



New Richland City Council Regular Meeting Minutes

December 12th, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey

Staff Present

Anthony Martens-City Administrator
Shell Johnson- People Service

Others Present

e – Brenda Routh
e – Jessica Lutgens

Members Absent

None

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Loren Skelton and seconded by Chad Neitzel to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Chad Neitzel to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Public Hearing

- At 6:35pm Mayor Gail Schmidt opened the public hearing for Truth in Taxation. Administrator Martens made a presentation regarding Truth in Taxation and the 2023 budget. No one in attendance wished to address the council regarding the budget at this time. The hearing will remain open in case someone wishes to be heard

Reports

1. Ambulance Department Report – In Writing
 - Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the ambulance report. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Motion made by Chad Neitzel and seconded by Jason Casey to adopt resolution 22-19 accepting a donation of \$75,000 from the New Richland Fire Department Relief Association. Carried (4 yes, 0 no)
 - Motion made by Jody Wynnemer and seconded by Chad Neitzel to approve the Fire Department report. Carried (4 yes, 0 no)



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3. Police Department Report – In Writing
 - Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the Police Department Report. Carried (4 yes, 0 no)
4. NR Care Center Report – In writing
 - Motion made to accept the NRCC report by Loren Skelton and seconded by Chad Neitzel. Carried (4 yes, 0 no)
5. PeopleService Report – Shell Johnson
 - Shell Johnson presented the WWTP report
 - Motion was made by Chad Neitzel and seconded by Jason Casey to approve the People Service CPI-U index increase to the contract. Carried (4 yes, 0 no)
 - Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the People Service Report. Carried (4 yes, 0 no)

Presentation

- Administrator Martens thanked Mayor Schmidt for her service to the community and presented her with a certificate of thanks.
- Council Person Casey presented Mayor Schmidt with a hand-made gavel as a thank you for her service to the community.

6:53pm

- Mayor Schmidt Excused herself from the Meeting and Mayor Pro Tem Loren Skelton presided over the remainder of the meeting

Reports (continued)

6. Street/Water Report – In Writing
 - Motion to accept Street/Water report by Chad Neitzel and seconded by Jason Casey. Carried. (3 yes, 0 no)

Unfinished Business

1. Administrator Martens presented the updated sewer enterprise fund budget. Motion made by Chad Neitzel and seconded by Loren Skelton to approve the sewer enterprise fund budget for 2023. Carried. (2 yes, 1 no-Casey)
2. Administrator Martens presented the updated water enterprise fund budget. Motion made by Jason Casey and seconded by Chad Neitzel to approve the water enterprise fund budget for 2023. Carried. (3 yes, 0 no)

New Business

- 5 YR Capital Plan
 - Administrator Martens presented the framework for the 5 YR Capital Plan. Due to the extensive list of equipment and items that are nearing the end of life, the council would like to work with each department head to come to creative solution to the issue of replacing equipment.
 - Council Person Wynnemer suggested that we use department head report time over the next few meetings to facilitate this discussion.



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Truth in Taxation Hearing

- Motion made at 7:00 pm by Chad Neitzel and seconded by Jason Casey to close the public Truth in Taxation Hearing. Carried. (3 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve resolution 22-18 Adopting the budget and tax levy collectible in 2023. Carried. (2 yes, 1 no-Casey)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Chad Neitzel and seconded by Jason Casey.
Carried (3 yes, 0 no) 7:12 p.m.

Submitted by,

Anthony Martens
City Administrator