



New Richland City Council Regular Meeting Agenda

April 14th, 2025

Agenda:

6:30 Call to Order

Roll Call

Pledge of Allegiance

Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of the March 10th, 2025, City Council Meeting
2. Approve Step Increase for Heather Christensen, Assistant City Clerk
3. Approve Kwik Trip Charge Account & Authorized Purchasers
4. Approve Technology Purchase – PD
5. Liquor License Approvals
6. Set Special Assessment Hearing for May 12th, 2025, at 6:00 pm
7. Approve change of time of May 12th, 2025, Council Meeting to 7:00 pm

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. 2025 Street Improvement Project – Cory Bienfang, Bolton & Menk
Bid Opening & Assessment Hearing Presentation
 - a. Resolution 25-13: A Resolution Declaring Cost to Be Assessed and Ordering Preparation of Proposed Assessment for the 2025 Street & Utility Improvements Project
 - b. Resolution 25-14: A Resolution Ordering the Assessment Hearing for the 2025 Street & Utility Improvements Project

Public Hearings

Ordinances and Resolutions

1. Ordinance 25-01: An Ordinance Amending Section 610 – Parking and Snow Removal – South Ash Avenue Parking Restrictions – 1st Reading
 - a. Set Public Hearing for May 12th, 2025, at 7:05pm

Department Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
2. Fire Department Report – In Writing
 - a. Purchase Turnout Gear/Uniforms
3. Police Department Report – Tanyce Bruegger, Chief of Police
4. Care Center Report – Bob Johannsen, Care Center Administrator
5. People Service Report – Shell Johnson, Operator
 - a. Diaphragm Pump Repair
6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor

Unfinished Business**New Business**

1. March 2025 Check Register
2. March 2025 Financials
 - a. Request to Move Regular Monthly bills to ACH
3. Storm Sewer Fund Charging Clarification
4. Petition to Detach – Lynn & Lane Wacholz Property
 - a. Refer to Planning & Zoning – 4/17/25 @ 6:30 pm
 - b. EDA Reviewed – 4/14/25 @ 4:30 pm
 - c. Set Public Hearing for 5/12/24 @ 7:10 pm?
5. Petition to Separate Parcel
 - a. Refer to Planning & Zoning – 4/17/25 @ 6:30 pm
 - b. Set Public Hearing for 5/12/24 @ 7:15 pm?

Miscellaneous

City Wide Garage sales – Saturday April 26th, 2025
Community Cleanup Day – Saturday May 10th, 2025

Administrators Report**Mayor/Council Comments****Closed Meeting**

The meeting will be closed at this time pursuant to MN Statute section 13D.05, subd. 3 (a) to evaluate the performance of the City Administrator

Adjournment

The New Richland City Council will hold a Special Assessment Hearing for the
2025 Street Improvement Project on Monday May 12th, 2025, at 6:00 pm

The next Regular City Council meeting will be held on Monday May 12th, 2025, at 7:00 pm