



New Richland City Council Regular Meeting Agenda

In Person & Online Via Go-To-Meeting

October 13th, 2025

Agenda:

6:30 Call to Order

Roll Call

Pledge of Allegiance

Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of September 8th, 2025, City Council Meeting
2. Approve Tanyce Bruegger Step Increase
3. Approve contract for New City Administrator Tyer Lendt

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. Branda Routh
 - a. Assessment/Water Damage
2. Larry Muff
 - a. Boot Creek
3. Bruce Meyer
 - a. Water Bill 216 NE 3rd St.

Public Hearings

Ordinances and Resolutions

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – In Writing
3. Police Department Report – Tanyce Bruegger, Chief of Police
4. Care Center Report – Bob Johannsen, Care Center Administrator
5. People Service Report – Shell Johnson, Operator
6. Maintenance & Utility Report – In Writing

Unfinished Business

New Business

1. September 2025 Check Register
2. 2025 Street & Utility Project
 - a. Pay Estimate #5
 - b. Change order #2-Temporary signage to facilitate traffic routing for school drop off/pick up

2026 General Fund Budget

Miscellaneous

Administrator's Report

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Monday November 10th, 2025



New Richland City Council Regular Meeting Minutes

September 8th, 2025

Members Present

Janda Ferguson
Jody Wynnemer
Jason Casey
Josh Warke
Matt Economy

Staff Present

Heather Christensen-Deputy Clerk/Inte
Tanyce Bruegger-Chief of Polic
Shell Johnson-People Service
Bob Johannsen-Care Center Administrator
Tanyce Bruegger-Chief of Police

Others Present

Robert Swenson
Pam Gehring
Larry Gehring

Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Jody Wynnemer and seconded by Matt Economy to approve the agenda
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Matt Economy and seconded by Jason Casey to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

Requests and Presentations

- None

Public Hearings

Ordinances and Resolutions (see attached)

1. Motion made by Matt Economy and seconded by Jody Wynnemer to schedule a special meeting to discuss further Resolution 25-35: A resolution Adopting the 2026 Preliminary Budget and Tax Levy for September 22nd at 6:30 pm. Carried (4 yes, 0 no)
2. Motion made by Matt Economy and seconded by Josh Warke to adopt resolution 25-36: A Resolution Accepting a Donation. Carried (4 yes, 0 no)
3. Motion made by Matt Economy and seconded by Josh Warke to adopt resolution 25-37: A Resolution Accepting a Donation. Carried (4 yes, 0 no)
4. Motion made by Josh Warke and seconded by Jason Casey to adopt a resolution 25-38: A resolution listing Council Member Matt Economy as an approved signer for banking purposes. Carried (4 yes, 0 no)

Reports

1. Ambulance Department
 - Ambulance report was presented in writing by Ambulance Director Sundve.
 - Motion made by Jason Casey and seconded by Matt Economy to approve the Ambulance Report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

September 8th, 2025

2. Fire Department
 - Fire Department report was presented by in writing by Chief Moen
 - Motion made by Josh Warke and seconded by Jason Casey to approve the Fire Department Report. Carried (4 yes, 0 No)
3. Police Department
 - Police Department report was presented by Chief Bruegger
 - Motion made by Matt Economy and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented by Bob Johannsen
 - Motion was made by Matt Economy and seconded by Josh Warke to approve the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Jason Casey and seconded by Matt Economy to approve the People Service report. Carried (4 yes, 0 no)
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor in writing.
 - Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the band only on the water tower for \$12,466.00. Carried (4 yes, 0 no)
 - Motion made by Josh Warke and seconded by Matt Economy to approve the Maintenance Department report. Carried (4 yes, 0 no)

Unfinished Business

New Business

1. August 2025 Check Register
 - a. Motion made by Matt Economy and seconded by Jody Wynnemer to approve the August check register. Carried (4 yes, 0 no)
2. 2025 Street & Utility Project
 - a. Motion made by Jody Wynnemer and seconded by Matt Economy to approve Pay Estimate #4. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Motion made by Matt Economy and seconded by Josh Warke to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None



New Richland City Council Regular Meeting Minutes

September 8th, 2025

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Matt Economy.
Carried (4 yes, 0 no) 8:06 p.m.

Submitted by,

Heather Christensen
Deputy Clerk/Interim Administrator

DRAFT

Memo

To: City Council
From: Heather Christensen
cc:
Date: 10/09/25
Re: Tanyce Bruegger Step Increase

On October 9th, 2025, Interim Administrator/Deputy Clerk Heather Christensen and Mayor Janda Ferguson conducted a performance review of Tanyce Bruegger City of New Richland Chief of Police. The performance review looked at performance over the last year including satisfying goals that were set from the last performance review a year ago.

Interim Administrator/Deputy Clerk Heather Christensen and Mayor Janda Ferguson recommend the council approve a step increase for Tanyce Bruegger based on a satisfactory performance review. This is budgeted in the 2025 Police Budget.

Grade 7	Step 2	\$37.19	Effective	10/17/2025
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EMPLOYMENT AGREEMENT

This **AGREEMENT** (“Agreement”) made as of the _____ day of October, 2025, by and between the City of New Richland (“Employer”) and Tyler Lendt (“Employee”).

In consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Employer and Employee agree as follows:

1. POSITION. Employer appoints and agrees to employ Employee as its City Administrator. Employee agrees to serve as City Administrator in accordance with the position description as such description now exists or may be amended from time to time, and in accordance with state statutes, policies, and other workplace expectations, and to perform such other legally permissible and proper duties and functions as are contained herein or as the City Council shall from time to time assign to Employee. Employee agrees to not become employed by any other employer until his employment with Employer terminates in accordance with this Agreement.

2. TERM OF EMPLOYMENT. This Agreement shall remain in full force and effect from November 13, 2025, until terminated in accordance with this Agreement. Any existing employment agreements shall be determined void at the executing of this Employment Agreement.

3. PENSION PLAN. Employer shall contribute to the Coordinated Minnesota Public Employees Retirement Association (PERA) as required by State law for Employee or an alternate pension plan, if selected by Employee and authorized by State law.

4. SALARY. Employer shall pay Employee a gross salary of \$90,729.60 per year starting November 13, 2025, payable consistent with the normal payroll practices and subject to any authorized withholdings. Employee shall receive a cost-of-living adjustment (COLA) of 3% on

January 1, 2026. Raises and COLA's thereafter shall be determined by the City Council in their discretion.

5. SICK LEAVE. Employee shall accrue sick leave in accordance with the City's personnel policies and in accordance with Section 6 (Paid Time Off) as referenced herein.

6. PAID TIME OFF. Employee shall initially be credited with 80 hours of paid time off upon commencement of employment. Employee shall thereafter receive accrue 160 hours of paid time off annually with a maximum total accrual 320 hours. Accrual shall be according to the City's personnel policies.

7. HOLIDAYS. Employee shall be entitled to paid holiday time in accordance with the City's personnel policy.

8. INSURANCE. Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to and under the same conditions as Employer's employees.

9. DUES AND SUBSCRIPTIONS. Employer shall pay the professional dues and subscriptions for Employee, which the Employer deems necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.

10. PROFESSIONAL DEVELOPMENT. Employer shall pay the ordinary, reasonable and necessary travel and subsistence expenses of Employee for professional and official travel, meetings and occasions the Employer deems necessary to continue the professional development of Employee and for Employee to represent Employer on official bodies or groups of which Employer is a member. Employer shall also pay the ordinary, reasonable and necessary travel and subsistence

expenses of Employee for short courses or seminars, which the Employer deems appropriate for Employee's professional growth.

11. AUTOMOBILE. Employer shall reimburse Employee for out of city work related mileage at a rate equal to the Federal Mileage Rate per mile driven to conduct work related duties.

12. JOB-RELATED EXPENSES. Employer shall reimburse Employee for out of city job-related expenses which are incurred by Employee and are submitted by Employee in accordance with Employer's policies for reimbursement.

13. PERFORMANCE REVIEWS. Employer shall make every effort to review and evaluate the performance of Employee at least once annually.

14. HOURS OF WORK. Employee agrees to perform the duties specified in this Agreement at the times and locations determined by Employer. Employee shall devote all Employee's professional time, attention, knowledge and skills solely to the business and affairs of Employer. Employee will work on a "full-time" basis, as determined by Employer under its policies so as to meet the business needs of Employer. Employee shall be present at City Hall during regular business hours, unless performing other duties, business and affairs of Employer or as determined by the City Council. It is understood that the position of City Administrator requires attendance at evening meetings and occasionally weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional or extraordinary expenditures of time.

15. TERMINATION BENEFITS. In the event that Employee is terminated by Employer before expiration of the aforesaid term of employment and during a time when Employee is willing and able to perform the duties of City Administrator, then Employer agrees to pay Employee, at the time of receipt of Employee's last pay check, a lump sum cash payment equal to six

months' salary and to continue to provide and pay for health benefits as provided to Employer's employees for a period of six months following termination (collectively, "termination benefits"). Should Employee become employed within six months of commencing termination benefits, the Employer will not be required to pay health benefits following the Employee's first day of employment with a new employer. Payment of accrued vacation and sick leave shall be paid to employee as provided to and under the same conditions as Employer's employees. However, in the event Employee is terminated because of (1) Employee's malfeasance in office, (2) gross misconduct, (3) conviction of a crime resulting from Employee's employment with Employer, (4) conviction for an illegal act involving personal gain to Employee, (5) Employee's breach of any material obligations under this Agreement or any other agreement with Employer, (6) Employee's willful and/or repeated failure or refusal to perform or observe Employee's duties, responsibilities and obligations to Employer, (7) Employee's use of alcohol or other drugs in a manner which affects the performance of Employee's duties, responsibilities and obligations to Employer, (8) Conviction of Employee, or plea of *nolo contendere*, for a felony or of any crime involving theft, mismanagement, fraud or moral turpitude, or (9) Commission by Employee of any other willful or intentional act which could reasonably be expected to injure the reputation of Employer and/or Employee, then Employer shall have no obligation to pay the termination benefits provided in this paragraph.

If Employee voluntarily resigns Employee's position with Employer, Employee agrees to give Employer thirty (30) days advance notice. If Employee voluntarily resigns Employee's position with Employer, there shall be no termination benefits due to Employee, except for payment of sick and vacation leave at time of separation shall be paid to employee as provided to and under the same conditions as Employer's employees at the time Employee leaves employment as provided to and

under the same conditions as Employer's employees. Employee shall cooperate with the City in effecting the transfer of his duties to his successor during the 30-day notice period.

16. DEATH OR DISABILITY BENEFITS. If Employee's employment is terminated due to Employee's death or disability, regardless of the date of termination, Employee or Employee's estate or heirs, as appropriate, shall be paid (i) Employee's earned salary and accrued paid leave not paid; (ii) any unpaid expense reimbursements; and (iii) any benefits payable under any life insurance policy maintained by Employer for the benefit of Employee, subject to the terms and conditions of such policy.

17. TERMINATION OF EMPLOYMENT. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, without cause, subject only to the provisions of this Agreement and the City Ordinance. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from Employee's position with Employer, subject only to the provisions of this Agreement.

18. INDEMNIFICATION. Employer shall defend and indemnify Employee pursuant to Minn. Stat. § 466.07 and § 465.76. In addition, Employer shall defend, hold harmless, and indemnify Employee from all claims based on tort, civil damages, penalties, fines, and claims based on violation of statutes, ordinances and rules, provided Employee was acting in good faith in the performance of the duties of Employee's position at the time in question and was not guilty of malfeasance in office or willful neglect of duty.

19. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement

without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.

20. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the parties represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

21. GOVERNING LAW. This Agreement and all questions arising in connection with it shall be governed by the laws of the State of Minnesota. The rule of construction of interpreting a contract against its drafter will not apply to this Agreement.

22. BINDING EFFECT. This Agreement shall be binding upon and inure to the benefit of Employer, its successors and assigns, and Employee, Employee's heirs and legal representatives.

23. ASSIGNMENT. The rights of Employee hereunder are personal and may not be assigned or transferred unless consented thereto in writing by Employer.

24. ENTIRE AGREEMENT; AMENDMENT. This Agreement constitutes the entire agreement between the parties and supersedes all prior oral and written agreements between the parties and between Employee and any other former employer relating to the same subject matter. The parties have made no agreements, representations, or warranties relating to the subject matter of this Agreement which are not set forth herein. This Agreement may be amended only if it is in writing and signed by each of the parties.

25. SEVERABILITY. The invalidity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be

in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provisions.

26. WAIVER. The failure of either party to complain of any default by the other party or to enforce any of such party's rights, no matter how long such failure may continue, will not constitute a waiver of the party's rights under this Agreement. No waiver of any provision of this Agreement shall constitute waiver of any other provision or a waiver of the same provision at any later time.

27. HEADINGS. Headings are provided solely for the convenience of the parties and shall not affect the interpretation of this Agreement.

28. NOTICE. All notices required under this Agreement shall be in writing and shall be deemed to have been duly given if sent via certified mail, first class mail-postage prepaid, hand delivery or overnight courier, and properly addressed to the party at the party's last known address or any other address that any party may designate by written notice to the other. Mailed notices shall be deemed to have been given at the time posted plus three business days.

Remainder of page left intentionally blank

IN WITNESS WHEREOF, Employer has caused this Agreement to be executed on its behalf by its Mayor and City Attorney, and Employee has signed this Agreement, in duplicate, as of the day and year first written above.

EMPLOYER:

By: _____
Janda Ferguson, Mayor

Date

By: _____
Jason Moran, City Attorney

Date

EMPLOYEE:

Tyler Lendt

Date

Ambulance Report October 2025

Crew: No changes with Crew. Work on getting more people involved is one of the biggest challenges.

Equipment: Talked with Ferno and things are moved back on delivery of the cot as they are working out some issues that came up and those are fixed and they said it will be installed before the end of the year. The monitor is still out til next year which we knew when we got it.

Maintenance: Still working to get a good point to get the fuel filter changed as the tank has to be under half tank so he can fix it.

Director: Working on continued staffing and scheduling. Keeping things up to date in the ambulance and supplies ordered.

Radio: As you know Tony has started working on the radios for the new system upgrade the county is doing. I have attached the two different prices that we can get for the ambulance. We will only need 4 radios. One for Director and Assistant Director. The other two one for the Ambulance and other for the crew room. This is something all departments must do coming up soon. Both estimates will work for what we need in the ambulance department.

Scheduling System: I have attached the prices for our scheduling system. This is how we sign up for hours and we would like to keep this. Heather has the copy of it and would like to get this approved.

Thank You

Sarah Sundve
New Richland Ambulance Director

2025 Sept

Director Hours

9/2/2025	4:00	6:30 2.5 Hours	worked on payroll and schedule
9/3/2025	4:00	7:00 3 Hours	Worked on Council Notes
9/5/2025	4:30	6:30 2 Hours	Emails and schedule
9/7/2025	11:30	4:00 4.5 Hours	Enter runs communication with staff and emails
9/9/2025	4:30	7:30 3 Hours	Worked on schedule some more checked supplies and communication
9/12/2025	4:00	6:00 2 Hours	Emails and weekend schedule
9/13/2025	2:00	5:00 3 Hours	Communication with possible hire
9/14/2025	1:30	5:30 4 hours	communication with staff and planning for meeting
9/16/2025	4:30	7:30 3 Hours	enter runs and check supplies
9/17/2025	5:00	7:00 2 Hours	emails, talked with Mark
9/19/2025	4:00	6:30 2.5 Hours	stock ambulance, schedule and emails
9/21/2025	11:30	4:00 4.5 Hours	enter runs and schedule, Communication with staff and emails
9/23/2025	4:30	7:00 2.5 Hours	refilled paper work on the ambulance and restocked supplies
9/26/2025	4:00	7:00 3 Hours	stocked ambulance for the game and worked on schedule
9/28/2025	11:00	5:00 6 Hours	write up list to order, put older supplies away, cleaned desk
9/29/2025	4:30	7:00 2.5 Hours	worked on homecoming schedule

Total

50 Hours

Sarah Sundve

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Member	Scheduled Hours			
	Weekday	Weekend	Holiday	Total
Allen, Jordan	13.5	9	0	22.5
Babcock-FTO, Josh	77	51	5	133
Bailey, Deborah	0	0	0	0
Beckmann-FTO, Laura	24.5	13	3	40.5
Cully, Karen	35.75	27	0	62.75
Johnson, Jeff	0	4	0	4
Lacey-FTO, Jennifer	15	46	5	66
Martens, Tony	0	0	0	0
McGuiggan, Abby	15	10	0	25
MN, SCEMS	0	0	0	0
Neitzel, Chad	7	4.5	0	11.5
NORTH, MUTUAL AID	224	61.75	7	292.75
Priebe-FTO/FR, Shelby	6	39	3	48
Quezada, Ernie	10	17.25	0	27.25
Sundve-DIR, Sarah	158.5	176.25	11	345.75
Surat, Jady	0	0	0	0
Tangen, Dawn	0	0	0	0
Vulcan-FTO/FR, Sara Jo	100.5	74.75	12	187.25
TOTALS:	686.75	533.5	46	1266.25

	Sun	Mon	Tue	Wed	Thu	Fri														
7	Duty Crew Sarah Sundve-DIR Chad Neitzel Student Lacey-FTO Sarah Sundve-DIR Sarah Sundve-DIR Josh Babcock-FTO Sara Jo Vulcan-FTO/FR Ernie Quezada Student * 3:00a-6:00a	6:00a-9:00a 6:00a-7:45a 9:00a-2:00a 9:00a-3:00a 2:00p-3:00a 2:00p-5:00a 6:00p-5:00a 7:45p-3:00a * 3:00a-6:00a * 3:00a-6:00a	8	Duty Crew EMT Basic MUTUAL AID NORTH Student Jennifer Lacey-FTO EMT Basic Sarah Sundve-DIR Jordan Allen MUTUAL AID NORTH * 3:00a-6:00a	6:00a-9:00a 6:00a-9:00a 6:00a-9:00a 9:00a-2:00a 2:00p-4:00p 4:00p-3:00a 9:00p-9:00p 9:00p-5:00a 3:00a-6:00a	2	Duty Crew EMT Basic MUTUAL AID NORTH Student Jennifer Lacey-FTO Laura Beckmann-FTO MUTUAL AID NORTH Sarah Sundve-DIR Karen Cully Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-9:00a 6:00a-9:00a 6:00a-9:00a 9:00a-2:00a 2:00p-5:00p 4:00p-4:15p 4:15p-5:00p 5:00p-5:00a 4:00a-6:00a 3:00a-6:00a	3	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Karen Cully Sara Jo Vulcan-FTO/FR Sarah Sundve-DIR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-9:00a 6:00a-9:00a 6:00a-9:00a 9:00a-2:00a 2:00p-5:00p 5:30p-11:00p 6:30p-3:00a 11:00p-5:00a 3:00a-6:00a	4	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Chad Neitzel Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-9:00a 6:00a-9:00a 6:00a-9:00a 9:00a-2:00a 2:00p-5:00p 4:30p-3:00a 4:30p-10:00p 10:00p-5:00a 3:00a-6:00a	5	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Ernie Quezada Sara Jo Vulcan-FTO/FR Events Football 6:30p - 10:00p	6:00a-9:00a 6:00a-9:00a 6:00a-9:00a 9:00a-2:00a 2:00p-5:00p 4:00p-11:00p 4:00p-11:00p 11:00p-5:00a 6:30p - 10:00p	6	Duty Crew Sarah Sundve-DIR Josh Babcock-FTO Student MUTUAL AID NORTH First Resp. & Higher Sarah Sundve-DIR Sara Jo Vulcan-FTO/FR	6:00a-9:00a 6:00a-12:00p 6:00a-6:00a 9:00a-7:15p 12:00p-7:00p 7:15p-6:00a 7:15p-6:00a
14	Duty Crew Sarah Sundve-DIR Sara Jo Vulcan-FTO/FR Student MUTUAL AID NORTH * 3:00a-6:00a	6:00a-3:00a 6:00a-5:00a 6:00a-6:00a * 3:00a-6:00a	15	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Shelby Prebe-FTO/FR Sarah Sundve-DIR Jordan Allen Jennifer Lacey-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-4:30p 6:00a-6:30a 6:00a-2:00a 8:30a-5:30p 2:30p-5:00p 5:30p-2:00p 9:00p-11:00p 1:00p-5:00a 2:00a-6:00a	16	Duty Crew MUTUAL AID NORTH Abby McLaughlin Student Ernie Quezada Josh Babcock-FTO Sara Jo Vulcan-FTO/FR Laura Beckmann-FTO Ernie Quezada Student * 12:00a-6:00a	6:00a-4:00p 6:00a-5:00p 6:00a-5:00p 4:00p-6:00p 5:00p-6:00a 5:00p-12:00a 6:00p-10:00p 10:00p-6:00a 12:00a-6:00a	17	Duty Crew Laura Beckmann-FTO MUTUAL AID NORTH Student Ernie Quezada Josh Babcock-FTO Chad Neitzel Karen Cully Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-4:00p 6:00a-6:00p 6:00a-6:00a 4:00p-6:30p 6:30p-3:00a 6:30p-8:00p 8:30p-11:00p 11:00p-6:00a 3:00a-6:00a	18	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Josh Babcock-FTO Sarah Sundve-DIR Sara Jo Vulcan-FTO/FR	6:00a-7:30p 6:00a-5:00p 6:00a-6:00a 5:00p-11:00p 7:30p-3:00a 11:00p-6:00a	19	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Jeff Johnson Jennifer Lacey-FTO Shelby Prebe-FTO/FR Sara Jo Vulcan-FTO/FR * 12:00a-6:00a	6:00a-5:00p 6:00a-5:00p 6:00a-6:00a 5:00p-9:00p 3:00p-9:00p 9:00p-12:00a 12:00a-6:00a	20	Duty Crew Jennifer Lacey-FTO Jordan Allen Student MUTUAL AID NORTH Josh Babcock-FTO Karen Cully	6:00a-6:00a 6:00a-3:00p 6:00a-6:00a 3:00p-6:00a 6:00p-6:00a
21	Duty Crew Jennifer Lacey-FTO Sara Jo Vulcan-FTO/FR Student Josh Babcock-FTO Sarah Sundve-DIR Laura Beckmann-FTO Josh Babcock-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-2:00p 6:00a-6:00a 6:00a-6:00a 8:00p-3:00a 2:00p-3:00a 2:00p-8:00p 8:00p-10:00p 10:00p-6:00a 3:00a-6:00a	22	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Josh Babcock-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-5:00p 6:00a-5:00p 6:00a-6:00a 5:00p-11:00p 5:00p-11:00p 11:00p-6:00a 3:00a-6:00a	23	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Jordan Allen Laura Beckmann-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 5:00a-6:00a	6:00a-5:00p 6:00a-5:00p 6:00a-6:00a 5:00p-6:30p 5:00p-11:00p 6:30p-9:00p 9:00p-2:00a 11:00p-6:00a 5:00a-6:00a	24	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Josh Babcock-FTO Sarah Sundve-DIR Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-6:30p 6:00a-5:00p 6:00a-6:00a 5:00p-11:00p 5:30p-3:00a 11:00p-6:00a 3:00a-6:00a	25	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Josh Babcock-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-4:00p 6:00a-5:00p 6:00a-6:00a 4:00p-6:00a 4:30p-3:00a 3:00a-6:00a	26	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Ernie Quezada Sara Jo Vulcan-FTO/FR Events Football 6:30p - 10:00p	6:00a-4:30p 6:00a-6:00a 6:00a-6:00a 4:30p-6:00a 4:30p-6:00a 6:00p-6:00a	27	Duty Crew Sarah Sundve-DIR Josh Babcock-FTO Student	6:00a-6:00a 6:00a-6:00a 6:00a-6:00a
28	Duty Crew Sarah Sundve-DIR Josh Babcock-FTO Student Karen Cully Laura Beckmann-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-2:00p 6:00a-12:00a 6:00a-6:00a 12:00p-12:00a 2:00p-3:00a 2:00p-3:00a 12:00a-6:00a 3:00a-6:00a	29	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Sarah Sundve-DIR Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 3:00a-6:00a	6:00a-4:15p 6:00a-5:15p 6:00a-6:00a 5:00p-11:00p 5:15p-11:00p 11:00p-6:00a 3:00a-6:00a	30	Duty Crew MUTUAL AID NORTH First Resp. & Higher Student Sarah Sundve-DIR Josh Babcock-FTO Sara Jo Vulcan-FTO/FR MUTUAL AID NORTH * 5:00a-6:00a	6:00a-4:30p 6:00a-5:00p 6:00a-5:00a 4:30p-6:00a 5:00p-6:00a 5:00a-6:00a												

* Indicates time starts on following calendar day
* Events and Time Off follow default Split Time of Day of 6:00a

New Richland Ambulance

From: Sami Ullah Ahmad <SAhmad@TCPSoftware.com>
Sent: Wednesday, October 1, 2025 8:28 AM
To: New Richland Ambulance
Cc: Heather Christensen
Subject: Re: Aladtec Subscription 2026 - New Richland Township Community Ambulance

Hi Sarah,

Thank you for your response,

I have forwarded the plans to HEATHER.

In case of any questions and concerns feel free to contact.

Regards.

Sami Ullah Ahmad
Customer Success Manager
o 325.657.6225 x 92134 | tcpsoftware.com



 [Book time to meet with me](#)

From: New Richland Ambulance <nramb@newrichlandmn.gov>
Sent: Tuesday, September 30, 2025 9:55 PM
To: Sami Ullah Ahmad <SAhmad@TCPSoftware.com>
Cc: Heather Christensen <hchristensen@newrichlandmn.gov>
Subject: Re: Aladtec Subscription 2026 - New Richland Township Community Ambulance

I have forwarded the message to the city office for the renewal. I have attached the current city clerk on this email if you could forward the renewal for our scheduling to her that would be great.

Thank you

Sarah Sundve
New Richland Ambulance Director

On Sep 30, 2025, at 11:23 AM, Sami Ullah Ahmad <SAhmad@TCPSoftware.com> wrote:

Hi Sarah,

I hope this email finds you well. I am Following up on the previous email. I haven't heard back from you, that is why I am sending a reminder email regarding your upcoming renewal. Kindly reply to this at your earliest convenience.

Regards.

Sami Ullah Ahmad
Customer Success Manager
o 325.657.6225 x 92134 | tcpsoftware.com



 [Book time to meet with me](#)

From: Sami Ullah Ahmad
Sent: Tuesday, September 9, 2025 3:32 PM
To: nramb@newrichlandmn.gov <nramb@newrichlandmn.gov>
Cc: svulcan@cityofnewrichlandmn.com <svulcan@cityofnewrichlandmn.com>
Subject: Aladtec Subscription 2026 - New Richland Township Community Ambulance

Hi Sarah,

I hope you are doing well!

This is Sami, your new customer success manager here at TCP. I will be your main point of contact moving forward with your TCP Aladtec account-related matters.

I wanted to reach out to schedule some time for a brief account review. I would like to discuss the upcoming renewal during the call. I just need a confirmation on the subscription plan you want to renew with to ensure that your subscription aligns with your current needs to enhance your experience and prevent unexpected charges.

Please confirm if you would like to continue with your current subscription plan, or if you are open to exploring greater savings with Multiyear plans available. I am also attaching those below for your convenience, as we have special discounts available for this year. As your dedicated partner, I want to ensure you have complete clarity on the options available to you, enabling you to maintain your current pricing arrangement. You are currently subscribed to the standard annual plan and have been paying the uplift.

Below are the price charts with contract and without contract:

Annual Plan: Standard uplift (5-10%)

Annual Plan	Standard Uplift (%)	Total Payable
2026 - 2027	5	\$2,050.65
2027 - 2028	5	\$2,153.18
2028 - 2029	5	\$2,260.84
2029 - 2030	5	\$2,373.88
2030 - 2031	5	\$2,492.58
2031 - 2032	5	\$2,617.21
2032 - 2033	5	\$2,748.07

Annual plan: This is what it would look like 5 years down the road(tentatively).

Multi-year contract(Paid Annually):

3 Year Plan	Discounted Uplift (%)	Total Payable
2026 - 2027	0	\$1,953.00
2027 - 2028	1	\$1,972.53
2028 - 2029	2	\$2,011.98

5 Year Plan	Discounted Uplift (%)	Total Payable
2026 - 2027	0	\$1,953.00
2027 - 2028	0	\$1,953.00
2028 - 2029	0	\$1,953.00
2029 - 2030	2	\$1,992.06
2030 - 2031	2	\$2,031.90

7 Year Plan	Discounted Uplift (%)	Total Payable
2026 - 2027	0	\$1,953.00
2027 - 2028	0	\$1,953.00
2028 - 2029	0	\$1,953.00
2029 - 2030	1	\$1,972.53
2030 - 2031	1	\$1,992.26
2031 - 2032	2	\$2,032.10
2032 - 2033	2	\$2,072.74

Standard			
Total	\$6,464.67	\$11,331.14	\$16,696.41
Disc Total	\$5,937.51	\$9,882.96	\$13,928.63
Savings	\$527.16	\$1,448.17	\$2,767.78
Savings/Year	\$175.72	\$289.63	\$395.40

Please note that the above attached plans are based on your last year's renewal. All plans are payable annually; it just means you are locking your prices for the coming terms. Please also note that same uplift percentages are also applicable for any Add Ons.

Should you have any questions or concerns, I am at your disposal to provide all the information you require for a well-informed decision. Your partnership with TCP is greatly valued, and as I'm your advocate at TCP, it's my obligation to ensure that you get the best possible facilities here.

Looking forward to hearing from you.

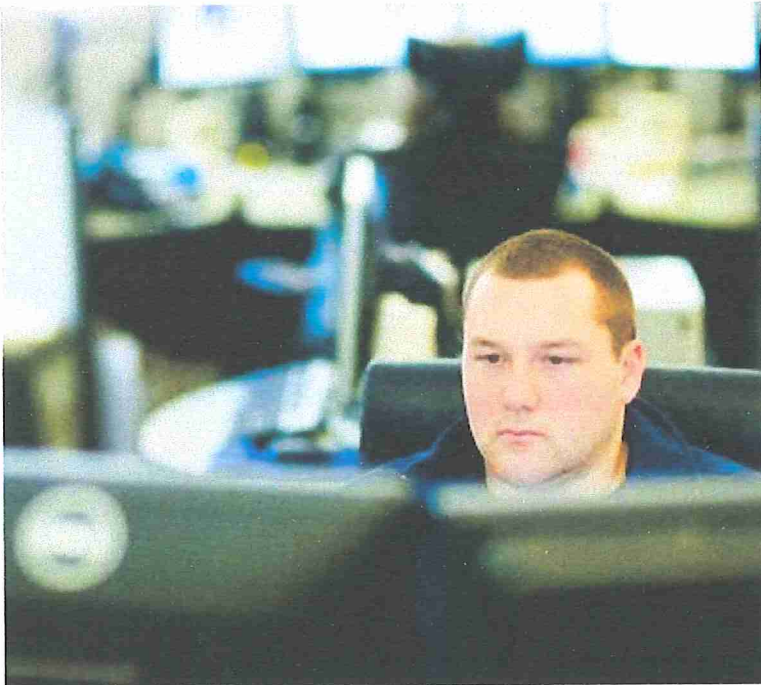
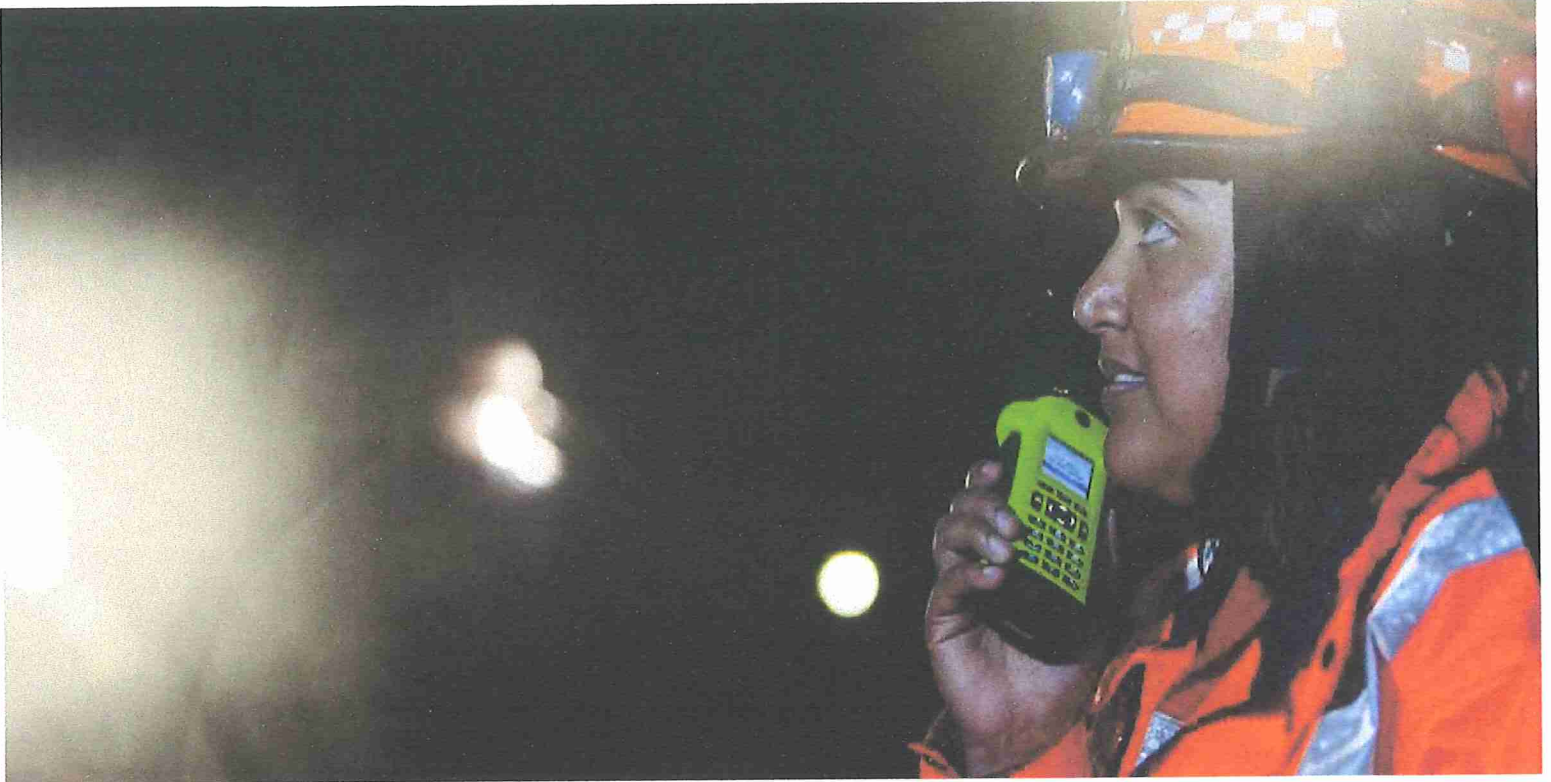
Sami Ullah Ahmad
Customer Success Manager
o 325.657.6225 x 92134 | tcpsoftware.com



 [Book time to meet with me](#)

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NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF

10/10/2025

10/10/2025

NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF
23 N BROADWAY
NEW RICHLAND, MN 56072

Dear Sarah Sundve,

Motorola Solutions is pleased to present NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Gary Anderson at gary.anderson@ancom.org.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Gary Anderson

Motorola Solutions Manufacturer's Representative

Billing Address:
 NEW RICHLAND FIRE/
 AMBULANCE DEPT, CITY OF
 23 N BROADWAY
 NEW RICHLAND, MN 56072
 US

Quote Date:10/10/2025
 Expiration Date:12/09/2025
 Quote Created By:
 Gary Anderson
 gary.anderson@ancom.org

 End Customer:
 NEW RICHLAND FIRE/AMBULANCE
 DEPT, CITY OF
 Sarah Sundve
 nramb@cityofnewrichlandmn.com
 (507) 461-4788

 Contract: 20927 - MN DOT 209493

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ N50	APX N50					
1	H25UCF9PW6AN	PORTABLE RADIO APX N50 7/800 MODEL 2	4		\$3,496.00	\$2,352.24	\$9,408.96
1a	QA02756AB	SOFTWARE LICENSE ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	4		\$1,848.00	\$1,243.44	\$4,973.76
1b	QA09001AM	ADD: WIFI CAPABILITY	4		\$353.00	\$237.60	\$950.40
1c	QA09007AD	ADD: OUT OF THE BOX WIFI PROVISIONING	4		\$0.00	\$0.00	\$0.00
1d	H869DB	SOFTWARE LICENSE ENH: MULTIKEY	4		\$388.00	\$261.36	\$1,045.44
1e	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	4		\$30.00	\$20.16	\$80.64
1f	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	4		\$941.00	\$632.88	\$2,531.52
1g	QA08679AA	ALT: BATT LIION IMPRES 2 DIV 1 IP68 3200T	4		\$207.29	\$149.25	\$597.00
1h	QA08681AA	ALT: 7800 STUBBY 762-870MHZ	4		\$30.60	\$22.03	\$88.12
1i	QA09113AA	ADD: BASELINE RELEASE SW	4		\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1j	QA08853AA	ADD: CPS ENABLEMENT	4		\$0.00	\$0.00	\$0.00
2	LSV01S03084A	APX N50/30 DMS ESSENTIAL	4	3 YEARS	\$158.40	\$158.40	\$633.60
3	PSV01S03059A	APX NEXT PROVISIONING WITH CPS	1		\$0.00	\$0.00	\$0.00
4	PMPN4594A	CHARGER, DESKTOP MULTI UNIT IMPRES 2, 1 DISPLAY, NA/LA/CA	4		\$762.76	\$513.26	\$2,053.04
5	PMMN4128A	PORTABLE RSM RM780, IP68, 3.5MM JACK, EMER, 2 PROG, VOL CTRL, LARGE	4		\$184.90	\$124.42	\$497.68

Grand Total **\$22,860.16(USD)**

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Line #	Item Number	Parametric Data
1j	QA08853AA	TEMAILAR = gary.anderson@ancom.org,SYSTEMID = 40F
3	PSV01S03059A	TEMAILAR = gary.anderson@ancom.org,CUSTNAME = Gary, Anderson,SYSTEMID = 40F



APX N50 Portable Radio Solution Description

OVERVIEW

The APX N50 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with “pick-up-and-go” functionality, optimizing ease-of-use and focused communications in almost all environments.

DURABLE AND EASY TO USE

The APX N50 enhances operations with a front display with an upgraded user interface for better readability and loud and clear audio for reliable, everyday use. Additionally, it offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

Adaptive Audio

For first responders in loud environments, the APX N50 offers adaptive audio that enhances voice quality and minimizes background noise. The APX N50 includes two High Dynamic Range (HDR) microphones with high overload point pickup that reproduces voice with clarity and reduces audio clipping and distortion, even when shouting. The radio has custom speakers that use noise cancellation technology to amplify loud and clear audio, and help make every syllable intelligible.

An enhanced audio engine dynamically adjusts the N50 in any environment by using algorithms to filter out unpredictable background noise and wind while using multiple microphones to track voice from every angle, allowing first responders to speak into the radio without compromising voice quality. Additional environmentally aware audio features receive volume leveling and noise sensing volume control—the radio will automatically adjust for loud or soft talkers and the changing ambient noise levels. These features allow first responders to keep their eyes forward and remain focused on situations as they unfold.

Essential and Secure P25 Communications

The APX N50 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. All P25 communications over the N50 are safe and secure—it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

Reliable Connectivity

Using the APX N50 lets first responders stay connected across disparate networks. It is equipped with Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday use. APX N50 radios support 7/800 MHz frequency bands across radio systems, with minimal intervention by the radio user.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

SmartConnect over Wi-Fi

SmartConnect is a subscription service that allows first responders to access critical intelligence no matter where the mission takes them. When P25 networks are unavailable, the APX N50 will maintain functionality and voice quality by automatically switching to an available broadband network, enabling connectivity outside of radio system coverage. Voice information and signals between radios and control are encrypted, ensuring that all transmissions are secure.

The APX N50 can use SmartConnect when directly connected to Wi-Fi hotspots, through an in-vehicle LTE modem, or over a satellite connection. Additionally, the radio will indicate to users when SmartConnect is active by displaying a blue bar on-screen.

Managing and Provisioning Devices

APX N50 can be programmed in two ways: one-at-a-time through Customer Programming Service ("CPS") or through a combination of CPS and batch programming over Wi-Fi available with the radio management ("RM") software.

CPS is a proprietary, Windows-based application, used to configure APX subscriber radios in offline situations that include provisioning, networking, and monitoring tools that provide greater awareness and faster radio management. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read and edited, and codeplugs and templates can be saved and duplicated to program other fleet radios

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N50 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.



APX N-SERIES DEVICE MANAGEMENT SERVICES - ESSENTIAL STATEMENT OF WORK

OVERVIEW

Device Management Services ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HARDWARE REPAIR

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents the time a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

CUSTOMER RESPONSIBILITIES

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
 - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
 - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.



- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.
- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

LIMITATIONS AND EXCLUSIONS

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
 - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
 - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
 - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
 - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
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- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

DEVICE TECHNICAL SUPPORT

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may



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contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

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- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

CUSTOMER RESPONSIBILITIES

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

LIMITATIONS AND EXCLUSIONS

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Test all firmware releases to minimize software defects.
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- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

CUSTOMER RESPONSIBILITIES

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.



MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide a web accessible, secure portal to view the Customer's data.
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- Keep the site updated with the latest Customer information.

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- Provide Motorola Solutions with contact information for administrative users.
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- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.





Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**



NEW RICHLAND FIRE DEPARTMENT MONTHLY COUNCIL REPORT

MONTH: September YEAR: 2025

FIRE CALLS: 1

MEDICAL CALLS: 0

TOTAL CALLS: 1

TRAINING COMPLETED DURING THE MONTH:

J

ADDITIONAL INFORMATION:

Respectfully Submitted: *Josh Moen*, Fire Chief



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Monthly Report

October 13th, 2025, Council Meeting

Activity/Calls for Service

The New Richland Police Department responded to **108** calls for service for the month of September.

Total Calls through September 2025: 1,094

Total Calls through September 2024: 1,781

(21 traffic stops, 2 ordinance violations, 46 directed patrols/lock checks, 16 assist other agencies)

Most calls requiring additional follow up have been completed. As always, we remind people to get in touch with us if they have any information regarding any incidents that have occurred in the City of New Richland or surrounding areas.

Items Completed in September

- N/A

Information

- N/A

Training & Education

- Johnson completed mandatory Use of Force, Firearms, and Taser training

Personnel

- N/A

Purchases



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: [nrpd@cityofnewrichlandmn.com](mailto:nrpdcityofnewrichlandmn.com)

- Nov. Leadership Summit registration and lodging \$505.48

Squad Maintenance

- N/A

Equipment

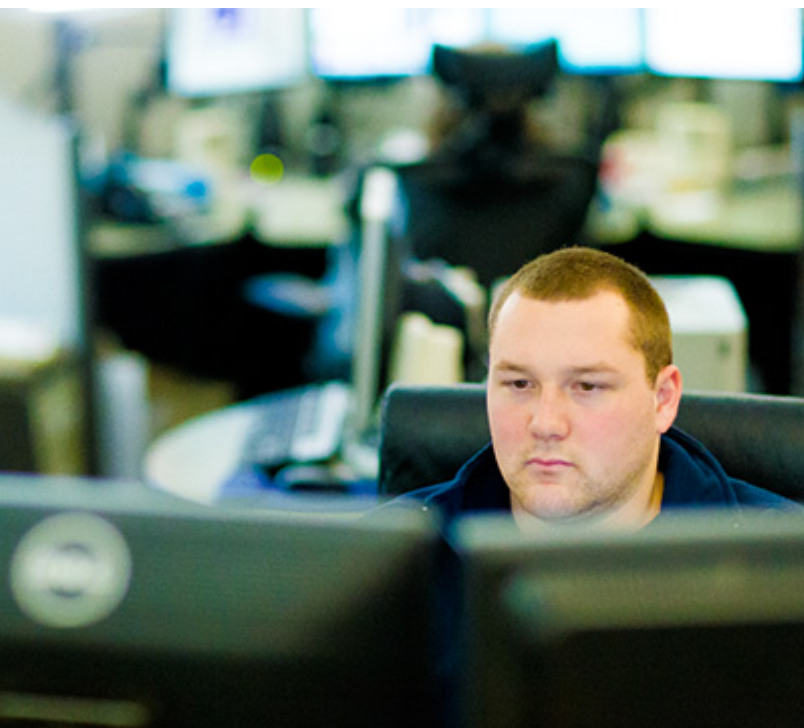
- Approval to purchase Radio's \$30,404.13 (quote attached)
 - ESF and Capitol funds
 - Encryption enabled
 - Current radios will not be supported if they break or malfunction
 - If we do not go encrypted with the county, there will be a breakdown in communication causing delays in information between dispatch and NRPD

Upcoming Events / Important Items

- Hide and Seek October 30th
- Movie night November 1st- BeetleJuice BeetleJuice (2024)

Respectfully Submitted,

Tanyce Bruegger, #261
Chief of Police



NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF

10/08/2025

10/08/2025

NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF
23 N BROADWAY
NEW RICHLAND, MN 56072

Dear Tanyce Bruegger,

Motorola Solutions is pleased to present NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide NEW RICHLAND FIRE/AMBULANCE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Gary Anderson at gary.anderson@ancom.org.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Gary Anderson

Motorola Solutions Manufacturer's Representative

Billing Address:
 NEW RICHLAND FIRE/
 AMBULANCE DEPT, CITY OF
 23 N BROADWAY
 NEW RICHLAND, MN 56072
 US

Quote Date:10/08/2025
 Expiration Date:12/07/2025
 Quote Created By:
 Gary Anderson
 gary.anderson@ancom.org

 End Customer:
 NEW RICHLAND FIRE/AMBULANCE
 DEPT, CITY OF
 Tanyce Bruegger
 tbruegger@newrichlandmn.gov
 507-465-3240

 Contract: 20927 - MN DOT 209493

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ N70	APX N70					
1	H35UCT9PW8AN	PORTABLE RADIO APX N70 7/800 MODEL 4.5	4		\$5,365.00	\$3,610.08	\$14,440.32
1a	QA08821AA	ALT: 7800 STUBBY 762-870MHZ	4		\$30.60	\$22.03	\$88.12
1b	QA08818AA	ALT: BATT IMPRES 2 LIION TIA4950 IP68 3650T	4		\$243.64	\$175.42	\$701.68
1c	QA08909AA	DEL: DELETE LTE	4		-\$500.00	-\$360.00	-\$1,440.00
1d	QA01833AH	ADD: EXTREME 1-SIDED NOISE REDUCTION	4		\$30.00	\$20.16	\$80.64
1e	QA08853AA	ADD: CPS ENABLEMENT	4		\$0.00	\$0.00	\$0.00
1f	QA09001AM	ADD: WIFI CAPABILITY	4		\$353.00	\$237.60	\$950.40
1g	QA09028AA	ADD: VIQI VC RADIO OPERATION	4		\$0.00	\$0.00	\$0.00
1h	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	4		\$941.00	\$632.88	\$2,531.52
1i	H869DB	SOFTWARE LICENSE ENH: MULTIKEY	4		\$388.00	\$261.36	\$1,045.44



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1j	H38DA	ADD: SMARTZONE OPERATION	4		\$1,412.00	\$950.40	\$3,801.60
1k	Q173CA	ADD: SMARTZONE OMNILINK	4		\$0.00	\$0.00	\$0.00
1l	Q361CD	ADD: P25 9600 BAUD TRUNKING	4		\$353.00	\$237.60	\$950.40
1m	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	4		\$607.00	\$408.24	\$1,632.96
2	LSV01S03060A	APX N70 DMS ESSENTIAL	4	3 YEARS	\$205.92	\$205.92	\$823.68
3	PSV01S03059A	APX NEXT PROVISIONING WITH CPS	1		\$0.00	\$0.00	\$0.00
4	PMNN4818A	BATT IMPRES 2 LIION TIA4950 IP68 3650T	3		\$270.00	\$194.40	\$583.20
5	PMPN4591B	CHARGER, DESKTOP MULTI UNIT IMPRES 2, 6 DISPLAY, US	1		\$1,925.24	\$1,386.17	\$1,386.17
6	PMMN4128A	PORTABLE RSM RM780, IP68, 3.5MM JACK, EMER, 2 PROG, VOL CTRL, LARGE	4		\$184.90	\$124.42	\$497.68
7	PMPN4604A	CHARGER, DESKTOP SINGLE UNIT IMPRES 2 FAST, US/NA	4		\$221.64	\$149.14	\$596.56
8	PMMN4158C	WM800 WIRELESS RSM WITH BATTERY	4		\$602.00	\$433.44	\$1,733.76

Grand Total
\$30,404.13(USD)
Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____



Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Line #	Item Number	Parametric Data
1e	QA08853AA	TEMAILAR = gary.anderson@ancom.org,SYSTEMID = 40F
3	PSV01S03059A	TEMAILAR = gary.anderson@ancom.org,CUSTNAME = Gary, Anderson,SYSTEMID = 40F



APX N70 PORTABLE RADIO SOLUTION DESCRIPTION

OVERVIEW

The APX N70 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with “pick-up-and-go” functionality, optimizing ease-of-use and focused communications in almost all environments.

DURABLE AND EASY TO USE

The APX N70 enhances operations with a full color transfective glass display with touch technology for easy operation with gloves on. The touchscreen includes a high velocity user interface with large touch targets, shallow menu hierarchy, home screen information at a glance, and access to integrated apps. Additionally, the N70 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N70 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. P25 communications over the N70 are safe and secure—it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.



Reliable Connectivity

Using the APX N70 lets first responders stay connected across disparate networks. It can be equipped with LTE, Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday users. APX N70 radios support 7/800 MHz frequency bands across radio systems with minimal intervention by the radio user.

Managing and Provisioning Devices

APN N70 provides users greater awareness and faster radio management through Customer Programming Software (“CPS”), Radio Management (“RM”), or the Radio Central programming. These tools transform accurate data into smarter action by enabling dispatchers and network managers to keep radios in the field, make informed operational decisions, and, above all, protect first responders' focus and safety.

Customer Programming Service

CPS is a proprietary, Windows-based application used to configure APX subscriber radios in offline situations. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow for the addition of new



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software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, *via* secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read, and edited, and copdeplugs and templates can be saved and duplicated to program other fleet radios.

Radio Management

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services (“DMS”) packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N70 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

Using Motorola Solutions’ cloud-based Radio Central Programming, APX N70 supports faster provisioning and deployment to get devices in the hands of first responders and out into the field. Parameters such as talk groups, interface options, and security keys can be programmed remotely within minutes. The DMS package provides access to batch programming with Radio Central Programming or one-at-a-time basic programming with Customer Programming Service, described below.

Radio Central

Radio Central Programming streamlines the APX N70 out-of-the-box experience with a few simple steps. Users will power on the device and view a boot-up animation. Status bar icons on the front display indicate when a connection is made and an update download is initiated. If the APN N70 device is being started for the first time, a “peek-in” device management notification will indicate that the default configuration is detected. When the update download is complete, the device reboots and installs the update. When the install is complete, the device goes back to the full home screen and notifies the user that the update is complete. From power on to provisioning, the process takes less than a minute. For Encryption and Authentication users, a KVL needs to be connected to the radio to use those services.

APX N70 also features Touchless Key Provisioning (“TKP”), leveraging Radio Central and Key Management Facility to add encryption keys remotely. This streamlined, one-time process reduces the time and effort spent enabling encryption. TKP delivers the initial encryption keys to APN N70 radios. Users can provision encryption on one radio or on batches of radios, further speeding up the encryption process for radio fleets.

The figure below illustrates APX N70’s faster provisioning process.



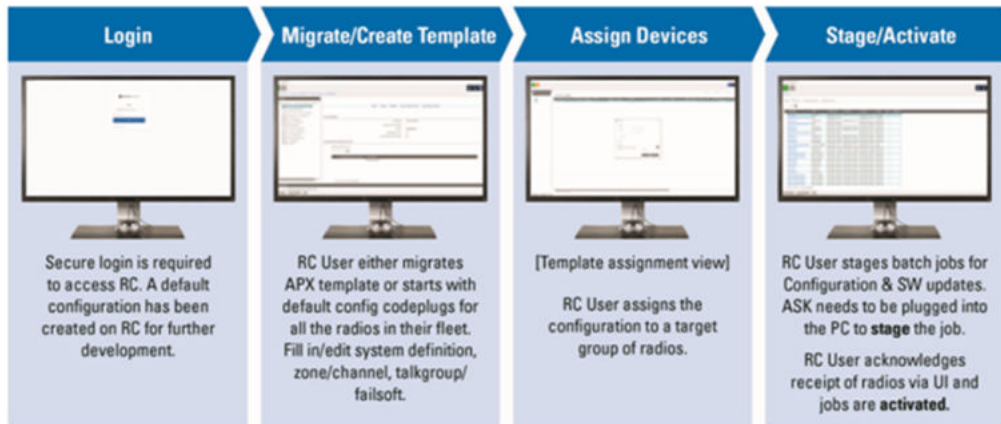


Figure 1: APX N70 Provisioning via Radio Central



APX N-SERIES DEVICE MANAGEMENT SERVICES - ESSENTIAL STATEMENT OF WORK

OVERVIEW

Device Management Services (“DMS”) efficiently maintains the Customer’s device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work (“SOW”), including all of its subsections and attachments is an integral part of the applicable agreement (“Agreement”) between Motorola Solutions, Inc. (“Motorola Solutions”) and Customer (“Customer”).

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HARDWARE REPAIR

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer’s firmware version.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents the time a product spends in the repair process, and does not include time in transit to and from the Customer’s site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

CUSTOMER RESPONSIBILITIES

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
 - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization (“RMA”) number generated by the electronic system.
 - When initiating a repair via paper Return Material Form (“RMF”), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.



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- Provide Motorola Solutions with updated equipment information, as needed.



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

New Richland City Council

13 Oct 2025

New Richland Care Center

Operations:

Sep Average Census = 35.53 (Annual Average = 36.42) Current census = 38

September was a good month for referrals and move ins. We did have several people that returned home after therapy was provided and several that moved in to receive therapy services.

We continue to expand our reach to Orthopedic Centers and regional health centers that people from our area may go to for surgical procedures.

Financial: Aug Rev = \$428,836. Expenses = \$432,405. Income from Operations = (\$3,568)

The decrease in revenue is due to census, however the staff needed to provide care did not decrease in an equitable manner.

Staffing:

Reviewing Flint Healthcare for candidates to move to and work at NRCC. Would greatly reduce agency use and cost. Time frame to gain staff is 8 – 12 weeks.

- Currently two of the candidates interviewed have signed a letter of intent to work at NRCC!
 - o Both of these candidates have moved to Minnesota and are in-processing.
- Another candidate has accepted a position as well and will be here within the month.

Use of AHI Consulting will be less in October and future months due to hiring strategies. Potential savings of \$10,000.

Other:

Improving Quality and Efficiency in the Nursing Department with training and education for new and current staff. New policies and procedures are being developed and reviewed prior to education and implementation.

Grant money awarded to be spent in September:

Sidewalks around the building – partially complete

Security system on the outside of the building - complete

Carpet replacement in the sitting areas and the staff lounge - ordered

Computer system upgrade and Communication system improvements - ordered

Tub room on 200 upgrade – in progress



Date: October 7, 2025

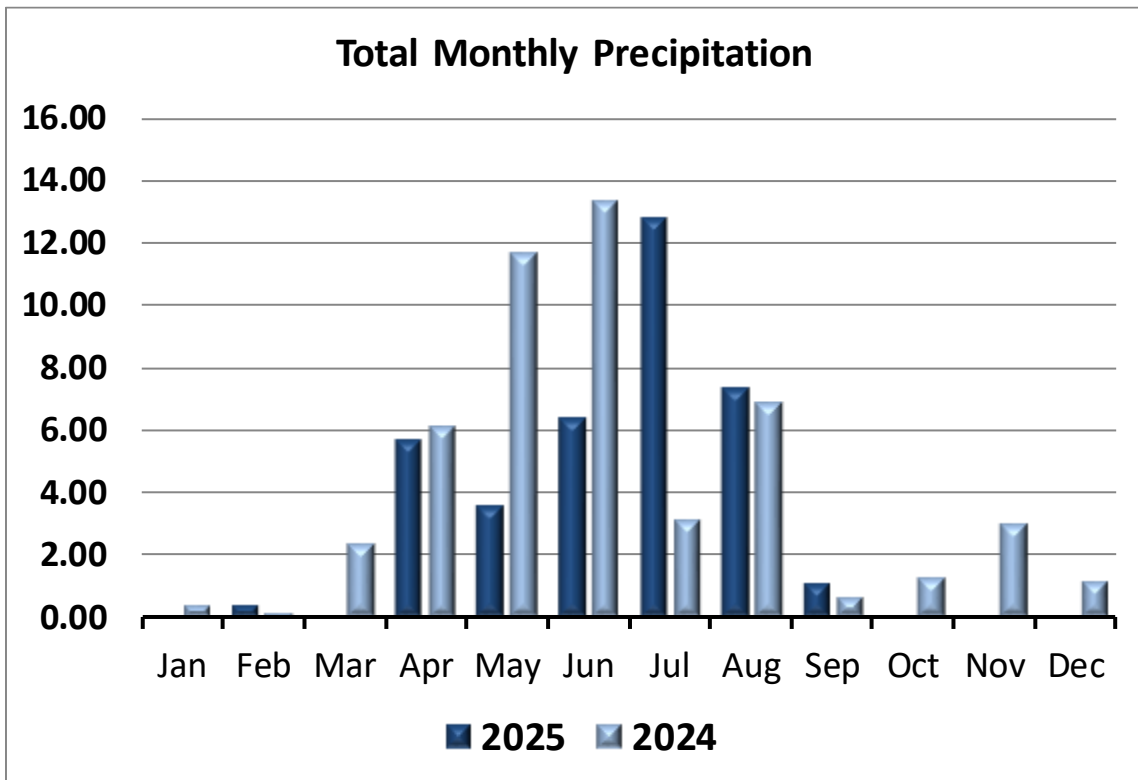
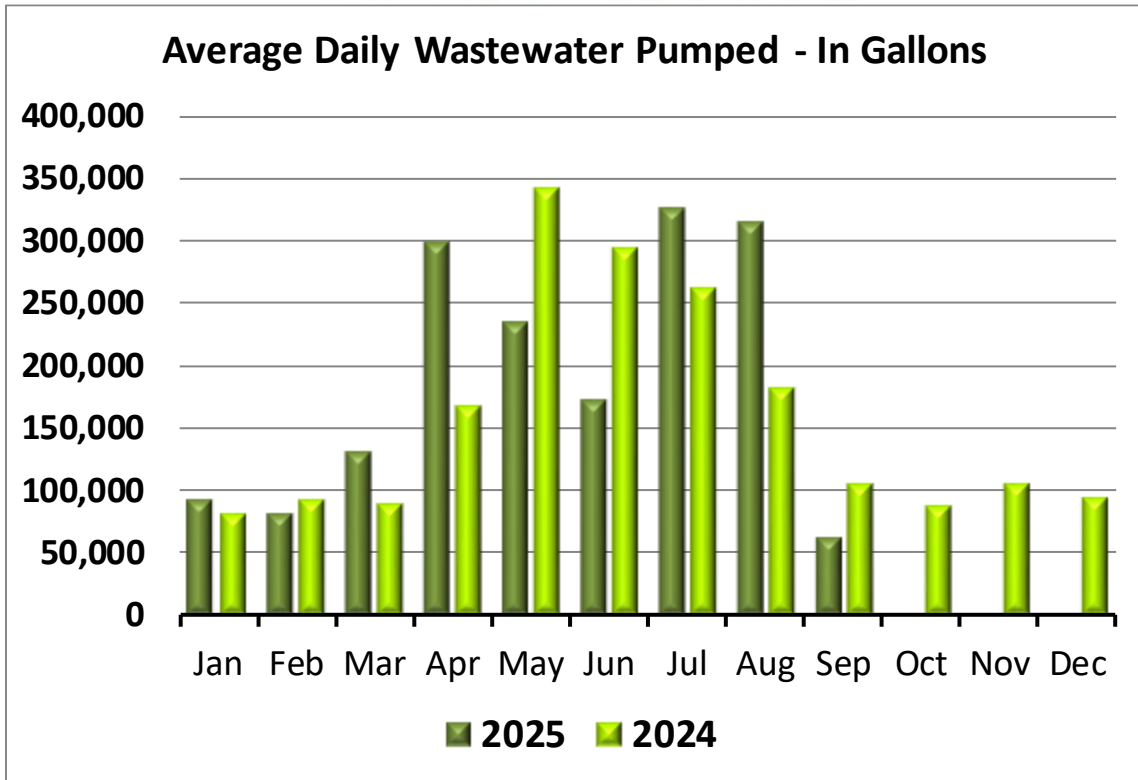
To: City of New Richland

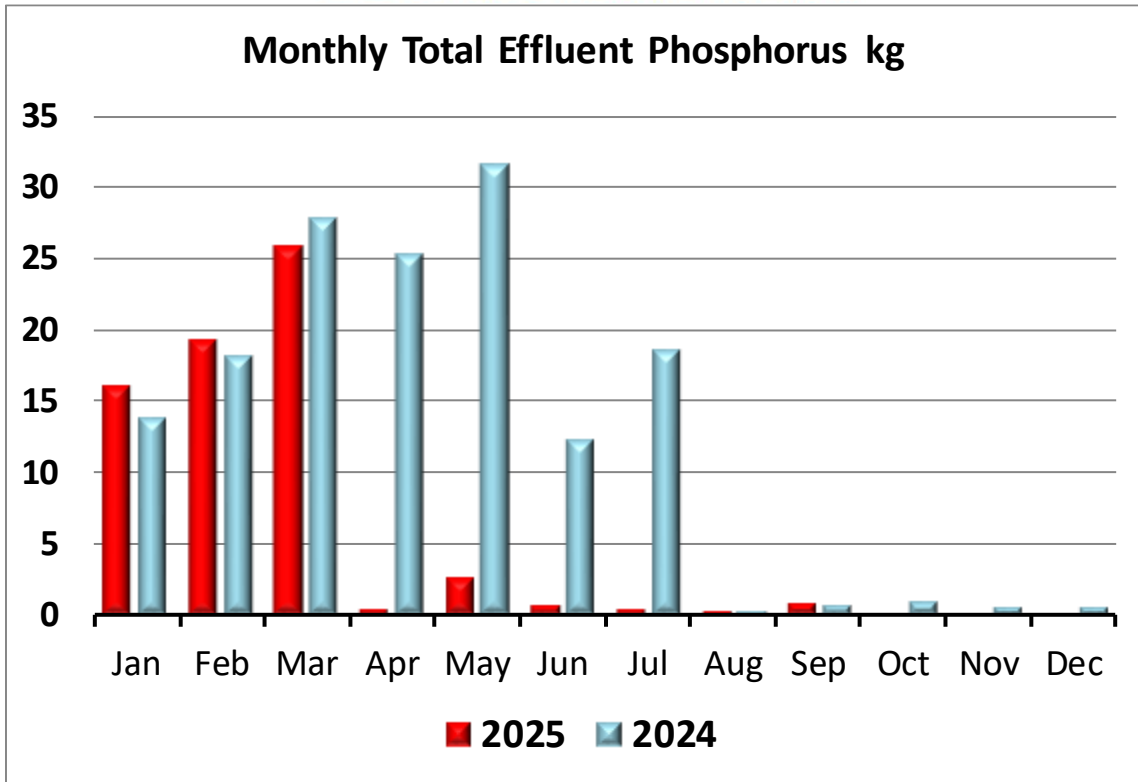
From: Shell Johnson, Operator

O & M Report: September 2025

Wastewater Operation & Maintenance

- Sept 16th - Biosolids with PFAS samples sent and results received back.
- Weekly/quarterly samples done.
- Renewed Biosolids continuing education for license renewal for 2026.
- Took the Class B Wastewater test in St. Cloud.
- Flows are very low, normal right now.
- Chlorine and SO₂ will shut down November 1st (only used May 1-Nov 1 every year).
- Monthly work orders were done.
- Monthly cyber security online done.
- Quarterly Safety Meeting was held in August in Mankato.
- Finishing yearly plant inspections in the month of October.





		September-25	August-25	September-24
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	159	205	313
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	4.4	2.2	4.8
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	2.0	2.3	2.1
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	96%	98%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	292	1,100	4,090
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	1	1	3
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	0.4	0.9	1.3
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	98%	99%	100%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	2.89	1.69	3.94
Phos Effluent	mg/L	1.75	0.28	1.68
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	0.80	0.20	0.70
Phos Effluent kg Per Year	kg	212.56	208.57	218.55
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	9	39	3
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	4.76	5.12	1.91
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	62,000	315,000	106,000
Maximum Daily	gallons	122,000	1,303,000	208,000
Total Monthly	gallons	3,666,000	9,768,000	3,190,000
Precipitation Monthly Total	inches	1.11	7.36	0.62
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,736.00	\$4,159.00	54%	75%
Total	\$7,736.00	\$4,159.00	54%	75%



City of New Richland Maintenance & Utilities Council Report

October 2025

PROJECTS COMPLETED

- 5 Blue cards were issued to residents this month.
- 0 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion Field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Road project in progress.
- Started with the water plant updates and controls 7/1, accepted to be on 9/15
- Finished playground equipment and put down new mulch.
- Al Brooks serviced fire extinguishers.
- Shut down and winterized St. Olaf Lake and the Legion Field.
- Flushed hydrants Sep 10.
- Put a new tire on the sweeper and got it ready for the leaves.
- We had an overhead door spring break; Prime door fixed it.
- Put new signs for the EDA on 7th street

FUTURE PROJECTS

- Ulland overlay
- Sweep up leaves.
- Bathrooms at the City Hall.
- **Working on a tree project out at the lake. I had got a bid from Sam Bartelt, LLC, it is \$7000 to take 20 to 25 trees down, get rid of everything and grind the stumps. I have been in contact with Matt Harrington, and he agrees that it is unsafe with the dead trees and having pedestrians in the area.**

Respectfully Submitted: *Eric Hendrickson*, Maintenance & Utility Supervisor



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

October 7, 2025

Dan Niles
JJD Companies
11822 CR 45 S
Blooming Prairie, MN 55914

RE: 2025 Street & Utility Improvements
City of New Richland, MN
Project No.: 0M1.130627

Dan:

Enclosed is Contractor's Estimate No. 5 in the amount of \$514,699.24

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Drew Weber, PE
Project Engineer

Contractor's Application for Payment

Owner: <u>City of New Richland</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OM1.130627</u>
Contractor: <u>JJD Companies, LLC</u>	Agency's Project No.: _____
Project: <u>2025 Street & Utility Improvements</u>	
Contract: _____	
Application No.: <u>5</u>	Application Date: <u>10/7/2025</u>
Application Period: From <u>8/30/2025</u> to <u>10/3/2025</u>	

1. Original Contract Price			\$	2,278,685.42
2. Net change by Change Orders			\$	9,567.00
3. Current Contract Price (Line 1 + Line 2)			\$	2,288,252.42
4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials)			\$	1,855,148.94
5. Retainage				
a. <u>5%</u> X <u>\$ 1,855,148.94</u> Work Completed			\$	92,757.45
b. _____ X <u>\$ -</u> Stored Materials			\$	-
c. Total Retainage (Line 5.a + Line 5.b)			\$	92,757.45
6. Amount eligible to date (Line 4 - Line 5.c)			\$	1,762,391.49
7. Less previous payments			\$	1,247,692.25
8. Amount due this application			\$	514,699.24
9. Balance to finish, including retainage (Line 3 - Line 4)			\$	433,103.48

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: JJD Companies, LLC, 11822 CR 45 S., Blooming Prairie, MN 55917

Signature: _____ **Date:** _____
Name: Dan Niles **Title:** Vice President

Recommended by Engineer

By: _____	By: _____
Name: <u>Drew Weber, PE</u>	Name: <u>Cory L. Bienfang, PE</u>
Title: <u>Project Engineer</u>	Title: <u>City Engineer</u>
Date: _____	Date: _____

Approved by Owner

By: _____
Name: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of New Richland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.130627
Contractor:	JID Companies, LLC	Contractor's Project No.:	
Project:	2025 Street & Utility Improvements	Agency's Project No.:	
Contract:			

Application No.:	5	Application Period:	From 08/30/25 to 10/03/25	Application Date:	10/07/25
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Bid Item No.	MnDOT Item No.	Description	Contract Information				Previous Estimate		Work Completed		% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
			Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)		
Original Contract												
1	2021.501	MOBILIZATION	1.00	LUMP SUM	92,200.00	92,200.00	0.90	82,980.00	0.90	82,980.00	90%	9,220.00
2	2101.502	CLEARING	13.00	EACH	815.00	10,595.00	16.00	13,040.00	16.00	13,040.00	123%	(2,445.00)
3	2101.502	GRUBBING	13.00	EACH	410.00	5,330.00	16.00	6,560.00	19.00	7,790.00	146%	(2,460.00)
4	2104.502	REMOVE SIGN	16.00	EACH	25.50	408.00	6.00	153.00	6.00	153.00	38%	255.00
5	2104.502	REMOVE PIPE APRON	1.00	EACH	400.00	400.00	1.00	400.00	1.00	400.00	100%	-
6	2104.502	REMOVE MANHOLE (SANITARY)	7.00	EACH	900.00	6,300.00	5.00	4,500.00	6.00	5,400.00	86%	900.00
7	2104.502	REMOVE MANHOLE (WATER)	1.00	EACH	1,000.00	1,000.00	1.00	1,000.00	1.00	1,000.00	100%	-
8	2104.502	REMOVE HYDRANT	4.00	EACH	600.00	2,400.00	2.00	1,200.00	4.00	2,400.00	100%	-
9	2104.502	REMOVE DRAINAGE STRUCTURE	20.00	EACH	400.00	8,000.00	12.00	4,800.00	19.00	7,600.00	95%	400.00
10	2104.502	SALVAGE CASTING	1.00	EACH	350.00	350.00	2.00	700.00	2.00	700.00	200%	(350.00)
11	2104.502	SALVAGE SIGN	9.00	EACH	25.50	229.50	3.00	76.50	3.00	76.50	33%	153.00
12	2104.502	SALVAGE MAIL BOX SUPPORT	22.00	EACH	25.50	561.00	14.00	357.00	22.00	561.00	100%	-
13	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	500.00	LIN FT	5.00	2,500.00	297.00	1,485.00	465.00	2,325.00	93%	175.00
14	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200.00	LIN FT	3.00	600.00	-	-	-	-	-	600.00
15	2104.503	REMOVE WATER MAIN	2,025.00	LIN FT	1.00	2,025.00	2,099.00	2,099.00	2,099.00	2,099.00	104%	(74.00)
16	2104.503	REMOVE SEWER PIPE (STORM)	2,358.00	LIN FT	5.00	11,790.00	1,319.00	6,595.00	2,082.00	10,410.00	88%	1,380.00
17	2104.503	REMOVE SEWER PIPE (SANITARY)	1,613.00	LIN FT	2.00	3,226.00	1,843.00	3,686.00	2,100.00	4,200.00	130%	(974.00)
18	2104.503	REMOVE CURB AND GUTTER	4,944.00	LIN FT	2.50	12,360.00	4,863.00	12,157.50	4,863.00	12,157.50	98%	202.50
19	2104.503	REMOVE RETAINING WALL	30.00	LIN FT	40.00	1,200.00	-	-	100.00	4,000.00	333%	(2,800.00)
20	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	535.00	SQ YD	5.00	2,675.00	133.00	665.00	549.00	2,745.00	103%	(70.00)
21	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	5.00	SQ YD	20.00	100.00	-	-	-	-	-	100.00
22	2104.504	REMOVE BITUMINOUS PAVEMENT	10,057.00	SQ YD	3.20	32,182.40	9,865.00	31,568.00	9,865.00	31,568.00	98%	614.40
23	2104.518	REMOVE CONCRETE WALK	15,918.00	SQ FT	0.35	5,571.30	6,430.00	2,250.50	15,723.00	5,503.05	99%	68.25
24	2104.518	REMOVE CONCRETE FLOOR	120.00	SQ FT	100.00	12,000.00	-	-	-	-	-	12,000.00
25	2104.603	PLUG FILL AND ABANDON WATER MAIN	340.00	LIN FT	4.60	1,564.00	-	-	-	-	-	1,564.00
26	2106.507	EXCAVATION - COMMON (NOT INCLUDING BITUMINOUS)	8,461.00	CU YD	8.50	71,918.50	5,667.00	48,169.50	8,461.00	71,918.50	100%	-
27	2106.507	EXCAVATION - SUBGRADE	1,040.00	CU YD	5.00	5,200.00	1,147.00	5,735.00	2,949.00	14,745.00	284%	(9,545.00)
28	2106.507	SELECT GRANULAR EMBANKMENT (CV)	3,609.00	CU YD	20.00	72,180.00	2,418.00	48,360.00	3,609.00	72,180.00	100%	-
29	2106.507	STABILIZING AGGREGATE (CV)	1,040.00	CU YD	10.00	10,400.00	1,147.00	11,470.00	2,513.00	25,130.00	242%	(14,730.00)
30	2106.601	DEWATERING	1.00	LUMP SUM	2,000.00	2,000.00	0.67	1,340.00	1.00	2,000.00	100%	-
31	2108.504	GEOGRID TYPE 1	6,994.00	SQ YD	1.40	9,791.60	-	-	3,367.00	4,713.80	48%	5,077.80
32	2108.504	GEOTEXTILE FABRIC TYPE 7	11,017.00	SQ YD	2.20	24,237.40	7,381.00	16,238.20	11,017.00	24,237.40	100%	-
33	2118.509	AGGREGATE SURFACING CLASS 2	100.00	TON	35.00	3,500.00	41.00	1,435.00	41.00	1,435.00	41%	2,065.00
34	2123.61	EXPLORATORY EXCAVATION	25.00	HOURL	250.00	6,250.00	41.50	10,375.00	41.50	10,375.00	166%	(4,125.00)
35	2123.61	COMMON LABORERS SPECIAL	20.00	HOURL	120.00	2,400.00	-	-	-	-	-	2,400.00
36	2211.507	AGGREGATE BASE (CV) CLASS 5	2,862.00	CU YD	16.00	45,792.00	1,908.00	30,528.00	2,490.00	39,840.00	87%	5,952.00
37	2232.504	MILL BITUMINOUS SURFACE	120.00	SQ YD	3.60	432.00	-	-	-	-	-	432.00
38	2301.604	CONCRETE PAVEMENT (SPECIAL)	12.00	SQ YD	350.00	4,200.00	-	-	-	-	-	4,200.00
39	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 3.0" THICK	5.00	SQ YD	15.30	76.50	-	-	-	-	-	76.50
40	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	1,729.00	TON	82.60	142,815.40	-	-	-	-	-	142,815.40
41	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;C)	1,200.00	TON	76.50	91,800.00	-	-	828.00	63,342.00	69%	28,458.00
42	2411.607	CONCRETE STEPS	10.00	EACH	305.00	3,050.00	-	-	-	-	-	3,050.00
43	2451.607	TRENCH STABILIZATION MATERIAL (CV)	350.00	CU YD	10.00	3,500.00	354.00	3,540.00	369.00	3,690.00	105%	(190.00)
44	2475.503	PIPE RAILING	48.00	LIN FT	302.00	14,496.00	-	-	-	-	-	14,496.00
45	2502.503	4" TP PIPE DRAIN	473.00	LIN FT	20.00	9,460.00	166.00	3,320.00	327.00	6,540.00	69%	2,920.00
46	2502.503	6" PERF TP PIPE DRAIN	4,975.00	LIN FT	14.70	73,132.50	2,154.00	31,663.80	4,187.00	61,548.90	84%	11,583.60
47	2502.602	DRAIN OUTLET DESIGN SPECIAL	32.00	EACH	1,500.00	48,000.00	15.00	22,500.00	28.00	42,000.00	88%	6,000.00
48	2502.602	CONNECT TO EXISTING PIPE DRAIN	15.00	EACH	250.00	3,750.00	4.00	1,000.00	4.00	1,000.00	27%	2,750.00
49	2502.602	ROOF DRAIN DESIGN SPECIAL 1	8.00	EACH	1,610.00	12,880.00	8.00	12,880.00	8.00	12,880.00	100%	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of New Richland
 Engineer: Bolton & Menk, Inc.
 Contractor: JID Companies, LLC
 Project: 2025 Street & Utility Improvements
 Contract:

Owner's Project No.:
 Engineer's Project No.: 0M1.130627
 Contractor's Project No.:
 Agency's Project No.:

Application No.: 5 Application Period: From 08/30/25 to 10/03/25 Application Date: 10/07/25

A	B	C	D	E	F	Previous Estimate		Work Completed		K	L	
						F1	F2	G	H			
Bid Item No.	MnDOT Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
							6.00	4,824.00	11.00	8,844.00	100%	-
50	2502.602	6" TP PIPE DRAIN CLEANOUT	11.00	EACH	804.00	8,844.00	6.00	4,824.00	11.00	8,844.00	100%	-
51	2502.602	CONNECT DRAIN TILE TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	1,200.00	1,200.00	-	-	-	-	-	1,200.00
52	2503.503	4" TP PIPE SEWER	6.00	LIN FT	65.00	390.00	8.00	520.00	8.00	520.00	133%	(130.00)
53	2503.503	6" TP PIPE SEWER	25.00	LIN FT	41.20	1,030.00	30.00	1,236.00	39.00	1,606.80	156%	(576.80)
54	2503.503	8" TP PIPE SEWER	38.00	LIN FT	70.00	2,660.00	19.00	1,330.00	19.00	1,330.00	50%	1,330.00
55	2503.503	10" TP PIPE SEWER	170.00	LIN FT	67.50	11,475.00	186.00	12,555.00	186.00	12,555.00	109%	(1,080.00)
56	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	601.00	LIN FT	52.00	31,252.00	390.00	20,280.00	608.00	31,616.00	101%	(364.00)
57	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	1,097.00	LIN FT	63.50	69,659.50	298.00	18,923.00	1,087.00	69,024.50	99%	635.00
58	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	794.00	LIN FT	62.20	49,386.80	749.00	46,587.80	797.00	49,573.40	100%	(186.60)
59	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	362.00	LIN FT	67.80	24,543.60	362.00	24,543.60	362.00	24,543.60	100%	-
60	2503.602	CONNECT TO EXISTING SANITARY SEWER	5.00	EACH	1,250.00	6,250.00	6.00	7,500.00	6.00	7,500.00	120%	(1,250.00)
61	2503.602	CONNECT TO EXISTING STORM SEWER	8.00	EACH	1,000.00	8,000.00	14.00	14,000.00	14.00	14,000.00	175%	(6,000.00)
62	2503.602	8"X6" PVC WYE	32.00	EACH	575.00	18,400.00	27.00	15,525.00	31.00	17,825.00	97%	575.00
63	2503.603	TRENCH EXCAVATION (SPECIAL)	300.00	LIN FT	85.00	25,500.00	-	-	-	-	-	25,500.00
64	2503.603	8" PVC PIPE SEWER (SDR 35)	2,301.00	LIN FT	46.65	107,341.65	2,022.00	94,326.30	2,279.00	106,315.35	99%	1,026.30
65	2503.603	PLUG FILL AND ABANDON PIPE SEWER	682.00	LIN FT	4.00	2,728.00	-	-	-	-	-	2,728.00
66	2503.603	4" PVC SANITARY SERVICE PIPE (SPECIAL)	200.00	LIN FT	49.50	9,900.00	-	-	-	-	-	9,900.00
67	2503.603	6" PVC SANITARY SERVICE PIPE	1,200.00	LIN FT	42.00	50,400.00	982.50	41,265.00	1,036.50	43,533.00	86%	6,867.00
68	2504.601	TRACER WIRE SYSTEM	1.00	LUMP SUM	19,500.00	19,500.00	0.33	6,435.00	0.50	9,750.00	50%	9,750.00
69	2504.601	TEMPORARY WATER SERVICE	1.00	LUMP SUM	20,000.00	20,000.00	1.00	20,000.00	1.00	20,000.00	100%	-
70	2504.602	CONNECT TO EXISTING WATER MAIN	6.00	EACH	1,000.00	6,000.00	6.00	6,000.00	6.00	6,000.00	100%	-
71	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	6,950.00	34,750.00	4.00	27,800.00	5.00	34,750.00	100%	-
72	2504.602	ADJUST VALVE BOX	1.00	EACH	400.00	400.00	-	-	-	-	-	400.00
73	2504.602	1" CORPORATION STOP	30.00	EACH	420.00	12,600.00	25.00	10,500.00	31.00	13,020.00	103%	(420.00)
74	2504.602	4" GATE VALVE AND BOX	3.00	EACH	2,490.00	7,470.00	3.00	7,470.00	3.00	7,470.00	100%	-
75	2504.602	6" GATE VALVE AND BOX	6.00	EACH	2,830.00	16,980.00	5.00	14,150.00	6.00	16,980.00	100%	-
76	2504.602	8" GATE VALVE AND BOX	11.00	EACH	3,670.00	40,370.00	11.00	40,370.00	11.00	40,370.00	100%	-
77	2504.602	1" CURB STOP AND BOX	30.00	EACH	540.00	16,200.00	25.00	13,500.00	31.00	16,740.00	103%	(540.00)
78	2504.603	1" TYPE PE PIPE	1,175.00	LIN FT	37.00	43,475.00	952.00	35,224.00	1,238.00	45,806.00	105%	(2,331.00)
79	2504.603	1" TYPE PE PIPE (SPECIAL)	200.00	LIN FT	46.00	9,200.00	-	-	-	-	-	9,200.00
80	2504.603	4" PVC WATERMAIN	23.00	LIN FT	50.00	1,150.00	37.00	1,850.00	37.00	1,850.00	161%	(700.00)
81	2504.603	6" PVC WATERMAIN	137.00	LIN FT	57.00	7,809.00	111.00	6,327.00	129.00	7,353.00	94%	456.00
82	2504.603	8" PVC WATERMAIN	2,529.00	LIN FT	49.00	123,921.00	2,262.00	110,838.00	2,527.00	123,823.00	100%	98.00
83	2504.604	4" POLYSTYRENE INSULATION	50.00	SQ YD	50.00	2,500.00	36.00	1,800.00	38.00	1,900.00	76%	600.00
84	2504.608	WATERMAIN FITTINGS	1,048.00	POUND	15.50	16,244.00	1,140.00	17,670.00	1,240.00	19,220.00	118%	(2,976.00)
85	2506.502	CASTING ASSEMBLY	37.00	EACH	1,400.00	51,800.00	16.00	22,400.00	23.00	32,200.00	62%	19,600.00
86	2506.502	INSTALL CASTING	1.00	EACH	800.00	800.00	2.00	1,600.00	2.00	1,600.00	200%	(800.00)
87	2506.502	ADJUST FRAME AND RING CASTING	1.00	EACH	800.00	800.00	-	-	-	-	-	800.00
88	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	8.80	LIN FT	425.50	3,744.40	3.10	1,319.05	3.10	1,319.05	35%	2,425.35
89	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	56.80	LIN FT	477.00	27,093.60	18.70	8,919.90	36.80	17,553.60	65%	9,540.00
90	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	71.30	LIN FT	546.00	38,929.80	68.40	37,346.40	77.50	42,315.00	109%	(3,385.20)
91	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	86.10	LIN FT	411.92	35,466.31	44.60	18,371.63	71.10	29,287.51	83%	6,178.80
92	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	LIN FT	1,102.00	5,399.80	8.70	9,587.40	8.70	9,587.40	178%	(4,187.60)
93	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	3.00	EACH	1,000.00	3,000.00	3.00	3,000.00	4.00	4,000.00	133%	(1,000.00)
94	2506.602	CASTING ASSEMBLY SPECIAL 1	1.00	EACH	285.00	285.00	3.00	855.00	3.00	855.00	300%	(570.00)
95	2506.602	CASTING ASSEMBLY SPECIAL 2	1.00	EACH	375.00	375.00	1.00	375.00	1.00	375.00	100%	-
96	2506.603	CONSTRUCT 8" INSIDE DROP	9.40	LIN FT	72.45	681.03	9.40	681.03	9.40	681.03	100%	-
97	2521.518	4" CONCRETE WALK	12,382.00	SQ FT	4.90	60,671.80	1,065.00	5,218.50	10,366.00	50,793.40	84%	9,878.40
98	2521.518	6" CONCRETE WALK	10,562.00	SQ FT	8.45	89,248.90	9,633.00	81,398.85	10,348.00	87,440.60	98%	1,808.30
99	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	300.00	EACH	15.30	4,590.00	182.00	2,784.60	295.00	4,513.50	98%	76.50

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of New Richland
 Engineer: Bolton & Menk, Inc.
 Contractor: JID Companies, LLC
 Project: 2025 Street & Utility Improvements
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: OM1.130627
 Contractor's Project No.: _____
 Agency's Project No.: _____

Application No.: 5 Application Period: From 08/30/25 to 10/03/25 Application Date: 10/07/25

A		B				C		D		E		F		F1		F2		G		H		K		L	
Bid Item No.	MnDOT Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Previous Estimate		Work Completed		% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)											
							Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)															
100	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	4,891.00	LIN FT	18.00	88,038.00	1,987.00	35,766.00	4,198.00	75,564.00	86%	12,474.00													
101	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	580.00	SQ YD	68.85	39,933.00	160.00	11,016.00	486.00	33,461.10	84%	6,471.90													
102	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	33.00	SQ YD	91.80	3,029.40	33.00	3,029.40	33.00	3,029.40	100%	-													
103	2531.603	CONCRETE SILL	776.00	LIN FT	4.60	3,569.60	813.00	3,739.80	813.00	3,739.80	105%	(170.20)													
104	2531.603	CONCRETE CURB DESIGN V	75.00	LIN FT	51.00	3,825.00	39.00	1,989.00	39.00	1,989.00	52%	1,836.00													
105	2531.604	8" CONCRETE VALLEY GUTTER	33.00	SQ YD	97.00	3,201.00	33.00	3,201.00	33.00	3,201.00	100%	-													
106	2531.618	TRUNCATED DOMES	214.00	SQ FT	51.00	10,914.00	110.00	5,610.00	165.00	8,415.00	77%	2,499.00													
107	2540.602	INSTALL MAIL BOX SUPPORT	22.00	EACH	500.00	11,000.00	-	-	-	-	-	11,000.00													
108	2563.601	TRAFFIC CONTROL	1.00	LUMP SUM	4,100.00	4,100.00	0.90	3,690.00	0.90	3,690.00	90%	410.00													
109	2564.518	SIGN PANELS TYPE C	146.50	SQ FT	89.25	13,075.13	-	-	148.33	13,238.45	101%	(163.32)													
110	2564.602	INSTALL SIGN	9.00	EACH	230.00	2,070.00	-	-	-	-	-	2,070.00													
111	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	1.00	SYSTEM	8,415.00	8,415.00	-	-	-	-	-	8,415.00													
112	2571.502	DECIDUOUS TREE 3" CAL B&B	14.00	EACH	635.00	8,890.00	-	-	-	-	-	8,890.00													
113	2572.503	CLEAN ROOT CUTTING	5.00	HOUR	155.00	775.00	-	-	-	-	-	775.00													
114	2572.503	TREE TRIMMING	5.00	HOUR	306.00	1,530.00	-	-	-	-	-	1,530.00													
115	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,200.00	1,200.00	0.80	960.00	0.80	960.00	80%	240.00													
116	2573.501	EROSION CONTROL SUPERVISOR	1.00	LUMP SUM	5,000.00	5,000.00	-	-	-	-	-	5,000.00													
117	2573.502	STORM DRAIN INLET PROTECTION	43.00	EACH	155.00	6,665.00	15.00	2,325.00	15.00	2,325.00	35%	4,340.00													
118	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	600.00	LIN FT	2.90	1,740.00	-	-	-	-	-	1,740.00													
119	2574.507	ORGANIC TOPSOIL BORROW	896.00	CU YD	35.00	31,360.00	-	-	312.30	10,930.50	35%	20,429.50													
120	2574.508	FERTILIZER TYPE 3	222.00	POUND	1.30	288.60	-	-	88.00	114.40	40%	174.20													
121	2575.505	SEEDING	2.30	ACRE	3,570.00	8,211.00	-	-	0.44	1,570.80	19%	6,640.20													
122	2575.508	HYDRAULIC MULCH MATRIX	7,875.00	POUND	1.00	7,875.00	-	-	1,535.00	1,535.00	19%	6,340.00													
123	2575.608	SEED TWO-YEAR COVER CROP	29.00	POUND	10.00	290.00	-	-	-	-	-	290.00													
124	2575.608	SEED SOUTHERN BOULEVARD	184.00	POUND	5.10	938.40	-	-	71.00	362.10	39%	576.30													
125	2582.518	CROSSWALK MULTI-COMPONENT GROUND IN	360.00	SQ FT	15.30	5,508.00	-	-	-	-	-	5,508.00													
Original Contract Totals							\$	2,278,685.42		\$	1,313,360.26		\$	1,855,148.94	81%	\$	423,536.48								
Change Orders																									
126		FLASHER SYSTEM UPDATE	1.00	LUMP SUM	9,567.00	9,567.00							9,567.00												
Change Order Totals							\$	9,567.00		\$	-		\$	-		\$	9,567.00								
Original Contract and Change Orders																									
Project Totals							\$	2,288,252.42		\$	1,313,360.26		\$	1,855,148.94		\$	433,103.48								

Project Cost Estimate Breakdown

Owner: City of New Richland
 Engineer: Bolton & Menk, Inc.
 Contractor: JLD Companies, LLC
 Project: 2025 Street & Utility Improvements
 Contract:

Owner's Project No.:
 Engineer's Project No.: OM1.130627
 Contractor's Project No.:
 Agency's Project No.:
 Date: 10/7/2025

Total Contract Amount: \$2,288,252.42

Item No.	MnDOT Number	Description	As Bid				Street Improvements		Sanitary Sewer Improvements		Watermain Improvements		Storm Sewer Improvements		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
1	2021.501	MOBILIZATION	1.00	LUMP SUM	\$92,200.00	\$92,200.00	0.45	\$41,490.00	0.12	\$10,787.40	0.15	\$14,106.60	0.18	\$16,596.00	0.90	\$82,980.00
2	2101.502	CLEARING	13.00	EACH	\$815.00	\$10,595.00	16.00	\$13,040.00							16.00	\$13,040.00
3	2101.502	GRUBBING	13.00	EACH	\$410.00	\$5,330.00	19.00	\$7,790.00							19.00	\$7,790.00
4	2104.502	REMOVE SIGN	16.00	EACH	\$25.50	\$408.00	6.00	\$153.00							6.00	\$153.00
5	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00							1.00	\$400.00	1.00	\$400.00
6	2104.502	REMOVE MANHOLE (SANITARY)	7.00	EACH	\$900.00	\$6,300.00			6.00	\$5,400.00					6.00	\$5,400.00
7	2104.502	REMOVE MANHOLE (WATER)	1.00	EACH	\$1,000.00	\$1,000.00					1.00	\$1,000.00			1.00	\$1,000.00
8	2104.502	REMOVE HYDRANT	4.00	EACH	\$600.00	\$2,400.00					4.00	\$2,400.00			4.00	\$2,400.00
9	2104.502	REMOVE DRAINAGE STRUCTURE	20.00	EACH	\$400.00	\$8,000.00							19.00	\$7,600.00	19.00	\$7,600.00
10	2104.502	SALVAGE CASTING	1.00	EACH	\$350.00	\$350.00	2.00	\$700.00							2.00	\$700.00
11	2104.502	SALVAGE SIGN	9.00	EACH	\$25.50	\$229.50	3.00	\$76.50							3.00	\$76.50
12	2104.502	SALVAGE MAIL BOX SUPPORT	22.00	EACH	\$25.50	\$561.00	22.00	\$561.00							22.00	\$561.00
13	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	500.00	LIN FT	\$5.00	\$2,500.00	465.00	\$2,325.00							465.00	\$2,325.00
14	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200.00	LIN FT	\$3.00	\$600.00										
15	2104.503	REMOVE WATER MAIN	2025.00	LIN FT	\$1.00	\$2,025.00					2,099.00	\$2,099.00			2,099.00	\$2,099.00
16	2104.503	REMOVE SEWER PIPE (STORM)	2358.00	LIN FT	\$5.00	\$11,790.00							2,082.00	\$10,410.00	2,082.00	\$10,410.00
17	2104.503	REMOVE SEWER PIPE (SANITARY)	1613.00	LIN FT	\$2.00	\$3,226.00			2,100.00	\$4,200.00					2,100.00	\$4,200.00
18	2104.503	REMOVE CURB AND GUTTER	4944.00	LIN FT	\$2.50	\$12,360.00	4,863.00	\$12,157.50							4,863.00	\$12,157.50
19	2104.503	REMOVE RETAINING WALL	30.00	LIN FT	\$40.00	\$1,200.00	100.00	\$4,000.00							100.00	\$4,000.00
20	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	535.00	SQ YD	\$5.00	\$2,675.00	549.00	\$2,745.00							549.00	\$2,745.00
21	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	5.00	SQ YD	\$20.00	\$100.00										
22	2104.504	REMOVE BITUMINOUS PAVEMENT	10057.00	SQ YD	\$3.20	\$32,182.40	9,865.00	\$31,568.00							9,865.00	\$31,568.00
23	2104.518	REMOVE CONCRETE WALK	15918.00	SQ FT	\$0.35	\$5,571.30	15,723.00	\$5,503.05							15,723.00	\$5,503.05
24	2104.518	REMOVE CONCRETE FLOOR	120.00	SQ FT	\$100.00	\$12,000.00										
25	2104.603	PLUG FILL AND ABANDON WATER MAIN	340.00	LIN FT	\$4.60	\$1,564.00										
26	2106.507	EXCAVATION - COMMON (NOT INCLUDING BITUMINOUS)	8461.00	CU YD	\$8.50	\$71,918.50	8,461.00	\$71,918.50							8,461.00	\$71,918.50
27	2106.507	EXCAVATION - SUBGRADE	1040.00	CU YD	\$5.00	\$5,200.00	2,949.00	\$14,745.00							2,949.00	\$14,745.00
28	2106.507	SELECT GRANULAR EMBANKMENT (CV)	3609.00	CU YD	\$20.00	\$72,180.00	3,609.00	\$72,180.00							3,609.00	\$72,180.00
29	2106.507	STABILIZING AGGREGATE (CV)	1040.00	CU YD	\$10.00	\$10,400.00	2,513.00	\$25,130.00							2,513.00	\$25,130.00
30	2106.601	DEWATERING	1.00	LUMP SUM	\$2,000.00	\$2,000.00			0.75	\$1,500.00	0.25	\$500.00			1.00	\$2,000.00
31	2108.504	GEOGRID TYPE 1	6994.00	SQ YD	\$1.40	\$9,791.60	3,367.00	\$4,713.80							3,367.00	\$4,713.80
32	2108.504	GEOTEXTILE FABRIC TYPE 7	11017.00	SQ YD	\$2.20	\$24,237.40	11,017.00	\$24,237.40							11,017.00	\$24,237.40
33	2118.509	AGGREGATE SURFACING CLASS 2	100.00	TON	\$35.00	\$3,500.00	41.00	\$1,435.00							41.00	\$1,435.00
34	2123.61	EXPLORATORY EXCAVATION	25.00	TON	\$250.00	\$6,250.00			6.00	\$1,500.00	3.50	\$875.00	32.00	\$8,000.00	41.50	\$10,375.00
35	2123.61	COMMON LABORERS SPECIAL	20.00	HOUR	\$120.00	\$2,400.00										
36	2211.507	AGGREGATE BASE (CV) CLASS 5	2862.00	CU YD	\$16.00	\$45,792.00	2,490.00	\$39,840.00							2,490.00	\$39,840.00
37	2232.504	MILL BITUMINOUS SURFACE	120.00	SQ YD	\$3.60	\$432.00										
38	2301.604	CONCRETE PAVEMENT (SPECIAL)	12.00	SQ YD	\$350.00	\$4,200.00										
39	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 3.0" THICK	5.00	SQ YD	\$15.30	\$76.50										
40	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C)	1729.00	TON	\$82.60	\$142,815.40										
41	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3:C)	1200.00	TON	\$76.50	\$91,800.00	828.00	\$63,342.00							828.00	\$63,342.00
42	2411.607	CONCRETE STEPS	10.00	EACH	\$305.00	\$3,050.00										
43	2451.607	TRENCH STABILIZATION MATERIAL (CV)	350.00	CU YD	\$10.00	\$3,500.00			369.00	\$3,690.00					369.00	\$3,690.00
44	2475.503	PIPE RAILING	48.00	LIN FT	\$302.00	\$14,496.00										
45	2502.503	4" TP PIPE DRAIN	473.00	LIN FT	\$20.00	\$9,460.00							327.00	\$6,540.00	327.00	\$6,540.00
46	2502.503	6" PERF TP PIPE DRAIN	4975.00	LIN FT	\$14.70	\$73,132.50							4,187.00	\$61,548.90	4,187.00	\$61,548.90
47	2502.602	DRAIN OUTLET DESIGN SPECIAL	32.00	EACH	\$1,500.00	\$48,000.00							28.00	\$42,000.00	28.00	\$42,000.00
48	2502.602	CONNECT TO EXISTING PIPE DRAIN	15.00	EACH	\$250.00	\$3,750.00							4.00	\$1,000.00	4.00	\$1,000.00
49	2502.602	ROOF DRAIN DESIGN SPECIAL 1	8.00	EACH	\$1,610.00	\$12,880.00							8.00	\$12,880.00	8.00	\$12,880.00
50	2502.602	6" TP PIPE DRAIN CLEANOUT	11.00	EACH	\$804.00	\$8,844.00							11.00	\$8,844.00	11.00	\$8,844.00
51	2502.602	CONNECT DRAIN TILE TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	\$1,200.00	\$1,200.00										
52	2503.503	4" TP PIPE SEWER	6.00	LIN FT	\$65.00	\$390.00							8.00	\$520.00	8.00	\$520.00
53	2503.503	6" TP PIPE SEWER	25.00	LIN FT	\$41.20	\$1,030.00							39.00	\$1,606.80	39.00	\$1,606.80
54	2503.503	8" TP PIPE SEWER	38.00	LIN FT	\$70.00	\$2,660.00							19.00	\$1,330.00	19.00	\$1,330.00
55	2503.503	10" TP PIPE SEWER	170.00	LIN FT	\$67.50	\$11,475.00							186.00	\$12,555.00	186.00	\$12,555.00
56	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	601.00	LIN FT	\$52.00	\$31,252.00							608.00	\$31,616.00	608.00	\$31,616.00
57	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	1097.00	LIN FT	\$63.50	\$69,659.50							1,087.00	\$69,024.50	1,087.00	\$69,024.50
58	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	794.00	LIN FT	\$62.20	\$49,386.80							797.00	\$49,573.40	797.00	\$49,573.40
59	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	362.00	LIN FT	\$67.80	\$24,543.60							362.00	\$24,543.60	362.00	\$24,543.60
60	2503.602	CONNECT TO EXISTING SANITARY SEWER	5.00	EACH	\$1,250.00	\$6,250.00			6.00	\$7,500.00					6.00	\$7,500.00
61	2503.602	CONNECT TO EXISTING STORM SEWER	8.00	EACH	\$1,000.00	\$8,000.00							14.00	\$14,000.00	14.00	\$14,000.00
62	2503.602	8"X6" PVC WYE	32.00	EACH	\$575.00	\$18,400.00			31.00	\$17,825.00					31.00	\$17,825.00
63	2503.603	TRENCH EXCAVATION (SPECIAL)	300.00	LIN FT	\$85.00	\$25,500.00										
64	2503.603	8" PVC PIPE SEWER (SDR 35)	2301.00	LIN FT	\$46.65	\$107,341.65			2,279.00	\$106,315.35					2,279.00	\$106,315.35
65	2503.603	PLUG FILL AND ABANDON PIPE SEWER	682.00	LIN FT	\$4.00	\$2,728.00										

CHANGE ORDER FORM NO.: 2

Owner:	City of New Richland	SAP No.:	
Engineer:	Bolton & Menk	Engineer's Project No.:	0M1.130627
Contractor:	JJD Companies LLC	Contractor's Project No.:	
Project:	2025 Street & Utility Improvements		
Contract Name:			
Date Issued:	10/7/2025	Effective Date of Change Order:	10/13/25

The Contract is modified as follows upon execution of this Change Order:

Description:

This Change Order provides temporary signage to facilitate traffic routing for school drop-off and pick-up while Broadway Avenue is under construction. The scope of work includes furnishing, installing and removing the additional signage.

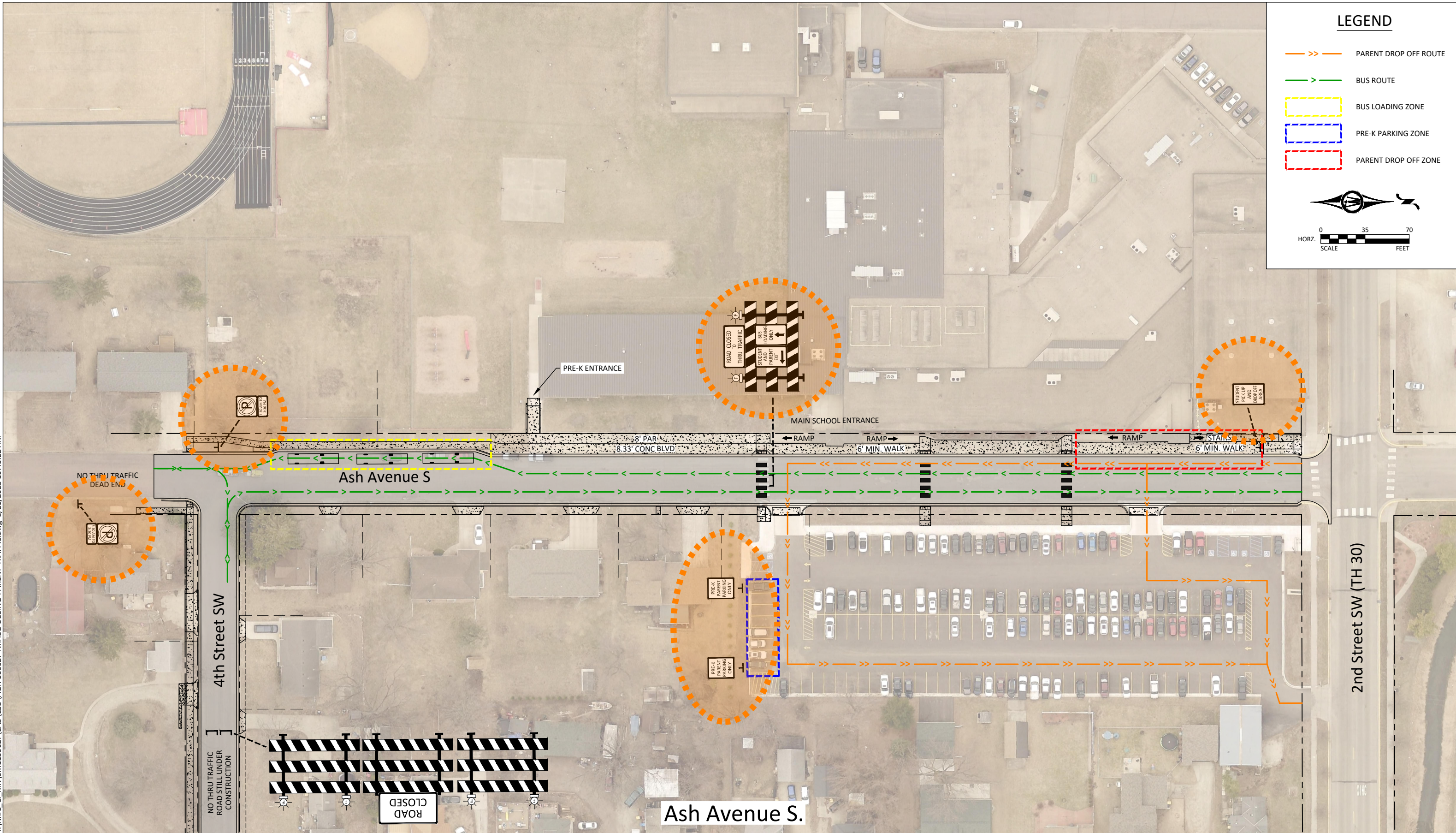
Attachments:

- Temporary Signage Map & Proposal Form

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>2,278,685.42</u>	Original Contract Times: -Substantial Completion: _____ -Ready for final payment: _____
Increase from previously approved Change Orders No. 1 to No. 1: \$ <u>9,567.00</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : -Substantial Completion: _____ -Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>2,288,252.42</u>	Contract Times prior to this Change Order: -Substantial Completion: _____ -Ready for final payment: _____
Increase this Change Order: \$ <u>2,310.00</u>	[Increase] [Decrease] this Change Order: -Substantial Completion: _____ -Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>2,290,562.42</u>	Contract Times with all approved Change Orders: -Substantial Completion: _____ -Ready for final payment: _____

Recommended by Engineer (if required)	Accepted by Contractor
By: _____	_____
Name: <u>Cory L. Bienfang, P.E.</u>	<u>Dan Niles</u>
Title: <u>City Engineer</u>	<u>JJD Companies LLC</u>
Date: _____	_____

	<u>Authorized by Owner</u>	<u>Approved by Funding Agency (if applicable)</u>
By:	_____	_____
Name:	<u>Heather Christensen</u>	_____
Title:	<u>Deputy Clerk/Acting City Administrator</u>	_____
Date:	_____	_____



H:\NRIC_CI_MN\DM1130627\CAD\C3D\FGR-130627-NRHEG-BUSING-PARENT-TRAFFIC.dwg 8/21/2025 10:45:22 AM

NO THRU TRAFFIC ROAD STILL UNDER CONSTRUCTION

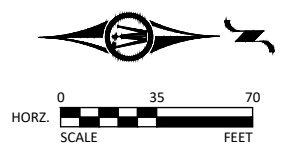
ROAD CLOSED

Ash Avenue S.

2nd Street SW (TH 30)

LEGEND

- PARENT DROP OFF ROUTE
- BUS ROUTE
- BUS LOADING ZONE
- PRE-K PARKING ZONE
- PARENT DROP OFF ZONE





11822 County Road 45 South
Blooming Prairie, MN 55917
Phone: 507.684.9419 Fax : 507.684.2335

Proposal Submitted to: Bolten Menk

Date: 8/26/25

Attn: Drew Weber

Job Name: New Richland Street and Utility
Temporary traffic signage for school

We propose hereby to furnish material and labor – complete in accordance with specifications below:

Description	TOTAL
<u>INCLUSIONS</u>	
F & I temporary signage per the provided plan for traffic control in front of the school	\$ 2,200.00
Contractor MU 5%	\$ 110.00

Base Bid Total: \$ 2,310.00

QUALIFICATION:

This price is figured for a 3 week rental
It is \$50/ Day after that.

NOTICE: All accounts are payable within 10 days. A finance charge of 1.5% per month will be charged on any past due amounts.
ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance _____ Signature _____

PLEASE SIGN AND RETURN ONE (1) COPY TO JJD COMPANIES, LLC.

CITY OF NEW RICHLAND

10/13/25 8:55 AM

Page 1

*Check Summary Register©

SEPTEMBER 2025

Name	Check Date	Check Amt	
10100 GENERAL CHECKING			
5647e STEELE-WASECA COOP ELECT	9/5/2025	\$75.46	ST. OLAF
5648e Consolidated Communications	9/17/2025	\$61.33	TELEPHONE
5649e PERA	9/10/2025	\$2,717.69	091025-PAYROLL
5650e NATIONWIDE	9/10/2025	\$100.00	091025-PAYROLL
5651e ISOLVED	9/10/2025	\$13,703.89	91025-PAYROLL
5652e ISOLVED	9/10/2025	\$6,319.55	091025-AMBULANCE PAYROLL
5653e MIDCO	9/12/2025	\$182.88	AUTO PAY
5654e MINNESOTA REVENUE	9/19/2025	\$862.00	SEPT. SALES TAX
5655e PERA	9/24/2025	\$2,595.27	09/24/2025 PAYROLL
5656e ISOLVED	9/24/2025	\$12,980.18	09/24/2025 PAYROLL
5657e POSTMASTER	9/17/2025	\$388.50	UTILITY BILLS
5658e CRAGUNS RESORT	9/17/2025	\$225.48	LODGING FALL LEADERSHIP
5659e MN CHIEFS OF POLICE ASSOC.	9/17/2025	\$280.00	FALL LEADERSHIP SUMMIT
5660e ISOLVED	9/30/2025	\$2,593.85	9-30-25 QRTLTY PAYROLL
5665e STEELE-WASECA COOP ELECT	9/5/2025	\$75.46	AUTO PAY
5666e HEALTH EQUITY	9/8/2025	\$2.00	FEE'S
5667e AMAZON.COM	9/10/2025	\$34.89	FACE SHIELDS
5668e AMAZON.COM	9/10/2025	\$148.99	BATTERY FOR GENERATOR
5669e AMPION	9/11/2025	\$1,256.66	302810968 - 220 ASPEN AVE S
5670e HEALTH EQUITY	9/15/2025	\$266.68	HEALTH INSURANCE
5671e COMPANION LIFE INSURANCE	9/18/2025	\$13.06	SUPPLEMENTAL BENEFITS
5672e MIDCO	9/17/2025	\$0.18	FD PHONE
5673e HOME DEPOT	9/22/2025	\$29.92	BATHROOM REMODEL
5674e TRIZETTO PROVIDER Solutio	9/22/2025	\$46.00	AMB BILLING
5675e MN ENERGY RESOURCES COR	9/23/2025	\$626.33	HEAT/GAS
5676e AMAZON.COM	9/24/2025	\$39.30	TABBERS FOR BILLS
5677e HOME DEPOT	9/24/2025	\$400.69	BATHROOM REMODEL
5678e U.S. BANK EQUIPMENT FINANC	9/25/2025	\$165.00	METRO PRINTER PAYMENT
5679e VERIZON WIRELESS	9/25/2025	\$367.05	CELL PHONES
5680e PAYA SERVICES	9/30/2025	\$14.00	MONTHLY FEES/UTILITY
5681e STATE BANK OF NEW RICHLAN	9/30/2025	\$1.00	MONTHLY SERVICE CHARGE
5682e Pro-Vision USA	9/15/2025	\$102.00	BODY CAMERAS
5683e PAYA SERVICES	9/12/2025	\$913.64	RETURNED PMT
30228 BOLTON & MENK	9/8/2025	\$69,929.00	ENGINEER FEE'S/STREET PROJECT
30229 DEPT. OF HUMAN SERVICES	9/8/2025	\$5,094.08	ECPN PAYMENT CARE CENTER
30230 DG Minnesota CS 2021, LLC	9/8/2025	\$60.73	302644135
30231 JJD COMPANIES, LLC	9/8/2025	\$487,923.13	2025 STREET PROJECT
30232 LAW ENFORCEMENT LABOR SE	9/8/2025	\$73.00	DERAAD
30233 MADISON ENERGY INFASTRUC	9/8/2025	\$10.63	SOLAR
30234 MINNESOTA PUMP WORKS	9/8/2025	\$3,371.89	PUMP
30235 MN DEPT OF HEALTH	9/8/2025	\$1,280.00	WATER METER SURCHARGE
30236 MVTL LABORATORIES	9/8/2025	\$42.30	WATER TESTING
30237 NEW RICHLAND AUTO REPAIR	9/8/2025	\$64.93	OIL CHANGE
30238 NRHEG STAR EAGLE	9/8/2025	\$112.00	RENEWAL
30239 TAFT STETTINIUS & HOLLISTER	9/8/2025	\$15,000.00	LEGAL FEES
30240 XCEL ENERGY SOLUTION	9/8/2025	\$6,557.69	302169077
30241 AFFORDABLE JETTING INC.	9/24/2025	\$600.00	JETTING W/COUNCIL APPROVAL
30242 AIRGAS USA, LLC	9/24/2025	\$523.81	Cylinder Rentals
30243 AMERICAN LEGAL PUBLISHING	9/24/2025	\$2,922.50	ORDINANCES
30244 ANCOM	9/24/2025	\$1,323.00	SIREN
30245 ARNOLDS OF ALDEN	9/24/2025	\$151.14	MOWER BLADES
30246 BLUE CROSS/BLUE SHIELD	9/24/2025	\$596.67	HEALTH INSURANCE
30247 BOLTON & MENK	9/24/2025	\$50,625.50	ENGINEER FEE'S/STREET PROJECT
30248 BOUND TREE MEDICAL , LLC	9/24/2025	\$306.80	MEDICAL SUPPLIES

CITY OF NEW RICHLAND

10/13/25 8:55 AM

Page 2

*Check Summary Register©

SEPTEMBER 2025

Name	Check Date	Check Amt	
30249	CHRISTIAN, KEOGH, MORAN & K	9/24/2025	\$260.00 WACHOLZ DETACHMENT
30250	DAKOTA SUPPLY GROUP	9/24/2025	\$3,791.21 GATE VALVES
30251	EMS MANAGEMENT & CONSULT	9/24/2025	\$215.00 AMBULANCE
30252	GOPHER STATE ONE-CALL, INC.	9/24/2025	\$18.90 LOCATES
30253	HAWKINS WATER TREATMENT	9/24/2025	\$10.00 WATER PLANT CHEMICALS
30254	HERMAN MANUFACTURING CO	9/24/2025	\$630.00 MOSQUITO SPRAY
30255	HyVee	9/24/2025	\$75.96 Farewell
30256	JOBS PLUS INC	9/24/2025	\$154.75 CLEANING CONTRACT
30257	L & D AG SERVICE	9/24/2025	\$58.72 LAWN MOWER PARTS
30258	MVTL LABORATORIES	9/24/2025	\$42.30 TESTING
30259	NCPERS Group Life Insurance	9/24/2025	\$16.00 ERIC H
30260	NR FARM &HOME SUPPLY	9/24/2025	\$7.38 FUSES
30261	PEOPLES SERVICE, INC.	9/24/2025	\$14,172.00 WASTEWATER
30262	RENT N SAVE PORTABLE SERVI	9/24/2025	\$95.00 St. Olaf
30263	RICHLAND DIESEL, LLC	9/24/2025	\$501.51 OIL CHANGE, FILTER KIT
30264	THOMPSON SANITATION, INC	9/24/2025	\$11,033.75 Garbage
30265	USABLE LIFE	9/24/2025	\$13.00 TANYCE
30266	UTILITY SERVICE CO INC	9/24/2025	\$1,698.68 PEDISPHERE CITY TANK-MONTHLY
30267	WASECA CNTY PROPERTY & EL	9/24/2025	\$142.00 LOT 8 BLK 1
30268	WAYNES REPAIR	9/24/2025	\$591.47 SILVERADO MAINTENANCE
Total Checks			\$727,685.36



PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com

City Administrator's Report

October 11th, 2025

Continued work on 2025 street improvement project items w / Bolton & Menk as well as meetings with the school

Started bathroom remodel at City Hall

Worked with EMSMC to for Medicare enrollment for Ambulance

Organized Fall Garage Sales

Meeting with Prokore about permits

Completed documents required for care center for DHS Audit Review

Flood Mitigation meeting with Waseca County

Continued with Deputy Clerk duties

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

9/30-Shell Johnson (PS)

EMPLOYEE ANNIVERSARIES

10/15-Jordan Allen (AMB) 4 yrs

10/25-Dawn Tangen (AMB) 4 yrs