



New Richland City Council Regular Meeting Agenda

In Person & Online Via Go-To-Meeting

September 8th, 2025

Agenda:

6:300 Call to Order

Roll Call

Pledge of Allegiance

Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of August 11th, 2025, City Council Meeting
2. Approve Drew DeRaad Step Increase

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

1. Resolution 25-35: A Resolution Adopting the 2026 Preliminary Budget and Tax Levy
2. Resolution 25-36: A Resolution Accepting a Donation
3. Resolution 25-37: A Resolution Accepting a Donation
4. Resolution 25-38: A Resolution listing Council Member Matt Economy as an approved signer for banking purposes

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – In Writing
3. Police Department Report – Tanyce Bruegger, Chief of Police
4. Care Center Report – Bob Johannsen, Care Center Administrator
5. People Service Report – Shell Johnson, Operator
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor

Unfinished Business

1. CEDA Contract Discussion

New Business

1. August 2025 Check Register
 - a. Issues with Banyon and transferring files, working on the issue.
2. 2025 Street & Utility Project
 - b. Pay Estimate #4

Miscellaneous**Administrator's Report****Mayor/Council Comments****Adjournment**

The next Regular City Council meeting will be held on Tuesday October 14th, 2025



New Richland City Council Regular Meeting Minutes

August 11th, 2025

Members Present

Janda Ferguson
Jody Wynnemer
Jason Casey
Josh Warke
e) Matt Economy

Staff Present

Anthony Martens-City Administrator
Heather Christensen-Deputy Clerk
Shell Johnson-People Service
Bob Johannsen-Care Center Administrator
Tanyce Bruegger-Chief of Police
Eric Hendrickson-Maintenance & Utility Supervisor

Others Present

Robert Swenson
Pam Gehring
Vanessa Ziemke
Alvin Winterbauer
Larry Gehring
Mark Routh
Brenda Routh

Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens added New Business #7: EDA Signage Approval and New Business #8: Lady Bug Grant Payment Approval to the Agenda.
- Motion made by Jody Wynnemer and seconded by Josh Warke to approve the agenda as amended.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Josh Warke to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

- Brenda Routh – 320 South Broadway
 - Concerned about flooding on her property, damages to her basement and believes that the council should reduce her assessment for the 2025 Street & Utility Project

Requests and Presentations

- None

Public Hearings

- Ordinance 25-02: An Ordinance to Enact an Amendment to section 600 – Traffic & Parking
 - Mayor Ferguson opened the public hearing at 6:36 pm
 - Mayor Ferguson closed the public at 6:41 pm with no one wishing to be heard

Ordinances and Resolutions (see attached)

1. Motion made by Jason Casey and seconded by Josh Warke to adopt Ordinance 25-02: An Ordinance to Enact an Amendment to Section 600. Carried (4 yes, 0 no)
2. Motion made by Jason Casey and seconded by Jody Wynnemer to adopt resolution 25-31: A Resolution Designating the Speed Limit in School Speed Limit Speed Limit Zone.
Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

August 11th, 2025

Ordinances and Resolutions continued...

3. Motion made by Josh Warke and seconded by Jason Casey to adopt resolution 25-32: A Resolution Accepting a Donation from the David Warke Estate to the New Richland Ambulance in the amount of \$3,000 for equipment. Carried (4 yes, 0 no)
4. Motion made by Josh Warke and seconded by Jason Casey to adopt resolution 25-33: A Resolution Accepting a Donation from the David Warke Estate to the New Richland Legion field for Capital Expenses in the amount of \$2,000. Carried (4 yes, 0 no)
5. Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 25-34: A Resolution Authorizing Signing Authority for Access to MN Court Records. Carried (4 yes, 0 no)

Reports

1. Ambulance Department
 - Ambulance report was presented in writing by Ambulance Director Sundve.
 - Motion made by Josh Warke and seconded by Jody Wynnemer to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department
 - Fire Department report was presented by in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Josh Warke to approve new gear for Josh Babcock at a cost of approximately \$4,500. Carried (4 yes, 0 no)
 - Motion made by Josh Warke and seconded by Jason Casey to approve the Fire Department Report. Carried (4 yes, 0 No)
3. Police Department
 - Police Department report was presented by Chief Bruegger
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve \$535 to send Officer DeRaad to EVOC training. Carried (4 yes, 0 no)
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented by Bob Johannsen
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of a new mower from Kibble Equipment at the cost of \$33,750. Carried (4 yes, 0 no)
 - Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Jason Casey and seconded by Josh Warke to approve the People Service report. Carried (4 yes, 0 no)
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
 - Motion made by Josh Warke and seconded by Jody Wynnemer to approve the Maintenance Department report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

August 11th, 2025

Unfinished Business

1. CEDA Contract Approval
 1. Motion made by Jody Wynnemer and seconded by Josh Warke to approve a contract with CEDA for October – December of 2025 for 2 days a month of Economic Development help. Carried (4 yes, 0 no)
2. USDA Siren Contract
 1. Motion made by Jody Wynnemer and seconded by Jason Casey to approve \$1,323 to ANCOM to service the City Hall siren as part of the siren grant. Carried (4 yes, 0 no)

New Business

1. July 2025 Check Register
 - a. Motion made by Jody Wynnemer and seconded by Josh Warke to approve the July check register. Carried (4 yes, 0 no)
2. July 2025 Financials
 - a. Motion made by Josh Warke and seconded by Jason Casey to approve the July 2025 Financials. Carried (4 yes, 0 no)
3. 2025 Street & Utility Project
 - a. Motion made by Jason Casey and seconded by Josh Warke to approve Pay Estimate #3. Carried (4 yes, 0 no)
4. Acting City Administrator
 - a. Motion made by Jody Wynnemer and seconded by Janda Ferguson to appoint Deputy Clerk Heather Christensen as Acting City Administrator and to pay her a stipend of \$5 / hour for her duties until the council determines those duties have been completed. Carried (4 yes, 0 no)
 - b. Motion made by Janda Ferguson and seconded by Josh Warke to approve Matt Economy as a signing authority for the City of New Richland. Carried (4 yes, 0 no)
5. Emergency Management Director
 - a. Motion made by Jason Casey and seconded by Josh Warke to appoint Chief Bruegger as the Emergency Management Director for the City of New Richland effective August 15th, 2025. Carried (4 yes, 0 no)
6. County Flood Money Redirection
 - a. Motion made by Josh Warke and seconded by Jason Casey to redirect the money allocated by the county to the city of New Richland back to the county to assist with a possible grant opportunity for flood mitigation. Carried (4 yes, 0 no)
7. EDA Signage Approval
 - a. Motion made by Jason Casey and seconded by Jody Wynnemer to approve \$2,000 for signage in the Homestake subdivision for lot signage. Carried (4 yes, 0 no)
8. Ladybug EDA Grant Payment
 - a. Motion made by Josh Warke and seconded by Jody Wynnemer to approved \$1,500 to the Ladybug for the CEDA Grant. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Josh Warke and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

August 11th, 2025

Mayor/Council Comments

- Mayor Ferguson thanked Administrator Martens for his time and commitment to the City of New Richland
- Council Member Economy echoed Mayor Ferguson's comments

Adjournment – Motion for adjournment made by Josh Warke and seconded by Jody Wynnemer.
Carried (4 yes, 0 no) 7:56 p.m.

Submitted by,

Anthony Martens
City Administrator

DRAFT

Memo

To: City Council
From: Heather Christensen
cc:
Date: 9/1/25
Re: Drew DeRaad Step Increase

On September 1st, 2025, Interim Administrator/Deputy Clerk Heather Christensen and Chief of Police Tanyce Bruegger conducted a performance review of Drew DeRaad full time City of New Richland Police Officer. The performance review looked at performance over the last year including satisfying goals that were set from the last performance review a year ago.

Interim Administrator/Deputy Clerk Heather Christensen and Chief of Police Tanyce Bruegger recommend the council approve a step increase for Drew DeRaad based on a satisfactory performance review. This is budgeted in the 2025 Police Budget.

Grade 5 Step 3 \$28.83 Effective 9/19/2025



RESOLUTION 25-35

A RESOLUTION ADOPTING THE 2026 PRELIMINARY BUDGET AND TAX LEVY COLLECTABLE IN 2026 AND SETTING DATE FOR PUBLIC HEARING

WHEREAS, Current tax law requires cities over 500 population to certify a proposed tax levy and budget hearing date to the county auditor by September 30th, and

NOW, THEREFORE BE IT RESOLVED, by the city council of the City of New Richland, Waseca County, Minnesota that the following proposed preliminary 2026 property tax levies for the city is as follows:

General Fund	\$510,839
Capital Fund	\$ 69,400
Fire Relief	\$ 450
2014 GO Imp Bond	\$130,000
2025 GO Imp Bond	\$ 87,767
2026 Adjusted Tax Levy	\$798,456

BE IT FURTHER RESOLVED, that a hearing of comments from all citizens wishing to comment on the proposed budget before final adoption will be held at the regular meeting of the City Council on December 8th, 2025, at 6:35 p.m. at the New Richland City Hall.

BE IT FURTHER RESOLVED, that 1) this proposed tax levy resolution is being submitted by the city in accordance with Minnesota Statutes; 2) the city council of the City of New Richland may reduce this levy prior to final adoption, but may not increase the final levy over the amount specified in this resolution; and 3) the resolution represents a good faith effort by the city to substantially comply with applicable law and the guidance supplied by the Minnesota Department of Revenue and Waseca County.

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the county auditor of Waseca County, MN.

Adopted by the City Council of the City of New Richland, Minnesota, this 8th Day of September 2025.

(Mayor)

Attest:

(Deputy Clerk/Acting City Administrator)



CITY OF NEW RICHLAND

RESOLUTION 25-36

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of New Richland, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of New Richland and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Dale Bayerkohler	\$500

WHEREAS, All such donations have been contributed

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF NEW RICHLAND, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for capital expenses for New Richland Fire Department.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Passed by the City Council of the City of New Richland, Minnesota on Monday, September 8th, 2025.

(Mayor)

Attest:

City Administrator



CITY OF NEW RICHLAND

RESOLUTION 25-37

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of New Richland, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of New Richland and its citizens pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Dale Bayerkohler	\$500

WHEREAS, All such donations have been contributed

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF NEW RICHLAND, MINNESOTA, AS FOLLOWS:

1. The donation described above is accepted and shall be used for capital expenses for New Richland Ambulance.
2. The City Administrator is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Passed by the City Council of the City of New Richland, Minnesota on Monday, September 8th, 2025.

(Mayor)

Attest:

City Administrator



CITY OF NEW RICHLAND

RESOLUTION 25-38

**RESOLUTION AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR COUNCIL MEMBER
MATT ECONOMY**

WHEREAS, The City of New Richland conducts official business that requires the execution of documents, checks and other instruments by members of the City Council; and

WHEREAS, Council Member Matt Economy has requested, or it has been deemed necessary, to authorize the use of a facsimile signature in lieu of a manual signature for the efficient execution of such documents; and

WHEREAS, Minnesota Statutes 47.41 and other applicable laws permit the use of facsimile signatures under certain conditions;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of New Richland as follows:

1. The use of a facsimile signature of Council Member Matt Economy is hereby authorized for the execution of official city documents, including but not limited to checks, contracts, and other instruments, as deemed appropriate by the City Administrator or Deputy Clerk.
2. The facsimile signature shall have the same legal effect as the manual signature of Council Member Matt Economy, provided that it's use complies with applicable laws and internal controls established by the City.
3. Council Member Matt Economy is authorized to use of a facsimile signature machine, signature stamps, or similar devices in signing checks and drafts.
4. The Deputy Clerk is hereby directed to maintain a record of the facsimile signature and ensure its secure and appropriate use.
5. This resolution shall be effective upon its adoption.

Passed by the City Council of the City of New Richland, Minnesota on Monday September 8th, 2025.

(Mayor)

Attest:



City Administrator

Ambulance Report 2025 September

Crew: Everyone is doing great. We have had a few reach out to be drivers. SO, I have come up with numbers for Drivers and hope it helps.

Drivers pay

Weekday \$2.00 an Hour

Weekend \$3.00 an Hour

\$20 per call

This is what we were at prior to the increase. I believe this would be a fair pay. It will also give them that incentive to get their First responder or EMT. The pay is more. Please let me know what you think of this.

Maintenance: The ambulance had its oil change, and we need the fuel filter changed. Along with back breaks. He said that at the next oil change we should do the back breaks and to call him when the tank is under half of tank so that he can change it.

New cot and Monitor: Sounds like the cot should be here in October and Holly will be letting me know when this is ready to come install. I will let Heather know as soon as I know.

Computer: Our Toughbook that we use to write our reports never had a battery in it. When the previous director got he Toughbook they never ordered a battery to go with it. Heather was able to order us one and we will see if it stays charged long enough or if we need a new Toughbook. It currently does not last the entire call and will die before we can complete the report. I would like to use the donation we received for this if we have to purchase a new Toughbook.

Thank you

Sarah Sundve

New Richland Ambulance Director



NEW RICHLAND FIRE DEPARTMENT

MONTHLY COUNCIL REPORT

MONTH: August YEAR: 2025

FIRE CALLS: 1

MEDICAL CALLS: 1

TOTAL CALLS: 2

TRAINING COMPLETED DURING THE MONTH:

ADDITIONAL INFORMATION:

Respectfully Submitted: *Josh Moen*, Fire Chief



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Monthly Report

September 8th, 2025, Council Meeting

Activity/Calls for Service

The New Richland Police Department responded to **98** calls for service for the month of August.

Total Calls through August 2025: 986

Total Calls through August 2024: 1,654

(8 traffic stops, 4 ordinance violations, 25 directed patrols/lock checks, 15 assist other agencies)

Most calls requiring additional follow up have been completed. As always, we remind people to get in touch with us if they have any information regarding any incidents that have occurred in the City of New Richland or surrounding areas.

Items Completed in August

- Night to Unite- 120 hotdogs, 8 dozen cookies, ran out of everything
- Movie Night- How to Train Your Dragon 8/23, approximately 17 people, hope to continue improving attendance for that.

Information

- Road construction by the school- please be aware of your surroundings and drive SLOW when dropping off/picking up your kids.

Training & Education

- Psych eval for Johnson- \$1,010



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Personnel

- Joseph Johnson started the FTO process with us on August 22nd.

Purchases

- Bounce house and additional food for N2U- \$130

Squad Maintenance

- 270- new battery (under warranty) and oil change \$64.93

Equipment

- N/A

Upcoming Events / Important Items

- November 1st- Beetlejuice Beetlejuice
- December 18th-The Grinch

Respectfully Submitted,

Tanyce Bruegger, #261
Chief of Police

New Richland City Council

8 Sep 2025

New Richland Care Center

Operations:

Aug Average Census = 33.26 (Annual Average = 35.73) Current census = 30

July's average was 38 residents. During the month of Aug, 5 residents returned home and we had 2 deaths.

Referrals coming in are more difficult to provide care, and many are younger with some having mental health or addictions.

We continue to expand our reach to Orthopedic Centers and regional health centers that people from our area may go to for surgical procedures.

Financial: July Rev = \$492,541. Expenses = \$471,293. Income from Operations = \$21,248

Increase in staffing needed when we had a higher census and level of care.

Staffing:

Reviewing Flint Healthcare for candidates to move to and work at NRCC. Would greatly reduce agency use and cost. Time frame to gain staff is 8 – 12 weeks.

- Four acceptance letters were sent to candidates to hire on at NRCC.
- Currently two of the candidates interviewed have signed a letter of intent to work at NRCC!

Other:

Improving Quality and Efficiency in the Nursing Department with training and education for new and current staff.

Grant money awarded to be spent in September:

Sidewalks around the building

Security system on the outside of the building

Carpet replacement in the sitting areas and the staff lounge

Computer system upgrade

Communication system improvements

Tub room on 200 upgrade

And the Lawnmower and snow system will fall in this category as well.

City of New Richland

- Influent gallons 3.55 million gallons during rain event
- Manholes checked by Eric Braeden and myself

Cypress/30	Broadway/30	Division/birch	division and gravel	3 rd /elevator
Balsam/30	Ash/30	Birch/division/creek	1 st /Care Center	3 rd /aspen
Aspen/30	Ash/1 st	Division/Broadway	1 st /tracks	3 rd /lift station
Tracks/30	Ash/Division	Division/aspen	1 st /Broadway	3 rd /ballfield
3 rd /West	Dogwood	and many many others		

I am asking the city to enforce the issues with traffic during work street emergencies and work zones, not just our own departments are affected it is also work we are having done by others. The police department has been great with traffic control, but if they are not there being visible then no one seems to see us. We all want to go home at the end of the day safe and sound. PLEASE SLOW DOWN.

- Storms checked school ash/creek all of 3rd Birch/1st N
Cannot find extra storm water
- Bathroom at ball field-needs immediate attention to piping, pump, and cracked piping possible
- News? Tile going under west side by school
- MRWA- televised some sewer main sites/tried to televise Broadway, too much debris
- All weekly samples taken at plant
 - During high flows it is very difficult to stay in the parameters,

The waste treatment plant is acting as a Band-Aid for the city.

Things to do

1. **Storm cleaning- quotes enclosed**
2. **I/I study**
3. **Sump pump ordinance review/sump pump inspections**
4. **Next year, 4th year of sewer cleaning**
5. **I left a list of items needed for the plant; have they been looked at yet?**
6. **Biosolids samples will be taken September 12th.**

Thank you, Shell Johnson, Peopleservice

August 21,2025

8/17-8/21 2025

Recent Wet Weather

normal

Prec: 6.5 inches

Flow: 3.551 MG

(low 110,000gpd to high 300,000 gpd)

gallons/depending on backwash on mon and thurs.

10HP Lift pump #1:	73 hrs.	6-10hrs/day
10 HP Lift pump #2:	2 hrs./electrical issue	
20 HP Lift pump #3:	8 hrs.	0
20HP Lift pump #4:	9.9 hrs.	0
Napa lift:	12.5 hrs.	9min to 30 min/day
Elm lift:	4.5 hrs.	9min to 30 min/day
Bar Screen:	40.4 hrs.	6min to 12 min/day

Flows: B/W 8/17 and 8/20 the flows started at 94 gallons a minute in the morning, by Sunday afternoon flows reached 1500gpm. Bypassing started at 10:30 p.m. with flows reaching over 1200gpm. By Monday flows still coming in over 500gpm up to 1000gpm. From Monday august 18th thru Wednesday 20th flows were from 600 to 1255 gpm

So basically, someone has around 30 minutes to get to the plant and be ready for the water to come before the town backs up. The plant is working as a band aid currently. Instead of basements filling up with sewer, and the plant surging with sewage and water, the plant bypasses. Yes, this is saving the city thousands and thousands of dollars in insurance, but it is not solving the problem. When the system was last completed in 1981, the problems we have now are the same problem from them. Not much has changed. I hope the city is still interested in storm cleaning program and sump pump inspections and an I/I study.

Biggest jump was from 1:30 pm on Monday august 18th flows went from 594 gpm to 1455gpm and stayed up until Tuesday the 19th.

There are very few things that can cause such a jump.

We have opened almost every suspected manhole in town to no avail. Possible 3rd street cross connection, or storm/sewer damage (lift station ran more hours than normal.)

The building at Ash/division, abandoned, no building, but a huge basement open to elements with 1 for sure sewer line possible 2. Talked with owner. There are 6 sewer taps on division between birch and ash and only 3 are used. Open basement might be some of it.

I urge the city to stress to the residents and business owners the importance of no cross connections, sump pumps added to the sewer. Businesses no longer used buildings or homes to either plug your old sewers, check the old basements, gutters and sumps no hooked to sewer. Properties with no houses or buildings and old sewers are not plugged and acting as a drain.

The plant was built to only treat sewer water and sized pipes were only made for so many gallons of sewer. The added storm water is a cost to the city every day. That's less money for the many feet / miles of pipe that need replaced.

Between Eric and I and Breaden and the city of new Richland police dept. we are searching everywhere for this extra water, and during this time, I would like to remind everyone of the importance of safety! If you see our trucks out and we are in the street, PLEASE SLOW DOWN. We all would like to go home at the end of the day alive. There are many that have sped down the streets during these times.

I appreciate all the patience, this is a long process to search for unwanted water, with so many areas of town needing attended to.

Positives: No reported backups that I know of.

Thanks so much

Shell Johnson

Peopleservice

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August 26, 2025

Storm Sewer Maintenance Agreement Proposal

Submitted To: City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Attn: Alice (Shell) Johnson @ People Service

Job Name/ Location: (4) Year Cleaning & Televising Maintenance Program for the Storm Sewer Piping System for the City of New Richland, MN

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
- Sewer Maps/Plans will need to be provided and manholes need to be exposed prior
- Estimate includes up to (3) cleaning passes, over (3) will be considered "heavy cleaning"
- (2) Digital copies of videos and reports to be provided at a minimum
- Specialty cleaning such as root cutting or deposit removal will be additional work from the estimate
- We assume to have access to water at no additional charge to conduct cleaning
- Dump site for all vacuumed debris to be provided by the city, pricing does not include dumping elsewhere at this time
- We assume all manholes are accessible by street or alley way
- "Easement work" w/ difficult access is not included, if needed we will do it hourly
- Televising software is GIS compatible and our technicians are PACP certified (Pipeline Assessment Certification Program) and the video will be conducted per PACP guidelines
- If a reverse setup is required due to pipe conditions this will be an additional charge
- Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Shawn Wenner

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

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PIPE SERVICES

August, 26, 2025

City of New Richland, MN

Storm Sewer System (4) year Maintenance Agreement

Storm Piping Footage is not known, estimate is based off Storm map received

2026

Item No.	Description	Unit	Est Qty	Unit Price	Total Amount
1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	24	\$515.00	\$12,360.00
2026 Total Estimated Amount:					\$13,540.00

2027

1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	24	\$515.00	\$12,360.00
2027 Total Estimated Amount:					\$13,540.00

2028

1	Mobilization of Crew & Equipment	EA	1	\$1,195.00	\$1,195.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	24	\$515.00	\$12,360.00
2028 Total Estimated Amount:					\$13,555.00

2029

1	Mobilization of Crew & Equipment	EA	1	\$1,210.00	\$1,210.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	24	\$515.00	\$12,360.00
2029 Total Estimated Amount:					\$13,570.00

Total Estimated 4-year Amount \$54,205.00

Additional Services that may be needed on a per Incident Basis

1	Jet Vac Truck w/operator	HR	1	\$265.00
2	Televising Truck w/ operator	HR	1	\$250.00
3	Additional Tech (if needed)	HR	1	\$100.00
4	Easement Cleaning Reel Equipment with 3rd Tech	Daily	1	\$1,850.00
5	Mobilization of Easement Equipment	EA	1	\$350.00
6	Per Diem if additional work goes over (4) hours	Daily	1	\$350.00

Please note: We share our hourly rates in confidence we ask that you do not share this information

Empire Pipe Services

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SERVICE. INTEGRITY. QUALITY.

www.EMPIRE-PIPE.com



EMPIRE
PIPE SERVICES

August 26, 2025

Storm Sewer Maintenance Agreement Proposal

Submitted To: City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Attn: Alice (Shell) Johnson @ People Service

Job Name/ Location: (2) Year Cleaning & Televising Maintenance Program for the Storm Sewer Piping System for the City of New Richland, MN

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
- Sewer Maps/Plans will need to be provided and manholes need to be exposed prior
- Estimate includes up to (3) cleaning passes, over (3) will be considered "heavy cleaning"
- (2) Digital copies of videos and reports to be provided at a minimum
- Specialty cleaning such as root cutting or deposit removal will be additional work from the estimate
- We assume to have access to water at no additional charge to conduct cleaning
- Dump site for all vacuumed debris to be provided by the city, pricing does not include dumping elsewhere at this time
- We assume all manholes are accessible by street or alley way
- "Easement work" w/ difficult access is not included, if needed we will do it hourly
- Televising software is GIS compatible and our technicians are PACP certified (Pipeline Assessment Certification Program) and the video will be conducted per PACP guidelines
- If a reverse setup is required due to pipe conditions this will be an additional charge
- Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Shawn Wenner

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SERVICE. INTEGRITY. QUALITY.

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EMPIRE
PIPE SERVICES

Storm Sewer System (2) year Maintenance Agreement

Storm Piping Footage is not known, estimate is based off Storm map received

2026

Item No.	Description	Unit	Est Qty	Unit Price	Total Amount
1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	48	\$505.00	\$24,240.00
2026 Total Estimated Amount:					\$25,420.00

2027

1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	48	\$505.00	\$24,240.00
2027 Total Estimated Amount:					\$25,420.00

Total Estimated 2-year Amount \$50,840.00

Additional Services that may be needed on a per Incident Basis

1	Jet Vac Truck w/operator	HR	1	\$260.00
2	Televising Truck w/ operator	HR	1	\$245.00
3	Additional Tech (if needed)	HR	1	\$100.00
4	Easement Cleaning Reel Equipment with 3rd Tech	Daily	1	\$1,850.00
5	Mobilization of Easement Equipment	EA	1	\$350.00
6	Per Diem if additional work goes over (4) hours	Daily	1	\$350.00

Please note: We share our hourly rates for the "Additional Items" in confidence we ask that you do not share this information and only use this information for city purposes.

Empire Pipe Services

Shawn Wenner, CEO

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Authorized Signature

SERVICE. INTEGRITY. QUALITY.

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EMPIRE
PIPE SERVICES

August 26, 2025

Storm Sewer Maintenance Agreement Proposal

Submitted To: City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Attn: Alice (Shell) Johnson @ People Service

Job Name/ Location: (4) Year Cleaning & Televising Maintenance Program for the Storm Sewer Piping System for the City of New Richland, MN

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
- Sewer Maps/Plans will need to be provided and manholes need to be exposed prior
- Estimate includes up to (3) cleaning passes, over (3) will be considered "heavy cleaning"
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- Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

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Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

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EMPIRE
PIPE SERVICES

August 26, 2025

Storm Sewer Maintenance Agreement Proposal

Submitted To: City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Attn: Alice (Shell) Johnson @ People Service

Job Name/ Location: (2) Year Cleaning & Televising Maintenance Program for the Storm Sewer Piping System for the City of New Richland, MN

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
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Authorized Signature: Shawn Wenner

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EMPIRE
PIPE SERVICES

Storm Sewer System (2) year Maintenance Agreement

Storm Piping Footage is not known, estimate is based off Storm map received

2026

Item No.	Description	Unit	Est Qty	Unit Price	Total Amount
1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
2	Cleaning & Televising of Existing 6-60" Storm Sewer	Hour	48	\$505.00	\$24,240.00
2026 Total Estimated Amount:					\$25,420.00

2027

1	Mobilization of Crew & Equipment	EA	1	\$1,180.00	\$1,180.00
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2027 Total Estimated Amount:					\$25,420.00

Total Estimated 2-year Amount \$50,840.00

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Please note: We share our hourly rates for the "Additional Items" in confidence we ask that you do not share this information and only use this information for city purposes.

Empire Pipe Services

Shawn Wenner, CEO

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Authorized Signature



City of New Richland Maintenance & Utilities Council Report

Sep 2025

PROJECTS COMPLETED

- 8 Blue cards were issued to residents this month.
- 0 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion Field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Road project in progress.
- Started with the water plant updates and controls 7/1, accepted to be cake on 9/15
- Aug 17 and 18 we had 6.5inches on rain, during the storm we lost power in the water plant. We called Guy Lablonk because well two were not running, we blew a fuse in the control cabinet.
- Pearson finished up seal coating.
- Started on playground equipment.

FUTURE PROJECTS

- New playground equipment changed to first week in September.
- Ulland overlay
- Al Brooks to service fire extinguisher
- Put down new mulch at the city park.
- Sep 1 to shut down the lake and Legion Field
- Flush hydrants

- **Street Projects**

Respectfully Submitted: *Eric Hendrickson*, Maintenance & Utility Supervisor

City of New Richland
 Water System Monthly Report
 Month: Aug Year: 2025

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	0
Average Daily Pumpage	Gals/day	0
Maximum Daily Pumpage	Gals/day	0
Total monthly hours	Hrs./month	0
Well Efficiency (GPM)	Gals/min	0

Well No. 2

Total Monthly Pumpage	Gals/Month	2,035,000
Average Daily Pumpage	Gals/day	65,645
Maximum Daily Pumpage	Gals/day	162,000
Total monthly hours	Hrs./month	135
Well Efficiency (GPM)	Gals/min	250

Well No. 3

Total Monthly Pumpage	Gals/Month	
Average Daily Pumpage	Gals/day	
Maximum Daily Pumpage	Gals/day	
Total monthly hours	Hrs./month	
Well Efficiency (GPM)	Gals/min	250

Total Combined Monthly Pumpage	Gals/Month	2,035,000
Average Combined Daily Pumpage	Gals/day	65,645
Total Combined Monthly Hours	Hrs./month	135
Booster Pump 1 Monthly Hours	Hrs./month	20
Booster Pump 1 daily Avg. Hours	Hrs./day	.64
Booster Pump 1 efficiency (GPM)	Gals/min.	
Booster Pump 2 Monthly Hours	Hrs/month	147
Booster Pump 2 Daily Avg. Hours	Hrs/day	4.74
Booster Pump 2 efficiency (GPM)	Gals/min	
Total Chlorine Consumption	Lbs./month	31
Average Chlorine daily Consumption	Lbs./day	1.
Total Fluoride Consumption	Gals/month	.0
Average Fluoride daily Consumption	Gals/day	.0

Tank Reservoir Elevation

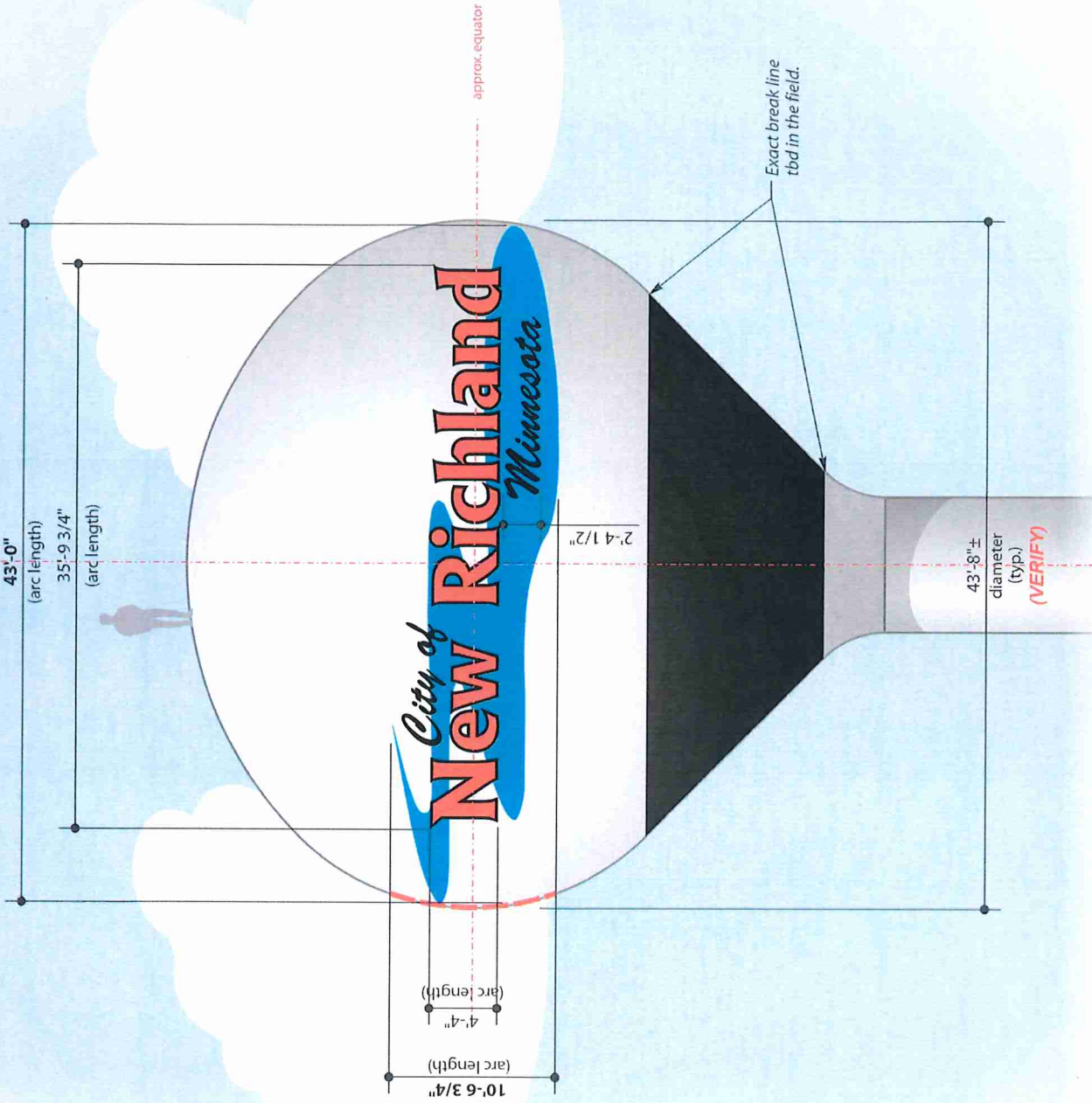
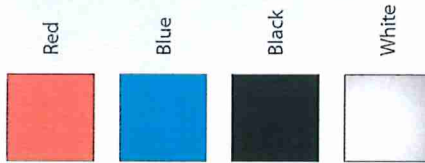
Planar measurements of graphics.

Tank measurements shown are based on a typical Maguire Iron 250k gallon Pedesphere tank.

Owner / Engineer / Contractor should verify all measurements prior to final approvals and production.

Quantity: (2) sides.

Exact orientation / vertical placement to be determined / verified in the field by owner / engineer.



Note:
 Designs copyright of TankLOGOS.com LLC.
 (LOGO(S) PROPERTY OF OWNER).
 Not for competitor or any other use.
 Patterns must be purchased from TankLOGOS.com LLC.

Tim Donovan | Owner
 106 Mission Ct STE 1201
 Franklin, TN 37067
 615.473.0272 tel
 888.492.1831 fax
 Tim@TankLOGOS.com



Client: USCI
Design: New Richland MN 1st St SE 250KG MAG PED 40
Revision Date: 04-18-25
First Print Date: 04-18-25
Scale: 3/32"=1'-0"±

Please sign copy(s) of this drawing and accompanying estimate if approved and return or fax to begin work.

Signature _____
 APPROVED DATE _____
 APPROVED AS NOTED DATE _____
 REVISE + RESUBMIT DATE _____



**Possible Water Tower Exterior Options
for upcoming Exterior Renovation**

	Work Description	Total Cost	Billed			
			2026	2027	2028	2029
Option 1	Band Only	\$ 12,466	\$ 3,116.50	\$ 3,116.50	\$ 3,116.50	\$ 3,116.50
Option 2	Logo Only	\$ 24,040	\$ 6,010	\$ 6,010	\$ 6,010	\$ 6,010
Option 3	Logo Band	\$ 35,080	\$ 8,770	\$ 8,770	\$ 8,770	\$ 8,770
Option 4	No Changes	\$ -				



August 20, 2025

CITY OF NEW RICHLAND

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*Check Summary Register©

AUGUST 2025

Name	Check Date	Check Amt	
10100 GENERAL CHECKING			
5605e ISOLVED	8/8/2025	\$5,642.96	0808AMBULANCEPAYROLL
5606e NATIONWIDE	8/8/2025	\$100.00	0808AMBULANCEPAYROLL
5607e MINNESOTA REVENUE	8/5/2025	\$933.00	JULY 25 SALES TAX
5609e CALENDARWIZ, LLC	8/7/2025	\$99.00	CALENDAR FEE/YEARLY
5610e U.S. BANK EQUIPMENT FINANC	8/25/2025	\$165.00	METRO PRINTER PAYMENT
5611e MINNESOTA REVENUE	8/11/2025	\$199.78	Garnishment
5612e NATIONWIDE	8/13/2025	\$150.00	08-13-2025 PAYROLL
5613e PERA	8/13/2025	\$2,962.35	08-13-2025 PAYROLL
5614e ISOLVED	8/13/2025	\$15,579.84	08-13-2025 PAYROLL
5615e B TO Z HARDWARE	8/7/2025	\$182.54	BOUNCE HOUSE NITE TO UNITE
5616e ALLIED MEDICAL TRAINING, LLC	8/18/2025	\$195.00	EMT REFRESH-SJO
5617e ALLIED MEDICAL TRAINING, LLC	8/20/2025	\$195.00	BABCOCK, JOSHUA
5618e Hach Company	8/20/2025	\$499.06	CHEMICAL/SPRAY
5619e NATIONWIDE	8/27/2025	\$150.00	08/27/2025PAYROLL
5620e PERA	8/27/2025	\$2,828.48	08/27/2025 PAYROLL
5621e ISOLVED	8/27/2025	\$24,996.83	08/27/2025 PAYROLL
5622e HOME DEPOT	8/27/2025	\$43.52	PANELING FOR WELL HOUSE
5623e AMAZON.COM	8/1/2025	\$5.36	OFFICE SUPPLIES
5624e COMPANION LIFE INSURANCE	8/1/2025	\$381.58	SUPPLEMENTAL BENEFITS
5625e STEELE-WASECA COOP ELECT	8/5/2025	\$73.30	AUTOPAY
5626e HEALTH EQUITY	8/8/2025	\$4.00	HSA
5627e CALENDARWIZ, LLC	8/11/2025	\$123.00	CALENDAR/RENEWAL
5628e MN ENERGY RESOURCES COR	8/13/2025	\$293.95	SOLAR
5629e MIDCO	8/12/2025	\$182.88	PHONE/INTERNET
5630e AMPION	8/11/2025	\$1,055.05	302810968 - 220 ASPEN AVE S
5631e POSTMASTER	8/14/2025	\$388.50	WATER BILL POSTAGE
5632e Pro-Vision USA	8/14/2025	\$102.00	BODY CAMERAS
5633e AMAZON.COM	8/14/2025	\$12.76	STAMP
5634e HEALTH EQUITY	8/15/2025	\$266.68	INSURANCE
5635e TRUEWERK	8/18/2025	\$375.50	MAINT UNIFORM ALLOWANCE
5636e AMAZON.COM	8/19/2025	\$23.13	MAINT UNIFORM ALLOWANCE
5637e CARHARTT	8/19/2025	\$405.51	MAINT UNIFORM ALLOWANCE
5638e Consolidated Communications	8/19/2025	\$61.33	INTERNET/PHONE
5639e TRIZETTO PROVIDER SOLUTIO	8/20/2025	\$46.00	AMB BILLING
5640e AMAZON.COM	8/26/2025	\$113.98	MOWER TIRES
5641e AMAZON.COM	8/29/2025	\$155.18	BATTERY
5642e PAYA SERVICES	8/31/2025	\$21.00	NSF FEES
5643e STATE BANK OF NEW RICHLAN	8/31/2025	\$1.00	MONTHLY SERVICE CHARGE
5644e VERIZON WIRELESS	8/25/2025	\$366.97	PHONE/INTERNET
5645e STATE BANK OF NEW RICHLAN	8/7/2025	\$171.90	RETURNED PMT
5646e STATE BANK OF NEW RICHLAN	8/14/2025	\$525.57	RETURNED PMT
30193 BLUE CROSS/BLUE SHIELD	8/11/2025	\$2,086.45	INSURANCE
30194 BOHLEN PLBG, HTG & A/C	8/11/2025	\$350.00	AC SERVICE, LAUNDRY VALVES, LABOR
30195 CENTRAL FARM SERVICE	8/11/2025	\$1,022.89	GAS
30196 CHRISTIAN, KEOGH, MORAN & K	8/11/2025	\$1,133.40	ATTORNEY FEES
30197 DELANE NELSON	8/11/2025	\$925.00	WATER PLANT MAINT
30198 GENUINE PARTS COMPANY-NA	8/11/2025	\$66.72	STREET DEPT SUPPLIES
30199 ISOLVED	8/11/2025	\$0.00	
30200 JJD COMPANIES, LLC	8/11/2025	\$300,286.54	PAY ESTIMATE #3
30201 LAW ENFORCEMENT LABOR SE	8/11/2025	\$73.00	DERAAD
30202 RENT N SAVE PORTABLE SERVI	8/11/2025	\$190.00	St. Olaf
30203 SO CENTRAL SERVICE COOPER	8/11/2025	\$75.00	MEMBERSHIP FEES
30204 STATE BANK OF NEW RICHLAN	8/11/2025	\$280.00	INTEREST PAID
30205 THOMPSON AUTO BODY SHOP	8/11/2025	\$59.38	WINDSHIELD

CITY OF NEW RICHLAND

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Page 2

*Check Summary Register©

AUGUST 2025

	Name	Check Date	Check Amt	
30206	THOMPSON SANITATION, INC	8/11/2025	\$22,067.50	317 CARTS
30207	UTILITY SERVICE CO INC	8/11/2025	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
30208	WASECA HARDWARE	8/11/2025	\$1.49	STREETS
30209	AIRGAS USA, LLC	8/22/2025	\$538.57	Cylinder Rentals
30210	BOUND TREE MEDICAL , LLC	8/22/2025	\$222.79	MEDICAL SUPPLIES
30211	BUDACH IMPLEMENT	8/22/2025	\$129.56	STREETS
30212	CENTRAL FARM SERVICE	8/22/2025	\$288.20	CHEMICAL SPRAY
30213	Dave Krampitz	8/22/2025	\$1,500.00	EDA CEDA Grant
30214	EMS MANAGEMENT & CONSULT	8/22/2025	\$344.00	AMBULANCE RUNS
30215	GOPHER STATE ONE-CALL, INC.	8/22/2025	\$16.20	LOCATES
30216	GORDYS TREE SERVICE, LLC	8/22/2025	\$400.00	TRIMMING & TREE REMOVAL
30217	HAWKINS WATER TREATMENT	8/22/2025	\$1,038.65	CHEMICALS
30218	JOBS PLUS INC	8/22/2025	\$167.13	CLEANING CONTRACT
30219	MANKATO PSYCHOLOGY CLINI	8/22/2025	\$1,010.00	PSYCH EVAL
30220	METRO SALES INC	8/22/2025	\$120.85	CONTRACT FEES
30221	NCPERS Group Life Insurance	8/22/2025	\$16.00	ERIC H
30222	NR FARM &HOME SUPPLY	8/22/2025	\$14.98	STREETS
30223	PEARSON BROS. INC	8/22/2025	\$28,242.17	CHIP SEAL COAT
30224	PEOPLES SERVICE, INC.	8/22/2025	\$14,172.00	WASTEWATER
30225	QUILL CORPORATION	8/22/2025	\$187.72	GARBAGE BAGS
30226	THOMPSON ELECTRIC	8/22/2025	\$13,645.00	PROJECT: 31725WPC-02
30227	WAGNER FOODS	8/22/2025	\$97.52	NITE TO UNITE
	Total Checks		\$452,545.88	



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

August 29, 2025

Dan Niles
JJJ Companies
11822 CR 45 S
Blooming Prairie, MN 55914

RE: 2025 Street & Utility Improvements
City of New Richland, MN
Project No.: 0M1.130627

Dan:

Enclosed is Contractor's Estimate No. 4 in the amount of \$487,923.13.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Signed by:

Drew Weber, PE
Project Engineer


Contractor's Application for Payment

Owner: <u>City of New Richland</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OM1.130627</u>
Contractor: <u>JJD Companies, LLC</u>	Agency's Project No.: _____
Project: <u>2025 Street & Utility Improvements</u>	
Contract: _____	
Application No.: <u>4</u>	Application Date: <u>8/29/2025</u>
Application Period: From <u>7/26/2025</u> to <u>8/29/2025</u>	

1. Original Contract Price	\$ 2,278,685.42
2. Net change by Change Orders	\$ 9,567.00
3. Current Contract Price (Line 1 + Line 2)	\$ 2,288,252.42
4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials)	\$ 1,313,360.26
5. Retainage	
a. <u>5%</u> X \$ <u>1,313,360.26</u> Work Completed	\$ 65,668.01
b. _____ X \$ <u>-</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 65,668.01
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,247,692.25
7. Less previous payments	\$ 759,769.12
8. Amount due this application	\$ 487,923.13
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 974,892.16

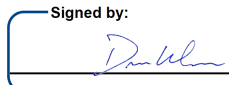
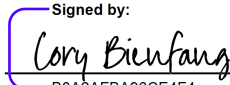
Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: JJD Companies, LLC, 11822 CR 45 S., Blooming Prairie, MN 55917

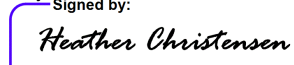
Signature:  **Date:** September 2, 2025

Name: Dan Niles **Title:** Vice President

Recommended by Engineer

<p>By: <u></u></p> <p>Name: <u>Drew Weber, PE</u></p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>August 29, 2025</u></p>	<p>By: <u></u></p> <p>Name: <u>Cory L. Bienfang, PE</u></p> <p>Title: <u>City Engineer</u></p> <p>Date: <u>September 3, 2025</u></p>
--	--

Approved by Owner

By: 

Name: Heather Christensen

Title: Acting Administrator/Deputy Clerk

Date: September 3, 2025

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of New Richland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.130627
Contractor:	JJD Companies, LLC	Contractor's Project No.:	
Project:	2025 Street & Utility Improvements	Agency's Project No.:	
Contract:			

Application No.: 4 Application Period: From 07/26/25 to 08/29/25 Application Date: 08/29/25

A		B			C		D		E		F		F1		F2		G		H		K		L	
Bid Item No.	MnDOT Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Previous Estimate		Work Completed		% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)										
							Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)														
Original Contract																								
1	2021.501	MOBILIZATION	1.00	LUMP SUM	92,200.00	92,200.00			0.70	64,540.00	0.90	82,980.00	90%	9,220.00										
2	2101.502	CLEARING	13.00	EACH	815.00	10,595.00			16.00	13,040.00	16.00	13,040.00	123%	(2,445.00)										
3	2101.502	GRUBBING	13.00	EACH	410.00	5,330.00			15.00	6,150.00	16.00	6,560.00	123%	(1,230.00)										
4	2104.502	REMOVE SIGN	16.00	EACH	25.50	408.00			6.00	153.00	6.00	153.00	38%	255.00										
5	2104.502	REMOVE PIPE APRON	1.00	EACH	400.00	400.00			1.00	400.00	1.00	400.00	100%	-										
6	2104.502	REMOVE MANHOLE (SANITARY)	7.00	EACH	900.00	6,300.00			3.00	2,700.00	5.00	4,500.00	71%	1,800.00										
7	2104.502	REMOVE MANHOLE (WATER)	1.00	EACH	1,000.00	1,000.00			1.00	1,000.00	1.00	1,000.00	100%	-										
8	2104.502	REMOVE HYDRANT	4.00	EACH	600.00	2,400.00			2.00	1,200.00	2.00	1,200.00	50%	1,200.00										
9	2104.502	REMOVE DRAINAGE STRUCTURE	20.00	EACH	400.00	8,000.00			9.00	3,600.00	12.00	4,800.00	60%	3,200.00										
10	2104.502	SALVAGE CASTING	1.00	EACH	350.00	350.00			-	-	2.00	700.00	200%	(350.00)										
11	2104.502	SALVAGE SIGN	9.00	EACH	25.50	229.50			3.00	76.50	3.00	76.50	33%	153.00										
12	2104.502	SALVAGE MAIL BOX SUPPORT	22.00	EACH	25.50	561.00			14.00	357.00	14.00	357.00	64%	204.00										
13	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	500.00	LIN FT	5.00	2,500.00			269.00	1,345.00	297.00	1,485.00	59%	1,015.00										
14	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200.00	LIN FT	3.00	600.00			-	-	-	-	-	600.00										
15	2104.503	REMOVE WATER MAIN	2,025.00	LIN FT	1.00	2,025.00		1,470.00	1,470.00	2,099.00	2,099.00	2,099.00	104%	(74.00)										
16	2104.503	REMOVE SEWER PIPE (STORM)	2,358.00	LIN FT	5.00	11,790.00		793.00	3,965.00	1,319.00	6,595.00	56%	5,195.00											
17	2104.503	REMOVE SEWER PIPE (SANITARY)	1,613.00	LIN FT	2.00	3,226.00		1,229.00	2,458.00	1,843.00	3,686.00	114%	(460.00)											
18	2104.503	REMOVE CURB AND GUTTER	4,944.00	LIN FT	2.50	12,360.00		2,703.00	6,757.50	4,863.00	12,157.50	98%	202.50											
19	2104.503	REMOVE RETAINING WALL	30.00	LIN FT	40.00	1,200.00		-	-	-	-	-	-	1,200.00										
20	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	535.00	SQ YD	5.00	2,675.00		115.00	575.00	133.00	665.00	25%	2,010.00											
21	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	5.00	SQ YD	20.00	100.00		-	-	-	-	-	-	100.00										
22	2104.504	REMOVE BITUMINOUS PAVEMENT	10,057.00	SQ YD	3.20	32,182.40		9,865.00	31,568.00	9,865.00	31,568.00	98%	614.40											
23	2104.518	REMOVE CONCRETE WALK	15,918.00	SQ FT	0.35	5,571.30		6,430.00	2,250.50	6,430.00	2,250.50	40%	3,320.80											
24	2104.518	REMOVE CONCRETE FLOOR	120.00	SQ FT	100.00	12,000.00		-	-	-	-	-	-	12,000.00										
25	2104.603	PLUG FILL AND ABANDON WATER MAIN	340.00	LIN FT	4.60	1,564.00		-	-	-	-	-	-	1,564.00										
26	2106.507	EXCAVATION - COMMON (NOT INCLUDING BITUMINOUS)	8,461.00	CU YD	8.50	71,918.50		2,820.00	23,970.00	5,667.00	48,169.50	67%	23,749.00											
27	2106.507	EXCAVATION - SUBGRADE	1,040.00	CU YD	5.00	5,200.00		-	-	1,147.00	5,735.00	110%	(535.00)											
28	2106.507	SELECT GRANULAR EMBANKMENT (CV)	3,609.00	CU YD	20.00	72,180.00		-	-	2,418.00	48,360.00	67%	23,820.00											
29	2106.507	STABILIZING AGGREGATE (CV)	1,040.00	CU YD	10.00	10,400.00		-	-	1,147.00	11,470.00	110%	(1,070.00)											
30	2106.601	DEWATERING	1.00	LUMP SUM	2,000.00	2,000.00		0.67	1,340.00	0.67	1,340.00	67%	660.00											
31	2108.504	GEOGRID TYPE 1	6,994.00	SQ YD	1.40	9,791.60		-	-	-	-	-	-	9,791.60										
32	2108.504	GEOTEXTILE FABRIC TYPE 7	11,017.00	SQ YD	2.20	24,237.40		-	-	7,381.00	16,238.20	67%	7,999.20											
33	2118.509	AGGREGATE SURFACING CLASS 2	100.00	TON	35.00	3,500.00		41.00	1,435.00	41.00	1,435.00	41%	2,065.00											
34	2123.61	EXPLORATORY EXCAVATION	25.00	hour	250.00	6,250.00		39.50	9,875.00	41.50	10,375.00	166%	(4,125.00)											
35	2123.61	COMMON LABORERS SPECIAL	20.00	hour	120.00	2,400.00		-	-	-	-	-	-	2,400.00										
36	2211.507	AGGREGATE BASE (CV) CLASS 5	2,862.00	CU YD	16.00	45,792.00		-	-	1,908.00	30,528.00	67%	15,264.00											
37	2232.504	MILL BITUMINOUS SURFACE	120.00	SQ YD	3.60	432.00		-	-	-	-	-	-	432.00										
38	2301.604	CONCRETE PAVEMENT (SPECIAL)	12.00	SQ YD	350.00	4,200.00		-	-	-	-	-	-	4,200.00										
39	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 3.0" THICK	5.00	SQ YD	15.30	76.50		-	-	-	-	-	-	76.50										
40	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	1,729.00	TON	82.60	142,815.40		-	-	-	-	-	-	142,815.40										
41	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;C)	1,200.00	TON	76.50	91,800.00		-	-	-	-	-	-	91,800.00										
42	2411.607	CONCRETE STEPS	10.00	EACH	305.00	3,050.00		-	-	-	-	-	-	3,050.00										
43	2451.607	TRENCH STABILIZATION MATERIAL (CV)	350.00	CU YD	10.00	3,500.00		189.00	1,890.00	354.00	3,540.00	101%	(40.00)											
44	2475.503	PIPE RAILING	48.00	LIN FT	302.00	14,496.00		-	-	-	-	-	-	14,496.00										

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of New Richland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.130627
Contractor:	JJD Companies, LLC	Contractor's Project No.:	
Project:	2025 Street & Utility Improvements	Agency's Project No.:	
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Application No.: 4 Application Period: From 07/26/25 to 08/29/25 Application Date: 08/29/25

A		B		C			D		E		F		F1		F2		G		H		K		L	
Bid Item No.	MnDOT Item No.	Description	Contract Information																					
			Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)												
45	2502.503	4" TP PIPE DRAIN	473.00	LIN FT	20.00	9,460.00	-	-	166.00	3,320.00	35%	6,140.00												
46	2502.503	6" PERF TP PIPE DRAIN	4,975.00	LIN FT	14.70	73,132.50	1,027.00	15,096.90	2,154.00	31,663.80	43%	41,468.70												
47	2502.602	DRAIN OUTLET DESIGN SPECIAL	32.00	EACH	1,500.00	48,000.00	-	-	15.00	22,500.00	47%	25,500.00												
48	2502.602	CONNECT TO EXISTING PIPE DRAIN	15.00	EACH	250.00	3,750.00	-	-	4.00	1,000.00	27%	2,750.00												
49	2502.602	ROOF DRAIN DESIGN SPECIAL 1	8.00	EACH	1,610.00	12,880.00	8.00	12,880.00	8.00	12,880.00	100%	-												
50	2502.602	6" TP PIPE DRAIN CLEANOUT	11.00	EACH	804.00	8,844.00	3.00	2,412.00	6.00	4,824.00	55%	4,020.00												
51	2502.602	CONNECT DRAIN TILE TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	1,200.00	1,200.00	-	-	-	-	-	1,200.00												
52	2503.503	4" TP PIPE SEWER	6.00	LIN FT	65.00	390.00	8.00	520.00	8.00	520.00	133%	(130.00)												
53	2503.503	6" TP PIPE SEWER	25.00	LIN FT	41.20	1,030.00	11.00	453.20	30.00	1,236.00	120%	(206.00)												
54	2503.503	8" TP PIPE SEWER	38.00	LIN FT	70.00	2,660.00	19.00	1,330.00	19.00	1,330.00	50%	1,330.00												
55	2503.503	10" TP PIPE SEWER	170.00	LIN FT	67.50	11,475.00	186.00	12,555.00	186.00	12,555.00	109%	(1,080.00)												
56	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	601.00	LIN FT	52.00	31,252.00	320.00	16,640.00	390.00	20,280.00	65%	10,972.00												
57	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	1,097.00	LIN FT	63.50	69,659.50	272.00	17,272.00	298.00	18,923.00	27%	50,736.50												
58	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	794.00	LIN FT	62.20	49,386.80	293.00	18,224.60	749.00	46,587.80	94%	2,799.00												
59	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	362.00	LIN FT	67.80	24,543.60	362.00	24,543.60	362.00	24,543.60	100%	-												
60	2503.602	CONNECT TO EXISTING SANITARY SEWER	5.00	EACH	1,250.00	6,250.00	2.00	2,500.00	6.00	7,500.00	120%	(1,250.00)												
61	2503.602	CONNECT TO EXISTING STORM SEWER	8.00	EACH	1,000.00	8,000.00	13.00	13,000.00	14.00	14,000.00	175%	(6,000.00)												
62	2503.602	8"X6" PVC WYE	32.00	EACH	575.00	18,400.00	16.00	9,200.00	27.00	15,525.00	84%	2,875.00												
63	2503.603	TRENCH EXCAVATION (SPECIAL)	300.00	LIN FT	85.00	25,500.00	-	-	-	-	-	25,500.00												
64	2503.603	8" PVC PIPE SEWER (SDR 35)	2,301.00	LIN FT	46.65	107,341.65	1,408.00	65,683.20	2,022.00	94,326.30	88%	13,015.35												
65	2503.603	PLUG FILL AND ABANDON PIPE SEWER	682.00	LIN FT	4.00	2,728.00	-	-	-	-	-	2,728.00												
66	2503.603	4" PVC SANITARY SERVICE PIPE (SPECIAL)	200.00	LIN FT	49.50	9,900.00	-	-	-	-	-	9,900.00												
67	2503.603	6" PVC SANITARY SERVICE PIPE	1,200.00	LIN FT	42.00	50,400.00	398.00	16,716.00	982.50	41,265.00	82%	9,135.00												
68	2504.601	TRACER WIRE SYSTEM	1.00	LUMP SUM	19,500.00	19,500.00	0.33	6,435.00	0.33	6,435.00	33%	13,065.00												
69	2504.601	TEMPORARY WATER SERVICE	1.00	LUMP SUM	20,000.00	20,000.00	0.67	13,400.00	1.00	20,000.00	100%	-												
70	2504.602	CONNECT TO EXISTING WATER MAIN	6.00	EACH	1,000.00	6,000.00	5.00	5,000.00	6.00	6,000.00	100%	-												
71	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	6,950.00	34,750.00	3.00	20,850.00	4.00	27,800.00	80%	6,950.00												
72	2504.602	ADJUST VALVE BOX	1.00	EACH	400.00	400.00	-	-	-	-	-	400.00												
73	2504.602	1" CORPORATION STOP	30.00	EACH	420.00	12,600.00	15.00	6,300.00	25.00	10,500.00	83%	2,100.00												
74	2504.602	4" GATE VALVE AND BOX	3.00	EACH	2,490.00	7,470.00	2.00	4,980.00	3.00	7,470.00	100%	-												
75	2504.602	6" GATE VALVE AND BOX	6.00	EACH	2,830.00	16,980.00	4.00	11,320.00	5.00	14,150.00	83%	2,830.00												
76	2504.602	8" GATE VALVE AND BOX	11.00	EACH	3,670.00	40,370.00	8.00	29,360.00	11.00	40,370.00	100%	-												
77	2504.602	1" CURB STOP AND BOX	30.00	EACH	540.00	16,200.00	15.00	8,100.00	25.00	13,500.00	83%	2,700.00												
78	2504.603	1" TYPE PE PIPE	1,175.00	LIN FT	37.00	43,475.00	569.00	21,053.00	952.00	35,224.00	81%	8,251.00												
79	2504.603	1" TYPE PE PIPE (SPECIAL)	200.00	LIN FT	46.00	9,200.00	-	-	-	-	-	9,200.00												
80	2504.603	4" PVC WATERMAIN	23.00	LIN FT	50.00	1,150.00	28.00	1,400.00	37.00	1,850.00	161%	(700.00)												
81	2504.603	6" PVC WATERMAIN	137.00	LIN FT	57.00	7,809.00	96.00	5,472.00	111.00	6,327.00	81%	1,482.00												
82	2504.603	8" PVC WATERMAIN	2,529.00	LIN FT	49.00	123,921.00	1,574.00	77,126.00	2,262.00	110,838.00	89%	13,083.00												
83	2504.604	4" POLYSTYRENE INSULATION	50.00	SQ YD	50.00	2,500.00	24.00	1,200.00	36.00	1,800.00	72%	700.00												
84	2504.608	WATERMAIN FITTINGS	1,048.00	POUND	15.50	16,244.00	636.00	9,858.00	1,140.00	17,670.00	109%	(1,426.00)												
85	2506.502	CASTING ASSEMBLY	37.00	EACH	1,400.00	51,800.00	-	-	16.00	22,400.00	43%	29,400.00												
86	2506.502	INSTALL CASTING	1.00	EACH	800.00	800.00	-	-	2.00	1,600.00	200%	(800.00)												
87	2506.502	ADJUST FRAME AND RING CASTING	1.00	EACH	800.00	800.00	-	-	-	-	-	800.00												
88	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	8.80	LIN FT	425.50	3,744.40	3.10	1,319.05	3.10	1,319.05	35%	2,425.35												
89	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	56.80	LIN FT	477.00	27,093.60	12.70	6,057.90	18.70	8,919.90	33%	18,173.70												
90	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	71.30	LIN FT	546.00	38,929.80	35.30	19,273.80	68.40	37,346.40	96%	1,583.40												
91	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	86.10	LIN FT	411.92	35,466.31	37.20	15,323.42	44.60	18,371.63	52%	17,094.68												

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Bid Item No.	MnDOT Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Previous Estimate		Work Completed		% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
							Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
92	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	LIN FT	1,102.00	5,399.80	8.70	9,587.40	8.70	9,587.40	178%	(4,187.60)		
93	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	3.00	EACH	1,000.00	3,000.00	1.00	1,000.00	3.00	3,000.00	100%	-		
94	2506.602	CASTING ASSEMBLY SPECIAL 1	1.00	EACH	285.00	285.00	-	-	3.00	855.00	300%	(570.00)		
95	2506.602	CASTING ASSEMBLY SPECIAL 2	1.00	EACH	375.00	375.00	-	-	1.00	375.00	100%	-		
96	2506.603	CONSTRUCT 8" INSIDE DROP	9.40	LIN FT	72.45	681.03	-	-	9.40	681.03	100%	-		
97	2521.518	4" CONCRETE WALK	12,382.00	SQ FT	4.90	60,671.80	-	-	1,065.00	5,218.50	9%	55,453.30		
98	2521.518	6" CONCRETE WALK	10,562.00	SQ FT	8.45	89,248.90	-	-	9,633.00	81,398.85	91%	7,850.05		
99	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	300.00	EACH	15.30	4,590.00	-	-	182.00	2,784.60	61%	1,805.40		
100	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	4,891.00	LIN FT	18.00	88,038.00	-	-	1,987.00	35,766.00	41%	52,272.00		
101	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	580.00	SQ YD	68.85	39,933.00	-	-	160.00	11,016.00	28%	28,917.00		
102	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	33.00	SQ YD	91.80	3,029.40	-	-	33.00	3,029.40	100%	-		
103	2531.603	CONCRETE SILL	776.00	LIN FT	4.60	3,569.60	-	-	813.00	3,739.80	105%	(170.20)		
104	2531.603	CONCRETE CURB DESIGN V	75.00	LIN FT	51.00	3,825.00	-	-	39.00	1,989.00	52%	1,836.00		
105	2531.604	8" CONCRETE VALLEY GUTTER	33.00	SQ YD	97.00	3,201.00	-	-	33.00	3,201.00	100%	-		
106	2531.618	TRUNCATED DOMES	214.00	SQ FT	51.00	10,914.00	-	-	110.00	5,610.00	51%	5,304.00		
107	2540.602	INSTALL MAIL BOX SUPPORT	22.00	EACH	500.00	11,000.00	-	-	-	-	-	11,000.00		
108	2563.601	TRAFFIC CONTROL	1.00	LUMP SUM	4,100.00	4,100.00	0.70	2,870.00	0.90	3,690.00	90%	410.00		
109	2564.518	SIGN PANELS TYPE C	146.50	SQ FT	89.25	13,075.13	-	-	-	-	-	13,075.13		
110	2564.602	INSTALL SIGN	9.00	EACH	230.00	2,070.00	-	-	-	-	-	2,070.00		
111	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	1.00	SYSTEM	8,415.00	8,415.00	-	-	-	-	-	8,415.00		
112	2571.502	DECIDUOUS TREE 3" CAL B&B	14.00	EACH	635.00	8,890.00	-	-	-	-	-	8,890.00		
113	2572.503	CLEAN ROOT CUTTING	5.00	hour	155.00	775.00	-	-	-	-	-	775.00		
114	2572.503	TREE TRIMMING	5.00	hour	306.00	1,530.00	-	-	-	-	-	1,530.00		
115	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,200.00	1,200.00	0.80	960.00	0.80	960.00	80%	240.00		
116	2573.501	EROSION CONTROL SUPERVISOR	1.00	LUMP SUM	5,000.00	5,000.00	-	-	-	-	-	5,000.00		
117	2573.502	STORM DRAIN INLET PROTECTION	43.00	EACH	155.00	6,665.00	15.00	2,325.00	15.00	2,325.00	35%	4,340.00		
118	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	600.00	LIN FT	2.90	1,740.00	-	-	-	-	-	1,740.00		
119	2574.507	ORGANIC TOPSOIL BORROW	896.00	CU YD	35.00	31,360.00	-	-	-	-	-	31,360.00		
120	2574.508	FERTILIZER TYPE 3	222.00	POUND	1.30	288.60	-	-	-	-	-	288.60		
121	2575.505	SEEDING	2.30	ACRE	3,570.00	8,211.00	-	-	-	-	-	8,211.00		
122	2575.508	HYDRAULIC MULCH MATRIX	7,875.00	POUND	1.00	7,875.00	-	-	-	-	-	7,875.00		
123	2575.608	SEED TWO-YEAR COVER CROP	29.00	POUND	10.00	290.00	-	-	-	-	-	290.00		
124	2575.608	SEED SOUTHERN BOULEVARD	184.00	POUND	5.10	938.40	-	-	-	-	-	938.40		
125	2582.518	CROSSWALK MULTI-COMPONENT GROUND IN	360.00	SQ FT	15.30	5,508.00	-	-	-	-	-	5,508.00		
Original Contract Totals							\$ 2,278,685.42		\$ 691,712.57		\$ 1,313,360.26	58%	\$ 965,325.16	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of New Richland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.130627
Contractor:	JJD Companies, LLC	Contractor's Project No.:	
Project:	2025 Street & Utility Improvements	Agency's Project No.:	
Contract:			

Application No.: 4 Application Period: From 07/26/25 to 08/29/25 Application Date: 08/29/25

A		B				C	D	E	F	F1	F2	G	H	K	L
Bid Item No.	MnDOT Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)			
							Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Change Orders															
126		FLASHER SYSTEM UPDATE	1.00	LUMP SUM	9,567.00	9,567.00			-	-	-			9,567.00	
Change Order Totals						\$ 9,567.00			\$ -		\$ -			\$ 9,567.00	
Original Contract and Change Orders															
Project Totals						\$ 2,288,252.42			\$ 691,712.57		\$ 1,313,360.26			\$ 974,892.16	

Project Cost Estimate Breakdown

Owner: City of New Richland
 Engineer: Bolton & Menk, Inc.
 Contractor: JJD Companies, LLC
 Project: 2025 Street & Utility Improvements
 Contract:

Owner's Project No.:
 Engineer's Project No.: OM1.130627
 Contractor's Project No.:
 Agency's Project No.:
 Date: 8/29/2025

Total Contract Amount: \$2,288,252.42

Item No.	MnDOT Number	Description	As Bid				Street Improvements		Sanitary Sewer Improvements		Watermain Improvements		Storm Sewer Improvements		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
1	2021.501	MOBILIZATION	1.00	LUMP SUM	\$92,200.00	\$92,200.00	0.45	\$41,490.00	0.12	\$10,787.40	0.15	\$14,106.60	0.18	\$16,596.00	0.90	\$82,980.00
2	2101.502	CLEARING	13.00	EACH	\$815.00	\$10,595.00	16.00	\$13,040.00							16.00	\$13,040.00
3	2101.502	GRUBBING	13.00	EACH	\$410.00	\$5,330.00	16.00	\$6,560.00							16.00	\$6,560.00
4	2104.502	REMOVE SIGN	16.00	EACH	\$25.50	\$408.00	6.00	\$153.00							6.00	\$153.00
5	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00							1.00	\$400.00	1.00	\$400.00
6	2104.502	REMOVE MANHOLE (SANITARY)	7.00	EACH	\$900.00	\$6,300.00			5.00	\$4,500.00					5.00	\$4,500.00
7	2104.502	REMOVE MANHOLE (WATER)	1.00	EACH	\$1,000.00	\$1,000.00					1.00	\$1,000.00			1.00	\$1,000.00
8	2104.502	REMOVE HYDRANT	4.00	EACH	\$600.00	\$2,400.00					2.00	\$1,200.00			2.00	\$1,200.00
9	2104.502	REMOVE DRAINAGE STRUCTURE	20.00	EACH	\$400.00	\$8,000.00							12.00	\$4,800.00	12.00	\$4,800.00
10	2104.502	SALVAGE CASTING	1.00	EACH	\$350.00	\$350.00	2.00	\$700.00							2.00	\$700.00
11	2104.502	SALVAGE SIGN	9.00	EACH	\$25.50	\$229.50	3.00	\$76.50							3.00	\$76.50
12	2104.502	SALVAGE MAIL BOX SUPPORT	22.00	EACH	\$25.50	\$561.00	14.00	\$357.00							14.00	\$357.00
13	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	500.00	LIN FT	\$5.00	\$2,500.00	297.00	\$1,485.00							297.00	\$1,485.00
14	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200.00	LIN FT	\$3.00	\$600.00										
15	2104.503	REMOVE WATER MAIN	2025.00	LIN FT	\$1.00	\$2,025.00					2,099.00	\$2,099.00			2,099.00	\$2,099.00
16	2104.503	REMOVE SEWER PIPE (STORM)	2358.00	LIN FT	\$5.00	\$11,790.00							1,319.00	\$6,595.00	1,319.00	\$6,595.00
17	2104.503	REMOVE SEWER PIPE (SANITARY)	1613.00	LIN FT	\$2.00	\$3,226.00			1,843.00	\$3,686.00					1,843.00	\$3,686.00
18	2104.503	REMOVE CURB AND GUTTER	4944.00	LIN FT	\$2.50	\$12,360.00	4,863.00	\$12,157.50							4,863.00	\$12,157.50
19	2104.503	REMOVE RETAINING WALL	30.00	LIN FT	\$40.00	\$1,200.00										
20	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	535.00	SQ YD	\$5.00	\$2,675.00	133.00	\$665.00							133.00	\$665.00
21	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	5.00	SQ YD	\$20.00	\$100.00										
22	2104.504	REMOVE BITUMINOUS PAVEMENT	10057.00	SQ YD	\$3.20	\$32,182.40	9,865.00	\$31,568.00							9,865.00	\$31,568.00
23	2104.518	REMOVE CONCRETE WALK	15918.00	SQ FT	\$0.35	\$5,571.30	6,430.00	\$2,250.50							6,430.00	\$2,250.50
24	2104.518	REMOVE CONCRETE FLOOR	120.00	SQ FT	\$100.00	\$12,000.00										
25	2104.603	PLUG FILL AND ABANDON WATER MAIN	340.00	LIN FT	\$4.60	\$1,564.00										
26	2106.507	EXCAVATION - COMMON (NOT INCLUDING BITUMINOUS)	8461.00	CU YD	\$8.50	\$71,918.50	5,667.00	\$48,169.50							5,667.00	\$48,169.50
27	2106.507	EXCAVATION - SUBGRADE	1040.00	CU YD	\$5.00	\$5,200.00	1,147.00	\$5,735.00							1,147.00	\$5,735.00
28	2106.507	SELECT GRANULAR EMBANKMENT (CV)	3609.00	CU YD	\$20.00	\$72,180.00	2,418.00	\$48,360.00							2,418.00	\$48,360.00
29	2106.507	STABILIZING AGGREGATE (CV)	1040.00	CU YD	\$10.00	\$10,400.00	1,147.00	\$11,470.00							1,147.00	\$11,470.00
30	2106.601	DEWATERING	1.00	LUMP SUM	\$2,000.00	\$2,000.00			0.50	\$1,005.00	0.17	\$335.00			0.67	\$1,340.00
31	2108.504	GEOGRID TYPE 1	6994.00	SQ YD	\$1.40	\$9,791.60										
32	2108.504	GEOTEXTILE FABRIC TYPE 7	11017.00	SQ YD	\$2.20	\$24,237.40	7,381.00	\$16,238.20							7,381.00	\$16,238.20
33	2118.509	AGGREGATE SURFACING CLASS 2	100.00	TON	\$35.00	\$3,500.00	41.00	\$1,435.00							41.00	\$1,435.00
34	2123.61	EXPLORATORY EXCAVATION	25.00	HOUR	\$250.00	\$6,250.00			6.00	\$1,500.00	3.50	\$875.00	32.00	\$8,000.00	41.50	\$10,375.00
35	2123.61	COMMON LABORERS SPECIAL	20.00	HOUR	\$120.00	\$2,400.00										
36	2211.507	AGGREGATE BASE (CV) CLASS 5	2862.00	CU YD	\$16.00	\$45,792.00	1,908.00	\$30,528.00							1,908.00	\$30,528.00
37	2232.504	MILL BITUMINOUS SURFACE	120.00	SQ YD	\$3.60	\$432.00										
38	2301.604	CONCRETE PAVEMENT (SPECIAL)	12.00	SQ YD	\$350.00	\$4,200.00										
39	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 3.0" THICK	5.00	SQ YD	\$15.30	\$76.50										
40	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	1729.00	TON	\$82.60	\$142,815.40										
41	2360.509	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;C)	1200.00	TON	\$76.50	\$91,800.00										
42	2411.607	CONCRETE STEPS	10.00	EACH	\$305.00	\$3,050.00										
43	2451.607	TRENCH STABILIZATION MATERIAL (CV)	350.00	CU YD	\$10.00	\$3,500.00			354.00	\$3,540.00					354.00	\$3,540.00
44	2475.503	PIPE RAILING	48.00	LIN FT	\$302.00	\$14,496.00										
45	2502.503	4" TP PIPE DRAIN	473.00	LIN FT	\$20.00	\$9,460.00							166.00	\$3,320.00	166.00	\$3,320.00
46	2502.503	6" PERF TP PIPE DRAIN	4975.00	LIN FT	\$14.70	\$73,132.50							2,154.00	\$31,663.80	2,154.00	\$31,663.80
47	2502.602	DRAIN OUTLET DESIGN SPECIAL	32.00	EACH	\$1,500.00	\$48,000.00							15.00	\$22,500.00	15.00	\$22,500.00
48	2502.602	CONNECT TO EXISTING PIPE DRAIN	15.00	EACH	\$250.00	\$3,750.00							4.00	\$1,000.00	4.00	\$1,000.00
49	2502.602	ROOF DRAIN DESIGN SPECIAL 1	8.00	EACH	\$1,610.00	\$12,880.00							8.00	\$12,880.00	8.00	\$12,880.00
50	2502.602	6" TP PIPE DRAIN CLEANOUT	11.00	EACH	\$804.00	\$8,844.00							6.00	\$4,824.00	6.00	\$4,824.00
51	2502.602	CONNECT DRAIN TILE TO EXISTING DRAINAGE STRUCTURE	1.00	EACH	\$1,200.00	\$1,200.00										
52	2503.503	4" TP PIPE SEWER	6.00	LIN FT	\$65.00	\$390.00							8.00	\$520.00	8.00	\$520.00
53	2503.503	6" TP PIPE SEWER	25.00	LIN FT	\$41.20	\$1,030.00							30.00	\$1,236.00	30.00	\$1,236.00
54	2503.503	8" TP PIPE SEWER	38.00	LIN FT	\$70.00	\$2,660.00							19.00	\$1,330.00	19.00	\$1,330.00
55	2503.503	10" TP PIPE SEWER	170.00	LIN FT	\$67.50	\$11,475.00							186.00	\$12,555.00	186.00	\$12,555.00
56	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	601.00	LIN FT	\$52.00	\$31,252.00							390.00	\$20,280.00	390.00	\$20,280.00
57	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	1097.00	LIN FT	\$63.50	\$69,659.50							298.00	\$18,923.00	298.00	\$18,923.00
58	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	794.00	LIN FT	\$62.20	\$49,386.80							749.00	\$46,587.80	749.00	\$46,587.80
59	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	362.00	LIN FT	\$67.80	\$24,543.60							362.00	\$24,543.60	362.00	\$24,543.60
60	2503.602	CONNECT TO EXISTING SANITARY SEWER	5.00	EACH	\$1,250.00	\$6,250.00			6.00	\$7,500.00					6.00	\$7,500.00
61	2503.602	CONNECT TO EXISTING STORM SEWER	8.00	EACH	\$1,000.00	\$8,000.00							14.00	\$14,000.00	14.00	\$14,000.00

Project Cost Estimate Breakdown

Owner: City of New Richland
 Engineer: Bolton & Menk, Inc.
 Contractor: JJD Companies, LLC
 Project: 2025 Street & Utility Improvements
 Contract:

Owner's Project No.:
 Engineer's Project No.: OM1.130627
 Contractor's Project No.:
 Agency's Project No.:
 Date: 8/29/2025

Total Contract Amount: \$2,288,252.42

Item No.	MnDOT Number	Description	As Bid				Street Improvements		Sanitary Sewer Improvements		Watermain Improvements		Storm Sewer Improvements		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
62	2503.602	8"X6" PVC WYE	32.00	EACH	\$575.00	\$18,400.00			27.00	\$15,525.00					27.00	\$15,525.00
63	2503.603	TRENCH EXCAVATION (SPECIAL)	300.00	LIN FT	\$85.00	\$25,500.00										
64	2503.603	8" PVC PIPE SEWER (SDR 35)	2301.00	LIN FT	\$46.65	\$107,341.65			2,022.00	\$94,326.30					2,022.00	\$94,326.30
65	2503.603	PLUG FILL AND ABANDON PIPE SEWER	682.00	LIN FT	\$4.00	\$2,728.00										
66	2503.603	4" PVC SANITARY SERVICE PIPE (SPECIAL)	200.00	LIN FT	\$49.50	\$9,900.00										
67	2503.603	6" PVC SANITARY SERVICE PIPE	1200.00	LIN FT	\$42.00	\$50,400.00			982.50	\$41,265.00					982.50	\$41,265.00
68	2504.601	TRACER WIRE SYSTEM	1.00	LUMP SUM	\$19,500.00	\$19,500.00			0.17	\$3,217.50		0.17	\$3,217.50		0.33	\$6,435.00
69	2504.601	TEMPORARY WATER SERVICE	1.00	LUMP SUM	\$20,000.00	\$20,000.00						1.00	\$20,000.00		1.00	\$20,000.00
70	2504.602	CONNECT TO EXISTING WATER MAIN	6.00	EACH	\$1,000.00	\$6,000.00						6.00	\$6,000.00		6.00	\$6,000.00
71	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	\$6,950.00	\$34,750.00						4.00	\$27,800.00		4.00	\$27,800.00
72	2504.602	ADJUST VALVE BOX	1.00	EACH	\$400.00	\$400.00										
73	2504.602	1" CORPORATION STOP	30.00	EACH	\$420.00	\$12,600.00									25.00	\$10,500.00
74	2504.602	4" GATE VALVE AND BOX	3.00	EACH	\$2,490.00	\$7,470.00									3.00	\$7,470.00
75	2504.602	6" GATE VALVE AND BOX	6.00	EACH	\$2,830.00	\$16,980.00									5.00	\$14,150.00
76	2504.602	8" GATE VALVE AND BOX	11.00	EACH	\$3,670.00	\$40,370.00									11.00	\$40,370.00
77	2504.602	1" CURB STOP AND BOX	30.00	EACH	\$540.00	\$16,200.00									25.00	\$13,500.00
78	2504.603	1" TYPE PE PIPE	1175.00	LIN FT	\$37.00	\$43,475.00									952.00	\$35,224.00
79	2504.603	1" TYPE PE PIPE (SPECIAL)	200.00	LIN FT	\$46.00	\$9,200.00										
80	2504.603	4" PVC WATERMAIN	23.00	LIN FT	\$50.00	\$1,150.00									37.00	\$1,850.00
81	2504.603	6" PVC WATERMAIN	137.00	LIN FT	\$57.00	\$7,809.00									111.00	\$6,327.00
82	2504.603	8" PVC WATERMAIN	2529.00	LIN FT	\$49.00	\$123,921.00									2,262.00	\$110,838.00
83	2504.604	4" POLYSTYRENE INSULATION	50.00	SQ YD	\$50.00	\$2,500.00									36.00	\$1,800.00
84	2504.608	WATERMAIN FITTINGS	1048.00	POUND	\$15.50	\$16,244.00									1,140.00	\$17,670.00
85	2506.502	CASTING ASSEMBLY	37.00	EACH	\$1,400.00	\$51,800.00									16.00	\$22,400.00
86	2506.502	INSTALL CASTING	1.00	EACH	\$800.00	\$800.00	2.00	\$1,600.00							2.00	\$1,600.00
87	2506.502	ADJUST FRAME AND RING CASTING	1.00	EACH	\$800.00	\$800.00										
88	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	8.80	LIN FT	\$425.50	\$3,744.40									3.10	\$1,319.05
89	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	56.80	LIN FT	\$477.00	\$27,093.60									18.70	\$8,919.90
90	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	71.30	LIN FT	\$546.00	\$38,929.80			68.40	\$37,346.40					68.40	\$37,346.40
91	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	86.10	LIN FT	\$411.92	\$35,466.31									44.60	\$18,371.63
92	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	LIN FT	\$1,102.00	\$5,399.80									8.70	\$9,587.40
93	2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	3.00	EACH	\$1,000.00	\$3,000.00									3.00	\$3,000.00
94	2506.602	CASTING ASSEMBLY SPECIAL 1	1.00	EACH	\$285.00	\$285.00			1.00	\$285.00	2.00	\$570.00			3.00	\$855.00
95	2506.602	CASTING ASSEMBLY SPECIAL 2	1.00	EACH	\$375.00	\$375.00									1.00	\$375.00
96	2506.603	CONSTRUCT 8" INSIDE DROP	9.40	LIN FT	\$72.45	\$681.03			9.40	\$681.03					9.40	\$681.03
97	2521.518	4" CONCRETE WALK	12382.00	SQ FT	\$4.90	\$60,671.80	1,065.00	\$5,218.50							1,065.00	\$5,218.50
98	2521.518	6" CONCRETE WALK	10562.00	SQ FT	\$8.45	\$89,248.90	9,633.00	\$81,398.85							9,633.00	\$81,398.85
99	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	300.00	EACH	\$15.30	\$4,590.00	182.00	\$2,784.60							182.00	\$2,784.60
100	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	4891.00	LIN FT	\$18.00	\$88,038.00	1,987.00	\$35,766.00							1,987.00	\$35,766.00
101	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	580.00	SQ YD	\$68.85	\$39,933.00	160.00	\$11,016.00							160.00	\$11,016.00
102	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	33.00	SQ YD	\$91.80	\$3,029.40	33.00	\$3,029.40							33.00	\$3,029.40
103	2531.603	CONCRETE SILL	776.00	LIN FT	\$4.60	\$3,569.60	813.00	\$3,739.80							813.00	\$3,739.80
104	2531.603	CONCRETE CURB DESIGN V	75.00	LIN FT	\$51.00	\$3,825.00	39.00	\$1,989.00							39.00	\$1,989.00
105	2531.604	8" CONCRETE VALLEY GUTTER	33.00	SQ YD	\$97.00	\$3,201.00	33.00	\$3,201.00							33.00	\$3,201.00
106	2531.618	TRUNCATED DOMES	214.00	SQ FT	\$51.00	\$10,914.00	110.00	\$5,610.00							110.00	\$5,610.00
107	2540.602	INSTALL MAIL BOX SUPPORT	22.00	EACH	\$500.00	\$11,000.00										
108	2563.601	TRAFFIC CONTROL	1.00	LUMP SUM	\$4,100.00	\$4,100.00	0.45	\$1,845.00	0.12	\$479.70	0.15	\$627.30	0.18	\$738.00	0.90	\$3,690.00
109	2564.518	SIGN PANELS TYPE C	146.50	SQ FT	\$89.25	\$13,075.13										
110	2564.602	INSTALL SIGN	9.00	EACH	\$230.00	\$2,070.00										
111	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	1.00	SYSTEM	\$8,415.00	\$8,415.00										
112	2571.502	DECIDUOUS TREE 3" CAL B&B	14.00	EACH	\$635.00	\$8,890.00										
113	2572.503	CLEAN ROOT CUTTING	5.00	HOUR	\$155.00	\$775.00										
114	2572.503	TREE TRIMMING	5.00	HOUR	\$306.00	\$1,530.00										
115	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	\$1,200.00	\$1,200.00	0.80	\$960.00							0.80	\$960.00
116	2573.501	EROSION CONTROL SUPERVISOR	1.00	LUMP SUM	\$5,000.00	\$5,000.00										
117	2573.502	STORM DRAIN INLET PROTECTION	43.00	EACH	\$155.00	\$6,665.00	15.00	\$2,325.00							15.00	\$2,325.00
118	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	600.00	LIN FT	\$2.90	\$1,740.00										
119	2574.507	ORGANIC TOPSOIL BORROW	896.00	CU YD	\$35.00	\$31,360.00										
120	2574.508	FERTILIZER TYPE 3	222.00	POUND	\$1.30	\$288.60										
121	2575.505	SEEDING	2.30	ACRE	\$3,570.00	\$8,211.00										
122	2575.508	HYDRAULIC MULCH MATRIX	7875.00	POUND	\$1.00	\$7,875.00										

Project Cost Estimate Breakdown

Owner: City of New Richland	Owner's Project No.: _____	Total Contract Amount: \$2,288,252.42
Engineer: Bolton & Menk, Inc.	Engineer's Project No.: OM1.130627	
Contractor: JJD Companies, LLC	Contractor's Project No.: _____	
Project: 2025 Street & Utility Improvements	Agency's Project No.: _____	
Contract: _____	Date: 8/29/2025	

Item No.	MnDOT Number	Description	As Bid				Street Improvements		Santiary Sewer Improvements		Watermain Improvements		Storm Sewer Improvements		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Cost
123	2575.608	SEED TWO-YEAR COVER CROP	29.00	POUND	\$10.00	\$290.00										
124	2575.608	SEED SOUTHERN BOULEVARD	184.00	POUND	\$5.10	\$938.40										
125	2582.518	CROSSWALK MULTI-COMPONENT GROUND IN	360.00	SQ FT	\$15.30	\$5,508.00										
126		FLASHER SYSTEM UPDATE	1.00	LUMP SUM	\$9,567.00	\$9,567.00										
								\$432,921.35		\$225,644.33		\$337,529.40		\$317,265.18		\$1,313,360.26
							Street Improvements		Santiary Sewer Improvements		Watermain Improvements		Storm Sewer Improvements			

Certificate Of Completion

Envelope Id: D37A133E-76B3-4C51-9D05-20631DB307A2
 Subject: Docusign: New Richland - 2025 Street & Utility Imp - 130627 Pay Request No. 4
 Source Envelope:
 Document Pages: 10
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Heather Hanson
 1960 Premier Drive
 MANKATO, MN 56001
 Heather.hanson@bolton-menk.com
 IP Address: 65.141.17.74

Record Tracking

Status: Original
 8/29/2025 3:45:29 PM
 Holder: Heather Hanson
 Heather.hanson@bolton-menk.com
 Location: DocuSign

Signer Events

Drew Weber
 drew.weber@bolton-menk.com
 Project Manager
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 F2CFC0F84B85483...
 Signature Adoption: Uploaded Signature Image
 Using IP Address: 216.70.43.142

Timestamp

Sent: 8/29/2025 3:55:41 PM
 Viewed: 8/29/2025 3:57:44 PM
 Signed: 8/29/2025 4:02:32 PM

Electronic Record and Signature Disclosure:
 Accepted: 8/29/2025 3:57:44 PM
 ID: 41be42f9-c6c3-40ad-a3ac-20e579964430

Dan Niles
 dan.niles@jddcompanies.com
 VP
 JJD Companies LLC
 Security Level: Email, Account Authentication
 (None)


DocuSigned by:

 6F15CF1CE3904E9...
 Signature Adoption: Pre-selected Style
 Using IP Address: 198.11.127.226

Sent: 8/29/2025 4:02:34 PM
 Viewed: 8/29/2025 4:14:30 PM
 Signed: 9/2/2025 8:23:09 AM

Electronic Record and Signature Disclosure:
 Accepted: 6/4/2025 1:29:20 PM
 ID: 347215f8-649a-4433-87ab-08b060688e21


Cory Bienfang
 cory.bienfang@bolton-menk.com
 Security Level: Email, Account Authentication
 (None)

Signed by:

 B0A2AFBA96CE4F4...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.70.43.142

Sent: 9/2/2025 8:23:11 AM
 Viewed: 9/3/2025 7:07:52 AM
 Signed: 9/3/2025 7:12:23 AM

Electronic Record and Signature Disclosure:
 Accepted: 9/3/2025 7:07:52 AM
 ID: d5dbde02-3275-42b4-8c90-ae20beeee6cd

Heather Christensen
 hchristensen@newrichlandmn.gov
 Acting Administrator/Deputy Clerk
 Security Level: Email, Account Authentication
 (None)

Signed by:

 8DB96C5138204CA...
 Signature Adoption: Pre-selected Style
 Using IP Address:
 2600:1014:b011:ed85:817:f258:9f6c:68d7
 Signed using mobile

Sent: 9/3/2025 7:12:25 AM
 Viewed: 9/3/2025 10:38:39 AM
 Signed: 9/3/2025 10:40:22 AM

Electronic Record and Signature Disclosure:
 Accepted: 9/3/2025 10:38:39 AM
 ID: b3583107-e023-47d3-80e4-c5459cde4116

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Sawyer Hander sawyer.hander@bolton-menk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/29/2025 3:55:41 PM Viewed: 8/29/2025 4:01:18 PM
Rena Miller renae.miller@bolton-menk.com Administrative Coordinator Bolton & Menk - Mankato Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/3/2025 10:40:24 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/29/2025 3:55:42 PM
Certified Delivered	Security Checked	9/3/2025 10:38:39 AM
Signing Complete	Security Checked	9/3/2025 10:40:22 AM
Completed	Security Checked	9/3/2025 10:40:24 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Bolton & Menk:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@bolton-menk.com

To advise Bolton & Menk of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@bolton-menk.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@bolton-menk.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions will take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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- You can access and read this Electronic Record and Signature Disclosure; and
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- Until or unless you notify Bolton & Menk as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Bolton & Menk during the course of your relationship with Bolton & Menk.



PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com

City Administrator's Report

September 8th, 2025

Continued work on 2025 street improvement project items w / Bolton & Menk

Participated in multiple 2025 Street Project Construction Meetings

Meeting with Shawn Boyle at Schwiekerts for roofing inspections

Meeting with DOT for sidewalk project in 2026

Flood Mitigation Grant Discussion meeting

Plan to attend the Minnesota Valley Council of Governments General Assembly in Mankato on September 17th to learn more on the Minnesota Paid Family and Medical leave and the No Tax on Overtime Act

Continued with Deputy Clerk duties

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

10/26 Shelby Priebe - AMB

EMPLOYEE ANNIVERSARIES

9/24 Tanyce Bruegger -PD- 7 YRS