



New Richland City Council Regular Meeting Minutes

March 25th, 2024

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey
Janda Ferguson

Staff Present

Eric Hendrickson-Maintenance &
Utility Supervisor
Shell Johnson-People Service
Bob Johannsen-Care Center Administrator

Others Present

Pam Goehring Larry Goehring
Mike Abbott Sue Abbott
Wayne Barto

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the agenda.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jason Casey and seconded by Janda Ferguson to approve the consent agenda with a correction being made to the minutes of the meeting that it being called to order by Deputy Mayor Loren Skelton. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- Wayne Barto – Water / Sewer Bill
 - Motion made by Jason Casey and seconded Loren Skelton by forgive the garbage portion of the bill and allow a payment plan to for up to a year to pay the balance of the account.
Carried (4 yes, 0 no)

Public Hearings

- Mayor Neitzel opened the Public Hearings on Ordinance 24-01: A Public Hearing Extending Franchise Fee for Electric Franchise and Ordinance 24-02: Franchise Fee Charging Ordinance at 6:47 pm.
- Mayor Neitzel closed the public hearings Ordinance 24-01: A Public Hearing Extending Franchise Fee for Electric Franchise and Ordinance 24-02: Franchise Fee Charging Ordinance at 7:13 pm

Ordinances and Resolutions (see attached)

1. Motion made by Loren Skelton and seconded by Janda Ferguson to adopt ordinance 24-01: An Ordinance Granting an Electric Franchise Agreement. Carried (4 yes, 0 no)
2. Motion made by Loren Skelton and seconded by Janda Ferguson to adopt ordinance 24-02: A Franchise Fee Charging Ordinance. Carried (4 yes, 0 no)



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3. Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 24-05: A Resolution Declaring a Council Vacancy. Carried (4 yes, 0 no)

Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
 - Care Center report was presented by Bob Johannsen
 - Motion was made by Loren Skelton and seconded by Janda Ferguson to approve the Care Center Report. Carried (4 yes, 0 no)
2. People Service Report – Shell Johnson
 - People Service report was presented by Shell Johnson
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve the People Service report. Carried (4 yes, 0 no)
3. Maintenance Report – Eric Hendrickson, Maintenance & Utility Supervisor
 - Maintenance & Utility Report was presented by Eric Hendrickson.
 - Motion made by Janda Ferguson and seconded by Jason Casey to donate crushed asphalt to the Riverview Golf Course if they load and transport it themselves. Carried (4 yes, 0 no)
 - Motion made by Janda Ferguson and seconded by Loren Skelton to approve the Maintenance Department report. Carried (4 yes, 0 no)

Unfinished Business

- None

New Business

1. Squad Radar Purchase
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve the purchase of a squad radar at the cost of \$3,550 from Stalker. Carried (4 yes, 0 no)
2. Stryker Cot Maintenance Plan Purchase Request
 - a. Motion made by Loren Skelton and seconded by Janda Ferguson to approve the maintenance agreement with Stryker at a cost of \$3,144 for the Lifepack Defib and Lucas device for the ambulance. Carried (4 yes, 0 no)
3. Family Insurance Contribution Discussion / Action
 - a. Motion made by Jason Casey to deny a contribution to family coverage at this time. Motion died to lack of a second. Council chose to take no action at this time.
4. Assistant City Clerk Employment Offer
 - a. Motion made by Chade Neitzel and seconded by Loren Skelton to appoint Loren Skelton and Janda Ferguson to a personnel committee to offer the job to additional candidates should the 1st candidate turn down the offer.
 - b. Motion made by Loren Skelton and seconded by Jandsa Ferguson to offer Heather Christensen the Assistant City Clerk position at Grade 3 step 4.

Miscellaneous

- None

Administrators Report



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- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Janda Ferguson.
Carried (4 yes, 0 no) 7:15 p.m.

Submitted by,

Anthony Martens
City Administrator