



New Richland City Council Regular Meeting Minutes

May 13th, 2024

Members Present

Loren Skelton
Janda Ferguson
Jody Wynnemer
Jason Casey
Ryan Gehrke

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police
Sarah Sundve-Ambulance Director
Heather Christensen-Assistant Clerk

Others Present

Larry Goehring	Pam Goehring
Sandy Peterson	Joyce Wobbrock
Gail Schmidt	Betsy Bartness
Jessica Rollins	Kalisha Atkins
Kermit Schoenrock	Dave Dunn
Karla Christopherson	Carol Raimann
Jennifer Echevarria	Barb Wildgrube
	e-Brenda Routh

Members Absent

None

The meeting was called to order by Loren Skelton at 6:30 pm.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens asked that Requests and Presentations item #2: Classification and Compensation Study be moved to Unfinished Business #3.
- Motion made by Jason Casey and seconded by Janda Ferguson to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Ryan Gehrke to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- New Richland Area Foundation Fund
 - The New Richland Area Foundation Fund presented the following grants:
 - \$2400 – New Richland Library – Childrens Books
 - \$1200 – Farm America – Metal Picnic Table
 - \$300 – Boy Scouts – Scout Handbooks
 - \$2000 – City of New Richland – Dishes/Place Settings for Community Room
 - \$1000 – New Richland PD – Squad Computer
 - \$750 – New Richland PD – Radar
 - \$500 – NR Sportsmen's Club – Trees at St. Olaf
 - \$3000 – NR Historical Society – Repair Base of Civil War Cannon in Park
 - \$2500 – Royal Villa – Landscape Project
 - \$500 – Waseca County Historical Society – Database Migration
 - Awards Totaling \$14,150 presented at the City Council Meeting



New Richland City Council Regular Meeting Minutes

May 13th, 2024

Public Hearings

- None

Ordinances and Resolutions (see attached)

1. Motion made by Jody Wynnemer and seconded by Janda Ferguson to adopt resolution 24-08: A resolution accepting a donation. Carried (4 yes, 0 no)
2. Motion made by Jason Casey and seconded by Ryan Gehrke to adopt resolution 24-09: A resolution accepting a donation. Carried (4 yes, 0 no)
3. Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 24-10: A resolution proclaiming May 24th as Poppy Day. Carried (4 yes, 0 no)
4. Motion made by Jason Casey and seconded by Janda Ferguson to adopt resolution 24-11: A resolution establishing banking authority. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
 - Ambulance report was presented by Ambulance Director Sundve.
 - Director Sundve asked the council to continue to look into ambulance compensation and her compensation after her review.
 - Motion was made by Jason Casey and seconded by Ryan Gehrke to approve the Ambulance Department report. Carried (4 yes, 0 no)
2. Fire Department Report – Josh Moen, Fire Chief
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Motion made by Janda Ferguson and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. February 2024 Check Register
 - a. Motion made by Jason Casey and seconded by Jody Wynnemer to approve the February 2024 check register. Carried (4 yes, 0 no)
2. February 2024 Financials
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve the February 2024 Financials. Carried (4 yes, 0 no)
3. Classification and Compensation Study
 - a. Administrator Martens presented the updated information from David Drown to the council. The council would like to see more numbers showing budget impact.
 - b. Motion made by Ryan Gehrke and seconded by Jason Casey to have Administrator Martens draft a final presentation showing actual budget impact based on when increases would be put into place. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

May 13th, 2024

New Business

1. Removal of Railroad Tracks – Division Street
 1. Motion made by Janda Ferguson and seconded by Jason Casey to approve the contract with Dakota, Minnesota, and Eastern Railroad d/b/a CPKC to remove the railroad tracks at Division Street. Carried (4 yes, 0 no)
2. City Dump Clean Up
 1. Motion made by Ryan Gehrke and seconded by Jody Wynnemer to contract with Dallas Loken to clean up brush at the city dump at an approximate cost of \$1300-\$1400. Carried (4 yes, 0 no)
3. Replace Water Shut Offs
 1. Motion made by Jason Casey and seconded by Ryan Gehrke to approve the replacement of 2 water shut offs by Olson's at a cost of \$4,790. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Ryan Gehrke and seconded by Jason Casey to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Ryan Gehrke and seconded by Janda Ferguson. Carried (4 yes, 0 no) 7:26 p.m.

Submitted by,

Anthony Martens
City Administrator