



# New Richland City Council Regular Meeting Minutes

October 14<sup>th</sup>, 2024

## Members Present

Janda Ferguson  
e-Jody Wynnemer  
Ryan Gehrke  
Jason Casey  
Brandy Jacobson

## Staff Present

Anthony Martens-City Administrator  
Tanyce Bruegger-Chief of Police  
Heather Christensen, Assistant  
City Clerk

## Others Present

Larry Goehring Pam Goehring  
Robert Swenson  
Corey Bienfang, Bolton & Menk

## Members Absent

None

The meeting was called to order by Janda Ferguson at 6:30 pm.

**Roll Call** - All members present

## Pledge of Allegiance

## Approval of Agenda

- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the agenda. Carried (4 yes, 0 no)

## Consent Agenda

- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the consent agenda with corrected times on the work session minutes. Carried (4 yes, 0 no)

## Public Comments

- None

## Requests and Presentations

1. Feasibility Report – 2025 Street Improvement Project
  - Corey Bienfang from Bolton & Menk presented the Feasibility Report for the 2025 Street Improvement Project to the City Council

## Public Hearings

- None

## Ordinances and Resolutions (see attached)

1. Motion was made by Ryan Gehrke and seconded by Jason Casey to adopt resolution 24-20, Receiving the Feasibility Report and Calling Hearing on Improvement. Carried (4 yes, 0 no)
2. Motion made by Ryan Gehrke and seconded by Jason Casey to approve the 1<sup>st</sup> reading of ordinance 24-03, an ordinance creating a storm sewer utility and to set it for its 2<sup>nd</sup> reading and public hearing for November 12<sup>th</sup>, 2024, at 6:35 pm. Carried (4 yes, 0 no)
3. Motion made by Jason Casey and seconded by Ryan Gehrke to approve the 1<sup>st</sup> reading of ordinance 24-04, an ordinance regulating cannabis in the City of New Richland and to set the 2<sup>nd</sup> reading and public hearing for November 12<sup>th</sup>, 2024, at 6:35 pm. Carried (4 yes, 0 no)
4. Motion made by Jason Casey and seconded by Ryan Gehrke to approve the 1<sup>st</sup> reading of ordinance 24-05, an amendment to C1 zoning district, refer it to planning and zoning for review on October 17<sup>th</sup>, 2024, and to set the 2<sup>nd</sup> reading and public hearing for November 12<sup>th</sup>, 2024, at 6:35 pm. Carried (4 yes, 0 no)



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## ***Ordinances and Resolutions Continued***

5. Motion made by Jason Casey and seconded by Ryan Gehrke to approve the 1<sup>st</sup> reading of ordinance 24-06, an amendment to C3 zoning district, refer it to planning and zoning for review on October 17<sup>th</sup>, 2024, and to set the 2<sup>nd</sup> reading and public hearing for November 12<sup>th</sup>, 2024, at 6:35 pm. Carried (4 yes, 0 no)
6. Motion made by Jason Casey and seconded by Ryan Gehrke to approve the 1<sup>st</sup> reading of ordinance 24-05, an amendment to Industrial zoning district, refer it to planning and zoning for review on October 17<sup>th</sup>, 2024, and to set the 2<sup>nd</sup> reading and public hearing for November 12<sup>th</sup>, 2024, at 6:35 pm. Carried (4 yes, 0 no)

## **Reports**

1. Ambulance Report – Sarah Sundve, Ambulance Director
  - Ambulance report was presented in writing by Ambulance Director Sundve.
  - Motion was made by Jason Casey and seconded by Ryan Gehrke to approve the Ambulance Report. Carried (4 yes, 0 no)
2. Fire Department Report – Josh Moen, Fire Chief
  - Fire Department report was presented in writing by Chief Moen
  - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
  - Police Department report was presented by Chief Bruegger.
  - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of new tires for the 270 Squad for up to \$2,000. Carried (4 yes, 0 no)
  - Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve the Police Department report. Carried (4 yes, 0 no)

## **Unfinished Business**

- None

## **New Business**

1. Amended Special Assessment Policy
  - a. Motion made by Jason Casey and seconded by Ryan Gehrke to adopt the updated special assessment policy as presented. Carried (4 yes, 0 no)
2. Enterprise Fund Study
  - a. Motion made by Ryan Gehrke and seconded by Jason Casey to approve contracting with Shannon Sweeney from David Drown and Associates for a Utility Fund Study and to contract with them as our municipal bond advisor. Carried (4 yes, 0 no)
3. Safety Committee - Regional Safety Group – LMCIT
  - a. Motion made by Jason Casey and seconded by Brandy Jacobson to approve contracting with the LMCIT for the City of New Richland to be part of the Regional Safety Committee. Carried (4 yes, 0 no)
4. 2025 Street Project Preliminary Engineering Payments
  - a. Motion by Ryan Gehrke and seconded by Jason Casey to approve paying preliminary costs associated with the 2025 Street Improvement Project out of the Capital Reserve funds for streets to be reimbursed by future bond funds. Carried (4 yes, 0 no)



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## **Miscellaneous**

- Joe Lewis from Houston Engineering will be here to present the Hydrology Study at the October 28<sup>th</sup>, 2024 City Council Meeting.

## **Administrators Report**

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the City Administrators report. Carried (4 yes, 0 no)

## **Mayor/Council Comments**

- Motion made by Jason Casey and seconded by Brandy Jacobson to have the City Administrators contract be put on the agenda for the next meeting to discuss adding insurance back into the contract. Carried (4 yes, 0 no)

**Adjournment** – Motion for adjournment made by Ryan Gehrke and seconded by Brandy Jacobson.  
Carried (4 yes, 0 no) 7:52 p.m.

Submitted by,

Anthony Martens  
City Administrator