



# New Richland City Council Regular Meeting Minutes

August 11<sup>th</sup>, 2025

## Members Present

Janda Ferguson  
Jody Wynnemer  
Jason Casey  
Josh Warke  
e) Matt Economy

## Staff Present

Anthony Martens-City Administrator  
Heather Christensen-Deputy Clerk  
Shell Johnson-People Service  
Bob Johannsen-Care Center Administrator  
Tanyce Bruegger-Chief of Police  
Eric Hendrickson-Maintenance & Utility Supervisor

## Others Present

Robert Swenson  
Pam Gehring  
Vanessa Ziemke  
Alvin Winterbauer  
Larry Gehring  
Mark Routh  
Brenda Routh

## Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

## Pledge of Allegiance

## Approval of Agenda

- Administrator Martens added New Business #7: EDA Signage Approval and New Business #8: Lady Bug Grant Payment Approval to the Agenda.
- Motion made by Jody Wynnemer and seconded by Josh Warke to approve the agenda as amended.  
Carried (4 yes, 0 no)

## Consent Agenda

- Motion made by Jody Wynnemer and seconded by Josh Warke to approve the consent agenda.  
Carried (4 yes, 0 no)

## Public Comments

- Brenda Routh – 320 South Broadway
  - Concerned about flooding on her property, damages to her basement and believes that the council should reduce her assessment for the 2025 Street & Utility Project

## Requests and Presentations

- None

## Public Hearings

- Ordinance 25-02: An Ordinance to Enact an Amendment to section 600 – Traffic & Parking
  - Mayor Ferguson opened the public hearing at 6:36 pm
  - Mayor Ferguson closed the public at 6:41 pm with no one wishing to be heard

## Ordinances and Resolutions (see attached)

1. Motion made by Jason Casey and seconded by Josh Warke to adopt Ordinance 25-02: An Ordinance to Enact an Amendment to Section 600. Carried (4 yes, 0 no)
2. Motion made by Jason Casey and seconded by Jody Wynnemer to adopt resolution 25-31: A Resolution Designating the Speed Limit in School Speed Limit Speed Limit Zone.  
Carried (4 yes, 0 no)



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## *Ordinances and Resolutions continued...*

3. Motion made by Josh Warke and seconded by Jason Casey to adopt resolution 25-32: A Resolution Accepting a Donation from the David Warke Estate to the New Richland Ambulance in the amount of \$3,000 for equipment. Carried (4 yes, 0 no)
4. Motion made by Josh Warke and seconded by Jason Casey to adopt resolution 25-33: A Resolution Accepting a Donation from the David Warke Estate to the New Richland Legion field for Capital Expenses in the amount of \$2,000. Carried (4 yes, 0 no)
5. Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 25-34: A Resolution Authorizing Signing Authority for Access to MN Court Records. Carried (4 yes, 0 no)

## **Reports**

1. Ambulance Department
  - Ambulance report was presented in writing by Ambulance Director Sundve.
  - Motion made by Josh Warke and seconded by Jody Wynnemer to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department
  - Fire Department report was presented by in writing by Chief Moen
  - Motion made by Jason Casey and seconded by Josh Warke to approve new gear for Josh Babcock at a cost of approximately \$4,500. Carried (4 yes, 0 no)
  - Motion made by Josh Warke and seconded by Jason Casey to approve the Fire Department Report. Carried (4 yes, 0 No)
3. Police Department
  - Police Department report was presented by Chief Bruegger
  - Motion made by Jody Wynnemer and seconded by Jason Casey to approve \$535 to send Officer DeRaad to EVOC training. Carried (4 yes, 0 no)
  - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
  - Care Center report was presented by Bob Johannsen
  - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of a new mower from Kibble Equipment at the cost of \$33,750. Carried (4 yes, 0 no)
  - Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson
  - People Service report was presented by Shell Johnson
  - Motion made by Jason Casey and seconded by Josh Warke to approve the People Service report. Carried (4 yes, 0 no)
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
  - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
  - Motion made by Josh Warke and seconded by Jody Wynnemer to approve the Maintenance Department report. Carried (4 yes, 0 no)



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## Unfinished Business

1. CEDA Contract Approval
  1. Motion made by Jody Wynnemer and seconded by Josh Warke to approve a contract with CEDA for October – December of 2025 for 2 days a month of Economic Development help. Carried (4 yes, 0 no)
2. USDA Siren Contract
  1. Motion made by Jody Wynnemer and seconded by Jason Casey to approve \$1,323 to ANCOM to service the City Hall siren as part of the siren grant. Carried (4 yes, 0 no)

## New Business

1. July 2025 Check Register
  - a. Motion made by Jody Wynnemer and seconded by Josh Warke to approve the July check register. Carried (4 yes, 0 no)
2. July 2025 Financials
  - a. Motion made by Josh Warke and seconded by Jason Casey to approve the July 2025 Financials. Carried (4 yes, 0 no)
3. 2025 Street & Utility Project
  - a. Motion made by Jason Casey and seconded by Josh Warke to approve Pay Estimate #3. Carried (4 yes, 0 no)
4. Acting City Administrator
  - a. Motion made by Jody Wynnemer and seconded by Janda Ferguson to appoint Deputy Clerk Heather Christensen as Acting City Administrator and to pay her a stipend of \$5 / hour for her duties until the council determines those duties have been completed. Carried (4 yes, 0 no)
  - b. Motion made by Janda Ferguson and seconded by Josh Warke to approve Matt Economy as a signing authority for the City of New Richland. Carried (4 yes, 0 no)
5. Emergency Management Director
  - a. Motion made by Jason Casey and seconded by Josh Warke to appoint Chief Bruegger as the Emergency Management Director for the City of New Richland effective August 15<sup>th</sup>, 2025. Carried (4 yes, 0 no)
6. County Flood Money Redirection
  - a. Motion made by Josh Warke and seconded by Jason Casey to redirect the money allocated by the county to the city of New Richland back to the county to assist with a possible grant opportunity for flood mitigation. Carried (4 yes, 0 no)
7. EDA Signage Approval
  - a. Motion made by Jason Casey and seconded by Jody Wynnemer to approve \$2,000 for signage in the Homestake subdivision for lot signage. Carried (4 yes, 0 no)
8. Ladybug EDA Grant Payment
  - a. Motion made by Josh Warke and seconded by Jody Wynnemer to approved \$1,500 to the Ladybug for the CEDA Grant. Carried (4 yes, 0 no)

## Miscellaneous

- None

## Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Josh Warke and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)



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## Mayor/Council Comments

- Mayor Ferguson thanked Administrator Martens for his time and commitment to the City of New Richland
- Council Member Economy echoed Mayor Ferguson's comments

**Adjournment** – Motion for adjournment made by Josh Warke and seconded by Jody Wynnemer.  
Carried (4 yes, 0 no) 7:56 p.m.

Submitted by,

Anthony Martens  
City Administrator

DRAFT