



New Richland City Council Regular Meeting Agenda

April 14th, 2025

Agenda:

6:30 Call to Order

Roll Call

Pledge of Allegiance

Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of the March 10th, 2025, City Council Meeting
2. Approve Step Increase for Heather Christensen, Assistant City Clerk
3. Approve Kwik Trip Charge Account & Authorized Purchasers
4. Approve Technology Purchase – PD
5. Liquor License Approvals
6. Set Special Assessment Hearing for May 12th, 2025, at 6:00 pm
7. Approve change of time of May 12th, 2025, Council Meeting to 7:00 pm

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. 2025 Street Improvement Project – Cory Bienfang, Bolton & Menk
Bid Opening & Assessment Hearing Presentation
 - a. Resolution 25-13: A Resolution Declaring Cost to Be Assessed and Ordering Preparation of Proposed Assessment for the 2025 Street & Utility Improvements Project
 - b. Resolution 25-14: A Resolution Ordering the Assessment Hearing for the 2025 Street & Utility Improvements Project

Public Hearings

Ordinances and Resolutions

1. Ordinance 25-01: An Ordinance Amending Section 610 – Parking and Snow Removal – South Ash Avenue Parking Restrictions – 1st Reading
 - a. Set Public Hearing for May 12th, 2025, at 7:05pm

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – In Writing
 - a. Purchase Turnout Gear/Uniforms
3. Police Department Report – Tanyce Bruegger, Chief of Police
4. Care Center Report – Bob Johannsen, Care Center Administrator
5. People Service Report – Shell Johnson, Operator
 - a. Diaphragm Pump Repair
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor

Unfinished Business**New Business**

1. March 2025 Check Register
2. March 2025 Financials
 - a. Request to Move Regular Monthly bills to ACH
3. Storm Sewer Fund Charging Clarification
4. Petition to Detach – Lynn & Lane Wacholz Property
 - a. Refer to Planning & Zoning – 4/17/25 @ 6:30 pm
 - b. EDA Reviewed – 4/14/25 @ 4:30 pm
 - c. Set Public Hearing for 5/12/24 @ 7:10 pm?
5. Petition to Separate Parcel
 - a. Refer to Planning & Zoning – 4/17/25 @ 6:30 pm
 - b. Set Public Hearing for 5/12/24 @ 7:15 pm?

Miscellaneous

City Wide Garage sales – Saturday April 26th, 2025
Community Cleanup Day – Saturday May 10th, 2025

Administrators Report**Mayor/Council Comments****Closed Meeting**

The meeting will be closed at this time pursuant to MN Statute section 13D.05, subd. 3 (a) to evaluate the performance of the City Administrator

Adjournment

The New Richland City Council will hold a Special Assessment Hearing for the
2025 Street Improvement Project on Monday May 12th, 2025, at 6:00 pm

The next Regular City Council meeting will be held on Monday May 12th, 2025, at 7:00 pm



New Richland City Council Regular Meeting Minutes

March 10th, 2025

Members Present

Janda Ferguson
Matt Economy
Jason Casey
Josh Warke
Jody Wynnemer

Staff Present

Anthony Martens-City Administrator
Shell Johnson – People Service
Eric Hendrickson – Maintenance &
Utility Supervisor
Cory Bienfang – Bolton & Menk

Others Present

Robert Swenson	Larry Muff
Pam Gehring	Larry Gehring
Dan Lewer	Amber Lewer
Sandy Neumann	Angel Hagen
Ethan Hagen	Dan Petsinger
Randy Dokken	Alex Buckmeier

Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the agenda. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- Larry Muff – Houston Study Concerns
 1. Larry Muff presented some concerns he had over the Houston Engineering study and their calculations included in their flow capacities. Muff presented a copy of his statement to the council along with a petition from residents and businesses in the area.

Requests and Presentations

- 1) 2025 Street Improvement Project – Cory Bienfang, Bolton & Menk
 - a) City Engineer Cory Bienfang shared information about the final open house and presented the final plans for the street improvement process. Bienfang answered the council's questions regarding the final designs.
 - b) Motion made by Matt Economy and seconded by Jody Wynnemer to adopt resolution 25-07: A Resolution Approving Plans and Specifications and Ordering Advertisements for Bids for the 2025 Street & Utility Improvements Project. Carried (3 yes, 1 no, Casey)

Public Hearings

1. Rezone of 110 Ash Ave N from R1 to C1
 - a) Mayor Ferguson opened the public hearing at 7:09 pm
 - b) Sandy Neuman addressed the council asking if her homes property taxes would go up based on the change of the parcel.
 - c) Seeing that no one else wished to be heard, Mayor Ferguson closed the public hearing at 7:10 pm.
 - d) Motion was made by Jody Wynnemer and seconded by Josh Warke to adopt resolution 25-08: A Resolution Granting Rezoning for a Property. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

March 10th, 2025

Ordinances and Resolutions (see attached)

1. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-09: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)
2. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-10: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)
3. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-11: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)

Reports

1. Ambulance Department
 - Ambulance report was presented in writing by Ambulance Director Sundve.
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department
 - Fire Department report was presented by in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Josh Warke to approve the Fire Department Report. Carried (4 yes, 0 No)
3. Police Department
 - Police Department report was presented by Chief Bruegger
 - Motion was made by Matt Economy and seconded by Jason Casey to approve \$3,379.32 for Lexipol Policy Software Cost. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve \$3,750 for SCDIU payment. Carried (4 yes, 0 no)
 - Motion made by Jason Casey and seconded by Matt Economy to approve the background process for a possible part-time police officer. Carried (4 yes, 0 no)
 - There was a short discussion regarding bus parking at the school.
 - There was a short discussion regarding snow parking enforcement.
 - Motion made by Matt Economy and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented in writing by Bob Johannsen
 - Motion was made by Josh Warke and seconded by Jason Casey to approve the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Jason Casey and seconded by Matt Economy to approve the People Service report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

March 10th, 2025

Reports Continued...

6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
 - Motion made by Matt Economy and seconded by Jason Casey to approve the purchase of new controls for the water plant at a cost of \$64,682 by LeBlanc Consulting and Thompson Electric. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Josh Warke to approve up to \$2,500 to Waldorf welding to fabricate a new stair system for the baseball field crow's nest at Legion Field. Carried (4 yes, 0 no)
 - Motion made by Jody Wynnemer and seconded by Josh Warke to approve 3 loads of gravel at approximately \$468/each from Loken. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve the renewal of the ESRI Software for the lead/copper requirement at a cost of \$1,035. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve the Maintenance Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Consolidated Waste Contract Approval
 - a. Motion by Josh Warke and seconded by Jody Wynnemer to approve the consolidated waste contract. Carried (4 yes, 0 no)

New Business

1. February 2025 Check Register
 - a) Motion made by Josh Warke and seconded by Jason Casey to approve the February 2025 check register. Carried (4 yes, 0 no)
2. February 2025 Financials
 - a) Motion made by Josh Warke and seconded by Jason Casey to approve the 2025 February financials. Carried (4 yes, 0 no)
3. Municipal Cannabis Dispensary
 - a) Council took no action. No plans to run city-owned dispensary
4. Consider Selling the City-Owned 2016 Chevy Impala
 - a) Motion made by Jason Casey and seconded by Matt Economy to list the 2016 Impala on MN Bid and to refund the proceeds of the sale to the police department capital fund. Carried (4 yes, 0 no)
5. Joint Flood Committee Meeting w/ County Board Members
 - a) Jason Casey and Josh Warke will meet w/ 2 members of the county board tentatively set for Friday morning

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.



New Richland City Council Regular Meeting Minutes

March 10th, 2025

- Motion made by Josh Warke and seconded by Matt Economy to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Josh Warke.
Carried (4 yes, 0 no) 8:19 p.m.

Submitted by,

Anthony Martens
City Administrator

DRAFT

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: Heather Christensen Step Increase

On March 25th, 2025, Administrator Martens and Chief Bruegger conducted a performance review with Heather Christensen, Assistant City Clerk. The performance review looked at performance over the last year including satisfying the goals that were set from the last performance review six months ago.

Administrator Martens recommends the council approve a step increase for Heather Christensen based on a satisfactory performance review. This is budgeted for the 2025 Administrative Personnel Budget.

Grade 3 Step 2 \$22.87 Effective 04/18/2025

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: Kwik Trip Charge Account

The city no longer has access to a place to charge non-oxygenated fuel for the maintenance departments small engines in town. Casey's does have a charge option via credit card but there is a monthly fee associated with the cards. Kwik Trip offers a charge card option with no monthly fee that will allow our staff to purchase non-oxygenated fuel for the small engines and allow those purchases to be billed to the city and additionally will allow the city to take advantage of not being billed for the federal taxes on the fuel. Maintenance staff will coordinate their purchases of fuel when they have trips scheduled to a town with a Kwik Trip.

Staff recommends the council approve the Kwik Trip charge account and authorize the following users:

Eric Hendrickson – Maintenance and Utility Supervisor

Braeden Thompson – Maintenance Worker

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: PD Technology Purchas

Chief Bruegger is requesting the purchase of a tablet/laptop for the Police Department. This would be used for trainings or while she is away from the office so that she is still able to review reports, sign and approve warrants and complete other tasks as her job requires.

Approve the purchase of the following tablet/laptop:

Microsoft Surface Laptop Studio 2
\$2,199.99

To be paid for with ESF funds. The PD has approximately \$12,000 remaining ESF funds.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 3/27/25

Re: Liquor License/permit Approvals

The Following businesses have submitted renewals for their liquor license or non-liquor permits. Staff have reviewed the submitted applications/permits. All applications/permits have been approved by staff and have been reviewed and approved by the Chief of Police. Staff recommends the council approve the following liquor license and non-liquor permits.

1. The Willows of New Richland, L.L.C.
100 State HWY 13 S
New Richland, MN 56072

Off Sale, On Sale, Sunday Sale

2. Trappers Lanes
218 Broadway Ave S
New Richland, MN 56072

Consumption and Display Permit, State of MN

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: Special Assessment Meeting Hearing Date

Staff recommends the City Council set the Special Assessment Hearing for the 2025 Street Improvement Project as a separate meeting from the normal City Council meeting. Staff is recommending that the special assessment meeting be held immediately prior to the normal city council meeting in May and that the normal City Council meeting in May be pushed back to 7:00 pm to allow for appropriate time to hold the special assessment hearing.

Set the special assessment hearing for:

Monday May 12th, 2025 @ 6:00 pm

City Administrator shall be responsible to publish appropriate notice regarding hearing as required.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: May Regular Council Meeting Time Change

Staff recommends the City Council set the Special Assessment Hearing for the 2025 Street Improvement Project as a separate meeting from the normal City Council meeting. Staff is recommending that the special assessment meeting be held immediately prior to the normal city council meeting in May and that the normal City Council meeting in May be pushed back to 7:00 pm to allow for appropriate time to hold the special assessment hearing.

Change the normal meeting time for the May 2025 City Council meeting to:

Monday May 12th, 2025 @ 7:00 pm

City Administrator shall be responsible to publish appropriate notice regarding the time change as required.

Memo

To: City Council

From: Cory Bienfang, City Engineer

cc: Anthony Martens

Date: 04/14/25

Re: 2025 Street and Utility Improvements Project – Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment

PURPOSE

Consider a Resolution 25-13 declaring cost to be assessed and ordering preparation of proposed assessment for the 2025 Street and Utility Improvement project.

SUMMARY

Pursuant to Minnesota Statue Chapter 429, giving Cities the authority to levy and collect assessment for local improvements upon property benefited thereby, a required step is for the council to declare cost to be assessed and ordering preparation of proposed assessment.

The proposed assessment is based on the City assessment policy and pursuant to a Resolution passed on February 10th approving a 20% assessment rate of which is used to determine the assessment amount levied against said property.

The scope of the proposed improvement is full reconstruction with the replacement of all underground utilities, new roadway pavement, and construction of continuous pedestrian facilities along at least one side of the roadway. The improvements are planned to be completed as one project during the summer of 2025.

Bids were opened for the project on April 10th and the received low bid is approximately 15% below the Engineer's Estimate. Based on the bid received the total project cost is estimated to come in under \$3 million, with funding anticipated to include various sources including but not limited to utility enterprise funds, general tax funds, special assessments per the City's Special Assessment Policy for abutting properties, and General Obligation Bonds.

A current schedule of project milestones is as follows:

- ~~5/28/2024 — City Council Authorizes Preparation of Preliminary Engineering Report *~~
- ~~9/24/2024 — City Council Work Session Preliminary Engineering Report *~~
- ~~10/14/2024 — Present Preliminary Engineering Report to City Council *~~

- ~~10/14/2024~~ ~~City Council to Call for Improvement Hearing *~~
- ~~10/28/2024~~ ~~City Council Orders Preparation of an Amended Preliminary Engineering Report *~~
- ~~10/28/2024~~ ~~Present Amended Preliminary Engineering Report and Call for Improvement Hearing *~~
- ~~10/29/2024~~ ~~Mail Neighborhood Info Meeting & Project Questionnaire~~
- ~~11/14/2024~~ ~~Hold Neighborhood Info Meeting (Open House #1)~~
- ~~11/7 & 11/14/2024~~ ~~Publish Notice of Hearing in NRHEG Star Eagle~~
- ~~11/25/2024~~ ~~Hold Improvement Hearing * TODAY~~
- ~~11/25/2024~~ ~~City Council to Order Improvement and Authorize Preparation of Plans & Specifications * TODAY~~
- ~~2/27/2025~~ ~~Hold Neighborhood Info Meeting (Open House #2)~~
- ~~3/10/2025~~ ~~City Council Approve Plans & Specifications and Authorizes Advertise for Bids * (TODAY)~~
- ~~3/20, 3/27~~ ~~Advertise for Bids in NRHEG Star Eagle and QuestCDN and 4/3/25~~
- ~~4/10/2025~~ ~~Open Bids~~
- **4/14/2025 City Council to Declare Costs to be Assessed and Order Preparation of Proposed Assessment Roll * (TODAY)**
- 4/14/2025 City Council to Call for Assessment Hearing *
- 4/21/2025 Mailed Notice of Hearing on Proposed Assessment
- 4/24/2025 Published Notice of Hearing on Proposed Assessment
- 5/12/2025 Hold Assessment Hearing & City Council to Approve Final Assessment Roll *
- 5/12/2025 City Council to Award Bid *
- TBD *Tentative Neighborhood Info Construction Meeting (Open House #3)*
- TBD *Preconstruction Meeting*
- 6/2/2025 Begin Construction
- 10/3/2025 Construction Substantial Completion
- 10/31/2025 City to File Assessment Roll with County for Recording
- 7/31/2026 Construction Final Completion

* City Council Meeting

ACTION REQUESTED

Staff recommends that the City Council adopts the attached Resolution 25-13 declaring cost to be assessed and ordering preparation of proposed assessment for the 2025 Street and Utility Improvement project.



RESOLUTION 25-13

A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT FOR THE 2025 STREET & UTILITY IMPROVEMENTS PROJECT

WHEREAS, pursuant to this; a contract has been let (estimated costs have been calculated) for the 2025 Street & Utility Improvements project for the proposed improvement of Ash Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, Broadway Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, 4th St SW from Ash Ave S to Broadway Ave S, and 3rd St SE from Broadway Ave S to dead end; and the contract (bid) price (estimated cost) for such improvements is \$2,347,046.00, and the expenses incurred or to be incurred in the making of such improvement amount to \$622,954.00 so that the total cost of the improvement will be \$2,970,000.00.

NOW THEREFORE, BE IT RESOLVED by the City Council of New Richland, Minnesota as follows:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$2,511,234.20 and the portion of the cost to be assessed against benefited property owners is declared to be \$458,765.80.
2. Assessments shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2026 and shall bear interest per annum at the rate of 1.5% greater than the average interest rate of the bond sale, from the date of the adoption of the assessment resolution or November 15, 2025, whichever is later.
3. The City Clerk, with the assistance of the City Engineer (consulting engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and she shall file a copy of such proposed assessment in her office for public inspection.
4. The City Clerk shall upon completion of such proposed assessment, notify the council thereof.

**Adopted by the City Council of the City of New Richland, Minnesota,
this 14th day of April 2025.**

Mayor

Attest:

City Administrator

Memo

To: City Council

From: Cory Bienfang, City Engineer

cc: Anthony Martens

Date: 04/14/25

Re: 2025 Street and Utility Improvements Project – Ordering the Assessment Hearing

PURPOSE

Consider a Resolution 25-14 to call a public hearing on proposed assessment for the 2025 Street and Utility Improvement project.

SUMMARY

Pursuant to Minnesota Statue Chapter 429, giving Cities the authority to levy and collect assessment for local improvements upon property benefited thereby, a required step is for the council to order preparation of proposed assessment. In accordance with the City of New Richland Special Assessment Policy and a Resolution passed on February 10th setting the assessment rate at 20%, the proposed assessment roll has been prepared and is on file at the office of the city clerk.

The next step is for City Council to call for a public hearing on the proposed assessment. The City Council will be able to hear comments from the public about the actual special assessment at this meeting and will be able to give direction to City Administration if additional information is required prior to consideration of adoption of the final assessment roll.

Minnesota Statutes dictate that notice of the hearing on the proposed assessment be published in the official newspaper at least once and mailed notice be given to the owner of each parcel identified in the assessment roll.

A current schedule of project milestones is as follows:

- ~~5/28/2024 — City Council Authorizes Preparation of Preliminary Engineering Report *~~
- ~~9/24/2024 — City Council Work Session Preliminary Engineering Report *~~
- ~~10/14/2024 — Present Preliminary Engineering Report to City Council *~~
- ~~10/14/2024 — City Council to Call for Improvement Hearing *~~
- ~~10/28/2024 — City Council Orders Preparation of an Amended Preliminary Engineering Report *~~

- ~~10/28/2024~~ — ~~Present Amended Preliminary Engineering Report and Call for Improvement Hearing *~~
- ~~10/29/2024~~ — ~~Mail Neighborhood Info Meeting & Project Questionnaire~~
- ~~11/14/2024~~ — ~~Hold Neighborhood Info Meeting (Open House #1)~~
- ~~11/7 & 11/14/2024~~ — ~~Publish Notice of Hearing in NRHEG Star Eagle~~
- ~~11/25/2024~~ — ~~Hold Improvement Hearing * TODAY~~
- ~~11/25/2024~~ — ~~City Council to Order Improvement and Authorize Preparation of Plans & Specifications * TODAY~~
- ~~2/27/2025~~ — ~~Hold Neighborhood Info Meeting (Open House #2)~~
- ~~3/10/2025~~ — ~~City Council Approve Plans & Specifications and Authorizes Advertise for Bids * (TODAY)~~
- ~~3/20, 3/27~~ — ~~Advertise for Bids in NRHEG Star Eagle and QuestCDN and 4/3/25~~
- ~~4/10/2025~~ — ~~Open Bids~~
- ~~4/14/2025~~ — ~~City Council to Declare Costs to be Assessed and Order Preparation of Proposed Assessment Roll * (TODAY)~~
- **4/14/2025** **City Council to Call for Assessment Hearing * (TODAY)**
- 4/21/2025 Mailed Notice of Hearing on Proposed Assessment
- 4/24/2025 Published Notice of Hearing on Proposed Assessment
- 5/12/2025 Hold Assessment Hearing & City Council to Approve Final Assessment Roll *
- 5/12/2025 City Council to Award Bid *
- TBD *Tentative Neighborhood Info Construction Meeting (Open House #3)*
- TBD *Preconstruction Meeting*
- 6/2/2025 Begin Construction
- 10/3/2025 Construction Substantial Completion
- 10/31/2025 City to File Assessment Roll with County for Recording
- 7/31/2026 Construction Final Completion

* City Council Meeting

ACTION REQUESTED

Staff recommends that the City Council adopts the attached Resolution 25-14 ordering a public hearing on the proposed assessment for the 2025 Street and Utility Improvement project.



RESOLUTION 25-14

A RESOLUTION ORDERING THE ASSESSMENT HEARING FOR THE 2025 STREET & UTILITY IMPROVEMENTS PROJECT

WHEREAS, pursuant to this; and by resolution passed by the council on April 14th, 2025, the City Clerk was directed to prepare a proposed assessment of the cost of the 2025 Street & Utility Improvements project for the proposed improvement of Ash Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, Broadway Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, 4th St SW from Ash Ave S to Broadway Ave S, and 3rd St SE from Broadway Ave S to dead end; and

WHEREAS, the clerk has notified the council that such proposed assessment roll has been completed and filed in her office for public inspection,

NOW THEREFORE, BE IT RESOLVED by the City Council of New Richland, Minnesota as follows:

1. A hearing shall be held at 6:00 pm on May 12th, 2025, in the city hall located at 203 Broadway Ave N, New Richland, MN 56072 to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid on or before November 15, 2025. An owner may at any time, thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the succeeding year.

**Adopted by the City Council of the City of New Richland, Minnesota,
this 14th day of April 2025.**

Mayor

Attest:

City Administrator



ORDINANCE 25-01

AN ORDINANCE TO ENACT AN AMENDMENT TO SECTION 610 – PARKING AND SNOW REMOVAL – SOUTH ASH AVENUE PARKING RESTRICTIONS

The City Council of the City of New Richland ordains:

Section 610 Parking and Snow Removal, of the City of New Richland Code of Ordinance, hereinafter “this Code” is hereby amended to read as follows:

B. South Ash Avenue Restrictions. No person shall park any vehicle on the east side of Ash Ave South between SW 1st ST and SW 2nd ST, for more than 30 minutes between the hours of 8:30 a.m. and 4:00 p.m.; and no person shall park any vehicle at any time on the west side of S Ash Ave. from the County ditch south to 2nd ST SW.

No person shall stop, stand, or park any vehicle on the east side of Ash Ave South between SW 2nd Street and SW 4th ST between the hours of 7:30 a.m. and 3:30 p.m., while school is in session without a permit. Permit(s) will be issued to property owners on Ash Ave S who have properties affected by this parking restriction and will be available through city hall.

Passed and adopted this 12th day of May 2025.

ATTEST:

CITY OF NEW RICHLAND, MINNESOTA

By: _____

By: _____

Its: City Administrator

Its: Mayor

New Richland Ambulance Report

April 2024

Crew: We had an application for a EMR and will need training to get certified. Would like approval to add a crew member.

Laura Beckmann was reimbursed for her Paramedic refresher. However, I did not get them all turned in. The Total for her refresher was ~~\$705.00~~ 693. I had got \$493.00 approved. I would like to get approval for the remaining balance of ~~\$212.00~~ 200.

Crew has been working hard and getting hours put in. We still struggle some wit the daytime hours. We had Virtual Reality Training last month and that was fun and we look forward to doing that again. Jennifer is going to be designated as our training officer.

Equipment: I have got some estimates on new equipment with the money we received from the state. I will go over this at the meeting on Monday but have provided the estimates to Tony to give to each of you.

Director: Tony, Heather and myself have been working to get the new billing company set up. I look forward to working with them, I believe this will be good for the city. Expert Billing has not touched any of the runs for the whole month of March. I am not sure if they are breaking the contract even though we gave them a notice we are switching. There are 17 runs for March and 5 so far for April. That is a lot of money we can not afford to loss out on.

Thank you

Sarah Sundve
New Richland Ambulance Director

Purchase Order Form



Account Manager : Nikolas Hess

Purchase Order Date : 03-20-2025 13:39:00 -0400

Cell Phone :

Expected Delivery Date :

Stryker Quote Number : 11045706

Customer PO Number :

Bill To	Customer # : 20155386
Company Name :	NEW RICHLAND AMB
Contact or Department :	
Street Address :	203 BROADWAY AVE N RM 2
Add'l Address Line :	
City, ST, ZIP :	NEW RICHLAND, Minnesota, 56072-2021
Phone :	

Authorized
Customer
Initials

Sold To / End User	Customer # : 20155386
Company Name :	NEW RICHLAND AMB
Contact or Department :	
Street Address :	203 BROADWAY AVE N RM 2
Add'l Address Line :	
City, ST, ZIP :	NEW RICHLAND, Minnesota, 56072-2021
Phone :	

Authorized
Customer
Initials

Deliver To	Customer # : 20155386
Company Name :	NEW RICHLAND AMB
Contact or Department :	
Street Address :	203 BROADWAY AVE N RM 2
Add'l Address Line :	
City, ST, ZIP :	NEW RICHLAND, Minnesota , 56072-2021
Phone :	

Authorized
Customer
Initials

Description	Total
	\$94,644.15

Total : \$94,644.15

Purchase Order Form



Accounts Payable Contact Information

Name :

Email :

Phone :

Authorized Customer Signature

Name :

Title :

Signature :

Date :



New Richland Equipment Refresh

Quote Number: 11045706

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: NEW RICHLAND AMB
Attn:

Rep: Nikolas Hess
Email: nikolas.hess@stryker.com
Phone Number:
Mobile: +1 2177220648

Quote Date: 01/08/2025

Expiration Date: 04/08/2025

Contract Start: 01/07/2025

Contract End: 01/06/2026

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	NEW RICHLAND AMB	Name:	NEW RICHLAND AMB	Name:	NEW RICHLAND AMB
Account #:	20155386	Account #:	20155386	Account #:	20155386
Address:	203 BROADWAY AVE N RM 2	Address:	203 BROADWAY AVE N RM 2	Address:	203 BROADWAY AVE N RM 2
	NEW RICHLAND		NEW RICHLAND		NEW RICHLAND
	Minnesota 56072-2021		Minnesota 56072-2021		Minnesota 56072-2021

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	1	\$48,881.40	\$48,881.40
2.0	41335-000001	LIFEPAK 35 AC Power Adapter Kit	1	\$1,650.00	\$1,650.00
3.0	11140-000131	AC Power Cord (North America, hospital grade)	1	\$71.28	\$71.28
4.0	11996-000093	Pediatric QUIK-COMBO RTS pacing/defibrillation/ECG Electrodes With EDGE System Technology	1	\$39.60	\$39.60
5.0	11996-000017	Adult QUIK-COMBO REDI-PAK pacing/defibrillation/ECG Electrodes With EDGE System Technology	1	\$37.62	\$37.62
6.0	11996-000456	RD SET DCI Reusable Sensor, Adult	1	\$275.88	\$275.88
7.0	MVAO	Microstream Advance oral/nasal Filter Line, Adult, With O2, Box of 25	1	\$313.50	\$313.50
8.0	11335-000005	LIFEPAK Printer Kit	1	\$2,580.00	\$2,580.00
9.0	11335-000008	LIFEPAK 35 Storage Bag Kit	1	\$396.00	\$396.00
10.0	11260-000073	Shoulder Strap	1	\$49.50	\$49.50
11.0	11111-000041	LIFEPAK 3-wire extended precordial ECG cable	1	\$79.20	\$79.20
12.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	1	\$33,956.38	\$33,956.38
13.0	625705550002	6257 XPEDITION HIGH CONFIG	1	\$15,551.41	\$15,551.41
14.0	650707000002	KIT, ALVARUM BATTERY, SERVICE	1	\$801.59	\$801.59
15.0	650700450301	ASSEMBLY, BATTERY CHARGER	1	\$711.04	\$711.04



New Richland Equipment Refresh

Quote Number: 11045706

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: NEW RICHLAND AMB
Attn:

Rep: Nikolas Hess
Email: nikolas.hess@stryker.com
Phone Number:
Mobile: +1 2177220648

Quote Date: 01/08/2025

Expiration Date: 04/08/2025

Contract Start: 01/07/2025

Contract End: 01/06/2026

#	Product	Description	Qty	Sell Price	Total
16.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	1	\$27.75	\$27.75
Equipment Total:					\$105,422.15

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15H-LP35	TRADE IN LP15 V4 HIGH FOR LP35	1	-\$8,000.00	-\$8,000.00
TR-SPCOT-PP2	TR-SYK PCOT TO PP2	1	-\$4,000.00	-\$4,000.00
TR-SSC-X	TRADE IN SYK STAIR CHAIR FOR XPEDITION	1	-\$2,000.00	-\$2,000.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
17.1	LIFEPAK35-FLD-PRO	Lifepak35 for LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/ CELL/LN/CPRIN,STD,BT 01/09/2025 - 01/08/2028 Preventative Maintenance	1	\$1,776.00	\$1,776.00
17.2	POWERPRO-PROCARE	Power Pro 2 for 6507 POWER PRO 2, HIGH CONFIG 01/09/2025 - 01/08/2028 Preventative Maintenance	1	\$948.00	\$948.00
17.3	XPEDITION-PROCARE	Xpedition Stair Chair for 6257 XPEDITION HIGH CONFIG 01/09/2025 - 01/08/2028 Preventative Maintenance	1	\$498.00	\$498.00
ProCare Total:					\$3,222.00



New Richland Equipment Refresh

Quote Number: 11045706

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1
Prepared For: NEW RICHLAND AMB
Attn:

Rep: Nikolas Hess
Email: nikolas.hess@stryker.com
Phone Number:
Mobile: +1 2177220648

Quote Date: 01/08/2025
Expiration Date: 04/08/2025
Contract Start: 01/07/2025
Contract End: 01/06/2026

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$94,644.15

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.



877.733.0911
www.Ferno.com

Quote Prepared For Our Valued Customer:

New Richland Ambulance

Account ID: 40162425

Quote #: 26117

Customer Contact:

Sarah Sundve
(507) 461-4788

Nramb@cityofnewrichlandmn.com

Billing Address:

New Richland Ambulance
PO BOX 57
NEW RICHLAND, MN
56072

Shipping Address:

New Richland Ambulance
203 N Broadway
New Richland, MN 56072

Valid Until: Apr 15, 2025

Your Sales Representative is:

Holly Dietzler
h.dietzler@ferno.com
(612) 581-8200

Your Customer Service Contact is:

Aleatha Saylor
A.Saylor@ferno.com
(877) 733-0911

Monitor

Item #	Product	Qty	Total Price
867422-B73	US PACKAGE 7 - Tempus Pro, Printer 3-Lead ECG Cable (AAMI) 8ft 4-Lead ECG Modular Cable (AAMI) 8ft 6-Lead ECG Modular Cable (AAMI) 8ft Reusable NIBP Cuff - Adult (23-33cm) NIBP Hose 8ft MasimoSET M-LNCS DBI Adt SpO ₂ Reusable Sensor Masimo SET rainbow Cable M-LNCS RC25-4RA EMS 25-Pin, 4ft Contact Temperature Adaptor Cable Tempus Pro Pouch Rail System - Right Tempus Pro Pouch Rail System - Left Printer Paper with Grid 110mm (1 roll)	1	\$ 23,520.00
867422-C01	12-Lead ECG License License required for 12-Lead capability. ECG cables sold separately.	1	\$ 2,280.00
867423-C02	ST & QT REAL TIME LIC Software license to activate ST & QT Real-Time Analysis and Alarming. This factory feature software can only be ordered with device hardware.	1	\$ 420.00
867423-C03	Glasgow ECG Algorithm License to activate the Glasgow 12 lead ECG algorithm in the Tempus Pro. Provides automated interpretation of ECGs.	1	\$ 200.00
861304	HEARTSTART FRX AED	1	\$ 1,679.20
861304R01	HEARTSTART FRX READY-PACK R01 Ready-Pack	1	\$ 148.32
989803139261	HEARTSTART SMART PADS II,1-SET	1	\$ 51.20
989803139311	INFANT/CHILD KEY	1	\$ 92.00
989706000961	PRINTER PAPER RL-110MM GRD X10 01-2187 Printer Paper Roll with 110mm Grid x10	1	\$ 54.40
PRO TLSBAG	TEMPUS PRO & LS BAG -COMPL SET NEW - Ferno Tempus ALS Bag	1	\$ 636.00



877.733.0911
www.Ferno.com

Quote Prepared For Our Valued Customer:

New Richland Ambulance

Account ID: 40162425

Quote #: 16822

Customer Contact:

Sarah Sundve
(507) 461-4788

Nramb@cityofnewrichlandmn.com

Billing Address:

New Richland Ambulance
PO BOX 57
New Richland, MN
56072

Shipping Address:

New Richland Ambulance
203 Broadway Ave N
New Richland, MN 56072

Valid Until: Feb 28, 2025

Your Sales Representative is:

Holly Dietzler

h.dietzler@ferno.com

(612) 581-8200

Your Customer Service Contact is:

Aleatha Saylor

A.Saylor@ferno.com

(877) 733-0911

Item #	Product	Qty	Total Price
0015816	POWER X2 (0015816) -Fold Forward Arms -Leg Rest Shock Frame -Bolster Mattress -Color Coded Restraints -Equipment Hook -Foot End Wheel Locks -Foot End Push Pull Handle -Scene Lights -Antler Rail Comp -Status Display with Cycle Counter -36v Lithium Battery	1	\$ 19,200.00
1406200	OPTION, SAE, WITH ICS	1	\$ 1,895.50
1406210	OPTION, SURFACE EXTENDER	1	\$ 2,422.50
1406214	OPTION, DIRECTIONAL WHEEL LOCK	1	\$ 964.75
1406219	OPTION, KNEE GATCH LEGREST	1	\$ 922.25
1406205	OPTION, LOAD FRAME O2	1	\$ 255.00
0822541	STO-NET, LOAD FRAME POWER X2	1	\$ 127.50
1406238	OPTION IV POLE R, POWERX2	1	\$ 680.00
0822484	ENDURACHARGE BATTERY LI-ION -- spare battery	1	\$ 758.20
0822545	KIT, PX2 PUSH/PULL HANDLE	1	\$ 352.75
0567092	Power F2 W/O PWD	1	\$ 24,000.00
0567082	ICS DC NO CHARGER	1	\$ 82.45
0731403	TRANSCEND STAIR CHAIR W/PWRTRX	1	\$ 8,603.70
1406102	OPTION TELESCOPIC U-BAR	1	\$ 283.05
1406112	OPTION FOOT REST	1	\$ 283.05
1406122	OPTION REAR FLIP-UP HANDLES	1	\$ 396.10

GOT FINANCING?



FERNO HAS PARTNERED WITH US
BANK TO BRING YOU FLEXIBLE
FINANCE OPTIONS



FERNO and US Bank is pleased to provide the following financing options on your consideration. We offer a wide range of financing solutions that can be designed to meet your specific needs. The financing options shown below are based on the equipment selected for your specific requirements.

Account Name: New Richland Ambulance

Finance Quote Date: Oct 4, 2022 11:56 AM

Ferno Sales Contact: Holly Dietzler

Quote Expiration Date: Feb 28, 2025

Total Finance Amount: 61,721.5

Ferno Quote Number: 16822

***For Operating Leases, or any finance related questions, please contact Beth Pokorny at 507-5328427 or at beth.pokorny@usbank.com**

Capital Lease Quote (\$1.00 purchase at end of term)*

Please circle the finance option that best meets your needs.

No payments for 30 days, followed by 36 months @ \$1,902.87, plus applicable tax.

No payments for 30 days, followed by 60 months @ \$1,219, plus applicable tax.

Finance Terms

Payment Indexing: Rates & Payments are subject to change based in the like term SWAP rate. The payment show about are based on a spread over the like term SWAP rate as of November 1, 2023. The quoted payment shall be adjusted based on increases in the like term SWAP Rate.

Advance Payment: Unless otherwise indicated, quotes are based on zero down and zero payments in advance.

End of Term: Customer owns the equipment for \$1.00

Applicable Taxes: Proposal is net of any applicable sales & use taxes. Customer is responsible for payment on all applicable taxes.

Order subject to credit approval by Ferno. If not quoted, shipping and any applicable sales tax will be added to invoice. Credit cannot be allowed on returns of special or modified items. Prices and specifications are subject to change without notice.

70 Weil Way / Wilmington, Ohio 45177 / info@ferno.com / 888.388.1349 FAX



NEW RICHLAND FIRE DEPARTMENT

MONTHLY COUNCIL REPORT

MONTH: MARCH YEAR: 2025

FIRE CALLS: 0

MEDICAL CALLS: 0

TOTAL CALLS: 0

TRAINING COMPLETED DURING THE MONTH:

AIR PACKS

ADDITIONAL INFORMATION:

PURCHASE REQUEST

Respectfully Submitted: *Josh Moen*, Fire Chief

Date _____



☐ Invoice ☐ Order ☐ Quote ☐ Credit/Return ☐ Other

Heiman Fire Equipment | Federal ID # 42-0955663

25814 Rudolph Ave.

Ph. 605.543.5510

Fax. 605.543.5543 | www.heimanfire.com

SHIP TO		☐ same as CUSTOMER
Name _____		
Address _____		
City _____	State _____	Zip _____
Contact Name _____		Contact Ph. _____
☐ Commercial		☐ Residential

THIS IS NOT AN INVOICE. ALL INVOICES WILL BE SENT DIRECTLY FROM THE OFFICE.



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: [nrpd@cityofnewrichlandmn.com](mailto:nrp@cityofnewrichlandmn.com)

Monthly Report

April 14th, 2025 Council Meeting

Activity/Calls for Service

The New Richland Police Department responded to **148** calls for service for the month of March.

Total Calls through March 2025: 376

Total Calls through March 2024: 815

Most calls requiring additional follow up have been completed. As always, we remind people to get in touch with us if they have any information regarding any incidents that have occurred in the City of New Richland or surrounding areas.

Items Completed in March

- N/A

Information

- N/A

Training & Education

- N/A

Personnel

- Working through the background on a potential new hire for the part time position.



New Richland Police Department

PO Box 57 203 North Broadway New Richland, MN 56072
Phone: (507) 465-3240 Fax: (507) 463-3198 Email: nrpd@cityofnewrichlandmn.com

Purchases

- Storage Drawer
- Mobile computer using ESF funds

Squad Maintenance

- Oil change/tire rotation for #260

Equipment

- N/A

Upcoming Events / Important Items

- N/A

Respectfully Submitted,


Tanyce Bruegger, #261
Chief of Police

New Richland City Council

14 April 2025

New Richland Care Center

Operations:

Average census = 35.5 (Dec – Feb ave was 36.5) Current census = 34

Quality:

Reviewing Hospitalizations within 30days of admission.

Behavior reduction, better understanding if an action is a behavioral issue or a preference and how is it documented in the resident record.

Improving Quality of Life for Residents. Helping people be more engaged in the home and community.

Financials:

February (\$11,719): moderate census, short month, moderately high agency use contributed to an operational loss for the month.

Staffing:

Openings:

Director of Nursing

Certified Nurse Aides FT/PT positions on evenings/overnights. Every other weekend/holiday.

RN or LPN FT/PT positions on evenings/overnights. Every other weekend/holiday.

Benefits: Competitive pay with shift differentials. Healthcare insurance or Pay-in-lieu of benefit. Uniform Allowance, Life Insurance policy, and Public Employees Retirement Account with a 7.5% match.

Other:

Easter Egg Hunt on Saturday April 19th starting at 10 am.



Date: April 4, 2025

To: City of New Richland

From: Shell Johnson, Operator

O & M Report: March 2025

Wastewater Operation & Maintenance

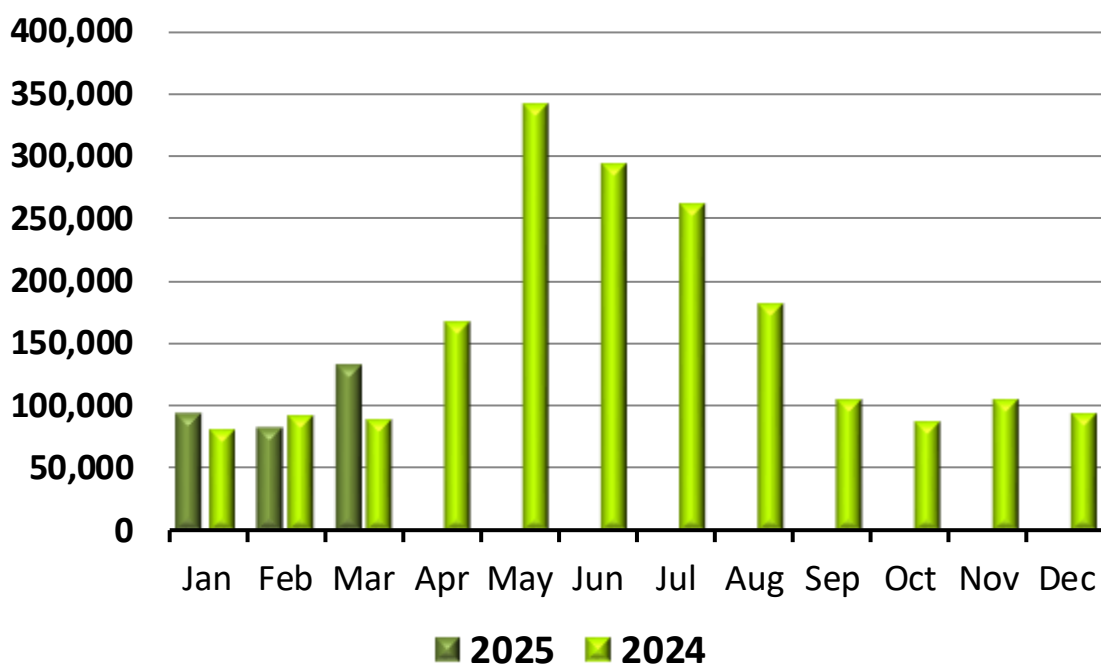
- March 6th – Bio-solids sampling done, will be hauling around 90,000 gallons this spring.
- Parts received for the primary clarifier that will be installed soon.
- March 12th - MRWA, Paul Plaetz came to town to look at Trappers sewer system and issues, there is a manhole outside of building, it is a dead end from Ash Street. It does need to be cleaned out and a new lid needs to be installed. There looks to be a check valve at the end of the line. The lid has holes in it, which when it rains all the water goes straight into the sewer system. If this line fills up it will back straight into the bowling alley, which you can see. There is a pump that needs to be removed from this manhole. I would like a new manhole cover to be installed.
- All monthly samples taken and on time.
- Diaphragm Pump is needing parts. This pump is from 1989 and has only needed these parts once before in 2010. There is one scum pit that can only be pulled with this pump. Without this pit vacced out daily, it will destroy all clean water going to the creek, it will defeat the entire system. These pumps are getting phased out over time. They are air driven and can be quite dangerous when cleaning, which I usually clean it out 2-4 times a year. In the future, decisions will have to be made whether to keep this pump and be able to find parts or go with a different pump for this application.
- March 30th through March 31st - The city received 1.75 inches of rain. Flow spiked to over 1000 gallons a minute around 11 pm Saturday. I arrived around 11:45 to check on the plant, all pumps were running. The pumps ran 25.1 hours straight.



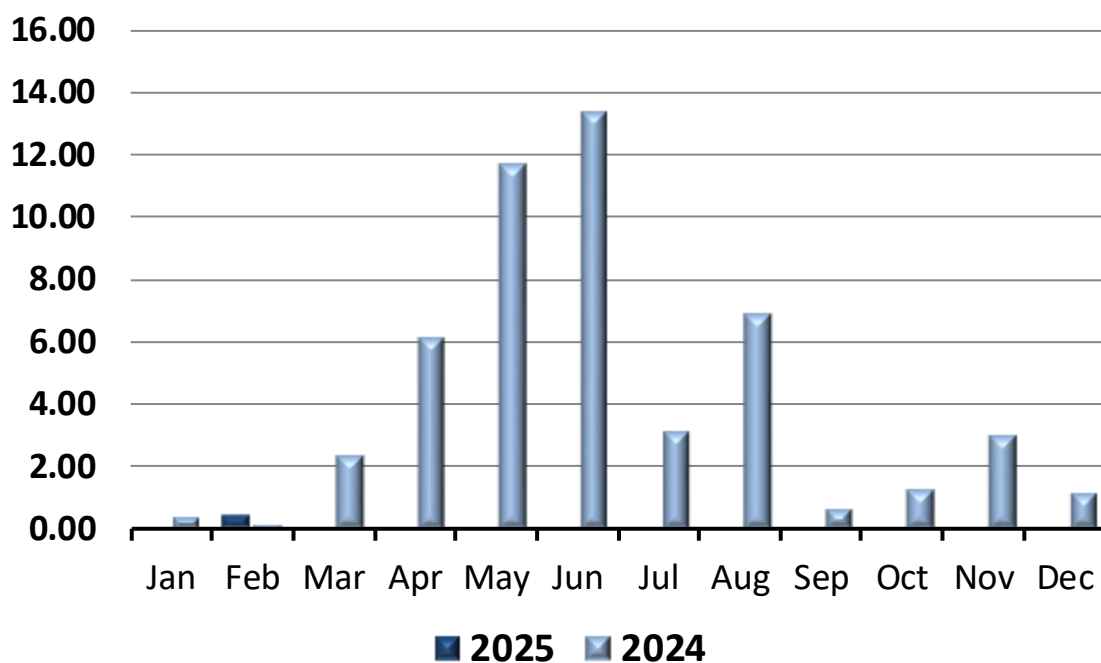
➤ From 3/30 to 4/3 we brought in 1,960,000 million gallons. Lift station Pumps ran for 81.8 out of the 96 hrs. That's roughly 23,960 gallons an hour for an example on 4/1/25 the city used 71,000 gallons; the waste treatment brought in 350,000 gallons. City water was around 20% of actual wastewater, 80% came from I&I (broken storms, sump pumps, possible broken sewer mains, possible illegal hookups, etc.)

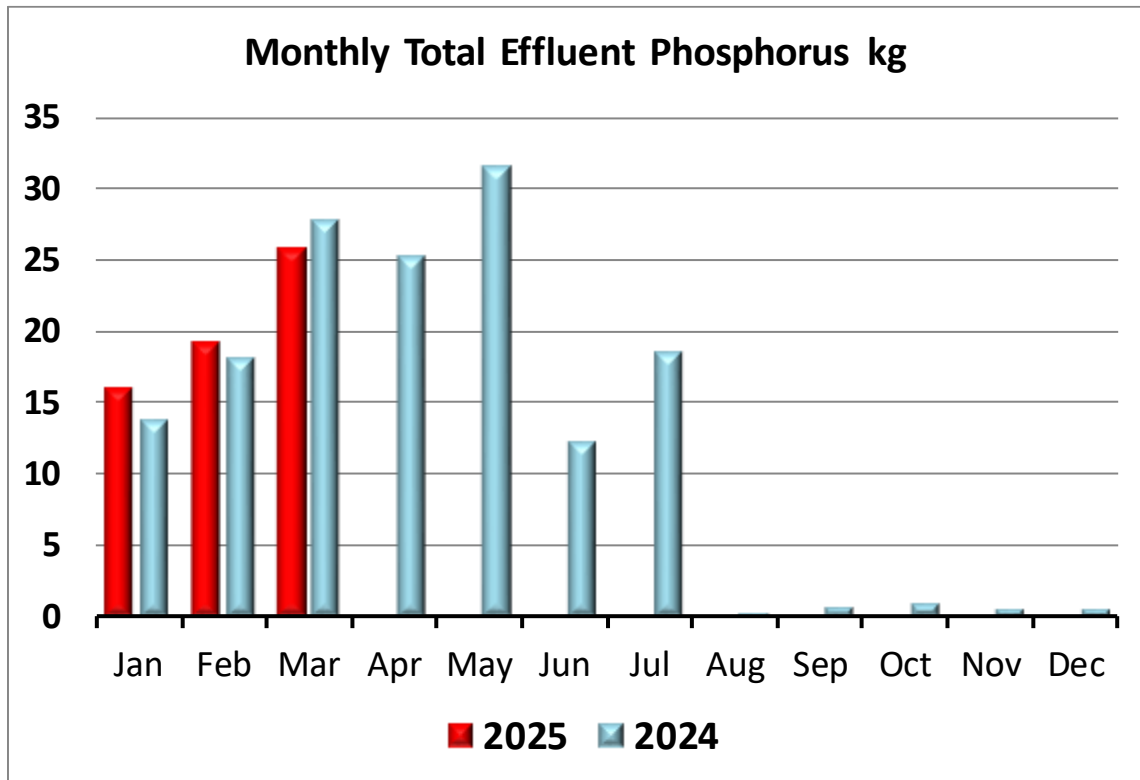
- The boilers are not being used out at the plant. I did send a message to Bolton & Menk about taking these out if there is anything we need to do first. I have read the MPCA permit and found nothing about having to have the boilers. The old boilers have not heated the digester in over ten years. There are two, 1 - methane and 1 - regular hot water. Neither have worked for quite some time due to cost and parts. I am asking you to remove these and the old gas lines and the old water lines. The space is limited in the main building, so removing them would add space and efficiency to the plant.
- The summer is coming, and the basement pipes are soaked with humidity. I am running the heat on them for now. The water came in heavily on the north and east sides, there are no gutters. The need for gutters and a dehumidifier is great.
- I know this seems like a lot of items, but keeping these items up to date will add to the longevity of these items.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		March-25	February-25	March-24
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	179	191	339
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	1.8	1.7	1.5
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	0.9	0.7	0.6
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	99%	99%	99%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	327	586	429
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	<3	4	4
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	1.5	1.5	1.3
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	99%	98%	98%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	3.30	4.80	4.05
Phos Effluent	mg/L	1.67	2.21	2.63
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	25.90	19.27	27.89
Phos Effluent kg Per Year	kg	139.99	113.38	59.87
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	N/A	N/A	N/A
Fecal Effluent Permit Limit	ml	N/A	N/A	N/A
Dissolved Oxygen				
DO Effluent	mg/L	6.25	5.22	7.70
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	131,000	82,000	90,000
Maximum Daily	gallons	358,000	110,000	167,000
Total Monthly	gallons	4,074,000	2,304,000	2,802,000
Precipitation Monthly Total	inches	0.00	0.35	2.39
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,736.00	\$58.00	1%	25%
Total	\$7,736.00	\$58.00	1%	25%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
3/4/2025	Lift Station #2 - 3rd Street	30052 WW New Richland, MN	last inspection 10/2/24 Pump 2 is out of service at the moment	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
3/4/2025	Air Compressor	30052 WW New Richland, MN	checked oils, water cooled open, checked belt, new filters in january.	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
3/4/2025	Effluent Sampler	30052 WW New Richland, MN	read by the percentage, its usually around 14-16	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
3/4/2025	East Ras Flowmeter	30052 WW New Richland, MN	cant read digital, go by the percentage	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
3/4/2025	Eyewash Station	30052 WW New Richland, MN	This is ran every week and checked in the log book	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
3/4/2025	Gas Detector	30052 WW New Richland, MN	charged and ready, calibration due in 159 days	Monthly PM	Turn on, check batteries and if calibration is due.
3/4/2025	Gas Mask	30052 WW New Richland, MN	New cartridge, gas mask looks good	Annual PM	Inspect mask seal and lens for abnormal
3/4/2025	Office Air Conditioner	30052 WW New Richland, MN	not in service	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
3/4/2025	Lift Station #1 - WWTP	30052 WW New Richland, MN	mn pump works does this annuallly	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
3/4/2025	Lift Station #3 - Elm Ave	30052 WW New Richland, MN	Last done 10/2/24 pump 1 will have power failure for no reason, just put in 2 to 1 mode.	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
3/4/2025	Influent Sampler	30052 WW New Richland, MN	running as it should. during below 0, put insulated tubing around suction hose, it will help a little but when to cold it doesn't help	Monthly PM	Clean, inspect pump hose

3/4/2025	Telescoping Valves	30052 WW New Richland, MN	this will be done beginning of the summer	Inspection	Inspect and grease if needed.
3/4/2025	Blower NO 2	30052 WW New Richland, MN	not in service at this time	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
3/4/2025	Eye Wash Station	30052 WW New Richland, MN	this eyewash is located in the ferric building. it is checked 1 x a week and checked off in log book	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
3/4/2025	IBC Boiler	30052 WW New Richland, MN	BTU running around 60 psi 16.9 inlet 180	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
3/10/2025	Final Clarifier NO 2	30052 WW New Richland, MN	Greased. Checked oils. Both will need to be cleaned out in spring. Weirs baffle etc	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
3/10/2025	Basement Sump Pump	30052 WW New Richland, MN	Sump pump alarm works and calls out	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
3/10/2025	Final Clarifier NO 1	30052 WW New Richland, MN	Checked oils. Greased. Lubed chain	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
3/10/2025	FIRE EXTINGUISHERS	30052 WW New Richland, MN	All fire ext checked	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
3/10/2025	NO 1 RAS	30052 WW New Richland, MN	63462.2. Greased. Safety cage checked	Monthly PM	Grease the zirks on the pump if the pump running this month.
3/10/2025	NO 2 RAS	30052 WW New Richland, MN	Greased. Safety cage checked.	Monthly PM	Grease the zirks on the pump if the pump running this month.
3/10/2025	NO 3 RAS	30052 WW New Richland, MN	Not in service	Monthly PM	Grease the zirks on the pump if the pump running this month.

3/10/2025	Primary Clarifier	30052 WW New Richland, MN	Greased. Checked oils. Lubed chain. Order parts for arm	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
3/17/2025	Lift Station #3 - Elm Ave	30052 WW New Richland, MN	elm street lift, pump 1 is off at this time. glitch with system pump. happens every year.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
3/18/2025	Alarms	30052 WW New Richland, MN	alarm and pump working good	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
3/18/2025	Air Compressor	30052 WW New Richland, MN	checked oil level and belts and water air cooled lines.	Air Compressor Annual	Change oil in Motor, if possible document hours ran since last oil change. Grease zirks if needed.
3/18/2025	Blower NO 1	30052 WW New Richland, MN	checked the oil and belt, and will replace filter in inlet in april	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
3/18/2025	Trickling Filter	30052 WW New Richland, MN	Cleaned both arms, cleaned center well, checked door and media need to open arms full wide open and flush it out completely.	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033

3/19/2025	Lift Station #2 - 3rd Street	30052 WW New Richland, MN	pump number 2 is off. waiting for mn pump works to come and put new part in. for some reason i cant call out to the lift. checking into this. floats are on a tree style hanging cable system.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
3/31/2025	Emergency Generator	30052 WW New Richland, MN	Slight power outage in town sat march 29th. Around 1130. When electric turned back power the electric tried 3 times. Lots of zzzz sounds and chattering. The electrician wants to check it out on Tuesday to make sure no wiring problems inside the transfer box in office Slight power outage in town sat march 29th. Around 1130. When electric turned back power the electric tried 3 times. Lots of zzzz sounds and chattering. The electrician wants to check it out on Tuesday to make sure no wiring problems inside the transfer box in office Slight power outage in town sat march 29th. Around 1130. When electric turned back power the electric tried 3 times. Lots of zzzz sounds and chattering. The electrician wants to check it out on Tuesday to make sure no wiring problems inside the transfer box in office Slight power outage in town sat march 29th. Around 1130. When electric turned back power the electric tried 3 times. Lots of zzzz sounds and chattering. The electrician wants to check it out on Tuesday to make sure no wiring problems inside the transfer box in office	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter. Please run generator twice a month.
3/31/2025	Lift Station #1 - WWTP	30052 WW New Richland, MN	The #3 and 4 alarms did not go off as they should. Electrician coming on Tuesday. Number 1 pump ran 25.1 hrs between sat am and Monday am. 1.75 inches of rain 618,000 gallons came in.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

GENERAL REPAIR SERVICE

PUMP SALES & 24 HOUR SERVICE

3535 INTERNATIONAL DR. VADNAIS HEIGHTS, MN 55110 OFFICE PHONE 651-766-0874 FAX 651-766-0875 WWW.GENERALREPAIR.COM <i>COMPLETE LINE OF PUMPS AND BLOWERS FOR:</i> <i>INDUSTRIAL — WASTE WATER — LIFT STATIONS — METERING - SANITARY</i>		QUOTE DATE 3/31/2025 QUOTE# QUOTED BY: SAMI KINNUNEN Samik@generalrepair.com	
NAME	SHELL JOHNSON	OFFICE: (612) 819-6626	
COMPANY	PEOPLES SERVICES		
PHONE	507-993-7117		
EMAIL	ajohnson@peopleservice.com		
ADDRESS			

[illegible]

TAX, INBOUND AND OUTBOUND FREIGHT WILL BE ADDED
3% PROCESSING FEE ON ALL CREDIT CARD TRANSACTIONS
QUOTE VALID FOR 30 DAYS
THANK YOU FOR YOUR BUSINESS



City of New Richland Maintenance & Utilities Council Report

April 2025

PROJECTS COMPLETED

- 10 Blue cards were issued to residents this month.
- 0 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Finish sweeping streets 4/1/25
- Meeting in Mapleton 4/7/25
- Painted bathrooms at the Legion Field.
- GSS, Generator, batteries were bad.
- Waldorf welding completed staircase at the Legion field.

FUTURE PROJECTS

- Putting in new window in the crow's nest.
- Flushing hydrants
- Waldorf welding to put in new staircase
- Service spring equipment and get ready.
- Start mowing
- J and R exercise to begin on 4/15
- Start water at the LF

➤ Street Projects

Pearson's seal coating \$28,650

Bargan's, crack fill \$12,500-\$14,000

Mastic gap repairs \$18,000-\$22,000

Ullands overlays, \$26,650

Waiting for one more big for the overlay of the train tracks.

Respectfully Submitted: *Eric Hendrickson*, Maintenance & Utility Supervisor

City of New Richland
Water System Monthly Report
 Month: March Year: 2025

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	0
Average Daily Pumpage	Gals/day	0
Maximum Daily Pumpage	Gals/day	0
Total monthly hours	Hrs./month	0
Well Efficiency (GPM)	Gals/min	0

Well No. 2

Total Monthly Pumpage	Gals/Month	
Average Daily Pumpage	Gals/day	
Maximum Daily Pumpage	Gals/day	
Total monthly hours	Hrs./month	
Well Efficiency (GPM)	Gals/min	

Well No. 3

Total Monthly Pumpage	Gals/Month	2,259,000
Average Daily Pumpage	Gals/day	72,870
Maximum Daily Pumpage	Gals/day	220,000
Total monthly hours	Hrs./month	165
Well Efficiency (GPM)	Gals/min	250

Total Combined Monthly Pumpage	Gals/Month	2,259,000
Average Combined Daily Pumpage	Gals/day	72,870
Total Combined Monthly Hours	Hrs./month	165
Booster Pump 1 Monthly Hours	Hrs./month	
Booster Pump 1 daily Avg. Hours	Hrs./day	
Booster Pump 1 efficiency (GPM)	Gals/min.	
Booster Pump 2 Monthly Hours	Hrs/month	149
Booster Pump 2 Daily Avg. Hours	Hrs/day	4.8
Booster Pump 2 efficiency (GPM)	Gals/min	N/A
Total Chlorine Consumption	Lbs./month	50
Average Chlorine daily Consumption	Lbs./day	1.6
Total Fluoride Consumption	Gals/month	1.5
Average Fluoride daily Consumption	Gals/day	.05

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

April 2, 2025

City of New Richland
Attn: Eric Hendrickson
PO Box 57
New Richland, MN 56072

Eric,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleged areas
- I. the debris will be blown to the side of the curb/road, where it will be the Customers' responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

Respirable Crystalline Silica Law

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

Maxwell Gap Mastic Level and Fill (widened crack repair)

The existing cracks will be cleaned of debris and/or moisture using a heat lance. We will then spray apply a tack coat. The Maxwell Gap Mastic is a revolutionary rubberized hot pour patching material designed to repair wide cracks, pot holes, rutting and depressed broken-up areas in asphalt and concrete pavement surfaces. It is also ideal for use around manholes, gutters and drains. When applied properly, Maxwell Gap Mastic creates a load bearing, weather resistant, durable bond resulting in a long term pavement maintenance solution.

Project Price

Our price includes all materials, applicable taxes and labor to complete the project as explained. **The price stated is what is needed to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be added.**

Public Notification

The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work, and we strongly encourage the public to keep their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. Work found under or near unattended vehicles or objects will be omitted. An Insurance Certificate is available upon request.

Work to be completed on streets that Eric and Jim Johnson have identified.

Crack Repair for approximately \$12,000.00 - \$14,000.00

Mastic Gap Repairs for approximately \$18,000.00 - \$22,000.00

The total price is subject to the amount of work completed on the selected streets.

State or Federal Wages

This quote assumes regular wage rates for our crews. However, if your project has State or Federal Funding involved with it, then our prices will need to be revisited to reflect that adjustment. Please let us know immediately if this is the case. Thank you!

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality.

Sincerely,



James B. Johnson
BARGEN, INC.

JBj/mq

Project for City of New Richland – Crack Repair and Mastic Gap Repairs

Our Mission

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341
Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Eric Hendrickson
Braden 506-461-6949 cell
PHONE #: 507-317-1336

FAX #: 507-465-3375

JOB LOCATION: City Of New Richland
ADDRESS: 203 N Broadway
New Richland, MN 56072
DATE: March 26, 2025

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: (13,513) APPROX. SQUARE
YARDS OF BITUMINOUS SEAL COATING.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS2 Liquid Asphalt at .28
gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install 19/64 at
23 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK-UP SWEEP: Excess rock shall be picked up by and disposed of by Pearson Bros., Inc.

START DATE: No earlier than: May 15, 2025 COMPLETION DATE: No later than: Sep 15th, 2025

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications,
for the Sum of: \$28,242.17 13,513 sq yards @ \$2.09 per sq yard

AUTHORIZED SIGNATURE:

Payment Due Upon Completion

TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices,
specifications and conditions are satisfactory and
are hereby accepted. You are authorized to do the
work as specified. Payment will be made as
outlined above.

SIGNATURE: _____

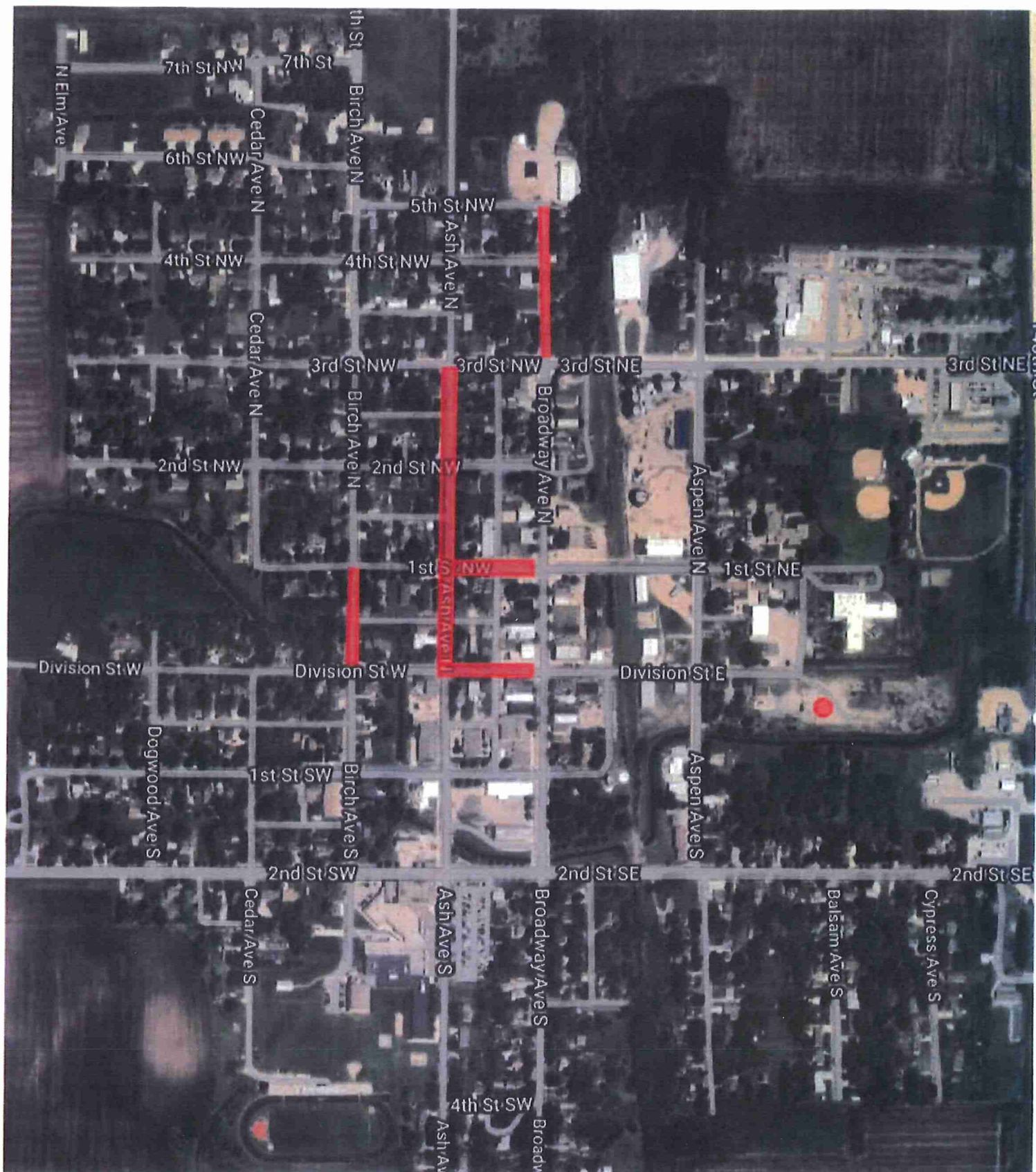
DATE: _____

Proposal good for 30 days.

Street	Length	Width	Sq Feet	Sq Yards
Birch Ave N	375	41	15375	1,708
			0	0
Ash Ave N	345	41	14145	1,572
	400	37	14800	1,644
	400	41	16400	1,822
Broadway Ave N	580	37	21460	2,384
1st St NW	340	59	20060	2,229
			0	0
Division St W	170	53	9010	1,001
	170	61	10370	1,152
			0	0
			0	0
			0	0
			Base Bid	13,513

City is responsible to confirm all measurements - PBI charges for actual square yards

[illegible]



2025 New Richland Overlays



Ulland Brothers Inc.

2501 E. Main St

Albert Lea, MN

Contact: Matt Carlson

Phone/Fax: 507-402-2186

507-373-6360

Quote To: Eric Hendrickson

Job Name:

Date of Plans:

Phone:

Revision Date:

Fax:

ITEM	DESCRIPTION				AMOUNT
10	MOBILIZATION				3,000.00
20	MILL BITUMINOUS PAVEMENT 4"				5,850.00
30	4" BITUMINOUS PAVEMENT				17,800.00
GRAND TOTAL					\$26,650.00

NOTES:

Includes:

- One mobilization. If additional mobilizations are needed they will be paid at \$1500.00/Each

Excludes:

- Bond or bond charge, if needed add 0.7%
- Sawing
- Subgrade prep
- Base aggregate placement or tolerance. Base aggregate to be within +/- 0.05' prior to paving
- Manhole or watervale adjustments
- Traffic control
- Striping
- Survey/Layout/Bluetops

Millings to be hauled to City dump site and become property of owner.

Patching to be done at \$8.00/SF.

- This includes 4" of mix to be placed in patch. If depths greater than 4" are found. This cost will increase.



CITY OF NEW RICHLAND

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Check Summary Register©*MARCH 2025**

Name		Check Date	Check Amt	
10100	GENERAL CHECKING			
5388e	ISOLVED	3/10/2025	\$5,233.33	FEB 25 AMB Payroll
5389e	NATIONWIDE	3/10/2025	\$100.00	Feb 25 AMB Payroll
5393e	MESSERLI & KRAMER	3/3/2025	\$118.15	garnishment
5396e	POSTMASTER	3/5/2025	\$345.00	MAILING FOR GARBAGE CHANGE
5397e	ISOLVED	3/12/2025	\$16,500.94	3-12-25 Payroll
5398e	PERA	3/12/2025	\$3,538.95	03-12-25 Payroll
5399e	NATIONWIDE	3/12/2025	\$150.00	3-12-25 Payroll
5400e	MINNESOTA REVENUE	3/13/2025	\$838.00	FEB 25 Sales Tax
5401e	POSTMASTER	3/14/2025	\$362.25	Utility Bills
5402e	PERA	3/26/2025	\$3,518.79	3-26-25 Payroll
5403e	ISOLVED	3/24/2025	\$15,968.08	3-26-25 Payroll
5404e	NATIONWIDE	3/26/2025	\$150.00	3-26-25 Payroll
5405e	ISOLVED	3/31/2025	\$2,588.63	1st Quarter Council Payroll
5406e	AMAZON.COM	3/4/2025	\$50.97	Kitchen Grant
5407e	AMAZON.COM	3/4/2025	\$63.00	Kitchen Grant
5408e	AMAZON.COM	3/4/2025	\$72.80	Kitchen Grant
5409e	AMAZON.COM	3/4/2025	\$121.94	Jump Pack/PD
5410e	AMAZON.COM	3/6/2025	\$1,877.47	Kitchen Grant
5411e	AMAZON.COM	3/11/2025	\$99.99	Router/Mainteanc
5412e	AMAZON.COM	3/12/2025	\$407.76	Kitchen Grant
5413e	AMAZON.COM	3/18/2025	\$42.98	Toner Maintenanc
5414e	AMAZON.COM	3/20/2025	\$14.60	Cable WWTP
5415e	AMAZON.COM	3/20/2025	\$274.99	UPS Backup
5416e	AMAZON.COM	3/24/2025	\$61.99	Toner/Maintenanc
5417e	SUBWAY	3/5/2025	\$20.52	Training Meal
5418e	HEALTH EQUITY	3/11/2025	\$4.00	User Fee
5419e	HOME DEPOT	3/12/2025	\$207.76	Paint for Bathrooms
5420e	Pro-Vision USA	3/14/2025	\$102.00	PD Body Cam
5421e	HEALTH EQUITY	3/14/2025	\$400.02	Health INS
5422e	TRIZETTO PROVIDER SOLUTIO	3/20/2025	\$42.40	AMB Fee
5423e	POSTMASTER	3/26/2025	\$11.82	Postage
5424e	BEST BUY	3/26/2025	\$2,199.99	PD Computer
5425e	POSTMASTER	3/28/2025	\$6.62	Postage
5426e	STATE BANK OF NEW RICHLAN	3/31/2025	\$1.00	Service Fee
5433e	AMPION	3/11/2025	\$739.78	01-01-25 to 01-31-25
29889	AIRGAS USA, LLC	3/10/2025	\$407.72	Cylinder Rentals
29890	BLUE CROSS/BLUE SHIELD	3/10/2025	\$2,086.45	Health Insurance
29891	BOLTON & MENK	3/10/2025	\$23,534.00	2025 Street Project
29892	BOUND TREE MEDICAL , LLC	3/10/2025	\$32.77	Medical Supplies
29893	BUDACH IMPLEMENT	3/10/2025	\$131.51	SLIP PLATE
29894	CENTRAL FARM SERVICE	3/10/2025	\$806.91	Fuel
29895	CHRISTIAN, KEOGH, MORAN & K	3/10/2025	\$870.00	Legal
29896	Consolidated Communications	3/10/2025	\$61.35	Water plant phone
29897	DEPT. OF HUMAN SERVICES	3/10/2025	\$3,396.23	ECPN PAYMENT CARE CENTER
29898	DG Minnesota CS 2021, LLC	3/10/2025	\$34.03	302644135
29899	FERGUSON WATERWORKS	3/10/2025	\$2,304.40	ACADEMY ATTENDANCE FEE
29900	GOPHER STATE ONE-CALL, INC.	3/10/2025	\$2.70	Locates
29901	HAWKINS WATER TREATMENT	3/10/2025	\$10.00	Water plant chem
29902	LAW ENFORCEMENT LABOR SE	3/10/2025	\$73.00	DERAAD
29903	LEAGUE OF MN. CITIES	3/10/2025	\$270.00	PATROL Training
29904	MIDCO	3/10/2025	\$682.08	FD PHONE
29905	THOMPSON SANITATION, INC	3/10/2025	\$5,927.46	317 CARTS
29906	U.S. BANK EQUIPMENT FINANC	3/10/2025	\$165.00	METRO PRINTER PAYMENT
29907	WAGNER FOODS	3/10/2025	\$15.95	charge items

CITY OF NEW RICHLAND

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Check Summary Register©*MARCH 2025**

	Name	Check Date	Check Amt	
29908	WASECA COUNTY SHERIFFS O	3/10/2025	\$300.00	DRAWER FOR SQUAD #270
29909	WASTE MANAGEMENT	3/10/2025	\$6,503.90	GARBAGE - 165 CART
29910	ZARNOTH BRUSH WORKS, INC.	3/10/2025	\$1,061.70	Street Sweeper Repairs
29911	ABDO, LLP	3/20/2025	\$2,150.00	FD Audit
29912	AMERICAN LEGAL PUBLISHING	3/20/2025	\$3,865.00	CODIFICATION OF ORDINANCES
29913	ARNOLDS OF MANKATO	3/20/2025	\$489.50	HYDROLIC HOSE
29914	ASSURITY	3/20/2025	\$852.01	Supplemental Benefits
29915	BOLTON & MENK	3/20/2025	\$40,825.85	2025 Street Project
29916	BOUND TREE MEDICAL , LLC	3/20/2025	\$78.25	Medical Supplies
29917	DG Minnesota CS 2021, LLC	3/20/2025	\$32.51	302644135
29918	ESRI	3/20/2025	\$1,035.00	GSI Software/Water
29919	EXPERT BILLING LLC	3/20/2025	\$319.00	Ambulance Runs
29920	JOBS PLUS INC	3/20/2025	\$154.75	Cleaning Contract
29921	MADISON ENERGY INFASTRUC	3/20/2025	\$5.57	SOLAR
29922	MID-AMERICAN RESEARCH CHE	3/20/2025	\$82.00	WAVE 3D SCREENS/URINAL
29923	MN ENERGY RESOURCES COR	3/20/2025	\$1,499.06	Natural Gas
29924	MN RURAL WATER ASSOCIATIO	3/20/2025	\$350.00	41ST ANNUAL TECHNICAL CONFERENCE
29925	MN VALLEY COUNCIL OF GOVE	3/20/2025	\$2,471.22	1ST HALF MEMBER ASSESSMENT FEE
29926	MVTL LABORATORIES	3/20/2025	\$42.30	Water Testing
29927	NCPERS Group Life Insurance	3/20/2025	\$16.00	ERIC H
29928	NEW RICHLAND AUTO REPAIR	3/20/2025	\$166.61	SQUAD260 OIL CHANGE
29929	OVERHEAD DOOR CO OF ALBE	3/20/2025	\$190.00	GARAGE DOOR
29930	PEOPLES SERVICE, INC.	3/20/2025	\$14,172.00	WASTEWATER
29931	QUILL CORPORATION	3/20/2025	\$29.17	SPRAY BOTTLES FOR LIBRARY
29932	RENT N SAVE PORTABLE SERVI	3/20/2025	\$95.00	St. Olaf
29933	RICHLAND DIESEL, LLC	3/20/2025	\$771.48	'06 FREIGHTLINER #5520
29934	SCDIU	3/20/2025	\$3,750.00	Annual Drug Task Force / PD
29935	SHI INTERNATIONAL CORP	3/20/2025	\$20.38	Computer Expense
29936	USA BLUE BOOK	3/20/2025	\$327.51	Water Department Supplies
29937	USABLE LIFE	3/20/2025	\$13.50	Life Insurance
29938	UTILITY SERVICE CO INC	3/20/2025	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
29939	VERIZON WIRELESS	3/20/2025	\$382.02	Cell Phone
29940	WASECA COUNTY SHERIFFS O	3/20/2025	\$375.00	REGISTRATION FOR MAWP
29941	XCEL ENERGY	3/20/2025	\$1,414.37	Electricity
Total Checks			\$182,587.42	

Current Period: MARCH 2025

			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
GENERAL FUND							
Revenues			\$1,444,702.00	\$132,149.81	\$109,249.48	\$1,312,552.19	9.15%
Expenditures			\$1,444,702.00	\$276,683.49	\$81,753.62	\$1,168,018.51	19.15%
Gain/(Loss)			\$0.00	(\$144,533.68)	\$27,495.86	\$144,533.68	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$456,213.00	\$0.00	\$0.00	\$456,213.00	0.00%
Active	R 101-00000-31020	PROPERTY T	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 101-00000-31810	FRANCHISE T	\$8,000.00	\$873.67	\$239.58	\$7,126.33	10.92%
Active	R 101-00000-31811	FRANCHISE T	\$5,000.00	\$1,799.90	\$0.00	\$3,200.10	36.00%
Active	R 101-00000-31812	FRANCHISE T	\$6,000.00	\$1,487.00	\$0.00	\$4,513.00	24.78%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-00000-33410	LOCAL GOVE	\$504,229.00	\$47,407.61	\$47,407.61	\$456,821.39	9.40%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$115.00	\$100.00	(\$115.00)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$155.62	\$53.93	\$844.38	15.56%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$993,192.00	\$51,838.80	\$47,801.12	\$941,353.20	5.22%
Total GOVERNMENT WIDE			\$993,192.00	\$51,838.80	\$47,801.12	\$941,353.20	5.22%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$9,000.00	\$2,340.00	\$2,340.00	\$6,660.00	26.00%
Active	E 101-41100-121	SOCIAL SECURI	\$600.00	\$145.08	\$145.08	\$454.92	24.18%
Active	E 101-41100-122	MEDICARE	\$150.00	\$33.95	\$33.95	\$116.05	22.63%
Active	E 101-41100-150	WORKERS COM	\$77.00	\$0.00	\$0.00	\$77.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41100-308	SCHOOLING	\$1,050.00	\$0.00	\$0.00	\$1,050.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$30.00	\$0.00	\$20.00	60.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,627.00	\$2,549.03	\$2,519.03	\$11,077.97	18.71%
Total MAYOR AND COUNCIL			(\$13,627.00)	(\$2,549.03)	(\$2,519.03)	(\$11,077.97)	18.71%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$3,000.00	\$1,675.00	\$125.00	\$1,325.00	55.83%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$863.24	\$863.24	\$2,136.76	28.77%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MARCH 2025

			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
Revenue			\$8,000.00	\$2,538.24	\$988.24	\$5,461.76	31.73%
Active	E 101-41400-100	WAGES/SALARI	\$128,000.00	\$28,660.61	\$9,630.00	\$99,339.39	22.39%
Active	E 101-41400-101	WAGES/SALARI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-120	PERA	\$9,750.00	\$2,149.52	\$722.24	\$7,600.48	22.05%
Active	E 101-41400-121	SOCIAL SECURI	\$8,000.00	\$1,734.94	\$583.06	\$6,265.06	21.69%
Active	E 101-41400-122	MEDICARE	\$2,000.00	\$405.75	\$136.36	\$1,594.25	20.29%
Active	E 101-41400-130	HEALTH INSUR	\$17,800.00	\$5,241.28	\$1,464.92	\$12,558.72	29.45%
Active	E 101-41400-131	LIFE INSURANC	\$250.00	\$12.90	\$4.30	\$237.10	5.16%
Active	E 101-41400-150	WORKERS COM	\$810.00	\$0.00	\$0.00	\$810.00	0.00%
Active	E 101-41400-200	OFFICE SUPPLI	\$3,000.00	\$546.79	\$166.00	\$2,453.21	18.23%
Active	E 101-41400-201	ORDINANCE EX	\$3,000.00	\$3,865.00	\$3,865.00	(\$865.00)	128.83%
Active	E 101-41400-210	OPERATING EX	\$8,000.00	\$1,755.86	\$423.76	\$6,244.14	21.95%
Active	E 101-41400-220	REPAIRS & MAI	\$3,000.00	\$50.97	\$50.97	\$2,949.03	1.70%
Active	E 101-41400-221	CLEANING CON	\$2,250.00	\$405.09	\$214.64	\$1,844.91	18.00%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-259	MISCELLANEOU	\$0.00	\$2,285.23	\$2,285.23	(\$2,285.23)	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$12,000.00	\$1,685.35	\$510.40	\$10,314.65	14.04%
Active	E 101-41400-301	AUDITING SERV	\$35,000.00	\$8,127.50	\$0.00	\$26,872.50	23.22%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$2,500.00	\$180.00	\$105.00	\$2,320.00	7.20%
Active	E 101-41400-307	CONTRACT FEE	\$2,000.00	\$92.35	\$0.00	\$1,907.65	4.62%
Active	E 101-41400-308	SCHOOLING	\$4,000.00	\$1,537.32	\$0.00	\$2,462.68	38.43%
Active	E 101-41400-309	COMPUTER EX	\$5,000.00	\$828.42	\$489.77	\$4,171.58	16.57%
Active	E 101-41400-311	PERMITS/MEMB	\$7,500.00	\$4,280.10	\$2,471.22	\$3,219.90	57.07%
Active	E 101-41400-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,500.00	\$427.98	\$214.85	\$2,072.02	17.12%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$2,000.00	\$180.00	\$0.00	\$1,820.00	9.00%
Active	E 101-41400-360	INSURANCE	\$6,250.00	\$4,763.73	\$0.00	\$1,486.27	76.22%
Active	E 101-41400-380	UTILITIES/ELEC	\$750.00	\$78.90	\$36.23	\$671.10	10.52%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,250.00	\$672.56	\$284.48	\$577.44	53.80%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$268,160.00	\$69,968.15	\$23,658.43	\$198,191.85	26.09%
Total CITY HALL			(\$260,160.00)	(\$67,429.91)	(\$22,670.19)	(\$192,730.09)	25.92%
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ELECTIONS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$250.00	\$100.00	\$100.00	\$150.00	40.00%
Active	R 101-42100-32260	GOLF CART O	\$500.00	\$10.00	\$10.00	\$490.00	2.00%
Active	R 101-42100-33610	POLICE STAT	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-42100-34261	POLICE TRAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	\$8,000.00	\$219.96	\$89.98	\$7,780.04	2.75%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-42100-36230	CONTRIBUTI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$1.99	\$0.00	(\$1.99)	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$36,850.00	\$331.95	\$199.98	\$36,518.05	0.90%
Active	E 101-42100-100	WAGES/SALARI	\$200,000.00	\$43,143.55	\$14,532.80	\$156,856.45	21.57%
Active	E 101-42100-101	WAGES/SALARI	\$6,000.00	\$2,528.04	\$348.00	\$3,471.96	42.13%
Active	E 101-42100-120	PERA	\$37,500.00	\$7,766.18	\$2,572.32	\$29,733.82	20.71%
Active	E 101-42100-121	SOCIAL SECURI	\$400.00	\$156.74	\$21.58	\$243.26	39.19%
Active	E 101-42100-122	MEDICARE	\$3,100.00	\$656.85	\$213.98	\$2,443.15	21.19%
Active	E 101-42100-130	HEALTH INSUR	\$8,350.00	\$0.00	\$0.00	\$8,350.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$10.20	\$3.40	\$64.80	13.60%
Active	E 101-42100-150	WORKERS COM	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Active	E 101-42100-200	OFFICE SUPPLI	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 101-42100-210	OPERATING EX	\$10,000.00	\$2,994.23	\$523.94	\$7,005.77	29.94%
Active	E 101-42100-220	REPAIRS & MAI	\$1,000.00	\$356.61	\$356.61	\$643.39	35.66%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$830.78	\$276.11	\$2,169.22	27.69%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42100-240	SMALL TOOLS A	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$0.00	\$0.00	\$8,010.00	0.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$5,000.00	\$2,130.84	\$645.00	\$2,869.16	42.62%
Active	E 101-42100-309	COMPUTER EX	\$6,500.00	\$2,584.14	\$2,294.80	\$3,915.86	39.76%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	E 101-42100-320	TELEPHONE	\$2,000.00	\$590.19	\$270.81	\$1,409.81	29.51%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,550.00	\$7,519.13	\$0.00	\$1,030.87	87.94%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$388.08	\$0.00	\$611.92	38.81%
Active	E 101-42100-417	UNIFORM ALLO	\$4,000.00	\$99.00	\$0.00	\$3,901.00	2.48%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$339,085.00	\$75,504.56	\$25,809.35	\$263,580.44	22.27%
Total POLICE			(\$302,235.00)	(\$75,172.61)	(\$25,609.37)	(\$227,062.39)	24.87%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$1,250.00	\$0.00	\$2,450.00	33.78%
Active	R 101-42153-34206	MEDICAL TRA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$138,960.00	\$20,196.54	\$10,923.82	\$118,763.46	14.53%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$200.00	\$200.00	(\$200.00)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$146,660.00	\$21,646.54	\$11,123.82	\$125,013.46	14.76%
Active	E 101-42153-102	WAGES/SALARI	\$13,000.00	\$3,090.00	\$1,030.00	\$9,910.00	23.77%
Active	E 101-42153-106	WAGES/SALARI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-110	OTHER PAY	\$70,000.00	\$13,561.00	\$3,687.25	\$56,439.00	19.37%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$4,200.00	\$1,032.36	\$292.48	\$3,167.64	24.58%
Active	E 101-42153-122	MEDICARE	\$1,100.00	\$241.44	\$68.40	\$858.56	21.95%
Active	E 101-42153-150	WORKERS COM	\$6,750.00	\$0.00	\$0.00	\$6,750.00	0.00%
Active	E 101-42153-200	OFFICE SUPPLI	\$500.00	\$41.32	\$0.00	\$458.68	8.26%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$214.08	\$0.00	\$1,785.92	10.70%
Active	E 101-42153-212	MEDICAL SUPP	\$16,000.00	\$2,426.58	\$486.26	\$13,573.42	15.17%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$370.14	\$101.56	\$2,629.86	12.34%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$2,757.00	\$319.00	\$4,743.00	36.76%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$493.00	\$0.00	\$5,507.00	8.22%
Active	E 101-42153-309	COMPUTER EX	\$2,000.00	\$2,179.89	\$74.80	(\$179.89)	108.99%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$43.50	\$43.50	\$156.50	21.75%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$141.37	\$70.84	\$358.63	28.27%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$128.00	\$0.00	\$122.00	51.20%
Active	E 101-42153-360	INSURANCE	\$1,920.00	\$1,862.76	\$0.00	\$57.24	97.02%
Active	E 101-42153-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$530.32	\$142.24	\$669.68	44.19%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$195,120.00	\$29,112.76	\$6,316.33	\$166,007.24	14.92%
Total AMBULANCE			(\$48,460.00)	(\$7,466.22)	\$4,807.49	(\$40,993.78)	15.41%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 101-42200-34220	TOWNSHIP FI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$36,493.55	\$35,000.00	(\$36,493.55)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$36,000.00	\$36,493.55	\$35,000.00	(\$493.55)	101.37%
Active	E 101-42200-124	PENSION PAYM	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
Active	E 101-42200-150	WORKERS COM	\$6,300.00	\$0.00	\$0.00	\$6,300.00	0.00%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$3,131.18	\$7.98	(\$131.18)	104.37%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42200-221	CLEANING CON	\$250.00	\$16.10	\$7.74	\$233.90	6.44%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$75.99	\$15.04	\$1,924.01	3.80%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$439.73	\$385.74	\$2,560.27	14.66%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$28.73	\$0.00	\$221.27	11.49%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42200-301	AUDITING SERV	\$2,000.00	\$2,150.00	\$1,075.00	(\$150.00)	107.50%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$75.00	\$0.00	\$2,425.00	3.00%
Active	E 101-42200-309	COMPUTER EX	\$1,200.00	\$32.34	\$16.20	\$1,167.66	2.70%
Active	E 101-42200-320	TELEPHONE	\$250.00	\$35.66	\$17.90	\$214.34	14.26%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,160.00	\$2,044.18	\$0.00	\$115.82	94.64%
Active	E 101-42200-380	UTILITIES/ELEC	\$250.00	\$17.01	\$13.92	\$232.99	6.80%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$610.68	\$71.12	\$889.32	40.71%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-42200-430	MISCELLANEOU	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$65,560.00	\$9,156.60	\$1,610.64	\$56,403.40	13.97%
Total FIRE			(\$29,560.00)	\$27,336.95	\$33,389.36	(\$56,896.95)	-92.48%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$20,000.00	\$6,390.74	\$6,390.74	\$13,609.26	31.95%
Active	R 101-42400-32210	RENTAL HOU	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$22,000.00	\$6,390.74	\$6,390.74	\$15,609.26	29.05%
Active	E 101-42400-210	OPERATING EX	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$480.00	\$500.00	\$0.00	(\$20.00)	104.17%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$15,230.00	\$500.00	\$0.00	\$14,730.00	3.28%
Total BLDG INSPECTION			\$6,770.00	\$5,890.74	\$6,390.74	\$879.26	87.01%
CIVIL DEFENSE							
Active	R 101-42500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Total CIVIL DEFENSE			(\$500.00)	\$0.00	\$0.00	(\$500.00)	0.00%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-34430	REFUSE COL	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$0.00	\$7.33	\$0.00	(\$7.33)	0.00%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,900.00	\$7.33	\$0.00	\$1,892.67	0.39%
Active	E 101-43100-100	WAGES/SALARI	\$95,000.00	\$22,205.90	\$7,574.95	\$72,794.10	23.37%
Active	E 101-43100-101	WAGES/SALARI	\$12,000.00	\$147.53	\$147.53	\$11,852.47	1.23%
Active	E 101-43100-120	PERA	\$8,450.00	\$1,665.42	\$568.11	\$6,784.58	19.71%
Active	E 101-43100-121	SOCIAL SECURI	\$7,450.00	\$1,364.21	\$471.46	\$6,085.79	18.31%
Active	E 101-43100-122	MEDICARE	\$2,050.00	\$319.05	\$110.27	\$1,730.95	15.56%
Active	E 101-43100-130	HEALTH INSUR	\$7,575.00	\$1,965.60	\$621.88	\$5,609.40	25.95%
Active	E 101-43100-131	LIFE INSURANC	\$75.00	\$17.40	\$5.80	\$57.60	23.20%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$6,750.00	\$0.00	\$0.00	\$6,750.00	0.00%
Active	E 101-43100-200	OFFICE SUPPLI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43100-210	OPERATING EX	\$13,000.00	\$4,810.67	\$399.02	\$8,189.33	37.01%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,133.00	\$0.00	\$7,867.00	21.33%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$201.74	\$0.00	\$798.26	20.17%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$662.26	\$0.00	\$7,337.74	8.28%
Active	E 101-43100-225	LANDSCAPING	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$1,016.91	\$360.66	\$6,983.09	12.71%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$238.85	\$0.00	\$1,761.15	11.94%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$500.00	\$0.00	\$3,500.00	12.50%
Active	E 101-43100-233	SKID STEER MA	\$3,000.00	\$686.20	\$0.00	\$2,313.80	22.87%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$1,038.90	\$489.50	\$1,961.10	34.63%
Active	E 101-43100-235	PICKUP MAINT	\$5,000.00	\$698.55	\$0.00	\$4,301.45	13.97%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$511.99	\$0.00	\$4,488.01	10.24%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$1,600.21	\$1,100.21	\$1,399.79	53.34%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$370.52	\$370.52	\$1,129.48	24.70%
Active	E 101-43100-309	COMPUTER EX	\$1,200.00	\$764.41	\$0.00	\$435.59	63.70%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$238.78	\$88.34	\$1,761.22	11.94%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$5,760.00	\$3,432.83	\$0.00	\$2,327.17	59.60%
Active	E 101-43100-380	UTILITIES/ELEC	\$7,500.00	\$21.86	\$16.25	\$7,478.14	0.29%
Active	E 101-43100-383	UTILITIES/HEAT	\$2,000.00	\$1,581.89	\$456.13	\$418.11	79.09%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$16,000.00	\$2,750.00	\$1,414.37	\$13,250.00	17.19%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$468.99	\$0.00	\$531.01	46.90%
Active	E 101-43100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

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			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$255,210.00	\$51,413.67	\$14,195.00	\$203,796.33	20.15%
Total STREETS			(\$253,310.00)	(\$51,406.34)	(\$14,195.00)	(\$201,903.66)	20.29%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$84.00	\$21.00	(\$84.00)	0.00%
Revenue			\$0.00	\$84.00	\$21.00	(\$84.00)	0.00%
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$40,000.00	\$10,705.65	\$3,568.55	\$29,294.35	26.76%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$40,000.00	\$10,705.65	\$3,568.55	\$29,294.35	26.76%
Total SANITATION			(\$40,000.00)	(\$10,621.65)	(\$3,547.55)	(\$29,378.35)	26.55%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$195,000.00	\$10,188.16	\$5,094.08	\$184,811.84	5.22%
Revenue			\$195,000.00	\$10,188.16	\$5,094.08	\$184,811.84	5.22%
Active	E 101-44170-305	MEDICAL FEES	\$195,000.00	\$13,584.39	\$3,396.23	\$181,415.61	6.97%
Expenditure			\$195,000.00	\$13,584.39	\$3,396.23	\$181,415.61	6.97%
Total NURSING HOME			\$0.00	(\$3,396.23)	\$1,697.85	\$3,396.23	0.00%
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36230	CONTRIBUTI	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-210	OPERATING EX	\$1,500.00	\$2,339.06	\$0.00	(\$839.06)	155.94%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$5,000.00	\$207.76	\$207.76	\$4,792.24	4.16%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$3,360.00	\$2,859.16	\$0.00	\$500.84	85.09%
Active	E 101-45100-380	UTILITIES/ELEC	\$500.00	\$46.06	\$21.15	\$453.94	9.21%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$16,960.00	\$5,452.04	\$228.91	\$11,507.96	32.15%
Total RECREATION-LEGION FIELD			(\$14,460.00)	(\$5,452.04)	(\$228.91)	(\$9,007.96)	37.70%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$6.05	\$4.95	\$143.95	4.03%

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			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
Expenditure			\$150.00	\$6.05	\$4.95	\$143.95	4.03%
Total SKATING RINK			(\$150.00)	(\$6.05)	(\$4.95)	(\$143.95)	4.03%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 101-45200-34785	ST. OLAF LAK	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$2,630.50	\$2,630.50	(\$2,630.50)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$2,600.00	\$2,630.50	\$2,630.50	(\$30.50)	101.17%
Active	E 101-45200-101	WAGES/SALARI	\$5,750.00	\$0.00	\$0.00	\$5,750.00	0.00%
Active	E 101-45200-121	SOCIAL SECURI	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-122	MEDICARE	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$444.80	\$95.00	\$2,055.20	17.79%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-214	CONCESSION S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-360	INSURANCE	\$3,264.00	\$3,075.16	\$0.00	\$188.84	94.21%
Active	E 101-45200-380	UTILITIES/ELEC	\$4,000.00	\$686.67	\$264.42	\$3,313.33	17.17%
Active	E 101-45200-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$23,764.00	\$4,206.63	\$359.42	\$19,557.37	17.70%
Total PARKS-ST. OLAF PARK			(\$21,164.00)	(\$1,576.13)	\$2,271.08	(\$19,587.87)	7.45%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-121	SOCIAL SECURI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-122	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$48.74	\$0.00	\$451.26	9.75%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-45500-221	CLEANING CON	\$1,200.00	\$276.67	\$81.21	\$923.33	23.06%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 101-45500-360	INSURANCE	\$3,836.00	\$3,348.40	\$0.00	\$487.60	87.29%
Active	E 101-45500-380	UTILITIES/ELEC	\$5,000.00	\$389.67	\$5.57	\$4,610.33	7.79%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$460.48	\$0.00	\$739.52	38.37%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$16,336.00	\$4,523.96	\$86.78	\$11,812.04	27.69%
Total LIBRARY			(\$16,336.00)	(\$4,523.96)	(\$86.78)	(\$11,812.04)	27.69%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEBT SERVICE			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED							
Active	E 101-49200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total UNALLOCATED			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT							
Active	E 101-49310-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total OPERATING TRANSFERS OUT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND			\$0.00	(\$144,533.68)	\$27,495.86	\$144,533.68	0.00%

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			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
2025 STREET RECONSTRUCT							
		Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Expenditures	\$0.00	\$65,124.85	\$65,124.85	-\$65,124.85	0.00%
		Gain/(Loss)	\$0.00	(\$65,124.85)	(\$65,124.85)	\$65,124.85	0.00%
2025 STREET RECONSTRUCTION							
Active	E 425-43325-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 425-43325-303	ENGINEERING F	\$0.00	\$64,359.85	\$64,359.85	(\$64,359.85)	0.00%
Active	E 425-43325-304	LEGAL FEES	\$0.00	\$765.00	\$765.00	(\$765.00)	0.00%
	Expenditure		\$0.00	\$65,124.85	\$65,124.85	(\$65,124.85)	0.00%
	Total	2025 STREET RECONSTRUCTION	\$0.00	(\$65,124.85)	(\$65,124.85)	\$65,124.85	0.00%
	Total	2025 STREET RECONSTRUCT	\$0.00	(\$65,124.85)	(\$65,124.85)	\$65,124.85	0.00%

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			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
WATER UTILITY FUND							
		Revenues	\$300,000.00	\$60,724.76	\$20,236.96	\$239,275.24	20.24%
		Expenditures	\$312,532.00	\$41,210.56	\$8,802.32	\$271,321.44	13.19%
		Gain/(Loss)	(\$12,532.00)	\$19,514.20	\$11,434.64	(\$32,046.20)	-155.71%
GOVERNMENT WIDE							
Active	R 601-00000-33439	PERA PENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000	GENERAL PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-37100	WATER SALE	\$300,000.00	\$60,724.76	\$20,236.96	\$239,275.24	20.24%
Active	R 601-49400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$300,000.00	\$60,724.76	\$20,236.96	\$239,275.24	20.24%
Active	E 601-49400-100	WAGES/SALARI	\$36,000.00	\$7,814.43	\$2,651.17	\$28,185.57	21.71%
Active	E 601-49400-120	PERA	\$3,000.00	\$374.07	\$127.60	\$2,625.93	12.47%
Active	E 601-49400-121	SOCIAL SECURI	\$2,750.00	\$460.49	\$156.31	\$2,289.51	16.75%
Active	E 601-49400-122	MEDICARE	\$1,000.00	\$107.70	\$36.55	\$892.30	10.77%
Active	E 601-49400-129	PERA CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130	HEALTH INSUR	\$5,000.00	\$1,276.10	\$403.67	\$3,723.90	25.52%
Active	E 601-49400-131	LIFE INSURANC	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49400-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150	WORKERS COM	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-200	OFFICE SUPPLI	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 601-49400-210	OPERATING EX	\$12,000.00	\$7,211.28	\$2,393.32	\$4,788.72	60.09%
Active	E 601-49400-218	CHEMICALS/SP	\$7,500.00	\$830.23	\$10.00	\$6,669.77	11.07%
Active	E 601-49400-220	REPAIRS & MAI	\$30,000.00	\$399.79	\$327.51	\$29,600.21	1.33%
Active	E 601-49400-222	WATER METER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230	VEHICLE OPER	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-231	VEHICLE MAINT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233	SKID STEER MA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235	PICKUP MAINT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	100.00%
Active	E 601-49400-238	GENERATOR EX	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 601-49400-240	SMALL TOOLS A	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300	PROFESSIONAL	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 601-49400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-303	ENGINEERING F	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 601-49400-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307	CONTRACT FEE	\$22,000.00	\$5,096.04	\$1,698.68	\$16,903.96	23.16%
Active	E 601-49400-308	SCHOOLING	\$2,500.00	\$722.78	\$20.00	\$1,777.22	28.91%
Active	E 601-49400-309	COMPUTER EX	\$1,500.00	\$669.94	\$0.00	\$830.06	44.66%
Active	E 601-49400-311	PERMITS/MEMB	\$1,000.00	\$240.00	\$0.00	\$760.00	24.00%
Active	E 601-49400-316	CREDIT/DEBIT S	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-320	TELEPHONE	\$1,000.00	\$202.30	\$90.80	\$797.70	20.23%
Active	E 601-49400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360	INSURANCE	\$6,000.00	\$5,684.16	\$0.00	\$315.84	94.74%
Active	E 601-49400-380	UTILITIES/ELEC	\$30,000.00	\$3,505.32	\$435.50	\$26,494.68	11.68%

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			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-383	UTILITIES/HEAT	\$3,000.00	\$1,574.18	\$451.21	\$1,425.82	52.47%
Active	E 601-49400-417	UNIFORM ALLO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$739.75	\$0.00	(\$239.75)	147.95%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$3,302.00	\$0.00	(\$3,302.00)	0.00%
Active	E 601-49400-600	PRINCIPAL	\$18,182.00	\$0.00	\$0.00	\$18,182.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-720	TRANSFERS OU	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$312,532.00	\$41,210.56	\$8,802.32	\$271,321.44	13.19%
Total WATER UTILITIES			(\$12,532.00)	\$19,514.20	\$11,434.64	(\$32,046.20)	-155.71%
Total WATER UTILITY FUND			(\$12,532.00)	\$19,514.20	\$11,434.64	(\$32,046.20)	-155.71%

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				2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
SEWER UTILITY FUND								
Revenues				\$430,000.00	\$90,548.04	\$30,161.58	\$339,451.96	21.06%
Expenditures				\$402,755.00	\$77,865.22	\$15,542.70	\$324,889.78	19.33%
Gain/(Loss)				\$27,245.00	\$12,682.82	\$14,618.88	\$14,562.18	46.55%
SEWER UTILITIES								
Active	R 602-49450-36200	MISCELLANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-37100	WATER SALE		\$0.00	\$356.75	\$356.75	(\$356.75)	0.00%
Active	R 602-49450-37200	SEWER CHA		\$330,000.00	\$90,191.29	\$29,804.83	\$239,808.71	27.33%
Active	R 602-49450-37250	CONNECTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39110	SALE OF ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T		\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	R 602-49450-39311	PFA LOAN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue				\$430,000.00	\$90,548.04	\$30,161.58	\$339,451.96	21.06%
Active	E 602-49450-210	OPERATING EX		\$15,000.00	\$4,404.65	\$1,327.93	\$10,595.35	29.36%
Active	E 602-49450-220	REPAIRS & MAI		\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	E 602-49450-230	VEHICLE OPER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	SKID STEER MA		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-300	PROFESSIONAL		\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 602-49450-301	AUDITING SERV		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-303	ENGINEERING F		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-304	LEGAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE		\$170,064.00	\$42,623.00	\$14,172.00	\$127,441.00	25.06%
Active	E 602-49450-308	SCHOOLING		\$0.00	\$20.00	\$20.00	(\$20.00)	0.00%
Active	E 602-49450-309	COMPUTER EX		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB		\$1,000.00	\$100.00	\$0.00	\$900.00	10.00%
Active	E 602-49450-316	CREDIT/DEBIT S		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-330	MILEAGE EXPE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-340	ADVERTISING		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE		\$10,000.00	\$9,208.40	\$0.00	\$791.60	92.08%
Active	E 602-49450-380	UTILITIES/ELEC		\$19,000.00	\$1,903.16	\$0.00	\$17,096.84	10.02%
Active	E 602-49450-383	UTILITIES/HEAT		\$3,500.00	\$645.73	\$22.77	\$2,854.27	18.45%
Active	E 602-49450-384	UTITLITES/GAR		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU		\$0.00	\$739.78	\$0.00	(\$739.78)	0.00%
Active	E 602-49450-441	BAD DEBT EXP		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-600	PRINCIPAL		\$132,191.00	\$14,000.00	\$0.00	\$118,191.00	10.59%
Active	E 602-49450-610	INTEREST		\$0.00	\$4,220.50	\$0.00	(\$4,220.50)	0.00%
Active	E 602-49450-620	FISCAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure				\$402,755.00	\$77,865.22	\$15,542.70	\$324,889.78	19.33%
Total SEWER UTILITIES				\$27,245.00	\$12,682.82	\$14,618.88	\$14,562.18	46.55%
Total SEWER UTILITY FUND				\$27,245.00	\$12,682.82	\$14,618.88	\$14,562.18	46.55%

Current Period: MARCH 2025

			2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
GARBAGE							
		Revenues	\$108,000.00	\$23,588.26	\$7,609.70	\$84,411.74	21.84%
		Expenditures	\$104,000.00	\$20,660.97	\$8,862.81	\$83,339.03	19.87%
		Gain/(Loss)	\$4,000.00	\$2,927.29	(\$1,253.11)	\$1,072.71	73.18%
SANITATION							
Active	R 603-43200-34430	REFUSE COL	\$108,000.00	\$23,588.26	\$7,609.70	\$84,411.74	21.84%
		Revenue	\$108,000.00	\$23,588.26	\$7,609.70	\$84,411.74	21.84%
Active	E 603-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 603-43200-384	UTILITES/GAR	\$104,000.00	\$20,660.97	\$8,862.81	\$83,339.03	19.87%
		Expenditure	\$104,000.00	\$20,660.97	\$8,862.81	\$83,339.03	19.87%
		Total SANITATION	\$4,000.00	\$2,927.29	(\$1,253.11)	\$1,072.71	73.18%
		Total GARBAGE	\$4,000.00	\$2,927.29	(\$1,253.11)	\$1,072.71	73.18%

Current Period: MARCH 2025

			2025	2025	MARCH	2025	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
STORM SEWER UTILITY FUND							
Revenues			\$30,720.00	\$5,947.89	\$2,426.91	\$24,772.11	19.36%
Expenditures			\$45,264.00	\$0.00	\$0.00	\$45,264.00	0.00%
Gain/(Loss)			(\$14,544.00)	\$5,947.89	\$2,426.91	(\$20,491.89)	-40.90%
STORM SEWER UTILITIES							
Active	R 606-49475-36200	MISCELLANE	\$0.00	\$2,582.00	\$0.00	(\$2,582.00)	0.00%
Active	R 606-49475-37400	STORM SEW	\$30,720.00	\$3,365.89	\$2,426.91	\$27,354.11	10.96%
Active	R 606-49475-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 606-49475-39250	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$30,720.00	\$5,947.89	\$2,426.91	\$24,772.11	19.36%
Active	E 606-49475-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-219	COUNTY DITCH	\$29,127.00	\$0.00	\$0.00	\$29,127.00	0.00%
Active	E 606-49475-220	REPAIRS & MAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-600	PRINCIPAL	\$16,137.00	\$0.00	\$0.00	\$16,137.00	0.00%
Active	E 606-49475-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-611	INTEREST AND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 606-49475-730	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$45,264.00	\$0.00	\$0.00	\$45,264.00	0.00%
Total STORM SEWER UTILITIES			(\$14,544.00)	\$5,947.89	\$2,426.91	(\$20,491.89)	-40.90%
Total STORM SEWER UTILITY FUND			(\$14,544.00)	\$5,947.89	\$2,426.91	(\$20,491.89)	-40.90%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: MARCH 2025

	2025 YTD Budget	2025 YTD Amt	MARCH MTD Amt	2025 YTD Balance	% of Budget
Report Total	\$4,169.00	(\$168,586.33)	(\$10,401.67)	\$172,755.33	-4043.81%

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: Auto-Pay

Staff has noticed that mail through the postal service has been taking an exceptional amount of time to get to its location. Most recently a bill that was sent on the 11th of March still had not arrived to its location on the 4th of April. This is causing an occasional late fee to be added to our account.

Staff is requesting the council authorize the ability for auto-pay to be utilized for those bills that are regular monthly payments of the city. These payments include:

Electric, phone, copier lease, cell-phone, health insurance, supplemental benefits, natural gas

All other payments including any charge accounts would still be issued a normal check as they are not normally time sensitive payments.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/11/25

Re: Storm Sewer District Charging Clarification

Staff was made aware of an error in the storm sewer district of charging on utility bills. The charging was setup by Banyon on our behalf and was setup to charge each user the \$5 storm sewer fee. This is an issue as the fee is supposed to be charged per property. Duplex properties that have multiple meters were actually getting billed per user/meter, so they were actually receiving more than the \$5 / property.

Staff has changed the way that the storm sewer district is billed and now the duplex and triplex are billed at $\frac{1}{2}$ or $\frac{1}{3}$ of the storm sewer charge so that the property is only receiving the \$5 charge as intended by the City Council when it was adopted. Staff will refund the incorrectly charged fees back to the affected accounts to correct the issue.

IN THE MATTER OF THE PETITION BY ALL OF THE PROPERTY OWNERS FOR THE
DETACHMENT OF CERTAIN LAND FROM THE CITY OF NEW RICHLAND,
MINNESOTA AND CONCURRENT ANNEXATION TO THE TOWNSHIP OF NEW
RICHLAND, MINNESOTA PURSUANT TO MINN. STAT. § 414.061, SUBD. 5

TO: Office of Administrative Hearings
Municipal Boundary Adjustment Unit
PO Box 64620
St. Paul, MN 55164-0620

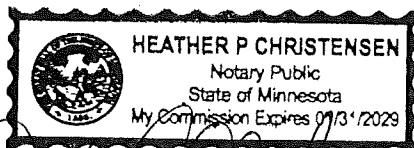
We, the undersigned, being all of the property owners of the following described land,
hereby request the Municipal Boundary Adjustment Unit of the Office of Administrative
Hearings to detach said property from the City of New Richland and annex it to the Township of
New Richland pursuant to Minn. Stat. § 414.061, subd. 5:

SECT-20 TWP-105 RANGE-22 22.86 AC
See attached for full description

In bringing forward this petition, the petitioners state that:

1. There is one property in the area proposed for detachment/annexation. (All of the property owners are required to sign a petition under Minn. Stat. § 414.061, subd. 5, to commence the proceeding. If the land is owned by more than one person, all must sign the petition to represent all owners.)
2. The property is presently within the City of New Richland and abuts the Township of New Richland in the County of Waseca.
3. The property proposed for detachment/annexation is 22.86 acres.
4. This boundary adjustment is being requested because said property is low lying farm land that is too wet for any type of future development by the city of New Richland. Also we are paying for a layer of taxes for city services we will never use,

Date: 3-31-2025



Heather P. Christensen 03/31/2025

Lucy Wachter

Property Owner

[Signature]

Property Owner

NOTE: Pursuant to Minn. Stat. § 414.061, subd. 5, the petition must be accompanied
by a resolution of at least one of the affected municipalities.

All that part of the Northeast Quarter (NE¼) of Section Twenty (20), Township One Hundred Five (105) North of Range Twenty-Two (22) West, lying East of the Minneapolis and St. Louis Railway right-of-way and South of the now existing corporate limits of the Village of New Richland, Waseca County, Minnesota.

AND

Commencing at a point Thirty-Three (33) feet South and Thirty-Three (33) feet West of the Northeast Corner of Section Twenty (20), Township One Hundred Five (105) North, Range Twenty-Two (22) West, Waseca County, Minnesota; thence South along the West line of State Highway No. 13 to the Southeast Corner of Lot Seven (7), Block One (1), Auditor's Plat No. 1, Part of the Northeast Quarter (NE¼) of Section Twenty (20), Township One Hundred Five (105) North, Range Twenty-Two (22) West, New Richland, there being the point of beginning; commencing at said point of beginning; thence West to the Southwest Corner of Lot Nineteen (19) of Frank McClane's Second Addition to the Village of New Richland, Minnesota; thence South One Hundred (100) feet to the Southeast Corner of Lot Twenty (20) in Frank McClane's Second Addition; thence West to the East boundary of Frank McClane's Addition; thence South to the Southeast Corner of Lot Twenty-One (21) in Frank McClane's Addition; thence West to the intersection of the South line of Lot Twenty-One (21), Frank McClane's Addition, with the East Right-of-Way line of the Chicago & Northwestern-Minneapolis and St. Louis Railway; thence South along the East Right-of-Way line of said Railroad to the Corporation Line of the Village of New Richland; thence East on said Corporation Line to the West Right-of-Way line of State Highway No. 13; thence North on the West Right-of-Way line of said Highway to the point of beginning; EXCEPT: Part of the Northeast Quarter (NE¼) of Section Twenty (20), Township One Hundred Five (105) North, Range Twenty-Two (22) West, Waseca County, Minnesota, described as follows: Beginning at the Southwest Corner of Frank McClane's Second Addition in the City of New Richland as platted and recorded in the Office of the County Recorder of said County; thence North Eighty-Eight Degrees, Fifty-Two Minutes, Twenty-One Seconds (88°52'21") East assumed bearing Three Hundred Nineteen and Sixty-Four Hundredths (319.64) feet to the Southeast Corner of Lot Twenty (20) in said Addition; thence North Three Degrees, Thirty-Five Minutes, Forty-Eight Seconds (03°35'48") West One Hundred and Zero Hundredths (100.00) feet to the Southwest Corner of Lot Nineteen (19) in said Addition; thence North Eighty-Eight Degrees, Fifty-Two Minutes, Twenty-One Seconds (88°52'21") East Two Hundred Nine and Eighty-Two Hundredths (209.82) feet to a corner of said Addition; thence South Three Degrees, Thirty-Five Minutes, Forty-Eight Seconds (03°35'48") East Two Hundred Ten and Zero Hundredths (210.00) feet along the Southerly extension of the most Easterly line of said Addition; thence South Eighty-Eight Degrees, Fifty-Two Minutes, Twenty-One Seconds (88°52'21") West Five Hundred Twenty-Nine and Forty-Six Hundredths (529.46) feet to the Southeast Corner of Frank McClane's Addition as platted and recorded in and for said County; thence North Three Degrees, Thirty-Five Minutes, Forty-Eight Seconds (03°35'48") West One Hundred Ten and Zero Hundredths (110.00) feet to beginning. Contains One and Eighty-Two Hundredths (1.82) acres, more or less.



TAMARA J. SPOONER, DIRECTOR
WASECA COUNTY PROPERTY &
ELECTION SERVICES
P.O. BOX 47
WASECA, MN 56093
(507) 835-0610

Taxpayer: 8383

Property ID Number: RP 15.020.0100

LANE & LYNN WACHOLZ
24213 130TH ST
NEW RICHLAND MN 56072-2900

Property Description: SECT-20 TWP-105 RANGE-022 22.86 AC 22.86 AC
24.676 AC IN NE1/4 OF NE1/4 EX 1.82 AC

Property
Address:

2025 Property Tax Statement

VALUES AND CLASSIFICATION				
Step 1	Taxes Payable Year:		2024	2025
	Estimated Market Value:		\$238,600	\$260,600
	Homestead Exclusion:		\$0	\$0
	Taxable Market Value:		\$238,600	\$260,600
	New Improvements:			
	Property Classification:		AG HSTD	AG HSTD
Sent in March 2024				
Step 2	PROPOSED TAX			3,062.00
Sent in November 2024.				
Step 3	PROPERTY TAX STATEMENT			
	First half taxes due MAY 15:			\$1,463.00
	Second half taxes due NOVEMBER 17:			\$1,463.00
	Total Taxes Due in 2025:			\$2,926.00

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to
reduce your property tax. Read the back of this
statement to find out how to apply

Taxes Payable Year		2024	2025
1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.		☐	\$0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		\$0.00	
Property Tax and Credits			
3. Property taxes before credits		\$3,530.66	\$3,017.56
4. Credits that reduce property taxes:	A. Agricultural Market Value Credits	-\$114.06	-\$91.56
	B. Other Credits	\$0.00	\$0.00
5. Property taxes after credits		\$3,416.60	\$2,926.00
Property Tax by Jurisdiction			
6. County WASECA		\$1,071.32	\$872.54
7. City or Town NEW RICHLAND CITY		\$2,206.26	\$1,937.10
8. State General Tax		\$0.00	\$0.00
9. School District 2168	A. Voter Approved Levies	\$25.92	\$20.62
	B. Other Local Levies	\$77.88	\$66.22
10. Special Taxing Districts	A. Other Special Taxing Districts	\$35.22	\$29.52
	B. Tax Increment	\$0.00	\$0.00
11. Non-school voter approved referenda levies		\$0.00	\$0.00
12. Total property tax before special assessments		\$3,416.60	\$2,926.00
Special Assessments on Your Property			
13. Special Assessments	A. Spec Assess in Prior Yr Only	\$21.40	\$0.00
14. TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		\$3,438.00	\$2,926.00

FIRST HALF DUE
SECOND HALF DUE

MAY 15
NOVEMBER 17

\$1,463.00
\$1,463.00

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION

2 PAYABLE 2025 2ND HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE NOVEMBER 17

Property ID#: RP 15.020.0100
ID#: 8383

If your address has changed please check this box
and show the change on the back of this stub ☐

SECOND 1/2 TAX AMOUNT DUE:

\$1,463.00

PENALTY:

TOTAL:

Taxpayer: LANE & LYNN WACHOLZ
24213 130TH ST
NEW RICHLAND MN 56072-2900

MAKE CHECKS PAYABLE & MAIL TO:

OUR RECORDS
INDICATE THAT YOUR
TAXES ARE BEING PAID
BY ESCROW COMPANY:
ACH - RE TAX PMT

Waseca County Property & Election Services
P.O. Box 47
Waseca, MN 56093

2024001150200100 000001463000



City of New Richland Zoning Permit/Application

Permit # 25-3
Date Received 4/11/2025
Received by [Signature]

Project Address 358 cypress New Richland mn
Property Owner Mary Peterson Phone [Redacted]
Address (if different than above) _____

Contractor Willow Creek Restoration Phone [Redacted]

Proposed Project

- ☐ Fence (6ft and under) ☐ Accessory Structure (120 sq ft or less)
☐ Retaining Wall under 4 ft ☐ Other split lot - beyond

Please describe your project; please include a drawing of a site plan on separate sheet or reverse side:

split lots of 358 cypress and 252 cypress

Setbacks: Right 198.3 Left 152.9 Front 110 Rear 110.9

Estimated Value of Job _____

Lot Size/Dimensions 150.3 x 110.9
Existing Structure Area Sq Footage 28,380

This permit becomes null and void if work or construction authorized is not commences within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Name (please print) Mary Peterson Phone [Redacted]
Address 5046 127th St City/State/Zip Amnby mn 56010

Signature Mary Peterson Date 4-10-25

CITY USE ONLY

Zoning District _____
Setbacks Required: Right _____
Left _____
Front _____
Rear _____

PERMIT FEE: \$ 25

Subject to the following conditions _____

Reviewed by [Signature] Date 4/11/2025

PAID

APR 11 2025



City of New Richland Zoning Permit/Application

Permit # _____
Date Received _____
Received by _____

Project Address 352 cypress
Property Owner Gary Peterson Phone [REDACTED]
Address (if different than above) _____

Contractor Willow Creek Restoration Phone [REDACTED]

Proposed Project

- ☐ Fence (6ft and under) ☐ Accessory Structure (120 sq ft or less)
☐ Retaining Wall under 4 ft ☒ Other split lot rezone

Please describe your project; please include a drawing of a site plan on separate sheet or reverse side:

splitting lots from 352 cypress to 358
cypress

Setbacks: Right 164.7 Left 170.3 Front 75 Rear 75

Estimated Value of Job _____

Lot Size/Dimensions 75' x 164.7
Existing Structure Area Sq Footage 28,048.41

This permit becomes null and void if work or construction authorized is not commences within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Name (please print) Gary Peterson Phone [REDACTED]
Address 504 N 127th St City/State/Zip Amory MN 56010

Signature Gary Peterson Date 4 10 25

CITY USE ONLY

Zoning District _____
Setbacks Required: Right _____
Left _____
Front _____
Rear _____

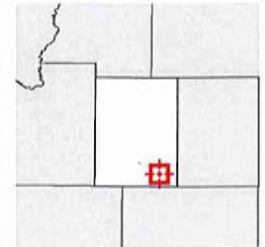
PERMIT FEE: \$ _____

Subject to the following conditions _____

Reviewed by _____ Date _____



Overview



Legend

- Municipality
- Parcels
- U.S. and State Hwy
 - U.S. Hwy
 - State Hwy
 - County Hwy
- Local Streets
 - County Road
 - Township Road
 - Municipal State Aid
 - City Street
 - Private Street
 - Ramp
- Lakes
- County Boundary
- Neighbor Counties

Parcel ID	DEDICATED ROW	Alternate ID	n/a	Owner Address	n/a
Sec/Twp/Rng	n/a	Class	n/a		
Property Address		Acreage	n/a		
District	n/a				
Brief Tax Description	n/a				

(Note: Not to be used on legal documents)

Date created: 4/9/2025

Last Data Uploaded: 4/9/2025 11:39:25 AM

Developed by  **SCHNEIDER**
GEOSPATIAL



PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com

City Administrator's Report

April 14th, 2025

Continued work on 2025 street improvement project items w / Bolton & Menk

Met with Bolton & Menk & City Attorney for street project update.

Met with MN DOT regarding ROW and ADA on street project

Met with Bolton & Menk & NRHEG Schools on Construction Update

Opened bids for the 2025 Street Improvement Project

Submitted Congressional Bond Request to Brad Finstads Office for 7.5 Million Flood Mitigation Project

Met with county partners to discuss flood mitigation and plans moving forward

Submitted a grant to the New Richland Foundation for Bathroom ADA Remodel

Completed annual owners' certification of Townhomes. Certified Compliant. No violations.

Completed Annual Loss Control Audit with LMCIT

Continue to work on final audit items with ABDO. Should be close to final draft.

Participated in multiple Ambulance billing onboarding sessions

Met with company for a possible new document management software

Participated in Leadership Growth Group & MCMA Conference Committee Planning Sessions

Facilitated the sale of the 2016 Impala via MN Bid. Sold for \$6,575 – Fees.

In the process of reviewing the 1st Draft of the ordinance update

Received 9% of 1st half of LGA for 2025. Legislation for 2025 Only.

Worked with CEDA on EDA Final Grant Program Document.

Working with CEDA and NRHEG on Budget Simulation Activity with NRHEG 11th Graders

Received \$66,900 grant from MPCA to continue our flood mitigation study and efforts

Worked with city attorney to return northwestern lot in Homestake back to City / EDA

Working with website provider to get our building permit completely online

Filed annual insurance required documents for federal government

Met with Shannon Sweeney from DDA in preparation for our S & P bond Ratings Call next week

Paid March sales tax

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

5/6 - Ernesto Quezada – AMB

5/9 - Sara Jo Vulcan - AMB

EMPLOYEE ANNIVERSARIES

4/15 - Heather Christensen – ADMIN – 1 YR

4/21 - Cody Huiras – MAIN – 2 YRS