



# New Richland City Council Regular Meeting Minutes

November 10<sup>th</sup>, 2025

## Members Present

Matt Economy  
Josh Warke  
Jason Casey  
Jody Wynnemer

## Staff Present

Heather Christensen-City Administrator  
Bob Johannsen- Care Center Administrator  
Shell Johnson-People Service  
Eric Hendrickson-Maintenance &  
Utility Supervisor

## Others Present

Pam Goehring  
Robert Swenson  
Brenda Routh  
Larry Goehring  
Chad Neitzel  
Larry Muff

## Members Absent

Janda Ferguson

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

## Pledge of Allegiance

## Approval of Agenda

- Motion made by Matt Economy and seconded by Jason Casey to approve the agenda.  
Carried (4 yes, 0 no)

## Consent Agenda

- Motion made by Matt Economy and seconded by Josh Warke to approve the consent agenda.  
Carried (4 yes, 0 no)

## Public Comments

- Larry Muff –314 S Broadway
  - i) Street Construction concerns
- Brandy Jacobson
  - i) Refresh & Renew New Richland Parks
- Brenda Routh-
  - i) Assesement

## Requests and Presentations

1. Bolton & Menk-Drew Weber
  - a. MCPA Grant
    - Motion made by Jason Casey and seconded by Josh Warke to approve the application for MCPA Grant; Carried (4 yes, 0 no)

## Public Hearings

- None

## Ordinances and Resolutions

- Motion made by Matt Economy and seconded by Josh Warke to adopt Resolution 25-39: A Resolution Authorizing Application for Grant Navigation Support; Carried (4 yes, 0 no)



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## Reports

1. Ambulance Department- Sarah Sundve
  - Ambulance report was presented in writing by Ambulance Director Sundve.
  - Motion made by Matt Economy and seconded by Jason Casey to approve of moving forward with background checks for staff; Carried (4 yes, 0 no)
  - Motion made by Josh Warke and seconded by Jason Casey to approve of the Ambulance report; Carried (4 yes, 0 no)
2. Fire Department – Chad Neitzel
  - Fire Department report presented by Chad Neitzel
  - Motion made by Jason Casey and seconded by Matt Economy to purchase 10 radios up to \$60,000. Carried (4 yes, 0 no)
  - Motion was made by Jason Casey and seconded by Josh Warke to approve the Fire Department Report. Carried (4 yes, 0 no)
3. Police Department Report- Tanyce Bruegger, Chief of police
  - Police report was presented by Tanyce Bruegger
  - Motion made by Jason Casey and seconded by Matt Economy to approve the Police report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
  - Care Center Report was presented by Bob Johannsen, Care Center Administrator.
  - Motion made by Josh Warke and seconded by Matt Economy to approve the Care Center report. Carried (4 yes, 0 no)
5. People Service Report-Shell Johnson, Operator
  - Motion made by Matt Economy and seconded by Josh Warke to approve the People Services Report; Carried (4 yes, 0 no)
6. Maintenance & Utility Report- Eric Hendrickson, Maintenance & Utility Supervisor
  - Motion made by Josh Warke and seconded by Matt Economy for the tree removal at St. Olaf Lake; Carried (4 yes, 0 no)
  - Motion made by Josh Warke and seconded by Matt Economy to approve the Maintenance Report; Carried (4 yes, 0 no)

## Unfinished Business

### New Business

1. October 2025 Check Register
  - a) Motion made by Matt Economy and seconded by Jason Casey to approve October 2025 check register. Carried (4 yes, 0 no)
2. 2025 Street & Utility Project Estimate #6
  - a) Motion made by Matt Warke and seconded by Jason Casey to approve Pay Estimate #6. Carried (4 yes, 0 no)
3. Approve Training for the Chief of Police
  - a) Motion made by Matt Economy and seconded by Josh Warke to approve \$825 for the Chief of Police to attend the CLEO & Command Academy Training. Carried (4 yes, 0 no)

### *New Business Continued...*

4. Employee insurance
  - a) Brought to council's attention numbers of what insurance would cost.



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5. People Services Contract
  - a) Motion made by Josh Warke and seconded by Matt Economy to approve of the new People Services Contract. Carried (4 yes, 0 no)
6. **Work Budget Session**
  - a) **Work Budget Session scheduled for November 19<sup>th</sup> at 6:00pm**

## Miscellaneous

### Administrators Report

- Acting Administrator Heather Christensen provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Matt Economy and seconded by Jason Casey to approve the City Administrators report. Carried (4 yes, 0 no)

### Mayor/Council Comments

- None

**Adjournment** – Motion for adjournment made by Jason Casey and seconded by Matt Economy.  
Carried (4 yes, 0 no) 8:09 p.m.

Submitted by,

Heather Christensen  
Acting City Administrator