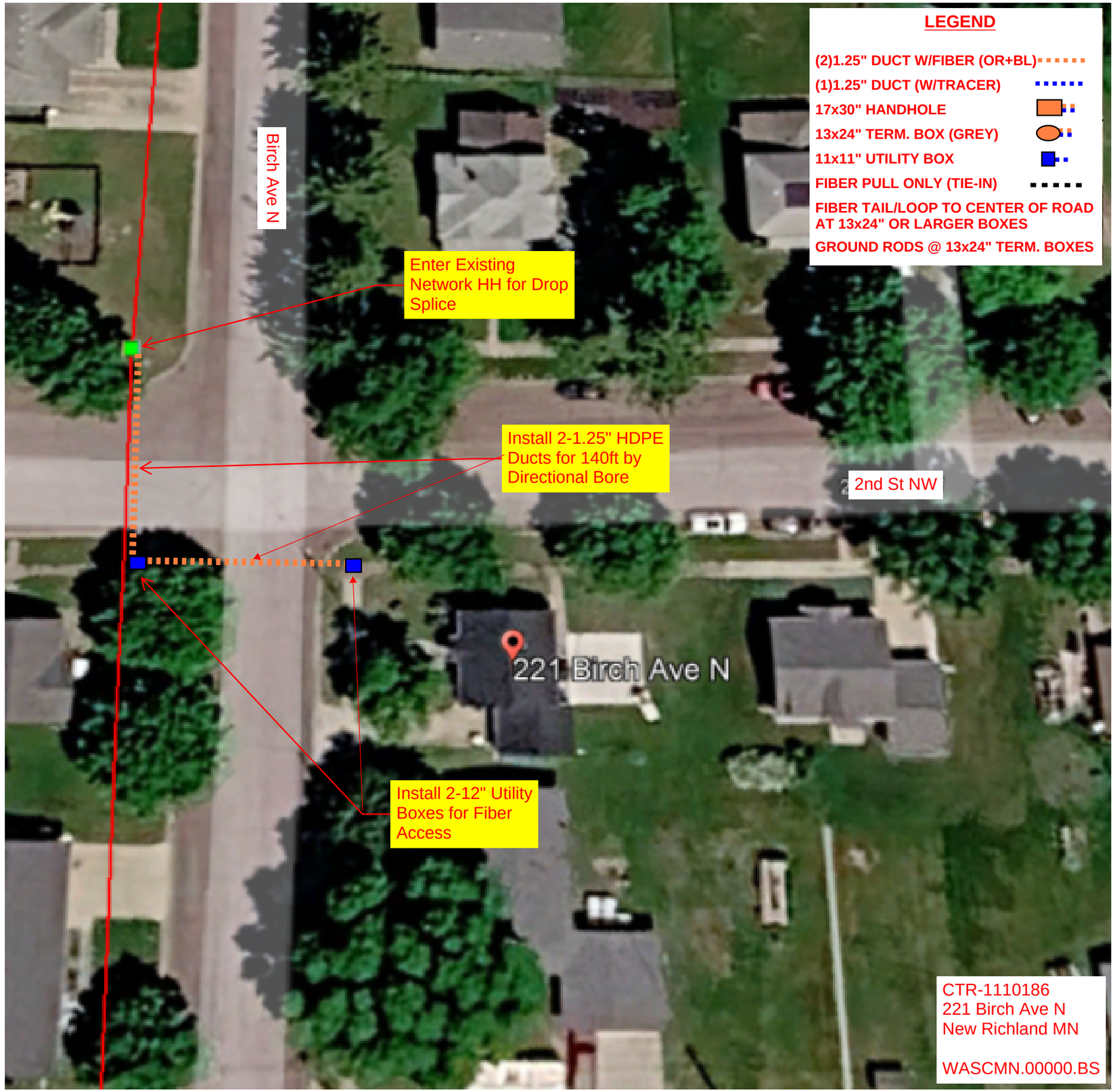
CERTIFICATES AND LICENSES

Please attach copies of certificates and licenses as required for registration

1) Certificate of Insurance
2) Certificate of Incorporation
3) Certificate of Authority form Minnesota Public Utilities Commission (MPUC)
4) Removal Bond (Equipment Owner Only)
5) Minnesota Contractors License

FOR OFFICE USE ONLY

Date Application Received: _____ Review Committee _____Yes____No
Permit Number: _____ Committee Date: _____
Permit Fee: _____
Date Received: _____


LEGEND
(2)1.25" DUCT W/FIBER (OR+BL)
(1)1.25" DUCT (W/TRACER)
17x30" HANDHOLE
13x24" TERM. BOX (GREY)
11x11" UTILITY BOX
FIBER PULL ONLY (TIE-IN)
FIBER TAIL/LOOP TO CENTER OF ROAD AT 13x24" OR LARGER BOXES
GROUND RODS @ 13x24" TERM. BOXES
Birch Ave N
Enter Existing Network HH for Drop Splice
Install 2-1.25" HDPE Ducts for 140ft by Directional Bore
2nd St NW
221 Birch Ave N
Install 2-12" Utility Boxes for Fiber Access
CTR-1110186
221 Birch Ave N
New Richland MN
WASCMN.00000.BS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER IMA, Inc. - Kansas City 11350 Switzer Rd, Suite 200 Overland Park KS 66210 License#: PC-1210733	**CONTACT NAME:** IMA Certs Team **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:** certificates@imacorp.com
INSURED Metro Fibernet, LLC 11880 College Blvd STE 100 Overland Park, KS 66210 METRINC-01	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** St. Paul Mercury Insurance Company / 24791 **INSURER B :** The Charter Oak Fire Insurance Company / 25615 **INSURER C :** Travelers Property Casualty Company of America / 25674 **INSURER D :** Endurance American Specialty Insurance Company / 41718 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1280242148 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			HO6309P532424COF25	10/1/2025	10/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
C	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY			HC2JCAP9P532412TIL25	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
C	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			CUP9P5324362513	10/1/2025	10/1/2026	EACH OCCURRENCE AGGREGATE 	$ 4,000,000 $ 4,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB3Y56457325I3K	10/1/2025	10/1/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B D	Pers. Prop(Care/Custody/Control) Cyber Liability			HO6309P532424COF25 CTO30069533501	10/1/2025 10/1/2025	10/1/2026 10/1/2026	Limit $1,000,000 See Below	Deductible $50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Excess Liability 1st Layer - $3M part of $6M excess $4M; Insurer - Navigators Insurance Company; Policy #CH25EXCZ0JFWGIV; Effective Date - Expiration Date: 10/1/2025 - 10/1/2026.
Excess Liability 1st Layer - $3M part of $6M excess $4M; Insurer - Westchester Fire Insurance Company; Policy #G4878012A002; Effective Date - Expiration Date: 10/1/2025 - 10/1/2026.
Cyber Liability: Policy #CTO30069533501; Each Occurrence $10,000,000; Aggregate $10,000,000; Retention $150,000.
General Liability Policy includes a Contractual Liability Railroad endorsement CG D6 47 10 12, subject to policy terms and conditions.
General Liability Policy, as it pertains to Ongoing Operations and Completed Operations at a Job Site, includes Pollution Liability, if required by written contract or agreement, subject to the policy terms and conditions.

CERTIFICATE HOLDER

City of New Richland
203 N Broadway
New Richland, MN 56072

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brenda Vinson

© 1988-2015 ACORD CORPORATION. All rights reserved.

RESOLUTION 26-10

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE AUGUST 11TH, 2026, PRIMARY ELECTION AND THE NOVEMBER 5TH, 2026 GENERAL ELECTIONS

WHEREAS, a Primary Election will be held on August 11th, 2026

WHEREAS, A General Election will be held on November 3rd, 2026,

WHEREAS, Minnesota Statutes 20413.2 1, sub. 2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of New Richland has one precinct; and

WHEREAS, the following State of Minnesota residents have applied to serve as election judges and meet the qualifications established by the State of Minnesota,

WHEREAS, any individuals not specified below to be placed as a replacement or as additional election judges needed up to and including the day of the election shall be appointed at that time.

BE IT RESOLVED, that the City of New Richland City Council, in accordance with State Law, hereby appoints the following persons listed in attachment A to serve as election judges for the Special Election on August 11th, 2026, and the General Election on November 3rd, 2026, approves payment of an hourly wage of $10.00; $14.00 for Head Judges and $12.00 Co-Head Judge during election judge training and time served on election day.

BE IT FURTHER RESOLVED, that in case an appointed judge is unable to serve, the City Administrator is authorized to find a substitute judge of the same political party for the judge who cannot serve.

BE IT FURTHER RESOLVED, additional judges may be appointed upon completion of necessary election judge training.

Adopted by the City Council of the City of New Richland, Minnesota, this 13th Day of July 2026.

_____
(Mayor)

ATTEST:

_____
(City Administrator)

CITY OF NEW RICHLAND

WASECA COUNTY, MINNESOTA

Ordinance No. 26-02

AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF NEW RICHLAND, REVISING, AMENDING, RESTATING, CODIFYING AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES OF THE CITY AND REPEALING A PRIOR CODE.

WHEREAS, the present general and permanent ordinances of the city are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety, and general welfare of the city and for the proper conduct of its affairs; and

WHEREAS, the Acts of the Legislature of the State of Minnesota empower and authorize the city to revise, amend, restate, codify, and compile any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate such ordinances into one ordinance in book form; and

WHEREAS, the City Council has authorized a general compilation, revision, and codification of the ordinances of the City of a general and permanent nature and publication of such ordinance in book form; and

WHEREAS, it is necessary to provide for the usual daily operation of the city and for the immediate preservation of the public peace, health, safety, and general welfare of the city, that this ordinance take effect at an early date.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF NEW RICHLAND:

Section 1. The general ordinances of the city as revised, amended, restated, codified, and compiled in book form are hereby adopted as and shall constitute the "Code of Ordinances of the City of New Richland, Minnesota"

Section 2. Such Code of Ordinances as adopted in Section 1 shall consist of the following Titles:

TITLE I: GENERAL PROVISIONS
TITLE III: ADMINISTRATION
TITLE V: PUBLIC WORKS
TITLE VII: TRAFFIC CODE
TITLE IX: GENERAL REGULATIONS

TITLE XI: BUSINESS REGULATIONS
TITLE XIII: GENERAL OFFENSES
TITLE XV: LAND USAGE
TABLE OF SPECIAL ORDINANCES
PARALLEL REFERENCES
INDEX

Section 3. All prior ordinances pertaining to the subjects treated in such Code of Ordinances shall be deemed repealed from and after the effective date of this ordinance except as they are included and reordained in whole or in part in this Code; provided, such repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this ordinance, nor shall such repeal affect the provisions of ordinances levying taxes, appropriating money, annexing or detaching territory, establishing franchises, or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money, authorizing the purchase or sale of real or personal property, granting or accepting easements, plat or dedication of land to public use, vacating or setting the boundaries of streets or other public places; nor shall such repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code.

Section 4. Such Code shall be deemed published as of the day of its adoption and approval by the City Council, and the City Administrator of the City is hereby authorized and ordered to file a copy of such Code of Ordinances in the Office of the City Administrator.

Section 5. Such Code shall be in full force and effect as provided in Section 6, and such Code shall be presumptive evidence in all courts and places of the ordinance and all provisions, sections, penalties and regulations therein contained and of the date of passage, and that the same is properly signed, attested, recorded, and approved and that any public hearings and notices thereof as required by law have been given.

Section 6. This ordinance is declared to be essential for the preservation of the peace, health, safety, and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

Section 7. Summary Publication of this ordinance is authorized and the City Administrator is empowered to publish a summary of this ordinance in the City's legally designated newspaper.

DRAFT

PASSED AND ADOPTED by City Council for the City of New Richland on this 13th day of July, 2026

_____

Janda Ferguson, Mayor

ATTEST:

_____

Tyler T. Lendt, City Administrator

DRAFT

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Ordinance 26-02 – Council Packet Summary

Purpose of the Ordinance

This ordinance adopts a newly compiled and codified **Code of Ordinances** for the City of New Richland. The prior general ordinances were considered insufficiently organized and classified, prompting the need for a unified, updated code to better support governance and public welfare.

Background and Rationale

- The Minnesota Legislature authorizes cities to revise, restate, and codify ordinances into a consolidated code.
- The City Council previously authorized a full revision and codification of existing general and permanent ordinances.
- The new Code is intended to improve the preservation of public peace, health, safety, and general welfare by providing clearer, more accessible governing regulations.

Key Provisions

1. Adoption of the Code of Ordinances

The revised and compiled general ordinances are formally adopted as the **"Code of Ordinances of the City of New Richland, Minnesota."**

2. Structure of the Code

The Code consists of the following Titles:

- Title I – General Provisions
- Title III – Administration
- Title V – Public Works
- Title VII – Traffic Code
- Title IX – General Regulations

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

- Title XI – Business Regulations
- Title XIII – General Offenses
- Title XV – Land Usage
- Table of Special Ordinances
- Parallel References
- Index

3. Repeal of Prior Ordinances
All previous ordinances addressing subjects included in the new Code are repealed unless specifically re-enacted within it. Exemptions include tax levies, appropriations, franchise ordinances, land transactions, bond issuances, annexations/detachments, and other special or temporary ordinances. These remain valid.

4. Publication and Filing
The Code is considered published upon adoption. A copy must be filed with the City Administrator's Office.

5. Legal Effect
The Code serves as presumptive evidence of its contents and lawful adoption in all courts and proceedings, including proper signing, recording, and notice requirements.

6. Effective Date
The ordinance is deemed essential for the protection of public health, safety, and welfare and becomes effective at the earliest date allowed by law.

7. Summary Publication Authorized
The City Administrator is authorized to publish a summary of this ordinance in the city's official newspaper.

Tyler T Lendt

CITY OF NEW RICHLAND, MINNESOTA
ORDINANCE NO. 26-03
AN ORDINANCE AMENDING THE CITY CODE BY ADOPTING REGULATIONS FOR FENCES

THE CITY COUNCIL OF THE CITY OF NEW RICHLAND, MINNESOTA ORDAINS AS FOLLOWS:

Section 1. Short Title

This Ordinance shall be known as the "REGULATIONS ESTABLISHING FENCING STANDARDS."

Section 2. Purpose and Findings.

(a) Purpose. The purpose of this Ordinance is to establish standards for the location, height, and construction of fences within the City of New Richland in order to protect public health, safety, and general welfare.
(b) Findings. The City Council finds that:
    1. The existing ordinance is inadequate to address

Section 2. Definitions.
For the purposes of this Ordinance, the following terms have the meanings given:

1. **Fence:** A barrier, including but not limited to wood, metal, masonry, vinyl, wire, or chain-link materials, intended to enclose, define, screen, or separate property.
2. **Front Yard:** The area between the principal structure and the front property line.
3. **Rear Yard:** The area opposite the front yard extending the full width of the lot.
4. **Side Yard:** The area between a principal structure and the side lot line.

Section 3. General Requirements.

1. **Permit Required.**
   No person shall construct, erect, or replace a fence without first obtaining a permit from the City.
2. **Construction Standards.**
   Fences must be constructed in a workmanlike manner and maintained in good repair. The finished side of the fence must face outward toward adjacent properties or public right-of-way.
3. **Property Line Location.**
   It is the responsibility of the property owner to accurately determine property lines. The City is not responsible for survey verification.
4. **Prohibited Materials.**
   The following fence materials are prohibited:

DRAFT

a. Barbed wire in residential districts, except for agricultural uses.
b. Electric fences, except for agricultural uses.
c. Any fence constructed of scrap metal, junk, or other hazardous material.

Section 4. Height and Placement Restrictions.

1. **Front Yard Fences.**
   a. Maximum height: **4 feet**.
   b. Fences in front yards must be at least **50 percent open** (e.g., picket or ornamental metal).

2. **Side and Rear Yard Fences.**
   a. Maximum height: **6 feet**.
   b. Solid fences are permitted.

3. **Corner Lots.**
   No fence may obstruct the sight triangle at street intersections. The City may require modification or removal of any fence creating a traffic visibility hazard.

4. **Fences Adjacent to Public Right-of-Way.**
   Fences must not be placed within the public right-of-way. The City may remove any portion of a fence encroaching into public property.

Section 5. Swimming Pool Fences.
All swimming pools must be enclosed by a fence or barrier at least **4 feet** in height, equipped with a self-closing and self-latching gate. Additional requirements may apply under state law.

Section 6. Maintenance.
All fences must be maintained in a safe, upright condition and kept free of hazards, deterioration, or excessive leaning. Graffiti must be removed promptly.

Section 7. Nonconforming Fences.
Existing fences legally in place before adoption of this Ordinance may continue as nonconforming structures but may not be enlarged or replaced except in compliance with this Ordinance.

Section 8. Enforcement and Penalties.
The City may issue correction notices, administrative penalties, or pursue other remedies authorized by law for violations of this Ordinance.

Section 9. Effective Date.
This Ordinance becomes effective upon its passage and publication according to law.

Passed and adopted by the City Council of New Richland, Minnesota, this ___ day of _____, *20*

DRAFT

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Ordinance 26-03 – Council Packet Summary

Purpose of the Ordinance

This ordinance establishes updated and comprehensive standards governing the **location, height, construction, and maintenance** of fences within the City of New Richland, with the goal of protecting public health, safety, and general welfare.

Background and Findings

- The City Council determined that existing fence-related ordinances were **inadequate** and required revision.
- The ordinance creates consistent definitions and enforceable standards to address placement, safety, and aesthetic concerns related to fencing throughout the city.

Key Definitions

- **Fence:** Any barrier (wood, metal, masonry, vinyl, wire, or chain-link) used to enclose, define, screen, or separate property.
- **Front Yard, Rear Yard, Side Yard:** Defined based on their location relative to the principal structure and property lines.

Major Provisions

1. Permit Requirement

A permit is required for construction, erection, or replacement of any fence.

2. Construction Standards

- Fences must be constructed in a workmanlike manner and maintained in good repair.
- The *finished side* must face outward toward adjacent properties or the right-of-way.
- Property owners are responsible for determining property lines; the City is not responsible for survey verification.
- Prohibited materials include barbed wire (residential), electric fences (non-agricultural), and fences made of scrap or hazardous materials.

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

3. Height & Placement Regulations

• **Front yard:** Maximum height 4 ft; must be at least 50% open.

• **Side & rear yards:** Maximum height 6 ft; solid fences allowed.

• **Corner lots:** Fences must not block the sight triangle; the City may require modification or removal if traffic visibility is impacted.

• **Adjacent to right-of-way:** Fences may not encroach; the City may remove encroaching portions.

4. Swimming Pool Fencing Requirements

Swimming pools must be enclosed by a fence or barrier at least 4 ft high with a self-closing, self-latching gate. Additional state requirements may apply.

5. Maintenance Requirements

Fences must remain safe, upright, and free of deterioration or hazards. Graffiti must be removed promptly.

6. Nonconforming Fences

Existing fences legally in place before adoption may remain but cannot be enlarged or replaced unless brought into compliance.

7. Enforcement & Penalties

The City may issue correction notices, administrative penalties, or pursue remedies allowed by law for violations.

8. Effective Date

The ordinance takes effect upon passage and publication as required by law.

Tyler T Lendt

City of New Richland, Minnesota

Ordinance: 26-04

AN ORDINANCE ADOPTING: "OPERATION REQUIREMENTS FOR RECREATIONAL VEHICLES"

THE CITY COUNCIL OF THE CITY OF NEW RICHLAND ORDAINS AS FOLLOWS:

Section 1. Short Title.

This Ordinance shall be known as the "OPERATION REQUIREMENTS FOR RECREATIONAL VEHICLES ORDINANCE."

Section 2. Purpose and Findings.

(a) Purpose. The purpose of this Ordinance is to adopt Ordinance No. 650.01, titled "OPERATION REQUIREMENTS FOR RECREATIONAL VEHICLES," to address new considerations about where and how recreational vehicles may be operated.
(b) Findings. The City Council finds that:
    (1) The existing ordinance is outdated and does not adequately address safety concerns about recreational vehicles; where they are allowed to operate and how;
    (2) Public input and staff analysis indicate the need for revised standards; and
    (3) Adoption of this Ordinance serves the general public welfare.

Section 3. Authority.

Minnesota Statutes Chapter 169 provides that Cities have broad authority to adopt Ordinances governing the operation of recreational vehicles within the corporate limits of the City.

DRAFT

Section 4. Adoption of New Ordinance.

The City Council herein and hereby adopts the following provisions:

650.01 DEFINITIONS.

(A) "Recreational motor vehicle" means any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including but not limited to a four wheeled or two wheeled all-terrain vehicle (either Class 1 or 2), trail bike, utility task vehicle, utility terrain vehicle, gator, side-by-side, or any other similarly situated all-terrain vehicle, hovercraft, or motor vehicle licensed for highway operation which is being used for off-road recreational purposes. A recreational vehicle, for the purposes of this Chapter only, does not include a Snowmobile as Snowmobiles are regulated by New Richland Code of Ordinances Section 620. The provisions of this Ordinance shall include Golf Carts.

650.02 OPERATION REQUIREMENTS.

It is unlawful for any person to operate a recreational motor vehicle:

(A) On the private property of another without first obtaining specific written permission of the owner of the property unless the property is conspicuously posted with a sign located on the subject property granting permission for the operation of recreational vehicles on the subject property. This signage notification may be given by a posted notice of any kind or description, so long as it is conspicuous and easily readable by law enforcement and the public and specifies the kind of recreational vehicles allowed on the subject property, such as by saying “Recreational Vehicles Allowed,” “Golf Carts Allowed,” “Trail Bikes Allowed,” “All-Terrain Vehicles Allowed” or words substantially similar.

(B) On publicly-owned land, including school grounds, park property, playgrounds, recreation areas, golf courses, and those city streets specifically designated by the City Council and posted with conspicuous signage as being prohibited from operating a recreational vehicle upon the same, except where specifically permitted by this chapter;

(C) In a manner so as to create a loud, unnecessary or unusual noise which disturbs, annoys or interferes with the peace and quiet of other persons;

(D) On a public sidewalk or walkway provided or used for pedestrian travel;

(E) At any place while under the influence of intoxicating liquor, cannabis, narcotics, habit-forming drugs, or non-prescribed mood altering substances;

DRAFT

(F) At a rate of speed which is greater than reasonable or prudent considering the circumstances;

(G) At any place in a careless, reckless, or negligent manner so as to endanger, or which may be likely to endanger, or which may cause injury any person of property;

(H) At any place unless the operator has a current and valid Minnesota Drivers license, valid insurance, and the recreational vehicle is registered or titled pursuant to Minnesota Law;

(I) To intentionally drive, chase, run over, harass, injure, or kill any animal, wild or domestic;

(J) By halting any recreational motor vehicle carelessly or heedlessly in disregard of the rights or the safety of others, or in a manner so as to endanger, or which may be likely to endanger any person or any property;

(K) At any place in excess of 25 miles per hour including publicly-owned lands, streets or alleys;

(L) Within 150 yards of any public recreational area, except mobility scooters, golf carts, and Class 1 or 2 all-terrain vehicles shall be allowed at Legion Field unless the mobility scooter, golf cart, or Class 1 or 2 all-terrain vehicle causes damage or has the potential to cause damage to the property.

(M) Without headlight and taillight lighted at all times provided the vehicle is equipped with headlight and taillight;

(N) Without a functioning stoplight if so equipped;

(O) Without a brake operational by either hand or foot;

(P) At a speed exceeding ten miles per hour on the frozen surface of public waters within 100 feet of a person not on an all-terrain vehicle or within 100 feet of a fishing shelter;

(Q) Helmet and seat belts required on All-Terrain Vehicles and Utility Task Vehicles.

(1) A person less than 18 years of age shall not ride as a passenger or as an operator of an all-terrain vehicle or utility task vehicle unless wearing a safety helmet approved by the Commissioner of Public Safety. For the purposes of this specific Section only, a golf cart does not constitute an all-terrain or utility task vehicle.

DRAFT

(2) A person less than 18 years of age shall not ride as a passenger or as an operator of a recreational vehicle regulated herein without wearing a seat belt when such seat belt has been originally installed by the manufacturer.

(R) All-terrain vehicles and passengers.

(1) No person under 18 years of age shall operate a class 1 all-terrain vehicle while carrying a passenger. A person 18 years of age or older may operate a class 1 all-terrain vehicle carrying one passenger. For the purposes of this subdivision, a CLASS 1 ALL-TERRAIN VEHICLE means any all-terrain vehicle that has a total dry weight of less than 1,200 pounds and a width of 50 or fewer inches as measured from the outside rim to outside rim; it does not, however, include golf carts.

(2) No person under 18 years of age shall operate a class 2 all-terrain vehicle while carrying a passenger. A person 18 years of age or older may operate a class 2 all-terrain vehicle while carrying a passenger, or up to the number of passengers for which the vehicle was designed, whichever is greater. For the purposes of this subdivision a CLASS 2 ALL-TERRAIN VEHICLE means an all-terrain vehicle that has a total dry weight of 1,200 to 1,800 pounds and a width of 50 to 65 inches as measured from outside rim to outside rim; it does not, however, include golf carts.

(S) Effective Date/Penalty. This Ordinance is effective upon publication and violation of any provisions of this Ordinance is a misdemeanor level offense punishable by the penalty provisions outlined in New Richland City Code Section 120.

Passed by the New Richland City Council this _____ day of _____, 2026.

_____

Janda Ferguson, Mayor

ATTEST:

_____

Tyler T. Lendt, City Administrator

DRAFT

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Ordinance 26-04 Council Packet Summary

Purpose of Ordinance

This ordinance adopts updated **operational requirements for recreational vehicles** (RV/ATVs/UTVs/trail bikes/golf carts/other similar vehicles) to address safety, noise, permitted locations, and public concerns regarding their use within city limits. The previous ordinance was outdated and insufficient to manage current safety considerations.

Background & Findings

- Existing regulations did not adequately address where recreational vehicles are allowed to operate or associated safety issues.
- Public input and staff analysis demonstrated a need for revised and clearer standards.
- Adoption promotes public safety and general welfare.

Authority

Minnesota Statutes Chapter 169 provides cities with broad authority to regulate recreational vehicle operation.

Key Definitions

"Recreational motor vehicle" includes all-terrain vehicles (Class 1 & 2), trail bikes, UTVs, gators, side-by-sides, hovercraft, and highway-licensed vehicles used off-road. Snowmobiles are excluded. Golf carts are included.

Major Operating Requirements (650.02)

Prohibited Operation:

It is unlawful to operate a recreational motor vehicle:

- On private property without written permission or conspicuous permission signage.
- On publicly owned land (school grounds, parks, playgrounds, recreation areas, golf courses, or designated streets) unless specifically allowed.
- In a manner creating loud, unnecessary, or unusual noise.
- On sidewalks or pedestrian walkways.

Tyler T Lendt	Janda Ferguson	Heather Christensen
City Administrator	Mayor	Deputy Clerk

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

• While under the influence of alcohol, cannabis, narcotics, or non-prescribed mood-altering substances.
• At speeds greater than reasonable for conditions or more than **25 mph** in general operation.
• Carelessly, recklessly, or negligently endangering persons or property.
• Without a valid driver's license, valid insurance, and proper registration/title.
• To chase, harass, injure, or kill animals.
• To stop carelessly, endangering others.
• Within **150 yards** of public recreational areas (with limited exceptions for mobility scooters, golf carts, and Class 1/2 ATVs at Legion Field).
• Without required operational equipment (lights, stoplight, brakes).
• At speeds exceeding **10 mph** within 100 feet of a person or fishing shelter on frozen public waters.

Youth, Helmet, and Passenger Rules:
• Operators or passengers under 18 must wear helmets on ATVs/UTVs.
• Seat belts must be worn by anyone under 18 when originally installed.
• Persons under 18 may not operate Class 1 or 2 ATVs while carrying passengers.
• Adults may carry passengers consistent with vehicle design limits.
• Golf carts are excluded from ATV-specific classifications.

Penalties & Effective Date
Violations are misdemeanor-level offenses as outlined in New Richland City Code Section 120. The ordinance is effective upon publication.

Tyler T Lendt

City of New Richland, Minnesota

Ordinance: 26-05

AN ORDINANCE REPEALING ORDINANCE 640.02: "MOTORIZED GOLF CART USE"

AND

ADOPTING AND REPLACING IT WITH: "MOTORIZED GOLF CART, UTILITY TASK VEHICLES, AND MINI TRUCK USE" IN ITS PLACE

THE CITY COUNCIL OF THE CITY OF NEW RICHLAND ORDAINS AS FOLLOWS:

Section 1. Short Title.

This Ordinance shall be known as the "MOTORIZED GOLF CART, UTILITY TASK VEHICLES, AND MINI TRUCK USE ORDINANCE."

Section 2. Purpose and Findings.

(a) Purpose. The purpose of this Ordinance is to repeal Ordinance No. 640.02, titled "Motorized Golf Cart Use," and replace it with updated regulations to address new uses.
(b) Findings. The City Council finds that:
    (1) The existing Ordinance is outdated and does not adequately address safety concerns about vehicles not built for road purposes; and
    (2) Public input and staff analysis indicate the need for revised standards; and
    (3) Adoption of this Ordinance serves the public welfare.

Section 3. Authority.

Minnesota Statutes Chapter 169 provides that Cities can regulate the operation of golf carts, utility task vehicles, and mini trucks within the jurisdictional limits of the City.

DRAFT

Section 4. Repeal.

Ordinance No. 640.02 (Motorized Golf Cart Use) is hereby repealed in its entirety and replaced by this Ordinance.

Section 5. Replacement – Adoption of New Ordinance.

The City Council hereby adopts the following provisions to replace the repealed ordinance:

73.08 MOTORIZED GOLF CARTS, UTILITY TASK VEHICLES, AND MINI TRUCKS.

(A) (1) No person shall operate a motorized golf cart, utility task vehicle, or mini truck on any street, alley, sidewalk or other public property without first obtaining a permit to do so from the City as provided herein.

(2) Every application for a permit shall be made on a form supplied by the city and shall contain the following information:

(a) The name and address of the applicant;

(b) Model name, make, year, and number of the motorized golf cart, utility task vehicle or mini truck;

(c) Current driver's license or reason for not having a current driver's license; and

(d) Other information as the city may, in the city administrator's discretion, require.

(3) The annual permit fee shall be as set forth in the Ordinance Establishing Fees and Charges adopted pursuant to Appendix D of this code, as that ordinance may be amended from time to time.

(4) Permits shall be granted for a period of one year and may be renewed annually January 1 to December 31.

(5) No permit shall be granted or renewed unless the following conditions are met:

(a) The applicant must demonstrate that he or she currently holds a valid Minnesota driver's license to operate a golf cart, utility task vehicle, or mini truck;

DRAFT

(b) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart, utility task vehicle, or mini truck on the roadways designated;

(c) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart, utility task vehicle, or mini truck;

(d) The applicant has not had his or her driver's license revoked as the result of criminal or administrative proceedings;

(6) Motorized golf carts, utility task vehicles, and mini trucks are permitted to operate only on platted city streets. Motorized golf carts, utility task vehicles, and mini trucks may be operated on private property if written permission is granted from property owners to operate on their land, or if the property is conspicuously posted with a sign located on the subject property granting permission for the operation of recreational vehicles on the subject property. This signage notification may be given by a posted notice of any kind or description, so long as it is conspicuous and easily readable by law enforcement and the public and specifies the kind of recreational vehicles allowed on the subject property, such as by saying "Recreational Vehicles Allowed," "Golf Carts Allowed," "Trail Bikes Allowed," "All-Terrain Vehicles Allowed" or words substantially similar. Golf carts, utility task vehicles, and mini trucks are not to be operated on any state or federal highways, except to cross at designated intersections.

(7) Motorized golf carts, utility task vehicles or mini trucks may only be operated on designated roadways from sunrise to sunset. They shall not be operated in inclement weather conditions or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

(8) Motorized golf carts shall display the slow-moving vehicle emblem provided for in M.S. § 169.045 Subd. 4, as it may be amended from time to time, when operated on designated roadways.

(9) Motorized golf carts, utility task vehicles, or mini trucks shall be equipped with a wing style rear view mirror to provide the driver with adequate vision from behind as required by M.S. § 169.70 as is may be amended from time to time.

(10) The operator of a motorized golf cart, utility task vehicle, or mini truck may cross any street or highway intersecting a designated roadway.

(11) Every person operating a motorized golf cart, utility task vehicle, or mini truck under permit on designated roadways, has all the rights and duties applicable to the driver

DRAFT

of any other vehicle under the provisions of M.S. Ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts, utility task vehicles, or mini trucks and except as otherwise specifically provided in M.S. § 169.045(7), as it may be amended from time to time.

(12) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or M.S. Ch. 169, as it may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart or mini truck on the designated roadways.

(13) The number of occupants in the golf cart, utility task vehicle, or mini truck may not exceed the design occupant load.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DRIVER. The person driving and having physical control over the motorized golf cart, utility task vehicle or mini truck.

MINI TRUCK. As defined in Minn. Stat. § 169.011 Subd. 40a, motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini truck does not include: a neighborhood electric vehicle or a medium speed electric vehicle as defined by § 73.11; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

(C) Authorized city staff may operate city owned motorized golf carts, utility task vehicles, and mini trucks without obtaining a permit within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

(D) Mini truck equipment requirements:

(1) A mini truck may be operated under permit on designated roadways if it is equipped with:

(a) At least two headlamps;

(b) At least two tail lamps;

(c) Front and rear turn-signal lamps;

(d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;

(e) A windshield;

(f) A seat belt for the driver and front passenger; and

(g) A parking brake.

MOTORIZED GOLF CART. Any passenger conveyance being driven with three or four wheels with three or four low pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.

UTILITY TASK VEHICLE. A side-by-side, four-wheel drive, or off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds as defined by M.S. § 169.045 as amended from time to time.

(1) A Utility Task Vehicle may be operated under permit on designated roadways if it is equipped with:

(a) At least two headlamps;

(b) At least two tail lamps;

(c) Front and rear turn-signal lamps;

(d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;

(e) A windshield, or if not a windshield is not installed from the factory, impact-resistant eye protection;

(f) A seat belt for the driver and front passenger; and

(g) A parking brake.

(14). Penalty. Any violation of the terms and provision of this ordinance shall constitute a misdemeanor offense punishable by a fine of up to $1,000, and incarceration of up to 90 days jail, or both. This penalty may be in addition to, or simultaneously with,

DRAFT

any suspension or revocation of the permit to operate a motorized golf cart, utility task vehicle, or mini-truck.

(15) Effective Date. This Ordinance shall be effective upon publication.

Passed this _____ day of _____, 2026, by the New Richland City Council.

_____

Janda Ferguson, Mayor

ATTEST:

_____

Tyler T. Lendt, City Administrator

DRAFT

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Ordinance 26-05 Council Packet Summary

Purpose

This ordinance repeals outdated Ordinance 640.02 and replaces it with comprehensive and updated regulations governing the use of **motorized golf carts, utility task vehicles (UTVs), and mini trucks** within city limits. The goal is to address safety, permitting, equipment requirements, and operational rules for vehicles not originally manufactured for roadway use.

Findings & Rationale

• The prior ordinance was outdated and did not adequately address safety concerns regarding non-road-built vehicles.
• Public input and staff analysis indicated a clear need for revised standards.
• Adoption supports public safety and general welfare.

Authority

Minnesota Statutes Chapter 169 grants cities the authority to regulate the operation of these vehicles.

Key Provisions of the New Ordinance (Section 73.08)

Permit Requirement

• A permit is required to operate motorized golf carts, UTVs, or mini trucks on city streets, alleys, sidewalks, or public property.
• Applications must include owner information, vehicle details, driver's license information, and other materials required by the City Administrator.
• Annual permit fees are established in the City's Fee Schedule and permits renew annually from January 1–December 31.
• Permits cannot be granted without:
– A valid Minnesota driver's license

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

– Proof of insurance
– A physician's certification when required
– A driving record free of revocation

Where Operation Is Allowed

• Permitted only on **platted city streets**.
• Permitted on private property with written permission or conspicuous posted signage.
• Not permitted on state or federal highways except at designated crossings.

Operational Restrictions

• Operation allowed **sunrise to sunset only**; prohibited during inclement weather or poor visibility (under 500 ft).
• Golf carts must display a **slow-moving vehicle emblem**.
• All vehicles must have a **rear-view mirror** meeting state requirements.
• Operators have all rights and responsibilities of other drivers under Minn. Stat. Ch. 169.
• Number of occupants may not exceed vehicle design capacity.

Equipment Requirements

• **Mini trucks** must have: headlights, tail lamps, turn signals, mirrors, windshield, seatbelts, and a parking brake.
• **UTVs** must have similar equipment; if manufactured without a windshield, operators must use impact-resistant eye protection.

City Staff Exemption

• Authorized staff may operate City-owned units without a permit for City business.

Enforcement & Penalties

• Violations constitute a **misdemeanor**, punishable by up to $1,000 in fines and/or 90 days in jail.
• Penalties may be combined with permit suspension or revocation.

Effective Date

The ordinance becomes effective upon publication.

Tyler T Lendt

Tyler T Lendt	Janda Ferguson	Heather Christensen
City Administrator	Mayor	Deputy Clerk

New Richland City Council

13 July 2026

New Richland Care Center

Operations:

Average Census

(Annual Average = 35.93) April = 35.60; May = 32.71; June = 34.63

	April=	May=	June=
Managed Care	3.83	1.65	3.57
Medicaid	22.0	23.06	22.27
Medicare A	4.00	2.13	3.33
Private	5.77	5.87	5.47

Current census of 41:
10 Medicare
9 Hospice
3 Private Pay
18 Medicaid

Referrals: 68 Won: 14, Lost 6, Denied 45, Invalid 3

Financial:

	Revenue	Expense	Income
April	459,253	446,064	13,189
May	385,377	491,999	(106,622)

Findings: Minimal use of staffing agency, less than 5% of CNA hours
May had 3 payrolls one of which included PTO cashout
And a fine was paid to MN DHS for a past survey

Staffing:

Continue to hire new staff members to fill the decreasing number of openings. Planning for the wave of students returning to college in the fall and how to fill those vacancies.

All staff have been working diligently to help reduce the use of Temporary Agency staffing we use.

Ambulance Report July 2026

Crew: Nothing new to report here. Everyone is helping as much as they can.

Runs: We are currently at 54 Calls for the year which is pretty good.

Community: We will have coverage for Farm and City days and in the parade. We were also informed of Waldorf days and that they are anticipating a big turnout this year. Crew is aware of this and will be helping to have full coverage.

Director: Cot is in and working great. This is an adjustment for everyone as it is all power and takes some time to get used to it.

Thank you

Sarah Sundve
New Richland Ambulance Director

NEW RICHLAND FIRE DEPARTMENT

MONTHLY COUNCIL REPORT

July 2026

1 Fire Calls

2 Medical Calls

This month's training was pumping on 7th Street

New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Monthly Report

July 13th, 2026 Council Meeting

Activity/Calls for Service

The New Richland Police Department responded to **51** calls for service for the month of June.

Total Calls through June 2026: 560

Total Calls through June 2025: 763

(10 Lock Checks/Directed Patrols, 8 Traffic Stops, 8 Assist Other Agency, 2 Suspicious Circumstance, 4 Animal Complaints, 11 Ordinance Violations)

Most calls requiring additional follow up have been completed. As always, we remind people to get in touch with us if they have any information regarding any incidents that have occurred in the City of New Richland or surrounding areas.

Information

- N/A

Training & Education

- Officer DeRaad attended and completed Use of Force Instructor training. He has passed and is awaiting certification documents.

Purchases/Recurring Payments

- Waseca County Attorney- 1st half of 2026 annual payment, $4,005.00
- AED Batteries- replacement batteries for both, $1,340.04

New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Squad Maintenance

- N/A

Equipment

- Radar Certification- annual recertification, $86.00

Upcoming Events / Important Items

- Farm & City Days- July 17-19
- Night to Unite- Tuesday, August 4th, 6-730pm @ NR City Park

Respectfully Submitted,



Tanyce Bruegger, #261
Chief of Police

PeopleService INC.
Water & Wastewater Professionals

Date: July 7, 2026

To: City of New Richland

From: Shell Johnson, Operator

O & M Report: 2026

Wastewater Operation & Maintenance

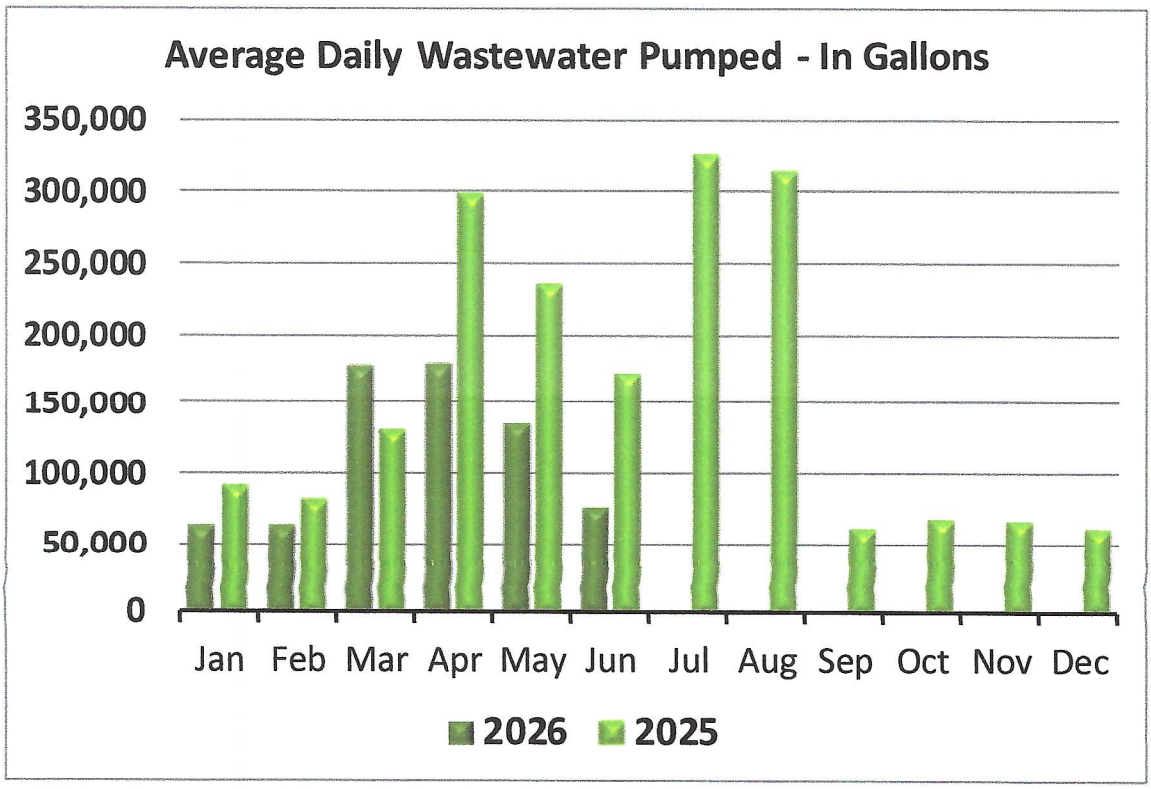
- June 2- Power outage 5:55pm-10:45 pm caused by a bird on the power pole
- June 4- Quarterly safety meeting at the plant. Peopleservice employees, Nick Vicker, Chris Secrist, Robert Jayne Region Manager Herb Krueger
- June 12th- Safety yellow paint, sidewalk, steps, valve boxes, ledges. Also, safety stripping on Basement stairs and in shop at entrance.
- June 16th-June 18th- Attended annual safety class for Peopleservice
    - Annual hearing tests
    - Respirator FIT tests
    - Respirator training
    - Safety classes by Provenio from Albert lea, covered electrical, fires, lock out/tag out, confined spaces, OSHA requirements, documentation, first aid
    - Preferred Controls, Scada System, automation, satellite-based alarm systems for water and wastewater applications.
- Finished all Monthly work orders
- Monthly cyber-attack training
- Ordering new confine space placards
- Straight river electric, replaced the broken outlets outside and 2 of the VFD's
- List of safety inspections/documentation/permit required lists
- I will be attending a water class on July 15th in Rushford

- I will be out of the office July 16th through the 22nd. Herb Krueger can be contacted if there are any questions or emergencies.

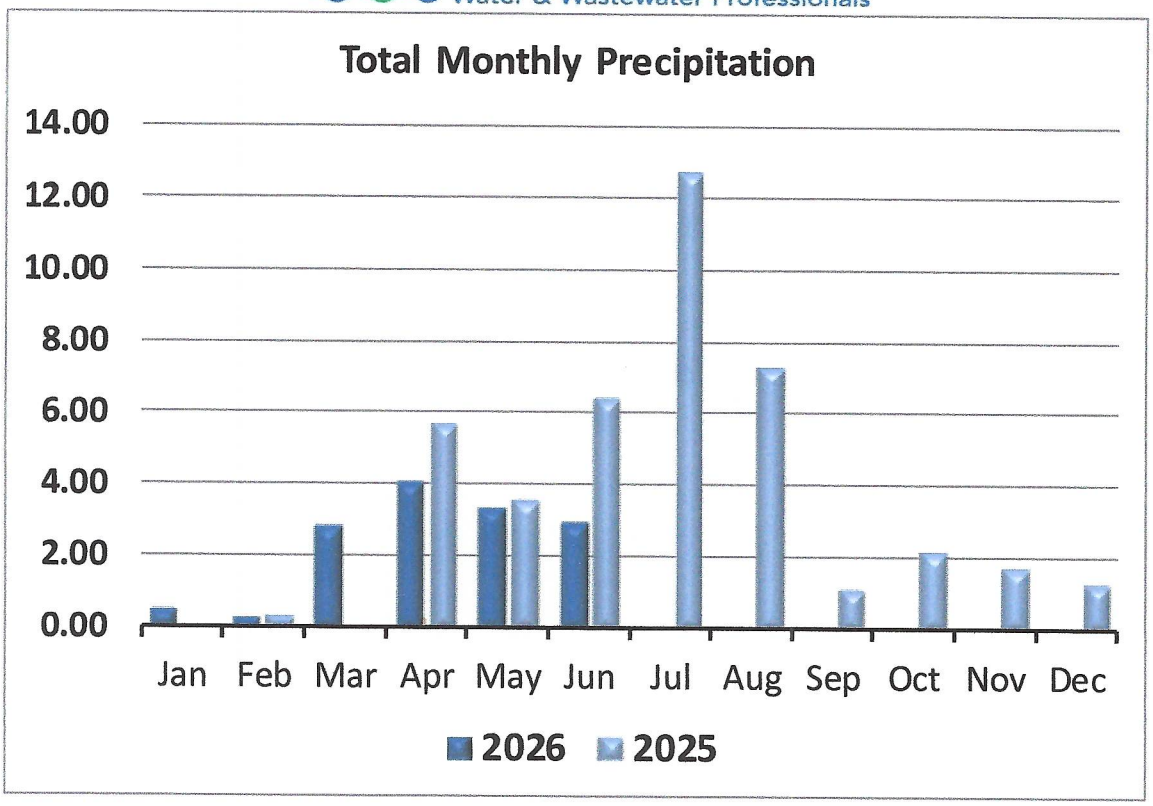
Thank You

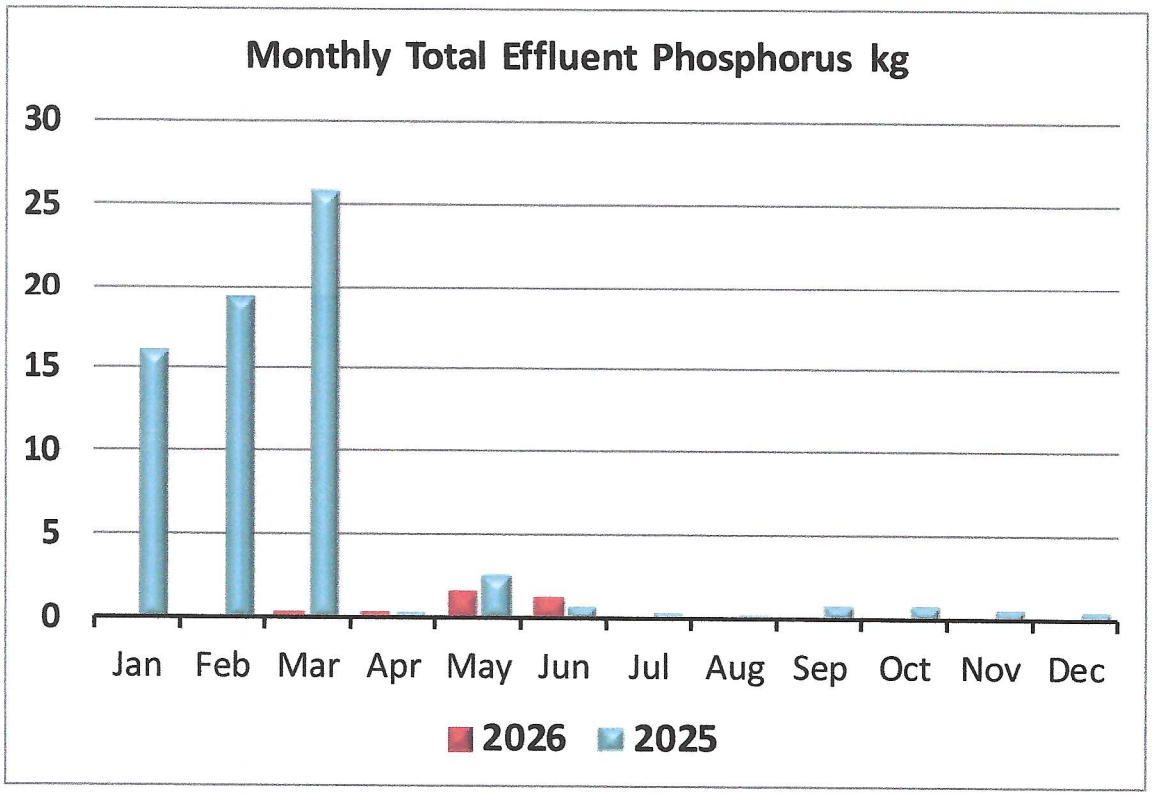
Shell Johnson

Peopleservice



PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals

		May-26	April-26	May-25
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	190	95	161
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	1.1	6.8	2.3
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	0.6	5.8	2.3
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	99%	92%	97%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	292	160	216
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	3	<3	6
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	1.5	<2.7	4.8
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	98%	97%	93%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	3.19	2.01	1.95
Phos Effluent	mg/L	0.69	0.39	0.52
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	1.54	0.34	2.61
Phos Effluent kg Per Year	kg	165.77	155.69	162.61
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	77	N/A	127
Fecal Effluent Permit Limit	ml	200#/100ml	N/A	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	3.99	4.29	5.76
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	136,000	180,000	236,000
Maximum Daily	gallons	173,000	314,000	476,000
Total Monthly	gallons	4,213,000	6,680,000	7,327,000
Precipitation Monthly Total	inches	3.29	4.05	3.56

Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	$7,968.00	$2,423.00	30%	42%
Total	$7,968.00	$2,423.00	30%	42%

From: People Services scanner@peopleservice.com
Subject: Attached Image
Date: Jun 30, 2026 at 1:54:05 PM
To: val vkube@peopleservice.com

New Richland, MN **May-26**

Wastewater Plant Maintenance Expenditures

Date	Vendor List	Description	Total
05/13/26	Alden Pool and Municipal Supply Co.	Chlorine Ejector Repair	$95
05/13/26	Alden Pool and Municipal Supply Co.	Chlorine Ejector	$440
05/23/26	Northern Tool and Equipment	Diaphragm Pump Parts	$120
5/1 - 5/31	Venders (2)	Misc Invoices under $50 (2)	$19
		Total	**$674**

Wastewater System Maintenance Expenditures

Date	Vendor List	Description	Total
5/1 - 5/31	Venders (1)	Misc Invoices under $50 (1)	$28
		Total	**$28**

Total Expenditures	
W/W Plant Maintenance	$674
W/W System Maintenance	$28
Total For This Month	$703
Total Maintenance Dollars Spent Year-to-Date (January 1, 2026 to End of This Report Month)	$2,423
Annual Maintenance Budget (Jan. 1, 2026 - Dec. 31, 2026)	$7,968
Percent Maintenance Budget Spent Year-to-Date	30%

MINNESOTA POLLUTION CONTROL AGENCY

NPDES Permit Compliance Summary

Report Period: October 1, 2024 - September 30, 2025

New Richland WWTP
MN0021032

1. Facility/Permit information

This section summarizes general information about your facility and permit. It includes a list of all of the contacts we have recorded for you. In particular, please ensure that the listed 24-hour contact for your facility is current. This report also provides you with a list of Minnesota Pollution Control Agency (MPCA) contacts for your facility.

Facility contacts

Name	Relationship	Phone	Email
Herb Krueger	is 24-Hour emergency contact-Primary for is Online Subscriber for is Wastewater permit contact for	320-894-6333 507-463-8330	hkrueger@peopleservice.com
Alice Johnson	is DMR recipient for is Online Subscriber for	507-463-8330 507-993-7117	ajohnson@peopleservice.com
Anthony Martens	is 24-Hour emergency contact - Secondary for is Wastewater Billing Contact for is responsible official for owns	507-465-3514	amartens@cityofnewrichlandmn.com

If any of the above contacts are inaccurate, please submit the appropriate form to the WQ Submittals mailbox at wq.submittals.mpca@state.mn.us:

- To **add** an online subscriber contact please follow the Account management reference guide (wq-wwprm7-100) and submit the Electronic signature submittal agreement/Water quality signatory registration form (wq-wwprm7-100a)
- To **remove** an Online Subscriber contact, please submit an *e-Services: Request to remove account holder authorization* (wq-wwprm7-108)
- For all other contact updates, please submit a *Permit contact change form* (wq-wwprm7-72)

*Please note that all water quality submittals should now be sent by email to wq.submittals.mpca@state.mn.us. **Effective February 1, 2026, the MPCA will no longer accept paper submittals for the Wastewater program** sent by US Postal Mail with the exception of permit applications, which are still required to be mailed in with a wet-ink signature and check. All water quality submittal forms have been updated on the MPCA website.

Design flow

Facility Design Flow: 0.60 million gallons per day (MGD) average wet-weather (AWW)/average daily (AD)*
*Please note that Industrial Facilities may have inaccurate design flows listed if the most current permit was issued prior to 2014.

Facility information

EPA MINOR Facility
Plant Class: Class B
Land application: Biosolids Type IV
Permit expiration: 07/31/2029
SIC code: 4952 - Sewerage Systems

Treatment plant operators:

Name	Email	Phone	Class	Expiration

If any of the above Treatment plant operators, including their associated contact information are inaccurate, please submit those edits to NPDES.PCA@state.mn.us.

Geographical information

County: Waseca
Basin: Minnesota River
Major Watershed: Le Sueur River
Minor Watershed: Boot Creek
Receiving Water: Unnamed ditch
Special Designation: None
Impaired: N

MPCA staff assignments

Enforcement/Compliance: Michael Kramer (michael.kramer@state.mn.us) 507-344-5258
Engineering: Qais Banihani (qais.banihani@state.mn.us) 507-206-2627
Permitting: Melanie Miland (melanie.miland@state.mn.us) 507-206-2647

2. Compliance information summary

This section summarizes the Discharge Monitoring Report (DMR) reporting and monitoring requirements of your permit and the information reported on your DMRs from October 1, 2024 - September 30, 2025.

Total DMR forms required	Timely DMRs	Missing DMRs	Late < 10 days	Late 11 – 30 days	Late 31 – 90 days	Late > 90 days
24	24	0	0	0	0	0

DMR parameters

Type of parameter	Total required	Missing	Percent missing	Alleged effluent limit exceedances	Percent effluent exceedance
Limited parameters	178	0	0.00%	1	0.56%
"Report Only" parameters	235	0	0.00%		
All parameters	413	0	0.00%	1	0.24%

3. Alleged effluent limit exceedances

This section summarizes reported DMR values that exceeded the limits in your permit for October 1, 2024 - September 30, 2025.

Station	DMR monitoring period	Parameter	Limit	Reported value

Station	DMR monitoring period	Parameter	Limit	Reported value
SD 002	10/01/2024 - 10/31/2024	Fecal Coliform, MPN or Membrane Filter 44.5C in organisms per 100 milliliter - calendar month geometric mean	200	209

4. Late or missing DMR information

This section summarizes late or missing DMR reports and missing individual DMR parameters for October 1, 2024 - September 30, 2025.

Station	DMR monitoring period	Report status	Submission due date	Submission received

Parameters missing from submitted DMRs

Station	DMR monitoring period	Parameter

This section summarizes missing sample values for October 1, 2024 - September 30, 2025.

Missing sample values

Station	Monitoring period	Reporting status	Submission due date	Submission received date

5. Inspections

This section lists inspections conducted at your facility from October 1, 2024 - September 30, 2025.

Inspection date	Inspector	Inspection type

6. Incidents

This section lists reported wastewater-related incidents (releases, bypasses, etc.) related to your collection system or treatment plant/facility from October 1, 2024 - September 30, 2025. Review your records to ensure that a Release Report form was completed and attached to the DMR, as outlined in your permit or by your Compliance and Enforcement Staff. Please note that any incident type with "Supplemental DO Report" in the title is not a separate incident but it notes that you called the Duty Officer again with further information regarding the original Duty Officer Report that was reported.

Incident date/time	Incident type	Dispatch #	Media impacted

7. Submittals

This section lists non-DMR submittals required by this permit during October 1, 2024 - September 30, 2025. This list may not include all submittals required during this review period. Refer to your permit for all submittals and due dates.

*Please note that all water quality submittals should now be sent by email to wq.submittals.mpca@state.mn.us. **Effective February 1, 2026, the MPCA will no longer accept paper submittals for the Wastewater program** sent by US Postal Mail with the exception of permit applications, which are still required to be mailed in with a wet-ink signature and check. All water quality submittal forms have been updated on the MPCA website.

Target date	Date received	Status	Requirement description
12/31/2024	12/23/2024	On Time	The Permittee shall submit a biosolids annual report : Due annually, by the 31st of December. [Minn. R. 7041.1700]

8. DMR data submitted

This section lists all DMR data submitted for October 1, 2024 - September 30, 2025.

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SD 002	BOD, Carbonaceous 05 Day (20 Deg C) Percent Removal in % - minimum calendar month average	85	96	97	97	99	99	99	98	97	98	99	98	96
SD 002	BOD, Carbonaceous 05 Day (20 Deg C) in kg/d - calendar month average	34	2.8	1.9	2	.36	.68	.93	2.1	2.3	2.6	1.2	2.3	2
SD 002	BOD, Carbonaceous 05 Day (20 Deg C) in kg/d - maximum calendar week average	56.7	3.6	3.6	4.4	.8	.7	1.2	2.9	4.3	4.1	1.5	4.2	4.5
SD 002	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month average	15	7.4	4.9	4.2	.88	1.7	1.8	1.6	2.3	3.5	1.4	2.2	4.4
SD 002	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - maximum calendar week average	25	10	10	8	2	1.6	2.5	1.7	3.5	5	2.9	2.4	9
SD 002	Bicarbonates (HCO3) in mg/L - calendar quarter maximum	Report			260			212			311			343
SD 002	Calcium, Total (as Ca) in mg/L - calendar quarter maximum	Report			93			86			92			104
SD 002	Chloride, Total in mg/L - calendar month average	395		264		277		355		142		215		242
SD 002	Chloride, Total in mg/L - daily maximum	Report		264		287		409		150		217		287
SD 002	Chlorine, Total Residual in mg/L - daily maximum	0.038	<.04							<.04	<.04	<.04	<.04	<.04
SD 002	Fecal Coliform, MPN or Membrane Filter 44.5C in #/100ml - calendar month geometric mean	200	209							127	7.2	9.9	39	9.4
SD 002	Flow in Mgal - calendar month total	Report	2.736	3.182	2.944	2.857	2.304	4.074	8.986	7.327	5.179	10.125	9.768	3.666

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SD 002	Flow in mgd - calendar month average	Report	.088	.106	.095	.092	.082	.131	.3	.236	.173	.327	.315	.122
SD 002	Flow in mgd - calendar month maximum	Report	.118	.154	.145	.131	.11	.358	.543	.476	.292	1.329	1.303	.62
SD 002	Hardness, Calcium & Magnesium, Calculated (as CaCO3) in mg/L - calendar quarter maximum	Report			340			317			340			387
SD 002	Magnesium, Total (as Mg) in mg/L - calendar quarter maximum	Report			26			25			27			31
SD 002	Mercury, Dissolved (as Hg) in ng/L - calendar month maximum	Report										<.5		
SD 002	Mercury, Total (as Hg) in ng/L - calendar month maximum	Report										5.55		
SD 002	Nitrite Plus Nitrate, Total (as N) in mg/L - calendar quarter average	Report			18			18			9.88			13
SD 002	Nitrogen, Ammonia, Total (as N) in mg/L - calendar month average	Report						.23						<.1
SD 002	Nitrogen, Kjeldahl, Total in mg/L - calendar quarter average	Report			1.45			1.01			1.17			1.07
SD 002	Nitrogen, Total (as N) in mg/L - calendar quarter average	Report			19			19			11			14
SD 002	Oxygen, Dissolved in mg/L - calendar month minimum	Report	4.81	3.09	2.5	4.1	5.22	6.25	5.23	5.76	5.32	4.38	5.12	4.76
SD 002	Phosphorus, Total (as P) in kg/d - calendar month average	3.0									.7	.4	.2	.8
SD 002	Phosphorus, Total (as P) in kg/d - calendar month average	Report	.91	.51	.48	.57	.88	.8	.34	.45				
SD 002	Phosphorus, Total (as P) in kg/yr - 12-month moving total	829	228.43	228.54	227.65	16.11	231.03	139.29	148.13	194.85	182.8	205.3	208.57	212.57
SD 002	Phosphorus, Total (as P) in mg/L - calendar month average	Report									1.03	.55	.28	1.75
SD 002	Phosphorus, Total (as P) in mg/L - calendar month average	Report	2.44	1.23	1.12	1.49	2.21	1.67	.26	.52				
SD 002	Potassium, Total (as K) in mg/L - calendar quarter maximum	Report			16			18			7.7			9.86
SD 002	Sodium, Total (as Na) in mg/L - calendar quarter maximum	Report			215			250			102			128
SD 002	Solids, Total Dissolved (TDS) in mg/L - calendar quarter maximum	Report			844			1020			600			750
SD 002	Solids, Total Suspended (TSS) Percent Removal in % - minimum calendar month average	85	100	99	98	98	98	99	95	93	100	100	99	98
SD 002	Solids, Total Suspended (TSS) in kg/d - calendar month average	68	1.5	1.5	.68	<1.2	1.5	<1.5	1.6	4.8	.6	1.2	.88	.35

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SD 002	Solids, Total Suspended (TSS) in kg/d - maximum calendar week average	102.1	1.6	3.1	2.7	<1.5	2.5	<1.6	6.3	7.2	2.5	<6.1	6.1	1.6
SD 002	Solids, Total Suspended (TSS) in mg/L - calendar month average	30	3.8	3.8	1.3	<3	3.8	<3	1.3	5.6	.75	.8	1	1
SD 002	Solids, Total Suspended (TSS) in mg/L - maximum calendar week average	45	5	8	5	<3	6	<3	5	10	3	<3	4	4
SD 002	Solids, Total Suspended (TSS), grab (Mercury) in mg/L - calendar month maximum	Report										<3		
SD 002	Specific Conductance in umhos/cm - calendar quarter maximum	Report			1550			1700			1100			3000
SD 002	Sulfate, Total (as SO4) in mg/L - calendar quarter maximum	Report			70			80			55			57
SD 002	pH in SU - calendar month maximum	9.0	7.8	7.9	7.9	7.6	7.6	7.5	7.9	8	7.4	7.8	8	7.8
SD 002	pH in SU - calendar month minimum	6.0	6.4	7.3	7.3	7.3	7.2	6.9	7.2	7.2	6.9	7.4	7.2	7.1
WS 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month average	Report	179	168	139	132	146	135	70	75	183	144	139	105
WS 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month maximum	Report	191	180	209	188	191	179	117	161	363	250	205	159
WS 001	Nitrite Plus Nitrate, Total (as N) in mg/L - calendar quarter average	Report			.15			.25			2.12			.32
WS 001	Nitrogen, Kjeldahl, Total in mg/L - calendar quarter average	Report			37			42			16			24
WS 001	Nitrogen, Total (as N) in mg/L - calendar quarter average	Report			37			42			19			24
WS 001	Phosphorus, Total (as P) in mg/L - calendar month average	Report	3.71	3.06	4.14	4.41	4.8	3.3	2.13	1.95	1.97	1.98	1.69	2.89
WS 001	Precipitation in in - calendar month total	Report	1.26	3	1.16	0	.35	2.53	5.69	3.56	6.43	12.79	7.36	1.11
WS 001	Solids, Total Suspended (TSS) in mg/L - calendar month average	Report	1461	546	228	128	245	203	77	90	1431	702	518	193
WS 001	Solids, Total Suspended (TSS) in mg/L - calendar month maximum	Report	5220	1270	360	158	586	327	152	216	4440	1710	1100	292
WS 001	pH in SU - calendar month maximum	Report	8.13	8.25	8.17	8.15	8.14	7.88	7.97	7.93	7.97	7.91	8.38	8.24
WS 001	pH in SU - calendar month minimum	Report	6.83	7.77	7.8	7.69	7.83	6.84	7.61	7.02	7.66	7.3	7.64	7.76

Annual Compliance Summary Frequently Asked Questions

Section 1: Facility/Permit information

Purpose – This section summarizes general information about your facility and permit. It includes a list of contacts we have recorded for the facility. In particular, please ensure that the listed 24-hour contacts for the facility is current along with the certified treatment operators. This section also includes geographical information along with a list of Minnesota Pollution Control Agency (MPCA) contacts for the facility.

- Q: Why is my Facility contacts information incorrect?
  - A: You may need to update contacts to account for any changes in the last year. Follow the instructions listed in this section to submit updated contact information.
- Q: I submitted the Permit contact change form last year, but I still see an old "Online Subscriber" contact listed?
  - A: To remove an "Online Subscriber" contact type, you need to have the Facility's responsible official fill out, sign, scan and email the *e-Services: Request to remove account holder authorization* (wq-wwprm7-100b) form to the WQ Submittals mailbox at wq.submittals.mpca@state.mn.us.
- Q: How do I add or remove treatment plant operators?
  - A: Please send an email to the NPDES.PCA@state.mn.us with the correct listing of operators. Make sure to include their contact and license information.
- Q: Why does my Facility information, including design flow, read incorrectly or blank?
  - A: The Design Flow and Facility information have known issues with facilities that have permits issued prior to 2014. As these permits are re-issued, the information should show correctly.

Section 2: Compliance information summary

Purpose – This section summarizes the Discharge Monitoring Report (DMR) reporting and monitoring requirements of your permit and the information reported on your DMRs from October 1, 2024 - September 30, 2025.

- Q: Why are my DMRs showing up as late?
  - A: The DMRs must be received by the 21st of the month following the end of the monitoring period. If the DMR was submitted after this date or hasn't been submitted at all then it will reflect the number of days late that it is.

Section 3: Alleged effluent limit exceedances

Purpose – This section summarizes reported DMR values that exceeded the limits in your permit for October 1, 2024 - September 30, 2025.

- Q: I was over my limit for one of my parameters, will this show under this section?
  - A: If you have recorded a value that is greater than the limit it will show under this section.

Section 4: Late or missing DMR information

Purpose – This section summarizes late or missing DMR reports, missing individual DMR parameters, and late or missing sample values for October 1, 2024 - September 30, 2025.

- Q: Why are there late or missing sample values listed on the grid, but my DMR was submitted with data, and I submitted my sample values?

- A: If your permit has different submittal action frequencies (i.e., a monthly DMR and a quarterly DMR), and you submitted your sample values on one sample values workbook, the grid will show that the sample value is missing (i.e., submitting quarterly data on a monthly sample value spreadsheet).

Section 5: Inspections

Purpose – This section lists any wastewater, biosolids, pretreatment or stormwater inspections conducted at your facility from October 1, 2024 - September 30, 2025.

- Q: What if I had an inspection and it is not listed on this report?
  - A: Please respond to this report with the inspection date and type conducted at your facility during this time period.

Section 6: Incidents

Purpose – This section lists wastewater-related incidents (releases, bypasses, etc.) to your collection system or treatment plant/facility from October 1, 2024 - September 30, 2025. **This list may not be all-inclusive for industrial wastewater facilities.**

- Q: Why is there an incident in my grid for a collection system or satellite community that is not covered under my permit?
  - A: On occasion, releases at a satellite community or collection system that discharges to the WWTP may be inaccurately linked to the WWTP. Please reply to this report with the discrepancy, including the incident date and time that is incorrectly showing. Also include detailed background information about the incident and the updates that need to be made.
- Q: Why do I have several incidents on the same day when I only called in one incident to the MN Duty Officer?
  - A: Any incident type with "Supplemental DO Report" in the title is not a separate incident but it notes that you called the Duty Officer again with further information regarding the original Duty Officer Report that was reported.

Section 7: Submittals

Purpose – This section lists non-DMR submittals required by this permit during October 1, 2024 - September 30, 2025. This list may not include all submittals required during this review period. Refer to your permit for all submittals and due dates.

- Q: Why do I see a missing submittal for something I mailed to the MPCA?
  - A: Please reply to this report with detailed information about the missing submittal.
- Q: Why do I see a date that I believe is incorrect?
  - A: Please reply to this report with detailed information about the incorrect date.

Section 8: DMR data submitted

Purpose – This section lists all DMR data submitted for October 1, 2024 - September 30, 2025. Please review for correctness and make any necessary amendments to sample values or DMRs for incorrect data submitted.

- Q: I see some incorrect data; how do I fix it?
  - A: Complete an amendment of the sample values and DMR to correct the data via e-Services. If you need assistance submitting an amendments, you can find resources on the MPCA's Discharge Monitoring Report webpage under the DMR submittal guidance section - https://www.pca.state.mn.us/business-with-us/discharge-monitoring-reports

City of New Richland
Maintenance & Utilities
Council Report

July 2026

PROJECTS COMPLETED

- 3 Blue cards were issued to residents this month.
- 0 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion Field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Burned dump 6/3/26
- Water plant updates 90% done
- Cut out trees at the city park
- Mulch was put down on main street
- Rock and edging at the lake bathrooms.
- Mower went in for the 800 hours maintained
-

FUTURE PROJECTS

- Started with the water plant updates and controls 7/1/25, accepted to be done on 9/16/25
- Dismantle Pavilion at the Legion Field
- Get ready for Farm and City Days
- Finish up on the street project
-

Respectfully Submitted: *Eric Hendrickson*, Maintenance & Utility Supervisor

City of New Richland

Water System Monthly Report

Month: June Year: 2026

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	0
Average Daily Pumpage	Gals/day	0
Maximum Daily Pumpage	Gals/day	0
Total monthly hours	Hrs./month	0
Well Efficiency (GPM)	Gals/min	0

Well No. 2

Total Monthly Pumpage	Gals/Month	
Average Daily Pumpage	Gals/day	
Maximum Daily Pumpage	Gals/day	
Total monthly hours	Hrs./month	28
Well Efficiency (GPM)	Gals/min	250

Well No. 3

Total Monthly Pumpage	Gals/Month	2,460,000
Average Daily Pumpage	Gals/day	82,000
Maximum Daily Pumpage	Gals/day	302
Total monthly hours	Hrs./month	138
Well Efficiency (GPM)	Gals/min	250

Total Combined Monthly Pumpage	**Gals/Month**	**2,460,000**
Average Combined Daily Pumpage	Gals/day	82,000
Total Combined Monthly Hours	Hrs./month	302
Booster Pump 1 Monthly Hours	Hrs./month	138
Booster Pump 1 daily Avg. Hours	Hrs./day	4.6
Booster Pump 1 efficiency (GPM)	Gals/min.	250
Booster Pump **2** Monthly Hours	Hrs/month	28
Booster Pump **2** Daily Avg. Hours	Hrs/day	.93
Booster Pump **2** efficiency (GPM)	Gals/min	250
Total Chlorine Consumption	Lbs./month	68.6
Average Chlorine daily Consumption	Lbs./day	2.29
Total Fluoride Consumption	Gals/month	.0
Average Fluoride daily Consumption	Gals/day	.0

Instructions on Reverse

DEPARTMENT OF HEALTH

Drinking Water Protection Section
P.O. Box 64975
St. Paul, Minnesota 55164-0975

Fluoridation Monthly Report (Population Less Than 3300)

PWSID# 1810002

Month & Year June 2026

Name of Facility: New Richland WTP

Street: 203 N. Broadway

City: New Richland

Zip: 56072

Operator Contact Phone #: 507 317 1336

Water Source(s): Treatment Plant

Fluoride Chemical Used: Hawkins (PURE)

Dilution (if applicable): n/a %

Raw Water Fluoride Concentration

Well # 2 .7 mg/l

Well # 3 .8 mg/l

Operator Name(Print): Eric Hendrickson

Signature: Eric Hendrickson

Date	Meter Reading (1000 gal.)	Pumpage (1000 gal.)	Amount of Solution or Compound Used Per Day (gal./lbs.)	Fluoridation Analysis	
				Tested Fluoride Concentration (mg/l)	Sampling Point on Distribution System
Week	**1**	**2**	**3**	**4**	**5**
1	58215	111	3.5	.8	shop
2					
3					
4	58401	186	5.2	.6	Legion Field
5	58520	119	2.2		
6	58579	59	1.6		
7	58664	85	2.4		
8	58754	90	2.7	.5	shop
9					
10					
11	58936	182	New Tank	.8	shop
12	59038	102	3.1		
13	59116	78	2.7		
14	59169	53	1.2		
15	59260	91	2.5		
16					
17					
18	59468	208	5.5	.8	shop
19	59511	43	.5		
20	59597	86	2.9		
21	59676	79	1.8	.8	Legion Field
22	59742	66	1.5		
23					
24					
25	59959	217	8.1	.7	shop
26	60073	114	2.7		
27	60168	95	2.5		
28	60263	95	2.9		
29	60381	118	2.5		
30					
31					

INSTRUCTIONS FOR FILLING OUT THE

FLUORIDATION MONTHLY REPORT (Population Less Than 3300)

Column Number	
1	**Weekly (at least) water meter reading in thousands of gallons.**
2	**Pumpage in thousands of gallons: current meter reading minus the previous meter reading.**
3	**The total number of gallons of fluoride solution used or the total pounds of fluoride compound used if you are using sodium silicofluoride.**
4	**Your tested fluoride concentration of the treated water. These tests are to be performed at least once each calendar week. Do not composite samples.**
5	**Sample location: the sample is to be taken on the distribution system and at different locations each time.**

NOTE: THE RAW WATER FLUORIDE CONCENTRATION SHOULD BE TESTED MONTHLY.

COMMENTS:

Option 1 - Mail the report to:

Minnesota Department of Health
Community Water Supply Unit
P.O. Box 64975
St. Paul, MN 55164-0975

Option 2 - Email the report (as an attached file) to: health.report-fluoride@state.mn.us

Additional fluoride forms can be found at Community Public Water Supply Forms (https://www.health.state.mn.us/communities/environment/water/com/com.html).

New Richland Water Usage 2026

	First	Well 2	Well 3		Total
Jan	49848	2,097,000			2,097,000
Feb			1,838,000		1,838,000
Mar			2,187,000		2,187,000
Apr			2,094,000		2,094,000
May			2,166,000		2,166,000
June			2,460,000		2,460,000
July					
Aug					
Sep					
Oct					
Nov					
Dec					
	last				
total					

Sign/ Date/

New Richland,MN Water Production Log Sheet April 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11450	55970	80	4390	11195	BT	Checked	Checked		0		143	1.6	25.29	
1	6818	12269	11453	56010	40	4393	11195	BT	Checked	Checked		0		142.1	0.9	23.19	
2	6818	12269	11458	56076	66	4398	11195	BT	Checked	Checked		0		140.5	1.6	24.65	
3	6818	12269	11461	56141	65	4403	11195	BT	Checked	Checked		0		138.3	2.2	23.73	
4																	
5																	
6	6818	12269	11475	56305	164	4413	11195	BT	Checked	Filled		0		134.5	3.8	22.55	
7	6818	12269	11482	56406	101	4420	11195	BT	Checked	Checked		0		132.9	1.6	23.43	
8	6818	12269	11487	56474	68	4425	11195	BT	Checked	Checked		0		129.7	3.2	25.1	
9	6818	12269	11491	56532	58	4428	11195	BT	Checked	Checked		0		128.9	0.8	25.44	
10	6818	12269	11497	56615	83	4434	11195	BT	Checked	Checked		0		126.6	2.3	25.68	
11																	
12																	
13	6818	12269	11510	56785	170	4446	11195	BT	Checked	Checked		0		120.6	6	25.44	
14	6818	12269	11516	56875	90	4452	11195	BT	Checked	Checked		0		118.7	1.9	26.11	
15	6818	12269	11520	56918	43	4455	11195	BT	Checked	Checked		0		118	0.7	23.96	
16	6818	12269	11524	56984	66	4459	11195	BT	Checked	Checked		0		116.3	1.7	24.91	flushed hydrants
17	6818	12269	11540	57194	210	4473	11195	BT	Checked	Checked		0		110.3	6	24.67	
18																	
19																	
20	6818	12269	11556	57416	222	4488	11195	BT	Checked	Checked		0		106.3	4	25.77	
21	6818	12269	11562	57501	85	4493	11195	BT	Checked	Checked		0		102.7	3.6	25.05	
22	6818	12269	11566	57550	49	4497	11195	BT	Checked	Checked		0		101.7	1	23	
23	6818	12269	11570	57633	83	4502	11195	BT	Checked	Checked		0		99.1	2.6	24.94	
24	6818	12269	11579	57733	100	4509	11195	BT	Checked	Checked		0		97.5	1.6	26.61	
25																	
26																	
27	6818	12269	11591	57902	169	4521	11195	BT	Checked	Checked		0		92.6	4.9	23.31	
28	6818	12269	11599	58007	105	4528	11195	BT	Checked	Checked		0		90.6	2	25.84	
29	6818	11269	11603	58062	55	4531	11195	BT	Checked	Checked		0		89.1	1.5	25.37	
30	6818	11269	11606	58104	42	4534	11195	BT	Checked	Checked		0		88.4	0.7	23.31	
31																	
Totals	-6818	-12269	-11450		2094	-4390	-11195					0			53.7	24.64	

New Richland,MN Water Production Log Sheet May 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11606	58104	42	4534	11195	BT	checked	checked		0		88.4	0.7	23.31	
1	6818	12269	11614	58215	111	4542	11195	EH	checked	checked		0		84.9	3.5	25.83	
2																	
3																	
4	6818	12269	11628	58401	186	4554	11195	EH	checked	checked		0		79.7	5.2	23.3	
5	6818	12269	11636	58520	119	4562	11195	EH	checked	checked		0		77.5	2.2	25.87	
6	6818	12269	11641	58579	59	4566	11195	EH	checked	checked		0		75.9	1.6	23.98	
7	6818	12269	11647	58664	85	4572	11195	EH	checked	checked		0		73.5	2.4	26.18	
8	6818	12269	11653	58754	90	4778	11195	EH	checked	checked		0		70.8	2.7	25.68	new tank
9																	
10																	
11	6818	12269	11666	58936	182	4591	11195	EH	checked	checked		0		146.1	3.9	22.79	
12	6818	12269	11674	59038	102	4598	11195	EH	checked	checked		0		143	3.1	23.45	
13	6818	12269	11679	59116	78	4603	11195	EH	checked	checked		0		140.3	2.7	24.91	
14	6818	12269	11683	59169	53	4607	11195	EH	checked	checked		0		139.1	1.2	22.98	
15	6818	12269	11689	59260	91	4613	11195	EH	checked	checked		0		136.6	2.5	23.86	
16																	
17																	
18	6818	12269	11703	59468	208	4628	11195	EH	checked	checked		0		131.1	5.5	25.63	
19	6818	12269	11703	59511	43	4631	11195	EH	checked	checked		0		130.6	0.5	23.12	
20	6818	12269	11712	59597	86	4637	11195	EH	checked	checked		0		127.7	2.9	25.17	
21	6818	12269	11718	59676	79	4643	11195	EH	checked	checked		0		125.9	1.8	25.6	
22	6818	12269	11723	59742	66	4647	11195	EH	checked	checked		0		124.4	1.5	22.83	
23																	
24																	
25	6818	12269	11738	59959	217	4663	11195	EH	checked	checked		0		116.3	8.1	25.25	
26	6818	12269	11746	60073	114	4670	11195	EH	checked	checked		0		113.6	2.7		
27	6818	12269	11752	60168	95	4677	11195	EH	checked	checked		0		111.1	2.5	26.42	
28	6818	12269	11759	60263	95	4684	11195	EH	checked	checked		0		108.2	2.9	25.39	
29	6818	12269	11767	60381	118	4692	11195	EH	checked	checked		0		105.7	2.5	25.03	
30																	
31																	
Totals	-6818	-12269	153		2166	-4534	0					0			58.4	24.66	

New Richland,MN Water Production Log Sheet June 2026

	Well Pumpage DataUn										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day																	
1	6818	12269	11785	60646		4711	11195	EH	Checked	Checked		0	99	150		24.98	
2	6818	12269	11794	60774	128	4719	11195	EH	Checked	Checked		0	94.8	150	4.2	24.86	
3	6818	12269	11798	60832	58	4723	11195	EH	Checked	Checked		0	93.8	150	1	22.1	
4	6818	12269	11804	60911	79	4729	11195	EH	Checked	Checked		0	91.4	150	2.4	26.2	
5	6818	12269	11812	61026	115	4737	11195	EH	Checked	Checked		0	88.3	150	3.1	24.9	
6																	
7																	
8	6818	12269	11828	61261	235	4754	11195	EH	Checked	Checked		0	82.2	150	6.1	24.4	
9	6818	12269	11834	61347	86	4760	11195	EH	Checked	Checked		0	79.4	150	2.8	24.1	
10	6818	12269	11840	61423	76	4765	11195	BT	Checked	Checked		0	77.3	150	2.1	23.67	
11	6818	12269	11844	61490	229	4770	11195	BT	Checked	Checked		0	76.3	150	1	24.89	
12	6818	12269	11850	61569	79	4775	11195	BT	Checked	Checked		0	73.8	150	2.5	24.43	
13																	
14																	
15	6818	12269	11871	61871	302	4797	11195	BT	Checked	Checked		0	65.3	150	8.5	24.98	
16	6818	12269	11874	61918	47	4800	11195	eh	Chechked	Checked		0	64.7	150	0.6	22.79	
17	6818	12269	11879	61996	78	4806	11195	eh	Checked	Checked		0	62.1	150	2.6	23.09	
18	6818	12269	11884	62064	68	4810	11195	BT	Checked	Checked		0	61	150	1.1	24.72	
19																	
20																	
21																	
22	6818	12269	11903	62328	264	4829	11195	BT	Checked	Filled		0	53.3	150	7.7	22.59	
23	6818	12269	11911	62447	119	4837	11195	BT	Checked	Checked		0	50.4	150	2.9	24.98	
24	6818	12269	11915	62500	53	4841	11195	BT	Checked	Checked		0	48.2	150	2.2	23.55	
25	6818	12272	11920	62583	83	4844	11201	BT	Checked	Checked		0	46.3	150	1.9	26.4	
26	6818	12276	11920	62635	52	4844	11205	BT	Checked	Checked		0	45.3	150	1	26.5	
27																	
28																	
29	6818	12269	11917	62864	229	4844	11218	BT	Checked	Checked		0	38.6	150	6.7	25.5	new chlorine tank
30	6818	12297	11923	62944	80	4844	11226	BT	Checked	Checked		0	38.6	148.5	1.5	25.5	
31																	
Totals	0	0	0		2460	0	0					0			61.9	24.53	

New Richland,MN Water Production Log Sheet July 2026

	Well Pumpage Data										**Fluoride**		**Chlorine**			**Tower level**	**Comments**
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12297	11923	62944	80	4844	11226	BT	Checked	Checked			38.6	148.5	1.5	25.5	
1					-62944							0			148.5		
2					0							0			0		
3																	
4																	
5																	
6					0							0			0		
7					0							0			0		
8					0							0			0		
9					0							0			0		
10					0							0			0		
11																	
12																	
13					0							0			0		
14					0							0			0		
15					0							0			0		
16					0							0			0		
17					0							0			0		
18																	
19																	
20					0							0			0		
21					0							0			0		
22					0							0			0		
23					0							0			0		
24					0							0			0		
25																	
26																	
27					0							0			0		
28					0							0			0		
29					0							0			0		
30					0							0			0		
31					0							0			0.00		
Totals	-6818	-12297	-11923		0	-4844	-11226					0			0	#DIV/0!	

New Richland,MN Water Production Log Sheet August 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day																	
1																	
2																	
3					0												
4					0												
5					0												
6					0												
7					0												
8																	
9																	
10					0												
11					0												
12					0												
13					0												
14					0												
15																	
16																	
17					0												
18					0												
19					0												
20					0												
21					0												
22																	
23																	
24					0												
25					0												
26					0												
27					0												
28					0												
29																	
30																	
31					0												
Totals	0	0	0		0	0	0					0			0	#DIV/0!	

New Richland,MN Water Production Log Sheet September 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank		Left	Right			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank	Rdg	Gal Used	Tank Lbs	Tank Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11450	55970	80	4390	11195	BT	Checked	Checked		0		143	1.6	25.29	
1	6818	12269	11453	56010	40	4393	11195	BT	Checked	Checked		0		142.1	0.9	23.19	
2	6818	12269	11458	56076	66	4398	11195	BT	Checked	Checked		0		140.5	1.6	24.65	
3	6818	12269	11461	56141	65	4403	11195	BT	Checked	Checked		0		138.3	2.2	23.73	
4																	
5																	
6	6818	12269	11475	56305	164	4413	11195	BT	Checked	Filled		0		134.5	3.8	22.55	
7	6818	12269	11482	56406	101	4420	11195	BT	Checked	Checked		0		132.9	1.6	23.43	
8	6818	12269	11487	56474	68	4425	11195	BT	Checked	Checked		0		129.7	3.2	25.1	
9	6818	12269	11491	56532	58	4428	11195	BT	Checked	Checked		0		128.9	0.8	25.44	
10	6818	12269	11497	56615	83	4434	11195	BT	Checked	Checked		0		126.6	2.3	25.68	
11																	
12																	
13					-56615							0			126.6		
14					0							0			0		
15					0							0			0		
16					0							0			0		
17					0							0			0		
18																	
19																	
20					0							0			0		
21					0							0			0		
22					0							0			0		
23					0							0			0		
24					0							0			0		
25																	
26																	
27					0							0			0		
28					0							0			0		
29					0							0			0		
30					0							0			0		
31																	
Totals	-6818	-12269	-11450		-56010	-4390	-11195					0			142.1	24.22	

New Richland,MN Water Production Log Sheet October 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11450	55970	80	4390	11195	BT	Checked	Checked		0		143	1.6	25.29	
1	6818	12269	11453	56010	40	4393	11195	BT	Checked	Checked		0		142.1	0.9	23.19	
2	6818	12269	11458	56076	66	4398	11195	BT	Checked	Checked		0		140.5	1.6	24.65	
3	6818	12269	11461	56141	65	4403	11195	BT	Checked	Checked		0		138.3	2.2	23.73	
4																	
5																	
6	6818	12269	11475	56305	164	4413	11195	BT	Checked	Filled		0		134.5	3.8	22.55	
7	6818	12269	11482	56406	101	4420	11195	BT	Checked	Checked		0		132.9	1.6	23.43	
8	6818	12269	11487	56474	68	4425	11195	BT	Checked	Checked		0		129.7	3.2	25.1	
9	6818	12269	11491	56532	58	4428	11195	BT	Checked	Checked		0		128.9	0.8	25.44	
10	6818	12269	11497	56615	83	4434	11195	BT	Checked	Checked		0		126.6	2.3	25.68	
11																	
12																	
13					-56615							0			126.6		
14					0							0			0		
15					0							0			0		
16					0							0			0		
17					0							0			0		
18																	
19																	
20					0							0			0		
21					0							0			0		
22					0							0			0		
23					0							0			0		
24					0							0			0		
25																	
26																	
27					0							0			0		
28					0							0			0		
29					0							0			0		
30					0							0			0		
31																	
Totals	-6818	-12269	-11450		-56010	-4390	-11195					0			142.1	24.22	

New Richland,MN Water Production Log Sheet November 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank		Left	Right			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank	Rdg	Gal Used	Tank Lbs	Tank Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11450	55970	80	4390	11195	BT	Checked	Checked		0		143	1.6	25.29	
1	6818	12269	11453	56010	40	4393	11195	BT	Checked	Checked		0		142.1	0.9	23.19	
2	6818	12269	11458	56076	66	4398	11195	BT	Checked	Checked		0		140.5	1.6	24.65	
3	6818	12269	11461	56141	65	4403	11195	BT	Checked	Checked		0		138.3	2.2	23.73	
4																	
5																	
6	6818	12269	11475	56305	164	4413	11195	BT	Checked	Filled		0		134.5	3.8	22.55	
7	6818	12269	11482	56406	101	4420	11195	BT	Checked	Checked		0		132.9	1.6	23.43	
8	6818	12269	11487	56474	68	4425	11195	BT	Checked	Checked		0		129.7	3.2	25.1	
9	6818	12269	11491	56532	58	4428	11195	BT	Checked	Checked		0		128.9	0.8	25.44	
10	6818	12269	11497	56615	83	4434	11195	BT	Checked	Checked		0		126.6	2.3	25.68	
11																	
12																	
13					-56615							0			126.6		
14					0							0			0		
15					0							0			0		
16					0							0			0		
17					0							0			0		
18																	
19																	
20					0							0			0		
21					0							0			0		
22					0							0			0		
23					0							0			0		
24					0							0			0		
25																	
26																	
27					0							0			0		
28					0							0			0		
29					0							0			0		
30					0							0			0		
31																	
Totals	-6818	-12269	-11450		-56010	-4390	-11195					0			142.1	24.22	

New Richland,MN Water Production Log Sheet December 2026

	Well Pumpage Data										Fluoride		Chlorine			Tower level	Comments
	Well and Booster Usage										Tank Rdg		Left Tank	Right Tank			
	Well Hours			Water Usage		Booster Usage		Checked	East Tank	West Tank		Gal Used	Lbs	Lbs	Lbs Used		
Date	RTM 1	RTM 2	RTM 3	Reading	Usage	Booster 1	Booster 2										
last day	6818	12269	11450	55970	80	4390	11195	BT	Checked	Checked		0		143	1.6	25.29	
1	6818	12269	11453	56010	40	4393	11195	BT	Checked	Checked		0		142.1	0.9	23.19	
2	6818	12269	11458	56076	66	4398	11195	BT	Checked	Checked		0		140.5	1.6	24.65	
3	6818	12269	11461	56141	65	4403	11195	BT	Checked	Checked		0		138.3	2.2	23.73	
4																	
5																	
6	6818	12269	11475	56305	164	4413	11195	BT	Checked	Filled		0		134.5	3.8	22.55	
7	6818	12269	11482	56406	101	4420	11195	BT	Checked	Checked		0		132.9	1.6	23.43	
8	6818	12269	11487	56474	68	4425	11195	BT	Checked	Checked		0		129.7	3.2	25.1	
9	6818	12269	11491	56532	58	4428	11195	BT	Checked	Checked		0		128.9	0.8	25.44	
10	6818	12269	11497	56615	83	4434	11195	BT	Checked	Checked		0		126.6	2.3	25.68	
11																	
12																	
13					-56615							0			126.6		
14					0							0			0		
15					0							0			0		
16					0							0			0		
17					0							0			0		
18																	
19																	
20					0							0			0		
21					0							0			0		
22					0							0			0		
23					0							0			0		
24					0							0			0		
25																	
26																	
27					0							0			0		
28					0							0			0		
29					0							0			0		
30					0							0			0		
31																	
Totals	-6818	-12269	-11450		-56010	-4390	-11195					0			142.1	24.22	

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Legion Field Bleachers

Last year's budget had $5,000.00 set aside for capital improvements to Legion Field, so far, none of that has been spent, and there is adequate funding remaining in other accounts to purchase new aluminum bleachers for the baseball field. These bleachers will be less maintenance intensive and represent a cost savings over their useful life and be safer for the public.

Tyler T Lendt

CITY OF NEW RICHLAND

*Check Summary Register©

JUNE 2026

	Name	Check Date	Check Amt	
10100	**GENERAL CHECKING**			
6055e	PERA	06/08/26	$2,318.98	06032026 PAYROLL
6056e	NATIONWIDE	06/10/26	$100.00	061026AMBULANCEPAYROLL
6057e	ISOLVED	06/03/26	$14,703.09	06-03-2026 PAYROLL
6058e	CENTRAL FARM SERVICE	06/23/26	$207.43	CHEMICAL/ROUNDUP
6059e	ISOLVED	06/03/26	$0.00	06032026 Payroll Correction
6061e	COMPANION LIFE INSURANCE	06/01/26	$360.28	SUPPLEMENTAL BENEFITS
6062e	XCEL ENERGY	06/03/26	$1,408.29	ELECTRIC
6063e	PRADCO	06/04/26	$51.51	CAMERAS
6064e	SCHEELS	06/04/26	$193.76	CAMERAS
6065e	AMAZON.COM	06/22/26	$33.88	OFFICE SUPPLIES
6066e	LAKE RESTORATION, INC	06/01/26	$239.00	HYDROTHOL GRANULAR-40LBS
6067e	STEELE-WASECA COOP ELECTRIC	06/05/26	$70.18	ELECTRIC
6068e	PANTHEON COMPUTER SYSTEMS	06/05/26	$1,862.00	COMPUTER EXPENSE
6069e	MN ENERGY RESOURCES CORP	06/08/26	$19.00	GAS-401 W DIVISION
6070e	MN ENERGY RESOURCES CORP	06/10/26	$117.91	210 N BROADWAY
6071e	MN ENERGY RESOURCES CORP	06/10/26	$65.97	LIBRARY
6072e	MN ENERGY RESOURCES CORP	06/09/26	$113.70	SHOP
6073e	MN ENERGY RESOURCES CORP	06/09/26	$190.22	WATER PLANT
6074e	MN ENERGY RESOURCES CORP	06/10/26	$20.13	601 W DIVISION
6075e	MN ENERGY RESOURCES CORP	06/09/26	$158.22	CITY HALL
6076e	POSTMASTER	06/08/26	$12.90	LIQUOR LICENSE MAILING
6077e	HOKA	06/09/26	$240.00	ERIC-BOOTS
6078e	HEALTH EQUITY	06/09/26	$4.00	HEALTH SAVINGS
6079e	QUILL CORPORATION	06/11/26	$91.55	GLOVES
6080e	AMPION	06/11/26	$963.06	302810968 - 220 ASPEN AVE S
6081e	Pro-Vision USA	06/15/26	$102.00	BODY CAM'S
6082e	HEALTH EQUITY	06/15/26	$533.36	HEALTH SAVINGS
6083e	MOULTRIE	06/16/26	$182.48	CAMERAS
6084e	POSTMASTER	06/17/26	$388.50	UTILITY BILL MAILINGS
6085e	Consolidated Communications	06/18/26	$61.42	TELEPHONE
6086e	ASSURITY	06/18/26	$220.60	SUPPLEMENTAL BENEFITS
6087e	TRIZETTO PROVIDER SOLUTIONS	06/22/26	$346.00	AMBULANCE COMPUTER EXPENSE
6088e	JACKPOT JUNCTION	06/23/26	$498.85	USE OF FORCE INSTRUCTOR CERTIFICATION
6089e	MENARDS	06/25/26	$92.64	LANDSCAPING WALL
6090e	U.S. BANK EQUIPMENT FINANCE	06/26/26	$165.00	METRO PRINTER PAYMENT
6091e	MIDCO	06/17/26	$1.74	PHONE/INTERNET
6092e	MIDCO	06/17/26	$36.21	PHONE/INTERNET
6093e	MIDCO	06/17/26	$37.95	PHONE/INTERNET
6094e	VERIZON WIRELESS	06/25/26	$377.05	PHONE/INTERNET
6095e	PAYA SERVICES	06/30/26	$7.00	UTILITY BILLING
6096e	STATE BANK OF NEW RICHLAND	06/30/26	$1.00	MONTHLY SERVICE CHARGE
6097e	PAYA SERVICES	06/30/26	$7.00	RETURN FEE'S
6098e	AMAZON.COM	06/05/26	$33.98	CPR MASKS
6099e	AMAZON.COM	06/05/26	$52.98	BATTERIES FOR CAMERAS
6100e	AMAZON.COM	06/11/26	$140.08	SMART WIFI WEATHER STATION
6101e	AMAZON.COM	06/17/26	$74.28	TABS FOR WATER BILLS
6102e	AMAZON.COM	06/22/26	$134.99	CCTV DVR RECORDER
6103e	AMAZON.COM	06/29/26	$18.98	RETRACTABLE KEYCHAIN
6104e	MINNESOTA REVENUE	06/11/26	$1,027.00	UTILITIES SALES TAX
6105e	ISOLVED	06/09/26	$5,699.38	06-09-2026 AMBULANCE PAYROLL
6106e	ISOLVED	06/16/26	$16,125.98	6-16-2026 PAYROLL
6107e	ISOLVED	06/29/26	$2,614.14	06-30-2026 MONTHLY PAYROLL
6108e	ISOLVED	06/30/26	$17,550.14	07012026-PAYROLL
6109e	STATE BANK OF NEW RICHLAND	06/10/26	$174.75	RETURNED PMT-SURAT

CITY OF NEW RICHLAND

*Check Summary Register©

JUNE 2026

	Name	Check Date	Check Amt	
6110e	STATE BANK OF NEW RICHLAND	06/23/26	$733.36	RETURNED PMT-GURITZ
6111e	CENTRAL FARM SERVICE	06/11/26	$3,218.12	GAS-FD, PD, AM, MAINT
6112e	CENTRAL FARM SERVICE	06/11/26	$25.14	GAS-FD, PD, AM, MAINT
6113e	MIDCO	06/12/26	$183.36	PHONE/INTERNET
6114e	AED SUPERSTORE	06/26/26	$1,340.04	AED BATTERIES
6115e	KWIK TRIP	06/22/26	$64.39	GAS-MAINT
30602	ARNOLDS OF ALDEN	06/08/26	$250.88	WHEEL, GUAGE F
30603	BOLTON & MENK	06/08/26	$5,932.50	SURVEY TECHNICIAN
30604	BUDACH IMPLEMENT	06/08/26	$793.02	STREETS
30605	CHRISTIAN, MORAN & WHIPPS	06/08/26	$1,109.95	EMAILS WITH PETSINGER
30606	DEPT. OF HUMAN SERVICES	06/08/26	$14,130.95	ECPN PAYMENT CARE CENTER
30607	EAGLE ENGRAVING, INC	06/08/26	$224.83	NAME PLATES
30608	JOBS PLUS INC	06/08/26	$153.00	CLEANING CONTRACT
30609	LAW ENFORCEMENT LABOR SERVICES	06/08/26	$73.00	DERAAD
30610	MIDWEST PUMP WORKS	06/08/26	$663.11	REPAIRS AT WATER PLANT
30611	NR FARM &HOME SUPPLY	06/08/26	$89.94	CITY POTS ON MAIN ST.
30612	RENT N SAVE PORTABLE SERVICES	06/08/26	$230.00	ST. OLAF/APRIL
30613	RICHLAND DIESEL, LLC	06/08/26	$707.94	SERVICE CALL
30614	STRAIGHT RIVER ELECTRIC, LLC	06/08/26	$942.86	WORK AT WASTEWATER PLANT
30615	THOMPSON SANITATION, INC	06/08/26	$11,374.52	Garbage
30616	TIMMS TRUCKING & EXCAVATING	06/08/26	$4,408.75	WINTER SNOW REMOVAL
30617	UTILITY SERVICE CO INC	06/08/26	$2,145.25	PEDISPHERE CITY TANK-MONTHLY
30618	WASECA COUNTY ATTORNEY	06/08/26	$4,005.00	POLICE OPERATING EXPENSE
30619	WW BLACKTOPPING	06/08/26	$33,672.00	1ST ST, BIRCH, CEDAR
30620	XCEL ENERGY SOLUTION	06/08/26	$2,861.31	302169077
30621	AFFORDABLE JETTING INC.	06/24/26	$350.00	ST OLAF MAINLINE TOILET
30622	AMERICAN LEGAL PUBLISHING	06/24/26	$100.00	PDF CODE FILES, CONSOLIDATED
30623	ANCOM	06/24/26	$1,482.50	RADIOS
30624	BLOCK PLUMBING & HEATING	06/24/26	$464.00	BACKFLOW PREVENTER REPAIR/DIV&ELM
30625	BLUE CROSS/BLUE SHIELD	06/24/26	$5,709.35	BT
30626	BOLTON & MENK	06/24/26	$2,910.00	STREETS
30627	DELANE NELSON	06/24/26	$5,425.00	BALL FIELD LIGHTS
30628	EMS MANAGEMENT & CONSULTANTS	06/24/26	$124.00	TRIPS CODED
30629	ESRI	06/24/26	$1,211.00	ArcGIS
30630	GENUINE PARTS COMPANY-NAPA	06/24/26	$44.26	STREETS MAINT
30631	HAWKINS WATER TREATMENT GROUP	06/24/26	$10.00	CHLORINE
30632	HERMAN MANUFACTURING COMPANY	06/24/26	$840.00	BUG SPRAY
30633	MEYER, BRUCE	06/24/26	$81.98	UTILITY REIMBURSEMENT-216 NE 3RD ST
30634	MN RURAL WATER ASSOCIATION	06/24/26	$425.00	ASSOCIATE MEMBERSHIP
30635	NCPERS Group Life Insurance	06/24/26	$16.00	ERIC H
30636	NEW RICHLAND AMBULANCE	06/24/26	$495.00	CPR CARDS
30637	NRHEG STAR EAGLE	06/24/26	$144.00	SWEETHEART BINGO&SANTA BINGO
30638	PEOPLES SERVICE, INC.	06/24/26	$14,597.00	WASTEWATER
30639	Pro-Vision USA	06/24/26	$22.88	STORAGE OVERAGES
30640	QUILL CORPORATION	06/24/26	$138.40	ST OLAF BATHROOMS/TOWELS, TP
30641	ROCHESTER SAND & GRAVEL	06/24/26	$1,396.50	UPM MIX 9.310 TON
30642	TACTICAL SOLUTIONS	06/24/26	$86.00	RADAR CERTIFICATION
30643	WAGNER FOODS	06/24/26	$29.31	BLEACH, THE WORKS
30644	WASECA CNTY PROPERTY & ELECTIO	06/24/26	$9,163.63	151061060
30645	XCEL ENERGY SOLUTION	06/24/26	$5,280.63	302169077
30646	AIRGAS USA, LLC	06/29/26	$3,740.74	Cylinder Rentals 01/30
30647	ANCOM	06/29/26	$357.00	2800mAH Li-ION Battery
30648	DG Minnesota CS 2021, LLC	06/29/26	$282.79	302644135
30649	Diamond Maps	06/29/26	$408.00	YEARLY SUBSCRIPTION
30650	EARL F. ANDERSON & ASSOC.	06/29/26	$63.90	KLEEN BOLT

CITY OF NEW RICHLAND

*Check Summary Register©

JUNE 2026

	Name	Check Date	Check Amt	
30651	GOPHER STATE ONE-CALL, INC.	06/29/26	$55.35	LOCATES
30652	JAMES BROTHERS CONSTRUCTION	06/29/26	$596.05	ROCK/GRAVEL ST. OLAF
30653	KIRVIDA FIRE, INC	06/29/26	$1,239.26	ANNUAL PUMP TEST-ENGINE 5520
30654	MACQUEEN EQUIPMENT, INC	06/29/26	$2,418.00	FIRE DEPT
30655	MADISON ENERGY INFASTRUCTURE	06/29/26	$48.89	SOLAR
30656	MVTL LABORATORIES	06/29/26	$296.10	WATER TESTING
30657	HEIMAN INC.	07/01/26	$422.65	FIRE DEPT HELMETS
		Total Checks	$220,058.93	

10100 GENERAL CHECKING

101 GENERAL FUND	$119,665.60
203 RURAL FIRE FUND	$3,566.52
401 CAPITAL IMPROVEMENT REVOLVING	$30,000.00
425 2025 STREET RECONSTRUCT	$8,842.50
601 WATER UTILITY FUND	$20,762.26
602 SEWER UTILITY FUND	$19,992.64
603 GARBAGE	$8,065.78
606 STORM SEWER UTILITY FUND	$9,163.63
610 CEDAR POINTE HOUSING	$0.00
	$220,058.93

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Office Copier and Cloud Based Storage

Currently, the city is contracting with Metro Sales Inc for a copier and cloud-based storage for document management in a system called DocuWare. In theory, DocuWare is where bills go when they are emailed to accountspayable@newrichlandmn.gov, or scanned in at our scanner. This has been a feature that has only intermittently functioned over the last year. This has resulted in late payments and past due notices because we never saw the bills come in. We had to pay $150.00 to get our life insurance turned back on. When I have had to attempt to fix things with MSI equipment, customer service is either difficult to get ahold of or sends you a link to the manual and has the user troubleshoot it. This is wholly unacceptable, and Heather and I are fed up with MSI.

Coordinated Business Systems demoed a piece of software for us that would replace DocuWare, and it looked infinitely more useful, not just in accounts payable. This software has a lot of potential to streamline many of our workflows, while the copier has nearly identical if only slightly improved functionality. From all appearances and assurances through a good Statement of Work, CBS has a much higher burden of service.

Both companies provide toner and charge comparably by the print.

The MSI billing is odd as the copier is monthly, service is quarterly, and Docuware is annually, but last year, the total was $6,211.91.

CBS charges $565.05/mo for the whole package. This comes to $6,780.60. I feel that the greater potential of the software and the increased customer service/support will be worth the extra $568.69/yr.

If the council elects to discontinue service with MSI in favor of CBS, a new copier will be brought in in August to ensure a smooth transition, and CBS will begin migrating all of the data in DocuWare to their system. Docuware is paid through the end of 2026, so the city will be double paying for 3-4mos, but a transition period is necessary.

Tyler T Lendt	Janda Ferguson	Heather Christensen
City Administrator	Mayor	Deputy Clerk

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Tyler T Lendt

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Lawnmower Incident

On June 18th, the lawn was being mowed near the Care Center when a rock was thrown by the mower into a parked car. The car sustained damage that will require the attention of a body shop. The owner received an estimate from TNT in Hartland of $890.40 to repair it. A claim was filed with LMCIT, but is below the value of the deductible.

Though it is below threshold, I am requesting permission to write a check to the owner of the vehicle to cover the cost of repairs.

The circumstances surrounding the incident have been addressed and will not happen again.

Tyler T Lendt

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: City Compost Dump

The city compost dump has the potential to be a self-sustaining asset to the city. As of right now, the financials are grouped with the streets/maintenance department. The city administrator is proposing to separate the financials into a separate enterprise fund by creating a new city department. The dump would stay free to use for residents but charge a fee to individuals who are not residents. Additionally, improved unlawful dumping fees would be placed into this fund. The per load fees to dump would be as follows:

UTV – Car	$5.00
Pickup, Van - <8ft Trailer	$10.00
<= 12ft Trailer	$15.00
>12ft Trailer – Truck >1ton	$20.00

Out of town individuals who use the compost dump would have 24 hours to remit payment at the drop box at city hall or use the online payment portal. Anyone who does not remit payment in that time, or uses the dump improperly, would be subject to a $200.00 fine.

These funds would continue to pay for the cameras, manhours spent at the dump, and the occasional hiring of a bulldozer to push the ash pile.

The maintenance supervisor and city administrator agree that this is not likely to significantly impact the out-of-town use of the compost dump.

I am asking permission to draft an ordinance to implement the above plan.

Tyler T Lendt

Tyler T Lendt	Janda Ferguson	Heather Christensen
City Administrator	Mayor	Deputy Clerk

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Combining Departments for Accounting Purposes

Currently, what the public may consider as the "Parks" department is three departments from an accounting perspective. The three departments are:

Recreation-Legion Field (45100)

Skating Rink (45150)

Parks-St. Olaf Park (45200)

These three departments are performing the same tasks and share equipment and materials as part of their normal upkeep. Combining them would dramatically simplify both accounting and budgeting activities.

I am asking to combine them in fund accounting starting in the 2027 calendar year, starting with a revision of the 2027 preliminary budget worksheet.

Tyler T Lendt

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Water and Sewer Rates

The 2025 General Obligation Bond for the street project will have its first full year of payment in 2027. The amount is roughly $240,000 with the street portion coming from the levy, while the utilities portion is to come from the water fund. These amounts are approximately equal. The $120,000 to come from the water fund equals approximately $240.00 per connection to be made up in either the base connection fee or the usage rates.

The 2014 General Obligation Bond has an amount due in 2027 of $270,000 with approximately half coming from the levy with the other half coming from the sewer fund.

The current rates for water and sewer are as follows:

	Connection	Capital Improvement	Per 1k Gallons
Water	$7.00	$2.00	$9.00
Sewer	$11.50	$3.00	$13.50

Using the 2025 numbers, without adjusting the connection fee or capital improvement charge, the water rate would need to be $10.75 (+1.75) per 1k gallons, and the sewer rate needs to be $12.25 (-1.25) to break even.

Unfortunately, given the state of the underground infrastructure in the city, and the rate at which it is currently being replaced, the city is losing ground on maintaining its assets. There are about 101 blocks worth of streets with underground infrastructure in the city, and we replace about 12 blocks every 15 years. This schedule means that it would take the city about 125 years to complete a cycle, when a considerable portion of the system is already overdue.

Improving the pace to about 15 blocks every 15 years brings the cycle to about 100 years to complete which is well beyond the high end for the current equipment, though the new

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

materials being put into the ground are projected to have a 100-year service life. Achieving this will require putting aside three million dollars every 30 years. To do this, we would need to adjust the water and sewer rates to $12.71 (+3.71) per 1k gallons for water and $14.23 (+0.73) per 1k gallons for sewer.

Improving the pace to about 18 blocks every 15 years brings the cycle down to 75 years, which is still on the high end for the current equipment. Achieving this will require putting aside three million dollars every 15 years. To do this, we would need to adjust the water and sewer rates to $14.67 (+5.67) per 1k gallons for water and $16.22 (+2.72) per 1k gallons for sewer.

		Current rates			Rates to Break Even		
Sampling of households	Usage	Water	Sewer	Total Bill	Water	Sewer	Total Bill
Fixed Income Household	1260	9	13.5	78.68	10.75	12.25	79.31
Two Person Household	2950			116.705			118.18
Two Adult, Two Teenager Household	5510			174.305			177.06

		Rates with 50k +50K			Rates with 100k +100K		
		Water	Sewer	Total Bill	Water	Sewer	Total Bill
Fixed Income Household	1260	12.71	14.23	84.2744	14.67	16.22	89.2514
Two Person Household	2950			129.803			141.4555
Two Adult, Two Teenager Household	5510			198.7694			220.5339

I acknowledge that this will have a significant impact on household finances, but if the city invests this money into Certificates of Deposit, over the long term, the impact to residents will be less than relying on bonds.

I will be happy to field all questions from the general public on this topic.

Tyler T Lendt

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: I&I Near Water Tower

Shell and Eric discovered a pipe discharging into the manhole vault by the water tower. It appears to be connected to the foundation of a building that is no longer there, effectively acting as a funnel dumping stormwater into the sewer system. Situations like this are a major contributor to the city's I&I issues. 1" of precipitation on a 100sqft accounts for just over 62 gallons of water. The City of New Richland receives about 33" of precipitation, or 2,000 gallons annually per 100sqft. It is unclear how large the foundation is, but capping these pipes as they are found is essential to reducing operating costs of the wastewater system.

A plumbing contractor came on site to look at the situation. They believe it will cost anywhere from $500-$1000 to locate the pipe, dig a hole and cap it to prevent more water from entering the system.

Tyler T Lendt

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Phone: (507) 208-4332
Bolton-Menk.com

July 6, 2026

Tyler Lendt
City of New Richland

RE: City Hall Entrance Recommended Repairs
City of New Richland

Tyler,

Please see the attached recommended repair plan for the City Hall entrance based on our recent site visit on June 16, 2026.

In general, the recommended work includes removal and replacement of the existing sidewalk, replacement of damaged exterior CMU (concrete masonry unit) block face shells along the sidewalk grade, extension of the condensate pipe, and preparation/coating of the wall or repair section.

We estimate the construction cost for this repair work to be approximately $20,000 to $25,000. The final cost will depend on the extent of damage found below grade and the amount of work completed by City staff.

We recommend completing a visual inspection immediately after the sidewalk is removed and the wall is excavated to confirm the condition of the below-grade CMU and determine the final scope of repairs needed.

If the City would like to move forward with the repairs, we can assist with next steps, including coordinating with local contractors, reviewing the intended repair approach, and helping confirm the final scope of work after excavation.

Please feel free to reach out with any questions.

Sincerely,

Bolton & Menk, Inc.

Drew Weber PE (MN, IA)

Bolton & Menk is an equal opportunity employer.

6. Extend condensate pipe to gutter/rainwater leader.

7. Prep wall for New Elastomeric Coating as recommended by manufacturer.
- Remove all exiting paint down to bare CMU
- Clean and remove all latent material, dirt and mildew
- Prep existing surface by filling cracks and voids with manufacturer approved material
- Prime CMU with primer as recommended by the manufacturer
- Basis of design: Conflex Sherlastic by Sherwin-William or approved equal

4. Remove and replace damaged exterior CMU face shells along sidewalk grade (approximately 32 CMU units). Do not remove more than two adjacent units at a time.

5. Install replacement CMU face shells with grout-filled cores and tooled joints.

*Alternate method may be evaluated after excavation: Expose wall to block in good condition, place form and grout fill cavity to one course above grade.



3. Protect and/or reconfigure rainwater leader and PVC pipe.

1. Remove existing concrete sidewalk.
2. Install 4" concrete sidewalk with 6" aggregate base. Maintain 1.5% cross slope to west with 5' clear landing at doorway and max 5% longitudinal slope to north. Caulked expansion joints along building faces.

General Notes:
- Quantities/dimensions to be field verified
- Grout: ASTM C476, 2,000 psi
- Mortar: Type S, ASTM C270, 1,800 psi

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Emerald Ash Borer in City Owned Trees

The emerald ash borer is present in City Owned Trees in New Richland. 125 trees have been identified as needing treatment/removal. Treatments are generally good for two years and can be used to stabilize the trees until they are able to be removed and replaced with another species. It is important to note that treatment is not guaranteed to work on every tree.

In 2025 the city received a $20,000 donation from the State Bank of New Richland to perform treatment activities. Matt Harrington is also applying for more grant funding to begin the process of removing the trees in earnest.

The following are estimates provided by two different companies:

Lawnpro	$21,360
Davey	$14,850

Matt Harrington recommends using Davey for this activity.

Tyler T Lendt

CITY OF NEW RICHLAND

TREE #	DIAMETER	PRICE
104	16"	$160
105	12"	$120
106	11"	$110
107	19"	$190
108	20"	$200
109	23"	$230
110	20"	$200
111	17"	$170
112	24"	$240
	2,136"	**$21,360**

BALL FIELDS

CARE CENTER

CITY PARK

MAINT. BLDG

Justin Mortensen
507-327-0850

Lawnpro
507-869-3847

CITY OF NEW RICHLAND

TREE #	DIAMETER	PRICE
1	10"	$100
2	11"	$110
3	27"	$270
4	22"	$220
5	18"	$180
6	19"	$190
7	18"	$180
8	24"	$240
9	26"	$260
10	16"	$160
11	26"	$260
12	22"	$220
13	20"	$200
14	24"	$240
15 & 16	15"/ea	$150/ea
17	16"	$160
18	17"	$170
19	18"	$180
20	23"	$230
21	21"	$210
22	20"	$200
23	12"	$120
24	14"	$140
25	15"	$150
26	18"	$180
27	16"	$160
28	15"	$150
29	14"	$140
30	20"	$200
31 & 32	18"/ea	$180/ea
33	15"	$150

TREE #	DIAMETER	PRICE
34	16"	$160
35	12"	$120
36	14"	$140
37 & 38	13"/ea	$130/ea
39	14"	$140
40	16"	$160
41	17"	$170
42	21"	$210
43 & 44	17"/ea	$170/ea
45	23"	$230
46	13"	$130
47	12"	$120
48	11"	$110
49	9"	$90
50 & 51	14"/ea	$140/ea
52 & 53	18"/ea	$180/ea
54 & 55	17"/ea	$170/ea
56	21"	$210
57 & 58	18"/ea	$180/ea
59	22"	$220
60	31"	$310
61	21"	$210
62	26"	$260
63	18"	$180
64	17"	$170
65	34"	$340
66	11"	$110
67	10"	$100
68	22"	$220
69	12"	$120
70	17"	$170

TREE #	DIAMETER	PRICE
71	9"	$90
72	25"	$250
73	24"	$240
74	14"	$140
75	13"	$130
76	15"	$150
77 & 78	17"/ea	$170/ea
79	19"	$190
80	26"	$260
81 & 82	23"/ea	$230/ea
83	17"	$170
84	26"	$260
85	27"	$270
86	18"	$180
87	38"	$380
88	18"	$180
89	17"	$170
90	21"	$210
91	14"	$140
92	33"	$330
93	20"	$200
94	35"	$350
95	30"	$300
96	21"	$210
97	31"	$310
98	21"	$210
99	24"	$240
100	14"	$140
101	36"	$360
102	21"	$210
103	29"	$290

DAVEY

Proven Solutions for a Growing World

YOUR Proposal

Included with this document, you will find a proposal from your local arborist. We thank you for considering us for your landscape needs and we look forward to caring for your property. If you have any questions, please contact your arborist.

Thank you!

OUR FAMILY

Founded in 1880, our organization is dedicated to providing quality service and caring for trees. As we've grown, our employee owned company welcomed new brands into the Davey family. As a valued client, you will receive the benefit of that dedicated service from your local brand, backed by national resources.

Visit our website for property care tips, resources and to find your local office.

The Davey Tree Expert Company ("Company")
3930 Hwy 14 E
Rochester, MN 55904-7711
Phone: (507) 286-8733 x7779
Email: Ryan.Brick@davey.com

Client

7/2/2026

City of New Richland
Matt Harrington
203 Broadway Ave N
New Richland, MN 56072-2021

Proposal #: 20047893-1783006192
Account #:

	Plant Health Care	Service Period	Price*	Tax	Total
☐	Emerald Ash Borer-2yr cycle (**)	May - Sep	$14,850.00	$1,095.19	$15,945.19

Inject emamectin benzoate into the lower trunk of ash trees to provide two (2) years of protection against Emerald Ash Borer (EAB).
All city trees on public property, blvds, and trees within 6 feet of public rd. Skip trees with imminent failure conditions or trees with canopy loss greater than 40%. The goal of these treatments is to save trees in good condition and defer removal on trees in poor condition.

Estimated total of 2187.5 diameter inches provided on contract. This is an estimate based on 125 trees with an avg DBH of 17.5". DBHs will be field-verified at the time of treatment. Final pricing will reflect actual DBH measured, using a rate of $6.79 per diameter inch. Contract value total: $14,850

Service Total:	**$14,850.00**	**$1,095.19**	**$15,945.19**
Total of All Services	**$14,850.00**	**$1,095.19**	**$15,945.19**

☐ YES, please schedule the Services marked above.

* Sales tax will be added per local jurisdiction unless a tax exempt form is on file.

☒ YES, please automatically renew the Services marked above that are eligible for automatic renewal (as indicated by **) for successive Service Periods, which will continue until I inform Company in writing that I want to cancel automatic renewal effective as of the next Service Period; however, automatic renewal will not apply to customers in CA, NY, CT or any other state that prohibits this automatic renewal option

Other Important Terms: See the attached "Terms and Conditions" either set forth on the reverse side of this Agreement or attached to this Agreement for additional information, such as early termination, maintenance responsibilities, warranties, late and default charges and insurance.

ACCEPTANCE OF PROPOSAL: By signing below, Client agrees and accepts the terms and conditions stated above and the Terms and Conditions either set forth on the reverse side of this Agreement or attached to this Agreement. Company is authorized to do this work as specified. All deletions have been noted. I understand that once accepted, this Agreement constitutes a binding contract. If Client is a legal entity, the undersigned hereby represents that the undersigned has full authority to enter into this Agreement on behalf of Client. This proposal may be withdrawn if not accepted within 30 days.

YOU ARE ENTITLED TO A COMPLETELY FILLED IN COPY OF THIS AGREEMENT, SIGNED BY BOTH YOU AND US, BEFORE ANY WORK MAY BE STARTED

The Davey Tree Expert Company ("Company")
3930 Hwy 14 E
Rochester, MN 55904-7711
Phone: (507) 286-8733 x7779
Email: Ryan.Brick@davey.com

Client

7/2/2026

City of New Richland
Matt Harrington
203 Broadway Ave N
New Richland, MN 56072-2021

Proposal #: 20047893-1783006192
Account #:

DOOR-TO-DOOR SALE/ HOME SOLICITATION: If this Agreement is the result of a Door-to-Door or Home Solicitation Sale (under applicable state or federal law), the following provision applies:

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right. If you cancel this agreement, the seller may not keep all or part of any cash down payment.

CLIENT:

Signature: _____
Name (print): _____
Title: _____
Date: _____

COMPANY:

Signature: Ryan Brick
Name (print): Ryan Brick
Brd Cert Master Arborist MN-3638B
Title: District Manager
Date: 7/2/2026

CLIENT CARE GUARANTEE:

We guarantee to deliver what we contract to deliver. If we fail to deliver, we will work with you until you are satisfied, or we will not charge you for the disputed service. All work is done in accordance with ANSI A300 standards.

TERMS AND CONDITIONS

1. **Exclusive Terms**. Client and Company agree that these Terms and Conditions are the sole and exclusive terms and conditions of this Services Agreement (this "Agreement"). Any additional or different terms or conditions not contained herein, including, without limitation, any request or communication by Client regarding the Services, are hereby rejected by the parties, unless agreed to in writing, identified as an amendment to this Agreement, and signed by both parties.

2. **Client**. If Client is a legal entity, the term Client shall include all parent, subsidiary, related, and affiliated entities and each of their respective officers, directors, members, owners, employees, agents, representatives, contractors, and insurers.

3. **Limited Scope of Services**. Company agrees to perform only the services (the "Services") expressly listed on the first page of this Agreement. Client understands and agrees that Company is not required to perform any services other than the Services. Notwithstanding the foregoing, if Company provides additional or different services with Client's written approval, additional fees, costs, and charges will apply, and Client agrees to pay such additional fees, costs, and charges.

4. **Jobsite**. Client represents and warrants that Client has, and at all times will have, authority to grant access, and does hereby authorize and grant access, to Company to enter the property or properties where the Services are performed ("Job Site"), including all streets, sidewalks, and all surrounding property or areas necessary to gain access to or remove material from the Job Site. Client understands and agrees that Company has relied upon this representation and warranty to perform the Services. Client further represents and warrants that the Job Site is not in violation of any applicable codes, ordinances, statutes, or other governmental regulations. While Company may assist, Client is responsible for obtaining any necessary permits in connection with the Services, unless otherwise agreed in writing. Unless otherwise agreed to in writing, Company has made no survey of the property.

5. **Payment**. Company will provide one or more invoices for the Services provided to Client, and in consideration of Client receiving the Services, Client shall pay the fees set forth on each invoice in full within thirty (30) days of the invoice date. If Company initiates litigation or other collection action against Client to recover any amount, Client agrees, to the extent permitted by applicable law, to pay all litigation or collection costs and expenses, including reasonable attorney's fees and expert witness fees, incurred by Company in connection with such litigation or collection action.

6. **Limited Warranty**. Company agrees to perform all Services in accordance with applicable federal, state and local laws and industry standards, and it shall exercise due care and act in good faith at all times in the performance of its obligations under this Agreement. Company will repair, at its own expense, any material defects with its Services for a period of six months following completion of the applicable Services.

7. **Working with Living Things**. As trees and other plant life are living, changing organisms affected by factors beyond Company's control, no guarantee on tree, plant, or general landscape safety, risk, health, or condition is expressed or implied and is disclaimed in this Agreement, unless that guarantee is specifically stated in writing by Company. Arborists cannot detect or anticipate every condition or event that could possibly lead to the structural failure of a tree or guarantee that a tree will be healthy or safe under any circumstances. There are many unseen and unforeseen items and hazards that may or may not exist now, or in the future, over which Company has no control. Site inspections do not include internal or structural considerations unless so noted. Unless otherwise specified, this is not a Tree Risk Assessment and will not include investigations to determine a tree's structural integrity or stability. Company may recommend a Tree Risk Assessment be conducted for an additional charge. All trees present some degree of risk and will eventually fail. The only way to eliminate tree risk is to remove trees. By choosing to preserve trees, Client hereby accepts this risk. Client also accepts the risk of, and Company will not be liable for, any accident, damage, or injury occurring prior to the scheduled Services.

8. **Product Usage**. To the extent the Services include application of product on the Jobsite, Company is relying on the applicable manufacturer's representations regarding the product used and makes no independent representations regarding the product, including, without limitation, safety or efficacy.

9. **Indemnification by Client**. To the fullest extent permitted by applicable law, Client shall indemnify, defend, and hold harmless Company from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of, resulting from, or relating to (a) Client's negligence or willful misconduct in connection with this Agreement, (b) any breach by Client of this Agreement, (c) the condition of the Job Site or any hazards on the Job Site existing prior to the execution of this Agreement or caused by Client or a third party, (d) Client's grant of access to the Job Site or surrounding areas, and (e) any acts or omissions by a third-party, Client, or any of Client's employees, agents, contractors (other than Company), or representatives.

10. **Indemnification by Company**. To the fullest extent permitted by applicable law, Company shall indemnify, defend, and hold harmless Client from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, to the extent caused by the negligence or willful misconduct of Company or its employees or agents in connection with this Agreement. Company's indemnification, defense and hold harmless obligations shall survive the expiration or earlier termination of this Agreement for a period of one year.

11. **LIMITATION OF LIABILITY. CLIENT AGREES THAT COMPANY SHALL NOT BE LIABLE TO CLIENT FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL LOSSES, DAMAGES, OR EXPENSES OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, ANY BUSINESS INTERRUPTION LOSSES OR LOST REVENUE, ARISING DIRECTLY OR INDIRECTLY OUT OF, RESULTING FROM, RELATING TO, OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES.**

12. **DAMAGE AND LIABILITY RELEASE. UNLESS CAUSED BY COMPANY'S NEGLIGENCE, CLIENT HEREBY RELEASES COMPANY FROM ANY AND ALL CLAIMS AND DAMAGES AS A RESULT OF OR IN ANY WAY RELATING TO THE SERVICES PROVIDED BY COMPANY AT OR NEAR THE JOB SITE (INCLUDING, BUT NOT LIMITED TO, ABOVE-GROUND ITEMS SUCH AS SIDEWALKS, BUILDINGS, STRUCTURES, DOG FENCES, DRIVEWAYS, LAWNS, OR LANDSCAPING AND UNDERGROUND ITEMS SUCH AS ELECTRICAL LINES, SEPTIC SYSTEMS, LEACH FIELDS, SEWER SYSTEMS, WELLS, IRRIGATION SYSTEMS, OR WATER LINES).**

13. **Term and Termination**. The term of this Agreement commences on the date of this Agreement and continues until the Services are completed, unless and until earlier terminated as provided under this Agreement (the "Term"). Either party may terminate this Agreement at any time upon at least ten (10) day's written notice, provided Client shall pay Company for any Services performed prior to the termination date.

14. **Assignment**. Client may not assign any of its rights under this Agreement without the prior written consent of Company. This Agreement does not confer upon any third-party any right to claim damages against Company.

15. **Severability**. If any term of this Agreement is held invalid, illegal, or unenforceable, such term shall be limited to the extent necessary to comply with applicable law and if such limitation is not possible, severed and inoperative, and the remainder of this Agreement shall remain operative and binding on the parties.

NOTICE OF CANCELLATION

_____
Date of Transaction

You may CANCEL this transaction, without any Penalty or Obligation, within THREE BUSINESS DAYS from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within TEN BUSINESS DAYS following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your Notice of Cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this Cancellation Notice or any other written notice, or send a telegram, to The Davey Tree Expert Company, at 3930 Hwy 14 E, Rochester, MN 55904-7711 NOT LATER THAN MIDNIGHT OF _____ .
Cancellation Date

I HEREBY CANCEL THIS TRANSACTION

_____
Date

_____
Buyer's Signature

_____
Printed Name

20047893-1783006192
_____
Proposal Number

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: T-Mobile/Metronet

The maintenance supervisor and city administrator met with representatives of T-Mobile/Metronet about them also doing a fiber overbuild in the town. There was plenty of constructive conversation that left both parties feeling confident that approving their project would be good for the city. We even brought up some of the issues that Fidium had when their construction was occurring, and they will hopefully learn from those incidents.

We will have more communication in the coming weeks about a moratorium on permitting service drops and what is fair compensation for that.

Additionally, the representatives will put me in contact with the appropriate people to begin discussing having a cellular communications company on the water tower if the council would like.

I am asking for the council to approve T-Mobile/Metronet beginning its overbuild.

Tyler T Lendt

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Construction Project

To date, the residents around last summer's construction project are extremely dissatisfied with the state of the project. Many feel that the restoration efforts are half-hearted at best and wish to urge the council not to use these organizations again for these kinds of efforts.

Brenda Routh sent pictures in to better document her complaints.



Photo illustrating prevalence of weeds in "restored" area.



Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Photos illustrating how sump pump discharge was redirected back towards her home





Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov





Photo illustrating poor soil replacement and ineffective reseeding efforts



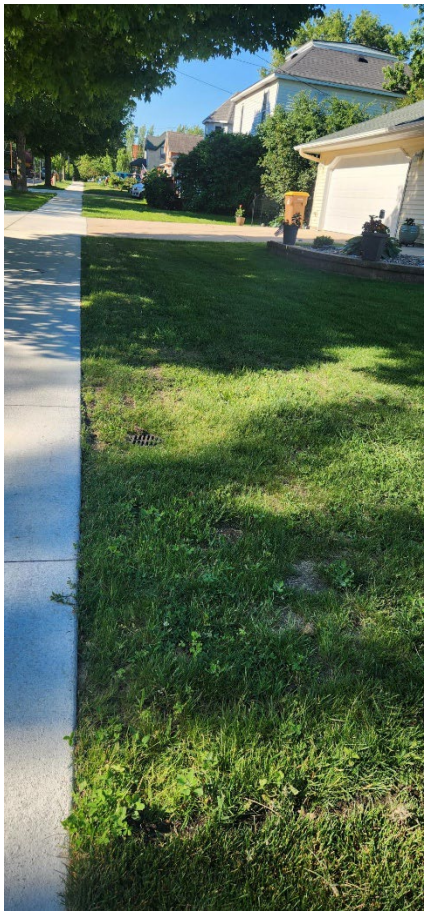
Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov



Residents believe drain should be even with the sidewalk. I have been unable to verify if that was part of the plans.

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov



Photo illustrates poor restoration

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov





Mailbox improperly installed, weed control and seeding inadequate

Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov





Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov





Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov





Tyler T Lendt
City Administrator

Janda Ferguson
Mayor

Heather Christensen
Deputy Clerk

City of New Richland Minnesota
Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov



Photos illustrate inadequate soil replacement, seeding, and weed control.

Tyler T Lendt

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Homestake Addition

A purchase agreement with Miller homes has been signed for the two properties, the closing should be within the next week, and the purchaser has already been on site doing layout, eager to begin construction.

Tyler T Lendt

Office of the City Administrator
203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: June Fund Disbursement

The City of New Richland received the first half disbursement check from Waseca County to apply to the following funds:

Revenue	230,829.74
Fire Relief	222.28
2010 GO Imp Bond	16.83
2014A GO Imp Bond	63,798.61
2025 GO Imp Bond	42,291.61
Capital Fund	42,012.21
Interest	330.02
Special Assessments	31,352.34
Total	410,853.64

Tyler T Lendt

Office of the City Administrator

203 N. Broadway Ave - PO Box 57
New Richland, Minnesota 56072
Tel (507) 465-3514 - Fax (507) 465-3375
www.newrichlandmn.gov

Memorandum

Date: 7 August 2026

From: Tyler T Lendt, City Administrator

To: New Richland City Council

Subject: Radio Link Internet Equipment in Water Tower

The expiration on the notice to remove equipment from the tower is July 13th, 2026 as that was the two-month mark for council meetings and it gave time for the notice to travel by mail. Effectively providing the company with an extra week to remove their equipment after being told to do so in the council meeting.

As of 15:00 on Tuesday, July 7, 2026, the equipment is still in/on the water tower.

Tyler T Lendt