



New Richland City Council Regular Meeting Minutes

November 13th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey
Janda Ferguson

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police
Josh Moen-Fire Chief
Sara Sundve-Ambulance Director

Others Present

Pam Goehring Larry Goehring

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens requested to add #2: Payment for Legion Field to Unfinished Business and #5: Christmas Holiday to New Business.
- Council Person Wynnemer requested that #4: City Hall Rental Discussion be removed and replaced with Christmas Bonus Discussion under New Business.
- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the agenda. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jason Casey to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearings

- None

Ordinances and Resolutions (see attached)

- Motion made by Jody Wynnemer and seconded by Jason Casey to adopt resolution 23-19: A Resolution Adopting 2024 Polling Places. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
 - Ambulance report was presented by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the Ambulance Department report. Carried (4 yes, 0 no)



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Reports Continued:

2. Fire Department Report – Josh Moen, Fire Chief
 - Fire Department report was presented by Chief Moen
 - Motion made by Jody Wynnemer and seconded by Jason Casey to appoint Ashton Raimann as a new firefighter. Carried (4 yes, 0 no).
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Motion made by Loren Skelton and seconded by Janda Ferguson to approve the purchase of tires for the #260 squad, up to \$1,000. Carried (4 yes, 0 no).
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Utility Billing Update
 - a. Administrator Martens provided information regarding possible updates to the utility billing software. Council still wishes for customers to pay service fees effective 1/1/24.
2. Legion Field Payment
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve the final payment to Caron Fence for \$32,918.50. Carried (4 yes, 0 no)

New Business

1. People Service Information
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve the CPI increase to the People Service Contract for 2024. Carried (4 yes, 0 no)
2. Legion Field Scoreboard Beam Installation
 - a. Motion made by Loren Skelton and seconded by Janda Ferguson to approve \$3,225 to John Hulloper to complete cement work for the Legion Field Scoreboard. Carried (4 yes, 0 no)
3. WWTP Generator Extended Warranty
 - a. Council directed staff to look into extended warranty options and present at the next council meeting
4. Christmas Bonus
 - a. Council Member Wynnemer led discussion regarding the possibility of getting the employees some form of Christmas bonus. Due to laws, it is not an option.
5. Christmas Holiday
 - a. Discussion regarding Christmas Holiday took place. Council directed staff to make the decision as council did not see a problem either way. City Hall will be closed 12/25 and 12/26 to observe Christmas Eve and Christmas Day.

2024 Budget

1. Administrator Martens led the council line by line through the 2024 Budget Expenses and Revenues identifying some changes and some questions that need to be addressed prior to the next meeting.



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Miscellaneous

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Jody Wynnemer and seconded by Janda Ferguson to approve the City Administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Janda Ferguson and seconded by Loren Skelton.
Carried (4 yes, 0 no) 8:05 p.m.

Submitted by,

Anthony Martens
City Administrator