



New Richland City Council Regular Meeting Minutes

March 10th, 2025

Members Present

Janda Ferguson
Matt Economy
Jason Casey
Josh Warke
Jody Wynnemer

Staff Present

Anthony Martens-City Administrator
Shell Johnson – People Service
Eric Hendrickson – Maintenance &
Utility Supervisor
Cory Bienfang – Bolton & Menk

Others Present

Robert Swenson
Pam Gehring
Dan Lewer
Sandy Neumann
Ethan Hagen
Randy Dokken
Larry Muff
Larry Gehring
Amber Lewer
Angel Hagen
Dan Petsinger
Alex Buckmeier

Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the agenda.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

- Larry Muff – Houston Study Concerns
 1. Larry Muff presented some concerns he had over the Houston Engineering study and their calculations included in their flow capacities. Muff presented a copy of his statement to the council along with a petition from residents and businesses in the area.

Requests and Presentations

- 1) 2025 Street Improvement Project – Cory Bienfang, Bolton & Menk
 - a) City Engineer Cory Bienfang shared information about the final open house and presented the final plans for the street improvement process. Bienfang answered the council's questions regarding the final designs.
 - b) Motion made by Matt Economy and seconded by Jody Wynnemer to adopt resolution 25-07: A Resolution Approving Plans and Specifications and Ordering Advertisements for Bids for the 2025 Street & Utility Improvements Project. Carried (3 yes, 1 no, Casey)

Public Hearings

1. Rezone of 110 Ash Ave N from R1 to C1
 - a) Mayor Ferguson opened the public hearing at 7:09 pm
 - b) Sandy Neuman addressed the council asking if her homes property taxes would go up based on the change of the parcel.
 - c) Seeing that no one else wished to be heard, Mayor Ferguson closed the public hearing at 7:10 pm.
 - d) Motion was made by Jody Wynnemer and seconded by Josh Warke to adopt resolution 25-08: A Resolution Granting Rezoning for a Property. Carried (4 yes, 0 no)



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Ordinances and Resolutions (see attached)

1. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-09: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)
2. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-10: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)
3. Motion made by Josh Warke and seconded by Matt Economy to adopt resolution 25-11: A Resolution Appointing an HRA Commissioner. Carried (4 yes, 0 no)

Reports

1. Ambulance Department
 - Ambulance report was presented in writing by Ambulance Director Sundve.
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department
 - Fire Department report was presented by in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Josh Warke to approve the Fire Department Report. Carried (4 yes, 0 No)
3. Police Department
 - Police Department report was presented by Chief Bruegger
 - Motion was made by Matt Economy and seconded by Jason Casey to approve \$3,379.32 for Lexipol Policy Software Cost. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve \$3,750 for SCDIU payment. Carried (4 yes, 0 no)
 - Motion made by Jason Casey and seconded by Matt Economy to approve the background process for a possible part-time police officer. Carried (4 yes, 0 no)
 - There was a short discussion regarding bus parking at the school.
 - There was a short discussion regarding snow parking enforcement.
 - Motion made by Matt Economy and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)
4. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented in writing by Bob Johannsen
 - Motion was made by Josh Warke and seconded by Jason Casey to approve the Care Center Report. Carried (4 yes, 0 no)
5. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Jason Casey and seconded by Matt Economy to approve the People Service report. Carried (4 yes, 0 no)



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Reports Continued...

6. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
 - Motion made by Matt Economy and seconded by Jason Casey to approve the purchase of new controls for the water plant at a cost of \$64,682 by LeBlanc Consulting and Thompson Electric. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Josh Warke to approve up to \$2,500 to Waldorf welding to fabricate a new stair system for the baseball field crow's nest at Legion Field. Carried (4 yes, 0 no)
 - Motion made by Jody Wynnemer and seconded by Josh Warke to approve 3 loads of gravel at approximately \$468/each from Loken. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve the renewal of the ESRI Software for the lead/copper requirement at a cost of \$1,035. Carried (4 yes, 0 no)
 - Motion made by Matt Economy and seconded by Jason Casey to approve the Maintenance Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Consolidated Waste Contract Approval
 - a. Motion by Josh Warke and seconded by Jody Wynnemer to approve the consolidated waste contract. Carried (4 yes, 0 no)

New Business

1. February 2025 Check Register
 - a) Motion made by Josh Warke and seconded by Jason Casey to approve the February 2025 check register. Carried (4 yes, 0 no)
2. February 2025 Financials
 - a) Motion made by Josh Warke and seconded by Jason Casey to approve the 2025 February financials. Carried (4 yes, 0 no)
3. Municipal Cannabis Dispensary
 - a) Council took no action. No plans to run city-owned dispensary
4. Consider Selling the City-Owned 2016 Chevy Impala
 - a) Motion made by Jason Casey and seconded by Matt Economy to list the 2016 Impala on MN Bid and to refund the proceeds of the sale to the police department capital fund. Carried (4 yes, 0 no)
5. Joint Flood Committee Meeting w/ County Board Members
 - a) Jason Casey and Josh Warke will meet w/ 2 members of the county board tentatively set for Friday morning

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.



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- Motion made by Josh Warke and seconded by Matt Economy to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Josh Warke.
Carried (4 yes, 0 no) 8:19 p.m.

Submitted by,

Anthony Martens
City Administrator