



New Richland City Council Regular Meeting Minutes

January 8th, 2024

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey
Janda Ferguson

Staff Present

Anthony Martens-City Administrator
Sara Sundve-Ambulance Director

Others Present

e – Brenda Routh

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Council Person Wynnemer requested #5: Public Safety Money be added to New Business.
- Council Person Casey requested #6: Clarification of Check Register from 12/11/23 meeting be added to New Business.
- Motion made by Jody Wynnemer and seconded by Janda Ferguson to approve the agenda. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearings

- None

Ordinances and Resolutions (see attached)

- Motion made by Jody Wynnemer and seconded by Loren Skelton to adopt resolution 24-01: A Resolution Approving the Appointment of a Commissioner to the Housing and Redevelopment Authority of New Richland. Carried (4 yes, 0 no)
- Motion made by Jody Wynnemer and seconded by Loren Skelton to adopt resolution 24-02: A Resolution Approving the Appointment of a Commissioner to the Housing and Redevelopment Authority of New Richland. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

January 8th, 2024

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
 - Ambulance report was presented by Ambulance Director Sundve
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve a 3-month trial of incentive pay for taking call time within the 1st 3 days of the month. Carried (4 yes, 0 no). Director Sundve will provide the council with a report regarding the success of the incentive program at the May meeting.
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the hiring of Ernesto Quezada as an EMT for the ambulance. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the Ambulance Department report. Carried (4 yes, 0 no)
2. Fire Department Report – Josh Moen, Fire Chief
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve Chief of Police conference for Chief Bruegger at a cost of \$550 + hotel. Carried (4 yes, 0 no).
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

- None

New Business

1. 3rd Street Parking / Semi Parking
 - a. A brief discussion regarding parking on the North side of 3rd Street ensued. City Administrator will get in touch with the county and Commissioner Christopherson to discuss options.
 - b. Motion made by Loren Skelton and seconded by Janda Ferguson to table any decision until more information has been received. Carried (4 yes, 0 no)
2. MN Deferred Compensation Program
 - a. Motion made by Jason Casey and seconded by Jody Wynnemer to approve offering the MN Deferred Compensation Program to its employees. Carried (4 yes, 0 no)
3. WWTP Garage Door Opener
 - a. Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the purchase of a garage door opener for the WWTP at a cost of \$1,510 from Overhead Door Company of Albert Lea. Carried (4 yes, 0 no)
4. Upgrading City Domain Name
 - a. Motion made by Loren Skelton and seconded by Janda Ferguson to approve upgrading the City of New Richland web address to .gov. Carried (4 yes, 0 no)
5. Public Safety Money
 - a. Discussion regarding the recently received extra public safety money ensued. Council directed Administrator Martens to have department heads provide information of top equipment items that this money could be used for.



New Richland City Council Regular Meeting Minutes

January 8th, 2024

New Business (continued)

6. Council Person Casey had a question regarding the cities Wellness Program and expenses. Administrator Martens provided a brief overview of the program.

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Janda Ferguson. Carried (4 yes, 0 no) 7:11 p.m.

Submitted by,

Anthony Martens
City Administrator