New Richland City Council
Regular Meeting Agenda
November 25th, 2024

Agenda:

6:30 Call to Order
Roll Call
Pledge of Allegiance
Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 11/12/24 City Council Meeting

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

1. 2025 Street Improvement Project

Ordinances and Resolutions

1. Resolution 24-25: A Resolution Ordering Plans and Specs

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
    a. Lift Station Pump Replacement
    b. Heater Replacement
    c. Building Insullation
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. Garbage/Recycling Contract

New Business

1. October 2024 Check Register
2. October 2024 Financials
3. Electronic Lock Installation/Upgrades
    a. Ambulance Crew Room / Furnace & Technology Room
4. Newley Elected Officials Training
    a. Mankato – Feb. 7-8 $350/person (Included in 2025 budget)

2025 Budget

1. General Fund
   a. FT vs. PT PD Discussion
2. Water Enterprise Fund
3. Sewer Enterprise Fund
4. Storm Sewer Enterprise Fund

Miscellaneous

- Community Flood Presentation
  - Thursday December 5th, 2024 – 6pm – 7:30 pm
  - Short Presentation from Houston Engineering followed by Open House

Administrators Report

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Tuesday December 9th, 2024 @ 6:30 pm.

City Hall Closed

11/28/24 – Thanksgiving Day

11/29/24 – Day after Thanksgiving

New Richland City Council
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Members Present
Janda Ferguson
Jody Wynnemer
Ryan Gehrke
Jason Casey
Brandy Jacobson

Staff Present
Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police

Others Present

Larry Goehring	Pam Goehring
Robert Swenson	Larry Muff
Josh Warke	Matt Economy
Shanon Young	Vanessa Ziemke

Members Absent
None

The meeting was called to order by Janda Ferguson at 6:30 pm.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda
- Administrator Martens asked that Resolution 24-24: A Resolution Adopting Election Results be added to the agenda under Ordinances and Resolutions #7.
- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda
1. Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve the consent agenda with corrected times on the work session minutes. Carried (4 yes, 0 no)

Public Comments
2. Larry Muff
    - Muff addressed the council regarding the Houston Study and provided his summary that Houston's metrics were incorrect and their evaluations should disregarded and the council should not put any faith or any money into any projects directed by Houston.

Requests and Presentations
- None

Public Hearings
Mayor Ferguson opened the Public Hearings for all ordinances at 6:41 pm. No one in attendance at that time wished to be heard.
1. Ordinance 24-03: An Ordinance Creating a Storm Sewer Utility
2. Ordinance 24-04: An Ordinance Regulating the Use of Cannabis in the City of New Richland
3. Ordinance 24-05: An Ordinance Amending the C1 Downtown Commercial District in relation to Lower-Potency Hemp Sales as an Accessory to retail sales
4. Ordinance 24-06: An Ordinance Amending the C3 Highway Commercial District in relation to Lower-Potency Hemp Sales as an Accessory to retails sales
5. Ordinance 24-07: An Ordinance Amending the Industrial Zone to allow for the manufacture and retail sale of cannabinoid and hemp-derived products as conditional use

Mayor Ferguson closed the public hearings for all ordinances at 7:14 pm. No one in attendance wished to be heard.

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Ordinances and Resolutions (see attached)

1. Motion made by Jason Casey and seconded by Ryan Gehrke to adopt ordinance 24-03: An Ordinance Creating a Storm Sewer Utility. Carried (4 yes, 0 no)
2. Motion made by Jason Casey and seconded by Brandy Jacobson to adopt ordinance 24-04: An Ordinance Regulating the Use of Cannabis in the City of New Richland. Carried (4 yes, 0 no)
3. Motion made by Brandy Jacobson and seconded by Jason Casey to adopt ordinance 24-05: An Ordinance Amending the C1 Downtown Commercial District in relation to Lower-Potency Hemp Sales as an Accessory to retail sales. Carried (4 yes, 0 no)
4. Motion made by Jason Casey and seconded by Jody Wynnemer to adopt ordinance 24-06: An Ordinance Amending the C3 Highway Commercial District in relation to Lower-Potency Hemp Sales as an Accessory to retails sales. Carried (4 yes, 0 no)
5. Motion made by Jody Wynnemer and seconded by Jason Casey to adopt ordinance 24-07: An Ordinance Amending the Industrial Zone to allow for the manufacture and retail sale of cannabinoid and hemp-derived products as conditional use. Carried (4 yes, 0 no)
6. Motion made by Ryan Gehrke and seconded by Jody Wynnemer to adopt resolution 24-23: A Resolution Establishing Handicap Parking. Carried (4 yes, 0 no)
7. Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve resolution 24-24: A Resolution Adopting the Election Results. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
   - No report

2. Fire Department Report – Josh Moen, Fire Chief
   - Fire Department report was presented in writing by Chief Moen
   - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the Fire Department report. Carried (4 yes, 0 no)

3. Police Department Report – Chief Bruegger
   - Police Department report was presented by Chief Bruegger.
   - Motion made by Jody Wynnemer and seconded by Brandy Jacobson to approve the Joint Powers Agreement for the South-Central MN Computer Consortium.
     Carried (4 yes, 0 no)
   - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Council Pay Policy
   - Motion made by Jason Casey and seconded by Brandy Jacobson to adopt an updated City Council pay policy to switch the council from a per diem to a salary effective 1/1/2025. Carried (4 yes, 0 no)

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New Business

1. General Fund Budget
   a. Administrator Martens walked the council through the general fund budget and projections for the final 2025 budget
2. Enterprise Fund Budget
   a. Administrator Martens walked the council through the preliminary enterprise budgets for the water, sewer and storm sewer funds.

Miscellaneous

- Reminder of the 2025 Street Improvement Project Open House
  - Thursday November 14th, 2025 – 5pm to 7pm – New Richland City Hall

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Jody Wynnemer and seconded by Ryan Gehkre to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- Council Member Wynnemer would like to have the council's name tags switched from "Council Person" to "Council Member"

Adjournment – Motion for adjournment made by Ryan Gehrke and seconded by Jody Wynnemer. Carried (4 yes, 0 no) 7:21 p.m.

Submitted by,

Anthony Martens
City Administrator

Memo

To: City Council

From: Cory Bienfang, City Engineer

cc: Anthony Martens

Date: 11/25/24

Re: 2025 Street and Utility Improvements Project – Conduct Improvement Hearing and Order Improvement and Preparation of Plans

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PURPOSE
Conduct scheduled Public Improvement Hearing to consider a Resolution (R24-25) Ordering the Improvement and Preparation of Plans as outlined in the Preliminary Engineering Report for the 2025 Street and Utility Improvement Project.

SUMMARY
On October 28th, 2024, the City Council adopted the preliminary engineering report for a proposed 2025 Street and Utility Improvement Project. The preliminary engineering report is required by law to ensure that the improvement is necessary and serves the best interest of the public. Also, on October 28th, 2024, the City Council scheduled the public improvement hearing for November 25th, 2024.

Pursuant to Minnesota Statue Chapter 429, giving Cities the authority to levy and collect assessments for local improvements upon property benefited thereby, a required step is to hold an improvement hearing for the council to discuss the specific local improvement before formally ordering it done.

A Public Open House was held on November 14th, 2024, with approximately 30 people in attendance. The following items were discussed with the greatest frequency:

- Proposed new roadway width of Broadway Ave S
- Proposed new sidewalk locations
- Sanitary sewer service replacements
- Sump pump outlet connections

At the improvement hearing, interested persons may voice their concerns, whether or not they are in the proposed assessment area. A resolution Ordering the Improvement and Preparation of the Plans is required to continue with the project process. A resolution ordering the improvement may be adopted at any time within six months after the date of the improvement hearing. This resolution may reduce, but not increase, the extent of the improvement as stated in the notice of hearing.

The proposed 2025 Street and Utility Improvement Project consists of the following project area:

- Ash Ave S – 2nd St SW (Trunk Highway 30) to 4th St SW
- Broadway Ave S – 2nd St SW (Trunk Highway 30) to 4th St SW
- 4th St SW – Ash Ave S to Broadway Ave S
- 3rd St SE – Broadway Ave S to dead end

The proposed 2025 Street & Utility Improvement Project addresses critical segments for improvement with failing sanitary sewer, undersized watermain, old storm sewer infrastructure, deficient pedestrian facilities, and failing roadway pavement.

The scope of the proposed improvement is full reconstruction with the replacement of all underground utilities, new roadway pavement, and construction of continuous pedestrian facilities along one side of the roadway. The improvements are planned to be completed as one project during the summer of 2025.

A current schedule of project milestones is as follows:

- ~~5/28/2024 City Council Authorizes Preparation of Preliminary Engineering Report *~~
- ~~9/24/2024 City Council Work Session Preliminary Engineering Report *~~
- ~~10/14/2024 Present Preliminary Engineering Report to City Council *~~
- ~~10/14/2024 City Council to Call for Improvement Hearing *~~
- ~~10/28/2024 City Council Orders Preparation of an Amended Preliminary Engineering Report *~~
- ~~10/28/2024 Present Amended Preliminary Engineering Report and Call for Improvement Hearing *~~
- ~~10/29/2024 Mail Neighborhood Info Meeting & Project Questionnaire~~
- ~~11/14/2024 Hold Neighborhood Info Meeting (Open House #1)~~
- ~~11/7 & 11/14/2024 Publish Notice of Hearing in NRHEG Star Eagle~~
- **11/25/2024 Hold Improvement Hearing * TODAY**
- **11/25/2024 City Council to Order Improvement and Authorize Preparation of Plans & Specifications * TODAY**
- 2/18/2025 *Tentative* Neighborhood Info Meeting (Open House #2)
- 3/10/2025 City Council Approve Plans & Specifications and Authorizes Advertise for Bids *
- 3/20 – 4/3/25 Advertise for Bids in NRHEG Star Eagle and QuestCDN
- 4/10/2025 Open Bids
- 4/28/2025 Award Bid (Council Meeting)
- 5/12/2025 Preconstruction Meeting
- 5/14/2025 *Tentative* Neighborhood Info Construction Meeting (Open House #3)
- 5/19/2025 Begin Construction
- 10/31/2025 Construction Substantial Completion
- 9/8/2025 City Council to Declare Costs to be Assessed and Order Preparation of Proposed Assessment Roll *
- 9/8/2025 City Council to Call for Assessment Hearing *

- 9/25/2025 Advertise and Mail Notices for Assessment Hearing
- 10/13/2025 Hold Assessment Hearing & City Council to Approve Final Assessment Roll *
- 6/26/2026 Construction Final Completion

  * City Council Meeting

The total project cost is estimated at just over $3 million, with funding anticipated to include various sources including but not limited to utility enterprise funds, general tax funds, special assessments per the City's Special Assessment Policy for abutting properties, and General Obligation Bonds.

The public hearing sequence of events will be as follows:
1. Staff provides a presentation on the improvement project.
2. City Council opens the public hearing.
3. Public comment on the project is recorded by the City Clerk.
4. City Council closes the public hearing.
5. City Council engages in discussion about the project and provides direction to staff if additional information is requested.

ACTION REQUESTED
Staff recommend that the City Council adopts the attached Resolution R24-25 Ordering the Improvement and Preparation of Plans for the 2025 Street and Utility Improvement Project.

MODIFICATION 1 - UPSIZING BROADWAY AVE S TO 40-FT F-F				
ITEM	UNIT	UNIT PRICE	MODIFICATION QTY	ITEM MODIFICATION COST
EXCAVATION - COMMON	CU YD	$ 16.00	250	$ 4,000.00
SELECT GRANULAR EMBANKMENT	CU YD	$ 23.00	145	$ 3,335.00
GEOTEXTILE FABRIC TYPE 7	SQ YD	$ 2.50	3840	$ 9,600.00
AGGREGATE BASE (CV) CLASS 5	CU YD	$ 35.00	95	$ 3,325.00
TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	TON	$ 85.00	80	$ 6,800.00
TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;B)	TON	$ 75.00	55	$ 4,125.00

ADDITIONAL COST = $ 31,185.00
CURRENT PROJECT COST = $ 3,022,947.18
MODIFICATION INCLUDED PROJECT COST = $ 3,054,132.18

ADDITIONAL ROADWAY:	960' x 4' =	3840	SF
COMMON EXC:	DEPTH =	21	IN
SELECT GRAN. EMB.	DEPTH =	12	IN
CL5	DEPTH =	8	IN
BASE	DEPTH =	2	IN
WEAR	DEPTH =	3	IN
	BIT CORRECTION =	1.07	

MODIFICATION 2 - ELIMINATING WALK ON 3RD ST SE				
ITEM	UNIT	UNIT PRICE	MODIFICATION QTY	ITEM MODIFICATION COST
EXCAVATION - COMMON	CU YD	$ 16.00	45	$ 720.00
AGGREGATE BASE (CV) CLASS 5	CU YD	$ 35.00	25	$ 875.00
4" CONCRETE WALK	SQ FT	$ 7.00	1190	$ 8,330.00
6" CONCRETE WALK	SQ FT	$ 11.00	135	$ 1,485.00
TRUNCATED DOMES	SQ FT	$ 60.00	18	$ 1,080.00

ADDITIONAL SAVINGS = $ 12,490.00
CURRENT PROJECT COST = $ 3,022,947.18
MODIFICATION INCLUDED PROJECT COST = $ 3,010,457.18

COMMON EXC (4" WALK) DEPTH =	10	IN
COMMON EXC (6" WALK) DEPTH =	12	IN
CL5 DEPTH =	6	IN

MODIFICATION 3 - ADDING SIDEWALK ON EAST SIDE OF BROADWAY AVE S				
ITEM	UNIT	UNIT PRICE	MODIFICATION QTY	ITEM MODIFICATION COST
EXCAVATION - COMMON	CU YD	$ 16.00	155	$ 2,480.00
AGGREGATE BASE (CV) CLASS 5	CU YD	$ 35.00	95	$ 3,325.00
4" CONCRETE WALK	SQ FT	$ 7.00	4640	$ 32,480.00
6" CONCRETE WALK	SQ FT	$ 11.00	310	$ 3,410.00
TRUNCATED DOMES	SQ FT	$ 60.00	18	$ 1,080.00
RETAINING WALL	SQ FT	$ 60.00	200	$ 12,000.00

ASSUME 50' x 4'

ADDITIONAL COST = $ 54,775.00
CURRENT PROJECT COST = $ 3,022,947.18
MODIFICATION INCLUDED PROJECT COST = $ 3,077,722.18

RESOLUTION 24-25

A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE 2025 STREET & UTILITY IMPROVEMENTS PROJECT

WHEREAS, a Resolution of the City Council adopted on October 28th, 2024, fixed a date for a council hearing on the proposed improvement of Ash Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, Broadway Ave S from 2nd St SW (Trunk Highway 30) to 4th St SW, 4th St SW from Ash Ave S to Broadway Ave S, and 3rd St SE from Broadway Ave S to dead end, and;

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held on November 25, 2024, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOVED by the City Council of New Richland, Minnesota as follows:

The City of New Richland recognizes:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council Resolution adopted on October 28, 2024.
3. Such improvement has a direct relationship to the comprehensive municipal plan.
4. Bolton and Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds and special assessments levied using guidance from Minnesota State Statute Chapter 429.

Adopted by the City Council of the City of New Richland, Minnesota, this 25th day of November 2024.

____
Mayor

Attest:

____
City Administrator

New Richland City Council

2 Nov 2024

New Richland Care Center

Operations:

Average census = 37.16 Current census is 34

Quality:

Improving Quality of Life for Residents. Helping people be more engaged in the home and community.

Financials:

Total Operating Income = $8500

A direct result of lower census and increased agency use. October is historically a lower census month. We usually see a census increase in late December or early January.

Staffing:

7 new staff members hired in Oct/Nov Housekeeper, Dietary Aide, CNA's, and Nurses

Openings:

Certified Nurse Aides FT/PT positions on days/evenings/overnights. Every other weekend.

RN or LPN FT/PT positions on evenings/overnights. Every other weekend.

Other:

Reviewing information from USDA Rural Development to help us improve our building and expand our services to a greater number of people in our community.

Date: November 11, 2024

To: City of New Richland

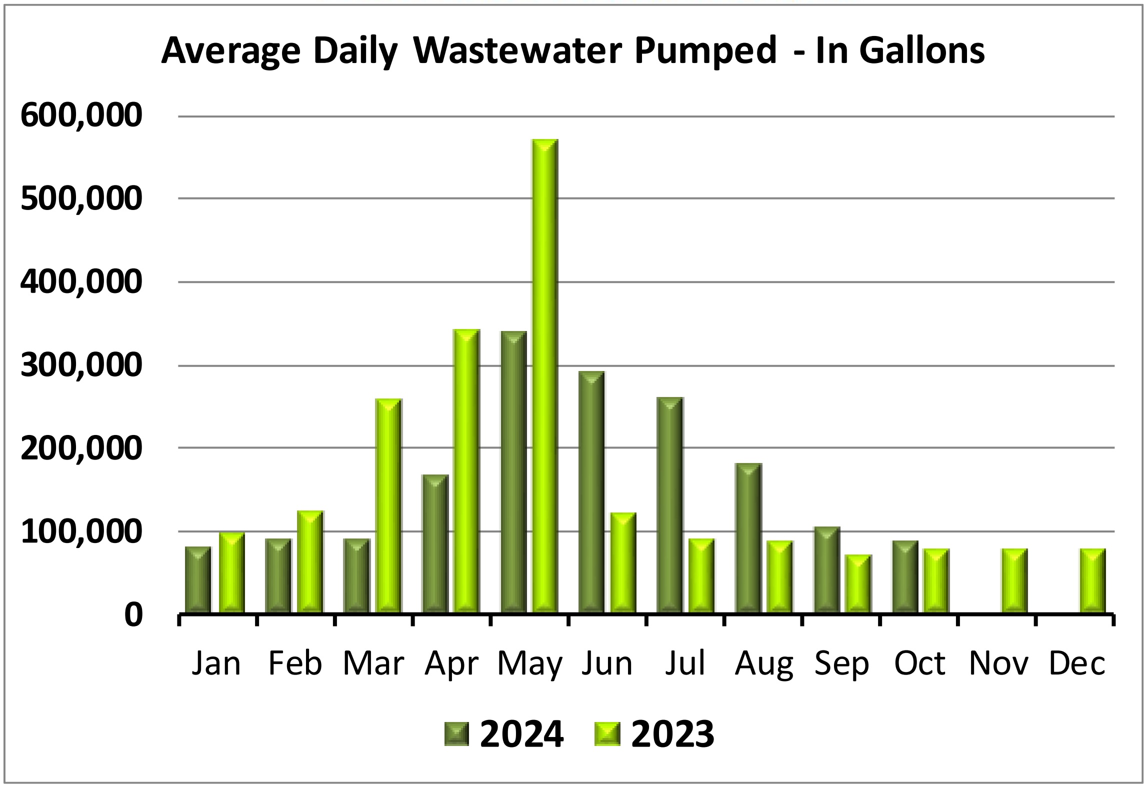
From: Shell Johnson, Operator

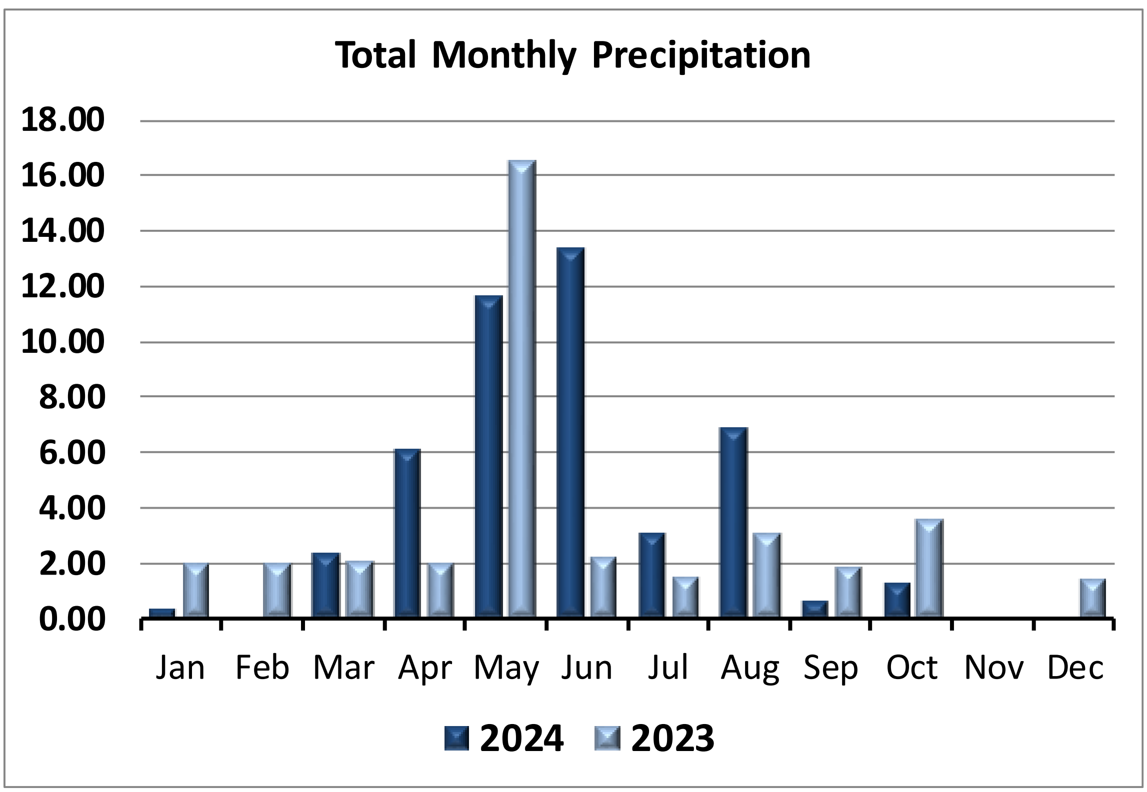
O & M Report: October 2024

Wastewater Operation & Maintenance

- MN Pump was here for the yearly inspection of eight lift pumps. The 3rd Street lift pump #2 vein on the impeller was sheared off. A quote was given. Something must of went through and snapped it off.
- Main Lift station at the Plant #2 pump has some major issues, quote given will need to be discussed. Elm Street pump #1 was locked up with green carpet strings, not flushable by any means. We did get it to work.
- Control and Calibrations - permit required flow calibrations were done and passed.
- Unknown substance came through the plant and killed all the microscopic bacteria that does the treatment. As of November 7th, it has so far come back, fingers crossed.
- A 1 ½ inch water valve in basement went out, got the part but might need help putting it in.
- The Boiler was turned on, it is off now due to how hot it got in there, no thermostat to regulate, a new one has been ordered.
- Just getting ready for winter covering outside pits and such.

PeopleService INC.
Water & Wastewater Professionals





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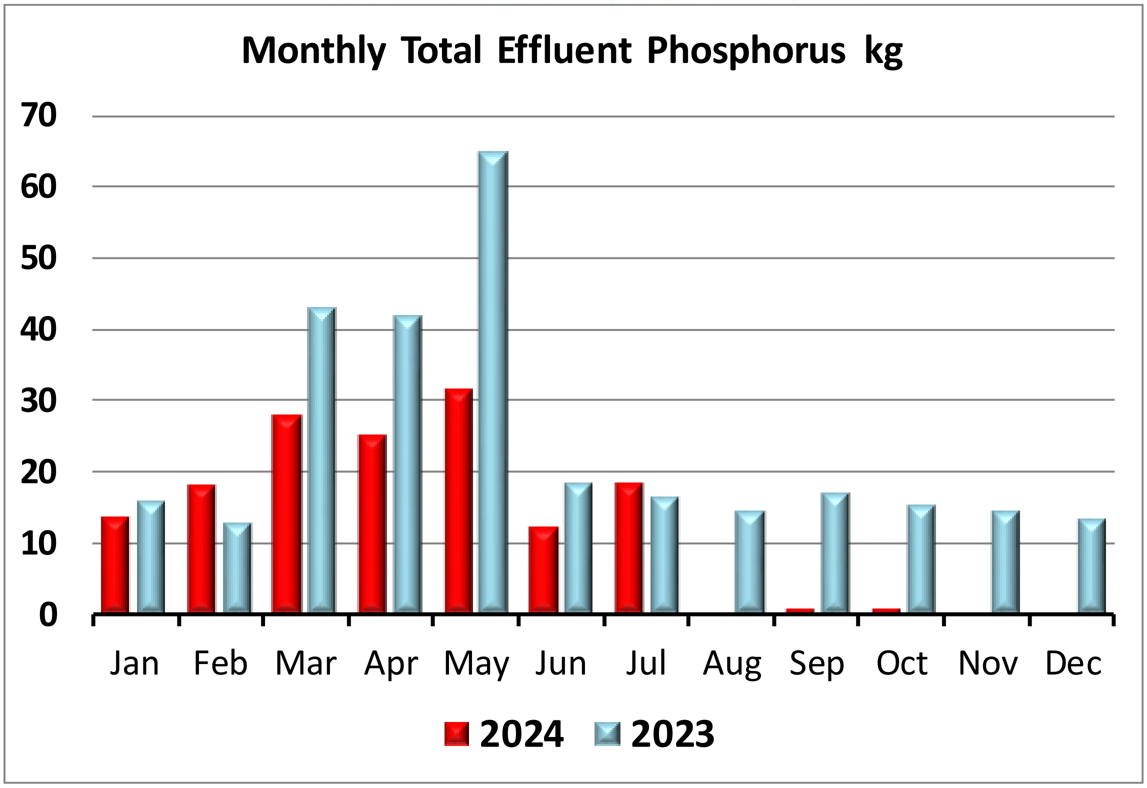

PeopleService INC.
Water & Wastewater Professionals

Water	Units	October-24	September-24	October-23
Wastewater				
CBOD				
CBOD Influent	mg/L	191	313	258
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	7.4	4.8	3.0
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	2.8	2.1	1.4
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	96%	98%	99%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	5,220	4,090	840
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	4	3	4
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	1.5	1.3	1.3
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	100%	100%	99%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	3.71	3.94	5.03
Phos Effluent	mg/L	2.44	1.68	1.68
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	0.91	0.70	15.44
Phos Effluent kg Per Year	kg	228.43	218.55	63.61
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	209	3	2
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	4.81	1.91	4.36
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	88,000	106,000	78,000
Maximum Daily	gallons	1,180,000	208,000	123,000
Total Monthly	gallons	2,736,000	3,190,000	2,424,000
Precipitation Monthly Total	inches	1.26	0.62	3.59

Contract True-Ups - Current Contract Year				
Item	**Budgeted Amount**	**Amount Spent**	**% of Budget**	**% of Time**
Maintenance Budget	$7,482.00	$7,324.00	98%	83%
Total	$7,482.00	$7,324.00	98%	83%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
10/2/2024	Lift Station #2 - 3rd Street	30052 WW New Richland, MN	Pump 2 has broken fins, Will have to order and also the guide bracket will need to both be replaced. Otherwise oil good, amps fine.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/2/2024	East Ras Flowmeter	30052 WW New Richland, MN	only can read percentage of flow digital readout does not work, but upstairs on control box you can see digital flow	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
10/2/2024	Eyewash Station	30052 WW New Richland, MN	Ran every week	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
10/2/2024	Gate Valves	30052 WW New Richland, MN	Valves 3,4,5,6 outside of final clarifiers are unturnable. the ones by the chlorine tank are exercised 2 times a year. the one on the east side of chlorine tank it exercised quite often the bypass valves are used quite frequently during the flooding season. The Bypass of the primary clarifier was exercised in sept of 23 worked fine.. All basement valves that are used are exercised at least 3 times a week	Annual PM	Exercise & inspect valves. Valve can be found on map of plant. The map is located in map box next to bathroom.
10/2/2024	Office Air Conditioner	30052 WW New Richland, MN	still in use, filters fine.	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.

10/2/2024	Lift Station #3 - Elm Ave	30052 WW New Richland, MN	pulled pumps, oil good, rags or green carpet strings and black hair were wrapped around pumps, the impeller looked good. amps were good after pulling wad stuck around it.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/2/2024	North Circulating Pumps	30052 WW New Richland, MN	not in use	Service Equipment	Verify its not leaking, that it is pumping correctly and check pressure gauge
10/2/2024	Eye Wash Station	30052 WW New Richland, MN	checked every week and it is good for winter, also hung a eye wash plaque outside of the ferric door	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
10/2/2024	IBC Boiler	30052 WW New Richland, MN	not in service for winter yet	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
10/4/2024	Effluent Sampler	30052 WW New Richland, MN	checked the influent and peristalic hoses, good, temp at 2.7 c	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
10/4/2024	Gas Detector	30052 WW New Richland, MN	32 days to calibrate. charged.	Monthly PM	Turn on, check batteries and if calibration is due.
10/4/2024	Influent Flowmeter	30052 WW New Richland, MN	Calibrations & controls Dan olson came to calibrate the influent. We could not get the slides in nor get the water to stop. Would like fiberglass slides to replace the alumunium slides that do not work any more.	Schedule Appointment	Contact Region Manager for Vendor list to have calibrated.

10/4/2024	Lift Station #1 - WWTP	30052 WW New Richland, MN	MN pump works here, # 2 pump shafte, keyway and key broke, the pump has been acting up for a bit now. all other pumps good oil and normal wear. they took pump 2 with to replace parts	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/4/2024	Influent Sampler	30052 WW New Richland, MN	Ran new influent line, changed out the peristalic tubing, put in the insulated tubing cover for winter, temp running at 3 c	Monthly PM	Clean, inspect pump hose
10/7/2024	NO 3 RAS	30052 WW New Richland, MN	Electrician and mn pump does these. I cannot get into control box	Annual PM	Document amp readings
10/7/2024	FIRE EXTINGUISHERS	30052 WW New Richland, MN	All checked and initialed	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
10/8/2024	Alarms	30052 WW New Richland, MN	Float in influential building is now calling out. Phone service was not calling but it does now. Electrician did look at it	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
10/8/2024	Diaphragm Pump-Air Driven	30052 WW New Richland, MN	Pressure good. 75 psi to diaphragm. No higher. At diaphragm around 22. Itâ€™s 4 cycles a minute at the moment.	Annual PM	Replace filter element on bottom of air modulator valve, check pressure, clean
10/8/2024	Air Compressor	30052 WW New Richland, MN	Oil checked. Could probably get a belt to have on hand. All running as it should	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
10/8/2024	Basement Sump Pump	30052 WW New Richland, MN	Pulled alarm high float. Alarm called out	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.

10/8/2024	Sulfur Dioxide System	30052 WW New Richland, MN	This is done November every fall	Winterization	Turn power off to water pump and mixer. Remove regulator from cylinders. Remove ejector and screen.
10/14/2024	Blower NO 1	30052 WW New Richland, MN	This meter runs fast. Checked oils belt and air.	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
10/22/2024	Air Dryer Unit	30052 WW New Richland, MN	N/A	Inspection	Inspect for leakage, corrosion & open valves & blow down for 5 sec., clean strainers.
10/22/2024	NO 3 RAS	30052 WW New Richland, MN	not in service at this time	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/22/2024	Emergency Generator	30052 WW New Richland, MN	Ran generator, on test, 36 min. start to finsih. GSS will be coming soon and service when they do the city generators.	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter. Please run generator twice a month.
10/22/2024	NO 2 RAS	30052 WW New Richland, MN	Greased, and checked water run through all good needs a new sampler port, not the end of world but would be nice.	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/22/2024	Blower NO 1	30052 WW New Richland, MN	It is getting ready for shutdown on the 10/23/24 for a few months. the filter will be changed when restarted	Blower Bi-Annual	Change air filter
10/22/2024	NO 1 RAS	30052 WW New Richland, MN	Electrician does the amp draws, or MN Pump they do it from the buckets in the office. I am not to open these buckets.	Annual PM	Document amp draws
10/22/2024	NO 1 RAS	30052 WW New Richland, MN	Ras 1 is working quite well since the rebuild, it had been many years since it has run. All greaed, checked water run through. all good	Monthly PM	Grease the zirks on the pump if the pump running this month.

10/22/2024	Blower NO 2	30052 WW New Richland, MN	9662.8 Changed oil checked filters, dusted. all good	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
10/22/2024	Primary Clarifier	30052 WW New Richland, MN	ran off moisture, greased checked oils, if you add oil to lower gear, go very slowly or it will come out of top dust shield	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
10/28/2024	Final Clarifier NO 2	30052 WW New Richland, MN	Grease door. Grease shirks clean vent on motor spray chain. Food grade spray. Oils checked	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
10/28/2024	Final Clarifier NO 2	30052 WW New Richland, MN	All oils changed in April of 24. Greased cleaned vent. Will shut off both exhaust vents soon	Service Equipment	1. Drain & inspect gear box 2. Change oil- both upper/lower gear boxes. Use Shell Omala 220, 40F & above-below 40F Shell Omala-150 Inspect Skimmer
10/28/2024	Trickling Filter	30052 WW New Richland, MN	Cleaned arms checked guide wires. Climbed up top cleaned filters out	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
10/28/2024	Final Clarifier NO 1	30052 WW New Richland, MN	Greased door and shirks. Clean vent spray down. Filter flies horrible this year	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
10/28/2024	Final Clarifier NO 1	30052 WW New Richland, MN	All oils changed in April of 24 this year. Greased , vent clean. Filter flies horrible. Thatâ€™s why oil changes in spring now	Service Equipment	Maintain equipment by performing lubrication change, filter changes, parts replacement, etc.

New Richland, MN

Oct-24

Wastewater Plant Maintenance Expenditures

Date	Vendor List	Description	Total
10/10/24	Calibrations and Controls, Inc.	Calibrated Influent Flow Meter	$610
10/1 -10/31	Venders (1)	Misc Invoices under $50 (1)	$28
		Total	**$638**

Wastewater System Maintenance Expenditures

Date	Vendor List	Description	Total
10/1 -10/31	Venders (1)	Misc Invoices under $50 (1)	$8
		Total	**$8**

Total Expenditures	
W/W Plant Maintenance	**$638**
W/W System Maintenance	**$8**
Total For This Month	**$646**
Total Maintenance Dollars Spent Year-to-Date (January 1, 2024 to End of This Report Month)	**$7,325**
Annual Maintenance Budget (Jan. 1, 2024 - Dec. 31, 2024)	**$7,482**
Percent Maintenance Budget Spent Year-to-Date	**98%**

Total maintenance dollars spent year-to-date is close to exceeding the budgeted amount listed in the O&M Agreement. Any maintenance money spent over the budgeted amount will be billed to the city at the end of the current agreement year.

Quote
#QTE007717
10/15/2024

Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Bill To
New Richland MN, City of
PO Box 57
New Richland MN 56072-0057
United States
Phone:

Ship To
New Richland MN, City of
601 Division W
New Richland MN 56072
United States

Details

Quote for the Sale and Installation of an ABS/Sulzer pump to replace Pump 2 which is now obsolete from Hydromatic. Note: Freight is NOT included.

Prepared By	Phone	Email
Dillon Braith	877-645-8004	info@minnesotapumpworks.com

Sales Rep	Expires	Terms
Jason Draeger	10/25/2024	Net 30

Item	Comment	QTY	Rate	Amount
11810 ABS XFP100E CB1.3 PE105/4 14/460/3 49' XP 4" D.C	Includes Pump Slide Rail Bracket	1	$11,799.00	$11,799.00
11430 ABS SEAL LEAK/OVER TEMP RELAY, CA462, DIN RAIL MOUNTED,110/230V-AC	Monitoring Relay	1	$514.00	$514.00
INSTALL SERVICES	Installation of Pump and Monitoring Relay.	1		$2,399.36

Subtotal	$14,712.36
Total	$14,712.36

Pricing is valid for 10 days and does not include freight charges or applicable taxes.

Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.

Signature:______________________________ Date:___________

CRANE ENGINEERING

QUOTE

Number	CESQ93732
Date	Nov 13, 2024
Expires	Dec 13, 2024

Headquarters
707 Ford Street, Kimberly, WI 54136
t. 920-733-4425 f. 920-733-0211

Minnesota Office
12265 Nicollet Ave., Burnsville, MN 55337
t. 952-444-1949

Sold To

City of New Richland
Alice Johnson
601 West Division Street
New Richland, MN 56072

ajohnson@peopleservice.com
Phone
Fax

Ship To

City of New Richland
Alice Johnson
601 West Division Street
New Richland, MN 56072

ajohnson@peopleservice.com
Phone
Fax

Sales Rep

Fluid Technology Sales
Travis Walker 920-219-1090
t.walker@craneengineering.net

Application Engineer
Emily Dreyer
e.dreyer@craneengineering.net

Here is the quote you requested.

Terms	RFQ	Ship Via	FOB	Crane Order#
N15		Best Way	Warehouse	

Line	Qty	Product	Lead Time	Unit Price	Ext. Price
1	1	**SFS4C** Gorman Rupp 10HP 460 Volt Pump *This pump will reuse the existing guide shoe		$10,478.00	$10,478.00
2	1	**Installation of Pump** Adder for Installation		$2,500.00	$2,500.00

Total	**$12,978.00**

Please contact me if I can be of further assistance.

Does not include tax and shipping charges unless stated above.

We reserve the right to adjust quoted pricing due to the current volatility of the materials market.
We will make every effort to maintain the quoted price.

1. **Governing Provisions.** These Terms and Conditions of Sale (the "Agreement") constitute an offer by Crane Engineering Sales, Inc. ("Seller") to provide the Products as set forth on the Contract of Sale attached to this Agreement (the "Products") to Buyer, subject to the terms and conditions set forth below. Buyer may not modify, renounce or waive any term or condition hereof or any of Seller's rights hereunder unless Seller consents in writing. Seller agrees to provide the Products to Buyer only on the terms of this Agreement (except as supplemented and/or modified by the parties Contract of Sale), notwithstanding any language in Buyer's purchase order, if one exists, or other writing or oral representation previously or hereafter received by Seller purporting to modify or replace the terms of this Agreement with any different or additional terms or reciting that provision or delivery of the Products or any other action or inaction by Seller constitutes agreement or consent by Seller to such modification or replacement. SELLER'S AGREEMENT TO PROVIDE THE PRODUCTS IS EXPRESSLY CONDITIONED ON BUYER'S ASSENT TO ALL OF THE TERMS AND CONDITIONS SET FORTH BELOW AND, NOTWITHSTANDING BUYER'S SUBMISSION OF A PURCHASE ORDER, THE TERMS AND CONDITIONS OF SALE OF THIS AGREEMENT (AND THE DISTRIBUTOR AGREEMENT) SHALL CONTROL.

2. **Purchase Orders and Payment.** All orders must be accompanied by a signed purchase order and must be approved for credit. For orders under $50,000 the terms are net 15 days from the date of invoice, unless agreed to otherwise in writing by both parties prior to order entry. Seller may require full or partial payment or a payment guarantee in advance of shipment whenever, in its opinion, the financial condition of the Buyer so warrants. For orders exceeding $50,000 in sell price, terms of payment will be 40% down with order, 20% payable upon approved drawings, 20% payable upon inspection and approval of assembly prior to shipment (witness test available as an optional charge), 10% payable upon shipment, and 10% payable upon commissioning of equipment not to exceed 90 days from shipment. Note: Equipment will be shipped after receipt of 80% of the value of the order. From time to time Buyer (or its Customers) will be asked to fill out a credit application, which is subject to Seller's Credit Department's approval. Seller reserves the right to change the terms and required method of payment at any time, and to charge Buyer a 1.25% finance charge per month on any past due amounts, or the highest rate applicable by law. Buyer agrees to reimburse Seller for all costs incurred by Seller in collecting any sums owed by Buyer to Seller, including without limitation, interest and attorney's fees. Each purchase order that Buyer delivers to Seller for the purchase of Products ("Order") shall set forth the following terms as agreed upon by Seller and Buyer for such Order: the quantity, description and prices of the Products being ordered; the address for delivery of the Products; requested delivery dates; shipping instructions; and the address to which Seller's invoice shall be sent. Any other terms contained in any Order shall be objected to by Seller without need for further notice of objection, shall not be binding upon Seller and shall have no force or effect. Buyer's mutually agreed change orders shall be subject to all provisions of this Agreement, whether or not the Order or change order so states. All Orders shall be subject to Seller's acceptance. Seller shall promptly provide notice to Buyer of acceptance or rejection of Buyer's Orders.

3. **Acceptance.** Buyer shall be deemed to have accepted this Agreement on the earliest to occur of the following: (a) Seller's receipt of Buyer's Order, if Seller has previously supplied Buyer with a copy of the terms and conditions of sales set forth in this Agreement, (b) Buyer's payment of any amounts due under this Agreement; (c) Buyer's or its representative's or customer's receipt of the Products; or (d) any other event constituting acceptance under applicable law.

4. **Cancellation or Modification.** Buyer may not cancel or modify any Order except upon terms accepted by Seller in a writing signed by Seller's authorized officer. In the event of such cancellation or modification, Buyer shall compensate Seller for all resulting costs and damages, including, but not limited to, out-of-pocket expenses, lost profit, allocable overhead and all other incidental and consequential damages.

5. **Returns.** No Products may be returned to Seller for refund or credit without Seller's prior written approval and, if permitted, shall be subject to an inspection/restocking charge and/or depreciation fee when applicable, plus the costs of freight, packaging and insurance costs.

6. **Prices.** Buyer shall purchase from Seller the Products at the prices determined by Seller from time to time. Seller may at any time and in its sole discretion change the prices of Products, without notice, and the price at time of shipment applies except when specifically covered by a firm price quotation. Unless otherwise agreed in writing, all prices shall be F.O.B. Shipping Point.

7. **Taxes and Other Costs.** All charges for freight, insurance, any sales, use, excise and other federal, state and local taxes, broker fees, or required by any governmental agency incident to the sale shall be paid by Buyer in addition to the price for the Products unless otherwise agreed upon. Such charges will be added at rates in effect at time of delivery except when forbidden by law to be collected by Seller from Buyer, unless Buyer furnishes Seller an exemption certificate acceptable to taxing authorities.

8. **Delivery.** Delivery dates are approximate. Seller shall not be liable for any loss or damage due to delays in delivery or manufacture, resulting from causes beyond Seller's reasonable control, including, without limitation, an event of Force Majeure (as defined below). Partial deliveries shall be permitted. Title to Products and all risk of loss of or damage to Products shall pass to Buyer when Seller delivers the Products to the F.O.B. shipping point. Seller is not responsible for loss or damage in transit. If shipment is deferred at Buyer's (or its Customer's) request beyond the shipping date specified in the original Order, Seller reserves the right to immediately bill Buyer (or its Customer, as the case may be) for such unshipped portion, and for expenses incurred for storage, it being understood that unshipped material become Buyer's (or its Customer's, as the case may be) property and Seller's liability is that of warehouseman only.

9. **Warranties and Remedy.** Seller warrants that all new Products manufactured by Seller will be free from material defects in workmanship and material for a period of 12 months from date of delivery under normal use and service. The warranty for all components in Seller's Products and all parts and Products not manufactured by Seller is limited to the warranty specified by original manufacturer of such component, part or Product. Buyer must make claims to Seller in writing for shortages in the Products within 10 days following the date of delivery of the Products and for defects in the Products within the Warranty Time Period specified herein and, in either case, within ten days after discovery of such shortage or defect. Buyer's failure to inspect the Products and/or make a claim pursuant to this section for shortages within 10 days following the date of delivery of the Products and for defects within the specified Warranty Time Period and, in either case, within ten days after discovering such shortage or defect shall constitute Buyer's irrevocable acceptance of the Products and Buyer's acknowledgment that the Products fully comply with the terms, conditions and specifications of this Agreement.

Seller's obligation under this warranty is limited to repairing or replacing, at Seller's option, any part which upon Seller's examination proves defective. Alternatively, at Seller's option, Seller may grant Buyer a credit toward future purchases in the amount of the net price paid for any Products proved to be defective. All credits are subject to inspection and approval by Seller's authorized representatives. Such warranty satisfaction shall be available only: (a) with respect to shortages, in the 10 days following the date of delivery of the Products; and (b) with respect to defects, within the specified Warranty Time Period; provided, however, Seller is notified in writing within ten days after discovery of alleged shortage or defect and the defect has not been caused by Buyer's or its representative's or customer's misuse, neglect or alteration or by physical environment.

This warranty excludes Products and any parts, failures and damage:

(i) to which repair or replacement becomes necessary due to normal wear and tear;
(ii) which are exhaustible items, including but not limited to such items as filter bags and seals;
(iii) on which repairs, alterations or adjustments have been performed or begun by Buyer or any third party without Seller's consent;
(iv) which are not promptly reported to Seller within the warranty period above;
(v) which are modified without Seller's written approval;
(vi) which are due to negligence other than that of Seller;
(vii) which are due to accident, misuse, abuse, overloading, jamming, improper installation (other than installations made by Seller), improper operation, or abnormal conditions of temperature, moisture, dirt or corrosive matter or other environmental factors; or
(viii) which have been damaged otherwise without the fault of Seller.

Seller's obligation or liability under this warranty does not include any transportation or other charges or liability for direct, indirect, special or consequential damages or delay resulting from the improper use or application of the product or the substitution upon it of parts or accessories not approved by Seller or repair by anyone other than a Seller authorized representative. Buyer shall be responsible for all parts and service technician charges relating to work not covered by warranty. Buyer shall pay Seller for such parts and service work not under warranty within 15 days of the date of Seller's invoice. A past due charge of 1.25% per month shall apply to amounts past due.

10. LIMITATION OF LIABILITY. SELLER'S AGGREGATE LIABILITY WITH RESPECT TO DEFECTIVE PRODUCTS SHALL BE LIMITED TO THE MONIES PAID BY BUYER TO SELLER FOR THE DEFECTIVE PRODUCTS MANUFACTURED BY SELLER. SELLER EXTENDS NO WARRANTY, INCLUDING WITHOUT LIMITATION ANY WARRANTY AGAINST DEFECTS, IN PRODUCTS MANUFACTURED BY PARTIES OTHER THAN SELLER.

SELLER SHALL NOT BE LIABLE TO BUYER, OR TO ANYONE CLAIMING UNDER BUYER, FOR ANY OTHER OBLIGATIONS OR LIABILITIES, INCLUDING, BUT NOT LIMITED TO, OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR WARRANTY, NEGLIGENCE OR OTHER TORT OR ANY THEORY OF STRICT LIABILITY, WITH RESPECT TO THE PRODUCTS OR SELLER'S UNDERTAKINGS, ACTS OR OMISSIONS. IN NO EVENT SHALL SELLER BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF BUYER, ITS CUSTOMERS OR USERS OF THE PRODUCTS, INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS.

11. DISCLAIMER OF IMPLIED WARRANTIES. SELLER AND BUYER AGREE THAT THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR THE IMPLIED WARRANTY OF FITNESS FOR A PARTUCULAR PURPOSE. SELLER HEREBY DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES. Any oral or written description of the Products is for the sole purpose of identifying the Products and shall not be construed as an express warranty.

12. ASSIGNMENT. BUYER SHALL NOT, WITHOUT THE PRIOR WRITTEN CONSENT OF SELLER, ASSIGN ITS RIGHTS OR OBLIGATIONS UNDER THIS AGREEMENT TO ANY THIRD PARTY. SUBJECT TO THE FOREGOING, THIS AGREEMENT SHALL BIND AND INURE TO THE BENEFIT OF SELLER AND BUYER AND THEIR RESPECTIVE PERMITTED SUCCESSORS AND ASSIGNS.

13. Force Majeure. Seller shall be entitled to suspend performance of its obligations under the Agreement to the extent that such performance is impeded by circumstances beyond the reasonable control of Seller, including, but not limited to war (whether declared or not), revolution, national strikes, natural disasters, acts of government, export or import prohibitions, fire, explosions, floods, accidents, sabotage, civil unrest, riots, and breakage or loss during transportation or storage as well as subcontractors' material and part shortages and delivery delays.

14. Governing Law and Jurisdiction. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Wisconsin. Upon termination of this Agreement for any reason, Seller shall have all of the rights and remedies provided by law, including without limitation the rights of a secured party under Chapter 409, Wisconsin Statutes or any successor statute or similar statute in the jurisdiction where Buyer is located or stores the Products.

15. Miscellaneous. Seller reserves the right to correct clerical or similar errors relating to price or any other term shown in this Agreement. If any provision of this Agreement shall be determined to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected thereby. No waiver of breach of any of the provisions of this Agreement shall be construed to be a waiver of any succeeding breach of the same or any other provision.

HEATER
MORTON Bld.

JENSEN'S
PLUMBING, HEATING & COOLING

Jensen's Plumbing, Heating, Cooling
104 Central Ave N
Geneva, MN 56035
P. O. Box 306
(507) 256-4712

Estimate 14647010
Estimate Date 11/13/2024

Billing Address
New Richland public works
106 Division Street West
New Richland, MN 56072 USA

Job Address
New Richland public works
106 Division Street West
New Richland, MN 56072 USA

Description of work

Quote includes:

-Proper install of hanger
- Mounting heater and making sure it is level
- Connecting gas line and testing for leaks
- venting heater through sidewall and proper sealing
- Running thermostat wire and connecting to system
- Proper start-up and testing of system
- Bid includes labor, install , testing system
(bid does not include electrical)

Warranty:
1 year labor
5. Year parts
5 year heat exchanger

Service #	Description	Quantity
M-Labor	Labor	16.00
M-TUBEIN-102	4" Duravent sidewall vent kit. -18" B-vent -4" Wall thimble -4" Storm Collar (2) -4" High wind cap	1.00
M-QUICK-100	QSWI3000	1.00
M-BLKMFTTNG-101	1/2" Black Fitting	8.00
M-BLKSP-100	1/2" Black Iron Pipe	4.00
M-BLKMFTTNG-102	1/2" Black Nipple - All Lengths up to 6"	4.00
M-TSTAT-111	Non-Programmable Thermostat	1.00
M-MISC-101	Misc. Parts Nitrogen Refrigerant Caulk Screws Sealant	1.00
M-Modine-100	Natural Gas 100k BTU PDP100AE0130	1.00

Potential Savings	$801.58 - $801.58	**Sub-Total**	$4,007.99
		Tax	$12.54
		Total Due	$4,020.53
		Deposit/Downpayment	$0.00

Thank you for your business. Please contact us with any questions regarding this invoice.

Please add a processing Fee of 3% for all credit card Transactions.

Invoice payment is due upon receipt. Please be advised we will charge 3% interest on all late payments.

ESTIMATE

Mader Insulation
42259 141st Ave
Kilkenny, MN 56052

maderinsulation@outlook.com
+1 (507) 661-0559
http://maderinsulation.com

City Of New Richland

Bill to
601 Division Street West
New Richland
Mn

Ship to
601 Division Street West
New Richland
Mn

Estimate details

Estimate no.: 1649
Estimate date: 11/21/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Closed Cell Spray Foam**	4” foam on 36’x40’ roofline and gable ends only.	1	$14,190.00	$14,190.00
2.		**Prep, cleanup, and disposal**	Prep windows, doors, finished floors, and outlets with plastic or tape to prevent overspray on finished surfaces.		$0.00	$0.00
3.		**Dc315 intumescent coating**	Fire barrier paint required on exposed foam in occupied building. Included in spray foam price.		$0.00	$0.00
4.		**Jobsite fee**	This fee covers disposable items such as suits, masks, gloves, fuel and maintenance.	1	$400.00	$400.00
5.		**Indirect fired heater**	If this job is completed in winter weather we will need to heat the building with an indirect heater. Mader insulation will provide the heater rental and fuel will be billed by amount used additionally.	1	$300.00	$300.00

Total **$14,890.00**

Note to customer

Contents of shop area are to be cleared out completely. Contents of loft can be moved from one side to the other within reason.

Accepted date	Accepted by

City of New Richland
Maintenance & Utilities
Council Report

November 2024

PROJECTS COMPLETED

- 0 Blue cards were issued to residents this month.
- 0 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Snow equipment ready
- Swept town for leaves. (39 loads)
- Went to a water class in Clarks Grove on 10/30/24
- Burn dump on 11/18/24
- Ice rink is ready
- Blue truck had got DOT and put in a new heater motor.

FUTURE PROJECTS

- Maintenance and winterize town, City Hall, Water plant, water tower, city shop, etc.
- Get ready for snow
- Put up Christmas lights and winter banners.
- Three hydrants Division/Aspen, Division/3rd, and end of South Broadway.

SEEKING RECOMMENDATION

Salt sand from Loken Excavation and drainage, $97 per yd delivered. $96 last year. (Approximately 12.5)

Respectfully Submitted: *Eric Hendrickson*, Maintenance & Utility Supervisor

City of New Richland

Water System Monthly Report

Month: Oct Year: 2024

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	0
Average Daily Pumpage	Gals/day	0
Maximum Daily Pumpage	Gals/day	0
Total monthly hours	Hrs./month	0
Well Efficiency (GPM)	Gals/min	0

Well No. 2

Total Monthly Pumpage	Gals/Month	3,025,000
Average Daily Pumpage	Gals/day	97,581
Maximum Daily Pumpage	Gals/day	179,000
Total monthly hours	Hrs./month	171
Well Efficiency (GPM)	Gals/min	150

Well No. 3

Total Monthly Pumpage	Gals/Month	0
Average Daily Pumpage	Gals/day	0
Maximum Daily Pumpage	Gals/day	0
Total monthly hours	Hrs./month	8
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	**Gals/Month**	**3,025,000**
Average Combined Daily Pumpage	Gals/day	97,581
Total Combined Monthly Hours	Hrs./month	179
Booster Pump Monthly Hours	Hrs./month	8
Booster Pump daily Avg. Hours	Hrs./day	.26
Booster Pump efficiency (GPM)	Gals/min.	155
Booster Pump **2** Monthly Hours	Hrs/month	251
Booster Pump **2** Daily Avg. Hours	Hrs/day	8.10
Booster Pump **2** efficiency (GPM)	Gals/min	155
Total Chlorine Consumption	Lbs./month	71
Average Chlorine daily Consumption	Lbs./day	2.3
Total Fluoride Consumption	Gals/month	0

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/22/24

Re: Garbage – Single Hauler

The current Garbage/Recycling contract is set to expire in March of 2025. The council decided to pursue a single hauler option as opposed to a multiple hauler option for this next contract cycle.

On July 22nd, 2024, the city council approved the RFP for a single hauler for waste and recycling. This RFP was sent to the two current waste and recycling providers for the city of New Richland as well as was published in the paper and published on the city of New Richlands website. Bids were due to the city of New Richland no later than November 15th, 2024, by 4:30pm.

Two bids for waste and recycling were received. One from Thompson Sanitation and one from Waste Management.

REC 11/7/24 [illegible]

Proposal for The City of New Richland, MN

November 15, 2024

PREPARED BY:
Jay Nieson

WASTE MANAGEMENT OF MINNESOTA, INC.
25237 755th Avenue ♦ Clarks Grove, MN 56016

Mobile: (612) 430-4780

GENERAL INFORMATION

Waste Management appreciates the opportunity to present this Curbside Residential Garbage and Recycling Collection and Disposal Bid, to the City of New Richland. Waste Management is a locally operated company with highly trained, conscientious, and safety-focused employees who provide collection and disposal services to many of your neighboring communities including the residents of New Richland.

Capacity of Operation:

Waste Management is the premier waste and recycling services provider in North America. As the leading provider of comprehensive waste management service, Waste Management serves municipal, commercial, industrial and residential customers throughout North America.

Customer Service:

Waste Management has developed our "Service Machine" program to emphasize increased customer satisfaction, by providing a method for us to better meet our customers' needs and expectations by increasing responsiveness and flexibility. This is just one way we ensure the City of New Richland and its residents will have an immediate response to questions, issues or concerns. The City of New Richland will have a direct link to our local management and representatives.

Onboard Computers:

Waste Management has installed onboard computers in all regular service trucks. This is a tremendous aid in providing real time, up-to-the-minute information on routes, service levels, schedules and much more. This technology allows us to respond to the customer's needs as efficiently as possible. It also allows our drivers to have every address at their fingertips, for accurate route running and efficient service.

Waste Management Single Stream Recycling Services

Single Stream Recycling allows residents to place all their recyclables into a single container for subsequent collection, processing and remarketing. There is no sorting of recyclable materials into separate bins or bags. A 64-gallon yellow lidded and wheeled cart will be provided to each resident of New Richland, this size container has been shown to have more than adequate capacity to remove the maximum amount of recyclables from the waste stream, when serviced on an every other week service schedule. It also ensures that the recycling is contained through the worst of weather. The advantages to servicing the recycling on an every other week schedule include less truck traffic within the city, as well as less wear and tear on the city roads, along with reduced cost for this carted service. An upgrade to a 96-gallon recycling cart or delivery of a second cart will be made upon request of the resident or City.

Service Schedules:

The day of service shall remain the City of New Richland's current service schedule.

Monthly Pricing for Residential Garbage and Recycling Services:

All pricing shown in this proposal will remain flat the first 12 months and thereafter will see an increase of 5% on each anniversary of the contract. There is no fuel surcharge for the services.

Garbage:

64-gallon cart, weekly service-$16.50/per household per month
96-gallon cart, weekly service-$17.10/ per household per month
*Bag Tags for extra trash sold at $4.00 per tag.

Recycling:

64-gallon cart, every other week single stream service- $6.50/ per household per month

Additional Services:

-Waste Management will provide garbage and recycling services for all City owned properties mentioned in the bid at no charge.

-Waste Management will provide garbage and recycling services for one City sponsored event per year at no charge.

-Waste Management will provide walk-up service for those with physical limitations at no charge.

-A yearly clean up will be provided and the City shall only pay for disposal at $50.00 per ton.

Please feel free to contact me with any questions you might have regarding this proposal.

Best Regards,

Jay Nieson
Public Sector Services
Waste Management
612-430-4780
jnieson@wm

City of New Richland Minnesota

Company Bidding Information

Company Name:	Waste Management
Company Address:	25237 755Th Ave, Clarks Grove, MN 56016
Company Contact:	Jay Nieson
Email:	jnieson@wm.com
Phone:	612-430-4780

Section 3: Additional Services

The City Shall pay $50.00 / ton for disposal for community cleanup day.

Section 7: Garbage and Refuse Charges

The City shall pay See Below per residence per month for garbage/refuse services.

The rate charges will be increased by 5 % annually on the agreement anniversary.

Section 8: Recycling Charges

The City shall pay $6.50 / per residence per month for recycling services.

The rate charges will be increased by 5 % annually on the agreement anniversary.

Section 9: Additional Charges

Additional Garbage carts will be provided to residents at a cost of $16.50 / month.
$17.10

Additional Terms: A 64-Gallon Trash cart is $16.50 per month

A 96-Gallon Trash cart is $17.10 per month

City of New Richland Minnesota

By signing below, I certify that I am authorized to submit this bid on behalf of the company identified above.

Jason Nieson
Printed Name

Public Sector
Title

Authorized Signature

11/7/2024
Date

BULK ITEM RATES FOR THE CITY OF NEW RICHLAND: EXHIBIT A

NON-COMMERCIAL APPLIANCES	RATE
MICROWAVE	$50.00
DEHUMIDIFIER	$50.00
WATER HEATER / WATER SOFTENER	$100.00
STOVE / OVEN / DISHWASHER	$100.00
WASHER / DRYER	$100.00
SMALL FURNACE	$100.00
WINDOW AIR CONDITIONER	$50.00
REFRIGERATOR / FREEZER (DOORS OFF)	$125.00

ELECTRONICS	
SPECIAL: CPA + MONITOR + KEYBOARD	$ 35.00
VCR / DVD / DNR	$ 35.00
LAPTOP / TOWER COMPUTER	$ 35.00
DESKTOP COPIER / FAX / PRINTER	$ 35.00
TV - ALL SIZES	$ 75.00
HI-FI / STEREO/ REGULAR / CONSOLE	$ 75.00
ELECTRONIC TYPEWRITER	$ 35.00
KEYBOARD / MOUSE / HANDHELD DEVICES	$35.00

FURNITURE AND CONSTRUCTION DEBRIS	
COUCH OR STUFFED CHAIR	$100.00
MATTRESS OR BOXSPRING	$100.00
CONSTRUCTION MATERIAL	THE DISCRETION OF THE DRIVER

REC MON 9/30/24 ASN

City of New Richland

Solid Waste & Recycling Collection RFP

Required:

1. **Services.** By no later than 5:00 p.m. on the same day of every calendar week, (currently Monday) the Contractor shall, using its own equipment, collect all garbage and refuse in the container provided by the Contractor from all residential homes within the City of New Richland, churches, City Park, Water Treatment Plant, Maintenance shop and City Hall each location serviced by the Contractor designated for that area of the City. The City shall provide the contractor with a list of all residential homes. The garbage and refuse pick up shall be made from the curb. If additional homes require garbage and refuse collection, the Contractor agrees to collect from those homes at the same rates specified herein. The city is to notify its residents that garbage is to be at the curb by 6:00 a.m. on the same day of every calendar week.

2. **Recycling.** By no later than 5:00 p.m. on the same day of every other calendar week, (currently Monday) the Contractor shall, using its own equipment, collect all recycling in the container provided by the Contractor from all residential homes within the City of New Richland, churches, City Park, Water Treatment Plant, Maintenance shop and City Hall each location serviced by the Contractor designated for that area of the City. The City shall provide the contractor with a list of all residential homes. The recycling pick up shall be made from the curb. If additional homes require recycling, the Contractor agrees to collect from those homes at the same rates specified herein. The city is to notify its residents that recycling is to be at the curb by 6:00 a.m. on the same day of every other calendar week.

3. **Additional Services.** Farm and City Days shall be serviced with two 6-yard dumpster at no charge. A City-Wide Clean-Up shall be offered once per year. Two rear load trucks shall be manned by Contractor provided personnel at a designated drop site, for a period of four hours, on a Saturday to be determined by the City and the Contractor. The city will pay $***** per ton for disposal. Valet service up to 100 ft from the street shall be provided at no additional cost to those with physical limitations upon approval from the City and the contractor designated to collect for the individual, the City will inform the resident that the cart must be visible from the street.

4. **Term.** The term of this Agreement is from March 15th, 2025, to March 14th, 2028. The parties agree to meet at least 90 days prior to the expiration of this agreement to discuss a possible additional term.

5. **Garbage Carts.** By no later than March 15th, 2025, at no cost to the City or its residents, the Contractor shall provide each residential home in the city of New Richland with a 64-gallon or 96-gallon garbage cart.

6. **Recycling Carts.** By no later than March 15th, 2025, at no cost to the City or its residents, the Contractor shall provide each residential home in the city of New Richland with a 96 -gallon recycling cart. If a resident requests, the Contractor will provide the resident with a second 96-gallon cart at no additional charge.

7. **Garbage and Refuse Charges.** The City shall pay the Contractor $***** per residence per month. Notwithstanding the forgoing, Contractor shall provide refuse and garbage collection to churches, the City Park, Legion, Field, Wastewater Plant the City Hall and the street department maintenance garage at no charge for those locations in its service area. List of locations for each contractor will be provided at contract signing. The Contractor shall invoice the City monthly for all Charges set forth herein for 96% (to account for month-to-month fluctuations in unoccupied residences) of the total house count provided. The City shall make payment to the Contractor within 30 days of the receipt of invoice. The rates charged (including the rate per ton) will be increased by *****% annually on the anniversary of the Agreement.

8. **Recycling Charges**. The City shall pay the Contractor $***** per residence per month. Notwithstanding the forgoing, Contractor shall provide recycling collection to churches, the City Park, Legion Field, Wastewater Plant the City Hall and the street department maintenance garage at no charge for those locations in its service area. List of locations for each contractor will be provided at contract signing. The Contractor shall invoice the City monthly for all Charges set forth herein for 96% (to account for month-to-month fluctuations in unoccupied residences) of the total house count provided. The City shall make payment to the Contractor within 30 days of the receipt of invoice. The rates charged will be increased by *****% annually on the anniversary of the Agreement.

9. **Additional Charges.** Additional garbage carts will be provided to residents at a cost of $***** per cart/month. Bulk objects that are too large for the Contractor's garbage truck will be picked up for an additional charge (**Attach List Labeled Exhibit A**) to the resident upon request. The resident shall notify the City and the City will notify the appropriate hauler. The hauler will invoice the city for the additional charges. The City shall notify its residents to dispose of items that cannot be picked up by the Contractor as restricted by the State of Minnesota for disposal in a landfill.

10. **No Imposition.** Other than what is expressly stated or otherwise stated in this agreement, the Contractor shall not impose any additional fees, taxes, or surcharges of any kind, including, but not limited to administrative fees, environmental fees or fuel surcharges or impose any other increase in the prices and rates for service under this agreement without the approval of the City.

11. **Commercial Businesses:** This contract does not require the Contractor to provide refuse and garbage collection to commercial businesses. Those businesses must contract directly for collection services.

12. **Termination:** The City or the Contractor may terminate this Agreement for cause upon 30 days prior written notice to a Party that materially breached this Agreement, but only if the breaching Party fails to remedy the breach within the thirty-day period. The Parties agree that the termination shall only apply with respect to the individual breaching Party and that the Agreement shall remain in effect as to the non-breaching Parties.

13. **Assignment**: This agreement is with the City of New Richland and the Contractor. No assignment or transfer of this agreement shall be permitted without express prior written consent.

14. **Entire Agreement**. This Agreement shall constitute the entire agreement between the City and the Contractor regarding garbage and recycling collection and supersedes any other written or oral agreements between the parties regarding garbage and recycling collection. This Agreement can only be modified in writing signed by City and Contractor.

15. **Severability.** All parts and provisions of this Agreement are severable. If any part or provision of this agreement shall be held invalid; the remainder of this Agreement shall remain in effect.

16. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original; but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by other parties to this Agreement attached thereto.

17. **Force Majeure.** Neither City nor Contractor shall be considered in default in performance of its obligations under this Agreement, if performance of such obligations is prevented or delayed by acts of God, natural or man-made disaster, government orders, civil unrest, terrorism, war, pandemic, or any similar unforeseen event, or other events beyond the reasonable control of the City or Contractor. Time of performance of either party's obligations under this agreement shall be extended by the time period reasonably necessary to overcome the effects of such occurrences, provided, however, that once the parties have mutually agreed that such occurrences or conditions have been alleviated or eliminated to permit performance of their duties, the non-performing party or parties shall resume performance of such duties.

18. **Controlling Law.** This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

19. **Data Practices.** This Agreement. and all data created. collected, received. stored. used. maintained or disseminated in connection with this Agreement, is subject to the Minnesota Government Data Practices Act (Minnesota Statutes. Chapter l3).

20. **Effective Date.** The effective date of this Agreement shall be March 15, 2025.

21. **Insurance.** The Contractor is required to submit a Certificates of Insurance, naming the City as a Named Insured, to the City as evidence of all legally required insurance coverage.

22. **Indemnity.** The parties agree to indemnify, defend and hold the other, its agents, contractors, subcontractors, officials, employees, attorneys, boards. Councils, Agents, volunteers and representatives harmless against and in respect of any and all claims, demands. actions. suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties and attorney's fees, that the party incurs or suffers, which arise out of, result from or relate to this Agreement. In no event shall a party be responsible to indemnify the other party for any claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest, penalties and attorney's fees, that are incurred due to the negligence or intentional misconduct of the other party. The parties further agree that this indemnity obligation shall survive the completion or termination of this Agreement.

Each proposal shall be submitted by mail, delivered or via email to:

Proposal for Collection of Solid Waste
City of New Richland
203 Broadway Ave N
PO Box 57
New Richland, MN 56072
amartens@newrichlandmn.gov

All proposals must be received by the City of New Richland, no later than Friday November 15th, 2024, at 4:30 pm

The City reserves the right to reject any or all proposals. They also reserve the right to waive minor irregularities in the proposal documents and to clarify with those submitting poroposals as to any issues. The solid waste collection hauler selected by the City shall be required to enter into and comply with the terms of the service contract with the City. The requested Performance Bond and Certificate of Insurance shall be provided when the contract is executed.

For questions and clarifications, please contact Anthony Martens, City Administrator at 507-465-3514 or amartens@newrichlandmn.gov

City of
New Richland
Minnesota

Company Bidding Information

Company Name:	Thompson Sanitation Inc
Company Address:	108 N Independence Ave
	Clarks Grove MN 56016
Company Contact:	Jeremy Waters
Email:	jwaters@thompsonsanitation.com
Phone:	507-256-4370

Section 3: Additional Services

The City Shall pay $52 / ton for disposal for community cleanup day.

Section 7: Garbage and Refuse Charges 65 Gallon

The City shall pay 17.25 / per residence per month for garbage/refuse services.

The rate charges will be increased by 1.5 % annually on the agreement anniversary.

Section 8: Recycling Charges 96 Gallon

The City shall pay 7.00 / per residence per month for recycling services.

The rate charges will be increased by 1.5 % annually on the agreement anniversary.

Section 9: Additional Charges

Additional Garbage carts will be provided to residents at a cost of 7.00 / month.

Additional Terms: Thompson Sanitation will use the attached fuel table to determine any fuel Surcharge.
Any fuel under $5.00 there will be no fuel Surcharge
Thompson Sanitation will also provide a 4% home count credit to account for not outs & snow birds & or Empty homes

City of
New Richland
Minnesota

By signing below, I certify that I am authorized to submit this bid on behalf of the company identified above.

Jeremy Waters
Printed Name

Operations Mgr
Title

Jeremy Waters
Authorized Signature

9-20-24
Date

Thompson Sanitation Inc. Fuel Table

Fuel Cost	Fuel $5.00-$5.24	Fuel $5.25-$5.49	Fuel $5.50-$5.74	Fuel $5.75-$5.99
Fuel Surcharge	1.50%	3.00%	4.50%	6.00%

Fuel Cost will be based off of the average price of Minnesota Fuel at the end of each month.
http://gasprices.aaa.com

CITY OF NEW RICHLAND

*Check Summary Register©

OCTOBER 2024

	Name	Check Date	Check Amt	
10100	**GENERAL CHECKING**			
5199e	AMPION	10/2/2024	$1,147.25	8/1/24-8/31/24
5200e	ISOLVED	10/2/2024	$6,811.69	Sept 24 Amb Payroll
5201e	NATIONWIDE	10/2/2024	$100.00	sept 24 amb payroll
5202e	Hach Company	9/17/2024	$242.15	14190213
5213e	ISOLVED	10/7/2024	$15,102.36	10/09/24 Payroll
5214e	PERA	10/9/2024	$2,828.56	10-09-24 Payroll
5215e	NATIONWIDE	10/9/2024	$150.00	10-9-24 Payroll
5216e	MINNESOTA REVENUE	10/7/2024	$756.00	Sept 2024 Sales Tax
5221e	POSTMASTER	10/16/2024	$360.00	Utility Bills
5222e	ISOLVED	10/23/2024	$14,543.26	10/23/24 Payroll
5223e	PERA	10/23/2024	$2,877.14	10-23-24 Payroll
5224e	NATIONWIDE	10/23/2024	$150.00	10-23-24 Payroll
5225e	MYBINDING	10/17/2024	$69.95	Tabs for Mailings
5226e	AMPION	10/15/2024	$1,147.25	8/1/24 to 8/31/24
5233e	AMAZON.COM	10/2/2024	$37.96	Office Supplies
5234e	AMAZON.COM	10/2/2024	$45.98	Computer/IT Equipment
5235e	AMAZON.COM	10/4/2024	$26.29	Batteries
5236e	AMAZON.COM	10/4/2024	$74.34	Office Supplies & Mice for Council
5237e	AMAZON.COM	10/11/2024	$37.78	Office Supplies
5238e	AMAZON.COM	10/16/2024	$94.00	Tool Extension Maintenance
5239e	AMAZON.COM	10/24/2024	$100.99	Heater
5240e	CARHARTT	10/28/2024	$304.94	Uniform Allowance
5241e	PAYA SERVICES	10/31/2024	$7.00	SERVICE FEES
5242e	STATE BANK OF NEW RICHLAN	10/31/2024	$1.00	Service Fee
5243e	AMAZON.COM	10/7/2024	$22.80	Lab Supplies
5244e	AMAZON.COM	10/11/2024	$15.98	WATER TESTING
5245e	HEALTH EQUITY	10/10/2024	$3.00	SERVICE FEE
5246e	TRIZETTO PROVIDER SOLUTIO	10/24/2024	$42.40	Ambulance Billing Fees
5247e	HOTELBOOKING	10/30/2024	$17.99	TRAINING ST. CLOUD
5248e	HOTELBOOKING	10/30/2024	$440.86	HOTEL CHARGE
5252e	Pro-Vision USA	10/15/2024	$102.00	Body Camera Monthly
5253e	MANGO DISPLAY	10/21/2024	$59.99	ANNUAL FEE FOR DISPLAY
5254e	STATE BANK OF NEW RICHLAN	10/9/2024	$133.46	MEYER, LAVONNE
29578	BOCK'S SERVICE, INC.	10/3/2024	$110.00	TOWING
29579	BOUND TREE MEDICAL , LLC	10/3/2024	$23.04	Medical Supplies
29580	Consolidated Communications	10/3/2024	$59.11	Water Plant Phone
29581	DEPT. OF HUMAN SERVICES	10/3/2024	$6,791.93	ECPN PAYMENT CARE CENTER
29582	FIRE RELIEF ASSOCIATION	10/3/2024	$34,815.24	Fire State Aid
29583	HAWKINS WATER TREATMENT	10/3/2024	$2,280.44	Chemicals
29584	LAW ENFORCEMENT LABOR SE	10/3/2024	$70.50	DERAAD
29585	MADISON ENERGY INVESTMEN	10/3/2024	$10.03	SOLAR
29586	MANKATO PSYCHOLOGY CLINI	10/3/2024	$590.00	D. PIEPHO
29587	MIDCO	10/3/2024	$184.51	FD PHONE
29588	MVTL LABORATORIES	10/3/2024	$39.90	Testing
29589	NRHEG STAR EAGLE	10/3/2024	$792.00	Advertising
29590	Pro-Vision USA	10/3/2024	$97.34	BWC MOUNT FOR VEST X2
29591	STEELE-WASECA COOP ELECT	10/3/2024	$69.33	Electric
29592	WASECA CNTY PROPERTY & EL	10/3/2024	$1,722.11	Property Tax
29593	BLUE CROSS/BLUE SHIELD	10/14/2024	$1,186.16	HEATHER
29594	BLUE EARTH CTY SHERIFF OFFI	10/14/2024	$360.00	ANNUAL MDT FEE
29595	CENTRAL FARM SERVICE	10/14/2024	$1,103.75	Fuel
29596	DG Minnesota CS 2021, LLC	10/14/2024	$45.85	302644135
29597	DOLLAR GENERAL STORE#1642	10/14/2024	$31.14	RAGS FOR CITY HALL KITCHEN
29598	MIDCO	10/14/2024	$485.19	FD PHONE

CITY OF NEW RICHLAND

*Check Summary Register©

OCTOBER 2024

	Name	Check Date	Check Amt	
29599	MN ENERGY RESOURCES COR	10/14/2024	$267.58	LIBRARY
29600	QUILL CORPORATION	10/14/2024	$164.72	PINESOL FOR FIRE HALL
29601	STRAIGHT RIVER ELECTRIC, LL	10/14/2024	$917.60	WWTP Repair
29602	STRYKER SALES, LLC	10/14/2024	$774.71	BATTERY, LUCAS
29603	THOMPSON SANITATION, INC	10/14/2024	$5,927.46	317 CARTS
29604	USA BLUE BOOK	10/14/2024	$81.72	Supplies
29605	UTILITY SERVICE CO INC	10/14/2024	$3,397.36	PEDISPHERE CITY TANK-MONTHLY
29606	VERIZON WIRELESS	10/14/2024	$392.02	Cellular
29607	XCEL ENERGY SOLUTION	10/14/2024	$5,658.49	302169077
29608	AIRGAS USA, LLC	10/22/2024	$439.41	Cylinder Rentals
29609	BCA TRAINING	10/22/2024	$600.00	CJDN ACCESS FEE
29610	BOLTON & MENK	10/22/2024	$10,366.00	2025 STREETS
29611	BOUND TREE MEDICAL , LLC	10/22/2024	$356.03	Medical Supplies
29612	BUDACH IMPLEMENT	10/22/2024	$32.64	ANTIFREEZE ST OLAF
29613	CHRISTIAN, KEOGH, MORAN & K	10/22/2024	$18.00	THC ORDINANCES
29614	EXPERT BILLING LLC	10/22/2024	$145.00	AUG RUNS
29615	GOPHER STATE ONE-CALL, INC.	10/22/2024	$8.10	Locates
29616	Hach Company	10/22/2024	$755.20	WATER TESTING
29617	HAWKINS WATER TREATMENT	10/22/2024	$10.00	CHLORINE CYLINDER
29618	Houston Engineering, Inc	10/22/2024	$9,337.50	Flood Study
29619	JOBS PLUS INC	10/22/2024	$199.65	Cleaning Contract
29620	L & D AG SERVICE	10/22/2024	$160.98	6" BAR GUARD
29621	LEBLANC CONSULTING	10/22/2024	$736.25	WATER PLANT FIELD SERVICE
29622	LMCIT	10/22/2024	$32,637.00	Workers Comp Insurance
29623	MINNESOTA PUMP WORKS	10/22/2024	$1,026.00	INSPECTION
29624	MN VALLEY ACTION COUNCIL	10/22/2024	$0.00	MVCOG MEMBER ASSESSMENT
29625	MVTL LABORATORIES	10/22/2024	$39.90	Testing
29626	RENT N SAVE PORTABLE SERVI	10/22/2024	$190.00	St. Olaf, 8/1-8/31
29627	TAYLOR HOLLAND PORK LLC	10/22/2024	$3,418.20	PUMPING & APPLICATION
29628	WAGNER FOODS	10/22/2024	$206.83	Charges - Water Plant
29629	WASTE MANAGEMENT	10/22/2024	$6,503.90	GARBAGE - 165 CART
29630	XCEL ENERGY	10/22/2024	$1,312.94	STREET LIGHTING
29631	AMERICAN LEGAL PUBLISHING	10/28/2024	$627.50	CODIFICATION OF ORDINANCES
29632	COMPANION LIFE INSURANCE	10/28/2024	$634.48	Employee Life Insurance
29633	MACQUEEN EQUIPMENT, INC	10/28/2024	$2,403.38	Fire Dept Repairs
29634	MN ENERGY RESOURCES COR	10/28/2024	$514.80	LIBRARY
29635	NCPERS Group Life Insurance	10/28/2024	$16.00	ERIC H
29636	NORTHLAND TRUST SERVICES,	10/28/2024	$126,707.50	BOND PRINCIPAL
29637	QUILL CORPORATION	10/28/2024	$99.99	PAPER FOR COPIER
29638	USABLE LIFE	10/28/2024	$13.50	TANYCE
		Total Checks	$315,820.28	

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	$1,297,845.00	$681,864.74	$64,915.24	$615,980.26	52.54%
		Expenditures	$1,297,845.00	$942,056.04	$135,818.31	$355,788.96	72.59%
		Gain/(Loss)	$0.00	($260,191.30)	($70,903.07)	$260,191.30	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	$341,600.00	$169,450.22	$0.00	$172,149.78	49.60%
Active	R 101-00000-31020	PROPERTY T	$0.00	$214.76	$0.00	($214.76)	0.00%
Active	R 101-00000-31250	PAYMENT IN	$7,500.00	$0.00	$0.00	$7,500.00	0.00%
Active	R 101-00000-31810	FRANCHISE T	$7,500.00	$3,358.46	$263.46	$4,141.54	44.78%
Active	R 101-00000-31811	FRANCHISE T	$7,000.00	$3,554.63	$1,768.93	$3,445.37	50.78%
Active	R 101-00000-31812	FRANCHISE T	$5,000.00	$4,462.38	$0.00	$537.62	89.25%
Active	R 101-00000-31910	PENALTIES A	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	$4,675.00	$3,225.00	$0.00	$1,450.00	68.98%
Active	R 101-00000-33410	LOCAL GOVE	$503,620.00	$270,789.00	$0.00	$232,831.00	53.77%
Active	R 101-00000-33430	MOBILE HOM	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-33620	OTHER	$0.00	$27,350.67	$37.00	($27,350.67)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	$0.00	$8,930.50	$0.00	($8,930.50)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-36200	MISCELLANE	$0.00	$247.35	$0.00	($247.35)	0.00%
Active	R 101-00000-36210	INTEREST ON	$1,000.00	$1,735.44	$40.27	($735.44)	173.54%
Active	R 101-00000-36240	LMCIT DIVIDE	$0.00	$2,017.00	$0.00	($2,017.00)	0.00%
Active	R 101-00000-39200	OPERATING T	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$877,895.00	$495,335.41	$2,109.66	$382,559.59	56.42%
		Total GOVERNMENT WIDE	$877,895.00	$495,335.41	$2,109.66	$382,559.59	56.42%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	$12,000.00	$6,945.00	$0.00	$5,055.00	57.88%
Active	E 101-41100-121	SOCIAL SECURI	$750.00	$430.59	$0.00	$319.41	57.41%
Active	E 101-41100-122	MEDICARE	$185.00	$100.70	$0.00	$84.30	54.43%
Active	E 101-41100-150	WORKERS COM	$85.00	$64.80	$64.80	$20.20	76.24%
Active	E 101-41100-200	OFFICE SUPPLI	$300.00	$555.06	$0.00	($255.06)	185.02%
Active	E 101-41100-210	OPERATING EX	$500.00	$710.24	$50.35	($210.24)	142.05%
Active	E 101-41100-308	SCHOOLING	$250.00	$0.00	$0.00	$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	$600.00	$96.00	$0.00	$504.00	16.00%
Active	E 101-41100-311	PERMITS/MEMB	$30.00	$0.00	$0.00	$30.00	0.00%
Active	E 101-41100-360	INSURANCE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	$0.00	$1,776.95	$0.00	($1,776.95)	0.00%
Expenditure			$14,700.00	$10,679.34	$115.15	$4,020.66	72.65%
		Total MAYOR AND COUNCIL	($14,700.00)	($10,679.34)	($115.15)	($4,020.66)	72.65%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-41400-33620	OTHER	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-41400-36220	RENTS	$5,500.00	$2,200.00	$75.00	$3,300.00	40.00%
Active	R 101-41400-36230	CONTRIBUTI	$2,000.00	$2,025.00	$0.00	($25.00)	101.25%
Active	R 101-41400-36250	REFUNDS AN	$3,000.00	$3,461.40	$0.00	($461.40)	115.38%
Active	R 101-41400-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$10,500.00	$7,686.40	$75.00	$2,813.60	73.20%

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			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	E 101-41400-100	WAGES/SALARI	$121,000.00	$97,684.24	$9,052.40	$23,315.76	80.73%
Active	E 101-41400-101	WAGES/SALARI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-120	PERA	$9,100.00	$7,326.24	$678.92	$1,773.76	80.51%
Active	E 101-41400-121	SOCIAL SECURI	$7,500.00	$5,948.23	$547.24	$1,551.77	79.31%
Active	E 101-41400-122	MEDICARE	$1,800.00	$1,391.09	$127.98	$408.91	77.28%
Active	E 101-41400-130	HEALTH INSUR	$9,000.00	$5,168.74	$0.00	$3,831.26	57.43%
Active	E 101-41400-131	LIFE INSURANC	$240.00	$57.74	$4.30	$182.26	24.06%
Active	E 101-41400-150	WORKERS COM	$825.00	$677.16	$677.16	$147.84	82.08%
Active	E 101-41400-200	OFFICE SUPPLI	$3,000.00	$2,493.75	$1.00	$506.25	83.13%
Active	E 101-41400-201	ORDINANCE EX	$2,500.00	$1,287.61	$627.50	$1,212.39	51.50%
Active	E 101-41400-210	OPERATING EX	$8,000.00	$3,535.39	$357.86	$4,464.61	44.19%
Active	E 101-41400-220	REPAIRS & MAI	$3,000.00	$1,777.66	$0.00	$1,222.34	59.26%
Active	E 101-41400-221	CLEANING CON	$2,000.00	$1,793.61	$127.60	$206.39	89.68%
Active	E 101-41400-230	VEHICLE OPER	$50.00	$21.25	$0.00	$28.75	42.50%
Active	E 101-41400-300	PROFESSIONAL	$8,500.00	$10,028.57	$440.80	($1,528.57)	117.98%
Active	E 101-41400-301	AUDITING SERV	$33,000.00	$32,700.00	$0.00	$300.00	99.09%
Active	E 101-41400-303	ENGINEERING F	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	$5,000.00	$513.00	$18.00	$4,487.00	10.26%
Active	E 101-41400-307	CONTRACT FEE	$2,000.00	$525.82	$0.00	$1,474.18	26.29%
Active	E 101-41400-308	SCHOOLING	$3,500.00	$2,152.37	$0.00	$1,347.63	61.50%
Active	E 101-41400-309	COMPUTER EX	$4,000.00	$4,804.12	$189.20	($804.12)	120.10%
Active	E 101-41400-311	PERMITS/MEMB	$6,800.00	$3,749.42	$0.00	$3,050.58	55.14%
Active	E 101-41400-314	REIMBURSEME	$0.00	$325.00	$0.00	($325.00)	0.00%
Active	E 101-41400-316	CREDIT/DEBIT S	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	$2,500.00	$2,005.93	$212.61	$494.07	80.24%
Active	E 101-41400-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	$1,000.00	$840.00	$528.00	$160.00	84.00%
Active	E 101-41400-360	INSURANCE	$10,500.00	$4,869.73	$0.00	$5,630.27	46.38%
Active	E 101-41400-380	UTILITIES/ELEC	$500.00	$464.48	$112.36	$35.52	92.90%
Active	E 101-41400-383	UTILITIES/HEAT	$1,500.00	$647.98	$57.69	$852.02	43.20%
Active	E 101-41400-384	UTITLITES/GAR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	$1,000.00	$72.24	$0.00	$927.76	7.22%
Active	E 101-41400-461	REGIONAL DEV	$500.00	$500.00	$0.00	$0.00	100.00%
Active	E 101-41400-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$248,315.00	$193,361.37	$13,760.62	$54,953.63	77.87%
		Total CITY HALL	($237,815.00)	($185,674.97)	($13,685.62)	($52,140.03)	78.08%
ELECTIONS							
Active	R 101-41410-33620	OTHER	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-41410-110	OTHER PAY	$1,500.00	$355.00	$0.00	$1,145.00	23.67%
Active	E 101-41410-210	OPERATING EX	$2,000.00	$29.98	$0.00	$1,970.02	1.50%
Active	E 101-41410-330	MILEAGE EXPE	$300.00	$75.04	$0.00	$224.96	25.01%
Active	E 101-41410-340	ADVERTISING	$200.00	$0.00	$0.00	$200.00	0.00%
Expenditure			$4,000.00	$460.02	$0.00	$3,539.98	11.50%
		Total ELECTIONS	($4,000.00)	($460.02)	$0.00	($3,539.98)	11.50%
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	$500.00	$200.00	$0.00	$300.00	40.00%
Active	R 101-42100-32260	GOLF CART O	$650.00	$370.00	$20.00	$280.00	56.92%
Active	R 101-42100-33610	POLICE STAT	$16,000.00	$16,720.09	$16,720.09	($720.09)	104.50%
Active	R 101-42100-34210	POLICE SERV	$100.00	$0.00	$0.00	$100.00	0.00%
Active	R 101-42100-34261	POLICE TRAI	$6,000.00	$0.00	$0.00	$6,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	$5,000.00	$10,519.38	$1,297.83	($5,519.38)	210.39%

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			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	R 101-42100-36200	MISCELLANE	$500.00	$131.00	$0.00	$369.00	26.20%
Active	R 101-42100-36230	CONTRIBUTI	$0.00	$1,750.00	$0.00	($1,750.00)	0.00%
Active	R 101-42100-36250	REFUNDS AN	$0.00	$1,000.00	$0.00	($1,000.00)	0.00%
Active	R 101-42100-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$28,750.00	$30,690.47	$18,037.92	($1,940.47)	106.75%
Active	E 101-42100-100	WAGES/SALARI	$122,000.00	$100,824.87	$9,020.00	$21,175.13	82.64%
Active	E 101-42100-101	WAGES/SALARI	$50,000.00	$38,423.05	$3,516.81	$11,576.95	76.85%
Active	E 101-42100-120	PERA	$26,000.00	$20,293.10	$1,853.55	$5,706.90	78.05%
Active	E 101-42100-121	SOCIAL SECURI	$3,250.00	$2,382.24	$218.06	$867.76	73.30%
Active	E 101-42100-122	MEDICARE	$2,800.00	$1,999.34	$180.00	$800.66	71.41%
Active	E 101-42100-130	HEALTH INSUR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	$75.00	$31.88	$3.40	$43.12	42.51%
Active	E 101-42100-150	WORKERS COM	$14,000.00	$12,103.14	$12,103.14	$1,896.86	86.45%
Active	E 101-42100-200	OFFICE SUPPLI	$500.00	$235.16	$0.00	$264.84	47.03%
Active	E 101-42100-210	OPERATING EX	$5,000.00	$8,683.15	$133.14	($3,683.15)	173.66%
Active	E 101-42100-220	REPAIRS & MAI	$500.00	$170.00	$0.00	$330.00	34.00%
Active	E 101-42100-230	VEHICLE OPER	$3,000.00	$3,629.99	$315.43	($629.99)	121.00%
Active	E 101-42100-231	VEHICLE MAINT	$5,000.00	$3,877.52	$110.00	$1,122.48	77.55%
Active	E 101-42100-240	SMALL TOOLS A	$300.00	$402.19	$97.34	($102.19)	134.06%
Active	E 101-42100-300	PROFESSIONAL	$3,750.00	$4,416.67	$0.00	($666.67)	117.78%
Active	E 101-42100-301	AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	$8,010.00	$4,740.00	$0.00	$3,270.00	59.18%
Active	E 101-42100-305	MEDICAL FEES	$500.00	$686.24	$590.00	($186.24)	137.25%
Active	E 101-42100-306	ANIMAL EXPEN	$500.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	$900.00	$876.57	$0.00	$23.43	97.40%
Active	E 101-42100-308	SCHOOLING	$4,000.00	$3,667.06	$0.00	$332.94	91.68%
Active	E 101-42100-309	COMPUTER EX	$4,000.00	$6,166.72	$103.08	($2,166.72)	154.17%
Active	E 101-42100-311	PERMITS/MEMB	$1,000.00	$626.00	$0.00	$374.00	62.60%
Active	E 101-42100-313	SHARED RECO	$7,000.00	$5,913.59	$960.00	$1,086.41	84.48%
Active	E 101-42100-320	TELEPHONE	$1,500.00	$1,971.66	$270.06	($471.66)	131.44%
Active	E 101-42100-340	ADVERTISING	$100.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-42100-360	INSURANCE	$8,900.00	$7,566.13	$0.00	$1,333.87	85.01%
Active	E 101-42100-380	UTILITIES/ELEC	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	$1,000.00	$647.97	$57.69	$352.03	64.80%
Active	E 101-42100-417	UNIFORM ALLO	$3,000.00	$2,383.39	$0.00	$616.61	79.45%
Active	E 101-42100-430	MISCELLANEOU	$1,000.00	$234.35	$0.00	$765.65	23.44%
Active	E 101-42100-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$277,585.00	$232,951.98	$29,531.70	$44,633.02	83.92%
		Total POLICE	($248,835.00)	($202,261.51)	($11,493.78)	($46,573.49)	81.28%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	$3,700.00	$0.00	$0.00	$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	$2,500.00	$0.00	$0.00	$2,500.00	0.00%
Active	R 101-42153-34250	AMBULANCE	$150,000.00	$39,426.81	$612.92	$110,573.19	26.28%
Active	R 101-42153-34260	AMB/FIRE SC	$3,000.00	$0.00	$0.00	$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	$0.00	$380.00	$0.00	($380.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	$0.00	$2,519.00	$0.00	($2,519.00)	0.00%
Active	R 101-42153-36250	REFUNDS AN	$0.00	$25.37	$0.00	($25.37)	0.00%
Active	R 101-42153-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$159,200.00	$42,351.18	$612.92	$116,848.82	26.60%
Active	E 101-42153-102	WAGES/SALARI	$12,000.00	$10,090.00	$1,030.00	$1,910.00	84.08%
Active	E 101-42153-106	WAGES/SALARI	$1,000.00	$260.00	$0.00	$740.00	26.00%
Active	E 101-42153-110	OTHER PAY	$60,000.00	$37,642.50	$5,153.50	$22,357.50	62.74%
Active	E 101-42153-120	PERA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	$3,800.00	$2,975.53	$383.36	$824.47	78.30%

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			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	E 101-42153-122	MEDICARE	$900.00	$695.88	$89.63	$204.12	77.32%
Active	E 101-42153-150	WORKERS COM	$7,500.00	$6,534.27	$6,534.27	$965.73	87.12%
Active	E 101-42153-200	OFFICE SUPPLI	$200.00	$51.98	$0.00	$148.02	25.99%
Active	E 101-42153-210	OPERATING EX	$2,000.00	$571.35	$0.00	$1,428.65	28.57%
Active	E 101-42153-212	MEDICAL SUPP	$16,000.00	$7,936.14	$1,228.70	$8,063.86	49.60%
Active	E 101-42153-220	REPAIRS & MAI	$4,000.00	$961.50	$0.00	$3,038.50	24.04%
Active	E 101-42153-230	VEHICLE OPER	$3,000.00	$1,396.63	$159.10	$1,603.37	46.55%
Active	E 101-42153-231	VEHICLE MAINT	$2,500.00	$894.05	$0.00	$1,605.95	35.76%
Active	E 101-42153-300	PROFESSIONAL	$7,500.00	$4,062.00	$145.00	$3,438.00	54.16%
Active	E 101-42153-301	AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-304	LEGAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	$3,500.00	$1,320.08	$0.00	$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	$6,000.00	$1,038.73	$0.00	$4,961.27	17.31%
Active	E 101-42153-309	COMPUTER EX	$1,000.00	$1,530.11	$73.94	($530.11)	153.01%
Active	E 101-42153-311	PERMITS/MEMB	$500.00	$251.29	$0.00	$248.71	50.26%
Active	E 101-42153-314	REIMBURSEME	$0.00	$375.00	$0.00	($375.00)	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	$200.00	$447.00	$0.00	($247.00)	223.50%
Active	E 101-42153-320	TELEPHONE	$500.00	$544.41	$70.47	($44.41)	108.88%
Active	E 101-42153-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	$250.00	$0.00	$0.00	$250.00	0.00%
Active	E 101-42153-360	INSURANCE	$950.00	$1,884.60	$0.00	($934.60)	198.38%
Active	E 101-42153-380	UTILITIES/ELEC	$1,000.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	$1,200.00	$647.97	$57.69	$552.03	54.00%
Active	E 101-42153-417	UNIFORM ALLO	$2,500.00	$0.00	$0.00	$2,500.00	0.00%
Active	E 101-42153-430	MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-441	BAD DEBT EXP	$3,000.00	$0.00	$0.00	$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	$45,000.00	$0.00	$0.00	$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$186,000.00	$82,111.02	$14,925.66	$103,888.98	44.15%
		Total AMBULANCE	($26,800.00)	($39,759.84)	($14,312.74)	$12,959.84	148.36%
FIRE							
Active	R 101-42200-31020	PROPERTY T	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	$27,500.00	$35,815.24	$34,815.24	($8,315.24)	130.24%
Active	R 101-42200-34220	TOWNSHIP FI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	$1,000.00	$1,905.00	$0.00	($905.00)	190.50%
Active	R 101-42200-34260	AMB/FIRE SC	$5,000.00	$0.00	$0.00	$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	$0.00	$1,171.95	$0.00	($1,171.95)	0.00%
Active	R 101-42200-36250	REFUNDS AN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-42200-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$33,500.00	$38,892.19	$34,815.24	($5,392.19)	116.10%
Active	E 101-42200-124	PENSION PAYM	$27,500.00	$35,815.24	$34,815.24	($8,315.24)	130.24%
Active	E 101-42200-150	WORKERS COM	$6,500.00	$5,584.14	$5,584.14	$915.86	85.91%
Active	E 101-42200-200	OFFICE SUPPLI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	$3,000.00	$1,909.30	$332.99	$1,090.70	63.64%
Active	E 101-42200-220	REPAIRS & MAI	$3,000.00	$497.50	$0.00	$2,502.50	16.58%
Active	E 101-42200-221	CLEANING CON	$0.00	$92.29	$60.39	($92.29)	0.00%
Active	E 101-42200-230	VEHICLE OPER	$2,000.00	$707.75	$64.59	$1,292.25	35.39%
Active	E 101-42200-231	VEHICLE MAINT	$3,000.00	$1,518.41	$1,201.69	$1,481.59	50.61%
Active	E 101-42200-300	PROFESSIONAL	$250.00	$250.00	$0.00	$0.00	100.00%
Active	E 101-42200-301	AUDITING SERV	$1,800.00	$1,750.00	$0.00	$50.00	97.22%
Active	E 101-42200-305	MEDICAL FEES	$500.00	$0.00	$0.00	$500.00	0.00%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

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			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	E 101-42200-307	CONTRACT FEE	$1,400.00	$654.75	$0.00	$745.25	46.77%
Active	E 101-42200-308	SCHOOLING	$2,500.00	$1,940.25	$0.00	$559.75	77.61%
Active	E 101-42200-309	COMPUTER EX	$500.00	$1,056.02	$15.77	($556.02)	211.20%
Active	E 101-42200-320	TELEPHONE	$0.00	$167.14	$17.72	($167.14)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42200-360	INSURANCE	$2,250.00	$2,049.60	$0.00	$200.40	91.09%
Active	E 101-42200-380	UTILITIES/ELEC	$0.00	$142.56	$19.17	($142.56)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	$1,500.00	$973.33	$75.17	$526.67	64.89%
Active	E 101-42200-417	UNIFORM ALLO	$7,500.00	$10,109.70	$0.00	($2,609.70)	134.80%
Active	E 101-42200-430	MISCELLANEOU	$0.00	$671.95	$0.00	($671.95)	0.00%
Active	E 101-42200-441	BAD DEBT EXP	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$63,200.00	$65,889.93	$42,186.87	($2,689.93)	104.26%
		Total FIRE	($29,700.00)	($26,997.74)	($7,371.63)	($2,702.26)	90.90%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	$20,000.00	$6,420.63	$1,109.57	$13,579.37	32.10%
Active	R 101-42400-32210	RENTAL HOU	$1,000.00	$1,745.00	$0.00	($745.00)	174.50%
Active	R 101-42400-36250	REFUNDS AN	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$21,000.00	$8,165.63	$1,109.57	$12,834.37	38.88%
Active	E 101-42400-210	OPERATING EX	$100.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	$500.00	$244.12	$0.00	$255.88	48.82%
Active	E 101-42400-303	ENGINEERING F	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	$1,000.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	$13,000.00	$4,870.54	$0.00	$8,129.46	37.47%
Active	E 101-42400-308	SCHOOLING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-314	REIMBURSEME	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	$0.00	$212.69	$0.00	($212.69)	0.00%
Active	E 101-42400-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-360	INSURANCE	$500.00	$500.00	$0.00	$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$15,100.00	$5,827.35	$0.00	$9,272.65	38.59%
		Total BLDG INSPECTION	$5,900.00	$2,338.28	$1,109.57	$3,561.72	39.63%
CIVIL DEFENSE							
Active	R 101-42500-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42500-210	OPERATING EX	$500.00	$1,114.00	$0.00	($614.00)	222.80%
Active	E 101-42500-340	ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$500.00	$1,114.00	$0.00	($614.00)	222.80%
		Total CIVIL DEFENSE	($500.00)	($1,114.00)	$0.00	$614.00	222.80%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	$400.00	$100.00	$100.00	$300.00	25.00%
Active	R 101-43100-34300	STREET CHA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-43100-34430	REFUSE COL	$1,500.00	$1,228.00	$0.00	$272.00	81.87%
Active	R 101-43100-36110	SPECIAL ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	$0.00	$0.00	$0.00	$0.00	0.00%

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			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	R 101-43100-36200	MISCELLANE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	$1,000.00	$238.65	$0.00	$761.35	23.87%
Active	R 101-43100-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-43100-39312	MNDOT REIM	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$2,900.00	$1,566.65	$100.00	$1,333.35	54.02%
Active	E 101-43100-100	WAGES/SALARI	$85,000.00	$75,885.59	$6,923.38	$9,114.41	89.28%
Active	E 101-43100-101	WAGES/SALARI	$8,000.00	$10,801.20	$440.00	($2,801.20)	135.02%
Active	E 101-43100-120	PERA	$7,100.00	$5,691.41	$519.26	$1,408.59	80.16%
Active	E 101-43100-121	SOCIAL SECURI	$6,000.00	$5,300.22	$449.78	$699.78	88.34%
Active	E 101-43100-122	MEDICARE	$1,625.00	$1,239.54	$105.19	$385.46	76.28%
Active	E 101-43100-130	HEALTH INSUR	$9,000.00	$7,479.48	$892.62	$1,520.52	83.11%
Active	E 101-43100-131	LIFE INSURANC	$50.00	$54.38	$5.80	($4.38)	108.76%
Active	E 101-43100-140	UNEMPLOYMEN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	$7,400.00	$6,000.00	$6,000.00	$1,400.00	81.08%
Active	E 101-43100-200	OFFICE SUPPLI	$275.00	$193.59	$0.00	$81.41	70.40%
Active	E 101-43100-210	OPERATING EX	$10,000.00	$11,217.30	$931.53	($1,217.30)	112.17%
Active	E 101-43100-211	SNOW REMOVA	$10,000.00	$1,767.00	$0.00	$8,233.00	17.67%
Active	E 101-43100-215	TREE EXPENSE	$3,000.00	$1,332.66	$0.00	$1,667.34	44.42%
Active	E 101-43100-216	GRAVEL/ROCK	$3,000.00	$1,283.56	$0.00	$1,716.44	42.79%
Active	E 101-43100-217	SPRING CLEAN-	$2,000.00	$1,314.06	$0.00	$685.94	65.70%
Active	E 101-43100-218	CHEMICALS/SP	$1,000.00	$471.81	$6.97	$528.19	47.18%
Active	E 101-43100-219	COUNTY DITCH	$1,000.00	$2,090.40	$815.20	($1,090.40)	209.04%
Active	E 101-43100-220	REPAIRS & MAI	$8,000.00	$6,026.85	$0.00	$1,973.15	75.34%
Active	E 101-43100-225	LANDSCAPING	$2,000.00	$1,453.45	$0.00	$546.55	72.67%
Active	E 101-43100-230	VEHICLE OPER	$8,000.00	$5,562.88	$490.46	$2,437.12	69.54%
Active	E 101-43100-231	VEHICLE MAINT	$2,000.00	$1,142.34	$0.00	$857.66	57.12%
Active	E 101-43100-232	LAWN MOWER	$4,000.00	$667.64	$0.00	$3,332.36	16.69%
Active	E 101-43100-233	SKID STEER MA	$3,000.00	$494.48	$0.00	$2,505.52	16.48%
Active	E 101-43100-234	DUMP TRUCK M	$3,000.00	$0.00	$0.00	$3,000.00	0.00%
Active	E 101-43100-235	PICKUP MAINT	$5,000.00	$145.80	$0.00	$4,854.20	2.92%
Active	E 101-43100-236	SNOW EQUIP M	$5,000.00	$3,424.47	$0.00	$1,575.53	68.49%
Active	E 101-43100-237	SWEEPER MAIN	$3,000.00	$1,675.43	$2.61	$1,324.57	55.85%
Active	E 101-43100-240	SMALL TOOLS A	$300.00	$124.98	$0.00	$175.02	41.66%
Active	E 101-43100-300	PROFESSIONAL	$0.00	$18,318.99	$3,112.50	($18,318.99)	0.00%
Active	E 101-43100-301	AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	$1,000.00	$2,426.50	$0.00	($1,426.50)	242.65%
Active	E 101-43100-304	LEGAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-305	MEDICAL FEES	$0.00	$182.00	$0.00	($182.00)	0.00%
Active	E 101-43100-307	CONTRACT FEE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	$1,500.00	$897.87	$440.86	$602.13	59.86%
Active	E 101-43100-309	COMPUTER EX	$500.00	$1,033.06	$0.00	($533.06)	206.61%
Active	E 101-43100-311	PERMITS/MEMB	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	$2,000.00	$1,186.33	$82.78	$813.67	59.32%
Active	E 101-43100-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	$0.00	$17.99	$17.99	($17.99)	0.00%
Active	E 101-43100-340	ADVERTISING	$100.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-43100-360	INSURANCE	$6,000.00	$3,580.33	$0.00	$2,419.67	59.67%
Active	E 101-43100-380	UTILITIES/ELEC	$10,000.00	$5,975.50	$16.28	$4,024.50	59.76%
Active	E 101-43100-383	UTILITIES/HEAT	$1,500.00	$1,850.50	$168.32	($350.50)	123.37%
Active	E 101-43100-384	UTITLITES/GAR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	$16,000.00	$11,463.57	$1,312.94	$4,536.43	71.65%
Active	E 101-43100-417	UNIFORM ALLO	$1,000.00	$284.61	$0.00	$715.39	28.46%
Active	E 101-43100-430	MISCELLANEOU	$0.00	$391.46	$304.94	($391.46)	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	$0.00	$5,265.00	$0.00	($5,265.00)	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%

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		2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Expenditure		$237,350.00	$205,714.23	$23,039.41	$31,635.77	86.67%
	Total STREETS	($234,450.00)	($204,147.58)	($22,939.41)	($30,302.42)	87.08%
SANITATION						
Active	R 101-43200-34430 REFUSE COL	$0.00	$273.00	$63.00	($273.00)	0.00%
Revenue		$0.00	$273.00	$63.00	($273.00)	0.00%
Active	E 101-43200-210 OPERATING EX	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43200-240 SMALL TOOLS A	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43200-300 PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-43200-310 RECYCLE CONT	$37,000.00	$33,577.09	$2,935.35	$3,422.91	90.75%
Active	E 101-43200-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure		$37,000.00	$33,577.09	$2,935.35	$3,422.91	90.75%
	Total SANITATION	($37,000.00)	($33,304.09)	($2,872.35)	($3,695.91)	90.01%
NURSING HOME						
Active	R 101-44170-36250 REFUNDS AN	$160,000.00	$47,543.51	$6,791.93	$112,456.49	29.71%
Revenue		$160,000.00	$47,543.51	$6,791.93	$112,456.49	29.71%
Active	E 101-44170-305 MEDICAL FEES	$160,000.00	$74,711.23	$6,791.93	$85,288.77	46.69%
Expenditure		$160,000.00	$74,711.23	$6,791.93	$85,288.77	46.69%
	Total NURSING HOME	$0.00	($27,167.72)	$0.00	$27,167.72	0.00%
RECREATION-LEGION FIELD						
Active	R 101-45100-31030 PROPERTY T	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-45100-34790 RECREATION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-45100-36220 RENTS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-45100-36230 CONTRIBUTI	$0.00	$2,500.00	$0.00	($2,500.00)	0.00%
Active	R 101-45100-36250 REFUNDS AN	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$0.00	$2,500.00	$0.00	($2,500.00)	0.00%
Active	E 101-45100-210 OPERATING EX	$1,000.00	$415.00	$0.00	$585.00	41.50%
Active	E 101-45100-215 TREE EXPENSE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-216 GRAVEL/ROCK	$2,000.00	$1,000.00	$0.00	$1,000.00	50.00%
Active	E 101-45100-218 CHEMICALS/SP	$500.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-45100-220 REPAIRS & MAI	$5,000.00	$4,787.60	$0.00	$212.40	95.75%
Active	E 101-45100-230 VEHICLE OPER	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-231 VEHICLE MAINT	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-300 PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-301 AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-303 ENGINEERING F	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-340 ADVERTISING	$100.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-45100-360 INSURANCE	$4,700.00	$2,975.00	$0.00	$1,725.00	63.30%
Active	E 101-45100-380 UTILITIES/ELEC	$0.00	$271.13	$65.58	($271.13)	0.00%
Active	E 101-45100-384 UTITLITES/GAR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-437 L.F. PUMP - EXP	$1,000.00	$380.27	$0.00	$619.73	38.03%
Active	E 101-45100-438 BB ASSN IMPRO	$2,500.00	$2,828.44	$0.00	($328.44)	113.14%
Active	E 101-45100-500 CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45100-501 CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure		$16,800.00	$12,657.44	$65.58	$4,142.56	75.34%
	Total RECREATION-LEGION FIELD	($16,800.00)	($10,157.44)	($65.58)	($6,642.56)	60.46%
SKATING RINK						
Active	E 101-45150-210 OPERATING EX	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45150-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45150-380 UTILITIES/ELEC	$150.00	$28.17	$3.41	$121.83	18.78%
Expenditure		$150.00	$28.17	$3.41	$121.83	18.78%
	Total SKATING RINK	($150.00)	($28.17)	($3.41)	($121.83)	18.78%

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		2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
PARKS-ST. OLAF PARK						
Active	R 101-45200-34780 PARK FEES-S	$2,500.00	$3,036.00	$0.00	($536.00)	121.44%
Active	R 101-45200-34785 ST. OLAF LAK	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	R 101-45200-36210 INTEREST ON	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-45200-36230 CONTRIBUTI	$100.00	$1,100.00	$0.00	($1,000.00)	1100.00%
Active	R 101-45200-36250 REFUNDS AN	$0.00	$524.30	$0.00	($524.30)	0.00%
Active	R 101-45200-39110 SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$4,100.00	$4,660.30	$0.00	($560.30)	113.67%
Active	E 101-45200-101 WAGES/SALARI	$6,000.00	$2,170.88	$0.00	$3,829.12	36.18%
Active	E 101-45200-121 SOCIAL SECURI	$400.00	$134.59	$0.00	$265.41	33.65%
Active	E 101-45200-122 MEDICARE	$100.00	$31.48	$0.00	$68.52	31.48%
Active	E 101-45200-150 WORKERS COM	$1,045.00	$695.01	$695.01	$349.99	66.51%
Active	E 101-45200-210 OPERATING EX	$2,500.00	$2,124.36	$222.64	$375.64	84.97%
Active	E 101-45200-213 LIFEGUARD SU	$500.00	$241.60	$0.00	$258.40	48.32%
Active	E 101-45200-214 CONCESSION S	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-215 TREE EXPENSE	$500.00	$69.00	$0.00	$431.00	13.80%
Active	E 101-45200-218 CHEMICALS/SP	$500.00	$0.00	$0.00	$500.00	0.00%
Active	E 101-45200-220 REPAIRS & MAI	$3,000.00	$148.15	$0.00	$2,851.85	4.94%
Active	E 101-45200-300 PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-301 AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-307 CONTRACT FEE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-308 SCHOOLING	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	E 101-45200-311 PERMITS/MEMB	$250.00	$0.00	$0.00	$250.00	0.00%
Active	E 101-45200-314 REIMBURSEME	$0.00	$814.00	$0.00	($814.00)	0.00%
Active	E 101-45200-316 CREDIT/DEBIT S	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-320 TELEPHONE	$0.00	$8.75	$0.00	($8.75)	0.00%
Active	E 101-45200-330 MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-340 ADVERTISING	$100.00	$0.00	$0.00	$100.00	0.00%
Active	E 101-45200-360 INSURANCE	$3,400.00	$3,162.00	$0.00	$238.00	93.00%
Active	E 101-45200-380 UTILITIES/ELEC	$1,250.00	$3,906.61	$889.47	($2,656.61)	312.53%
Active	E 101-45200-384 UTITLITES/GAR	$400.00	$0.00	$0.00	$400.00	0.00%
Active	E 101-45200-430 MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-500 CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45200-501 CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure		$21,445.00	$13,506.43	$1,807.12	$7,938.57	62.98%
	Total PARKS-ST. OLAF PARK	($17,345.00)	($8,846.13)	($1,807.12)	($8,498.87)	51.00%
SUMMER RECREATION						
Active	R 101-45300-34790 RECREATION	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45300-316 CREDIT/DEBIT S	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45300-430 MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45300-500 CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure		$0.00	$0.00	$0.00	$0.00	0.00%
	Total SUMMER RECREATION	$0.00	$0.00	$0.00	$0.00	0.00%
SENIOR CITIZENS BUS						
Active	E 101-45400-430 MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure		$0.00	$0.00	$0.00	$0.00	0.00%
	Total SENIOR CITIZENS BUS	$0.00	$0.00	$0.00	$0.00	0.00%
LIBRARY						
Active	R 101-45500-36230 CONTRIBUTI	$0.00	$2,200.00	$1,200.00	($2,200.00)	0.00%
Active	R 101-45500-36250 REFUNDS AN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 101-45500-39110 SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$0.00	$2,200.00	$1,200.00	($2,200.00)	0.00%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	E 101-45500-101	WAGES/SALARI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-121	SOCIAL SECURI	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-122	MEDICARE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-210	OPERATING EX	$500.00	$109.99	$0.00	$390.01	22.00%
Active	E 101-45500-220	REPAIRS & MAI	$4,000.00	$759.99	$0.00	$3,240.01	19.00%
Active	E 101-45500-221	CLEANING CON	$1,000.00	$935.19	$150.50	$64.81	93.52%
Active	E 101-45500-300	PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-301	AUDITING SERV	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	$600.00	$0.00	$0.00	$600.00	0.00%
Active	E 101-45500-360	INSURANCE	$3,400.00	$3,442.71	$0.00	($42.71)	101.26%
Active	E 101-45500-380	UTILITIES/ELEC	$5,000.00	$3,428.48	$446.91	$1,571.52	68.57%
Active	E 101-45500-383	UTILITIES/HEAT	$1,200.00	$790.08	$58.10	$409.92	65.84%
Active	E 101-45500-430	MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$15,700.00	$9,466.44	$655.51	$6,233.56	60.30%
		Total LIBRARY	($15,700.00)	($7,266.44)	$544.49	($8,433.56)	46.28%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$0.00	$0.00	$0.00	$0.00	0.00%
		Total ECONOMIC DEVELOPMENT	$0.00	$0.00	$0.00	$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$0.00	$0.00	$0.00	$0.00	0.00%
		Total HISTORIC PRESERVATION	$0.00	$0.00	$0.00	$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 101-47000-610	INTEREST	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$0.00	$0.00	$0.00	$0.00	0.00%
		Total DEBT SERVICE	$0.00	$0.00	$0.00	$0.00	0.00%
UNALLOCATED							
Active	E 101-49200-430	MISCELLANEOU	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$0.00	$0.00	$0.00	$0.00	0.00%
		Total UNALLOCATED	$0.00	$0.00	$0.00	$0.00	0.00%
OPERATING TRANSFERS OUT							
Active	E 101-49310-720	TRANSFERS OU	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$0.00	$0.00	$0.00	$0.00	0.00%
		Total OPERATING TRANSFERS OUT	$0.00	$0.00	$0.00	$0.00	0.00%
		Total GENERAL FUND	$0.00	($260,191.30)	($70,903.07)	$260,191.30	0.00%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

		2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
WATER UTILITY FUND						
	Revenues	$295,120.00	$233,770.74	$20,982.75	$61,349.26	79.21%
	Expenditures	$295,120.00	$194,092.07	$19,882.90	$101,027.93	65.77%
	Gain/(Loss)	$0.00	$39,678.67	$1,099.85	($39,678.67)	0.00%
GOVERNMENT WIDE						
Active	R 601-00000-33439 PERA PENSI	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$0.00	$0.00	$0.00	$0.00	0.00%
	Total GOVERNMENT WIDE	$0.00	$0.00	$0.00	$0.00	0.00%
WATER UTILITIES						
Active	R 601-49400-31000 GENERAL PR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-33620 OTHER	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN	$0.00	$3,171.48	$11.40	($3,171.48)	0.00%
Active	R 601-49400-37100 WATER SALE	$295,120.00	$230,599.26	$20,971.35	$64,520.74	78.14%
Active	R 601-49400-39110 SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-39200 OPERATING T	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTI	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue		$295,120.00	$233,770.74	$20,982.75	$61,349.26	79.21%
Active	E 601-49400-100 WAGES/SALARI	$33,000.00	$26,050.45	$2,406.34	$6,949.55	78.94%
Active	E 601-49400-120 PERA	$2,750.00	$1,551.77	$115.82	$1,198.23	56.43%
Active	E 601-49400-121 SOCIAL SECURI	$2,250.00	$1,565.69	$141.68	$684.31	69.59%
Active	E 601-49400-122 MEDICARE	$750.00	$366.22	$33.14	$383.78	48.83%
Active	E 601-49400-129 PERA CHANGE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-130 HEALTH INSUR	$5,000.00	$2,649.23	$296.54	$2,350.77	52.98%
Active	E 601-49400-131 LIFE INSURANC	$20.00	$330.57	$0.00	($310.57)	1652.85%
Active	E 601-49400-140 UNEMPLOYMEN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-150 WORKERS COM	$1,500.00	$978.48	$978.48	$521.52	65.23%
Active	E 601-49400-200 OFFICE SUPPLI	$500.00	$425.49	$0.00	$74.51	85.10%
Active	E 601-49400-210 OPERATING EX	$10,000.00	$20,993.61	$1,225.21	($10,993.61)	209.94%
Active	E 601-49400-218 CHEMICALS/SP	$5,000.00	$4,818.72	$2,532.59	$181.28	96.37%
Active	E 601-49400-220 REPAIRS & MAI	$28,000.00	$52,537.58	$975.77	($24,537.58)	187.63%
Active	E 601-49400-222 WATER METER	$3,000.00	$1,135.26	$0.00	$1,864.74	37.84%
Active	E 601-49400-230 VEHICLE OPER	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	E 601-49400-231 VEHICLE MAINT	$1,000.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 601-49400-233 SKID STEER MA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT	$1,000.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 601-49400-238 GENERATOR EX	$1,000.00	$1,114.55	$0.00	($114.55)	111.46%
Active	E 601-49400-240 SMALL TOOLS A	$1,000.00	$301.02	$67.22	$698.98	30.10%
Active	E 601-49400-300 PROFESSIONAL	$6,000.00	$16,731.83	$3,112.50	($10,731.83)	278.86%
Active	E 601-49400-301 AUDITING SERV	$1,500.00	$0.00	$0.00	$1,500.00	0.00%
Active	E 601-49400-303 ENGINEERING F	$2,000.00	$2,426.50	$0.00	($426.50)	121.33%
Active	E 601-49400-304 LEGAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE	$22,000.00	$17,134.30	$3,397.36	$4,865.70	77.88%
Active	E 601-49400-308 SCHOOLING	$2,000.00	$0.00	$0.00	$2,000.00	0.00%
Active	E 601-49400-309 COMPUTER EX	$1,500.00	$1,186.21	$0.00	$313.79	79.08%
Active	E 601-49400-311 PERMITS/MEMB	$1,000.00	$500.00	$0.00	$500.00	50.00%
Active	E 601-49400-316 CREDIT/DEBIT S	$1,000.00	$1,149.84	$0.00	($149.84)	114.98%
Active	E 601-49400-320 TELEPHONE	$1,000.00	$851.61	$94.12	$148.39	85.16%
Active	E 601-49400-330 MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-340 ADVERTISING	$250.00	$0.00	$0.00	$250.00	0.00%
Active	E 601-49400-360 INSURANCE	$4,000.00	$5,798.00	$0.00	($1,798.00)	144.95%
Active	E 601-49400-380 UTILITIES/ELEC	$30,000.00	$29,369.91	$4,323.94	$630.09	97.90%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Active	E 601-49400-383	UTILITIES/HEAT	$3,500.00	$1,516.08	$115.46	$1,983.92	43.32%
Active	E 601-49400-417	UNIFORM ALLO	$1,000.00	$0.00	$0.00	$1,000.00	0.00%
Active	E 601-49400-420	DEPRECIATION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	$500.00	$2,609.15	$66.73	($2,109.15)	521.83%
Active	E 601-49400-440	HWY 30/WATER	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	$116,000.00	$0.00	$0.00	$116,000.00	0.00%
Active	E 601-49400-610	INTEREST	$4,600.00	$0.00	$0.00	$4,600.00	0.00%
Active	E 601-49400-620	FISCAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-720	TRANSFERS OU	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$295,120.00	$194,092.07	$19,882.90	$101,027.93	65.77%
		Total WATER UTILITIES	$0.00	$39,678.67	$1,099.85	($39,678.67)	0.00%
		Total WATER UTILITY FUND	$0.00	$39,678.67	$1,099.85	($39,678.67)	0.00%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

			2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
SEWER UTILITY FUND							
		Revenues	$330,000.00	$282,850.93	$30,888.51	$47,149.07	85.71%
		Expenditures	$330,000.00	$258,153.87	$11,147.56	$71,846.13	78.23%
		Gain/(Loss)	$0.00	$24,697.06	$19,740.95	($24,697.06)	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	$0.00	$4,084.36	$11.40	($4,084.36)	0.00%
Active	R 602-49450-37100	WATER SALE	$0.00	$3,153.89	$0.00	($3,153.89)	0.00%
Active	R 602-49450-37200	SEWER CHA	$330,000.00	$275,612.68	$30,877.11	$54,387.32	83.52%
Active	R 602-49450-37250	CONNECTION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-39110	SALE OF ASS	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	$0.00	$0.00	$0.00	$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	$0.00	$0.00	$0.00	$0.00	0.00%
Revenue			$330,000.00	$282,850.93	$30,888.51	$47,149.07	85.71%
Active	E 602-49450-210	OPERATING EX	$40,000.00	$10,642.21	$3,706.57	$29,357.79	26.61%
Active	E 602-49450-220	REPAIRS & MAI	$53,000.00	$19,040.07	$1,943.60	$33,959.93	35.92%
Active	E 602-49450-230	VEHICLE OPER	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-233	SKID STEER MA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	$20,000.00	$42,283.49	$3,112.50	($22,283.49)	211.42%
Active	E 602-49450-301	AUDITING SERV	$1,300.00	$0.00	$0.00	$1,300.00	0.00%
Active	E 602-49450-303	ENGINEERING F	$0.00	$2,425.50	$0.00	($2,425.50)	0.00%
Active	E 602-49450-304	LEGAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	$165,000.00	$137,157.50	$0.00	$27,842.50	83.13%
Active	E 602-49450-308	SCHOOLING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	$1,000.00	$823.34	$0.00	$176.66	82.33%
Active	E 602-49450-311	PERMITS/MEMB	$2,000.00	$1,550.00	$0.00	$450.00	77.50%
Active	E 602-49450-316	CREDIT/DEBIT S	$1,200.00	$783.54	$0.00	$416.46	65.30%
Active	E 602-49450-330	MILEAGE EXPE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-340	ADVERTISING	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-360	INSURANCE	$10,000.00	$9,185.75	$0.00	$814.25	91.86%
Active	E 602-49450-380	UTILITIES/ELEC	$15,000.00	$16,327.77	$2,201.08	($1,327.77)	108.85%
Active	E 602-49450-383	UTILITIES/HEAT	$3,500.00	$1,273.38	$117.08	$2,226.62	36.38%
Active	E 602-49450-384	UTITLITES/GAR	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	$0.00	$2,104.82	$66.73	($2,104.82)	0.00%
Active	E 602-49450-441	BAD DEBT EXP	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	$0.00	$0.00	$0.00	$0.00	0.00%
Active	E 602-49450-600	PRINCIPAL	$16,000.00	$14,000.00	$0.00	$2,000.00	87.50%
Active	E 602-49450-610	INTEREST	$2,000.00	$556.50	$0.00	$1,443.50	27.83%
Active	E 602-49450-620	FISCAL FEES	$0.00	$0.00	$0.00	$0.00	0.00%
Expenditure			$330,000.00	$258,153.87	$11,147.56	$71,846.13	78.23%
		Total SEWER UTILITIES	$0.00	$24,697.06	$19,740.95	($24,697.06)	0.00%
		Total SEWER UTILITY FUND	$0.00	$24,697.06	$19,740.95	($24,697.06)	0.00%

CITY OF NEW RICHLAND
*Budget YTD Rev-Exp©

Current Period: OCTOBER 2024

	2024 YTD Budget	2024 YTD Amt	OCTOBER MTD Amt	2024 YTD Balance	% of Budget
Report Total	$0.00	($195,815.57)	($50,062.27)	$195,815.57	#Div/0!

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/22/24

Re: Lock installation

In 2023 and 2024 the City Council put $2,000 into capital reserve for lock upgrades on City Hall administration and ambulance.

Staff recommends utilizing those funds to install electronic locks on the IT/furnace room and on the ambulance staff quarters door and to upgrade the technology in advance of the anticipated door and camera needs for the water plant in future security upgrades in 2025 and 2026.

Streamline Communications, LLC
P.O. Box 262
Waseca, MN 56093

Estimate

Name / Address
New Richland 203 N Broadway PO Box 57 New Richland, MN 56072

Date	Estimate #
11/14/24	723

Item	Description	Qty	Rate	Total
Labor	Installation of two access control doors at City Hall as discussed. Mechanical room and Ambulance bay break room.	9	100.00	900.00
Materials	2- access controllers 2- electric strikes 2- door contact reed switch 2- HID mullion readers connecting cables 24 port POE network switch		2,993.63	2,993.63T
	Sales Tax		0.00%	0.00

Streamline Communications is licensed, bonded and insured as a technology systems contractor in the State of Minnesota. All services performed shall comply with the National Electrical Code.

Total $3,893.63

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/22/24

Re: Elected Official Training

Consider sending the 2 newly elected officials to training in Mankato. Training is in Mankato on February 7th and 8th. Cost of the Training is $350 / person and is currently included in the 2025 budget at this time.

It's time to register for the Elected Leaders Institute!

City Hall Staff: *Please forward this information to your elected officials and encourage them to participate in the program that suits their experience (especially recently elected officials)!*

Each year, the League of Minnesota Cities offers the **Elected Leaders Institute** to provide city officials with the core knowledge they need to succeed and become leaders who can meet challenges and advocate on behalf of their residents.

Programming is educational, non-partisan, and packed with opportunities to network with other elected city officials, LMC staff, and subject matter experts.

Choose from either the Foundational or Advanced programs.

Elected Leaders Institute - Foundational Program

Feb. 7-8 — Mankato
Feb. 21-22 — Plymouth
Feb. 28 - March 1 — Alexandria

Important: Online learning begins three weeks prior to each in-person cohort!

The **Foundational Program** is designed for newly elected city officials who have served for less than two years.

During this program, you will become familiar with your new responsibilities through a combination of online, on-demand courses ahead of a two-day, in-person program. Learn, network, and sharpen your skills!

Fee: $350

Register for the Foundational Program

	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget
E 101-41100-100 WAGES/SALARIES-FULL TIME	$10,565.00	$8,940.00	$12,000.00	$6,945.00	$9,000.00
E 101-41100-121 SOCIAL SECURITY	$654.96	$554.28	$750.00	$430.59	$600.00
E 101-41100-122 MEDICARE	$153.40	$129.64	$185.00	$100.70	$150.00
E 101-41100-150 WORKERS COMP INSURANCE	$0.00	$0.00	$85.00	$64.80	$85.00
E 101-41100-200 OFFICE SUPPLIES	$262.47	$369.00	$300.00	$555.06	$500.00
E 101-41100-210 OPERATING EXPENSES	$1,537.54	$1,729.17	$500.00	$710.24	$500.00
E 101-41100-308 SCHOOLING	$0.00	$0.00	$250.00	$0.00	$700.00
E 101-41100-309 COMPUTER EXPENSE	$0.00	$368.17	$600.00	$431.84	$1,200.00
E 101-41100-311 PERMITS/MEMBERSHIP FEES	$30.00	$30.00	$30.00	$0.00	$50.00
E 101-41100-360 INSURANCE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41100-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$500.00
E 101-41100-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41100-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$1,776.95	$0.00
Mayor & Council	**$13,203.37**	**$12,120.26**	**$14,700.00**	**$11,015.18**	**$13,285.00**
E 101-41400-100 WAGES/SALARIES-FULL TIME	$107,190.76	$120,285.36	$121,000.00	$102,269.84	$128,000.00
E 101-41400-101 WAGES/SALARIES-PART TIME	$2,222.60	$989.59	$0.00	$0.00	$0.00
E 101-41400-120 PERA	$7,665.27	$9,021.29	$9,100.00	$7,670.16	$9,750.00
E 101-41400-121 SOCIAL SECURITY	$6,997.00	$7,429.66	$7,500.00	$6,225.54	$8,000.00
E 101-41400-122 MEDICARE	$1,636.07	$1,737.61	$1,800.00	$1,455.94	$2,000.00
E 101-41400-130 HEALTH INSURANCE	$3,408.00	$3,811.24	$9,000.00	$5,168.74	$17,800.00
E 101-41400-131 LIFE INSURANCE	$102.20	$81.60	$240.00	$57.74	$250.00
E 101-41400-150 WORKERS COMP INSURANCE	$886.59	$939.99	$825.00	$677.16	$900.00
E 101-41400-200 OFFICE SUPPLIES	$2,421.00	$3,572.43	$3,000.00	$2,658.75	$3,000.00
E 101-41400-201 ORDINANCE EXPENSE	$969.94	$2,269.72	$2,500.00	$1,287.61	$3,000.00
E 101-41400-210 OPERATING EXPENSES	$8,649.74	$7,863.30	$8,000.00	$3,673.21	$8,000.00
E 101-41400-220 REPAIRS & MAINTENANCE SUPPLIES	$4,118.49	$6,377.92	$3,000.00	$1,777.66	$3,000.00
E 101-41400-221 CLEANING CONTRACT	$521.80	$808.99	$2,000.00	$1,793.61	$2,250.00
E 101-41400-230 VEHICLE OPERATION	$19.25	$0.00	$50.00	$21.25	$50.00
E 101-41400-300 PROFESSIONAL SERVICES	$24,665.59	$9,049.67	$8,500.00	$10,469.37	$12,000.00
E 101-41400-301 AUDITING SERVICES	$18,814.10	$31,675.00	$33,000.00	$32,700.00	$35,000.00
E 101-41400-303 ENGINEERING FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41400-304 LEGAL FEES	$6,929.33	$2,641.75	$5,000.00	$513.00	$2,500.00
E 101-41400-307 CONTRACT FEES	$1,707.34	$657.55	$2,000.00	$525.82	$2,000.00

E 101-41400-308 SCHOOLING	$1,613.80	$1,381.54	$3,500.00	$2,152.37	$4,000.00
E 101-41400-309 COMPUTER EXPENSE	$7,839.32	$5,984.76	$4,000.00	$5,451.95	$5,000.00
E 101-41400-311 PERMITS/MEMBERSHIP FEES	$4,371.96	$6,793.44	$6,800.00	$6,220.64	$7,500.00
E 101-41400-314 REIMBURSEMENT	$0.00	$0.00	$0.00	$325.00	$0.00
E 101-41400-316 CREDIT/DEBIT SETTLEMENT CHG	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41400-320 TELEPHONE	$2,206.09	$2,234.11	$2,500.00	$2,218.60	$2,500.00
~~E 101-41400-330 MILEAGE EXPENSE~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~
~~E 101-41400-331 MOTEL EXPENSE~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~
E 101-41400-340 ADVERTISING	$820.00	$135.00	$1,000.00	$840.00	$2,000.00
E 101-41400-360 INSURANCE	$0.00	$4,910.43	$10,500.00	$4,869.73	$6,500.00
E 101-41400-380 UTILITIES/ELECTRIC	$391.72	$491.81	$500.00	$464.48	$750.00
E 101-41400-383 UTILITIES/HEAT	$1,370.68	$1,244.22	$1,500.00	$647.98	$1,250.00
E 101-41400-384 UTITLITES/GARBAGE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41400-417 UNIFORM ALLOWANCE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41400-430 MISCELLANEOUS	$3,264.63	$4,038.99	$1,000.00	$72.24	$1,000.00
E 101-41400-461 REGIONAL DEVELOPMENT	$500.00	$500.00	$500.00	$500.00	$500.00
E 101-41400-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41400-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00
Administration	**$221,303.27**	**$236,926.97**	**$248,315.00**	**$202,708.39**	**$268,500.00**
E 101-41410-110 OTHER PAY	$937.50	$0.00	$1,500.00	$355.00	$0.00
E 101-41410-210 OPERATING EXPENSES	$1,972.81	$0.00	$2,000.00	$29.98	$0.00
E 101-41410-330 MILEAGE EXPENSE	$166.95	$0.00	$300.00	$75.04	$0.00
E 101-41410-340 ADVERTISING	$0.00	$0.00	$200.00	$0.00	$0.00
Elections	**$3,077.26**	**$0.00**	**$4,000.00**	**$460.02**	**$0.00**
E 101-42100-100 WAGES/SALARIES-FULL TIME	$99,693.04	$98,909.23	$122,000.00	$105,400.08	$145,000.00
E 101-42100-101 WAGES/SALARIES-PART TIME	$58,315.71	$28,959.58	$50,000.00	$40,109.37	$62,500.00
E 101-42100-120 PERA	$19,702.48	$18,962.43	$26,000.00	$21,226.01	$33,000.00
E 101-42100-121 SOCIAL SECURITY	$3,599.80	$2,023.88	$3,250.00	$2,486.78	$4,000.00
E 101-42100-122 MEDICARE	$2,291.99	$1,832.54	$2,800.00	$2,089.23	$3,750.00
E 101-42100-130 HEALTH INSURANCE	$5,678.33	$0.00	$0.00	$0.00	$0.00
E 101-42100-131 LIFE INSURANCE	$58.00	$40.80	$75.00	$31.88	$75.00
E 101-42100-150 WORKERS COMP INSURANCE	$12,381.06	$11,593.21	$14,000.00	$12,103.14	$15,000.00
E 101-42100-200 OFFICE SUPPLIES	$399.85	$542.54	$500.00	$235.16	$750.00
E 101-42100-210 OPERATING EXPENSES	$2,327.38	$4,189.98	$5,000.00	$8,683.15	$10,000.00

E 101-42100-220 REPAIRS & MAINTENANCE SUPPLIES	$450.15	$563.15	$500.00	$170.00	$1,000.00
E 101-42100-230 VEHICLE OPERATION	$4,355.31	$1,481.76	$3,000.00	$3,831.84	$3,000.00
E 101-42100-231 VEHICLE MAINTENANCE	$3,017.05	$1,153.00	$5,000.00	$3,904.51	$5,000.00
E 101-42100-240 SMALL TOOLS AND MINOR EQUIP	$23.98	$264.38	$300.00	$402.19	$500.00
E 101-42100-300 PROFESSIONAL SERVICES	$5,760.00	$3,750.00	$3,750.00	$4,416.67	$3,750.00
E 101-42100-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42100-304 LEGAL FEES	$8,010.00	$8,010.00	$8,010.00	$4,740.00	$8,010.00
E 101-42100-305 MEDICAL FEES	$593.00	$1,500.00	$500.00	$686.24	$500.00
E 101-42100-306 ANIMAL EXPENSES	$0.00	$0.00	$500.00	$0.00	$500.00
E 101-42100-307 CONTRACT FEES	$1,753.14	$0.00	$900.00	$876.57	$1,000.00
E 101-42100-308 SCHOOLING	$7,969.50	$2,792.26	$4,000.00	$4,042.06	$4,000.00
E 101-42100-309 COMPUTER EXPENSE	$4,862.31	$1,273.28	$4,000.00	$6,565.79	$4,000.00
E 101-42100-311 PERMITS/MEMBERSHIP FEES	$250.00	$250.00	$1,000.00	$626.00	$1,000.00
E 101-42100-313 SHARED RECORDS EXPENSE	$6,876.72	$6,938.21	$7,000.00	$5,913.59	$7,000.00
E 101-42100-320 TELEPHONE	$2,044.97	$1,825.59	$1,500.00	$2,042.55	$2,000.00
E 101-42100-340 ADVERTISING	$0.00	$0.00	$100.00	$0.00	$100.00
E 101-42100-360 INSURANCE	$0.00	$7,728.23	$8,900.00	$7,566.13	$8,900.00
E 101-42100-380 UTILITIES/ELECTRIC	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42100-383 UTILITIES/HEAT	$1,370.67	$1,244.23	$1,000.00	$647.97	$1,000.00
E 101-42100-417 UNIFORM ALLOWANCE	$3,443.93	$3,860.77	$3,000.00	$2,383.39	$3,000.00
E 101-42100-430 MISCELLANEOUS	$1,370.05	$0.00	$1,000.00	$234.35	$1,000.00
E 101-42100-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42100-501 CAPITAL - UNDER THRESHOLD	$0.00	$16,000.00	$0.00	$0.00	$0.00
Police	**$256,598.42**	**$225,689.05**	**$277,585.00**	**$241,414.65**	**$329,335.00**
E 101-42153-102 WAGES/SALARIES-DIRECTOR PAY	$1,000.00	$12,012.50	$12,000.00	$11,120.00	$13,000.00
E 101-42153-106 WAGES/SALARIES MEDICAL TRAINING	$160.00	$700.00	$1,000.00	$260.00	$1,000.00
E 101-42153-110 OTHER PAY	$66,105.66	$49,368.29	$60,000.00	$43,381.25	$70,000.00
E 101-42153-120 PERA	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-121 SOCIAL SECURITY	$4,165.11	$3,848.22	$3,800.00	$3,395.19	$4,200.00
E 101-42153-122 MEDICARE	$974.45	$900.02	$900.00	$794.04	$1,100.00
E 101-42153-150 WORKERS COMP INSURANCE	$4,691.04	$3,133.30	$7,500.00	$6,534.27	$7,500.00
E 101-42153-200 OFFICE SUPPLIES	$51.39	$240.13	$200.00	$51.98	$500.00
E 101-42153-210 OPERATING EXPENSES	$4,810.67	$1,270.07	$2,000.00	$571.35	$2,000.00
E 101-42153-212 MEDICAL SUPPLIES & INTERCEPTS	$12,762.94	$18,806.87	$16,000.00	$8,242.55	$16,000.00

E 101-42153-220 REPAIRS & MAINTENANCE SUPPLIES	$7,103.99	$1,883.90	$4,000.00	$961.50	$4,000.00
E 101-42153-230 VEHICLE OPERATION	$4,683.83	$2,483.78	$3,000.00	$1,635.64	$3,000.00
E 101-42153-231 VEHICLE MAINTENANCE	$2,750.77	$2,933.99	$2,500.00	$894.05	$2,500.00
E 101-42153-300 PROFESSIONAL SERVICES	$7,371.00	$5,309.00	$7,500.00	$4,062.00	$7,500.00
E 101-42153-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-304 LEGAL FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-307 CONTRACT FEES	$0.00	$1,320.08	$3,500.00	$1,320.08	$3,500.00
E 101-42153-308 SCHOOLING	$1,861.02	$7,945.93	$6,000.00	$1,038.73	$6,000.00
E 101-42153-309 COMPUTER EXPENSE	$3,706.44	$3,452.36	$1,000.00	$1,897.57	$2,000.00
E 101-42153-311 PERMITS/MEMBERSHIP FEES	$352.13	$0.00	$500.00	$251.29	$500.00
E 101-42153-314 REIMBURSEMENT	$0.00	$0.00	$0.00	$375.00	$0.00
E 101-42153-316 CREDIT/DEBIT SETTLEMENT CHG	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-318 MEDICAL TRANINIG SUPPLIES	$0.00	$834.00	$200.00	$447.00	$200.00
E 101-42153-320 TELEPHONE	$848.34	$773.74	$500.00	$579.86	$500.00
E 101-42153-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-331 MOTEL EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-340 ADVERTISING	$0.00	$0.00	$250.00	$0.00	$250.00
E 101-42153-360 INSURANCE	$391.75	$1,878.84	$950.00	$1,884.60	$2,000.00
E 101-42153-380 UTILITIES/ELECTRIC	$0.00	$0.00	$1,000.00	$0.00	$0.00
E 101-42153-383 UTILITIES/HEAT	$1,370.68	$1,244.22	$1,200.00	$647.97	$1,200.00
E 101-42153-417 UNIFORM ALLOWANCE	$530.97	$523.55	$2,500.00	$0.00	$2,500.00
E 101-42153-430 MISCELLANEOUS	$60.00	$792.06	$0.00	$0.00	$0.00
E 101-42153-441 BAD DEBT EXPENSE	$0.00	$0.00	$3,000.00	$0.00	$0.00
E 101-42153-442 INSURANCE WRITE OFF	$0.00	$0.00	$45,000.00	$0.00	$45,000.00
E 101-42153-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42153-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00
Ambulance	**$125,752.18**	**$121,654.85**	**$186,000.00**	**$90,345.92**	**$195,950.00**
E 101-42200-124 PENSION PAYMENT	$24,921.33	$29,096.09	$27,500.00	$35,815.24	$28,000.00
E 101-42200-150 WORKERS COMP INSURANCE	$2,351.76	$1,879.98	$6,500.00	$5,584.14	$7,000.00
E 101-42200-200 OFFICE SUPPLIES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42200-210 OPERATING EXPENSES	$3,352.76	$1,416.37	$3,000.00	$1,984.30	$3,000.00
E 101-42200-220 REPAIRS & MAINTENANCE SUPPLIES	$3,240.52	$1,314.14	$3,000.00	$497.50	$3,000.00
E 101-42200-221 CLEANING CONTRACT	$0.00	$0.00	$0.00	$92.29	$250.00
E 101-42200-230 VEHICLE OPERATION	$2,168.22	$1,710.68	$2,000.00	$724.46	$2,000.00

E 101-42200-231 VEHICLE MAINTENANCE	$3,424.74	$3,597.86	$3,000.00	$1,518.41	$3,000.00
E 101-42200-300 PROFESSIONAL SERVICES	$250.00	$660.63	$250.00	$250.00	$250.00
E 101-42200-301 AUDITING SERVICES	$1,595.00	$0.00	$1,800.00	$1,750.00	$2,000.00
E 101-42200-305 MEDICAL FEES	$0.00	$296.94	$500.00	$0.00	$500.00
E 101-42200-307 CONTRACT FEES	$654.75	$0.00	$1,400.00	$654.75	$1,400.00
E 101-42200-308 SCHOOLING	$2,095.02	$750.00	$2,500.00	$2,042.90	$2,500.00
E 101-42200-309 COMPUTER EXPENSE	$786.90	$379.30	$500.00	$1,407.66	$1,200.00
E 101-42200-320 TELEPHONE	$260.76	$200.81	$0.00	$184.87	$250.00
E 101-42200-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42200-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42200-360 INSURANCE	$0.00	$1,961.77	$2,250.00	$2,049.60	$2,250.00
E 101-42200-380 UTILITIES/ELECTRIC	$150.75	$111.00	$0.00	$163.64	$250.00
E 101-42200-383 UTILITIES/HEAT	$1,989.46	$1,969.05	$1,500.00	$1,043.35	$1,500.00
E 101-42200-417 UNIFORM ALLOWANCE	$6,397.55	$10.15	$7,500.00	$10,109.70	$7,500.00
E 101-42200-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$671.95	$500.00
E 101-42200-441 BAD DEBT EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42200-500 CAPITAL OUTLAY - GASB34	$0.00	$36,445.00	$0.00	$0.00	$0.00
E 101-42200-501 CAPITAL - UNDER THRESHOLD	$3,132.60	$0.00	$0.00	$0.00	$0.00
Fire	**$56,772.12**	**$81,799.77**	**$63,200.00**	**$66,544.76**	**$66,350.00**
E 101-42400-210 OPERATING EXPENSES	$0.00	$0.00	$100.00	$0.00	$250.00
E 101-42400-300 PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-302 BLDG PERMIT SURCHARGE	$684.47	$435.03	$500.00	$244.12	$500.00
E 101-42400-303 ENGINEERING FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-304 LEGAL FEES	$0.00	$250.00	$1,000.00	$0.00	$1,000.00
E 101-42400-307 CONTRACT FEES	$14,211.02	$11,897.67	$13,000.00	$4,870.54	$13,000.00
E 101-42400-308 SCHOOLING	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-314 REIMBURSEMENT	$0.00	$421.05	$0.00	$0.00	$0.00
E 101-42400-316 CREDIT/DEBIT SETTLEMENT CHG	$204.64	$0.00	$0.00	$212.69	$0.00
E 101-42400-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-360 INSURANCE	$0.00	$500.00	$500.00	$500.00	$500.00
E 101-42400-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42400-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00

Building Inspections	**$15,100.13**	**$13,503.75**	**$15,100.00**	**$5,827.35**	**$15,250.00**
E 101-42500-210 OPERATING EXPENSES	$0.00	$0.00	$500.00	$1,114.00	$500.00
E 101-42500-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42500-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-42500-501 CAPITAL - UNDER THRESHOLD	$0.00	$28,756.00	$0.00	$0.00	$0.00
Civil Defense	**$0.00**	**$28,756.00**	**$500.00**	**$1,114.00**	**$500.00**
E 101-43100-100 WAGES/SALARIES-FULL TIME	$73,291.90	$83,411.59	$85,000.00	$79,373.34	$95,000.00
E 101-43100-101 WAGES/SALARIES-PART TIME	$6,450.00	$9,541.75	$8,000.00	$10,801.20	$12,000.00
E 101-43100-120 PERA	$5,249.97	$6,265.61	$7,100.00	$5,952.99	$8,450.00
E 101-43100-121 SOCIAL SECURITY	$4,946.61	$5,681.91	$6,000.00	$5,513.08	$7,450.00
E 101-43100-122 MEDICARE	$1,157.06	$1,328.78	$1,625.00	$1,289.32	$2,050.00
E 101-43100-130 HEALTH INSURANCE	$14,779.35	$16,315.77	$9,000.00	$8,369.10	$7,575.00
E 101-43100-131 LIFE INSURANCE	$49.50	$67.40	$50.00	$54.38	$75.00
E 101-43100-140 UNEMPLOYMENT COMPENSATION	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-150 WORKERS COMP INSURANCE	$5,098.89	$9,086.57	$7,400.00	$6,000.00	$7,500.00
E 101-43100-200 OFFICE SUPPLIES	$171.17	$143.83	$275.00	$193.59	$500.00
E 101-43100-210 OPERATING EXPENSES	$12,090.85	$12,539.02	$10,000.00	$11,392.68	$13,000.00
E 101-43100-211 SNOW REMOVAL EXPENSE	$3,893.50	$2,997.50	$10,000.00	$1,767.00	$10,000.00
E 101-43100-215 TREE EXPENSES	$7,007.50	$399.99	$3,000.00	$1,332.66	$3,000.00
E 101-43100-216 GRAVEL/ROCK FOR STREETS	$4,844.37	$3,435.37	$3,000.00	$1,283.56	$3,000.00
E 101-43100-217 SPRING CLEAN-UP	$665.50	$319.98	$2,000.00	$1,314.06	$2,000.00
E 101-43100-218 CHEMICALS/SPRAY	$696.31	$892.86	$1,000.00	$471.81	$1,000.00
E 101-43100-219 COUNTY DITCHES EXP	$482.60	$1,330.40	$1,000.00	$2,090.40	$1,000.00
E 101-43100-220 REPAIRS & MAINTENANCE SUPPLIES	$20,070.04	$14,733.07	$8,000.00	$6,026.85	$8,000.00
E 101-43100-225 LANDSCAPE SUPPLIES	$298.85	$910.78	$2,000.00	$1,453.45	$2,000.00
E 101-43100-230 VEHICLE OPERATION	$8,729.67	$7,132.33	$8,000.00	$5,884.05	$8,000.00
E 101-43100-231 VEHICLE MAINTENANCE	$365.03	$1,801.73	$2,000.00	$1,142.34	$2,000.00
E 101-43100-232 LAWN MOWER EQUIP MAINT	$3,049.66	$6,052.71	$4,000.00	$667.64	$4,000.00
E 101-43100-233 TRACTOR MAINT	$4,093.28	$546.70	$3,000.00	$494.48	$3,000.00
E 101-43100-234 DUMP TRUCK MAINT	$430.69	$75.99	$3,000.00	$0.00	$3,000.00
E 101-43100-235 PICKUP MAINT	$868.39	$5,429.43	$5,000.00	$145.80	$5,000.00
E 101-43100-236 SNOW EQUIP MAINT	$4,050.89	$8,271.88	$5,000.00	$3,424.47	$5,000.00
E 101-43100-237 SWEEPER MAINT	$1,757.15	$2,843.26	$3,000.00	$1,700.75	$3,000.00
E 101-43100-240 SMALL TOOLS AND MINOR EQUIP	$282.99	$125.98	$300.00	$124.98	$300.00

E 101-43100-300 PROFESSIONAL SERVICES	$2,445.50	$0.00	$0.00	$18,318.99	$0.00
E 101-43100-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-303 ENGINEERING FEES	$0.00	$0.00	$1,000.00	$2,426.50	$1,000.00
E 101-43100-304 LEGAL FEES	$0.00	$368.75	$0.00	$0.00	$0.00
E 101-43100-305 MEDICAL FEES	$153.00	$0.00	$0.00	$182.00	$0.00
E 101-43100-307 CONTRACT FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-308 SCHOOLING	$140.36	$706.00	$1,500.00	$897.87	$1,500.00
E 101-43100-309 COMPUTER EXPENSE	$1,600.87	$696.75	$500.00	$1,368.89	$1,200.00
E 101-43100-311 PERMITS/MEMBERSHIP FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-314 REIMBURSEMENT	$0.00	$20.00	$0.00	$0.00	$0.00
E 101-43100-320 TELEPHONE	$2,220.11	$1,857.27	$2,000.00	$1,186.33	$2,000.00
E 101-43100-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-331 MOTEL EXPENSE	$0.00	$0.00	$0.00	$17.99	$0.00
E 101-43100-340 ADVERTISING	$0.00	$0.00	$100.00	$0.00	$100.00
E 101-43100-360 INSURANCE	$100.00	$3,522.13	$6,000.00	$3,580.33	$6,000.00
E 101-43100-380 UTILITIES/ELECTRIC	$1,089.17	$3,057.48	$10,000.00	$5,986.21	$7,500.00
E 101-43100-383 UTILITIES/HEAT	$3,582.65	$4,038.76	$1,500.00	$1,850.50	$2,000.00
E 101-43100-384 UTITLITES/GARBAGE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43100-390 STREET LIGHTING	$15,602.44	$15,423.73	$16,000.00	$11,463.57	$16,000.00
E 101-43100-417 UNIFORM ALLOWANCE	$634.78	$989.95	$1,000.00	$284.61	$1,000.00
E 101-43100-430 MISCELLANEOUS	$298.31	$658.00	$0.00	$391.46	$1,000.00
E 101-43100-500 CAPITAL OUTLAY - GASB34	$0.00	$21,500.00	$0.00	$5,265.00	$0.00
E 101-43100-501 CAPITAL - UNDER THRESHOLD	$121,263.50	$82,182.92	$0.00	$0.00	$0.00
Maintenance	**$334,002.41**	**$336,703.93**	**$237,350.00**	**$211,484.23**	**$256,200.00**
E 101-43200-210 OPERATING EXPENSES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43200-240 SMALL TOOLS AND MINOR EQUIP	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43200-300 PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43200-310 RECYCLE CONTRACT	$35,582.12	$38,432.24	$37,000.00	$33,577.09	$40,000.00
E 101-43200-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
Garbage	**$35,582.12**	**$38,432.24**	**$37,000.00**	**$33,577.09**	**$40,000.00**
E 101-44170-305 MEDICAL FEES	$95,269.32	$162,159.60	$160,000.00	$81,503.16	$195,000.00
Nursing Home	**$95,269.32**	**$162,159.60**	**$160,000.00**	**$81,503.16**	**$195,000.00**
E 101-45100-210 OPERATING EXPENSES	$780.44	$710.51	$1,000.00	$415.00	$1,500.00
E 101-45100-215 TREE EXPENSES	$0.00	$46.50	$0.00	$0.00	$0.00

E 101-45100-216 GRAVEL/ROCK FOR STREETS	$0.00	$2,000.00	$2,000.00	$1,000.00	$2,000.00
E 101-45100-218 CHEMICALS/SPRAY	$0.00	$281.34	$500.00	$0.00	$500.00
E 101-45100-220 REPAIRS & MAINTENANCE SUPPLIES	$2,760.28	$55,056.88	$5,000.00	$4,787.60	$5,000.00
E 101-45100-230 VEHICLE OPERATION	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-231 VEHICLE MAINTENANCE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-300 PROFESSIONAL SERVICES	$0.00	$125.00	$0.00	$0.00	$0.00
E 101-45100-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-303 ENGINEERING FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-340 ADVERTISING	$0.00	$0.00	$100.00	$0.00	$100.00
E 101-45100-360 INSURANCE	$0.00	$2,881.13	$4,700.00	$2,975.00	$3,500.00
E 101-45100-380 UTILITIES/ELECTRIC	$317.23	$287.08	$0.00	$271.13	$500.00
E 101-45100-384 UTITLITES/GARBAGE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-437 L.F. PUMP - EXPENSE	$0.00	$0.00	$1,000.00	$380.27	$1,000.00
E 101-45100-438 BB ASSN IMPROVEMENTS	$0.00	$2,494.00	$2,500.00	$2,828.44	$3,000.00
E 101-45100-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45100-501 CAPITAL - UNDER THRESHOLD	$0.00	$57,252.50	$0.00	$0.00	$0.00
Recreation-Legion Field	**$3,857.95**	**$121,134.94**	**$16,800.00**	**$12,657.44**	**$17,100.00**
E 101-45150-210 OPERATING EXPENSES	$219.98	$0.00	$0.00	$0.00	$0.00
E 101-45150-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45150-380 UTILITIES/ELECTRIC	$32.94	$67.41	$150.00	$31.92	$150.00
Skating Rink	**$252.92**	**$67.41**	**$150.00**	**$31.92**	**$150.00**
E 101-45200-101 WAGES/SALARIES-PART TIME	$1,848.00	$9,853.64	$6,000.00	$2,170.88	$5,750.00
E 101-45200-121 SOCIAL SECURITY	$114.58	$610.90	$400.00	$134.59	$400.00
E 101-45200-122 MEDICARE	$26.80	$142.89	$100.00	$31.48	$100.00
E 101-45200-150 WORKERS COMP INSURANCE	$892.83	$1,253.32	$1,045.00	$695.01	$1,000.00
E 101-45200-210 OPERATING EXPENSES	$3,309.35	$4,033.28	$2,500.00	$2,219.36	$2,500.00
E 101-45200-213 LIFEGUARD SUPPLIES & EQUIP	$0.00	$575.40	$500.00	$241.60	$500.00
E 101-45200-214 CONCESSION STAND SALE SUPPLIES	$0.00	$1,950.42	$0.00	$0.00	$0.00
E 101-45200-215 TREE EXPENSES	$0.00	$0.00	$500.00	$69.00	$500.00
E 101-45200-218 CHEMICALS/SPRAY	$0.00	$538.66	$500.00	$0.00	$1,000.00
E 101-45200-220 REPAIRS & MAINTENANCE SUPPLIES	$7,139.86	$2,391.77	$3,000.00	$148.15	$3,000.00
E 101-45200-300 PROFESSIONAL SERVICES	$274.00	$481.00	$0.00	$0.00	$0.00
E 101-45200-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45200-307 CONTRACT FEES	$0.00	$0.00	$0.00	$0.00	$0.00

E 101-45200-308 SCHOOLING	$590.00	$845.00	$1,500.00	$0.00	$1,500.00
E 101-45200-311 PERMITS/MEMBERSHIP FEES	$0.00	$0.00	$250.00	$0.00	$250.00
E 101-45200-314 REIMBURSEMENT	$0.00	$0.00	$0.00	$814.00	$0.00
E 101-45200-316 CREDIT/DEBIT SETTLEMENT CHG	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45200-320 TELEPHONE	$0.00	$145.80	$0.00	$8.75	$0.00
E 101-45200-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45200-340 ADVERTISING	$0.00	$100.00	$100.00	$0.00	$100.00
E 101-45200-360 INSURANCE	$0.00	$3,046.13	$3,400.00	$3,162.00	$3,400.00
E 101-45200-380 UTILITIES/ELECTRIC	$3,299.55	$4,294.80	$1,250.00	$3,971.49	$4,000.00
E 101-45200-384 UTITLITES/GARBAGE	$0.00	$0.00	$400.00	$0.00	$0.00
E 101-45200-430 MISCELLANEOUS	$385.00	$70.00	$0.00	$0.00	$0.00
E 101-45200-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45200-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00
Parks-St. Olaf Park	**$17,879.97**	**$30,333.01**	**$21,445.00**	**$13,666.31**	**$24,000.00**
E 101-45300-316 CREDIT/DEBIT SETTLEMENT CHG	$0.00	$0.00	$0.00	$0.00	
E 101-45300-430 MISCELLANEOUS	$70.00	$0.00	$0.00	$0.00	$0.00
E 101-45300-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	
Summer Rec	**$70.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-45400-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$0.00
Senior Citizens Bus	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-45500-101 WAGES/SALARIES-PART TIME	$1,016.40	$354.75	$0.00	$0.00	$0.00
E 101-45500-121 SOCIAL SECURITY	$63.02	$21.99	$0.00	$0.00	$0.00
E 101-45500-122 MEDICARE	$14.74	$5.15	$0.00	$0.00	$0.00
E 101-45500-210 OPERATING EXPENSES	$36.92	$90.21	$500.00	$178.97	$500.00
E 101-45500-220 REPAIRS & MAINTENANCE SUPPLIES	$7,137.13	$24.10	$4,000.00	$759.99	$4,000.00
E 101-45500-221 CLEANING CONTRACT	$0.00	$267.54	$1,000.00	$935.19	$1,200.00
E 101-45500-300 PROFESSIONAL SERVICES	$3.45	$91.96	$0.00	$0.00	$0.00
E 101-45500-301 AUDITING SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45500-320 TELEPHONE	$272.57	$8.10	$600.00	$0.00	$600.00
E 101-45500-360 INSURANCE	$0.00	$3,301.75	$3,400.00	$3,442.71	$4,000.00
E 101-45500-380 UTILITIES/ELECTRIC	$4,114.91	$19,821.55	$5,000.00	$3,914.12	$5,000.00
E 101-45500-383 UTILITIES/HEAT	$1,420.11	$1,580.19	$1,200.00	$790.08	$1,200.00
E 101-45500-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45500-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00

E 101-45500-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00
Library	**$14,079.25**	**$25,567.29**	**$15,700.00**	**$10,021.06**	**$16,500.00**
E 101-46500-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46500-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46500-720 TRANSFERS OUT	$0.00	$0.00	$0.00	$0.00	$0.00
Economic Development	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-46600-000 CONTRIBUTIONS TO OTHER FUNDS	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46600-300 PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46600-303 ENGINEERING FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46600-386 UTILITIES/SOFT WATER	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-46600-720 TRANSFERS OUT	$0.00	$0.00	$0.00	$0.00	$0.00
Historic Preservation	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-47000-600 PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-47000-610 INTEREST	$0.00	$0.00	$0.00	$0.00	$0.00
DEBT SERVICE	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-49200-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$0.00	$0.00
UNALLOCATED	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E 101-49310-720 TRANSFERS OUT	$0.00	$0.00	$0.00	$0.00	$0.00
OPERATING TRANSFERS OUT	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Expenses	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget	Change
Mayor & Council	$13,203.37	$12,120.26	$14,700.00	$11,015.18	$13,285.00	($1,415.00)
Administration	$221,303.27	$236,926.97	$248,315.00	$202,708.39	$268,500.00	$20,185.00
Elections	$3,077.26	$0.00	$4,000.00	$460.02	$0.00	($4,000.00)
Police	$256,598.42	$225,689.05	$277,585.00	$241,414.65	$329,335.00	$51,750.00
Ambulance	$125,752.18	$121,654.85	$186,000.00	$90,345.92	$195,950.00	$9,950.00
Fire	$56,772.12	$81,799.77	$63,200.00	$66,544.76	$66,350.00	$3,150.00
Building Inspections	$15,100.13	$13,503.75	$15,100.00	$5,827.35	$15,250.00	$150.00
Civil Defense	$0.00	$28,756.00	$500.00	$1,114.00	$500.00	$0.00
Maintenance	$334,002.41	$336,703.93	$237,350.00	$211,484.23	$256,200.00	$18,850.00
Garbage	$35,582.12	$38,432.24	$37,000.00	$33,577.09	$40,000.00	$3,000.00
Nursing Home	$95,269.32	$162,159.60	$160,000.00	$81,503.16	$195,000.00	$35,000.00
Legion Field	$3,857.95	$121,134.94	$16,800.00	$12,657.44	$17,100.00	$300.00
Skating Rink	$252.92	$67.41	$150.00	$31.92	$150.00	$0.00
St. Olaf Lake	$17,879.97	$30,333.01	$21,445.00	$13,666.31	$24,000.00	$2,555.00
Summer Rec	$70.00	$0.00	$0.00	$0.00	$0.00	$0.00
Senior Citizens Bus	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Library	$14,079.25	$25,567.29	$15,700.00	$10,021.06	$16,500.00	$800.00
EDA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Historic Preservation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Unallocated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Operating Transfers Out	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Expenses	**$1,192,800.69**	**$1,434,849.07**	**$1,297,845.00**	**$982,371.48**	**$1,438,120.00**	$140,275.00

2025 Budget Comparison	
2025 Expenses	$1,438,120.00
2025 Revenues	$1,438,120.00
Difference	$0.00

This Difference needs to be +/- from
Revenue worksheet J2

	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget
R 101-00000-31000 GENERAL PROPERTY TAXES	$136,570.50	$507,176.44	$341,600.00	$169,450.22	$458,631.00
R 101-00000-31020 PROPERTY TAXES-FIRE RELIEF	$0.00	$206.36	$0.00	$214.76	$250.00
R 101-00000-31250 PAYMENT IN LIEU OF TAXES	$0.00	$36,100.00	$7,500.00	$0.00	$7,500.00
R 101-00000-31810 FRANCHISE TAXES-CABLE TV	$11,484.50	$8,193.83	$7,500.00	$3,358.46	$8,000.00
R 101-00000-31811 FRANCHISE TAXES - ELECTRIC	$3,549.25	$752.29	$7,000.00	$3,554.63	$5,000.00
R 101-00000-31812 FRANCHISE TAXES - GAS	$3,421.73	$2,968.00	$5,000.00	$5,951.38	$5,000.00
R 101-00000-31910 PENALTIES AND INTEREST	$844.70	$63.59	$0.00	$0.00	$0.00
R 101-00000-32110 LIQUOR LICENSE	$4,675.00	$3,175.00	$4,675.00	$3,225.00	$5,000.00
R 101-00000-33410 LOCAL GOVERNMENT AID	$222,279.50	$454,100.00	$503,620.00	$270,789.00	$504,229.00
R 101-00000-33430 MOBILE HOME HOMESTEAD CREDIT	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-00000-33460 EQUALIZATION AID	$0.00	$53,781.00	$0.00	$0.00	$0.00
R 101-00000-33620 OTHER	$64,585.81	$5,951.14	$0.00	$27,350.67	$0.00
R 101-00000-36100 SPECIAL ASSESSMENTS	$430.68	$16,352.22	$0.00	$8,930.50	$0.00
R 101-00000-36110 SPECIAL ASSESSMENTS PRINCIPAL	$27,350.74	$0.00	$0.00	$0.00	$0.00
R 101-00000-36120 SPECIAL ASSESSMENTS INTEREST	$4,908.13	$155.78	$0.00	$0.00	$0.00
R 101-00000-36200 MISCELLANEOUS REVENUES	$0.00	$100.00	$0.00	$247.35	$0.00
R 101-00000-36210 INTEREST ON INVESTMENTS	$1,034.58	$1,656.68	$1,000.00	$4,822.18	$1,000.00
R 101-00000-36240 LMCIT DIVIDEND	$0.00	$0.00	$0.00	$2,017.00	$0.00
R 101-00000-39200 OPERATING TRANSFERS IN	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-00000-39310 GENERAL OBLIGATION BONDS SOLD	$0.00	$0.00	$0.00	$0.00	$0.00
General Revenue	**$481,135.12**	**$1,090,732.33**	**$877,895.00**	**$499,911.15**	**$994,610.00**
R 101-41100-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$0.00	$0.00	$0.00	$0.00
Mayor & Council Revenue	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
R 101-41400-33160 OTHER-FEDERAL	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41400-36220 RENTS	$5,725.00	$1,600.00	$5,500.00	$2,200.00	$3,000.00
R 101-41400-36230 CONTRIBUTIONS AND DONATIONS	$105.00	$2,098.00	$2,000.00	$2,025.00	$2,000.00
R 101-41400-36250 REFUNDS AND REIMBURSEMENTS	$27,484.48	$4,080.05	$3,000.00	$3,461.40	$3,000.00
R 101-41400-39110 SALE OF ASSETS	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41410-33620 OTHER	$0.00	$0.00	$0.00	$0.00	$0.00
Administration Revenue	**$33,314.48**	**$7,778.05**	**$10,500.00**	**$7,686.40**	**$8,000.00**

R 101-42100-32240 ANIMAL LICENSE	$240.00	$330.00	$500.00	$200.00	$250.00	
R 101-42100-32260 GOLF CART OPERATOR PERMIT	$380.00	$340.00	$650.00	$370.00	$500.00	
R 101-42100-33610 POLICE STATE AID	$17,528.76	$8,167.07	$16,000.00	$16,720.09	$16,000.00	
R 101-42100-34210 POLICE SERVICES	$25.00	$15.00	$100.00	$0.00	$100.00	
R 101-42100-34261 POLICE TRAINING REIMBURSEMENT	$5,074.09	$3,030.59	$6,000.00	$0.00	$4,000.00	
R 101-42100-35100 POLICE FINES	$5,597.15	$3,241.10	$5,000.00	$10,519.38	$7,500.00	
R 101-42100-36200 MISCELLANEOUS REVENUES	$2,125.00	$75.00	$500.00	$131.00	$500.00	
R 101-42100-36230 CONTRIBUTIONS AND DONATIONS	$0.00	$2,475.64	$0.00	$1,750.00	$0.00	
R 101-42100-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$0.00	$0.00	$1,000.00	$0.00	
R 101-42100-39110 SALE OF ASSETS	$0.00	$5,076.00	$0.00	$0.00	$0.00	
Police Revenue	**$30,970.00**	**$22,750.40**	**$28,750.00**	**$30,690.47**	**$28,850.00**	
R 101-42153-33720 OTHER COUNTY AIDS	$0.00	$0.00	$3,700.00	$0.00	$3,700.00	
R 101-42153-34206 MEDICAL TRAINING REVENUE	$0.00	$1,625.00	$2,500.00	$0.00	$1,000.00	
R 101-42153-34250 AMBULANCE CHARGES	$54,496.45	$101,874.16	$150,000.00	$40,809.13	$138,960.00	
R 101-42153-34260 AMB/FIRE SCHOOL REIMBURSEMENTS	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	
R 101-42153-36200 MISCELLANEOUS REVENUES	$455.00	$195.00	$0.00	$380.00	$0.00	
R 101-42153-36210 INTEREST ON INVESTMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-42153-36230 CONTRIBUTIONS AND DONATIONS	$3,700.00	$4,448.88	$0.00	$2,519.00	$0.00	
R 101-42153-36250 REFUNDS AND REIMBURSEMENTS	$260.79	$6,089.96	$0.00	$25.37	$0.00	
R 101-42153-39110 SALE OF ASSETS	$0.00	$0.00	$0.00	$0.00	$0.00	
Ambulance Revenue	**$58,912.24**	**$114,233.00**	**$159,200.00**	**$43,733.50**	**$146,660.00**	
R 101-42200-31020 PROPERTY TAXES-FIRE RELIEF	$207.29	$0.00	$0.00	$0.00	$0.00	
R 101-42200-33150 FEDERAL GRANTS - DHS	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-42200-33600 FIRE STATE AID	$24,921.66	$27,096.09	$27,500.00	$35,815.24	$30,000.00	
R 101-42200-34220 TOWNSHIP FIRE CHARGES	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-42200-34251 FIRESERVICE CHARGES	$500.00	$0.00	$1,000.00	$1,905.00	$1,000.00	
R 101-42200-34260 AMB/FIRE SCHOOL REIMBURSEMENTS	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	
R 101-42200-36210 INTEREST ON INVESTMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-42200-36230 CONTRIBUTIONS AND DONATIONS	$0.00	$85,500.00	$0.00	$1,171.95	$0.00	
R 101-42200-36250 REFUNDS AND REIMBURSEMENTS	$314.99	$98.40	$0.00	$0.00	$0.00	
R 101-42200-39110 SALE OF ASSETS	$0.00	$3,000.00	$0.00	$0.00	$0.00	
Fire Revenue	**$25,943.94**	**$115,694.49**	**$33,500.00**	**$38,892.19**	**$36,000.00**	

R 101-42400-32200 BUILDING PERMITS	$12,612.27	$13,357.07	$20,000.00	$6,420.63	$20,000.00	
R 101-42400-32210 RENTAL HOUSING LICENSE	$545.00	$2,145.00	$1,000.00	$1,745.00	$2,000.00	
R 101-42400-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	
Building Inspections	**$13,157.27**	**$15,502.07**	**$21,000.00**	**$8,165.63**	**$22,000.00**	
R 101-42500-39110 SALE OF ASSETS	$0.00	$1,800.00	$0.00	$0.00	$0.00	
CIVIL DEFENSE	**$0.00**	**$1,800.00**	**$0.00**	**$0.00**	**$0.00**	
R 101-43100-32220 RIGHT-OF-WAY PERMITS	$100.00	$0.00	$400.00	$100.00	$400.00	
R 101-43100-34300 STREET CHARGES	-$39.18	$18.75	$0.00	$0.00	$0.00	
R 101-43100-34430 REFUSE COLLECTION CHARGES	$266.00	$1,910.00	$1,500.00	$1,228.00	$1,500.00	
R 101-43100-36110 SPECIAL ASSESSMENTS PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-36112 SPECIAL ASSESSMENTS - PD IN FU	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-36200 MISCELLANEOUS REVENUES	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-36230 CONTRIBUTIONS AND DONATIONS	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-36250 REFUNDS AND REIMBURSEMENTS	$735.81	$6,252.01	$1,000.00	$438.65	$0.00	
R 101-43100-39110 SALE OF ASSETS	$583.00	$171.90	$0.00	$0.00	$0.00	
R 101-43100-39312 MNDOT REIMBURSEMENT	$0.00	$0.00	$0.00	$0.00	$0.00	
Maintenance Revenue	**$1,645.63**	**$8,352.66**	**$2,900.00**	**$1,766.65**	**$1,900.00**	
R 101-43200-34430 REFUSE COLLECTION CHARGES	$921.00	$231.00	$0.00	$273.00	$0.00	
Garbage Revenue	**$921.00**	**$231.00**	**$0.00**	**$273.00**	**$0.00**	
R 101-44170-36250 REFUNDS AND REIMBURSEMENTS	$82,837.29	$156,585.41	$160,000.00	$54,335.44	$195,000.00	
Nursing Home Revenue	**$82,837.29**	**$156,585.41**	**$160,000.00**	**$54,335.44**	**$195,000.00**	
R 101-45100-31030 PROPERTY TAXES-LEGION FIELD	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45100-34790 RECREATION CHARGE-LEGION FIELD	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45100-36220 RENTS	$250.00	$50,250.00	$0.00	$0.00	$0.00	
R 101-45100-36230 CONTRIBUTIONS AND DONATIONS	$0.00	$16,538.75	$0.00	$2,500.00	$2,500.00	
R 101-45100-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$43.14	$0.00	$0.00	$0.00	
Recreation-Legion Field Revenue	**$250.00**	**$66,831.89**	**$0.00**	**$2,500.00**	**$2,500.00**	
R 101-45200-34780 PARK FEES-ST. OLAF PARK	$2,286.99	$3,365.00	$2,500.00	$3,036.00	$2,500.00	
R 101-45200-34785 ST. OLAF LAKE CONCESSION STAND	$0.00	$1,130.80	$1,500.00	$0.00	$0.00	
R 101-45200-36210 INTEREST ON INVESTMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45200-36230 CONTRIBUTIONS AND DONATIONS	$140.00	$205.00	$100.00	$1,100.00	$100.00	
R 101-45200-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$123.19	$0.00	$524.30	$0.00	
R 101-45200-39110 SALE OF ASSETS	$0.00	$0.00	$0.00	$0.00	$0.00	
Parks-St. Olaf Park Revenue	**$2,426.99**	**$4,823.99**	**$4,100.00**	**$4,660.30**	**$2,600.00**	

R 101-45300-34790 RECREATION CHARGE-LEGION FIELD	$0.00	$0.00	$0.00	$0.00	$0.00	
Summer Rec Revenue	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	
R 101-45500-36230 CONTRIBUTIONS AND DONATIONS	$0.00	$0.00	$0.00	$2,200.00	$0.00	
R 101-45500-36250 REFUNDS AND REIMBURSEMENTS	$0.00	$200.00	$0.00	$0.00	$0.00	
R 101-45500-39110 SALE OF ASSETS	$0.00	$0.00	$0.00	$0.00	$0.00	
Library Revenue	**$0.00**	**$200.00**	**$0.00**	**$2,200.00**	**$0.00**	

Revenues	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget	Change
General	$481,135.12	$1,090,732.33	$877,895.00	$499,911.15	$994,610.00	$116,715.00
Council	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Administration	$33,314.48	$7,778.05	$10,500.00	$7,686.40	$8,000.00	($2,500.00)
Police	$30,970.00	$22,750.40	$28,750.00	$30,690.47	$28,850.00	$100.00
Ambulance	$58,912.24	$114,233.00	$159,200.00	$43,733.50	$146,660.00	($12,540.00)
Fire	$25,943.94	$115,694.49	$33,500.00	$38,892.19	$36,000.00	$2,500.00
Building Inspections	$13,157.27	$15,502.07	$21,000.00	$8,165.63	$22,000.00	$1,000.00
Civil Defense	$0.00	$1,800.00	$0.00	$0.00	$0.00	$0.00
Maintenance	$1,645.63	$8,352.66	$2,900.00	$1,766.65	$1,900.00	($1,000.00)
Garbage	$921.00	$231.00	$0.00	$273.00	$0.00	$0.00
Nursing Home	$82,837.29	$156,585.41	$160,000.00	$54,335.44	$195,000.00	$35,000.00
Legion Field	$250.00	$66,831.89	$0.00	$2,500.00	$2,500.00	$2,500.00
St. Olaf	$2,426.99	$4,823.99	$4,100.00	$4,660.30	$2,600.00	($1,500.00)
Summer Rec	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Library	$0.00	$200.00	$0.00	$2,200.00	$0.00	$0.00
Total Revenues	**$731,513.96**	**$1,605,515.29**	**$1,297,845.00**	**$694,814.73**	**$1,438,120.00**	$140,275.00

2025 Budget Comparison			
2025 Expenses	$1,438,120.00		
2025 Revenues	$1,438,120.00		
Difference	$0.00	←	This Difference needs to be +/- from Revenue worksheet J2

	2024 Levy	Proposed 2025 Levy	Increase (Decrease) from 2024	Percent Change from 2024	Fund #
General Levy	$ 341,600	$ 458,631	$ 117,031	34.26%	101
Capital Levy	180,350	$163,350	$ (17,000)	-9.43%	401
Fire Relief	450	450	$ -	0%	
Total	522,400	622,431	100,031	19.15%	
Debt Levy					
2010 GO Imp Bond	-	-	-	0%	305 TIF
2014 Go Imp Bond	130,000	130,000	-	0%	314
Total	130,000	130,000	-		
Total	**$ 652,400**	**$ 752,431**	**$ 100,031**	**15.33%**	
Tax Capacity	**$ 522,100**	**$ 705,551**	**$ 183,451**	**35.14%**	
City Tax Rate*	**124.96%**	**124.96%**	**0.00%**		

**The City's Payable 2024 Tax Rate has been estimated based on preliminary tax capacity information provided by Waseca County. The final tax capacity and rate will vary from the rate estimated in this memo.*

Total Debt Levy	**$ 130,000**	**$ 130,000**	**$ -**	**0.00%**
Total Capital Levy	**$ 180,350**	**$ 163,350**	**$ (17,000)**	**-9.43%**

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/20/24

Re: FT vs PT PD Staff

In the past few years, many departments have been struggling to recruit and find quality law enforcement candidates. This issue has been affecting even the very large agencies across the state of MN. We have firsthand knowledge of the struggle especially to retain law enforcement staff. In past budget cycles, members of the council have discussed transitioning away from PT staff in lieu of a 3rd FT officer.

Chief Bruegger, Mayor Ferguson and Administrator Martens met to discuss the possibility of transitioning into a completely FT Police Department. This discussion came about again when we were notified that one of our current officers was being backgrounded by another agency. Due to the problems, we have had recruiting, backgrounding and keeping officers, we thought it was important to look at the option of making this a FT position being more attractive to keep the officer here in New Richland. Additionally, we have had to spend money to complete these processes and then had to wash the candidates leaving our investment worthless. In the last year we have spent over $2,500 backgrounding candidates who we have not hired.

During the conversation, Chief Bruegger did share a concern that eliminating PT completely would have some complications with some shift coverage and she was not in favor of that. She did agree that with another FT officer she would not need to rely on PT staff as much and she is confident in the staff that she already has or will have to cover the few hours left that she would need to cover.

Currently the budget is projected to have 2200 hours available for PT police. We currently have a PT officer who is routinely working 74 – 76 hours a pay period. Administrator Martens has calculated out the break down and transitioning from a 2200 PT to a 2080 FT and 200-hour PT position would be a net zero cost to the budget. While there would be an additional cost to insurance and benefits, the state of MN would be reimbursing us approximately $6,000 - $8,000 additional annually for Law Enforcement aid

Staff will provide a picture of both budget options to the council at the meeting.

	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget
Water Fund Expenses					
E 601-49400-100 WAGES/SALARIES-FULL TIME	$27,807.65	$30,116.01	$33,000.00	$26,050.45	$36,000.00
E 601-49400-120 PERA	$1,963.99	$2,228.54	$2,750.00	$1,551.77	$3,000.00
E 601-49400-121 SOCIAL SECURITY	$1,732.67	$1,822.26	$2,250.00	$1,565.69	$2,750.00
E 601-49400-122 MEDICARE	$405.73	$426.68	$750.00	$366.22	$1,000.00
E 601-49400-129 PERA CHANGE	($3,452.00)	$3,108.00	$0.00	$0.00	$0.00
E 601-49400-130 HEALTH INSURANCE	$400.00	$266.66	$5,000.00	$2,649.23	$5,000.00
E 601-49400-131 LIFE INSURANCE	$0.00	$0.00	$20.00	$330.57	$100.00
E 601-49400-140 UNEMPLOYMENT COMPENSATION	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-150 WORKERS COMP INSURANCE	$1,250.07	$1,512.65	$1,500.00	$978.48	$1,500.00
E 601-49400-200 OFFICE SUPPLIES	$18.68	$108.61	$500.00	$425.49	$750.00
E 601-49400-210 OPERATING EXPENSES	$4,723.61	$14,104.46	$10,000.00	$20,920.23	$12,000.00
E 601-49400-218 CHEMICALS/SPRAY	$5,193.14	$5,064.16	$5,000.00	$4,818.72	$7,500.00
E 601-49400-220 REPAIRS & MAINTENANCE SUPPLIES	$8,210.58	$21,340.25	$28,000.00	$52,537.58	$30,000.00
E 601-49400-222 WATER METERS	$396.46	$0.00	$3,000.00	$1,135.26	$3,000.00
E 601-49400-230 VEHICLE OPERATION	$0.00	$1,348.74	$1,500.00	$0.00	$1,500.00
E 601-49400-231 VEHICLE MAINTENANCE	$0.00	$0.00	$1,000.00	$0.00	$1,000.00
E 601-49400-233 SKID STEER MAINT	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-235 PICKUP MAINT	$0.00	$0.00	$1,000.00	$0.00	$1,000.00
E 601-49400-238 GENERATOR EXPENSE	$694.60	$0.00	$1,000.00	$1,114.55	$2,500.00
E 601-49400-240 SMALL TOOLS AND MINOR EQUIP	$0.00	$0.00	$1,000.00	$301.02	$1,000.00
E 601-49400-300 PROFESSIONAL SERVICES	$7,145.75	$5,500.00	$6,000.00	$16,731.83	$10,000.00
E 601-49400-301 AUDITING SERVICES	$0.00	$0.00	$1,500.00	$0.00	$0.00
E 601-49400-303 ENGINEERING FEES	$0.00	$0.00	$2,000.00	$2,426.50	$5,000.00
E 601-49400-304 LEGAL FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-307 CONTRACT FEES	$18,364.08	$20,215.82	$22,000.00	$17,134.30	$22,000.00
E 601-49400-308 SCHOOLING	$150.00	$225.00	$2,000.00	$0.00	$2,500.00
E 601-49400-309 COMPUTER EXPENSE	$420.00	$0.00	$1,500.00	$1,186.21	$1,500.00
E 601-49400-311 PERMITS/MEMBERSHIP FEES	$677.89	$435.00	$1,000.00	$500.00	$1,000.00
E 601-49400-316 CREDIT/DEBIT SETTLEMENT CHG	$2,002.19	$2,222.70	$1,000.00	$1,149.84	$1,000.00
E 601-49400-320 TELEPHONE	$888.24	$795.12	$1,000.00	$851.61	$1,000.00

E 601-49400-330 MILEAGE EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-331 MOTEL EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-340 ADVERTISING	$0.00	$0.00	$250.00	$0.00	$250.00
E 601-49400-360 INSURANCE	$2,469.00	$5,527.13	$4,000.00	$5,798.00	$6,000.00
E 601-49400-380 UTILITIES/ELECTRIC	$33,037.52	$34,337.73	$30,000.00	$29,369.91	$30,000.00
E 601-49400-383 UTILITIES/HEAT	$3,064.21	$4,301.33	$3,500.00	$1,516.08	$3,000.00
E 601-49400-417 UNIFORM ALLOWANCE	$107.58	$136.00	$1,000.00	$0.00	$1,000.00
E 601-49400-420 DEPRECIATION EXPENSE	$69,983.00	$69,835.00	$0.00	$0.00	$0.00
E 601-49400-430 MISCELLANEOUS	$5,007.99	$831.28	$500.00	$2,542.42	$500.00
E 601-49400-440 HWY 30/WATER TOWER PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-441 BAD DEBT EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-501 CAPITAL - UNDER THRESHOLD	$13,102.82	$0.00	$0.00	$0.00	$0.00
E 601-49400-600 PRINCIPAL	$0.00	$0.00	$116,000.00	$0.00	$18,182.00
E 601-49400-610 INTEREST	$2,832.00	$600.00	$0.00	$0.00	$0.00
E 601-49400-620 FISCAL FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 601-49400-720 TRANSFERS OUT	$0.00	$0.00	$0.00	$0.00	$100,000.00
E 601-49400-999 CONTRIBUTED CAPITAL	$0.00	$0.00	$0.00	$0.00	$0.00
Water Fund Expenses	**$208,597.45**	**$226,409.13**	**$290,520.00**	**$193,951.96**	**$312,532.00**

Water Fund Revenue					
R 601-00000-33439 PERA PENSION AID	$116.00	$0.00	$0.00	$0.00	$0.00
R 601-49400-31000 GENERAL PROPERTY TAXES	$0.00	$0.00	$0.00	$0.00	$0.00
R 601-49400-33620 OTHER	$13,103.00	$0.00	$0.00	$0.00	$0.00
R 601-49400-36110 SPECIAL ASSESSMENTS PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00
R 601-49400-36200 MISCELLANEOUS REVENUES	$0.00	$0.00	$0.00	$0.00	$0.00
R 601-49400-36210 INTEREST ON INVESTMENTS	$171.00	$833.00	$0.00	$0.00	$0.00
R 601-49400-36250 REFUNDS AND REIMBURSEMENTS	$34.98	$9,587.46	$0.00	$3,160.08	$0.00
R 601-49400-37100 WATER SALES	$258,563.28	$264,042.32	$295,120.00	$228,432.60	$300,000.00
R 601-49400-39110 SALE OF ASSETS	$0.00	$200.00	$0.00	$0.00	$0.00
R 601-49400-39200 OPERATING TRANSFERS IN	$5,636.00	$5,636.00	$0.00	$0.00	$0.00
R 601-49400-39999 CONTRIBUTION OF CAPITAL ASSETS	$0.00	$0.00	$0.00	$0.00	$0.00
Water Fund Revenue	**$277,624.26**	**$280,298.78**	**$295,120.00**	**$231,592.68**	**$300,000.00**

2025 Budget Comparison	
2025 Water Fund Expenses	$312,532.00
2025 Water Fund Revenues	$300,000.00
Difference	**($12,532.00)**

2025 Storm Water Capital Fund	
Monthly Charge	$2.00
Bills	500
Monthly Capital	$1,000.00
Annual Capital	**$12,000.00**

	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget
Sewer Fund Expenses					
E 602-49450-210 OPERATING EXPENSES	$18,948.25	$21,353.77	$40,000.00	$10,568.82	$15,000.00
E 602-49450-220 REPAIRS & MAINTENANCE SUPPLIES	$28,978.28	$64,477.11	$53,000.00	$19,040.07	$30,000.00
E 602-49450-230 VEHICLE OPERATION	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-233 TRACTOR MAINT	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-300 PROFESSIONAL SERVICES	$892.50	$9,375.00	$20,000.00	$42,283.49	$20,000.00
E 602-49450-301 AUDITING SERVICES	$0.00	$0.00	$1,300.00	$0.00	$0.00
E 602-49450-303 ENGINEERING FEES	$0.00	$0.00	$0.00	$2,425.50	$0.00
E 602-49450-304 LEGAL FEES	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-307 CONTRACT FEES	$147,113.00	$157,092.00	$165,000.00	$137,157.50	$170,064.00
E 602-49450-308 SCHOOLING	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-309 COMPUTER EXPENSE	$420.00	$0.00	$1,000.00	$823.34	$1,000.00
E 602-49450-311 PERMITS/MEMBERSHIP FEES	$1,550.00	$1,450.00	$2,000.00	$1,550.00	$1,000.00
E 602-49450-316 CREDIT/DEBIT SETTLEMENT CHG	$2,002.20	$2,222.67	$1,200.00	$783.54	$1,000.00
E 602-49450-330 MILEAGE EXPENSE	$0.00	$459.00	$0.00	$0.00	$0.00
E 602-49450-340 ADVERTISING	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-360 INSURANCE	$0.00	$9,113.75	$10,000.00	$9,185.75	$10,000.00
E 602-49450-380 UTILITIES/ELECTRIC	$20,240.49	$21,599.53	$15,000.00	$16,327.77	$19,000.00
E 602-49450-383 UTILITIES/HEAT	$3,084.41	$2,870.97	$3,500.00	$1,273.38	$3,500.00
E 602-49450-384 UTITLITES/GARBAGE	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-420 DEPRECIATION EXPENSE	$194,925.00	$94,577.00	$0.00	$0.00	$0.00
E 602-49450-425 DEPRECIATION	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-430 MISCELLANEOUS	$0.00	$0.00	$0.00	$2,083.09	$0.00
E 602-49450-441 BAD DEBT EXPENSE	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-500 CAPITAL OUTLAY - GASB34	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-501 CAPITAL - UNDER THRESHOLD	$0.00	$0.00	$0.00	$0.00	$0.00
E 602-49450-600 PRINCIPAL	$0.00	($0.50)	$16,000.00	$14,000.00	$132,191.00
E 602-49450-610 INTEREST	$12,906.50	$10,300.00	$2,000.00	$556.50	
E 602-49450-620 FISCAL FEES	$0.00	$0.00	$0.00	$0.00	
Sewer Fund Expenses	**$431,060.63**	**$394,890.30**	**$330,000.00**	**$258,058.75**	**$402,755.00**

Sewer Fund Revenue	
R 602-49450-36200 MISCELLANEOUS REVENUES	
R 602-49450-36210 INTEREST ON INVESTMENTS	
R 602-49450-36250 REFUNDS AND REIMBURSEMENTS	
R 602-49450-37100 WATER SALES	
R 602-49450-37200 SEWER CHARGES	$330,000.00
R 602-49450-39110 SALE OF ASSETS	
R 602-49450-39200 OPERATING TRANSFERS IN	$100,000.00
R 602-49450-39311 PFA LOAN	
R 602-49450-39999 CONTRIBUTION OF CAPITAL ASSETS	
Sewer Fund Revenue	**$430,000.00**

2025 Budget Comparison	
2025 Sewer Fund Expenses	$402,755.00
2025 Sewer Fund Revenues	$430,000.00
Difference	**$27,245.00**

2025 Sewer Capital Fund	
Monthly Charge	$3.00
Bills	500
Monthly Capital	$1,500.00
Annual Capital	**$18,000.00**

	2022 Actual	2023 Actual	2024 Budget	2024 YTD	2025 Budget
Storm Sewer Fund Expenses					
E 606-49475-210 OPERATING EXPENSES					
E 606-49475-219 COUNTY DITCH EXP					$29,127.00
E 606-49475-220 REPAIRS & MAINTENANCE SUPPLIES					
E 606-49475-420 DEPRECIATION EXPENSE					
E 606-49475-430 MISCELLANEOUS					
E 606-49475-600 PRINCIPAL					$16,317.00
E 606-49475-610 INTEREST					
E 606-49475-611 INTEREST AND OTHER					
E 606-49475-620 FISCAL FEES					
E 606-49475-720 TRANSFERS OUT					
E 606-49475-730 TRANSFERS IN					
Storm Sewer Fund Expenses					**$45,444.00**

StormSewer Fund Revenue	
R 606-49475-37400 STORM SEWER CHARGES	$30,720.00
R 606-49475-39200 OPERATING TRANSFERS IN	$0.00
R 606-49475-39250 OPERATING TRANSFERS OUT	
Storm Sewer Fund Revenue	**$30,720.00**

2025 Budget Comparison	
2025 Storm Sewer Fund Expenses	$45,444.00
2025 Storm Sewer Fund Revenues	$30,720.00
Difference	**($14,724.00)**

2025 Storm Sewer Capital Fund	
Monthly Charge	$0.00
Bills	500
Monthly Capital	$0.00
Annual Capital	**$0.00**

City of New Richland
Office of the City Administrator
Minnesota

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City Administrator's Report

November 25th, 2024

Continue work on the 2025 General Fund budget, Enterprise Budgets

Continued conversations with Houston Engineering regarding community presentation

Continued work on 2025 street improvement project items w / Bolton & Menk

Prepared bid information from WM and Thompson Sanitation for single hauler contract award

Conversation with LELS about PD Union Contract. Meet Tuesday 11/26

Attended 2025 Street Improvement Project Open House

Met with Pam Krill from the NRHEG Workforce Center

Attended the Waseca County Community Partners Meeting

Continue to work on Flood grant opportunities

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

12/9 - Ryan Gehrke – FD/Council

EMPLOYEE ANNIVERSARIES