



New Richland City Council Regular Meeting Minutes

October 28th, 2024

Members Present

Janda Ferguson
Ryan Gehrke
Jason Casey
Jody Wynnemer
Brandy Jacobson

Staff Present

Anthony Martens-City Administrator
Bob Johannsen- Care Center Administrator
Shell Johnson-People Service
Eric Hendrickson-Maintenance &
Utility Supervisor

Others Present

Pam Goehring Larry Goehring
Robert Swenson Chris Howard
Brian Stennes Paul Stennes
Eli Lutgens Doug Christopherson
Larry Muff e-Brenda Routh
Joe Lewis-Houston Engineering

Members Absent

None

The meeting was called to order by Mayor Janda Ferguson at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens requested the following items be added to the agenda:
- New Business #5: IT Purchase Request
- New Business #6: Homestake Lot Sale
- New Business #7: Approval of EDA Grants
- Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the consent agenda Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

1. Joe Lewis – Houston Engineering
 - a. Presentation of the Initial findings of the Hydrology Study to the council. Joe will work with Administrator Martens to find a time to setup a Community Meeting

Public Hearings

- None

Ordinances and Resolutions (see attached)

1. Motion made by Jody Wynnemer and seconded by Ryan Gehrke to adopt resolution 24-21: A Resolution Ordering Preparation of Report on Improvement. Carried (4 yes, 0 no)
2. Motion made by Ryan Gehrke and seconded by Brandy Jacobson to adopt resolution 24-22: A Resolution Receiving Feasibility Report and Calling on Hearing on Improvement. Carried (4 yes, 0 no)



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Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented by Bob Johannsen
 - Motion was made by Jody Wynnemer and seconded by Ryan Gehrke to approve the Care Center Report. Carried (4 yes, 0 no)
2. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the People Service report. Carried (4 yes, 0 no)
3. Maintenance & Utility Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson, Maintenance and Utility Supervisor.
 - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the Maintenance Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Planning & Zoning Report
 - a. Motion made by Jody Wynnemer and seconded by Jason Casey to accept the October 17th, 2024, Planning and Zoning Commission Report. Carried (4 yes, 0 no)
2. 2025 Street Improvement Project
 - a. Administrator Martens presented the updated PER on behalf of Bolton and Menk and a bonding schedule and utility budgets prepared by David Drown and Associates in relation to the 2025 Street Improvement Project.

New Business

1. September 2024 Check Register
 - a) Motion was made by Jody Wynnemer and seconded by Ryan Gehrke to approve the September 2024 Check Register. Carried (4 yes, 0 no)
2. September 2024 Financials
 - a) Motion was made by Ryan Gehrke and seconded by Jody Wynnemer to approve the September 2024 Financials. Carried (4 yes, 0 no)
3. City Administrator Contract
 - a) Motion was made by Ryan Gehrke and seconded by Jody Wynnemer to amend the City Administrators contract to include health insurance effective January 1st, 2025. Carried (4 yes, 0 no)
4. MN DOT Sidewalk Improvement Project – Hwy 30
 - a) Administrator Martens shared information regarding MN DOT's ADA sidewalk improvement project within city limits
5. IT Purchase Request
 - a) Motion was made by Jody Wynnemer and seconded by Ryan Gehrke to approve up to \$1,000 for IT purchases for the community room in order to hold public meetings. Carried (4 yes, 0 no)
6. Homestake Lot Sale
 - a) Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve the sale of Lot 6, Block 2 of the Homestake Addition to Richard and Sandra Wiles. Carried (4 yes, 0 no)
7. EDA Grant Approval
 - a) Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve \$3,000 EDA grants to Wagner Foods and the Steeple Events Center. Carried (4 yes, 0 no)



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Miscellaneous

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Ryan Gehrke.
Carried (4 yes, 0 no) 7:55 p.m.

Submitted by,

Anthony Martens
City Administrator