



New Richland City Council Regular Meeting Agenda November 27th, 2023

Agenda:

- 6:30 **Call to Order**
 Roll Call
 Pledge of Allegiance
 Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 11/13/23 regular City Council Meeting
2. Approve October 2023 Check Register
3. Approve October 2023 Financials

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

1. Resolution #23-20: A Resolution Amending the City Fee Schedule

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
 - a. Approve Lift Station Repair – 3rd Street
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead
 - a. Hydrant Replacement – Cypress Ave
 - b. Salt Sand - HUD

Unfinished Business

1. Cat Generator Extended Warranty - WWTP

New Business

1. Education Partnership Contract with Jason Colvin
2. Homestake Lot Application

2024 Budget

Miscellaneous

Administrators Report

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Monday December 11th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

November 13th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey
Janda Ferguson

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police
Josh Moen-Fire Chief
Sara Sundve-Ambulance Director

Others Present

Pam Goehring Larry Goehring

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens requested to add #2: Payment for Legion Field to Unfinished Business and #5: Christmas Holiday to New Business.
- Council Person Wynnemer requested that #4: City Hall Rental Discussion be removed and replaced with Christmas Bonus Discussion under New Business.
- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the agenda. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jason Casey to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearings

- None

Ordinances and Resolutions (see attached)

- Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 23-19: A Resolution Adopting 2024 Polling Places. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
 - Ambulance report was presented by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the Ambulance Department report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

November 13th, 2023

Reports Continued:

2. Fire Department Report – Josh Moen, Fire Chief
 - Fire Department report was presented by Chief Moen
 - Motion made by Jody Wynnemer and seconded by Jason Casey to appoint Ashton Raimann as a new firefighter. Carried (4 yes, 0 no).
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve the purchase of tires for the #260 squad, up to \$1,000. Carried (4 yes, 0 no).
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Utility Billing Update
 - a. Administrator Martens provided information regarding possible updates to the utility billing software. Council still wishes for customers to pay service fees effective 1/1/24.
2. Legion Field Payment
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve the final payment to Caron Fence for \$32,918.50. Carried (4 yes, 0 no)

New Business

1. People Service Information
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve the CPI increase to the People Service Contract for 2024. Carried (4 yes, 0 no)
2. Legion Field Scoreboard Beam Installation
 - a. Motion made by Loren Skelton and seconded by Janda Ferguson to approve \$3,225 to John Hulloper to complete cement work for the Legion Field Scoreboard. Carried (4 yes, 0 no)
3. WWTP Generator Extended Warranty
 - a. Council directed staff to look into extended warranty options and present at the next council meeting
4. Christmas Bonus
 - a. Council Member Wynnemer led discussion regarding the possibility of getting the employees some form of Christmas bonus. Due to laws, it is not an option.
5. Christmas Holiday
 - a. Discussion regarding Christmas Holiday took place. Council directed staff to make the decision as council did not see a problem either way. City Hall will be closed 12/25 and 12/26 to observe Christmas Eve and Christmas Day.

2024 Budget

1. Administrator Martens led the council line by line through the 2024 Budget Expenses and Revenues identifying some changes and some questions that need to be addressed prior to the next meeting.



New Richland City Council Regular Meeting Minutes

November 13th, 2023

Miscellaneous

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Jody Wynnemer and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Janda Ferguson and seconded by Loren Skelton.
Carried (4 yes, 0 no) 8:05 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

11/24/23 1:02 PM

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*Check Summary Register©

OCTOBER 2023

Name	Check Date	Check Amt	
10100 GENERAL CHECKING			
4759e WITMER	9/28/2023	\$2,284.89	ITEC TANK BOSS O2 LIFT
4760e ISOLVED	10/10/2023	\$5,552.00	September 2023 AMB Payroll
4761e NATIONWIDE	10/10/2023	\$65.00	AMB Payroll Deduction
4762e AMAZON.COM	9/14/2023	\$26.98	DREW UNIFORM
4763e AMAZON.COM	9/14/2023	\$27.87	HDMI CABLE AND WALL SPLIT FLANGE
4764e WASECA CNTY PROPERTY & EL	9/29/2023	\$14.68	15.325.0080
4769e MINNESOTA REVENUE	10/10/2023	\$482.00	September 2023 Sales Tax
4772e WEX HEALTH INC	10/12/2023	\$11.00	ERIC HENDRICKSON
4773e AMAZON.COM	10/12/2023	\$25.68	2 CASES GATORADE
4774e AMAZON.COM	10/12/2023	\$423.80	AMBULANCE POLO SHIRTS
4775e AMAZON.COM	10/12/2023	\$0.00	CR123A BATTERIES FOR AED
4776e POSTMASTER	10/19/2023	\$372.24	WATER BILLS
4777e TRIZETTO PROVIDER Solutio	10/19/2023	\$65.60	
4778e SCHEELS	10/19/2023	\$219.99	ERIC BOOTS
4779e DULUTH TRADING CO	10/19/2023	\$240.60	BRAEDAN PANTS
4787e ISOLVED	10/25/2023	\$12,457.54	10-25-23 Payroll
4788e PERA	10/25/2023	\$2,184.11	10-25-23 Payroll
4789e NATIONWIDE	10/25/2023	\$215.00	10-25-23 Payroll
4790e AMPION	10/24/2023	\$1,192.65	8/1/23-8/31/23
4791e MULTI REGIONAL TRNG CENTE	10/25/2023	\$42.00	CPR CARDS
4792e HARBOR FREIGHT TOOLS	10/26/2023	\$449.99	PRESSURE WASHER FOR SHOP
4793e GREEN MILL	10/26/2023	\$22.80	ERIC TRAINING MEAL
4794e GREEN MILL	10/26/2023	\$21.17	ERIC TRAINING
4808e ISOLVED	10/11/2023	\$0.00	10-11-23 Payroll
4809e NATIONWIDE	10/11/2023	\$0.00	10-11-23 Payroll Deductions
4810e PERA	10/11/2023	\$0.00	10-11-23 Payroll
4811e GREEN MILL	10/12/2023	\$5.00	TIP NOT IN TOTAL
4812e BEST WESTERN AMERICANNA I	10/16/2023	\$236.52	ERIC SCHOOLING HOTEL
4813e STATE BANK OF NEW RICHLAN	10/31/2023	\$1.00	OCT SERVICE CHARGE
4814e PAYMENT SERVICES NETWORK	10/3/2023	\$392.73	UTILITY
4815e ISOLVED	10/11/2023	\$12,312.88	10-11-23 Payroll
4816e NATIONWIDE	10/11/2023	\$215.00	10-11-23 Payroll Deductions
4817e PERA	10/11/2023	\$2,193.69	10-11-23 Payroll
4818e AMAZON.COM	10/19/2023	\$71.98	TRAVEL CHARGER
4819e AMAZON.COM	10/17/2023	\$124.89	
4820e AMAZON.COM	10/6/2023	\$26.55	BATTERIES AED FD
4821e SO CENTRAL SERVICE COOPER	10/2/2023	\$2,451.94	ERIC
28795 AIM ELECTRONICS INC	10/5/2023	\$10,480.00	LEGION FIELD SCOREBOARD
28796 AIRGAS USA, LLC	10/5/2023	\$453.51	Cylinder Rentals
28797 BOUND TREE MEDICAL , LLC	10/5/2023	\$951.98	GLUCAGON
28798 BUDACH IMPLEMENT	10/5/2023	\$2.29	CITY PARK
28799 CENTRAL FARM SERVICE	10/5/2023	\$1,354.29	STREET VEHICLES
28800 CITY BUILDING	10/5/2023	\$714.13	PERMITS
28801 Consolidated Communications	10/5/2023	\$60.87	WATER PLANT
28802 DEPT. OF HUMAN SERVICES	10/5/2023	\$13,513.30	ECPN PAYMENT CARE CENTER
28803 FIRE RELIEF ASSOCIATION	10/5/2023	\$22,926.98	FIRE STATE AID
28804 FLATNESS, ANDY	10/5/2023	\$500.00	WATER TESTING
28805 GOPHER STATE ONE-CALL, INC.	10/5/2023	\$17.55	LOCATES
28806 KAREN M ZIMMY	10/5/2023	\$1,778.82	DERAAD, MADDEN, JANDT BACKGROUNDS
28807 MIDCO	10/5/2023	\$661.45	PD INTERNET
28808 MVTL LABORATORIES	10/5/2023	\$18.97	COLIFORM COLILERT
28809 NEW RICHLAND AUTO REPAIR	10/5/2023	\$18.00	TIRE REPAIR
28810 NORTH AMBULANCE	10/5/2023	\$400.00	INTERCEPT
28811 NR FARM &HOME SUPPLY	10/5/2023	\$19.96	ANTIFREEZE

CITY OF NEW RICHLAND

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*Check Summary Register©

OCTOBER 2023

	Name	Check Date	Check Amt	
28812	SO CENTRAL SERVICE COOPER	10/5/2023	\$75.00	FY2024 ASSOCIATE MEMBERSHIP
28813	THOMPSON AUTO BODY SHOP	10/5/2023	\$0.00	CITY TRUCK
28814	THOMPSON SANITATION, INC	10/5/2023	\$5,308.96	317 CARTS
28815	U.S. BANK EQUIPMENT FINANC	10/5/2023	\$165.00	METRO PRINTER PAYMENT
28816	WAGNER FOODS	10/5/2023	\$3.00	
28817	BLUE EARTH CTY SHERIFF OFFI	10/12/2023	\$360.00	ANNUAL MDT CHARGES
28818	BOUND TREE MEDICAL , LLC	10/12/2023	\$104.33	CURAPLEX, C-COLLAR, LANCETS, BANDAG
28819	EXPERT BILLING LLC	10/12/2023	\$87.00	3 RUNS BILLED
28820	FIRE RELIEF ASSOCIATION	10/12/2023	\$4,169.11	STATE AID
28821	GALLS INCORPORATED	10/12/2023	\$414.48	BADGES
28822	JOBS PLUS INC	10/12/2023	\$141.12	CITY HALL
28823	NORTHLAND TRUST SERVICES,	10/12/2023	\$128,116.25	INTEREST
28824	OVERHEAD DOOR CO OF ALBE	10/12/2023	\$240.00	PD DOOR
28825	RENT N SAVE PORTABLE SERVI	10/12/2023	\$500.00	St. Olaf
28826	UTILITY SERVICE CO INC	10/12/2023	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
28827	WASTE MANAGEMENT	10/12/2023	\$6,384.64	GARBAGE 165 CARTS
28828	XCEL ENERGY	10/12/2023	\$1,277.73	STREET LIGHTS
28829	ZOLL MEDICAL CORPORATION	10/12/2023	\$69.00	AED PADS
28830	ADDICTIONS & STRESS CLINIC	10/19/2023	\$1,000.00	JANDT, MADDEN
28831	ANCOM	10/19/2023	\$28,756.00	SIREN
28832	COAST TO COAST	10/19/2023	\$129.98	BLACK INK X2
28833	DG Minnesota CS 2021, LLC	10/19/2023	\$45.60	302644135
28834	FERGUSON WATERWORKS	10/19/2023	\$283.24	LINE TRCR REPAIR, MAIN PCB, MT SGL CLI
28835	HAWKINS WATER TREATMENT	10/19/2023	\$30.00	CHLORINE CYLINDER
28836	LMCIT	10/19/2023	\$31,002.00	
28837	MN ENERGY RESOURCES COR	10/19/2023	\$558.64	CITY HALL
28838	NEITZEL CONSTRUCTION	10/19/2023	\$4,175.00	DUG OUT BALL PARK
28839	STREICHER'S	10/19/2023	\$283.99	MADDEN
28840	USABLE LIFE	10/19/2023	\$16.00	TANYCE
28841	VERIZON WIRELESS	10/19/2023	\$351.19	MAINT
28842	XCEL ENERGY SOLUTION	10/19/2023	\$4,800.59	601 W DIVISION
28843	ZOLL MEDICAL CORPORATION	10/19/2023	\$12.08	shipping fee
28844	ABDO, LLP	10/26/2023	\$650.00	OFFICE OF THE STATE AUDITOR BUDGET
28845	BUREAU OF CRIMINAL APPREH	10/26/2023	\$600.00	CJDN ACCESS FEE
28846	COMPANION LIFE INSURANCE	10/26/2023	\$407.62	
28847	HOCEVAR, CHAD	10/26/2023	\$27.76	OVERPD FINAL WATER BILL
28848	KORMANN, TIM	10/26/2023	\$61.37	OVERPD FINAL WATER BILL
28849	LEAGUE OF MN. CITIES	10/26/2023	\$127.94	ADOBE ACROBAT PRO DC ANNUAL PAYME
28850	MACQUEEN EQUIPMENT, INC	10/26/2023	\$2,254.58	SCBA, FACEPIECES FLOWTESTS, FIT TES
28851	MN VALLEY COUNCIL OF GOVE	10/26/2023	\$2,471.22	MVCOG- MEMBER ASSESSEMENTS
28852	NCPERS MINNESOTA	10/26/2023	\$16.00	ERIC H
28853	PEOPLES SERVICE, INC.	10/26/2023	\$13,091.00	WASTEWATER
28854	QUILL CORPORATION	10/26/2023	\$90.21	VACCUM FOR LIBRARY
28855	STEELE-WASECA COOP ELECT	10/26/2023	\$77.29	ST.OLAF LAKE
28856	XCEL ENERGY SOLUTION	10/26/2023	\$4,549.17	601 W DIVISION
Total Checks			\$343,284.64	

Current Period: OCTOBER 2023

			2023 YTD Budget	2023 YTD Amt	OCTOBER MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$985,146.09	\$34,465.15	\$239,133.91	80.47%
		Expenditures	\$1,224,280.00	\$1,203,014.83	\$173,811.08	\$21,265.17	98.26%
		Gain/(Loss)	\$0.00	(\$217,868.74)	(\$139,345.93)	\$217,868.74	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$357,292.75	\$0.00	(\$17,737.75)	105.22%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$36,100.00	\$0.00	(\$28,600.00)	481.33%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$4,736.56	\$0.00	\$2,263.44	67.67%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$752.29	\$252.80	\$6,247.71	10.75%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$2,968.00	\$0.00	\$2,032.00	59.36%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$3,125.00	\$0.00	\$1,550.00	66.84%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$227,050.00	\$0.00	\$227,050.00	50.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$5,951.14	\$0.00	(\$5,951.14)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$137.11	\$0.00	(\$137.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$1,384.44	\$135.51	(\$384.44)	138.44%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$639,912.75	\$388.31	\$185,917.25	77.49%
Total GOVERNMENT WIDE			\$825,830.00	\$639,912.75	\$388.31	\$185,917.25	77.49%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$7,140.00	\$0.00	\$4,860.00	59.50%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$442.68	\$0.00	\$307.32	59.02%
Active	E 101-41100-122	MEDICARE	\$185.00	\$103.53	\$0.00	\$81.47	55.96%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$369.00	\$0.00	(\$119.00)	147.60%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$1,729.17	\$27.87	(\$1,229.17)	345.83%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$0.00	\$368.17	\$0.00	(\$368.17)	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$30.00	\$0.00	\$20.00	60.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$10,182.55	\$27.87	\$3,902.45	72.29%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$10,182.55)	(\$27.87)	(\$3,902.45)	72.29%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$1,125.00	\$0.00	\$4,375.00	20.45%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$2,088.00	\$0.00	(\$88.00)	104.40%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,735.56	\$1.50	\$264.44	91.19%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$5,948.56	\$1.50	\$4,551.44	56.65%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$102,244.56	\$9,020.39	\$12,755.44	88.91%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$989.59	\$0.00	\$2,010.41	32.99%
Active	E 101-41400-120	PERA	\$9,000.00	\$7,668.25	\$676.52	\$1,331.75	85.20%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$6,326.02	\$551.82	\$1,423.98	81.63%

Current Period: OCTOBER 2023

			2023 YTD Budget	2023 YTD Amt	OCTOBER MTD Amt	2023 YTD Balance	% of Budget
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$1,479.49	\$129.05	\$620.51	70.45%
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$1,225.97	\$1,225.97	(\$1,225.97)	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$74.80	\$6.80	\$165.20	31.17%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$939.99	\$930.06	\$10.01	98.95%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$3,077.67	\$166.00	(\$1,077.67)	153.88%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$1,774.07	\$0.00	\$725.93	70.96%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$7,688.13	\$3.00	(\$1,688.13)	128.14%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$4,329.14	\$0.00	(\$1,829.14)	173.17%
Active	E 101-41400-221	CLEANING CON	\$750.00	\$520.79	\$64.68	\$229.21	69.44%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$8,125.48	\$473.62	(\$125.48)	101.57%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$31,675.00	\$650.00	(\$1,675.00)	105.58%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$141.75	\$0.00	\$4,858.25	2.84%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$530.31	\$0.00	\$2,469.69	17.68%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$1,381.54	\$0.00	\$368.46	78.95%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$5,607.23	\$314.62	(\$2,607.23)	186.91%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$6,793.44	\$2,546.22	\$6.56	99.90%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$1,810.36	\$210.19	\$189.64	90.52%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$135.00	\$0.00	\$865.00	13.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$408.08	\$58.40	\$91.92	81.62%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$1,099.58	\$25.45	\$400.42	73.31%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$2,472.07	\$0.00	(\$1,472.07)	247.21%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$226,390.00</u>	<u>\$203,928.74</u>	<u>\$17,052.79</u>	<u>\$22,461.26</u>	<u>90.08%</u>
Total CITY HALL			<u>(\$215,890.00)</u>	<u>(\$197,980.18)</u>	<u>(\$17,051.29)</u>	<u>(\$17,909.82)</u>	<u>91.70%</u>
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ELECTIONS			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$230.00	\$0.00	\$70.00	76.67%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$330.00	\$0.00	\$70.00	82.50%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$8,167.07	\$0.00	\$9,832.93	45.37%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$0.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$3,030.59	\$0.00	\$2,969.41	50.51%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$2,981.12	\$29.99	\$2,018.88	59.62%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$75.00	\$0.00	\$425.00	15.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$32,300.00</u>	<u>\$17,304.42</u>	<u>\$29.99</u>	<u>\$14,995.58</u>	<u>53.57%</u>
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$80,491.62	\$4,928.54	\$25,508.38	75.94%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$24,814.41	\$3,429.41	\$25,185.59	49.63%
Active	E 101-42100-120	PERA	\$23,000.00	\$15,702.52	\$1,115.08	\$7,297.48	68.27%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$1,538.49	\$212.62	\$1,461.51	51.28%
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$1,508.97	\$119.40	\$1,091.03	58.04%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$37.40	\$3.40	\$37.60	49.87%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$11,593.21	\$11,470.74	\$3,406.79	77.29%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$521.15	\$0.00	(\$21.15)	104.23%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$4,158.84	\$1,778.82	\$841.16	83.18%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$428.95	\$316.87	\$71.05	85.79%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$1,245.78	\$185.14	\$1,754.22	41.53%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$1,153.00	\$0.00	\$3,847.00	23.06%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$264.38	\$0.00	\$35.62	88.13%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$4,005.00	\$0.00	\$4,005.00	50.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$1,500.00	\$1,000.00	(\$1,000.00)	300.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$2,717.26	\$0.00	\$3,282.74	45.29%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$1,029.55	\$97.24	\$2,970.45	25.74%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$0.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$6,738.21	\$960.00	\$261.79	96.26%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$1,493.54	\$165.46	\$6.46	99.57%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$1,099.59	\$25.45	(\$99.59)	109.96%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$2,211.03	\$725.45	\$788.97	73.70%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$0.00	(\$16,000.00)	0.00%
Expenditure			\$261,135.00	\$191,981.13	\$26,533.62	\$69,153.87	73.52%
Total POLICE			(\$228,835.00)	(\$174,676.71)	(\$26,503.63)	(\$54,158.29)	76.33%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$1,625.00	\$0.00	(\$425.00)	135.42%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$98,817.16	\$2,106.16	\$51,182.84	65.88%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$65.00	\$65.00	(\$65.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$4,448.88	\$0.00	(\$4,448.88)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$1,006.71	\$231.57	(\$1,006.71)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$157,900.00	\$105,962.75	\$2,402.73	\$51,937.25	67.11%
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$10,012.50	\$1,000.00	\$1,987.50	83.44%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$600.00	\$0.00	(\$200.00)	150.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$42,115.50	\$3,940.50	\$17,884.50	70.19%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$3,268.37	\$306.31	\$531.63	86.01%
Active	E 101-42153-122	MEDICARE	\$900.00	\$764.41	\$71.66	\$135.59	84.93%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$3,133.30	\$3,100.20	\$2,116.70	59.68%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$236.57	\$129.98	(\$36.57)	118.29%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,264.08	\$0.00	\$735.92	63.20%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$17,633.01	\$4,164.71	(\$5,633.01)	146.94%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$1,799.90	\$0.00	\$2,200.10	45.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$2,210.18	\$236.08	\$789.82	73.67%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$2,933.99	\$0.00	(\$433.99)	117.36%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$5,309.00	\$87.00	\$2,191.00	70.79%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$7,905.93	\$0.00	(\$1,905.93)	131.77%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$1,355.23	\$96.72	(\$355.23)	135.52%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$750.00	\$42.00	(\$550.00)	375.00%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$633.09	\$70.05	(\$133.09)	126.62%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$1,099.58	\$25.45	\$100.42	91.63%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$947.35	\$423.80	\$1,552.65	37.89%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$792.06	\$0.00	(\$792.06)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$179,150.00	\$107,898.46	\$13,694.46	\$71,251.54	60.23%
Total AMBULANCE			(\$21,250.00)	(\$1,935.71)	(\$11,291.73)	(\$19,314.29)	9.11%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$27,096.09	\$0.00	(\$2,096.09)	108.38%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$500.00	\$0.00	(\$500.00)	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$98.40	\$0.00	(\$98.40)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$3,000.00	\$0.00	(\$3,000.00)	0.00%
Revenue			\$31,000.00	\$30,694.49	\$0.00	\$305.51	99.01%
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$29,096.09	\$27,096.09	(\$5,096.09)	121.23%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$1,879.98	\$1,860.12	\$1,620.02	53.71%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$886.16	\$26.12	\$2,113.84	29.54%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$1,314.14	\$1,127.29	\$1,685.86	43.80%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$1,413.08	\$296.85	\$586.92	70.65%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$1,114.56	\$0.00	\$1,885.44	37.15%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$660.63	\$5.88	(\$410.63)	264.25%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$296.94	\$40.54	\$203.06	59.39%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$300.00	\$0.00	\$2,200.00	12.00%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$347.83	\$15.55	\$152.17	69.57%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$165.50	\$17.51	(\$165.50)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$95.87	\$9.53	(\$95.87)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$1,673.20	\$51.61	(\$173.20)	111.55%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$10.15	\$0.00	\$7,489.85	0.14%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$36,445.00	\$0.00	(\$36,445.00)	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$56,700.00	\$77,660.90	\$30,547.09	(\$20,960.90)	136.97%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total FIRE			(\$25,700.00)	(\$46,966.41)	(\$30,547.09)	\$21,266.41	182.75%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$13,126.07	\$2,117.18	\$1,873.93	87.51%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$2,145.00	\$0.00	(\$1,145.00)	214.50%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$15,271.07	\$2,117.18	\$728.93	95.44%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$11,897.67	\$714.13	(\$1,897.67)	118.98%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$12,675.70	\$714.13	(\$575.70)	104.76%
Total BLDG INSPECTION			\$3,900.00	\$2,595.37	\$1,403.05	\$1,304.63	66.55%
CIVIL DEFENSE							
Active	R 101-42500-39110	SALE OF ASS	\$0.00	\$1,800.00	\$0.00	(\$1,800.00)	0.00%
Revenue			\$0.00	\$1,800.00	\$0.00	(\$1,800.00)	0.00%
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$28,756.00	\$28,756.00	(\$15,756.00)	221.20%
Expenditure			\$13,500.00	\$28,756.00	\$28,756.00	(\$15,256.00)	213.01%
Total CIVIL DEFENSE			(\$13,500.00)	(\$26,956.00)	(\$28,756.00)	\$13,456.00	199.67%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$18.75	\$0.00	(\$18.75)	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$1,910.00	\$0.00	(\$1,660.00)	764.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$6,098.16	\$4,234.96	(\$5,098.16)	609.82%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$0.00	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$8,198.81	\$4,234.96	(\$6,548.81)	496.90%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$70,706.10	\$6,314.62	\$5,293.90	93.03%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$9,541.75	\$0.00	(\$3,041.75)	146.80%
Active	E 101-43100-120	PERA	\$6,000.00	\$5,312.70	\$473.60	\$687.30	88.55%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$4,907.70	\$384.74	\$492.30	90.88%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$1,147.71	\$89.99	\$477.29	70.63%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$13,169.68	\$1,236.97	(\$419.68)	103.29%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$61.60	\$5.80	(\$11.60)	123.20%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$9,086.57	\$8,990.58	(\$3,586.57)	165.21%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$114.44	\$0.00	\$160.56	41.61%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$11,539.30	\$44.68	(\$1,539.30)	115.39%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$0.00	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$0.00	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$3,435.37	\$0.00	(\$435.37)	114.51%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$19.98	\$0.00	\$1,980.02	1.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$726.00	\$0.00	\$274.00	72.60%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$1,330.40	\$0.00	(\$330.40)	133.04%
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$12,608.07	\$120.00	(\$4,608.07)	157.60%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$179.34	\$0.00	\$820.66	17.93%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$6,046.70	\$339.36	\$1,953.30	75.58%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$1,801.73	\$0.00	\$198.27	90.09%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$5,201.07	\$18.00	(\$1,201.07)	130.03%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$546.70	\$0.00	\$2,453.30	18.22%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$75.99	\$0.00	\$2,924.01	2.53%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$5,360.04	\$0.00	(\$2,360.04)	178.67%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,603.88	\$0.00	(\$603.88)	112.08%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$2,675.76	\$0.00	\$324.24	89.19%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$25.99	\$0.00	\$274.01	8.66%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$368.75	\$0.00	(\$368.75)	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$285.49	\$285.49	\$1,214.51	19.03%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$696.75	\$0.00	(\$196.75)	139.35%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$1,541.47	\$157.90	\$458.53	77.07%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,522.13	\$0.00	\$2,477.87	58.70%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$121.22	\$13.09	\$11,878.78	1.01%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$3,490.57	\$70.85	(\$1,990.57)	232.70%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$12,841.22	\$1,277.73	\$158.78	98.78%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$989.95	\$460.59	\$10.05	99.00%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$82,182.92	\$0.00	(\$82,182.92)	0.00%
Expenditure			<u>\$223,000.00</u>	<u>\$280,662.53</u>	<u>\$20,283.99</u>	<u>(\$57,662.53)</u>	<u>125.86%</u>
Total STREETS			<u>(\$221,350.00)</u>	<u>(\$272,463.72)</u>	<u>(\$16,049.03)</u>	<u>\$51,113.72</u>	<u>123.09%</u>
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$189.00	\$0.00	(\$189.00)	0.00%
Revenue			<u>\$0.00</u>	<u>\$189.00</u>	<u>\$0.00</u>	<u>(\$189.00)</u>	<u>0.00%</u>
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$31,444.56	\$3,493.84	\$5,555.44	84.99%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$37,000.00</u>	<u>\$31,444.56</u>	<u>\$3,493.84</u>	<u>\$5,555.44</u>	<u>84.99%</u>
Total SANITATION			<u>(\$37,000.00)</u>	<u>(\$31,255.56)</u>	<u>(\$3,493.84)</u>	<u>(\$5,744.44)</u>	<u>84.47%</u>
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$143,072.11	\$13,513.30	(\$48,072.11)	150.60%
Revenue			<u>\$95,000.00</u>	<u>\$143,072.11</u>	<u>\$13,513.30</u>	<u>(\$48,072.11)</u>	<u>150.60%</u>
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$148,646.30	\$13,513.30	(\$53,646.30)	156.47%
Expenditure			<u>\$95,000.00</u>	<u>\$148,646.30</u>	<u>\$13,513.30</u>	<u>(\$53,646.30)</u>	<u>156.47%</u>
Total NURSING HOME			<u>\$0.00</u>	<u>(\$5,574.19)</u>	<u>\$0.00</u>	<u>\$5,574.19</u>	<u>0.00%</u>
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$250.00	\$0.00	\$49,750.00	0.50%
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$11,500.00	\$11,500.00	(\$11,500.00)	0.00%
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$43.14	\$0.00	(\$43.14)	0.00%
Revenue			\$50,000.00	\$11,793.14	\$11,500.00	\$38,206.86	23.59%
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$410.51	\$0.00	\$589.49	41.05%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$46.50	\$0.00	(\$46.50)	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$37,056.88	\$0.00	\$17,943.12	67.38%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$125.00	\$0.00	(\$125.00)	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$238.20	\$34.09	(\$238.20)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$14,655.00	\$14,655.00	(\$14,655.00)	0.00%
Expenditure			\$66,800.00	\$55,413.22	\$14,689.09	\$11,386.78	82.95%
Total RECREATION-LEGION FIELD			(\$16,800.00)	(\$43,620.08)	(\$3,189.09)	\$26,820.08	259.64%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$34.14	\$3.39	\$115.86	22.76%
Expenditure			\$150.00	\$34.14	\$3.39	\$115.86	22.76%
Total SKATING RINK			(\$150.00)	(\$34.14)	(\$3.39)	(\$115.86)	22.76%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$3,365.00	\$0.00	(\$865.00)	134.60%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$1,130.80	\$277.18	\$369.20	75.39%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$180.00	\$0.00	(\$80.00)	180.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$123.19	\$0.00	(\$123.19)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$4,100.00	\$4,798.99	\$277.18	(\$698.99)	117.05%
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$9,853.64	\$0.00	(\$1,853.64)	123.17%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$610.90	\$0.00	(\$110.90)	122.18%
Active	E 101-45200-122	MEDICARE	\$120.00	\$142.89	\$0.00	(\$22.89)	119.08%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$1,253.32	\$1,240.08	(\$353.32)	139.26%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$3,843.28	\$522.25	(\$1,343.28)	153.73%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$575.40	\$0.00	(\$75.40)	115.08%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$1,950.42	\$0.00	\$49.58	97.52%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$538.66	\$0.00	(\$38.66)	107.73%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$2,071.77	\$0.00	\$928.23	69.06%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$235.50	\$0.00	(\$235.50)	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$845.00	\$0.00	\$655.00	56.33%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$145.80	\$0.00	(\$145.80)	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	100.00%

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			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$3,619.33	\$503.59	(\$2,369.33)	289.55%
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$28,902.04	\$2,265.92	(\$3,482.04)	113.70%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$24,103.05)	(\$1,988.74)	\$2,783.05	113.05%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$354.75	\$0.00	\$645.25	35.48%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$21.99	\$0.00	\$78.01	21.99%
Active	E 101-45500-122	MEDICARE	\$50.00	\$5.15	\$0.00	\$44.85	10.30%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$90.21	\$90.21	\$409.79	18.04%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$24.10	\$0.00	\$3,975.90	0.60%
Active	E 101-45500-221	CLEANING CON	\$0.00	\$97.02	\$0.00	(\$97.02)	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$91.96	\$64.68	(\$91.96)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$8.10	\$0.00	\$591.90	1.35%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$19,487.03	\$2,052.28	(\$16,487.03)	649.57%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$1,346.50	\$28.42	(\$146.50)	112.21%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$24,828.56	\$2,235.59	(\$10,978.56)	179.27%
Total LIBRARY			(\$13,850.00)	(\$24,628.56)	(\$2,235.59)	\$10,778.56	177.82%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: OCTOBER 2023

		2023 YTD Budget	2023 YTD Amt	OCTOBER MTD Amt	2023 YTD Balance	% of Budget
Active	E 101-47000-610 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED						
Active	E 101-49200-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total UNALLOCATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT						
Active	E 101-49310-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL FUND	\$0.00	(\$217,868.74)	(\$139,345.93)	\$217,868.74	0.00%

Current Period: OCTOBER 2023

			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
	Revenues		\$276,000.00	\$232,244.70	\$25,794.53	\$43,755.30	84.15%
	Expenditures		\$276,000.00	\$111,724.59	\$13,805.89	\$164,275.41	40.48%
	Gain/(Loss)		\$0.00	\$120,520.11	\$11,988.64	(\$120,520.11)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439 PERA PENSI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000 GENERAL PR		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN		\$0.00	\$9,491.01	\$1,862.63	(\$9,491.01)	0.00%
Active	R 601-49400-37100 WATER SALE		\$276,000.00	\$222,553.69	\$23,931.90	\$53,446.31	80.64%
Active	R 601-49400-39110 SALE OF ASS		\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 601-49400-39200 OPERATING T		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$232,244.70	\$25,794.53	\$43,755.30	84.15%
Active	E 601-49400-100 WAGES/SALARI		\$31,000.00	\$26,063.30	\$2,313.63	\$4,936.70	84.08%
Active	E 601-49400-120 PERA		\$2,500.00	\$1,954.85	\$173.52	\$545.15	78.19%
Active	E 601-49400-121 SOCIAL SECURI		\$2,000.00	\$1,600.03	\$141.85	\$399.97	80.00%
Active	E 601-49400-122 MEDICARE		\$750.00	\$374.22	\$33.18	\$375.78	49.90%
Active	E 601-49400-129 PERA CHANGE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130 HEALTH INSUR		\$5,000.00	\$266.66	\$0.00	\$4,733.34	5.33%
Active	E 601-49400-131 LIFE INSURANC		\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140 UNEMPLOYMEN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150 WORKERS COM		\$1,100.00	\$1,566.65	\$1,550.10	(\$466.65)	142.42%
Active	E 601-49400-200 OFFICE SUPPLI		\$1,000.00	\$108.61	\$0.00	\$891.39	10.86%
Active	E 601-49400-210 OPERATING EX		\$7,650.00	\$13,360.96	\$364.26	(\$5,710.96)	174.65%
Active	E 601-49400-218 CHEMICALS/SP		\$5,000.00	\$3,373.14	\$30.00	\$1,626.86	67.46%
Active	E 601-49400-220 REPAIRS & MAI		\$28,000.00	\$7,605.48	\$449.99	\$20,394.52	27.16%
Active	E 601-49400-222 WATER METER		\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230 VEHICLE OPER		\$1,000.00	\$1,348.74	\$0.00	(\$348.74)	134.87%
Active	E 601-49400-231 VEHICLE MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233 TRACTOR MAIN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238 GENERATOR EX		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240 SMALL TOOLS A		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300 PROFESSIONAL		\$6,000.00	\$4,500.00	\$500.00	\$1,500.00	75.00%
Active	E 601-49400-301 AUDITING SERV		\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303 ENGINEERING F		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304 LEGAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE		\$20,280.00	\$16,818.46	\$1,698.68	\$3,461.54	82.93%
Active	E 601-49400-308 SCHOOLING		\$2,000.00	\$225.00	\$0.00	\$1,775.00	11.25%
Active	E 601-49400-309 COMPUTER EX		\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311 PERMITS/MEMB		\$1,000.00	\$435.00	\$0.00	\$565.00	43.50%
Active	E 601-49400-316 CREDIT/DEBIT S		\$1,200.00	\$1,842.45	\$196.36	(\$642.45)	153.54%
Active	E 601-49400-320 TELEPHONE		\$1,000.00	\$671.50	\$88.74	\$328.50	67.15%
Active	E 601-49400-330 MILEAGE EXPE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340 ADVERTISING		\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360 INSURANCE		\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380 UTILITIES/ELEC		\$30,000.00	\$19,636.56	\$5,985.65	\$10,363.44	65.46%
Active	E 601-49400-383 UTILITIES/HEAT		\$3,500.00	\$3,739.57	\$190.80	(\$239.57)	106.84%
Active	E 601-49400-417 UNIFORM ALLO		\$1,000.00	\$136.00	\$0.00	\$864.00	13.60%

Current Period: OCTOBER 2023

			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$570.28	\$89.13	(\$70.28)	114.06%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$276,000.00	\$111,724.59	\$13,805.89	\$164,275.41	40.48%
Total WATER UTILITIES			\$0.00	\$120,520.11	\$11,988.64	(\$120,520.11)	0.00%
Total WATER UTILITY FUND			\$0.00	\$120,520.11	\$11,988.64	(\$120,520.11)	0.00%

Current Period: OCTOBER 2023

			2023	2023	OCTOBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$269,762.92	\$28,013.93	\$60,237.08	81.75%
		Expenditures	\$330,000.00	\$244,418.28	\$15,699.85	\$85,581.72	74.07%
		Gain/(Loss)	\$0.00	\$25,344.64	\$12,314.08	(\$25,344.64)	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$2,947.80	\$0.00	(\$2,947.80)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$1,930.57	\$0.00	(\$1,930.57)	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$264,884.55	\$28,013.93	\$65,115.45	80.27%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$330,000.00	\$269,762.92	\$28,013.93	\$60,237.08	81.75%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$17,620.42	\$327.74	\$22,379.58	44.05%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$33,990.62	\$0.00	\$21,009.38	61.80%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$9,375.00	\$0.00	(\$4,375.00)	187.50%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$144,001.00	\$13,091.00	\$13,999.00	91.14%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,450.00	\$0.00	\$550.00	72.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$1,842.43	\$196.37	(\$642.43)	153.54%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$459.00	\$0.00	(\$459.00)	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$9,113.75	\$0.00	(\$5,613.75)	260.39%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$9,130.94	\$1,995.74	\$8,369.06	52.18%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$2,507.62	\$89.00	\$992.38	71.65%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$371.00	\$0.00	\$1,629.00	18.55%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$330,000.00	\$244,418.28	\$15,699.85	\$85,581.72	74.07%
	Total SEWER UTILITIES		\$0.00	\$25,344.64	\$12,314.08	(\$25,344.64)	0.00%
	Total SEWER UTILITY FUND		\$0.00	\$25,344.64	\$12,314.08	(\$25,344.64)	0.00%

Current Period: OCTOBER 2023

	2023 YTD Budget	2023 YTD Amt	OCTOBER MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	(\$72,003.99)	(\$115,043.21)	\$72,003.99	#Div/0!



RESOLUTION 23-20

To Enact an Amendment to Appendix D Of the City of New Richland Code of Ordinances, Addressing Fee Schedule for The City of New Richland

WHEREAS, The City Council of the City of New Richland has determined that the fee schedule for services of the city needs to be amended to reflect the current needs of the City and the addition of sections to the Code of Ordinances:

NOW THEREFORE, Appendix D of the City of New Richland Code of Ordinances is hereby amended to as follows:

Appendix D **Schedule of Fees and Charges:**

Description		Fees
Licenses and Permits:		
On – Sale Liquor		\$1,250.00
Off – Sale Liquor		\$100.00
Sunday Liquor		\$200.00
Temporary On- Sale		\$25.00
Club Liquor		\$100.00
On – Sale 3.2		\$25.00
Off – Sale 3.2		\$5.00
Wine License		\$350.00
Transfer Fee		\$50.00
Animal License –Lifetime Fee		\$25.00
Lost Animal License Replacement		\$2.00
Animal Impound Release Fee		\$25.00
Rental Property 1 st building		\$25.00
Rental additional buildings same yr/owner		\$20.00
Rental Inspection Fee each 1-4 units		\$50.00
Rental Inspection Fee each 5 or more units		\$20.00
Rental Re-Inspection Fee per unit		\$25.00
VRBO-Short-Term Rental License		\$125.00
Building Permit		\$5.00 Administrative Fee + Fee Schedule Adopted by Resolution
Golf Cart Permit	Calendar Year All or Part	\$10.00
Elevation Benchmark		\$200.00
Zoning Permit		\$35.00

Variance		\$50.00
Conditional Use Permit		\$50.00
Right of Way Permit		\$100.00
Adult Entertainment		\$100.00
Exhibition Permit		\$25.00
Peddler Permit		\$50.00
Building Mover Permit		Bond
Emergency Service Charges		
Police Reports		\$10.00
CPR Training - Ambulance		\$76.00/person
Fire Department Rescue Auto Extrication and all rescues where tools or multiple vehicles and personnel are required		\$500.00
Structure Fire Charge		\$1,000.00
Fire Service Charge Non Structure Fires		\$500.00
Provide Landing Zone, Traffic Control, Scene Safety and Cleaning Roads		\$250.00
For any Fire Incident over 3 hours in duration		Cost Up To The Actual Cost of Fuel Consumed
Foam Used in Fire Fighting Activity		Cost of Foam Consumed
Ambulance Call Base Rate		\$800.00
Per Loaded Mile		Medicare Approved Rate Plus 10%
Ambulance Call Base Rate Non-Primary Service Area		\$920.00
Per Loaded Mile Non-Primary Service Area		Medicare Approved Rate Plus 10%
No Transport City Limits		\$155.00
No Transport Outside City Limits		\$262.00
Intercept	Added to Other Charges	\$475.00
Lift Assist only		\$72.00
Charges for City Services		
Office Services		
Photo Copies Letter/Legal	B&W	.15 per page
Photo Copies 11X17	B&W	.35 per page
Fax Sending or receiving		\$1.00 per page
NSF Checks		\$20.00
Color Copies		.75 per page
Assessment Services		
TIF District		\$300 set up/\$150 per Year/\$200 modification
Delinquent Charges collected		\$10.00 per property charge



with taxes		certified
Special Assessments		\$5.00 per parcel
City Hall		
Hall Rent		\$125.00
Hall 3hr max meeting	Business Meeting rate	\$75.00
Water Department		
Residential Water Service Connection Fee		\$100.00
Commercial Water Connection Fee		\$200.00
Meter		Cost plus 10%
Clean Service Line		\$30.00
Shutoff Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Turn on Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Disconnect Notice Fee	(Resolution 21-01)	\$25.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Water Rates		\$7.87 base connection fee plus \$9.63 per 1,000 gal.
Bulk Water Sales		\$11.64 per 1000 gal.
Outdoor Water Meter		\$200
Sewer Department		
Sewer Service Connection Fee		\$50.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Sewer Rates		\$10.00 base connection fee plus \$12.00 per 1,000 gal. of water used
Flat Fee for Sewer Only		\$66.40 per Month
Trash Collection		
Trash Collection Charge		\$17.60 / Account
Maintenance Department		
Mowing		\$50.00 per hour 1 hour min.
Sidewalk Snow Removal		\$40.00 per hour
Sweeper		\$80.00 per hour
Tractor		\$80.00 per hour
Dump Truck		\$80.00 per hour
Sanding		Dump Truck Fee plus Sand Cost
Chg For Employee Labor		\$45.00 per hour
Administrative		Penalty for

Offenses – Violation of City Code Section:		Violation
Section 220	Abandoned Property	\$25.00
Section 230	Trees	\$25.00
Section 300	Animals	\$25.00
Section 310	Exhibitions	\$25.00
Section 330	Peddlers	\$50.00
Section 340	Building Movers	\$50.00
Section 350	Rental Housing	\$50.00
Chapter 4	Alcoholic Beverages	\$25.00
Chapter 5	Nuisances	\$25.00
Section 550.3	Unlawful Disposal	\$100.00
Section 610	Parking	\$25.00
Section 620	Snowmobiles	\$25.00
Section 630	Bicycles	\$25.00
Section 720	Right of Way Management	\$200.00
Section 800	Water	\$25.00
Section 810	Sewer	\$25.00
Chapter 9	Building and Housing	\$50.00
Chapter 10	Zoning	\$50.00
Chapter 11	Adult Uses	\$200.00

Passed by the City Council of the City of New Richland, Minnesota, this 27th Day of November 2023.

(Mayor)

ATTEST:

(City Administrator)

New Richland City Council

27 Nov 2023

New Richland Care Center

Operations:

Average census = 34.90 (Medicaid 19.16, Private 11.61, Med A 2.48, Managed Care 1.64)

11 Admissions and 8 Discharged/Death (Home 5, Other facility 2, Death 1)

Referrals – 43 (Many with high Acuity levels 10, Chemical dependency 6, insurance 7, memory care 3, other NH 2, very young 2, passed at home 1, move out of state 1)

Financials:

Net Income = \$15,136

Projects:

25 PTAC units purchased and being installed resident rooms

10 new beds purchased at 2023 prices and free shipping to replace older models

Notebooks purchased to replace Desktop computers to improve Point of Care Charting

Fun:

Celebrate Homecoming with the NRHEG Homecoming Court visiting us and crowning our Homecoming Royalty (King Jerry Earhart and Queen June Holmen). Activities throughout the week similar to the school, and of course “food” added to the mix. Also, Resident Council Silent Auction made \$1800 this week.

Our Halloween festivities were limited due to COVID

Staffing: continue to use agency Staff to cover shifts.

Openings:

Laundry

Dietary Aide

Certified Nurse Aides

RN or LPN



Date: November 8, 2023

To: City of New Richland

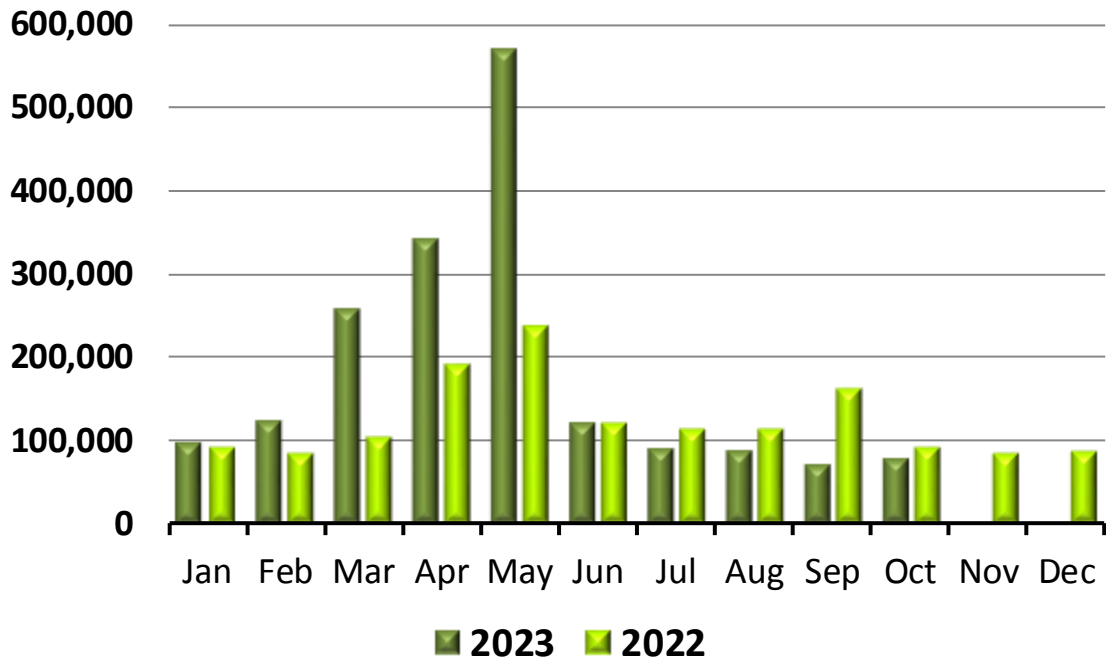
From: Shell Johnson, Operator

O & M Report: October 2023

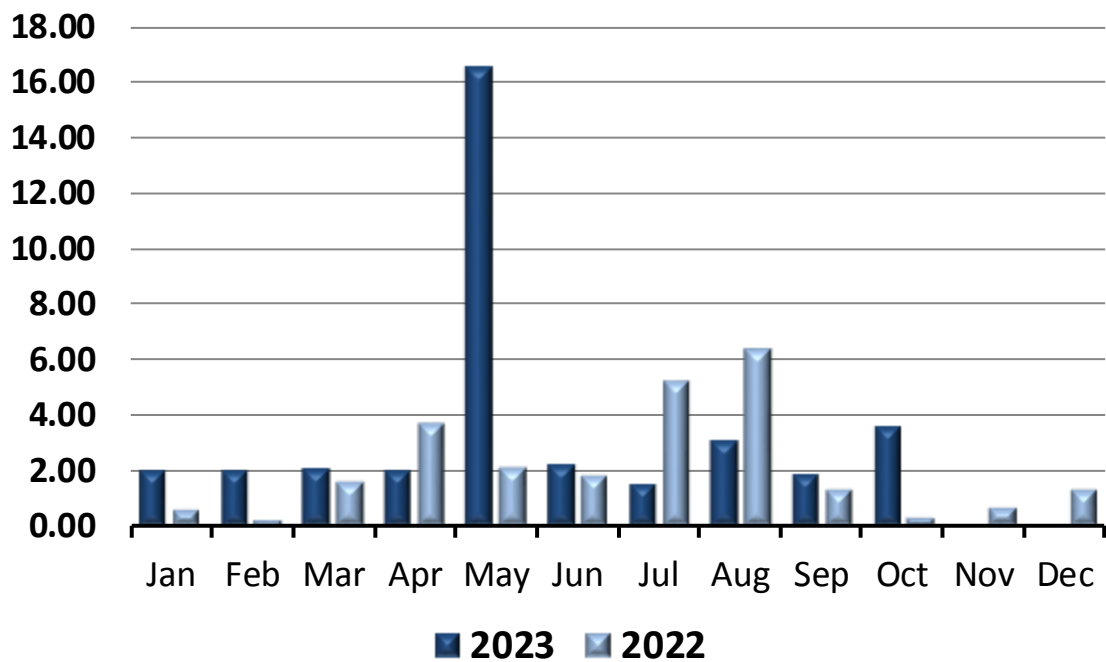
Wastewater Operation & Maintenance

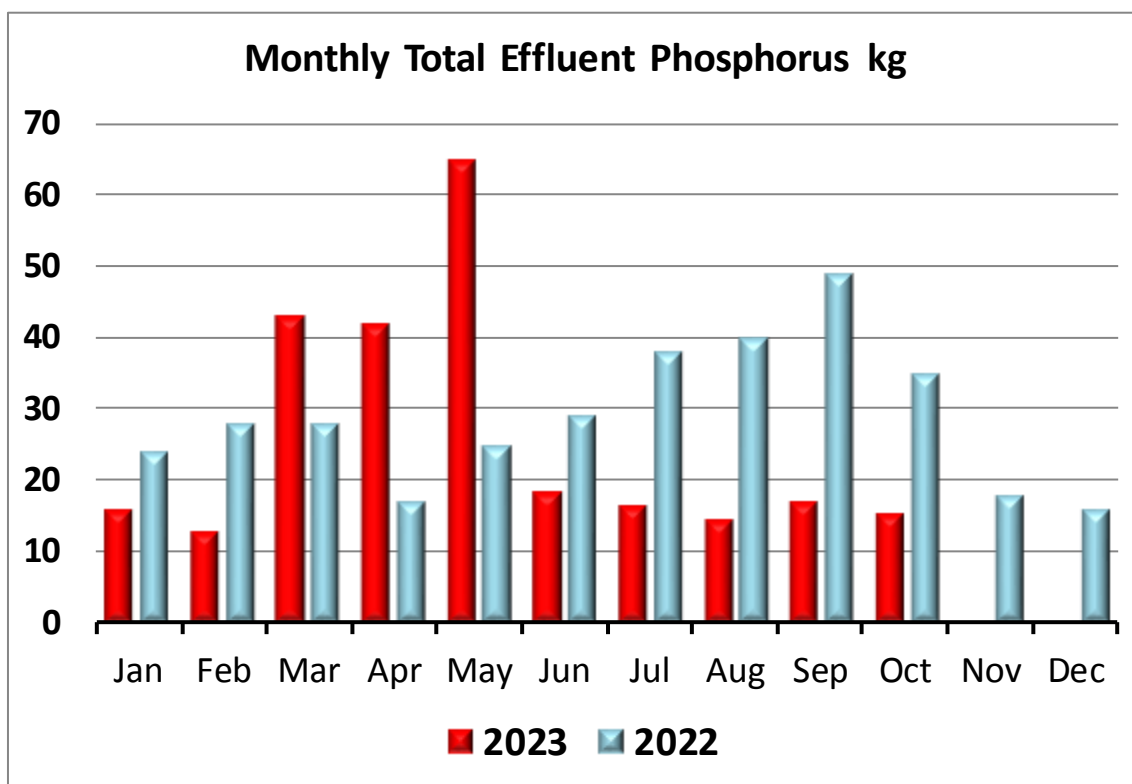
- Drained Primary Clarifier, 63,000 gallons, installed three remaining gate valves in basement, Crane Engineering did all the work. All six working wonderful. The primary clarifier will now be cleaned every other year.
- Parts are still on backorder for the exhaust fan in the preliminary building, hoping by the end of November they will be in.
- The shop is cleaned out for any items the city needs to put in for winter. This is a cold storage shed, the garage door does need to be adjusted, cannot get the door to ever shut properly, the snow fills in, also the vents around the top have brought in a lot of snow over winter then melts above the blower room to where a main control board is. Not sure what can be done, but letting you know it is happening.
- Bio-Solids hauling was done on Thursday Nov 2, 2023. 60,000 gallons applied to the north field. Went quite well. The only issue was lightening. The lights at the plant are a hit and miss if they work outside. I brought portable halogens and flood light, not ideal but worked. If there is a way to get a streetlight on the pole at the gate, it would sure help not only for hauling but in general coming up the driveway. Otherwise, it is virtually pitch dark.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		October-23	September-23	October-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	258	286	160
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	3.0	3.7	3.2
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	1.4	1.4	2.1
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	99%	98%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	840	573	192
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	4	1	19
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	1.3	0.4	6.2
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	99%	99%	90%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	5.03	3.81	3.90
Phos Effluent	mg/L	1.68	2.08	3.30
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	15.44	17.02	35.00
Phos Effluent kg Per Year	kg	63.61	48.18	162.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	2	6	n/a
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	4.36	5.60	4.60
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	78,000	72,000	91,000
Maximum Daily	gallons	123,000	97,000	168,000
Total Monthly	gallons	2,424,000	2,165,000	2,836,000
Precipitation Monthly Total	inches	3.59	1.86	0.30
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$3,012.00	42%	83%
Total	\$7,146.00	\$3,012.00	42%	83%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
10/1/2023		5052 New Richland, MN	Garrett white, Calibrations and controls come in the spring and fall for influent calibrations, April 6,2023 and sept 25,2023 All done for the year.	Unscheduled Work Order	Garrett white, Calibrations and controls come in the spring and fall for influent calibrations, April 6,2023 and sept 25,2023 All done for the year.
10/2/2023	Eyewash Station	5052 New Richland, MN	checked weekly	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
10/2/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	all checked and signed.	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
10/2/2023	Gate Valves	5052 New Richland, MN	Gate valves are opened as needed. trickling filter, both were opened and shut	Annual PM	Exercise & inspect valves. Valve can be found on map of plant. The map is located in map box next to bathroom.
10/2/2023	Influent Flowmeter	5052 New Richland, MN	garrett white, Calibrations & Controls calibrated the influent	Schedule Appointment	Contact Region Manager for Vendor list to have calibrated.
10/3/2023	Gas Detector	5052 New Richland, MN	checked will need calibrated	Monthly PM	Turn on, check batteries and if calibration is due.
10/4/2023	Air Compressor	5052 New Richland, MN	belts, filters, and oil checked,	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
10/4/2023	Effluent Sampler	5052 New Richland, MN	cleaned and checked hoses thermometers due in november 23	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
10/4/2023	Influent Sampler	5052 New Richland, MN	hoses, cleaned, checked thermometers, they are needed in nov 23	Monthly PM	Clean, inspect pump hose
10/6/2023	Eye Wash Station	5052 New Richland, MN	all checked and new	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.

10/9/2023	Office Air Conditioner	5052 New Richland, MN	shut down oct 9th, for winter	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
10/10/2023	Primary Clarifier	5052 New Richland, MN	all oils checked, took down clarifier, emptied cleaned, half of dumpster of rags and debris. has not been done for over 20 plus years. this will be put on a every 2 year schedule. took around 3 days to drain, pull north slide gate out at Control box 1, put it in south , make sure the gate valve in open, the primary will now be bypassed. Put a brand-new sweeper rubber on, 50 in long you have to cut ends a little different, unbolt slide out old rubber and put in new. the arm will fold over for this to be done. have it stopped over scum trough to do this. checked bolts on arms,	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
10/10/2023	Primary Clarifier	5052 New Richland, MN	Clarifier was taken out of service the first week of october. Influent was bypassed to the trickling filter during process. arms were cleaned of debris that had been there for 20 plus years at a minimum, region manager thought closer to 30 years. The debris was quite extensive. 3 days to drain slowly as to not put to much on the trickling filter. new rubber was put in the upper sweep arm, loosen bolts pull out old install a new one. will need to be adjusted for winter service i do believe Changed out 3 valves in the basement at the same time. Primary sludge, primary scum, and the valve in between primary and digester.	Unscheduled Work Order	Clarifier was taken out of service the first week of october. Influent was bypassed to the trickling filter during process. arms were cleaned of debris that had been there for 20 plus years at a minimum, region manager thought closer to 30 years. The debris was quite extensive. 3 days to drain slowly as to not put to much on the trickling filter. new rubber was put in the upper sweep arm, loosen bolts pull out old install a new one. will need to be adjusted for winter service i do believe Changed out 3 valves in the basement at the same time. Primary sludge, primary scum, and the valve in between primary and digester.

10/12/2023	Trickling Filter	5052 New Richland, MN	cleaned arms checked cables, all good	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
10/17/2023	Final Clarifier NO 2	5052 New Richland, MN	all oils changed in sept	Service Equipment	1. Drain & inspect gear box 2. Change oil- both upper/lower gear boxes. Use Shell Omala 220, 40F & above-below 40F Shell Omala-150 Inspect Skimmer
10/17/2023	NO 3 RAS	5052 New Richland, MN	electrician is to do amp reading they are enclosed the the main control boxes	Annual PM	Document amp readings
10/17/2023	East Ras Flowmeter	5052 New Richland, MN	only percentage works	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
10/17/2023	North Circulating Pumps	5052 New Richland, MN	not in use	Service Equipment	Verify its not leaking, that it is pumping correctly and check pressure gauge
10/17/2023	NO 1 RAS	5052 New Richland, MN	not in use	Annual PM	Document amp draws
10/17/2023	Sulfur Dioxide System	5052 New Richland, MN	it cant be done until november 1st	Winterization	Turn power off to water pump and mixer. Remove regulator from cylinders. Remove ejector and screen.
10/17/2023	IBC Boiler	5052 New Richland, MN	added 2.5 inches of water in pressure water tank, does not need to be over that. check weekly. turned boiler on	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
10/18/2023	Alarms	5052 New Richland, MN	pulled 2 alarm floats in channel, both work fine. pulled wipes and debris, small amount off of wires	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.

10/18/2023	Diaphragm Pump-Air Driven	5052 New Richland, MN	air compressor seems to be keeping up better. pressure to diaphragm pump is to 75 psi, this is what it is set at on regulator. on the pump itself it is around 22-24 normal.	Annual PM	Replace filter element on bottom of air modulator valve, check pressure, clean
10/18/2023	NO 3 RAS	5052 New Richland, MN	greased zhirks, checked safety cages, ran out volute, full of worms	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/18/2023	NO 2 RAS	5052 New Richland, MN	greased zhirks, i do not think the pressure work, might need replaced. checked safety cages.	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/18/2023	Basement Sump Pump	5052 New Richland, MN	pulled alarm float, alarm works fine. sprayed of float wires, all good	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
10/18/2023	NO 1 RAS	5052 New Richland, MN	not in use	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/26/2023	Air Dryer Unit	5052 New Richland, MN	took out of regulator , looks fine. It is not a cloth filter	Inspection	Inspect for leakage, corrosion & open valves & blow down for 5 sec., clean strainers.
10/26/2023	Final Clarifier NO 2	5052 New Richland, MN	greased, filter cleaned new squeegee needs to be installed	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
10/26/2023	Emergency Generator	5052 New Richland, MN	waiting on GSS to check out the generaytor	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
10/26/2023	Blower NO 1	5052 New Richland, MN	oils belt filter checked, the meter on the control board is not working again. the blower runs 1 month at a time.	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
10/26/2023	Blower NO 1	5052 New Richland, MN	air filters cleaned out	Blower Bi-Annual	Change air filter
10/26/2023	Final Clarifier NO 1	5052 New Richland, MN	greased clean filter, new clarifier squeegee needs to be installed	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
10/26/2023	Final Clarifier NO 1	5052 New Richland, MN	N/A	Service Equipment	Maintain equipment by performing lubrication change, filter changes, parts replacement, etc.

10/26/2023	Blower NO 2	5052 New Richland, MN	oils belt filters checked, meter is working fine. will start its month cycle on Nov 1st	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
10/31/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	this lift had issues with pump 1 Mn pump had said run some and see, it seems like the starter voltage seems a slight difference in this pump. otherwise the lift station is fine.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/31/2023	Lift Station #1 - WWTP	5052 New Richland, MN	you cannot call the 463-8330 to check on the alarm system if the telephone in the office has the answering machine on. this could be serious at time if you need to find out what is going on at the plant. Possible look for a different way to seperate the office phone and the alarm answering system. as of right now anyone could call and find out what is going on at your plant. and if phone lines were busy you would not be able to get thru. Hmmm	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/31/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	floats are good, pump 1 was having issues all good now. tested alarms called in	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.



Quote
#QTE005233
11/20/2023

Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Bill To
New Richland MN, City of
PO Box 57
New Richland MN 56072-0057
United States
Phone:

Ship To
New Richland MN, City of
PO Box 57
New Richland MN 56072-0057
United States

Details

Sale & Installation of New MPE Transducer. NOTE: Freight is NOT Included.

Prepared By
Jennifer Braith

Phone
877-645-8004

Email
info@minnesotapumpworks.com

Sales Rep
Jason Draeger

Expires
11/30/2023

Terms
Net 30

Item	Comment	QTY	Rate	Amount
23427 QUOTE ITEM	LOT OF EQUIPMENT TO INCLUDE: LM-10-40 TRANSDUCER WITH 40' CORD AND MISC. SHOP SUPPLIES	1	\$1,464.01	\$1,464.01
22548 ON-SITE SERVICE LABOR - STD	ESTIMATED	2	\$160.00	\$320.00
22561 SERVICE DRIVE TIME - STD		2	\$160.00	\$320.00
22542 KENWORTH SERVICE TRUCK MILEAGE - STD		112	\$1.85	\$207.20
23328 FUEL SURCHARGE - STD		1	\$62.16	\$62.16
			Subtotal	\$2,373.37
			Total	\$2,373.37

*Pricing is valid for 10 days and does not include
freight charges or applicable taxes.*

**Items quoted for repair and leftover 30
days, without a decision to repair, will be
discarded.**

Thank you for your business.
Toll Free: 877-645-8004 | Email: info@minnesotapumpworks.com | Website: <http://www.minnesotapumpworks.com>



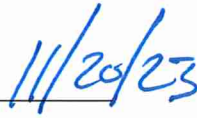
QTE005233



Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Quote
#QTE005233
11/20/2023

Signature: 

Date: 



City Of New Richland

Date : Nov 27, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 35 Blue cards were issued to residents this month.
- Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Finished sweeping streets.
- Snow equipment ready
- John Hollapeter finished score board foundation.
- 11/14 Jeff from GSD and Lance from Rural water came to fix the leaking hydrant on South Cypress. The fittings were frozen/welded on the bottom of hydrant, that was the reason that we needed a new Hydrant.
- 11/21 Olsen put in the new hydrant on Cypress. Do to all the located Olsen's had to jetter instead of dig the hole. (TIME)
- Put up Christmas lights and all the new banners.
- Blue dump truck got serviced and DOT.

FUTURE PROJECTS

- Their well will be serving well one.
- Score Board
- Olsen to dig of water service at South Cedar 321
- Put back bleachers at the Legion Field
- (NEW KABOTA LAWN MORE IS IN) waiting for delivery.
- Ice rink is ready to put ice on.

SEEKING RECOMMENDATION

Crysteel carbides and cover plate \$1,533

Waldorf welding to fix cracks on the wing of the blue truck.

GSD Hydrant plus dig



DAKOTA SUPPLY GROUP

7505 KADLER AVE NE
OTSEGO MN 55362
Phone: 763-295-3588
Fax: (763)-295-3589

INVOICE

INVOICE DATE		INVOICE NUMBER	
11/17/2023		S103256370.001	
ORDERED BY			PAGE NO.
REMIT TO: DAKOTA SUPPLY GROUP PO BOX 74007497 CHICAGO IL 60674-7497			1 of 2
TO VIEW AND PAY ONLINE GO TO:			
http://dsgsupply.com			

BILL TO:

CITY OF NEW RICHLAND
203 BROADWAY AVE N
NEW RICHLAND MN 56072-2021

SHIP TO:

CITY OF NEW RICHLAND
203 BROADWAY AVE N
NEW RICHLAND MN 56072-2021

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NUMBER / RELEASE NUMBER		SALESPERSON	
55631		VERBAL ERIC				Jeff Dale	
WRITER		SHIP VIA		TERMS		SHIP DATE	ORDER DATE
Andy Ostendorf		ROUTE TRUCK		Net 25th Prx		11/17/2023	11/14/2023
ORDER QTY	SHIP QTY	DESCRIPTION				UNIT PRICE	EXT PRICE
2ea	2ea	6" MJ 45 BEND FBE Pn: 28557				144.545/E	289.09
1ea	1ea	6" MJ EBAA MEGALUG DIP DOMESTIC Pn: 48085				46.595/E	46.60
6ea	6ea	6" MJ EBAA MEGALUG PVC DOMESTIC Pn: 48171				46.595/E	279.57
7ea	7ea	6" MJ PLAIN RUBBER GASKET Pn: 36243				8.852/E	61.96
1ea	1ea	6" FOSTER ADAPTOR W/ COR-BLUE ACC 6FA-BC-BLU Pn: 16909				174.521/E	174.52
1ea	1ea	MUELLER CENTURION A403 6MJ 8'0" BURY FIRE HYD 2H/PUMPER 75298/40560 NST OL RED(403-543266) Pn: 232316				4,250.000/E	4,250.00
1ea	1ea	HYDRANT MARKER RED & WHITE (EZ GUIDE FG-21-403) Pn: 357831				22.446/E	22.45
42ea	42ea	3/4"X 3-1/2" COR-BLUE MJ T-BOLT w/HEAVY NUT Pn: 21206				7.500/E	315.00
1ea	1ea	6" C515 MJ RW GATE VALVE OL 2NT (MUELLER) Pn: 187066				1,159.646/E	1,159.65
1ea	1ea	6" METAL VALVE BOX ADAPTOR F/#6 BASE (AFC-MUELLER) Pn: 24342				106.968/E	106.97
1ea	1ea	#6 VALVE BOX BASE Pn: 36185				77.805/E	77.81
1ea	1ea	36B 6860 VALVE BOX BOTTOM(G) Pn: 36178				64.319/E	64.32
1ea	1ea	#60 24" VALVE BOX EXT 6850/6860 (SCREW-TYPE) Pn: 36138				50.833/E	50.83
1ea	1ea	26T 26" HD VALVE BOX TOP 6850/6860 Pn: 36147				89.216/E	89.22
1ea	1ea	5-1/4" DROP LID (WATER) Pn: 36122				23.275/E	23.28

** Continued on Next Page **



DAKOTA SUPPLY GROUP

7505 KADLER AVE NE
OTSEGO MN 55362
Phone: 763-295-3588
Fax: (763)-295-3589

INVOICE

INVOICE DATE	INVOICE NUMBER	PAGE NO.
11/17/2023	S103256370.001	2 of 2

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
20ft	20ft	6"X20' DR18 235PSI C900 PVC PIPE GJ Pn: 32115	14.016/ft	280.33
1ea	1ea	6" MJXPE 45 BEND FBE DOMESTIC Pn: 390123	196.846/E	196.85

Nov 17 2023 at 12:41PM

NO00176714

JE

S103256370.001

ONLINE BILLPAY NOW AVAILABLE



DSG has partnered with Billtrust to provide a new feature to help you view, print and download your invoices and statements. Online BillPay is easy to use, simple to navigate and is user-friendly. Access this tool through your DSGSupply.com account.

ENROLL TODAY BY CONTACTING US AT: ARHelp@dsgsupply.com or 1-833-374-2745 (all calls returned within 24 hours).

Invoice is due by 12/25/23.

Past Due invoices will be subject to 1.50% late charge.

Thank you for your Business!

Subtotal	\$7,488.45
S&H Charges	\$0.00
Tax	\$0.00
Amount Due	\$7,488.45

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/24/23

Re: Cat Generator WWTP Extended Warranty

At the last meeting council directed staff to investigate the cost and benefits of an extended warranty on the WWTP generator as the warranty expires after the first of the year.

I was provided with a quote for a 5-year (60 month) warranty and a 10-year (120 month) warranty.

5 Year Warranty: \$5,749

10 Year Warranty: \$11,999

“Attached is an option to add Extended Service Coverage (ESC)/warranty to your CAT generator that has standard factory warrantee expiring on 1.18.24. ESC covers all Caterpillar equipment as shipped from the factory containing CAT serialized part numbers, essentially leaving you with no repair costs in the event component failure occurs.

The enclosed ESC quote, which has no deductible, would cover all future travel, labor, and part expenses associated with any needed repairs (excluding consumables). I’ve included a cheat sheet to help identify some of the costlier parts that are covered. Please note that the ESC/warranty is a onetime fee for 60 **or** 120 months of coverage. After 1.18.24 the longest ESC we can sell you is 60 months.

Because the generator is considered new through 1.18.24, you do not need an ESC inspection. If you choose to purchase ESC after 1.18.24 the generator will be considered used and you will need an ESC inspection which will be an additional cost.”

Extended Protection Quote Confirmation

Quote Number : 1700589173337

Customer Quote

Quote Date : 11/21/2023

Quote Status : Draft-NOT ACCEPTED

Price Expiration Date : 12/31/2023

Customer Information :

CITY OF NEW RICHLAND

PO BOX 57

NEW RICHLAND

MINNESOTA

56072-005

UNITED STATES

Dealer Information :

ZIEGLER

901 W 94TH ST

MINNEAPOLIS

MINNESOTA

55420-4299

UNITED STATES

612-503-7397

Patrick.Lorentz@zieglercat.com

Pat Lorentz

Product Information :

Model : DG200GC

Serial# : KJ700186

Type : Published

Emissions Control Indicator : NONE

Original Delivery Date : 01/18/2022

Fuel Type : 2. Pipeline/Utility-Grade Gas

DTO : No

If Yes, DTO Order Number :

Off-Shore Application : No

Additional Questions for Genset Coverage Only :

Generator Type : Cat Generator

Operation Mode : Island Mode

Coverage	P/L	Duration	Usage	Deductible	Amount
ESC GENSET PLATINUM PLUS	PARTS AND LABOR	60 Months	2500 Hours	0.00	5,749.00
ESC GENSET PLATINUM PLUS	PARTS AND LABOR	120 Months	5000 Hours	0.00	11,999.00

Other:

Administration Fee

Late Fee

Tax

Total Customer Amount 0.00

Currency USD

Additional Comments :



Extended Protection Quote Confirmation

Quote Number : 1700589173337

Customer Quote

Notes:

- 1. This quote is a non-binding price indication.
- 2. All deductibles are displayed in USD.
- 3. Goods & Services Tax (GST) is not included.
- 4. Coverage for New machines / engines starts on the product Delivery Date and runs concurrent with Machine / Engine Standard Warranty.
- 5. Late Fees may apply to Engine Extended Service Coverage (ESC) cost(s) at the time of Enrollment.

Customer Signature

Date

Dealer Signature

Date

Thank you for your business!

Cat® Extended Service Coverage (ESC)

4 EASY STEPS TO PROTECT YOUR STANDBY GENERATOR SET

Your operation depends on reliable power. That’s why you trust Cat® generator sets. With Cat Financial Insurance Services, you get service coverage that’s just as durable and long-lasting. ESC for **new, used and overhauled standby generator sets** protects your investment and your peace of mind. Choosing coverage is as easy as following these four steps.

1 CHOOSE FROM A VARIETY OF COVERAGE OPTIONS

First, extend your protection beyond the original factory warranty by choosing the coverage option that’s right for your situation.

NEW ESC	Coverage for electric power standby generator sets is available in 36- to 120- month terms, in 12-month increments, if purchased before the end of your original factory warranty.
ADVANTAGE ESC	Coverage is available after the end of the original factory warranty in 12- to 60-month terms, in 12-month increments, and before the first overhaul. Your standby generator set is eligible if: > It’s less than four years from delivery date and accumulated less than 3,000 hours total use since new, OR > It’s less than 10 years from build date AND currently enrolled in New ESC or Advantage ESC, OR > It’s less than 10 years from build date AND currently covered by an authroized Cat dealer Customer Support Agreement (CSA), OR > It passes a qualifying inspection performed by an authorized Cat dealer in accordance with the Advantage Certification Inspection Worksheet.
OVERHAUL PROTECTION FOR COMMERCIAL (OPC) ESC	Coverage is available in 12- to 60- month terms, in 12-month increments. Your standby generator set is eligible once a qualifying overhaul has been completed by an authorized Cat dealer in accordance with the OPC Certification Worksheet.

2 IDENTIFY YOUR COVERAGE NEEDS

Next, identify the age and current operating hours of your generator set since delivery or overhaul. Then calculate your annual hours of use to choose the best ESC coverage terms to fit your needs.

BUILT FOR IT.™



3 SELECT YOUR COVERAGE LEVEL

Then, choose from our Silver, Gold, Platinum or Platinum Plus coverage levels to get the exact amount of protection you need based on the Coverage Matrix¹ and Additional Allowances.

COVERAGE MATRIX¹

Cooling System	Silver	Gold	Platinum ²
Thermostat Housing	✓	✓	✓
Water Manifold Housing	✓	✓	✓
Jacket Water Precooler	✓	✓	✓
Jacket Water Pump		✓	✓
Thermostat			✓
Radiator & Fan			✓
Fuel System			
Steel Fuel Lines	✓	✓	✓
Fuel Shutoff Solenoid	✓	✓	✓
Fuel Injectors		✓	✓
Fuel Transfer Pump & Housing			✓
Fuel Priming Pump			✓
Fuel Transfer Pump			✓
Lubrication System			
Pan, Pump Cooler	✓	✓	✓
Crankcase Breather			✓
Engine Oil Pump Drive			✓
Prelubrication Pump			✓
Electric System			
Control Module (ECM)	✓	✓	✓
Sensors: All Engine Sensors	✓	✓	✓
Wiring Harness & Connectors			✓
Starter			✓
Engine Alternator			✓
Alternator End			
Alternator, including Rotor, Stator and Exciter	✓	✓	✓
Generator Controls		✓	✓
Power Center		✓	✓

Air Induction & Exhaust	Silver	Gold	Platinum ²
Exhaust Manifolds, Studs & Gaskets	✓	✓	✓
Inlet Air Heater Relay	✓	✓	✓
Intake Manifold	✓	✓	✓
Turbocharger(s)		✓	✓
Air-to-Air Aftercooler Cores			✓
Muffler/Exhaust System			✓
Exhaust Guards			✓
Diesel Oxydation Catalyst			✓
Short Block			
Cylinder Block Casting	✓	✓	✓
Crankshaft	✓	✓	✓
Connecting Rod Assembly	✓	✓	✓
Piston, Wrist Pin, Retainer Clip & Piston Rings	✓	✓	✓
Idle and Timing Gears			✓
Accessory Drive			✓
Cylinder Head			
Cylinder Head	✓	✓	✓
Intake & Exhaust Valves	✓	✓	✓
Valve Mechanism	✓	✓	✓
Camshaft, Camshaft Bearings, Key, Gear	✓	✓	✓
Front & Rear Covers			
Front Cover/Plate/Housing/Gears & Gaskets	✓	✓	✓
Vibration Damper	✓	✓	✓
Flywheel Housing & Gasket	✓	✓	✓
Crankshaft Front & Rear Seal			✓
Optional Aftertreatment Coverage			
Diesel Particulate Filter	✓ ³	✓ ³	✓ ³
Selective Catalytic Reduction	✓ ³	✓ ³	✓ ³

1 This Coverage Matrix is for reference only and does not represent a complete list of covered components. For additional information, please reference the appropriate ESC contract.

2 Platinum level coverage covers all as-shipped consist from the factory with Cat part numbers. Some exclusions may apply.

3 Recent emissions-compliant engines or generator sets may be equipped with a Diesel Particulate Filter (DPF) and/or a Selective Catalytic Reduction (SCR). We offer coverage at an additional costs on these emissions components. Silver, Gold, Platinum or Platinum Plus base level coverage is required.

Platinum Plus coverage covers all components covered by Platinum coverage plus additional Cat components, having a Cat part number, installed by an authorized dealer and approved using the Platinum Plus Additional Coverage Component List and Approval Verification form.

ADDITIONAL ALLOWANCES

	Travel/Mileage Limitations		Emergency Freight	Rental ⁵		Crane & Rigging ⁶	Overtime
Engine Displacement ⁴	Silver, Gold, Platinum	Platinum Plus Only	All Coverage Levels	Platinum Only	Platinum Plus Only	Platinum Plus Only	Platinum Plus Only
Up to 4 liters	2 hr/100 mi	10 hr/500 mi	\$500	\$2,500	\$5,000	\$1,000	\$1,500
Over 4 liters up to 7.5 liters	4 hr/200 mi	10 hr/500 mi	\$500	\$5,000	\$10,000	\$1,000	\$1,500
Over 7.5 liters up to 34 liters	8 hr/320 mi	10 hr/500 mi	\$500	\$10,000	\$20,000	\$5,000	\$1,500
Over 34 liters	8 hr/320 mi	10 hr/500 mi	\$500	\$15,000	\$40,000	\$12,500	\$1,500

4 Please refer to the generator set spec sheets for particular engine displacement.

5 Allowance is granted if covered failure repairs cannot be completed within 96 hours (for Platinum) or 48 hours (for Platinum Plus) of the authorized dealer technician's initial visit.

6 Allowance is granted if covered failure repairs cannot be completed within 48 hours of the authorized dealer technician's initial visit.

4 PURCHASE AND REGISTER YOUR ESC

Finally, work with your local Cat dealer to complete the process—and get the protection and peace of mind you deserve.

This is a brief description of ESC. It is subject to change without notice. In case of conflict, the ESC contract will govern.

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Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/24/23

Re: Jason Colvin Education Partner Agreement

Jason Colvin has served the Ambulance for a little over a year and just recently resigned for personal reasons. He has been teaching providing EMT and EMR education classes working as an instructor for Jennifer Lacey, another ambulance EMT.

Colvin is starting his own company to provide EMT and EMR training. He is looking to partner with the New Richland Ambulance / City of New Richland as an education partner.

Council should evaluate the partnership agreement and direct staff to sign the agreement or come up with some alternative. Staff suggests that if the partnership agreement is agreed to, that there be some compensation to the city for the utilization of the facilities.



Minnesota EMS LLC ♦ minnesotaEMS.com

CPR, First Aid, EMR & EMT Training ♦ Event and Jobsite First Aid Services

3632 Ashbury Road Eagan MN 55122 651-341-7935

Anthony Martens, City Administrator and/or Sarah Sundve, Director
City of New Richland, MN

November 3, 2023

Anthony and Sarah,

Up until now, I've been training the New Richland staff and associated students as an adjunct faculty for Lacey's Lifesavers. However, I am in the process of starting my own training center for both EMR and EMT courses, under the name Minnesota EMS LLC.

You will find two agreements enclosed; one for the use of New Richland's space to host classes, and another to allow students to participate in clinical activities in New Richland's ambulance and the ambulance office.

Please review and sign if this is acceptable to the city as an option for future training sessions. I am currently hosting American Heart Association CPR and First Aid classes for laypersons or healthcare providers, and will open American Red Cross courses shortly (including wilderness first aid and other exciting choices). At this point, I am still in the licensing process for EMR and EMT, but having these agreements on hand will also allow me to seamlessly begin classes once that process wraps up with the EMSRB.

Thank you! If you have any questions, feel free to give me a call.

Jason Colvin, NREMT, CEM-MN

Minnesota EMS LLC

651-341-7935



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Course Site Classroom Use Agreement

This agreement made and entered into this _____ day of _____, 20____ by and between New Richland Community Ambulance (hereafter referred to as "the course site") and Minnesota EMS LLC (hereafter referred to as "MN EMS LLC"), and will continue until the agreement is terminated in writing by either party. Both parties shall be issued and retain a copy of this agreement.

I. PURPOSE:

MN EMS LLC shall provide the students at the course site with academic experience in a First Aid, CPR, EMR, EMT, or related emergency care course, through in-person classroom instruction and hands-on practice. The course site shall provide MN EMS LLC with space to facilitate adult learning through use of the course site's owned or leased entities.

II. RESPONSIBILITIES OF THE COURSE SITE:

The course site shall:

- A. Ensure an designated enclosed space with sufficient indoor seating and table or desk spaces for up to 10 adults is set up and identified before the scheduled start of each class session.
- B. Provide site access to MN EMS LLC Instructors and students no less than fifteen (15) minutes before the scheduled start of each class time.
- C. Provide a projector or large wall monitor screen within the space to accommodate digital presentations.
- D. Provide an integrated speaker or audio system which will allow audio presentations to be heard clearly throughout the designated space.
- E. Provide appropriate shelter from the elements, access to restrooms and basic food preparation equipment.
- F. Provide a safe location for MN EMS LLC instructors and students to park vehicles and load or unload equipment, with sufficient lighting to allow nighttime visibility of at least fifty (50) feet.
- G. Provide a cart, two-wheeled dolly, or other freight loading equipment to allow large items or heavy materials to be moved.
- H. Reserve the right to determine the manner in which the course site's owned equipment and supplies shall be used and operated.
- I. Provide a contact person for MN EMS LLC at the course site so as to facilitate interaction between the course site and MN EMS LLC's training program.

III. RESPONSIBILITIES OF MN EMS LLC

MN EMS LLC shall:

- A. Offer fifty (50) percent of the available seats to any course to personnel directly employed or affiliated with the course site who meet admission requirements and who wish to enroll, for no less than seven (7) days prior to opening general course enrollment.
- B. Ensure that students who use the course site's facilities will abide by all of the course site's policies and procedures.
- C. Ensure each student has been cleared through a background check to ensure no history of felonies, domestic violence, or any sex-related crimes.
- D. Consider promptly and initiate an appropriate investigation of any complaint made by the course site against a student in accordance with MN EMS LLC standards and procedures of disciplinary action.

IV. RESPONSIBILITIES OF THE COURSE SITE AND MN EMS LLC

The course site and MN EMS LLC shall:

- A. Agree upon the total number of students to be enrolled during any one hundred twenty (120) day period at the course site for each course.
- B. Agree upon the necessary number of hours and/or days to designate a space for each course, and will cooperatively work to schedule courses and reserve days to ensure class requirements and course site operational needs are both met.
- C. Revise and modify this contract in writing if both parties agree to the revision or modification.

V. HOLD HARMLESS

MN EMS LLC agrees and is bound to hold the course site whole and harmless against any and all claims for damages, costs and expenses to persons or property that may arise out of or be occasioned by this contract or any activities or from any act or omission of any instructor or student involved in MN EMS LLC.

VI. TERMINATION

This contract may be terminated by either party upon ninety (90) days written notice to the other party by registered mail, return receipt requested. The termination shall not take effect until students who are enrolled at the time such notice is given have completed the courses in which they are enrolled.

VII. DISCRIMINATION

The course site and MN EMS LLC shall not unlawfully discriminate in their respective performance of this contract.

VIII. CONTACT PERSONS

The contact person and authorized designee of MN EMS LLC for the purposes of this agreement is:

Name: Jason Colvin Address: 3632 Ashbury Road Eagan, MN 55122

Email: jason@jasoncolvin.com Phone Number: 651-341-7935

The contact person and authorized designee of the Course site for the purposes of this agreement is:

Name: _____ Title: _____

Mailing Address: _____

Phone Number: _____ Email: _____

The course site and MN EMS LLC have executed this agreement by and through the signatures below from their duly authorized officers, thereby binding themselves, their successors and assignees and representatives for the faithful and full performance of the terms and provisions of this contract.

Course Site Authorized Officer:

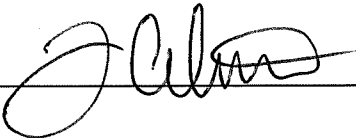
Name (Print): _____ Title: _____

Signature: _____ Date: _____

MN EMS LLC Authorized Officer:

Name (Print): Jason Colvin

Title: Instructor/Principal

Signature:  _____ Date: 11/3/2023



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City Administrator's Report

November 27th, 2023, City Council Meeting

Continue working with Department Heads on Capital Plan

Continue working with Department heads on the 2024 Budget

Continued conversations with intellicents regarding 2024 health insurance

Continue to address problems with billing from SHI and Fire Safety USA.

Notified we did not receive the small cities grant for the Hydraulic study

Working on completing the final requirements for the USDA Grants for Turnout gear and the warning siren. Very complicated due to Federal requirements.

Put together documents and information for the Workers Compensation Audit next week

Old Squad car has been listed and is on auction with MN Bid

Working on policy additions for the Personnel Policy regarding ESST

Gathering information regarding the cities fund policy for possible changes in December

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

27th – Aspyn Stenzel – St. Olaf Parks

EMPLOYEE ANNIVERSARIES