



New Richland City Council Regular Meeting Agenda

July 14th, 2025

Agenda:

6:30 Call to Order

Roll Call

Pledge of Allegiance

Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of June 9th, 2025, City Council Meeting
2. Approve Minutes of July 9th, 2025, City Council Work Session
3. Approve ROW permits – 2025 Street Improvement Project
4. Approve Street Closure – Division Street West – August 2nd, 2025 – Finly's Street Dance

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

1. Resolution 25-24: A Resolution Reducing a Special Assessment for the 2025 Street and Utility Improvement Project
2. Resolution 25-25: A Resolution Accepting a Donation from the Byron Township Community Fund to the New Richland Ambulance in the amount of \$524
3. Resolution 25-26: A Resolution Accepting a Donation from the State Bank of New Richland/FHLB to the City of New Richland for City Hall in the amount of \$10,000
4. Resolution 25-27: A Resolution Accepting a Donation from the State Bank of New Richland/FHLB to the City of New Richland to strengthen its tree maintenance program in the amount of \$20,000
5. Resolution 25-28: A Resolution Accepting a Donation from the State Bank of New Richland/FHLB to the City of New Richland for updates to the city-owned public library in the amount of \$40,000
6. Resolution 25-29: A Resolution Accepting a Donation from the Town of Byron to the New Richland Ambulance in the amount of \$300
7. Ordinance 25-02 – An Ordinance to Enact an Amendment to section 600 – Traffic & Parking – 1st Reading
 - a. Set Public Hearing for August 11th, 2025, at 6:35 pm

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – In Writing
3. Police Department Report – Tanyce Bruegger, Chief of Police
4. Care Center Report – Bob Johannsen, Care Center Administrator
5. People Service Report – Shell Johnson, Operator
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor

Unfinished Business

1. Creek Path/Private Property Issue
2. Golf Carts - Parks

New Business

1. June 2025 Check Register
2. June 2025 Financials
3. 2025 Street & Utility Project
 - a. Pay Estimate #2
4. USDA Siren Grant Discussion
5. Approve Houston Engineering Contract – Flood Mitigation – MPCA Grant
6. Building Inspector Proposals – Award
7. EDA CEDA Grant – Panther Powerhouse

2026 Preliminary Budget

1. General Fund
2. Water Enterprise Fund
3. Sewer Enterprise Fund
4. Storm Sewer Enterprise Fund

Miscellaneous

Administrator's Report

1. Accept Resignation of City Administrator
 - a. Updated Job Description & Benefits
 - b. Consider Recruitment Options
 - i. Hire Recruitment Consultant
 1. Proposal from South Central Services Cooperative
 - ii. Hire In-House
 - c. Direct Staff to proceed with recruitment and develop transition plan

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Monday August 11th, 2025, at 6:30 pm