



# New Richland City Council Regular Meeting Minutes

December 8<sup>th</sup>, 2025

## Members Present

Janda Ferguson  
Matt Economy  
Jason Casey  
Josh Warke  
Jody Wynnemer –  
By Televideo

## Staff Present

Tyler Lendt – City Administrator  
Shell Johnson – People Service  
Eric Hendrickson – Maint & Utility Supv.  
Tanyce Brueger – Chief of Police  
Chad Neitzel – Assistant Chief of Fire Department  
Bob Johannsen – Care Center Administrator  
Heather Christensen – Deputy Clerk

## Others Present

Bob Swenson  
Pam Goehring  
Larry Goehring  
Joyce Wolbrock

## Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

## Pledge of Allegiance

## Approval of Agenda

- Motion made by Matt Economy and seconded by Jason Casey to approve the agenda.  
Carried (4 yes, 0 no)

## Consent Agenda

- Motion made by Jason Casey and seconded by Josh Warke to approve the consent agenda.  
Carried (4 yes, 0 no)

## Public Comments

- Follow up on Street Light at Joyce Wolbrock's

## Requests and Presentations

- 1) 2026 Truth in Taxation Presentation
  - Tyler Lendt – City Administrator – Presented the 2026 Truth in Taxation information to those in attendance

## Public Hearings

- 2026 Truth in Taxation Public Hearing – Opened at 6:36 p.m. – Closed at 8:19 p.m.

## Ordinances and Resolutions (see attached)

1. Resolution 25-40: Resolution Adopting the 2026 Budget and Tax Levy Collectable in 2026 - 1<sup>st</sup> Reading
  - Motion made Janda Ferguson and seconded by Jody Wynnemer to table Resolution 25-40 pending further discussion in a work session to be held on Wednesday, December 17<sup>th</sup> 2025. Carried (4 yes, 0 no)
2. Resolution 25-41: Removing the Former City Administrator from Banking Authorization and Adding the Newly Appointed City Administrator



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- Motion made by Jody Wynnemer and seconded by Matt Economy to adopt Resolution 25-41: Removing the Former City Administrator from Banking Authorization and Adding the Newly Appointed City Administrator. Carried (4 yes, 0 no)
- 3. Resolution 25-42: Resolution for a Limited Municipal Services Day on December 26<sup>th</sup>, 2025
  - Motion made by Matt Economy and seconded by Josh Warke to adopt Resolution 25-42: Resolution for a Limited Municipal Services Day on December 26<sup>th</sup>, 2025. Carried (4 yes, 0 no)
- 4. Resolution 25-43: Resolution Accepting Donations
  - Motion made by Matt Economy and seconded by Josh Warke to adopt Resolution 25-43: Resolution Accepting Donations. Carried (4 yes, 0 no)

## Reports

1. Ambulance Department
  - Ambulance report was presented in writing by Ambulance Director Sundve.
  - Motion made by Josh Warke and seconded by Matt Economy to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department
  - Fire Department report was presented by Assistant Chief Chad Neitzel
  - Assistant Chief Chad Neitzel made a presentation on behalf of the New Richland Fire Department Relief Association. Tonight, they are donating \$100,000 to the City of New Richland.
  - Assistant Chief Chad Neitzel requested that \$20,000 of the donated amount be utilized for new radios.
  - Motion by Jason Casey and seconded by Matt Economy to approve the Fire Department Report. Carried (4 yes, 0 no)
3. Police Department
  - Police Department report was presented by Chief Bruegger
  - Chief Bruegger requested switching services from Legalpro to Policies360. Motion made by Matt Economy and seconded by Josh Warke to approve the request. Carried (4 yes, 0 no)
  - **FILLER**
  - Motion made by Matt Economy and seconded by Josh Warke to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report
  - Care Center report was presented by Bob Johannsen
  - Motion was made by Matt Economy and seconded by Jason Casey to approve the Care Center Report. Carried (4 yes, 0 no)



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5. People Service Report – Shell Johnson
  - People Service report was presented by Shell Johnson
  - Motion made by Matt Economy and seconded by Jason Casey to approve the People Service report. Carried (4 yes, 0 no)
  
6. Maintenance & Utility Report
  - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
  - Eric Hendrickson requested permission to purchase two additional loads of sand and salt at a cost of XXX. Motion made by Jason Casy and seconded by Josh Warke. Carried (4 yes, 0 no)
  - Erick Hendrickson requested the purchase of a new scale and gas alarm for the water treatment plant at a cost XXX from Alden Pool. Motion made by Jody Wynnemer and seconded by Josh Warke to approve. Carried (4 yes, 0 no)
  - Motion made by Josh Warke and seconded by Matt Economy to approve the Maintenance Department report. Carried (4 yes, 0 no)

## Unfinished Business

- Motion made by Matt Economy and seconded by Jason Case to accept the employee insurance renewal plan. Carried (4 yes, 0 no)

## New Business

1. November 2025 Check Register
  - Motion by Matt Economy and seconded by Josh Warke to approve November 2025 Financials. Carried (4 yes, 0 no)
2. 2025 Street & Utility Project - Pay Estimate #7
  - Motion by Josh Warke and seconded by Matt Economy to approve Pay Estimate #7. Carried (4 yes, 0 no)
3. Metro Sales – DocuWare Contract 1-Year Renewal
  - Motion made by Matt Economy and seconded by Josh Warke to approve the 1-Year Renewal Contract. Carried (4 yes, 0 no)
4. Budach Street Signs
  - Tabled
5. Monday Council Meetings – Switch to 3<sup>rd</sup> or 4<sup>th</sup> Monday of the Month
  - Discussed and suggested that department heads are required to hand in all requested information by the 1<sup>st</sup> Wednesday of the month.

## Miscellaneous

### Administrator's Report

- Administrator Tyler Lendt provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Josh Warke and seconded by Matt Economy to approve the City Administrators report. Carried (4 yes, 0 no)



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## Mayor/Council Comments

- None

**Adjournment** – Motion for adjournment made by Matt Economy and seconded by Josh Warke.  
Carried (4 yes, 0 no) 8:19 p.m.

Submitted by,

Tyler T Lendt

City Administrator