



New Richland City Council Regular Meeting Agenda October 23rd, 2023

Agenda:

- 6:30 Call to Order
 Roll Call
 Pledge of Allegiance
 Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 10/9/23 regular City Council Meeting
2. Approve September 2023 Check Register
3. Approve September 2023 Financials
4. Personnel Report/Recommendations

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. Schwickerts Tecta-Tracker Roof Inspections
2. Budget

New Business

Miscellaneous

Administrators Report

Mayor/Council Comments**Adjournment**

The next Regular City Council meeting will be held on Monday November 13th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

October 9th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police
Drew DeRaad-Police Officer

Others Present

Pam Goehring
Angela DeRaad

Larry Goehring
e-Brenda Routh

Members Absent

Janda Ferguson

The meeting was called to order by Mayor Chad Neitzel at 6:31 p.m.

Roll Call - All members present except for Janda Ferguson

Pledge of Allegiance

Approval of Agenda

- Motion made by Loren Skelton and seconded by Jason Casey to approve the agenda.
Carried (3 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jason Casey to approve the consent agenda.
Carried (3 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearings

- None

Ordinances and Resolutions (see attached)

- Motion made by Loren Skelton and seconded by Jason Casey to adopt resolution 23-18: A Resolution of Police Officer Declaration. Carried (3 yes, 0 no)

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the Ambulance Department report. Carried (3 yes, 0 no)



New Richland City Council Regular Meeting Minutes

October 9th, 2023

Reports Continued:

2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve upgrading the lights on the fire department tanker at a cost of \$8,084.80 to Com-Tec Land Mobile Radio. Carried (3 yes, 0 no).
 - Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the Fire Department report. Carried (3 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Chief Bruegger presented the oath of office to Officer Drew DeRaad.
 - Motion made by Chad Neitzel and seconded by Jason Casey to approve the hiring of Cade Madden as a part-time police officer. Carried (3 yes, 0 no).
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Police Department report. Carried (3 yes, 0 no)

Unfinished Business

1. 2024 Budget
 - Budget will continue to be on the agenda until the final budget adoption in December. No discussion was had regarding the 2024 budget.

New Business

1. Waseca County Broadband Project
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve a letter of support for the Waseca County Broadband Project as presented by the City Administrator. Carried (3 yes, 0 no).
2. Utility Billing Payment Systems
 - a. Motion made by Jason Casey and seconded by Loren Skelton to transition to customer paid convenience charges for utility billing payments effective January 1st, 2024. Carried (3 yes, 0 no)

Miscellaneous

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the City Administrators report. Carried (3 yes, 0 no)

Mayor/Council Comments

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Jody Wynnemer. Carried (3 yes, 0 no) 7:00 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

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*Check Summary Register©

SEPTEMBER 2023

Name	Check Date	Check Amt	
10100 GENERAL CHECKING			
4728e PERA	9/13/2023	\$1,999.39	9-13-23 Payroll
4729e NATIONWIDE	9/13/2023	\$215.00	9-13-23 Payroll
4730e ISOLVED	9/11/2023	\$11,641.67	
4731e WEX HEALTH INC	9/11/2023	\$11.00	ERIC HENDRICKSON
4732e MN FIRE SERVICE CERT BOARD	9/11/2023	\$131.25	5 CERTIFITCATIONS
4733e MINNESOTA REVENUE	9/18/2023	\$658.00	August Sales Tax
4734e AMPION	9/18/2023	\$1,276.10	7/1/23 - 7/31/23
4736e POSTMASTER	9/20/2023	\$362.34	WATER BILLS
4737e OFFICE WATER PROGRAMS	9/20/2023	\$225.00	ERIC - WATER TREATMENT PLANT OPERA
4750e ISOLVED	9/27/2023	\$11,760.16	9-27-23 Payroll
4751e NATIONWIDE	9/27/2023	\$215.00	9-27-23 Payroll
4752e PERA	9/27/2023	\$2,110.98	9-27-23 Payroll
4753e ISOLVED	9/29/2023	\$2,568.52	3rd Quarter Council Payroll
4754e MULTI REGIONAL TRNG CENTE	9/26/2023	\$21.00	CPR CARD
4755e HOMERUN LEADERSHIP TRAINI	9/27/2023	\$200.00	TONY
4756e TOWNWEB	9/27/2023	\$715.00	WEBSITE
4757e AMAZON.COM	9/28/2023	\$127.38	PD UNIFORMS POLOS
4758e POSTMASTER	9/28/2023	\$17.49	MAILED Rental licenses
4768e STATE BANK OF NEW RICHLAN	10/9/2023	\$1.00	MNTHLY SERVICE CHARGE
4770e SO CENTRAL SERVICE COOPER	9/1/2023	\$1,225.97	ERIC
4771e PAYMENT SERVICES NETWORK	9/6/2023	\$355.07	UTILITY
28754 WASECA CNTY PROPERTY & EL	9/7/2023	(\$1,554.14)	15.106.1060
28756 CHRISTIAN, KEOGH, MORAN & K	9/12/2023	\$262.50	
28757 DEPT. OF HUMAN SERVICES	9/12/2023	\$13,513.30	ECPN PAYMENT CARE CENTER
28758 FREEBORN CO. CO-OP OIL	9/12/2023	\$1,348.74	DYED FUEL OIL
28759 JOBS PLUS INC	9/12/2023	\$229.32	JANITORIAL - 11.25 HOURS
28760 MIDCO	9/12/2023	\$182.51	AMBULANCE INTERNET
28761 UTILITY SERVICE CO INC	9/12/2023	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
28762 WAGNER FOODS	9/12/2023	\$15.87	batteries
28763 WASTE MANAGEMENT	9/12/2023	\$6,384.64	GARBAGE - 165 CART
28764 ASSURITY	9/21/2023	\$340.80	
28765 DG Minnesota CS 2021, LLC	9/21/2023	\$62.02	302644135
28766 ECOLAB PEST ELIMINATION	9/21/2023	\$131.86	
28767 MN DEPT OF PUBLIC SAFETY	9/21/2023	\$100.00	2022 Tier II Reporting
28768 HAWKINS WATER TREATMENT	9/21/2023	\$20.00	CHLORINE CYLINDER
28769 MADISON ENERGY INVESTMEN	9/21/2023	\$10.32	SOLAR
28770 MN ENERGY RESOURCES COR	9/21/2023	\$494.90	LIBRARY
28771 PEOPLES SERVICE, INC.	9/21/2023	\$13,091.00	WASTEWATER
28772 SCHWICKERTS TECTA AMERIC	9/21/2023	\$200.00	TECTA TRACKER ROOF INSPECTION
28773 STEELE-WASECA COOP ELECT	9/21/2023	\$87.16	ST. OLAF LAKE
28774 USABLE LIFE	9/21/2023	\$16.00	TANYCE
28775 VERIZON WIRELESS	9/21/2023	\$351.04	MAINT
28776 WASECA CNTY PROPERTY & EL	9/21/2023	\$1,396.20	
28777 WEX HEALTH INC	9/21/2023	\$0.00	ERIC HENDRICKSON
28778 XCEL ENERGY	9/21/2023	\$1,282.93	
28779 AED SUPERSTORE	9/28/2023	\$78.63	AED ELECTRODES
28780 AFFORDABLE JETTING INC.	9/28/2023	\$400.00	CITY HALL JETTED MAIN LINE
28781 BOUND TREE MEDICAL , LLC	9/28/2023	\$672.93	GLUCAGON
28782 CHRISTIAN, KEOGH, MORAN & K	9/28/2023	\$83.50	VACATION RESOLUTION
28783 COMPANION LIFE INSURANCE	9/28/2023	\$407.62	
28784 FIRE SAFETY USA	9/28/2023	\$1,010.00	TROLLEY ACTUATOR ASSEMBLY, TOP CO
28785 LOKEN EXCAVATION & DRAINA	9/28/2023	\$745.49	BOULDER PICK UP AND DELIVERY
28786 MINNESOTA PUMP WORKS	9/28/2023	\$1,026.00	INSPECTED TWO STATIONS
28787 MVTL LABORATORIES	9/28/2023	\$37.94	COLIFORM COLILERT

CITY OF NEW RICHLAND

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*Check Summary Register©

SEPTEMBER 2023

	Name	Check Date	Check Amt	
28788	NRHEG STAR EAGLE	9/28/2023	\$470.00	THC HEARING
28789	QUILL CORPORATION	9/28/2023	\$406.41	AMB. OFFICE
28790	SCHWICKERTS TECTA AMERIC	9/28/2023	\$400.00	CITY HALL
28791	SOUTHERN MN INITIATIVE FOU	9/28/2023	\$500.00	ANNUAL
28792	THOMPSON AUTO BODY SHOP	9/28/2023	\$4,617.48	FORD F-350 ACCIDENT REPAIRS
28793	XCEL ENERGY SOLUTION	9/28/2023	\$1,524.33	601 W DIVISION
28794	ZARNOTH BRUSH WORKS, INC.	9/28/2023	\$300.85	DIRT SHOES AND CLAMP STRIP
Total Checks			\$88,184.15	

Current Period: SEPTEMBER 2023

			2023 YTD Budget	2023 YTD Amt	SEPTEMBER MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$950,580.94	\$81,448.18	\$273,699.06	77.64%
		Expenditures	\$1,224,280.00	\$1,029,052.20	\$61,214.74	\$195,227.80	84.05%
		Gain/(Loss)	\$0.00	(\$78,471.26)	\$20,233.44	\$78,471.26	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$357,292.75	\$0.00	(\$17,737.75)	105.22%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$36,100.00	\$0.00	(\$28,600.00)	481.33%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$4,736.56	\$249.77	\$2,263.44	67.67%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$499.49	\$0.00	\$6,500.51	7.14%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$2,968.00	\$0.00	\$2,032.00	59.36%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$3,125.00	\$25.00	\$1,550.00	66.84%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$227,050.00	\$0.00	\$227,050.00	50.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$5,951.14	\$0.00	(\$5,951.14)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$137.11	\$0.00	(\$137.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$1,148.93	\$38.22	(\$148.93)	114.89%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$639,424.44	\$312.99	\$186,405.56	77.43%
Total GOVERNMENT WIDE			\$825,830.00	\$639,424.44	\$312.99	\$186,405.56	77.43%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$7,140.00	\$2,325.00	\$4,860.00	59.50%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$442.68	\$144.15	\$307.32	59.02%
Active	E 101-41100-122	MEDICARE	\$185.00	\$103.53	\$33.71	\$81.47	55.96%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$369.00	\$0.00	(\$119.00)	147.60%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$1,701.30	\$0.00	(\$1,201.30)	340.26%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$0.00	\$368.17	\$119.17	(\$368.17)	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$30.00	\$0.00	\$20.00	60.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$10,154.68	\$2,622.03	\$3,930.32	72.10%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$10,154.68)	(\$2,622.03)	(\$3,930.32)	72.10%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$1,125.00	\$250.00	\$4,375.00	20.45%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$2,088.00	\$0.00	(\$88.00)	104.40%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,734.06	\$0.00	\$265.94	91.14%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$5,947.06	\$250.00	\$4,552.94	56.64%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$93,224.17	\$9,020.41	\$21,775.83	81.06%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$989.59	\$0.00	\$2,010.41	32.99%
Active	E 101-41400-120	PERA	\$9,000.00	\$6,991.73	\$676.52	\$2,008.27	77.69%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$5,774.20	\$551.82	\$1,975.80	74.51%

Current Period: SEPTEMBER 2023

			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$1,350.44	\$129.06	\$749.56	64.31%
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$68.00	\$6.80	\$172.00	28.33%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$9.93	\$0.00	\$940.07	1.05%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$2,911.67	\$74.77	(\$911.67)	145.58%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$1,774.07	\$695.00	\$725.93	70.96%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$7,590.13	\$152.34	(\$1,590.13)	126.50%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$4,329.14	\$400.00	(\$1,829.14)	173.17%
Active	E 101-41400-221	CITY HALL CLE	\$750.00	\$456.11	\$207.78	\$293.89	60.81%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$7,651.86	\$287.15	\$348.14	95.65%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$31,025.00	\$0.00	(\$1,025.00)	103.42%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$141.75	\$83.50	\$4,858.25	2.84%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$530.31	\$0.00	\$2,469.69	17.68%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$1,381.54	\$200.00	\$368.46	78.95%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$5,292.61	\$183.52	(\$2,292.61)	176.42%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$4,317.21	\$0.00	\$2,482.79	63.49%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$1,600.17	\$45.15	\$399.83	80.01%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$135.00	\$0.00	\$865.00	13.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$349.68	\$62.49	\$150.32	69.94%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$1,074.13	\$25.53	\$425.87	71.61%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$2,472.07	\$0.00	(\$1,472.07)	247.21%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$226,390.00</u>	<u>\$186,850.94</u>	<u>\$13,301.84</u>	<u>\$39,539.06</u>	<u>82.53%</u>
Total CITY HALL			<u>(\$215,890.00)</u>	<u>(\$180,903.88)</u>	<u>(\$13,051.84)</u>	<u>(\$34,986.12)</u>	<u>83.79%</u>
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ELECTIONS			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$230.00	\$0.00	\$70.00	76.67%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$330.00	\$0.00	\$70.00	82.50%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$8,167.07	\$8,167.07	\$9,832.93	45.37%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$0.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$3,030.59	\$3,030.59	\$2,969.41	50.51%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$2,951.13	\$116.65	\$2,048.87	59.02%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$75.00	\$0.00	\$425.00	15.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$32,300.00</u>	<u>\$17,274.43</u>	<u>\$11,314.31</u>	<u>\$15,025.57</u>	<u>53.48%</u>
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$75,563.08	\$4,750.40	\$30,436.92	71.29%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$21,385.00	\$1,782.66	\$28,615.00	42.77%
Active	E 101-42100-120	PERA	\$23,000.00	\$14,587.44	\$968.45	\$8,412.56	63.42%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$1,325.87	\$110.52	\$1,674.13	44.20%
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$1,389.57	\$92.92	\$1,210.43	53.45%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$34.00	\$3.40	\$41.00	45.33%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$122.47	\$0.00	\$14,877.53	0.82%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$521.15	\$223.71	(\$21.15)	104.23%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$2,334.03	\$0.00	\$2,665.97	46.68%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$112.08	\$0.00	\$387.92	22.42%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$1,060.64	\$0.00	\$1,939.36	35.35%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$1,153.00	\$0.00	\$3,847.00	23.06%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$264.38	\$0.00	\$35.62	88.13%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$4,005.00	\$0.00	\$4,005.00	50.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$2,717.26	\$0.00	\$3,282.74	45.29%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$932.31	\$175.63	\$3,067.69	23.31%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$0.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$5,778.21	\$0.00	\$1,221.79	82.55%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$1,328.08	\$110.36	\$171.92	88.54%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$1,074.14	\$25.54	(\$74.14)	107.41%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$1,485.58	\$127.38	\$1,514.42	49.52%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$0.00	(\$16,000.00)	0.00%
Expenditure			\$261,135.00	\$165,401.52	\$8,370.97	\$95,733.48	63.34%
Total POLICE			(\$228,835.00)	(\$148,127.09)	\$2,943.34	(\$80,707.91)	64.73%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$96,711.00	\$7,831.28	\$53,289.00	64.47%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$1,625.00	\$65.00	(\$1,625.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$4,448.88	\$0.00	(\$4,448.88)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$775.14	\$358.04	(\$775.14)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$157,900.00	\$103,560.02	\$8,254.32	\$54,339.98	65.59%
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$9,012.50	\$0.00	\$2,987.50	75.10%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$600.00	\$0.00	(\$200.00)	150.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$38,175.00	\$0.00	\$21,825.00	63.63%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$2,962.06	\$0.00	\$837.94	77.95%
Active	E 101-42153-122	MEDICARE	\$900.00	\$692.75	\$0.00	\$207.25	76.97%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$33.10	\$0.00	\$5,216.90	0.63%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$106.59	\$33.45	\$93.41	53.30%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,495.08	\$0.00	\$504.92	74.75%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$13,588.30	\$751.56	(\$1,588.30)	113.24%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$1,799.90	\$1,010.00	\$2,200.10	45.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$1,974.10	\$0.00	\$1,025.90	65.80%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$2,933.99	\$0.00	(\$433.99)	117.36%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$5,222.00	\$0.00	\$2,278.00	69.63%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$7,392.34	\$0.00	(\$1,392.34)	123.21%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$1,324.01	\$129.90	(\$324.01)	132.40%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$21.00	\$0.00	\$179.00	10.50%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$563.04	\$42.54	(\$63.04)	112.61%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$1,074.13	\$25.53	\$125.87	89.51%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$523.55	\$0.00	\$1,976.45	20.94%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$1,248.06	\$21.00	(\$1,248.06)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$179,150.00	\$93,875.91	\$2,013.98	\$85,274.09	52.40%
Total AMBULANCE			(\$21,250.00)	\$9,684.11	\$6,240.34	(\$30,934.11)	-45.57%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$27,096.09	\$27,096.09	(\$2,096.09)	108.38%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$500.00	\$500.00	(\$500.00)	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$98.40	\$0.00	(\$98.40)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$3,000.00	\$3,000.00	(\$3,000.00)	0.00%
Revenue			\$31,000.00	\$30,694.49	\$30,596.09	\$305.51	99.01%
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$2,000.00	\$0.00	\$22,000.00	8.33%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$19.86	\$0.00	\$3,480.14	0.57%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$860.04	\$72.06	\$2,139.96	28.67%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$186.85	\$0.00	\$2,813.15	6.23%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$1,116.23	\$0.00	\$883.77	55.81%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$1,114.56	\$0.00	\$1,885.44	37.15%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$654.75	\$0.00	(\$404.75)	261.90%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$256.40	\$0.00	\$243.60	51.28%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$300.00	\$0.00	\$2,200.00	12.00%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$332.28	\$64.94	\$167.72	66.46%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$147.99	\$3.77	(\$147.99)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$86.34	\$12.97	(\$86.34)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$1,621.59	\$43.15	(\$121.59)	108.11%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$10.15	\$0.00	\$7,489.85	0.14%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$36,445.00	\$0.00	(\$36,445.00)	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$56,700.00	\$47,113.81	\$196.89	\$9,586.19	83.09%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total FIRE			(\$25,700.00)	(\$16,419.32)	\$30,399.20	(\$9,280.68)	63.89%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$11,008.89	\$1,698.87	\$3,991.11	73.39%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$2,145.00	\$75.00	(\$1,145.00)	214.50%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$13,153.89	\$1,773.87	\$2,846.11	82.21%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$11,183.54	\$0.00	(\$1,183.54)	111.84%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$11,961.57	\$0.00	\$138.43	98.86%
Total BLDG INSPECTION			\$3,900.00	\$1,192.32	\$1,773.87	\$2,707.68	30.57%
CIVIL DEFENSE							
Active	R 101-42500-39110	SALE OF ASS	\$0.00	\$1,800.00	\$1,800.00	(\$1,800.00)	0.00%
Revenue			\$0.00	\$1,800.00	\$1,800.00	(\$1,800.00)	0.00%
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Expenditure			\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total CIVIL DEFENSE			(\$13,500.00)	\$1,800.00	\$1,800.00	(\$15,300.00)	-13.33%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$18.75	\$0.00	(\$18.75)	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$1,910.00	\$0.00	(\$1,660.00)	764.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$1,863.20	\$120.00	(\$863.20)	186.32%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$0.00	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$3,963.85	\$120.00	(\$2,313.85)	240.23%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$64,391.48	\$6,314.63	\$11,608.52	84.73%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$9,541.75	\$388.00	(\$3,041.75)	146.80%
Active	E 101-43100-120	PERA	\$6,000.00	\$4,839.10	\$473.60	\$1,160.90	80.65%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$4,522.96	\$408.80	\$877.04	83.76%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$1,057.72	\$95.61	\$567.28	65.09%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$11,954.71	\$1,236.97	\$795.29	93.76%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$55.80	\$5.80	(\$5.80)	111.60%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$95.99	\$0.00	\$5,404.01	1.75%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$114.44	\$0.00	\$160.56	41.61%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$11,528.79	(\$157.94)	(\$1,528.79)	115.29%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$0.00	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$0.00	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$3,435.37	\$745.49	(\$435.37)	114.51%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$19.98	\$0.00	\$1,980.02	1.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$726.00	\$0.00	\$274.00	72.60%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$1,330.40	\$0.00	(\$330.40)	133.04%
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$12,488.07	\$200.00	(\$4,488.07)	156.10%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$179.34	\$0.00	\$820.66	17.93%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$5,707.34	\$0.00	\$2,292.66	71.34%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$1,801.73	\$0.00	\$198.27	90.09%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$5,183.07	\$0.00	(\$1,183.07)	129.58%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$546.70	\$0.00	\$2,453.30	18.22%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$75.99	\$0.00	\$2,924.01	2.53%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$5,360.04	\$4,617.48	(\$2,360.04)	178.67%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,603.88	\$0.00	(\$603.88)	112.08%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$2,675.76	\$300.85	\$324.24	89.19%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$25.99	\$0.00	\$274.01	8.66%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$368.75	\$0.00	(\$368.75)	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$696.75	\$119.17	(\$196.75)	139.35%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$1,383.57	\$157.85	\$616.43	69.18%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,522.13	\$0.00	\$2,477.87	58.70%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$108.13	\$16.81	\$11,891.87	0.90%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$3,419.72	\$70.62	(\$1,919.72)	227.98%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$11,563.49	\$1,282.93	\$1,436.51	88.95%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$529.36	\$0.00	\$470.64	52.94%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$82,182.92	\$0.00	(\$82,182.92)	0.00%
Expenditure			<u>\$223,000.00</u>	<u>\$260,434.71</u>	<u>\$16,276.67</u>	<u>(\$37,434.71)</u>	<u>116.79%</u>
Total STREETS			(\$221,350.00)	(\$256,470.86)	(\$16,156.67)	\$35,120.86	115.87%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$189.00	\$0.00	(\$189.00)	0.00%
Revenue			<u>\$0.00</u>	<u>\$189.00</u>	<u>\$0.00</u>	<u>(\$189.00)</u>	<u>0.00%</u>
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$27,950.72	\$3,493.84	\$9,049.28	75.54%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$37,000.00</u>	<u>\$27,950.72</u>	<u>\$3,493.84</u>	<u>\$9,049.28</u>	<u>75.54%</u>
Total SANITATION			(\$37,000.00)	(\$27,761.72)	(\$3,493.84)	(\$9,238.28)	75.03%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$129,558.81	\$27,026.60	(\$34,558.81)	136.38%
Revenue			<u>\$95,000.00</u>	<u>\$129,558.81</u>	<u>\$27,026.60</u>	<u>(\$34,558.81)</u>	<u>136.38%</u>
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$135,133.00	\$13,513.30	(\$40,133.00)	142.25%
Expenditure			<u>\$95,000.00</u>	<u>\$135,133.00</u>	<u>\$13,513.30</u>	<u>(\$40,133.00)</u>	<u>142.25%</u>
Total NURSING HOME			\$0.00	(\$5,574.19)	\$13,513.30	\$5,574.19	0.00%
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$250.00	\$0.00	\$49,750.00	0.50%
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$43.14	\$0.00	(\$43.14)	0.00%
Revenue			\$50,000.00	\$293.14	\$0.00	\$49,706.86	0.59%
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$776.88	\$0.00	\$223.12	77.69%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$46.50	\$0.00	(\$46.50)	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$36,881.88	\$0.00	\$18,118.12	67.06%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$125.00	\$0.00	(\$125.00)	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$204.11	\$36.48	(\$204.11)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$66,800.00	\$40,915.50	\$36.48	\$25,884.50	61.25%
Total RECREATION-LEGION FIELD			(\$16,800.00)	(\$40,622.36)	(\$36.48)	\$23,822.36	241.80%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$30.75	\$4.62	\$119.25	20.50%
Expenditure			\$150.00	\$30.75	\$4.62	\$119.25	20.50%
Total SKATING RINK			(\$150.00)	(\$30.75)	(\$4.62)	(\$119.25)	20.50%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$3,365.00	\$0.00	(\$865.00)	134.60%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$853.62	\$0.00	\$646.38	56.91%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$180.00	\$0.00	(\$80.00)	180.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$123.19	\$0.00	(\$123.19)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$4,100.00	\$4,521.81	\$0.00	(\$421.81)	110.29%
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$9,853.64	\$0.00	(\$1,853.64)	123.17%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$610.90	\$0.00	(\$110.90)	122.18%
Active	E 101-45200-122	MEDICARE	\$120.00	\$142.89	\$0.00	(\$22.89)	119.08%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$13.24	\$0.00	\$886.76	1.47%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$3,321.03	\$0.00	(\$821.03)	132.84%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$575.40	\$0.00	(\$75.40)	115.08%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$1,950.42	\$0.00	\$49.58	97.52%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$538.66	\$0.00	(\$38.66)	107.73%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$2,071.77	\$0.00	\$928.23	69.06%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$235.50	\$0.00	(\$235.50)	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$845.00	\$0.00	\$655.00	56.33%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$145.80	\$0.00	(\$145.80)	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	100.00%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$3,115.74	\$543.28	(\$1,865.74)	249.26%
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$26,636.12	\$543.28	(\$1,216.12)	104.78%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$22,114.31)	(\$543.28)	\$794.31	103.73%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$354.75	\$0.00	\$645.25	35.48%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$21.99	\$0.00	\$78.01	21.99%
Active	E 101-45500-122	MEDICARE	\$50.00	\$5.15	\$0.00	\$44.85	10.30%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$24.10	\$0.00	\$3,975.90	0.60%
Active	E 101-45500-221	CITY HALL CLE	\$0.00	\$97.02	\$97.02	(\$97.02)	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$27.28	\$0.00	(\$27.28)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$8.10	\$0.00	\$591.90	1.35%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$17,434.75	\$718.91	(\$14,434.75)	581.16%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$1,318.08	\$24.91	(\$118.08)	109.84%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$22,592.97	\$840.84	(\$8,742.97)	163.13%
Total LIBRARY			(\$13,850.00)	(\$22,392.97)	(\$840.84)	\$8,542.97	161.68%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2023 YTD Budget	2023 YTD Amt	SEPTEMBER MTD Amt	2023 YTD Balance	% of Budget
Active	E 101-47000-610 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED						
Active	E 101-49200-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total UNALLOCATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT						
Active	E 101-49310-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL FUND	\$0.00	(\$78,471.26)	\$20,233.44	\$78,471.26	0.00%

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			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
	Revenues		\$276,000.00	\$206,561.27	\$25,031.41	\$69,438.73	74.84%
	Expenditures		\$276,000.00	\$97,903.17	\$8,117.96	\$178,096.83	35.47%
	Gain/(Loss)		\$0.00	\$108,658.10	\$16,913.45	(\$108,658.10)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439 PERA PENSI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000 GENERAL PR		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN		\$0.00	\$7,628.38	\$2,267.80	(\$7,628.38)	0.00%
Active	R 601-49400-37100 WATER SALE		\$276,000.00	\$198,732.89	\$22,763.61	\$77,267.11	72.00%
Active	R 601-49400-39110 SALE OF ASS		\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 601-49400-39200 OPERATING T		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$206,561.27	\$25,031.41	\$69,438.73	74.84%
Active	E 601-49400-100 WAGES/SALARI		\$31,000.00	\$23,749.67	\$2,313.61	\$7,250.33	76.61%
Active	E 601-49400-120 PERA		\$2,500.00	\$1,781.33	\$173.52	\$718.67	71.25%
Active	E 601-49400-121 SOCIAL SECURI		\$2,000.00	\$1,458.18	\$141.86	\$541.82	72.91%
Active	E 601-49400-122 MEDICARE		\$750.00	\$341.04	\$33.17	\$408.96	45.47%
Active	E 601-49400-129 PERA CHANGE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130 HEALTH INSUR		\$5,000.00	\$266.66	\$0.00	\$4,733.34	5.33%
Active	E 601-49400-131 LIFE INSURANC		\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140 UNEMPLOYMEN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150 WORKERS COM		\$1,100.00	\$16.55	\$0.00	\$1,083.45	1.50%
Active	E 601-49400-200 OFFICE SUPPLI		\$1,000.00	\$108.61	\$0.00	\$891.39	10.86%
Active	E 601-49400-210 OPERATING EX		\$7,650.00	\$13,113.67	\$319.11	(\$5,463.67)	171.42%
Active	E 601-49400-218 CHEMICALS/SP		\$5,000.00	\$3,343.14	\$20.00	\$1,656.86	66.86%
Active	E 601-49400-220 REPAIRS & MAI		\$28,000.00	\$7,155.49	\$0.00	\$20,844.51	25.56%
Active	E 601-49400-222 WATER METER		\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230 VEHICLE OPER		\$1,000.00	\$1,348.74	\$1,348.74	(\$348.74)	134.87%
Active	E 601-49400-231 VEHICLE MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233 TRACTOR MAIN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238 GENERATOR EX		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240 SMALL TOOLS A		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300 PROFESSIONAL		\$6,000.00	\$4,000.00	\$0.00	\$2,000.00	66.67%
Active	E 601-49400-301 AUDITING SERV		\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303 ENGINEERING F		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304 LEGAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE		\$20,280.00	\$15,119.78	\$1,698.68	\$5,160.22	74.56%
Active	E 601-49400-308 SCHOOLING		\$2,000.00	\$225.00	\$225.00	\$1,775.00	11.25%
Active	E 601-49400-309 COMPUTER EX		\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311 PERMITS/MEMB		\$1,000.00	\$435.00	\$0.00	\$565.00	43.50%
Active	E 601-49400-316 CREDIT/DEBIT S		\$1,200.00	\$1,513.59	\$177.54	(\$313.59)	126.13%
Active	E 601-49400-320 TELEPHONE		\$1,000.00	\$582.76	\$27.86	\$417.24	58.28%
Active	E 601-49400-330 MILEAGE EXPE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340 ADVERTISING		\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360 INSURANCE		\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380 UTILITIES/ELEC		\$30,000.00	\$13,650.91	\$1,492.67	\$16,349.09	45.50%
Active	E 601-49400-383 UTILITIES/HEAT		\$3,500.00	\$3,548.77	\$146.20	(\$48.77)	101.39%
Active	E 601-49400-417 UNIFORM ALLO		\$1,000.00	\$136.00	\$0.00	\$864.00	13.60%

Current Period: SEPTEMBER 2023

			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$481.15	\$0.00	\$18.85	96.23%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$276,000.00</u>	<u>\$97,903.17</u>	<u>\$8,117.96</u>	<u>\$178,096.83</u>	<u>35.47%</u>
Total WATER UTILITIES			<u>\$0.00</u>	<u>\$108,658.10</u>	<u>\$16,913.45</u>	<u>(\$108,658.10)</u>	<u>0.00%</u>
Total WATER UTILITY FUND			<u>\$0.00</u>	<u>\$108,658.10</u>	<u>\$16,913.45</u>	<u>(\$108,658.10)</u>	<u>0.00%</u>

Current Period: SEPTEMBER 2023

			2023	2023	SEPTEMBER	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$241,856.66	\$29,003.31	\$88,143.34	73.29%
		Expenditures	\$330,000.00	\$228,585.93	\$15,024.71	\$101,414.07	69.27%
		Gain/(Loss)	\$0.00	\$13,270.73	\$13,978.60	(\$13,270.73)	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$2,947.80	\$2,267.80	(\$2,947.80)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$1,930.57	\$0.00	(\$1,930.57)	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$236,978.29	\$26,735.51	\$93,021.71	71.81%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$330,000.00	\$241,856.66	\$29,003.31	\$88,143.34	73.29%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$17,292.68	\$181.17	\$22,707.32	43.23%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$33,990.62	\$1,426.00	\$21,009.38	61.80%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$9,375.00	\$0.00	(\$4,375.00)	187.50%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$130,910.00	\$13,091.00	\$27,090.00	82.85%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,450.00	\$0.00	\$550.00	72.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$1,513.56	\$177.53	(\$313.56)	126.13%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$459.00	\$0.00	(\$459.00)	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$9,113.75	\$0.00	(\$5,613.75)	260.39%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$7,135.20	\$58.74	\$10,364.80	40.77%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$2,418.62	\$90.27	\$1,081.38	69.10%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$371.00	\$0.00	\$1,629.00	18.55%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$330,000.00	\$228,585.93	\$15,024.71	\$101,414.07	69.27%
	Total SEWER UTILITIES		\$0.00	\$13,270.73	\$13,978.60	(\$13,270.73)	0.00%
	Total SEWER UTILITY FUND		\$0.00	\$13,270.73	\$13,978.60	(\$13,270.73)	0.00%

Current Period: SEPTEMBER 2023

	2023 YTD Budget	2023 YTD Amt	SEPTEMBER MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	\$43,457.57	\$51,125.49	(\$43,457.57)	#Div/0!

Memo

To: City Council

From: Anthony Martens

cc:

Date: 10/20/23

Re: Personnel Report / Recommendations

1. On Thursday 10/19/23 Mayor Neitzel and myself completed the one-year review of Chief of Police Bruegger. Per the satisfactory review, and due to the nature of the recruitment and retention of police officers, we recommend that Chief Bruegger be awarded a 2-step increase to step 4, \$31.65 /hr. The increase shall become effective on the next full pay period.
2. Chief Bruegger and I recommend the hiring of Joel Jandt as a part-time police officer. Jandt has passed all requirements to serve as an officer with the City of New Richland.

New Richland City Council

23 Sep 2023

New Richland Care Center

Operations:

Average census = 35.20 (Medicaid 21.43, Private 10.06, Med A 2.43, Managed Care 1.37)

7 Admissions and 8 Discharged to home and 1 Death

43 Referrals

36 Denied: Acuity level 16, Other facility 12, Payor source 4, Memory Care 4

Financials:

Operations income/loss = \$(10,287) Net income/loss = \$(42,330)

Annual Operations income/loss = \$536,545 Net income/loss = \$636,799

September staffing costs increased over previous months due to increased usage of Agency staffing as well as a low census for the month. Monthly losses were recognized only four times in the last twelve months (Oct 22, Jan, May, and Sep 23)

Projects:

Will be reviewing projects for the next few months to include:

PTAC units for Resident rooms

Rooftop Air Handler units and cleaning of the air ducts

Ceiling Lifts for Bariatric residents

Renovate a shower room to a spa room

Fun Days:

Residents and staff celebrated "Octoberfest" in mid September with input and donations from the Russell Anderson family. We had entertainment, shopping, crafts, and a meal from Smokin' Barrels BBQ out of Manchester.

We also had Ice Cream from Mrs. Patty's Ice Cream truck "Sprinkles".

Staffing:

Openings:

Certified Nurse Aides

RN or LPN



Date: October 17, 2023

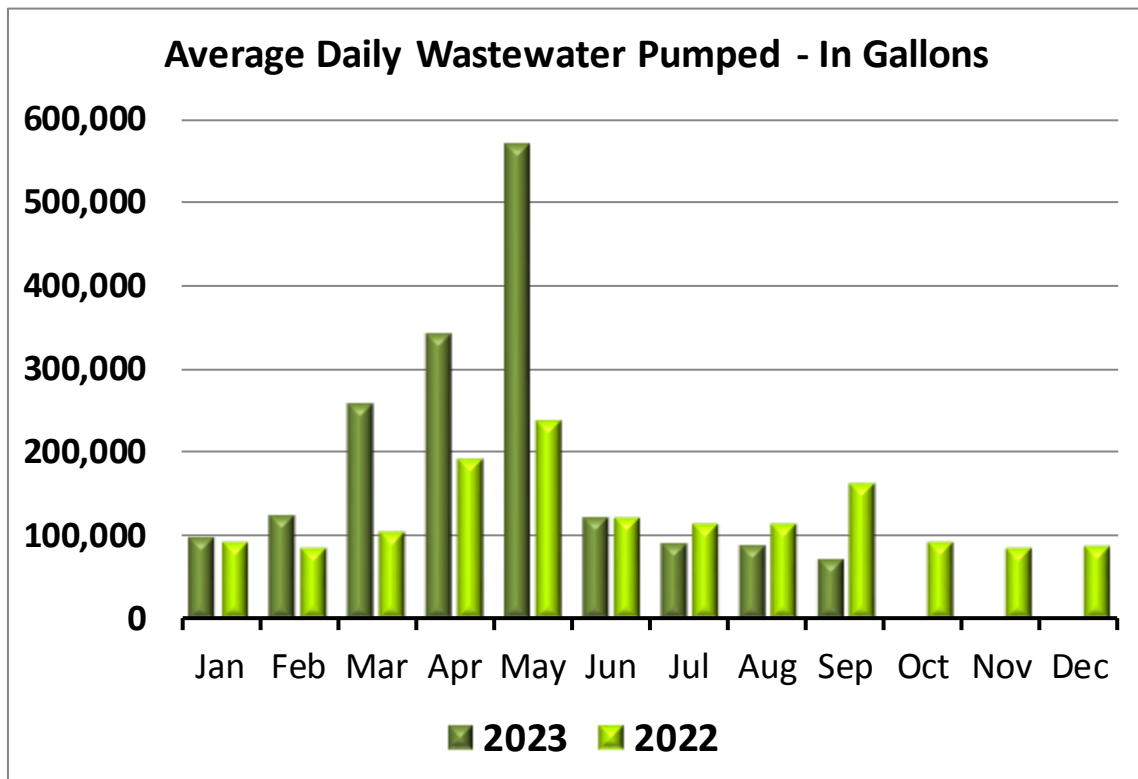
To: City of New Richland

From: Shell Johnson, Operator

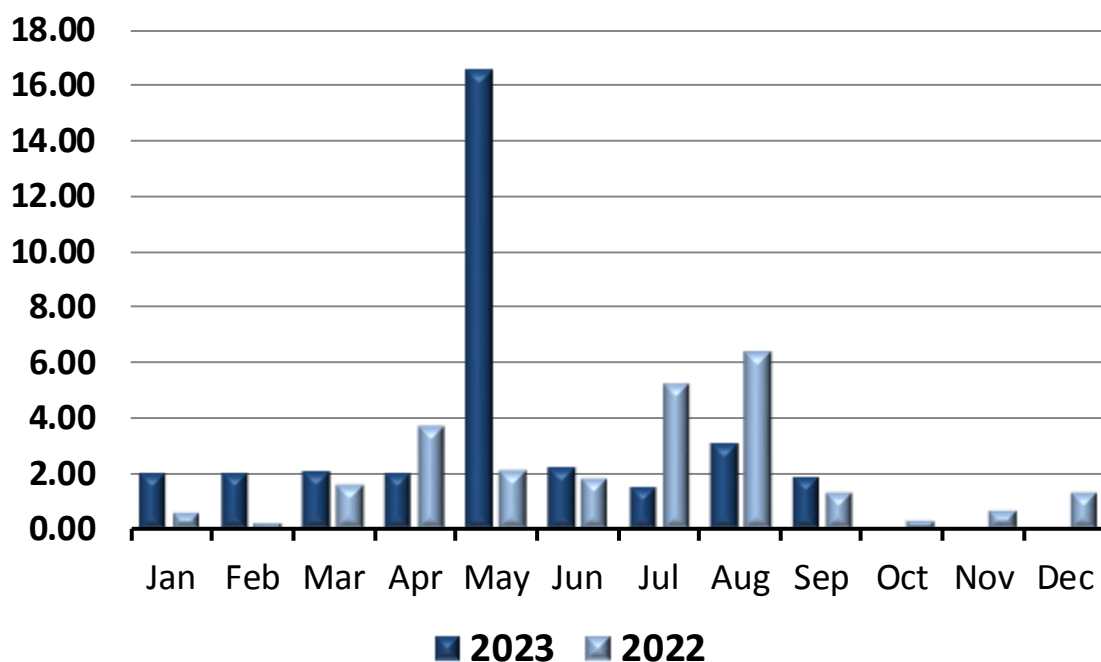
O & M Report: September 2023

Wastewater Operation & Maintenance

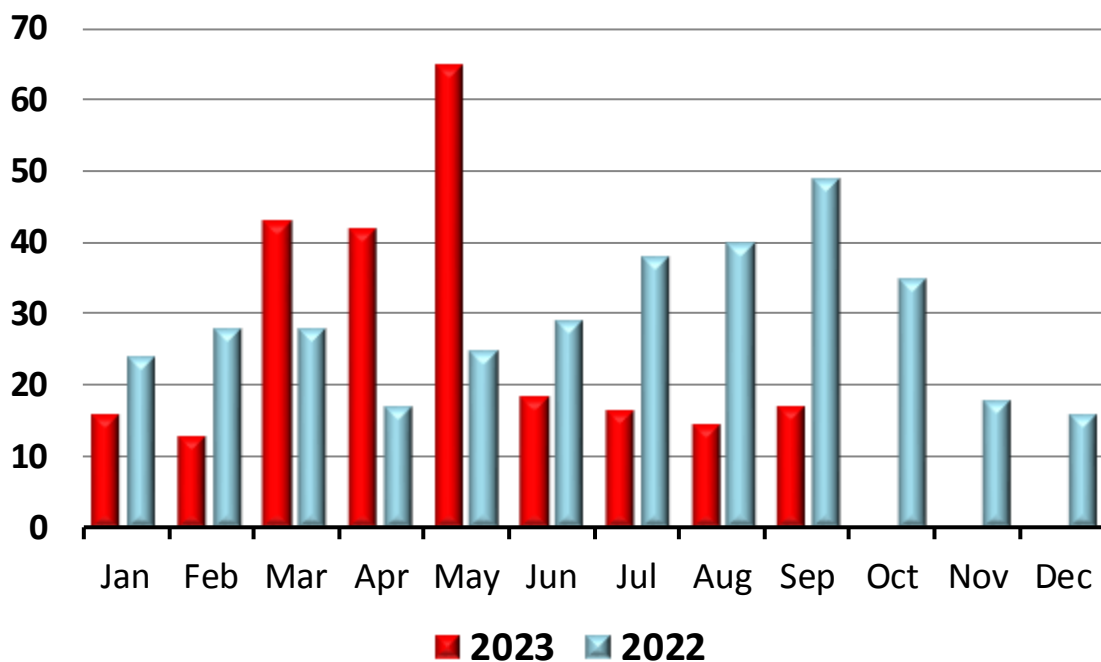
- All chemical warning signs were put up.
- Sept 7th - Bio-solids samples were done.
- Sept 8th - Roof inspector came out to plant.
- Sept 11th - MN Pump Works inspected all eight pumps.
- Sept 25th - Controls & Calibrations / calibrated the influent per permit. (Flow coming in and calibrated to the graph)
- Started power washing the final clarifier domes. Not done yet.
- Oct 5th - the rest of the three valves were installed in the basement for the primary sludge, scum, and a valve in between. Very nice.
- Cleaned out the primary Clarifier to be able to change out valves, the clarifier holds around 44,000 gallons and no one knows when it was ever cleaned out. Suppose around at least 25+years. This should be done every other year. It will be put on the list. It was not a very nice job.



Total Monthly Precipitation



Monthly Total Effluent Phosphorus kg



		September-23	August-23	September-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	286	168	125
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	3.7	3.6	3.0
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	1.4	1.3	1.4
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	98%	98%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	573	170	180
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	1	6	9
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	0.4	2.3	16.0
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	99%	96%	9000%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	3.81	3.22	3.20
Phos Effluent	mg/L	2.08	1.39	2.70
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	17.02	14.49	49.00
Phos Effluent kg Per Year	kg	48.18	31.15	127.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	6	15	53
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	5.60	3.33	5.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	72,000	89,000	161,000
Maximum Daily	gallons	97,000	135,000	97,000
Total Monthly	gallons	2,165,000	2,747,000	4,836,000
Precipitation Monthly Total	inches	1.86	3.06	1.30
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$2,131.00	30%	75%
Total	\$7,146.00	\$2,131.00	30%	75%

Datecreated	Equipment	Location	Notes	Task	Taskdesc
9/1/2023	Alarms	5052 New Richland, MN	cleaned and pulled alarms , it worked as it should	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
9/1/2023	Air Compressor	5052 New Richland, MN	check oils both sides, air filters, belts, the automatic water drawoff working, the psi to diaphragm pump is at 75 psi	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
9/1/2023	NO 3 RAS	5052 New Richland, MN	all grease zirks and cages checked,	Monthly PM	Grease the zirks on the pump if the pump running this month.
9/1/2023	Effluent Sampler	5052 New Richland, MN	all hoses inspected and temperature all good.	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
9/1/2023	Emergency Generator	5052 New Richland, MN	Gss will be doing the inspection this fall at the same time as the city of new richlands generator	Schedule Appointment	Have outside Vendor GSS at 507-524-4940 come in and perform maintenance on generator.
9/1/2023	East Ras Flowmeter	5052 New Richland, MN	east digital works at 20%	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
9/1/2023	Eyewash Station	5052 New Richland, MN	got a new one to install, other one is fine but only a 1 eye at a time, shower spray.	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
9/1/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	all checked and initialed	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.

9/1/2023	Office Air Conditioner	5052 New Richland, MN	almost to end of summer. it is all checked	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
9/1/2023	NO 2 RAS	5052 New Richland, MN	all greased, cages checked	Monthly PM	Grease the zirks on the pump if the pump running this month.
9/1/2023	Basement Sump Pump	5052 New Richland, MN	pulled floats alarm light and buzzer work, call out worked.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
9/1/2023	Influent Sampler	5052 New Richland, MN	new pump working great. all good temps are below 4c	Monthly PM	Clean, inspect pump hose
9/1/2023	Eye Wash Station	5052 New Richland, MN	refilled with preservative for winter all good	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
9/1/2023	IBC Boiler	5052 New Richland, MN	boiler will not be started until october at some point	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
9/1/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	Mn pump did all required inspections	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
9/1/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	Mn pump amp draws and inspection of pumps	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

9/1/2023	Lift Station #1 - WWTP	5052 New Richland, MN	Mn pump did all required pump inspections	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
9/1/2023	Lift Station #1 - WWTP	5052 New Richland, MN	Pumps pulled oil changed amps drawn. Mn pump	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
9/1/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	All pumps pulled oil changed amps draw. Mn pump	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
9/1/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	Amp draw done by mn pump	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
9/1/2023	Ag-Gator Sludge Wagon	5052 New Richland, MN	It has been sold	Service Equipment	Grease unit, check oil, check pins & bolts. Check tires for improper wear and pressure. Inspect entire unit for corrosion and abnormal wear. See manual for detailed instruction. Manual is located in the filing cabinet in the office.
9/1/2023	NO 1 RAS	5052 New Richland, MN	Out of service	Monthly PM	Grease the zirks on the pump if the pump running this month.
9/1/2023	Final Clarifier NO 2	5052 New Richland, MN	east clarifier, all upper and lower oil changed and top chain box. all good, and greased needs new skimmer rubber	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
9/1/2023	Blower NO 1	5052 New Richland, MN	all oils checked, belts, on for sept 20-oct 20 2023 filters checked	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2

9/1/2023	Blower NO 2	5052 New Richland, MN	shut off for 1 month, oils checked, filters and shut off valves to it, and belts checked	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
9/1/2023	Gas Detector	5052 New Richland, MN	alarms went off all tested	Monthly PM	Turn on, check batteries and if calibration is due.
9/1/2023	Mechanical Bar Screen	5052 New Richland, MN	changed oil to 167 moly full synthetic gear lube iso 460 there are actually 9 grease zhirks, and lubes chain.	Service Equipment	Change oil on drive gear box- 15 to 60F Use Shell Valvata J-460 oil 50 to 125F 8 grease Zhirks: 2-RA 2-Upper inside left and right side arms 1-Upper inside sprocket 1- Upper outside sprocket 1-Lower basement inside sprocket 1- lower basement outside srpocket.
9/1/2023	Final Clarifier NO 1	5052 New Richland, MN	greased, chain lubed, all 3 oils changed. Lower 167 moly full synthetic, gear lube iso 460 also used in chain gear box uppper 264 pure sunsthetic hydralic oil iso 460	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
9/1/2023	Primary Clarifier	5052 New Richland, MN	let of excess moisture greased checked chain	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
9/1/2023	Anaerobic Digester	5052 New Richland, MN	Eric (city main,) came to help with the digester rollers, Herb and I will look into the pressure relief valves and find out exactly what to do,	Service Equipment	Grease upper rollers & inspect cover. Check lube kerosene level-clean piping for pressure on relief valve. Schedule this task when another employee is present.
9/1/2023	Emergency Generator	5052 New Richland, MN	N/A	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.

9/1/2023	Trickling Filter	5052 New Richland, MN	arms are at the same height.	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
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City Of New Richland

Date : Oct23, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 32 Blue cards were issued to residents this month.
- 3 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Working on the infield at the Legion Field and back stop
- Winterizing, Legion Field, Lake Park, Farmers hydrant, well house 2
- Neitzel finished putting tin on the dugout.
- Thomsen's finished painting 2017 Ford (backed into)

FUTURE PROJECTS

- Their well will be serving well one.
- New back stop Legion Field (Baseball)
- Score Board .
- Sweeping roads
- Generator repair
- Getting snow equipment ready
- Olsen to dig of water service at South Cedar 321
- Put back bleachers at the Legion Field

SEEKING RECOMMENDATION

John Hullopeter to cement by Post Office \$2125.00

Memo

To: City Council

From: Anthony Martens

cc:

Date: 10/20/23

Re: TectaTracker Facility Roof Audit

Schwickerts has completed their roof audit of all of the city buildings. I have met with their representation and was provided with information regarding the audits and findings. I will present them during the council meeting on Monday October 23rd, 2023.

There was only one item located that needs to be fixed as soon as possible. There is a pitch pan that has deteriorated and could potentially cause the roof to fail sooner than anticipated if it is not fixed. I recommend contracting with Schwickerts to repair the roof at a cost of \$2,025 as quoted.



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City Administrator's Report

October 23rd, 2023, City Council Meeting

Continue working with Department Heads on Capital Plan

Continue working with Department heads on the 2024 Budget

Continued conversations with intellicents regarding 2024 health insurance

Continued conversations with 2 alternate payment service providers for utility billing

Met with Schwickerts regarding roof inspections audits

Continued to work on website transition

Completed Chief of Police employment review

Participated in the MCMA Conference Planning Committee

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

Oct. 26th – Shelby Priebe - AMB

EMPLOYEE ANNIVERSARIES

Nov. 4th – Arial Arnold – AMB – 5 yrs