



New Richland City Council Regular Meeting Minutes

November 28th, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jody Wynnemer
Jason Casey

Staff Present

Anthony Martens-City Administrator
Bob Johannsen-Care Center Administrator

Others Present

Pam Goehring
Larry Goehring
e – Brenda Routh

Members Absent

None

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens asked that Requests and Presentations #2 be stricken from the agenda. Motion made by Loren Skelton and seconded by Chad Neitzel to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Chad Neitzel and seconded by Loren Skelton to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- Bruce Meyer was in attendance to discuss issues with his water bill. Due to a software error, his meter was not reporting usage to the Utility Billing System. Motion was made by Jason Casey and seconded by Jody Wynnemer to credit Meyer's account for the 18,430 gallons that was reported when the usage began to report to the Utility Billing System. Carried (4 yes, 0 no)

Ordinances and Resolutions (see attached)

- None

Reports

1. NR Care Center Report – (see attached)
 - Bob Johannsen was in attendance to share the Care Center report.
 - Motion was made by Chad Neitzel and seconded by Jason Casey to amend the Care Center Advisory Board Bylaws regarding the make up of the board. The amendment will change the advisory board to 5 members instead of 7. Carried (4 yes, 0 no)
 - Motion was made by Chad Neitzel and seconded by Jody Wynnemer to advertise for all of the City Board Openings. Carried (4 yes, 0 no)
 - Motion made to accept the NRCC report by Chad Neitzel and seconded by Loren Skelton. Carried (4 yes, 0 no)



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2. PeopleService Report – In Writing
 - Shell Johnson presented the WWTP report in Writing
 - Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the Wastewater report. Carried (4 yes, 0 no)
3. Street/Water Report – In Writing
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of salt sand at a cost of \$1,365. Carried (4 yes, 0 no)
 - Motion to accept Street/Water report by Chad Neitzel and seconded by Loren Skelton. Carried. (4 yes, 0 no)

Unfinished Business

1. The Council Discussed the 2023 General Fund Budget as presented. Administrator Martens will be updating some additional information and sharing with the Council before the end of the week to provide final comments before adoption.
2. The Council Discussed the Water Fund Enterprise Budget. Motion made by Chad Neitzel and seconded by Jason Casey to table the adoption of the Water Fund Enterprise Budget until the December meeting. Carried (4 yes, 0 no) Administrator Martens will be updating some additional information and sharing with the Council before the end of the week to provide final comments before adoption.

New Business

1. The Council Discussed the Sewer Fund Enterprise Budget. Motion made by Chad Neitzel and seconded by Jason Casey to table the adoption of the Sewer Fund Enterprise Budget until the December meeting. Carried (4 yes, 0 no) Administrator Martens will be updating some additional information and sharing with the Council before the end of the week to provide final comments before adoption.
2. Motion was made Loren Skelton and seconded by Chad Neitzel to approve the hiring of Laura Beckmann as an EMT for the New Richland Ambulance. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting

Mayor/Council Comments

- Mayor Schmidt presented her concerns with the council's failure to address the ordinances that they had planned to address during her tenure.
- Larry Goehring shared with the council some of his concerns with homes in town that he felt needed to be addressed.
- Council Member Wynnemer asked why the council could not take that task on to take some workload off the City Administrator. The Council discussed and agreed to take on the task of working on the Animal and Nuisance Ordinance to be brought forth at a work session in the very near future.
- Motion was made by Jason Casey and seconded by Loren Skelton to reach out to an attorney and see how much it would cost to help draft ordinances. Carried (4 yes, 0 no)



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Closed Meeting

- At 8:18 pm, Mayor Schmidt closed the meeting pursuant to MN Statute section 13D.05, subd. 3(a) to evaluate the performance of the City Administrator
- At 9:05 pm, Mayor Schmidt re-opened the City Council Meeting
- Mayor Schmidt made a statement on the record that they had completed the performance review of the City Administrator and that his performance had been satisfactory.

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Chad Neitzel.
Carried (4 yes, 0 no) 9:05 p.m.

Submitted by,

Anthony Martens
City Administrator