



New Richland City Council Regular Meeting Minutes

May 28th, 2024

Members Present

Loren Skelton
Ryan Gehrke
Jason Casey
Janda Ferguson

Staff Present

Shell Johnson-People Service
Bob Johannsen- Care Center Administrator
e-Tanyce Bruegger-Chief of Police

Others Present

Mike Abbott Sue Abbott
e-Brenda Routh

Members Absent

Jody Wynnemer

The meeting was called to order by Mayor Loren Skelton at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens asked that the following items be added to the agenda: #4 Renewal of Liquor Licenses for the Willows and New Richland Liquor under New Business, #5 NRPD Squad Computer and Docking Station Purchase under New Business and #6 Cedar Pointe Rent Increase under New Business.
- Motion made by Jason Casey and seconded by Janda Ferguson to approve the agenda.
Carried (3 yes, 0 no)

Consent Agenda

- Motion made by Janda Ferguson and seconded by Ryan Gehrke to approve the consent agenda
Carried (3 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearings

- None

Ordinances and Resolutions (see attached)

1. Motion made by Jason Casey and seconded by Ryan Gehrke to adopt Resolution 24-12: A Resolution Ordering Preparation of a Feasibility Report. Carried (3 yes, 0 no)

Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented by Bob Johannsen
 - Motion was made by Janda Ferguson and seconded by Ryan Gehrke to approve the Care Center Report. Carried (3 yes, 0 no)



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Reports continued.

2. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the People Service report. Carried (3 yes, 0 no)
3. Maintenance Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson in writing.
 - Motion made by Jason Casey and seconded by Ryan Gehrke to approve Pearson Bros to provide sealcoating at a cost of \$33,995.43 out of the Capital Fund for Street Repairs. Carried (3 yes, 0 no)
 - Motion made by Jason Casey and seconded by Ryan Gehrke to approve John Hullopeter to replace the concrete on Cedar Pointe at 6th Street at a cost of \$1,585. Carried (3 yes, 0 no)
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the purchase of ArcGIS reimbursable by the Lead Line Grant at a cost of \$1,247. Carried (3 yes, 0 no)
 - Motion made by Ryan Gehrke and seconded by Jason Casey to approve the Maintenance Department report. Carried (3 yes, 0 no)

Unfinished Business

1. March 2024 Check Register – Final
 - a. Motion made by Jason Casey and seconded by Ryan Gehrke to approve March 2024 Check Register. Carried (3 yes, 0 no)
2. March 2024 Financials – Final
 - a. Motion made by Jason Casey and seconded by Ryan Gehrke to approve March 2024 Financials. Carried (3 yes, 0 no)
3. April 2024 Check Register
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve April 2024 check register. Carried (3 yes, 0 no)
4. April 2024 Financials
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve April 2024 Financials. Carried (3 yes, 0 no)
5. Classification and Compensation Study
 - a. Administrator Martens presented the updated Classification and Compensation Study along with budget impact information.
 - b. Motion made by Jason Casey and seconded by Ryan Gehrke to adopt the updated Classification and Compensation study as presented. Carried (3 yes, 0 no)

New Business

1. Lifeguard Hiring and Compensation
 - a. Motion made by Janda Ferguson and seconded by Ryan Gehrke to approve the hiring of lifeguards and compensation as presented by staff. Carried (3 yes, 0 no)
2. NRPD Union Negotiations
 - a. Council directed City Administrator to begin negotiations with LELS
3. Ordinance 205.01
 - a. Motion made by Janda Ferguson and seconded by Jason Casey to schedule the 1st Reading of Ordinance 205.01 on June 10th, 2024 and to schedule a public hearing for June 24th, 2024 at 6:35pm. Carried (3 yes, 0 no)



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New Business Continued.

4. Liquor License Renewals
 - a. Motion made by Ryan Gehrke and seconded by Janda Ferguson to approve the renewal of liquor licenses for The Willows and the New Richland Liquor Company. Carried (3 yes, 0 no)
5. NRPD Computer and Docking Station
 - a. Motion made by Jason Casey and seconded by Ryan Gehrke to approve up to \$5,000 for a new computer and docking station for the NRPD Squad car to come out of the ERS Funds and grant from the New Richland Area Foundation Fund. Carried (3 yes, 0 no)
6. Cedar Pointe Rent Increase
 - a. Motion made by Janda Ferguson and seconded by Ryan Gehrke to approve a \$25 rent increase for Cedar Pointe Town Homes. Carried (3 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Jason Casey and seconded by Janda Ferguson to approve the City Administrators report. Carried (3 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Ryan Gehrke and seconded by Janda Ferguson. Carried (3 yes, 0 no) 7:25 p.m.

Submitted by,

Anthony Martens
City Administrator