



Regular City Council Meeting

November 28th, 2022

Agenda:

- 6:30 Call to Order**
- Roll Call**
- Pledge of Allegiance**
- Approve Agenda**

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of the November 14th, 2022, Council Meeting
2. Approve Rental Licenses
 - a. 102 South Cedar Ave
 - b. 121 2nd Street NW

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. Bruce Meyer – Water Bill
2. Bohlen Plumbing & Heating - Property Values

Ordinances and Resolutions

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
3. Water/Street Report – In writing

Unfinished Business

1. 2023 General Fund Budget – Discussion
2. Water Enterprise Fund Budget – Approval

New Business

1. Sewer Enterprise Fund Budget – Approval
2. Approve Ambulance EMT

Miscellaneous

Administrators Report**Mayor/Council Comments****Closed Meeting**

The meeting will be closed at this time pursuant to MN Statute section 13D.05, subd. 3 (a) to evaluate the performance of the City Administrator

Adjournment

The next Regular City Council meeting, Truth in Taxation Meeting, and last meeting of 2022 will be held on Monday December 12th, 2022, at 6:30pm

Regular Council Meeting – November 14th, 2022

Members Present

Gail Schmidt
Loren Skelton
Chad Neitzel
Jody Wynnemer
Jason Casey

Staff Present

Anthony Martens, City Administrator

Others Present

Dan Petsinger
(e) Brenda Routh
(e) Janda Ferguson

Members Absent

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Council Member Wynnemer asked that consent agenda items number 2 and 3 be moved to New Business.
- Administrator Martens asked that Resolution 22-17, Election Canvass Approval be added to the agenda.
- Motion made by Loren Skelton and seconded by Chad Neitzel to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the consent agenda Carried (4 yes, 0 no)

Public Comments

- Dan Petsinger – Addressed the council regarding problems he has been having with neighbors' dogs defecating on his lawn. Discussion regarding the ordinance process that has taken place so far and future concerns were addressed.

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- Resolution 22-17, A Resolution Adopting the Election Results for the City of New Richland Offices by the New Richland Board of Canvass.
- Motion was made by Jason Casey and seconded by Jody Wynnemer to adopt resolution 22-17. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – In writing
 - Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the hiring of Jennifer Lacey as an EMT. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Chad Neitzel to decrease the Ambulance Directors hours to 50 hours per month at \$1,000 salary. Carried (4 yes, 0 no)
 - Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the ambulance report as presented. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the Fire Department report. Carried (4 yes, 0 no)

3. Police Department Report – In writing

- Motion was made by Jody Wynnemer and seconded by Jason Casey to accept the police report as presented. Carried. (4 yes, 0 no)

Unfinished Business

- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the final draft of the Employee Police Manual effective January 1st, 2023. Carried (4 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve the final draft of the PTO Transition plan. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Chad Neitzel to adopt the presented Creek logo as the official logo of the City of New Richland. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Loren Skelton to approve contracting with Bolton & Menk for WWTP Variance Application assistance at a cost of up to \$5,000. Carried (4 yes, 0 no)

New Business

- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the Supplemental Benefits plan for New Richland City Employees as presented by ARIS Group. Carried (4 yes, 0 no)
- The Water Enterprise fund was tabled due to an identified error.
- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve replacing the WWTP boiler at a cost not to exceed \$11,750 + the cost of wiring as quoted by Jim & Dudes. Staff is to request additional quotes, if possible, to see if it can be lower. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the purchase and installation of a new boiler in the Maintenance shop at a cost of \$5,460 + the cost of wiring as quoted by Johnson Heating and Air Conditioning. Carried (4 yes, 0 no)
- Motion was made by Jason Casey and seconded by Chad Neitzel to approve the October 2022 Accounts Payable. Carried (4 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve the October 2022 Financials. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens presented the Administrator's Report. Motion was made by Loren Skelton and seconded by Jason Casey to accept the Administrators Report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Election Canvassing Board

- The New Richland City Council met as the City of New Richland Election Canvassing Board.
- Motion was made by Jason Casey and seconded by Jody Wynnemer to confirm the results of the City General election and to adopt resolution 22-17. Carried (4 yes, 0 no)

Closed Meeting

- At 7:56 pm, a motion was made by Chad Neitzel and seconded by Jason Casey to close the meeting pursuant to MN Statute section 13D.03 to discuss the City's Labor Negotiation Strategy
Carried (4 yes, 0 no)
- At 8:07 pm, Mayor Schmidt re-opened the City Council Meeting

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Chad Neitzel.
Carried (4 yes, 0 no) 8:08 p.m.

Submitted by,

Anthony Martens
City Administrator

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/23/22

Re: Rental Licenses

The following properties have applied for rental licenses. Rentals have been inspected by the building inspector with recommendation to approve licenses.

CITY OF NEW RICHLAND RENTAL HOUSING APPLICATION

PROPERTY INFORMATION

Rental Property Address: <u>102 S. Cedar</u>	Number of Units: <u>1</u>
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APPLICANT INFORMATION

Owner Name: <u>JASON CUMMINS</u>	Date of Birth:
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SSN:	State Tax ID:	Fed Tax ID:
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Current address: 24632 130th St.

City: <u>New Richland</u>	State: <u>MN</u>	ZIP Code: <u>56072</u>
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Email:

FEES

License Fee:	1 st Building	\$25.00	\$ <u>25⁰⁰</u>
	Additional Buildings	\$20.00 X	\$
Inspection Fee:	1 st Inspection (each 1-4 units)	\$50.00 X <u>1</u>	\$ <u>50⁰⁰</u>
	1 st Inspection (each, 5+ units)	\$25.00 X	\$
	Re-inspection	\$25.00 X	\$
Total Due			\$ <u>75⁰⁰</u>

INSPECTION INFORMATION

Inspection Date: N/A	Inspection Time: N/A
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Please notify your renters so that someone will be present during the inspection. If this scheduled time is not convenient, please call Sara Jo at the City Hall (507)465-3514 as soon as possible so another time can be scheduled.

SIGNATURE

All information provided is true and accurate. The payment made with this rental license application does not constitute an automatic granting of a rental license. Permission is hereby granted to the City of New Richland to make inspections of the structure listed herein, to determine compliance with the City Codes. Premises will be maintained as to standards which are set forth by the City of New Richland.

I have reviewed and understand the licensing process and will do my part to ensure that the licensing process goes smoothly.

Signature of applicant: <u>[Signature]</u>	Date: <u>11-14-22</u>
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For Office Use Only:			
License Fee:	Paid: <u>Cash</u> Cash/Check #	Date: <u>11-14-22</u>	Passed: Yes No
Re-inspection Fee:	Paid: <u>Cash</u> Cash/Check #	Date:	Passed: Yes No
License Number Issued:	Date:	License Expires:	

Cash \$25⁰⁰ to Nov. Water bill

New Rocheland
~~Waseca~~
CITY OF WASECA
RENTAL INSPECTION REPORT FORM

Owner: Vason Cummings Date: _____

Address: 102 S Cedar

Type of Housing: Single Family ☒ Duplex/2F _____ 4-Plex _____ Apartment _____ Mobile home _____

Pass/Fail

Pass/Fail

INSPECTOR: Mike Benson, 835-9742

ELECTRICAL

General
No extension cords - IPMC 604
GFI elect. outlet in kitchen and bath required per code - IPMC 604
Maintain clearance of at least 30" in front of the Electrical service - IPMC 604

FIRE SAFETY

Fire extinguisher needs re-charging
Egress window no more than 44" above floor unless a platform is installed under window - IRC 310.1
Maintain minimum clearance around furnace and water heater - IPMC 603.3
Smoke detector installed in each bedroom and on each floor - IPMC 704.2
Carbon Monoxide detectors installed within 10' of each sleeping room - IRC
No flammable liquids or combustibles stored in habitable area unless in a metal cabinet

INTERIOR FINISH

Interior Walls - IPMC 305
Egress window must be installed in rooms used for sleeping - IRC
Stair railing - IPMC 306
Window glazing less than 18" above floor must be protected. Sec. 308.4 IRC

OUTSIDE

Window glazing - IPMC 304.13.1
Exterior wall covering needs repair - IPMC 304.6
Steps - IPMC 305.4
Door latch - IPMC 304.15 / 702.3
No Rubbish or Garbage - IPMC 307
Deck - IPMC 305.4 / 304.10

EXITS

Unobstructed exit hallways - IPMC 702.1
Railing needed on top of landscaping timers above 30 inches - IRC 312.1

HEATING VENTILATION

Furnace with open flame in the garage must be installed 18" above floor - IRC
Makeup air
Gas Shutoff - MN Plumbing
Combustion air - IPMC 603.5
Chimney joints tight - IPMC 304.11
6" clearance to combustibles around single wall pipes - IPMC 603.3

PLUMBING AND SANITATION

Lavatory, closet, valves work properly - IPMC 502.1
Temp & pressure relief valve on water heater installed and plumbed to code - MN Plumbing Code
Install HBVB on outside sill cocks where needed or replace with code sill cock - MN Plumbing Code
RPZ installed to code and tested. - MN Plumbing Code
Install an Air Gap Backflow preventer on the softener discharge line - MN Plumbing code
Water Meter

LIGHT AND VENTILATION

All habitable rooms have windows IPMC 402.1
Ventilation in bathroom - IPMC 403.2
Ventilation in laundry room - IPMC - 403.5

INSPECTOR COMMENTS:

*Inspections Done By Owner
(Cummings) Pictures sent*

CORRECT UNSAFE CONDITION IMMEDIATELY - Inspector will return.
CORRECT AND CONTACT CITY WHEN COMPLETE 835-9743.
CORRECT AND CALL FOR REINSPECTION \$40.00 - 835-9743

Inspector: *Mike Benson*

CITY OF NEW RICHLAND RENTAL HOUSING APPLICATION

PROPERTY INFORMATION

X Rental Property Address: 121 2nd St NW Number of Units: 1

APPLICANT INFORMATION

Owner Name: Dylan Sheehy Date of Birth: [REDACTED]

SSN: [REDACTED] State Tax ID: Fed Tax ID:

Current address: 121 2nd St NW

City: New Richland State: MN ZIP Code: 56072

Phone: 507 379 7205 Email: [REDACTED]

FEES

License Fee:	1 st Building	\$25.00	\$ 25 ⁰⁰
	Additional Buildings	\$20.00 X	\$
Inspection Fee:	1 st Inspection (each 1-4 units)	\$50.00 X 1	\$ 50 ⁰⁰
	1 st Inspection (each, 5+ units)	\$25.00 X	\$
	Re-inspection	\$25.00 X	\$
Total Due			\$ 75 ⁰⁰

INSPECTION INFORMATION

Inspection Date: N/A Inspection Time: N/A

Please notify your renters so that someone will be present during the inspection. If this scheduled time is not convenient, please call Sara Jo at the City Hall (507)465-3514 as soon as possible so another time can be scheduled.

SIGNATURE

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I have reviewed and understand the licensing process and will do my part to ensure that the licensing process goes smoothly.

X Signature of applicant: [Signature] Date: 11-1-22

For Office Use Only:

License Fee:	Paid: Cash/Check # 75 ⁰⁰	Date 11-14-22	Passed: Yes No
Re-inspection Fee:	Paid: Cash/Check #	Date	Passed: Yes No
License Number Issued:	Date:	License Expires:	

CITY OF ~~WATER~~ *New Rochland*

RENTAL INSPECTION REPORT FORM

Owner: Dylan Sheehy Date: 11/9/22

Address: 121 NW 2nd St

Type of Housing: Single Family ☒ Duplex/2F ☐ 4-Plex ☐ Apartment ☐ Mobile home ☐

Pass/Fail

Pass/Fail

INSPECTOR: Mike Benson, 835-9742

ELECTRICAL

General

☐ No extension cords - IPMC 604
☐ GFI elect. outlet in kitchen and bath required per code - IPMC 604
☐ Maintain clearance of at least 30" in front of the Electrical service - IPMC 604

FIRE SAFETY

☐ Fire extinguisher needs re-charging
☐ Egress window no more than 44" above floor unless a platform is installed under window - IRC 310.1
☐ Maintain minimum clearance around furnace and water heater - IPMC 603.3
☐ Smoke detector installed in each bedroom and on each floor. - IPMC 704.2
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INTERIOR FINISH

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☐ Egress window must be installed in rooms used for sleeping - IRC
☐ Stair railing - IPMC 306
☐ Window glazing less than 18" above floor must be protected. Sec. 308.4 IRC

OUTSIDE

☐ Window glazing - IPMC 304.13.1
☐ Exterior wall covering needs repair - IPMC 304.6
☐ Steps - IPMC 305.4
☐ Door latch - IPMC 304.15 / 702.3
☐ No Rubbish or Garbage - IPMC 307
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☐ Railing needed on top of landscaping timers above 30 inches - IRC 312.1

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☐ Water Meter

LIGHT AND VENTILATION

☐ All habitable rooms have windows IPMC 402.1
☐ Ventilation in bathroom - IPMC 403.2
☐ Ventilation in laundry room - IPMC - 403.5

INSPECTOR COMMENTS:

Pictures sent

Inspection Complete By Owner

CORRECT UNSAFE CONDITION IMMEDIATELY - Inspector will return.
 CORRECT AND CONTACT CITY WHEN COMPLETE 835-9743.
 CORRECT AND CALL FOR REINSPECTION \$40.00 - 835-9743

Inspector

[Signature]

Memo

To: City Council

From: Anthony Martens

cc:

Date: 11/23/22

Re: Water Bill – Bruce Meyer

Bruce Meyer will be addressing the City Council regarding his water bill. When the meter was installed in the hardware store, for some reason the meter was sending a usage of “0” gallons to the Utility Billing system. In the August 2022 reading cycle, the meter sent a usage of “18430” gallons.

City Staff and meter sales are 100% sure that the reading is right and that is how much water has been through the meter since it was installed. Somewhere between the meter reading software/hardware and the utility billing software there was a glitch that did not read due to a book stop number error.

I have spoken with Bruce regarding the issue and advised him that I would like to wait a few billing cycles to see what the average usage is on the meter to be able to look back and confirm the readings were fairly accurate.

I have attached the entire meter billing for this meter since it was installed.

Bill History

01-00001280-01-1 MEYER, BRUCE 108 S BROADWAY NEW RICHLAND MN 56072

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
For 01-00001280-01-1 108 S BROADWAY										
Calculation Number 283										
Prev Bal		\$0.00							12	2020
Cur Charges		\$0.00	12/15/2020						12	2020
Total		\$0.00	12/15/2020						12	2020
Calculation Number 283										
Calculation Number 284										
Prev Bal		\$0.00							1	2021
Service	WATER	\$3.94	1/13/2021	0	12/14/2020	0 E	1/13/2021	0	1	2021
Service	SEWER	\$5.63	1/13/2021					0	1	2021
Service	METER SURC	\$0.41	1/13/2021						1	2021
Service	CAP IMPROV	\$0.50	1/13/2021						1	2021
Service	GARBAGE	\$9.50	1/13/2021						1	2021
Surcharge	Sales Tax	\$0.29	1/13/2021						1	2021
Cur Charges		\$20.27	1/13/2021						1	2021
Total		\$20.27	1/13/2021						1	2021
Calculation Number 284										
Calculation Number 285										
Prev Bal		\$20.27							2	2021
Receipt		\$20.27	2/5/2021						2	2021
Service	WATER	\$7.87	2/12/2021	0E	1/13/2021	0 E	2/12/2021	0	2	2021
Service	SEWER	\$11.26	2/12/2021					0	2	2021
Service	METER SURC	\$0.81	2/12/2021						2	2021
Service	CAP IMPROV	\$1.00	2/12/2021						2	2021
Service	GARBAGE	\$19.00	2/12/2021						2	2021
Surcharge	Sales Tax	\$0.58	2/12/2021						2	2021
Cur Charges		\$40.52	2/12/2021						2	2021
Total		\$40.52	2/12/2021						2	2021
Calculation Number 285										
Calculation Number 286										
Prev Bal		\$40.52							3	2021
Receipt		\$12.02	3/5/2021						3	2021
Adjustment	GARBAGE	-\$19.00	2/18/2021						3	2021
Adjustment	GARBAGE	-\$9.50	2/18/2021						3	2021
Service	WATER	\$7.87	3/12/2021	0E	2/12/2021	0 E	3/12/2021	0	3	2021
Service	SEWER	\$8.80	3/12/2021					0	3	2021
Service	METER SURC	\$0.81	3/12/2021						3	2021
Service	CAP IMPROV	\$1.00	3/12/2021						3	2021
Surcharge	Sales Tax	\$0.58	3/12/2021						3	2021
Cur Charges		\$19.06	3/12/2021						3	2021
Total		\$19.06	3/12/2021						3	2021
Calculation Number 286										
Calculation Number 287										
Prev Bal		\$19.06							4	2021
Receipt		\$19.06	4/2/2021						4	2021
Service	WATER	\$7.87	4/13/2021	0E	3/12/2021	0 E	4/13/2021	0	4	2021
Service	SEWER	\$8.80	4/13/2021					0	4	2021
Service	METER SURC	\$0.81	4/13/2021						4	2021
Service	CAP IMPROV	\$1.00	4/13/2021						4	2021
Surcharge	Sales Tax	\$0.58	4/13/2021						4	2021
Cur Charges		\$19.06	4/13/2021						4	2021
Total		\$19.06	4/13/2021						4	2021
Calculation Number 287										
Calculation Number 288										
Prev Bal		\$19.06							5	2021
Receipt		\$19.06	4/30/2021						5	2021
Service	WATER	\$7.87	5/14/2021	0E	4/13/2021	0 E	5/14/2021	0	5	2021
Service	SEWER	\$8.80	5/14/2021					0	5	2021
Service	METER SURC	\$0.81	5/14/2021						5	2021
Service	CAP IMPROV	\$1.00	5/14/2021						5	2021
Surcharge	Sales Tax	\$0.58	5/14/2021						5	2021
Cur Charges		\$19.06	5/14/2021						5	2021

Type	Charge	Amount Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
Total		\$19.06 5/14/2021						5	2021
Calculation Number 288									
Calculation Number 289									
Prev Bal		\$19.06						6	2021
Receipt		\$19.06 6/7/2021						6	2021
Service	WATER	\$7.87 6/14/2021	0E	5/14/2021	0 E	6/14/2021	0	6	2021
Service	SEWER	\$8.80 6/14/2021					0	6	2021
Service	METER SURC	\$0.81 6/14/2021						6	2021
Service	CAP IMPROV	\$1.00 6/14/2021						6	2021
Surcharge	Sales Tax	\$0.58 6/14/2021						6	2021
Cur Charges		\$19.06 6/14/2021						6	2021
Total		\$19.06 6/14/2021						6	2021
Calculation Number 289									
Calculation Number 290									
Prev Bal		\$19.06						7	2021
Receipt		\$19.06 7/6/2021						7	2021
Service	WATER	\$7.87 7/14/2021	0E	6/14/2021	0 E	7/14/2021	0	7	2021
Service	SEWER	\$8.80 7/14/2021					0	7	2021
Service	METER SURC	\$0.81 7/14/2021						7	2021
Service	CAP IMPROV	\$1.00 7/14/2021						7	2021
Surcharge	Sales Tax	\$0.58 7/14/2021						7	2021
Cur Charges		\$19.06 7/14/2021						7	2021
Total		\$19.06 7/14/2021						7	2021
Calculation Number 290									
Calculation Number 291									
Prev Bal		\$19.06						8	2021
Receipt		\$19.06 8/9/2021						8	2021
Service	WATER	\$7.87 8/12/2021	0E	7/14/2021	0 E	8/12/2021	0	8	2021
Service	SEWER	\$8.80 8/12/2021					0	8	2021
Service	METER SURC	\$0.81 8/12/2021						8	2021
Service	CAP IMPROV	\$1.00 8/12/2021						8	2021
Surcharge	Sales Tax	\$0.58 8/12/2021						8	2021
Cur Charges		\$19.06 8/12/2021						8	2021
Total		\$19.06 8/12/2021						8	2021
Calculation Number 291									
Calculation Number 292									
Prev Bal		\$19.06						9	2021
Receipt		\$19.06 9/7/2021						9	2021
Service	WATER	\$7.87 9/13/2021	0E	8/12/2021	0 E	9/13/2021	0	9	2021
Service	SEWER	\$8.80 9/13/2021					0	9	2021
Service	METER SURC	\$0.81 9/13/2021						9	2021
Service	CAP IMPROV	\$1.00 9/13/2021						9	2021
Surcharge	Sales Tax	\$0.58 9/13/2021						9	2021
Cur Charges		\$19.06 9/13/2021						9	2021
Total		\$19.06 9/13/2021						9	2021
Calculation Number 292									
Calculation Number 293									
Prev Bal		\$19.06						10	2021
Receipt		\$19.06 10/7/2021						10	2021
Service	WATER	\$7.87 10/13/2021	0E	9/13/2021	0 E	10/13/2021	0	10	2021
Service	SEWER	\$8.80 10/13/2021					0	10	2021
Service	METER SURC	\$0.81 10/13/2021						10	2021
Service	CAP IMPROV	\$1.00 10/13/2021						10	2021
Surcharge	Sales Tax	\$0.58 10/13/2021						10	2021
Cur Charges		\$19.06 10/13/2021						10	2021
Total		\$19.06 10/13/2021						10	2021
Calculation Number 293									
Calculation Number 294									
Prev Bal		\$19.06						11	2021
Receipt		\$19.06 11/8/2021						11	2021
Service	WATER	\$7.87 11/12/2021	0E	10/13/2021	0 E	11/12/2021	0	11	2021
Service	SEWER	\$8.80 11/12/2021					0	11	2021
Service	METER SURC	\$0.81 11/12/2021						11	2021
Service	CAP IMPROV	\$1.00 11/12/2021						11	2021
Surcharge	Sales Tax	\$0.58 11/12/2021						11	2021
Cur Charges		\$19.06 11/12/2021						11	2021
Total		\$19.06 11/12/2021						11	2021

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
Calculation Number 294										
Calculation Number 295										
Prev Bal		\$19.06							12	2021
Receipt		\$19.06	12/6/2021						12	2021
Service	WATER	\$7.87	12/20/2021		0E 11/12/2021		0 E 12/20/2021	0	12	2021
Service	SEWER	\$8.80	12/20/2021					0	12	2021
Service	METER SURC	\$0.81	12/20/2021						12	2021
Service	CAP IMPROV	\$1.00	12/20/2021						12	2021
Surcharge	Sales Tax Garb	\$0.00	12/20/2021						12	2021
Surcharge	Sales Tax	\$0.58	12/20/2021						12	2021
Cur Charges		\$19.06	12/20/2021						12	2021
Total		\$19.06	12/20/2021						12	2021
Calculation Number 295										
Calculation Number 296										
Prev Bal		\$19.06							1	2022
Receipt		\$19.06	1/6/2022						1	2022
Service	WATER	\$7.87	1/14/2022		0E 12/20/2021		0 E 1/14/2022	0	1	2022
Service	SEWER	\$8.80	1/14/2022					0	1	2022
Service	METER SURC	\$0.81	1/14/2022						1	2022
Service	CAP IMPROV	\$1.00	1/14/2022						1	2022
Surcharge	Sales Tax Garb	\$0.00	1/14/2022						1	2022
Surcharge	Sales Tax	\$0.58	1/14/2022						1	2022
Cur Charges		\$19.06	1/14/2022						1	2022
Total		\$19.06	1/14/2022						1	2022
Calculation Number 296										
Calculation Number 297										
Prev Bal		\$19.06							2	2022
Receipt		\$19.06	2/3/2022						2	2022
Service	WATER	\$7.87	2/14/2022		0E 1/14/2022		0 E 2/14/2022	0	2	2022
Service	SEWER	\$8.80	2/14/2022					0	2	2022
Service	METER SURC	\$0.81	2/14/2022						2	2022
Service	CAP IMPROV	\$1.00	2/14/2022						2	2022
Surcharge	Sales Tax Garb	\$0.00	2/14/2022						2	2022
Surcharge	Sales Tax	\$0.58	2/14/2022						2	2022
Cur Charges		\$19.06	2/14/2022						2	2022
Total		\$19.06	2/14/2022						2	2022
Calculation Number 297										
Calculation Number 298										
Prev Bal		\$19.06							3	2022
Receipt		\$19.06	3/7/2022						3	2022
Service	WATER	\$7.87	3/14/2022		0E 2/14/2022		0 E 3/14/2022	0	3	2022
Service	SEWER	\$8.80	3/14/2022					0	3	2022
Service	METER SURC	\$0.81	3/14/2022						3	2022
Service	CAP IMPROV	\$1.00	3/14/2022						3	2022
Surcharge	Sales Tax Garb	\$0.00	3/14/2022						3	2022
Surcharge	Sales Tax	\$0.58	3/14/2022						3	2022
Cur Charges		\$19.06	3/14/2022						3	2022
Total		\$19.06	3/14/2022						3	2022
Calculation Number 298										
Calculation Number 299										
Prev Bal		\$19.06							4	2022
Receipt		\$19.06	4/1/2022						4	2022
Service	WATER	\$7.87	4/13/2022		0E 3/14/2022		0 E 4/13/2022	0	4	2022
Service	SEWER	\$8.80	4/13/2022					0	4	2022
Service	METER SURC	\$0.81	4/13/2022						4	2022
Service	CAP IMPROV	\$1.00	4/13/2022						4	2022
Surcharge	Sales Tax Garb	\$0.00	4/13/2022						4	2022
Surcharge	Sales Tax	\$0.58	4/13/2022						4	2022
Cur Charges		\$19.06	4/13/2022						4	2022
Total		\$19.06	4/13/2022						4	2022
Calculation Number 299										
Calculation Number 300										
Prev Bal		\$19.06							5	2022
Receipt		\$19.06	5/9/2022						5	2022
Service	WATER	\$7.87	5/12/2022		0E 4/13/2022		0 E 5/12/2022	0	5	2022
Service	SEWER	\$8.80	5/12/2022					0	5	2022
Service	METER SURC	\$0.81	5/12/2022						5	2022
Service	CAP IMPROV	\$1.00	5/12/2022						5	2022

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
Surcharge	Sales Tax Garb	\$0.00	5/12/2022						5	2022
Surcharge	Sales Tax	\$0.58	5/12/2022						5	2022
Cur Charges		\$19.06	5/12/2022						5	2022
Total		\$19.06	5/12/2022						5	2022
Calculation Number 300										
Calculation Number 301										
Prev Bal		\$19.06							6	2022
Receipt		\$19.06	6/6/2022						6	2022
Service	WATER	\$7.87	6/13/2022	0E	5/12/2022	0 E	6/13/2022	0	6	2022
Service	SEWER	\$8.80	6/13/2022					0	6	2022
Service	METER SURC	\$0.81	6/13/2022						6	2022
Service	CAP IMPROV	\$1.00	6/13/2022						6	2022
Surcharge	Sales Tax Garb	\$0.00	6/13/2022						6	2022
Surcharge	Sales Tax	\$0.58	6/13/2022						6	2022
Cur Charges		\$19.06	6/13/2022						6	2022
Total		\$19.06	6/13/2022						6	2022
Calculation Number 301										
Calculation Number 302										
Prev Bal		\$19.06							7	2022
Receipt		\$19.06	7/5/2022						7	2022
Service	WATER	\$7.87	7/14/2022	0E	6/13/2022	0 E	7/14/2022	0	7	2022
Service	SEWER	\$8.80	7/14/2022					0	7	2022
Service	METER SURC	\$0.81	7/14/2022						7	2022
Service	CAP IMPROV	\$1.00	7/14/2022						7	2022
Surcharge	Sales Tax Garb	\$0.00	7/14/2022						7	2022
Surcharge	Sales Tax	\$0.58	7/14/2022						7	2022
Cur Charges		\$19.06	7/14/2022						7	2022
Total		\$19.06	7/14/2022						7	2022
Calculation Number 302										
Calculation Number 303										
Prev Bal		\$19.06							8	2022
Receipt		\$19.06	8/5/2022						8	2022
Service	WATER	\$7.87	8/12/2022	0E	7/14/2022	0 E	8/12/2022	0	8	2022
Service	SEWER	\$8.80	8/12/2022					0	8	2022
Service	METER SURC	\$0.81	8/12/2022						8	2022
Service	CAP IMPROV	\$1.00	8/12/2022						8	2022
Surcharge	Sales Tax Garb	\$0.00	8/12/2022						8	2022
Surcharge	Sales Tax	\$0.58	8/12/2022						8	2022
Cur Charges		\$19.06	8/12/2022						8	2022
Total		\$19.06	8/12/2022						8	2022
Calculation Number 303										
Calculation Number 304										
Prev Bal		\$19.06							9	2022
Receipt		\$19.06	9/6/2022						9	2022
Service	WATER	\$185.35	9/14/2022	0E	8/12/2022	18430	9/14/2022	18430	9	2022
Service	SEWER	\$216.32	9/14/2022					18430	9	2022
Service	METER SURC	\$0.81	9/14/2022						9	2022
Service	CAP IMPROV	\$1.00	9/14/2022						9	2022
Service	VOL RECONN'	\$20.00	9/14/2022						9	2022
Service	VOL SHUTOF	\$20.00	9/14/2022						9	2022
Surcharge	Sales Tax Garb	\$0.00	9/14/2022						9	2022
Surcharge	Sales Tax	\$13.67	9/14/2022						9	2022
Cur Charges		\$457.15	9/14/2022						9	2022
Total		\$457.15	9/14/2022						9	2022
Calculation Number 304										
Calculation Number 305										
Prev Bal		\$457.15							10	2022
Receipt		\$59.06	10/11/2022						10	2022
Late Fee	Sales Tax	\$0.68	10/11/2022						10	2022
Late Fee	WATER	\$9.27	10/11/2022						10	2022
Late Fee	SEWER	\$10.82	10/11/2022						10	2022
Late Fee	METER SURC	\$0.04	10/11/2022						10	2022
Service	WATER	\$10.47	10/13/2022	18430	9/14/2022	18700	10/13/2022	270	10	2022
Service	SEWER	\$13.24	10/13/2022					270	10	2022
Service	METER SURC	\$0.81	10/13/2022						10	2022
Service	CAP IMPROV	\$1.00	10/13/2022						10	2022
Surcharge	Sales Tax Garb	\$0.00	10/13/2022						10	2022
Surcharge	Sales Tax	\$0.77	10/13/2022						10	2022

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
Cur Charges		\$26.29	10/13/2022						10	2022
Total		\$445.19	10/13/2022						10	2022
Calculation Number 305										
Calculation Number 306										
Prev Bal		\$445.19							11	2022
Receipt		\$26.29	11/7/2022						11	2022
Late Fee	WATER	\$9.56	11/8/2022						11	2022
Late Fee	SEWER	\$11.21	11/8/2022						11	2022
Late Fee	METER SURC	\$0.08	11/8/2022						11	2022
Service	WATER	\$11.05	11/14/2022	18700	10/13/2022	19030	11/14/2022	330	11	2022
Service	SEWER	\$13.96	11/14/2022					330	11	2022
Service	METER SURC	\$0.81	11/14/2022						11	2022
Service	CAP IMPROV	\$1.00	11/14/2022						11	2022
Surcharge	Sales Tax Garb	\$0.00	11/14/2022						11	2022
Surcharge	Sales Tax	\$0.81	11/14/2022						11	2022
Cur Charges		\$27.63	11/14/2022						11	2022
Total		\$467.38	11/14/2022						11	2022
Calculation Number 306										

For 01-00001280-01-1 108 S BROADWAY

FILTER: ([full Account number] = "010000128001") and (([calculation number] = 306) or ([calculation number] = 305) or ([calculation number] = 304) or ([calculation number] = 303) or ([calculation number] = 302) or ([calculation number] = 301) or ([calculation number] = 300) or ([calculation number] = 299) or ([calculation number] = 298) or ([calculation number] = 297) or ([calculation number] = 296) or ([calculation number] = 295) or ([calculation number] = 294) or ([calculation number] = 293) or ([calculation number] = 292) or ([calculation number] = 291) or ([calculation number] = 290) or ([calculation number] = 289) or ([calculation number] = 288) or ([calculation number] = 287) or ([calculation number] = 286) or ([calculation number] = 285) or ([calculation number] = 284) or ([calculation number] = 283))



New Richland Care Center

“To provide the highest quality care and services to all residents while enhancing their quality of life”

Monthly Report - October 2022 Data
Advisory Board & City Council Meetings 11.28.22

1

Agenda

- ▶ Review and Approval of 10/24/22 Meeting Minutes (5:00 - 5:05 pm)
- ▶ Review and Approval of Presented Agenda (5:05 - 5:10)
- ▶ Consent Agenda: (5:10 - 5:15 pm)
 - ▶ *Census Update*
 - ▶ *Referrals Summary*
 - ▶ *Staffing Update including Agency Cost Trends*
- ▶ Old Business (5:10 - 5:15 pm)
- ▶ Review of Advisory Board bylaws, membership terms (5:15 - 5:25 pm)
- ▶ October and FYE Financials (5:25 - 5:35 pm)
- ▶ Other (5:45 - 5:55 pm)
 - ▶ *S.W.O.T. draft discussion, Strategic/Scenario Planning*
- ▶ Adjourn (6:00 pm)
- ▶ Next meeting: Monday, December 26th

2

Census

October 2022 Census Average –

- ▶ Managed Care – 2.7 on budget of 4
- ▶ Medical Assistance – 19.5 on budget of 21
- ▶ Medicare A – 2.1 on budget of 6
- ▶ Private Pay – 14.1 on budget of 10
- ▶ **Total – 38.5 on budget of 42**
- ▶ **Occupancy Rate = 85.5%** (45 beds operational)
- ▶ **NOTE: Census as of 11/25 = 38**

3

October 2022 Referrals, Admissions, Discharge Summary

Entity	Referrals Received	Admissions Accepted	Discharge
Hospital: Austin	8	1	
Hospital: Cannon Falls	2		
Hospital: Mankato	4	1	
Hospital: Mankato ER	1		
Hospital: Mercy Coon Rapids	1		
Hospital: Rochester (Methodist)	1		
Hospital: New Prague	1		
Hospital: Owatonna	5	1	
Hospital: Sanford (Fargo)	4		
Hospital: Rochester (St Marys)	9	2	
Hospital: United Health Care	1		
Hospital: Waseca	2		
Hospital: Hennepin Health Care	1		
Passed Away			1
Totals	40	5	1

October 2022 Declined Referrals

Obesity	1
Care Level	14
Mental Health	7
Memory Care	2
Assisted Living	3
Insurance	5
Substance Abuse	1
Suicidal	2
Totals	35

4

Staffing Summary: NRCC Nurse Staffing Review

▶ Certified Nursing Assistant/NA/TMA:

- ▶ Current FT & PT employees: 14-Sep :16-Oct
- ▶ Open FT & PT positions: 14-Sep :11-Oct
- ▶ Vacancy rate: 50% 39%

*Retention Committee established
and \$18K grant applied for through
the Leading Age Minnesota
Foundation!*

▶ Licensed Practical Nurse (LPN):

- ▶ Current FT & PT employees: 7-Sep: 5-Oct
- ▶ Open FT & PT positions: 1-Sep: 6-Oct
- ▶ Vacancy rate: 13% 55%



Minnesota DOH Regulation

4658.0510 "Nursing Personnel":

A nurse must be employed so that on-site coverage is provided (at least) 8 hours per day, 7 days per week. An RN must be on-call whenever the on-site nurse is not an RN.

▶ Registered Nurse (RN):

- ▶ Current FT & PT employees: 3-Sep: 4-Oct
- ▶ Open FT & PT positions: 2-Sep: 2-Oct
- ▶ Vacancy rate: 40% 53%

5

Old Business

- ▶ Survey Results and Plan of Corrections
 - ▶ MDH Approved POC
 - ▶ State Fire Marshall

6

Finances:

	Current Month October 2022				Fiscal Year-to-Date				Prior Period	
	Actual	Budget	Variance \$	Variance %	Actual	Budget	Variance \$	Variance %	Actual	
Revenue	\$ 398,022				\$ 398,022				\$ 375,430	
Operating Expenses	\$ 249,818				\$ 249,818				\$ 242,702	
Other Expenses	\$ 153,814				\$ 153,814				\$ 143,373	
Income from Operations	\$ (5,610)				\$ (5,610)				\$ (10,645)	
Other Income	\$ 6,751				\$ 6,751				\$ (27,264)	
R.E. Taxes & Depreciation	\$ 12,462				\$ 12,462				\$ 28,340	
Net Income (Loss)	\$ (11,321)				\$ (11,321)				\$ (66,250)	

► Commentary & Exception Items:

- October Agency nursing: 50% of RN costs, 35% of CNA costs
- Incorporate a Staffing to Acuity model
- Review of cost of Insurance (no increase to Employees in 3 years looking at 12% increase)
- Review Wage Scale for Recruitment (review to reach 50th percentile)
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New Business:

- Retention Committee: working on Staff Christmas and extending to community involvement.
- Agency Staffing:
 - working with multiple agencies
 - 50% of our nursing coverage is from Agency
- Recruitment:
 - changes to wage scale to 50th percentile in statewide wage survey. Currently we are <25th percentile in all departments.
 - Recruitment Party!!! Build a comm tool to sell our Benefits!
 - Referral Bonus - Staff and Advisory Board
- Annual Audit - mid December
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8

Advisory Board Bylaws, Terms Review

► Chair Terry:

- Current membership terms review
- Open (and opening) positions review
- Officer positions, elections, terms



9

NRCC S.W.O.T : Draft Discussion

STRENGTHS		WEAKNESSES	
1	Value to community recognized	1	No strategic plan in place.
2	Committed Advisory Board and supportive City Council	2	No capital plan for deliberate plant/equip acquisition and replacement.
3	Building Infrastructure; "paid for".	3	Overall star rating: 2 out of 5
4	Location; quiet and peaceful, near ball fields & park	4	Minimal number of private rooms (currently)
5	Support relationships with AHI, Cassia	5	Days cash on hand: 12 (but rec'd \$140,000 check) excl. reserves
6	Leading Age Minnesota member	6	Current inability to take certain referrals (e.g. high BMI)
7	Activities program: Number of offerings, days & times	7	Staffing instability.
8	Non-profit, tax exempt status	8	
9	Point Click Care; industry standard EMR	9	
10	Investments/reserves equate to around 45 days cash on hand.	10	
11	PERA (pension) benefit for employees	11	
12		12	
13		13	
OPPORTUNITIES		THREATS	
1	Expand formalize relationship with NRHEG high school; recruitment.	1	Delays (15-27 mos.) in state rate setting based upon incurred costs.
2	Identify partnership opportunities; Assisted Living	2	Inability to attract applications to open direct care positions.
3	Identify partnership opportunities; Senior Housing	3	Recent turnover in LNHA and DON positions.
4	Adult Day Service	4	Increased reliance on agency staff; expensive and experience
5	Delicense laidaway beds for more private rooms and \$\$	5	Greater Minnesota SNF operating margin averages are -5%
6	Right-size direct care staffing to industry norms	6	Limiting acceptance of referrals (numbers) d/t staffing shortages.
7	Share LNHA with another area SNF	7	Staff expected wage increases far exceed reimbursement increases.
8	Expand Meals on Wheels service	8	Minnesota caregiver support ratio shrinking quickly in next 15 years
9	Will continue to be demand for services based upon demographics	9	106 SNFs closed in Minnesota since 2000: 77 in Greater Minnesota.
10	Identify an area/regional niche service: TBI, Bariatric, etc.	10	
11		11	
12		12	
13		13	

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9	Will continue to be demand for services based upon demographics	9	106 SNFs closed in Minnesota since 2000: 77 in Greater Minnesota.
10	Identify an area/regional niche service: TBI, Bariatric, etc.	10	
11		11	
12		12	
13		13	

10



New Richland Care Center

“To provide the highest quality care and services to all residents while enhancing their quality of life”

Monthly Report - October 2022 Data
Advisory Board & City Council Meetings 11.28.22

1

Agenda

- ▶ Review and Approval of 10/24/22 Meeting Minutes (5:00 - 5:05 pm)
- ▶ Review and Approval of Presented Agenda (5:05 - 5:10)
- ▶ Consent Agenda: (5:10 - 5:15 pm)
 - ▶ *Census Update*
 - ▶ *Referrals Summary*
 - ▶ *Staffing Update including Agency Cost Trends*
- ▶ Old Business (5:10 - 5:15 pm)
- ▶ Review of Advisory Board bylaws, membership terms (5:15 - 5:25 pm)
- ▶ October and FYE Financials (5:25 - 5:35 pm)
- ▶ Other (5:45 - 5:55 pm)
 - ▶ *S.W.O.T. draft discussion, Strategic/Scenario Planning*
- ▶ Adjourn (6:00 pm)
- ▶ Next meeting: Monday, December 26th

2

Census

October 2022 Census Average –

- ▶ Managed Care – 2.7 on budget of 4
- ▶ Medical Assistance – 19.5 on budget of 21
- ▶ Medicare A – 2.1 on budget of 6
- ▶ Private Pay – 14.1 on budget of 10
- ▶ **Total – 38.5 on budget of 42**
- ▶ Occupancy Rate = **85.5%** (45 beds operational)
- ▶ **NOTE: Census as of 11/25 = 38**

3

October 2022 Referrals, Admissions, Discharge Summary

Entity	Referrals Received	Admissions Accepted	Discharge
Hospital: Austin	8	1	
Hospital: Cannon Falls	2		
Hospital: Mankato	4	1	
Hospital: Mankato ER	1		
Hospital: Mercy Coon Rapids	1		
Hospital: Rochester (Methodist)	1		
Hospital: New Prague	1		
Hospital: Owatonna	5	1	
Hospital: Sanford (Fargo)	4		
Hospital: Rochester (St Marys)	9	2	
Hospital: United Health Care	1		
Hospital: Waseca	2		
Hospital: Hennepin Health Care	1		
Passed Away			1
Totals	40	5	1

October 2022 Declined Referrals

Obesity	1
Care Level	14
Mental Health	7
Memory Care	2
Assisted Living	3
Insurance	5
Substance Abuse	1
Suicidal	2
Totals	35

4

Staffing Summary: NRCC Nurse Staffing Review

▶ Certified Nursing Assistant/NA/TMA:

- ▶ Current FT & PT employees: 14-Sep :16-Oct
- ▶ Open FT & PT positions: 14-Sep :11-Oct
- ▶ Vacancy rate: 50% 39%

*Retention Committee established
and \$18K grant applied for through
the Leading Age Minnesota
Foundation!*

▶ Licensed Practical Nurse (LPN):

- ▶ Current FT & PT employees: 7-Sep: 5-Oct
- ▶ Open FT & PT positions: 1-Sep: 6-Oct
- ▶ Vacancy rate: 13% 55%



Minnesota DOH Regulation

4658.0510 "Nursing Personnel":

A nurse must be employed so that on-site coverage is provided (at least) 8 hours per day, 7 days per week. An RN must be on-call whenever the on-site nurse is not an RN.

▶ Registered Nurse (RN):

- ▶ Current FT & PT employees: 3-Sep: 4-Oct
- ▶ Open FT & PT positions: 2-Sep: 2-Oct
- ▶ Vacancy rate: 40% 53%

5

Old Business

- ▶ Survey Results and Plan of Corrections
 - ▶ MDH Approved POC
 - ▶ State Fire Marshall

6

Finances:

	Current Month October 2022				Fiscal Year-to-Date				Prior Period	
	Actual	Budget	Variance \$	Variance %	Actual	Budget	Variance \$	Variance %	Actual	
Revenue	\$ 398,022				\$ 398,022				\$ 375,430	
Operating Expenses	\$ 249,818				\$ 249,818				\$ 242,702	
Other Expenses	\$ 153,814				\$ 153,814				\$ 143,373	
Income from Operations	\$ (5,610)				\$ (5,610)				\$ (10,645)	
Other Income	\$ 6,751				\$ 6,751				\$ (27,264)	
R.E. Taxes & Depreciation	\$ 12,462				\$ 12,462				\$ 28,340	
Net Income (Loss)	\$ (11,321)				\$ (11,321)				\$ (66,250)	

► Commentary & Exception Items:

- October Agency nursing: 50% of RN costs, 35% of CNA costs
- Incorporate a Staffing to Acuity model
- Review of cost of Insurance (no increase to Employees in 3 years looking at 12% increase)
- Review Wage Scale for Recruitment (review to reach 50th percentile)
- Bariatric Lift cost analysis

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New Business:

- Retention Committee: working on Staff Christmas and extending to community involvement.
- Agency Staffing:
 - working with multiple agencies
 - 50% of our nursing coverage is from Agency
- Recruitment:
 - changes to wage scale to 50th percentile in statewide wage survey. Currently we are <25th percentile in all departments.
 - Recruitment Party!!! Build a comm tool to sell our Benefits!
 - Referral Bonus - Staff and Advisory Board
- Annual Audit - mid December
- Budget - complete in December
 - Capital Budget

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Advisory Board Bylaws, Terms Review

► Chair Terry:

- Current membership terms review
- Open (and opening) positions review
- Officer positions, elections, terms



9

NRCC S.W.O.T : Draft Discussion

STRENGTHS		WEAKNESSES	
1	Value to community recognized	1	No strategic plan in place.
2	Committed Advisory Board and supportive City Council	2	No capital plan for deliberate plant/equip acquisition and replacement.
3	Building infrastructure; "paid for".	3	Overall star rating: 2 out of 5
4	Location; quiet and peaceful, near ball fields & park	4	Minimal number of private rooms (currently)
5	Support relationships with AHI, Cassia	5	Days cash on hand: 12 (but rec'd \$140,000 check) excl. reserves
6	Leading Age Minnesota member	6	Current inability to take certain referrals (e.g. high BMI)
7	Activities program: Number of offerings, days & times	7	Staffing instability.
8	Non-profit, tax exempt status	8	
9	Point Click Care; industry standard EMR	9	
10	Investments/reserves equate to around 45 days cash on hand.	10	
11	PERA (pension) benefit for employees	11	
12		12	
13		13	
OPPORTUNITIES		THREATS	
1	Expand formalize relationship with NRHEG high school; recruitment.	1	Delays (15-27 mos.) in state rate setting based upon incurred costs.
2	Identify partnership opportunities; Assisted Living	2	Inability to attract applications to open direct care positions.
3	Identify partnership opportunities; Senior Housing	3	Recent turnover in LNHA and DON positions.
4	Adult Day Service	4	Increased reliance on agency staff; expensive and experience
5	Delicense laidaway beds for more private rooms and \$\$	5	Greater Minnesota SNF operating margin averages are -5%
6	Right-size direct care staffing to industry norms	6	Limiting acceptance of referrals (numbers) d/t staffing shortages.
7	Share LNHA with another area SNF	7	Staff expected wage increases far exceed reimbursement increases.
8	Expand Meals on Wheels service	8	Minnesota caregiver support ratio shrinking quickly in next 15 years
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10



Date: November 22, 2022

To: City of New Richland

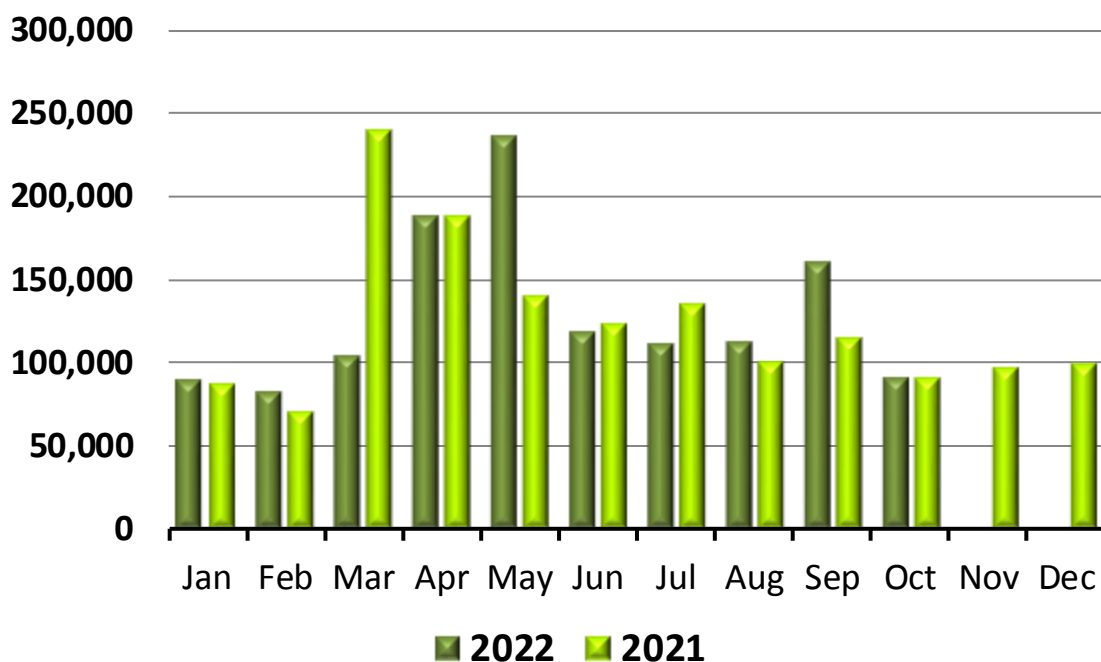
From: Shell Johnson, Operator

O & M Report: October 2022

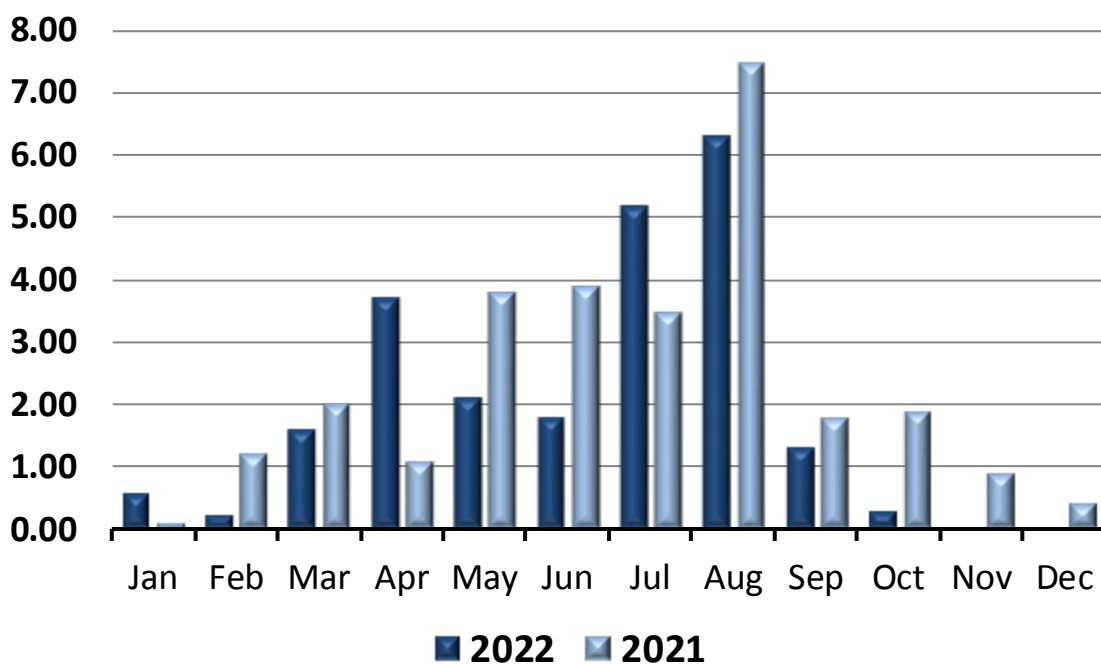
Wastewater Operation & Maintenance

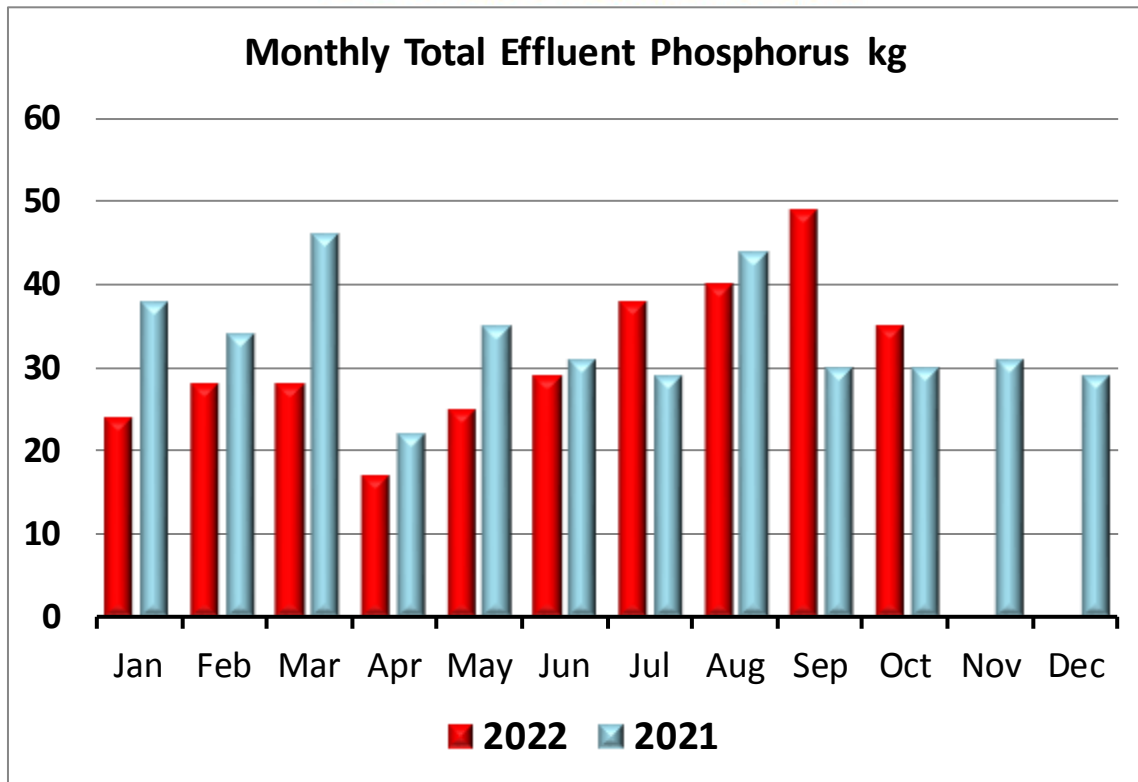
- Plug valve was installed into pipe in basement. All went well.
- Hauling went well, started on October 14th and finished Thursday Oct 20th. (145,000 gallons out, refueled tractor, washed it up, need to get two tires checked for the spring hauling) A big thank you to Braeden and Eric for bringing the tractor out and helping with the setup of hoses!!!!
- Thursday October 20th, Braeden and I responded to a sewer backup at a residence, checked manhole, was clear, suggested homeowner to get a service, like Jetter Clean to look into it.
- Brad White with Calibrations and controls were here to calibrate influent channel, all good.
- The boiler is being installed today, November 21st.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		October-22	September-22	October-21
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	160	125	276
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	3.2	3.0	2.0
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	2.1	1.4	0.6
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	98%	98%	99%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	192	180	633
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	19	9	3
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	6.2	16.0	1.2
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	90%	9000%	99%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	3.90	3.20	4.30
Phos Effluent	mg/L	3.30	2.70	2.90
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	35.00	49.00	30.00
Phos Effluent kg Per Year	kg	162.00	127.00	339.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	n/a	53	9
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	4.60	5.00	5.80
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	91,000	161,000	91,000
Maximum Daily	gallons	168,000	97,000	151,000
Total Monthly	gallons	2,836,000	4,836,000	2,849,000
Precipitation Monthly Total	inches	0.30	1.30	1.90
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$6,544.00	\$4,590.00	70%	83%
Total	\$6,544.00	\$4,590.00	70%	83%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
10/3/2022	Diaphragm Pump-Air Driven	5052 New Richland, MN	replaced exhaust on diaphragm pump, checked all psi, all good but the air compressor cannot seem to catch up all the time. If this pump could actually run as it should, it would keep the primary clarifier cleaner and the water quality would be better.	Annual PM	Replace filter element on bottom of air modulator valve, check pressure, clean
10/3/2022	Final Clarifier NO 2	5052 New Richland, MN	not in service at this time	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
10/3/2022	Final Clarifier NO 2	5052 New Richland, MN		Service Equipment	1. Drain & inspect gear box 2. Change oil- both upper/lower gear boxes. Use Shell Omala 220, 40F & above-below 40F Shell Omala-150 Inspect Skimmer
10/3/2022	NO 3 RAS	5052 New Richland, MN	East RAS pump off for the time being, snails issue	Annual PM	Document amp readings
10/3/2022	NO 3 RAS	5052 New Richland, MN		Monthly PM	Grease the zirks on the pump if the pump running this month.
10/3/2022	Effluent Sampler	5052 New Richland, MN	all hoses have been replaced 2 times this year, it is ready go for winter.	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
10/3/2022	East Ras Flowmeter	5052 New Richland, MN	working but cannot read, you can only see the percentage, and east clarifier is off at the moment	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
10/3/2022	Eyewash Station	5052 New Richland, MN	ran eyewash in the sink, not very effecient as it will spray like a fire hydrant. ran eyewash in the sink, not very effecient as it will spray like a fire hydrant.	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.

10/3/2022	Gas Detector	5052 New Richland, MN	18 days to calibration, charged and ready to go.	Monthly PM	Turn on, check batteries and if calibration is due.
10/3/2022	Gate Valves	5052 New Richland, MN	did have exercise tool, but there was lack of help and time for this project, many of the valves have not been checked in a very long time. did have exercise tool, but there was lack of help and time for this project, many of the valves have not been checked in a very long time.	Annual PM	Exercise & inspect valves. Valve can be found on map of plant. The map is located in map box next to bathroom.
10/3/2022	Office Air Conditioner	5052 New Richland, MN	Cleaned filter shut off main switch, off for the winter Cleaned filter shut off main switch, off for the winter	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
10/3/2022	Influent Sampler	5052 New Richland, MN	all hoses are fine at this time. Thermometers will be needed in april 23	Monthly PM	Clean, inspect pump hose
10/3/2022	New Sludge Recirculation Pump	5052 New Richland, MN	not in service at this time	Monthly PM	Check pump & packing Check belt alignment
10/3/2022	Final Clarifier NO 1	5052 New Richland, MN	this is the west clarifier, is in service at this time, greased , vent cleaned, it is taking on all the clarifing at this time	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
10/3/2022	Final Clarifier NO 1	5052 New Richland, MN		Service Equipment	Maintain equipment by performing lubrication change, filter changes, parts replacement, etc.
10/3/2022	NO 1 RAS	5052 New Richland, MN	no amp draws can be done without an electrician. on the list of things that need to be done	Annual PM	Document amp draws
10/3/2022	NO 1 RAS	5052 New Richland, MN	new silenoid replaced, but pump will not pump, it has been off for so long , not sure what the problem is	Monthly PM	Grease the zirks on the pump if the pump running this month.

10/3/2022	Sulfur Dioxide System	5052 New Richland, MN	N/A	Winterization	Turn power off to water pump and mixer. Remove regulator from cylinders. Remove ejector and screen.
10/3/2022	Blower NO 2	5052 New Richland, MN	checked oils, belt and inside and outside filter, started it for the month of oct.	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
10/3/2022	Eye Wash Station	5052 New Richland, MN	all ready for winter	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
10/10/2022	Air Compressor	5052 New Richland, MN	checked both oils, 2 filters, 2 belts. i do believe this air compressor may need to be inspected at some point this winter	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
10/10/2022	NO 1 Sump Pump	5052 New Richland, MN	if this is the basement sump pump the alarm works just fine.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
10/10/2022	NO 2 Sump Pump	5052 New Richland, MN	set off alarms, set off alarm within seconds.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
10/11/2022	Lift Station #2 - 3rd Street	5052 New Richland, MN	checked float tree, did not pull out, cannot do this without the mn pump boom truck which they come 2x a year. but set off alarms and they work fine.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

10/11/2022	Alarms	5052 New Richland, MN	prelim building float works fine.	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
10/11/2022	Air Dryer Unit	5052 New Richland, MN	checked, seems to be working fine.	Inspection	Inspect for leakage, corrosion & open valves & blow down for 5 sec., clean strainers.
10/11/2022	Emergency Generator	5052 New Richland, MN	Generator fluids checked , meters checked, ran its test, it ran good.	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
10/11/2022	FIRE EXTINGUISHERS	5052 New Richland, MN	all fire extinshers checked and initialed.	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
10/11/2022	Influent Flowmeter	5052 New Richland, MN	Controls and Calibrations Brad White comes 2x a year to calibrate per the permit. will be coming soon Controls and Calibrations Brad White comes 2x a year to calibrate per the permit. will be coming soon	Schedule Appointment	Contact Region Manager for Vendor list to have calibrated.
10/11/2022	NO 2 RAS	5052 New Richland, MN	greased all the zhirks all good, this pump always has a pitch to it. greased all the zhirks all good, this pump always has a pitch to it.	Monthly PM	Grease the zirks on the pump if the pump running this month.
10/11/2022	Blower NO 1	5052 New Richland, MN		Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2

10/11/2022	Blower NO 1	5052 New Richland, MN	inside and outside filters were checked	Blower Bi-Annual	Change air filter
10/11/2022	North Circulating Pumps	5052 New Richland, MN	not in use	Service Equipment	Lubricate pump & motor as needed, clean
10/27/2022	Primary Clarifier	5052 New Richland, MN	primary clarifier, greased , all oils checked, all moisture out of lines.	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
10/29/2022	Lift Station #3 - Elm Ave	5052 New Richland, MN	pulled floats, they were clean, alarms went off, all good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/31/2022	Lift Station #1 - WWTP	5052 New Richland, MN	mn pump does the oil and pump pulls 2 times a year.. we just test the floats and clean the floats if possible mn pump does the oil and pump pulls 2 times a year.. we just test the floats and clean the floats if possible	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
10/31/2022	Trickling Filter	5052 New Richland, MN	both arms flushed out and tops scrubbed. cables and arms even. lots of wipes and hair in the arms.	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033

City Of New Richland

Date : Nov 28, 2022

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 31 Blue cards were issued to residents this month.
- 2 shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Complete Signs
- Finished sweeping leaf's
- Replace leaky hydrant south ash
- Snow equipment ready

FUTURE PROJECTS

- Waiting for a new booster pump on 7/12/2022
- Prices for mower
- Put up Christmas ornaments
- Snow removal
- W.W. Road project
- New Boiler in city shop

SEEKING RECOMMENDATION

Salt sand \$91 per yard, 15-yard truck - \$1,365

New Mower

City of New Richland
Water System Monthly Report
 Month: October Year: 2021

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	1,529,000
Average Daily Pumpage	Gals/day	49,300
Maximum Daily Pumpage	Gals/day	122,000
Total monthly hours	Hrs./month	169
Well Efficiency (GPM)	Gals/min	160

Well No. 2

Total Monthly Pumpage	Gals/Month	271,000
Average Daily Pumpage	Gals/day	8,700
Maximum Daily Pumpage	Gals/day	80,000
Total monthly hours	Hrs./month	30
Well Efficiency (GPM)	Gals/min	160

Well No. 3

Total Monthly Pumpage	Gals/Month	869,000
Average Daily Pumpage	Gals/day	28,000
Maximum Daily Pumpage	Gals/day	93,000
Total monthly hours	Hrs./month	96
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	Gals/Month	2,669,000
Average Combined Daily Pumpage	Gals/day	86,000
Total Combined Monthly Hours	Hrs./month	295
Booster Pump Monthly Hours	Hrs./month	0
Booster Pump daily Avg. Hours	Hrs./day	0
Booster Pump efficiency (GPM)	Gals/min.	0
Booster Pump 2 Monthly Hours	Hrs./month	268
Booster Pump 2 Daily Avg. Hours	Hrs./day	8.6
Booster Pump 2 efficiency (GPM)	Gals/min	155
Total Chlorine Consumption	Lbs./month	5.2
Average Chlorine daily Consumption	Lbs./day	.17
Total Fluoride Consumption	Gals/month	5.0
Average Fluoride daily Consumption	Gals/day	.16

Expenditures

	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 YTD</u>	<u>2023 Budget</u>
E 101-41100-100 WAGES/SALARIES-FULL TIME	\$11,000.00	\$10,341.00	\$11,000.00	\$11,701.61	\$13,000.00	\$6,155.00	\$12,000.00
E 101-41100-121 SOCIAL SECURITY	\$682.00	\$641.47	\$682.00	\$723.01	\$750.00	\$381.61	\$750.00
E 101-41100-122 MEDICARE	\$160.00	\$149.69	\$159.50	\$169.13	\$150.00	\$89.24	\$185.00
E 101-41100-150 WORKERS COMP INSURANCE	\$61.00	\$80.24	\$145.47	\$0.00	\$100.00	\$0.00	\$100.00
E 101-41100-200 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$262.47	\$250.00
E 101-41100-210 OPERATING EXPENSES	\$500.00	\$2,092.62	\$500.00	\$272.16	\$200.00	\$891.95	\$500.00
E 101-41100-308 SCHOOLING	\$0.00	\$0.00	\$900.00	\$1,250.00	\$500.00	\$0.00	\$250.00
E 101-41100-311 PERMITS/MEMBERSHIP FEES	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
E 101-41100-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
E 101-41100-360 INSURANCE	\$371.00	\$319.56	\$321.48	\$321.48	\$0.00	\$0.00	\$0.00
E 101-41100-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41100-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41100-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mayor & Council	\$12,774.00	\$13,654.58	\$13,708.45	\$14,437.39	\$14,850.00	\$7,780.27	\$14,085.00
E 101-41400-100 WAGES/SALARIES-FULL TIME	\$67,504.00	\$87,000.00	\$101,375.86	\$73,911.79	\$96,500.00	\$58,114.23	\$115,000.00
E 101-41400-101 WAGES/SALARIES-PART TIME	\$27,634.00	\$28,783.80	\$0.00	\$31,836.74	\$5,000.00	\$1,696.60	\$3,000.00
E 101-41400-120 PERA	\$7,134.00	\$8,585.86	\$7,603.19	\$6,209.63	\$7,250.00	\$4,049.91	\$9,000.00
E 101-41400-121 SOCIAL SECURITY	\$5,897.00	\$6,654.37	\$6,285.30	\$7,215.51	\$6,000.00	\$3,956.65	\$7,750.00
E 101-41400-122 MEDICARE	\$1,379.00	\$1,556.31	\$1,469.95	\$1,687.48	\$1,400.00	\$925.35	\$2,100.00
E 101-41400-130 HEALTH INSURANCE	\$16,108.00	\$15,877.14	\$17,530.00	\$30,779.41	\$19,000.00	\$4,000.00	\$0.00
E 101-41400-131 LIFE INSURANCE	\$292.00	\$243.40	\$194.72	\$245.12	\$240.00	\$75.00	\$240.00
E 101-41400-150 WORKERS COMP INSURANCE	\$346.00	\$625.56	\$581.35	\$762.18	\$805.00	\$0.00	\$950.00
E 101-41400-200 OFFICE SUPPLIES	\$878.00	\$1,468.03	\$1,200.00	\$1,088.92	\$1,000.00	\$1,381.45	\$1,500.00
E 101-41400-201 ORDINANCE EXPENSE	\$1,000.00	\$0.00	\$1,000.00	\$2,519.58	\$2,000.00	\$0.00	\$1,500.00
E 101-41400-210 OPERATING EXPENSES	\$5,000.00	\$37,376.87	\$6,000.00	\$8,177.54	\$3,000.00	\$7,584.53	\$5,000.00
E 101-41400-220 REPAIRS & MAINTENANCE SUPPLIES	\$2,000.00	\$619.91	\$2,000.00	\$1,016.11	\$2,500.00	\$2,079.66	\$2,500.00
E 101-41400-221 CITY HALL CLEANING	\$4,000.00	\$1,373.82	\$2,000.00	\$827.60	\$1,500.00	\$232.48	\$750.00
E 101-41400-230 VEHICLE OPERATION	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$19.25	\$50.00
E 101-41400-300 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$55,777.25	\$5,000.00	\$21,984.40	\$8,000.00
E 101-41400-301 AUDITING SERVICES	\$5,600.00	\$6,405.03	\$5,600.00	\$9,700.00	\$21,000.00	\$614.10	\$30,000.00
E 101-41400-303 ENGINEERING FEES	\$0.00	\$172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-304 LEGAL FEES	\$100.00	\$625.00	\$250.00	\$3,884.00	\$5,000.00	\$6,835.33	\$5,000.00
E 101-41400-307 CONTRACT FEES	\$0.00	\$172.48	\$0.00	\$3,582.57	\$3,000.00	\$1,372.07	\$3,000.00

E 101-41400-308 SCHOOLING	\$1,000.00	\$200.00	\$1,000.00	\$1,142.79	\$1,000.00	\$1,403.07	\$1,750.00
E 101-41400-309 COMPUTER EXPENSE	\$4,000.00	\$2,701.99	\$5,000.00	\$9,442.34	\$2,000.00	\$5,881.92	\$2,500.00
E 101-41400-311 PERMITS/MEMBERSHIP FEES	\$1,640.00	\$1,596.94	\$1,640.00	\$1,935.25	\$1,750.00	\$346.74	\$6,800.00
E 101-41400-316 CREDIT/DEBIT SETTLEMENT CHG	\$0.00	\$18.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-320 TELEPHONE	\$955.00	\$1,448.57	\$1,291.78	\$1,713.08	\$1,300.00	\$1,193.67	\$2,000.00
E 101-41400-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
E 101-41400-331 MOTEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
E 101-41400-340 ADVERTISING	\$1,200.00	\$134.30	\$1,200.00	\$1,029.50	\$1,500.00	\$380.00	\$1,000.00
E 101-41400-360 INSURANCE	\$1,356.00	\$1,351.80	\$1,359.91	\$17,399.54	\$10,500.00	\$0.00	\$10,500.00
E 101-41400-380 UTILITIES/ELECTRIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135.05	\$0.00
E 101-41400-383 UTILITIES/HEAT	\$1,361.00	\$737.93	\$1,031.63	\$765.44	\$0.00	\$1,019.56	\$1,500.00
E 101-41400-384 UTILITES/GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
E 101-41400-417 UNIFORM ALLOWANCE	\$250.00	\$277.00	\$250.00	\$158.46	\$0.00	\$0.00	\$0.00
E 101-41400-430 MISCELLANEOUS	\$0.00	\$1,634.46	\$0.00	\$5,115.08	\$1,000.00	\$310.00	\$1,000.00
E 101-41400-461 REGIONAL DEVELOPMENT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00
E 101-41400-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration	\$157,234.00	\$208,141.44	\$166,463.69	\$278,422.91	\$202,245.00	\$125,591.02	\$222,890.00
E 101-41410-110 OTHER PAY	\$2,200.00	\$1,577.50	\$0.00	\$120,592.50	\$1,500.00	\$305.00	\$0.00
E 101-41410-210 OPERATING EXPENSES	\$2,200.00	\$1,286.41	\$1,100.00	\$0.00	\$1,200.00	\$0.00	\$0.00
E 101-41410-330 MILEAGE EXPENSE	\$300.00	\$132.25	\$0.00	\$0.00	\$300.00	\$49.45	\$0.00
E 101-41410-340 ADVERTISING	\$300.00	\$0.00	\$0.00	\$61.00	\$200.00	\$0.00	\$0.00
Elections	\$5,000.00	\$2,996.16	\$1,100.00	\$120,653.50	\$3,200.00	\$354.45	\$0.00
E 101-42100-100 WAGES/SALARIES-FULL TIME	\$120,387.00	\$112,184.95	\$126,385.78	\$137,486.81	\$120,000.00	\$59,226.39	\$106,000.00
E 101-42100-101 WAGES/SALARIES-PART TIME	\$47,007.00	\$48,334.83	\$39,399.36	\$25,047.89	\$42,000.00	\$35,503.68	\$48,000.00
E 101-42100-120 PERA	\$24,834.00	\$22,783.67	\$25,325.23	\$20,576.33	\$18,000.00	\$12,058.23	\$23,000.00
E 101-42100-121 SOCIAL SECURITY	\$6,034.00	\$3,148.29	\$5,710.98	\$3,499.16	\$10,000.00	\$2,201.66	\$3,000.00
E 101-42100-122 MEDICARE	\$2,427.00	\$2,308.58	\$2,403.88	\$2,324.93	\$2,500.00	\$1,373.60	\$2,600.00
E 101-42100-130 HEALTH INSURANCE	\$32,216.00	\$31,486.62	\$35,060.00	\$17,196.85	\$20,000.00	\$5,678.33	\$0.00
E 101-42100-131 LIFE INSURANCE	\$52.00	\$50.60	\$35.20	\$67.00	\$50.00	\$51.20	\$75.00
E 101-42100-150 WORKERS COMP INSURANCE	\$3,539.00	\$7,153.31	\$6,610.07	\$9,400.22	\$13,400.00	\$0.00	\$15,000.00
E 101-42100-200 OFFICE SUPPLIES	\$750.00	\$653.12	\$550.00	\$180.84	\$500.00	\$363.96	\$500.00
E 101-42100-210 OPERATING EXPENSES	\$5,070.00	\$7,053.16	\$5,070.00	\$7,388.03	\$5,000.00	\$2,263.10	\$5,000.00
E 101-42100-220 REPAIRS & MAINTENANCE SUPPLIES	\$425.00	\$610.00	\$425.00	\$401.74	\$425.00	\$135.00	\$500.00

E 101-42100-230 VEHICLE OPERATION	\$2,200.00	\$2,585.28	\$2,200.00	\$3,601.79	\$3,000.00	\$2,398.70	\$3,000.00
E 101-42100-231 VEHICLE MAINTENANCE	\$8,500.00	\$3,004.47	\$8,500.00	\$3,715.06	\$5,000.00	\$2,695.74	\$5,000.00
E 101-42100-240 SMALL TOOLS AND MINOR EQUIP	\$300.00	\$190.14	\$300.00	\$245.91	\$300.00	\$0.00	\$300.00
E 101-42100-300 PROFESSIONAL SERVICES	\$2,250.00	\$2,250.00	\$5,000.00	\$8,010.00	\$3,750.00	\$3,750.00	\$3,750.00
E 101-42100-301 AUDITING SERVICES	\$2,000.00	\$2,203.01	\$2,000.00	\$1,300.00	\$0.00	\$0.00	\$0.00
E 101-42100-304 LEGAL FEES	\$8,500.00	\$8,210.00	\$8,500.00	\$150.00	\$8,010.00	\$4,005.00	\$8,010.00
E 101-42100-305 MEDICAL FEES	\$500.00	\$0.00	\$500.00	\$318.00	\$500.00	\$593.00	\$500.00
E 101-42100-306 ANIMAL EXPENSES	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
E 101-42100-307 CONTRACT FEES	\$790.00	\$789.24	\$790.00	\$4,172.40	\$790.00	\$876.57	\$800.00
E 101-42100-308 SCHOOLING	\$8,000.00	\$7,364.12	\$9,000.00	\$12,846.70	\$7,000.00	\$7,366.08	\$6,000.00
E 101-42100-309 COMPUTER EXPENSE	\$2,600.00	\$5,940.57	\$5,800.00	\$1,979.43	\$4,000.00	\$2,208.63	\$4,000.00
E 101-42100-311 PERMITS/MEMBERSHIP FEES	\$700.00	\$978.00	\$800.00	\$785.00	\$805.00	\$300.00	\$1,000.00
E 101-42100-313 SHARED RECORDS EXPENSE	\$8,000.00	\$1,634.00	\$8,000.00	\$7,049.00	\$8,000.00	\$5,490.72	\$7,000.00
E 101-42100-320 TELEPHONE	\$1,518.00	\$2,320.47	\$2,184.23	\$2,359.36	\$1,500.00	\$1,185.61	\$1,500.00
E 101-42100-340 ADVERTISING	\$100.00	\$31.60	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
E 101-42100-360 INSURANCE	\$8,596.00	\$8,731.67	\$8,906.30	\$19,818.91	\$8,900.00	\$0.00	\$8,900.00
E 101-42100-380 UTILITIES/ELECTRIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-383 UTILITIES/HEAT	\$1,361.00	\$737.94	\$1,046.01	\$765.43	\$1,000.00	\$1,019.56	\$1,000.00
E 101-42100-417 UNIFORM ALLOWANCE	\$4,500.00	\$7,763.78	\$4,500.00	\$3,085.12	\$3,000.00	\$1,090.03	\$3,000.00
E 101-42100-430 MISCELLANEOUS	\$950.00	\$1,552.79	\$1,000.00	\$873.12	\$1,000.00	\$0.00	\$1,000.00
E 101-42100-500 CAPITAL OUTLAY - GASB34	\$0.00	\$1,561.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42100-501 CAPITAL - UNDER THRESHOLD	\$2,234.00	\$623.86	\$2,234.00	\$0.00	\$0.00	\$0.00	\$0.00
Police	\$306,840.00	\$294,239.21	\$318,836.04	\$294,645.03	\$289,030.00	\$151,834.79	\$259,035.00
E 101-42153-102 WAGES/SALARIES-DIRECTOR PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
E 101-42153-106 WAGES/SALARIES MEDICAL TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
E 101-42153-110 OTHER PAY	\$68,383.00	\$46,321.50	\$68,310.00	\$48,216.64	\$72,000.00	\$36,870.44	\$60,000.00
E 101-42153-120 PERA	\$938.00	\$0.00	\$959.40	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42153-121 SOCIAL SECURITY	\$4,240.00	\$2,846.62	\$4,235.22	\$2,966.95	\$3,800.00	\$2,277.87	\$3,800.00
E 101-42153-122 MEDICARE	\$992.00	\$666.21	\$990.50	\$693.89	\$900.00	\$532.71	\$900.00
E 101-42153-150 WORKERS COMP INSURANCE	\$5,134.00	\$5,998.20	\$5,883.05	\$2,540.60	\$4,825.00	\$0.00	\$5,250.00
E 101-42153-200 OFFICE SUPPLIES	\$415.00	\$0.00	\$415.00	\$657.38	\$200.00	\$35.99	\$200.00
E 101-42153-210 OPERATING EXPENSES	\$3,400.00	-\$613.45	\$3,400.00	\$2,012.76	\$1,500.00	\$3,955.46	\$2,000.00
E 101-42153-212 MEDICAL SUPPLIES & INTERCEPTS	\$12,100.00	\$9,148.63	\$12,100.00	\$13,419.47	\$12,000.00	\$7,549.35	\$12,000.00
E 101-42153-220 REPAIRS & MAINTENANCE SUPPLIES	\$1,500.00	\$6.60	\$1,500.00	\$3,784.12	\$2,000.00	\$5,014.50	\$4,000.00

E 101-42153-230 VEHICLE OPERATION	\$2,500.00	\$2,239.27	\$2,500.00	\$3,452.22	\$3,000.00	\$1,862.46	\$3,000.00
E 101-42153-231 VEHICLE MAINTENANCE	\$1,500.00	\$5,065.55	\$1,500.00	\$557.95	\$2,500.00	\$115.46	\$2,500.00
E 101-42153-300 PROFESSIONAL SERVICES	\$750.00	\$1,000.00	\$750.00	\$1,000.00	\$7,500.00	\$4,062.00	\$7,500.00
E 101-42153-301 AUDITING SERVICES	\$1,970.00	\$1,510.21	\$1,970.00	\$1,140.00	\$0.00	\$0.00	\$0.00
E 101-42153-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00
E 101-42153-307 CONTRACT FEES	\$3,800.00	\$3,570.72	\$3,800.00	\$1,320.08	\$3,500.00	\$0.00	\$3,500.00
E 101-42153-308 SCHOOLING	\$3,500.00	\$1,895.00	\$3,500.00	\$3,591.89	\$4,000.00	\$1,693.98	\$7,000.00
E 101-42153-309 COMPUTER EXPENSE	\$2,500.00	\$8,390.15	\$3,400.00	\$3,503.57	\$500.00	\$1,186.80	\$1,000.00
E 101-42153-311 PERMITS/MEMBERSHIP FEES	\$700.00	\$266.00	\$700.00	\$16.00	\$500.00	\$352.13	\$500.00
E 101-42153-316 CREDIT/DEBIT SETTLEMENT CHG	\$50.00	\$66.44	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42153-318 MEDICAL TRANINIG SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
E 101-42153-320 TELEPHONE	\$686.00	\$886.71	\$1,005.77	\$1,134.52	\$0.00	\$481.14	\$0.00
E 101-42153-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
E 101-42153-331 MOTEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
E 101-42153-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
E 101-42153-360 INSURANCE	\$1,589.00	\$1,567.63	\$1,577.04	\$7,879.02	\$950.00	\$0.00	\$950.00
E 101-42153-380 UTILITIES/ELECTRIC	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 101-42153-383 UTILITIES/HEAT	\$1,361.00	\$737.95	\$1,046.01	\$765.43	\$1,200.00	\$1,019.56	\$1,200.00
E 101-42153-417 UNIFORM ALLOWANCE	\$1,000.00	\$452.50	\$1,000.00	\$1,137.00	\$1,500.00	\$262.95	\$2,500.00
E 101-42153-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$541.50	\$0.00	\$0.00	\$0.00
E 101-42153-441 BAD DEBT EXPENSE	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
E 101-42153-442 INSURANCE WRITE OFF	\$44,150.00	\$64,669.38	\$56,914.33	\$0.00	\$50,000.00	\$0.00	\$50,000.00
E 101-42153-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42153-501 CAPITAL - UNDER THRESHOLD	\$7,986.00	\$0.00	\$7,986.00	\$0.00	\$0.00	\$0.00	\$0.00
Ambulance	\$174,144.00	\$156,691.82	\$188,542.32	\$102,130.99	\$179,625.00	\$67,272.80	\$184,650.00
E 101-42200-124 PENSION PAYMENT	\$23,000.00	\$24,205.78	\$23,000.00	\$12,065.73	\$24,000.00	\$0.00	\$24,000.00
E 101-42200-150 WORKERS COMP INSURANCE	\$2,596.00	\$3,080.29	\$3,201.49	\$1,524.36	\$3,740.00	\$0.00	\$3,500.00
E 101-42200-200 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-210 OPERATING EXPENSES	\$4,000.00	\$2,735.11	\$5,000.00	\$4,931.64	\$3,000.00	\$1,189.77	\$3,000.00
E 101-42200-220 REPAIRS & MAINTENANCE SUPPLIES	\$2,500.00	\$231.76	\$2,500.00	\$2,053.44	\$1,000.00	\$2,787.34	\$3,000.00
E 101-42200-230 VEHICLE OPERATION	\$1,700.00	\$1,204.98	\$1,700.00	\$1,654.20	\$1,200.00	\$1,322.74	\$2,000.00
E 101-42200-231 VEHICLE MAINTENANCE	\$4,300.00	\$7,209.07	\$4,300.00	\$498.33	\$2,500.00	\$3,027.81	\$3,000.00
E 101-42200-300 PROFESSIONAL SERVICES	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$250.00
E 101-42200-301 AUDITING SERVICES	\$2,300.00	\$2,389.01	\$2,300.00	\$1,825.00	\$0.00	\$1,595.00	\$1,800.00

E 101-43100-305 MEDICAL FEES	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$153.00	\$0.00
E 101-43100-307 CONTRACT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-308 SCHOOLING	\$500.00	\$0.00	\$500.00	\$567.50	\$700.00	\$140.36	\$1,500.00
E 101-43100-309 COMPUTER EXPENSE	\$850.00	\$793.19	\$850.00	\$364.40	\$500.00	\$720.31	\$500.00
E 101-43100-311 PERMITS/MEMBERSHIP FEES	\$0.00	\$0.00	\$0.00	\$41.25	\$0.00	\$0.00	\$0.00
E 101-43100-314 REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-320 TELEPHONE	\$2,541.00	\$2,547.32	\$2,439.11	\$2,666.58	\$2,000.00	\$1,302.58	\$2,000.00
E 101-43100-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-331 MOTEL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
E 101-43100-340 ADVERTISING	\$150.00	\$0.00	\$150.00	\$135.00	\$100.00	\$0.00	\$100.00
E 101-43100-360 INSURANCE	\$5,184.00	\$5,485.31	\$5,518.22	\$16,151.31	\$6,000.00	\$100.00	\$6,000.00
E 101-43100-380 UTILITIES/ELECTRIC	\$1,040.00	\$13,561.10	\$1,744.04	\$15,564.98	\$12,000.00	\$1,007.86	\$12,000.00
E 101-43100-383 UTILITIES/HEAT	\$4,725.00	\$2,243.48	\$3,231.35	\$2,268.96	\$1,500.00	\$2,689.79	\$1,500.00
E 101-43100-384 UTITLITES/GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-390 STREET LIGHTING	\$16,166.00	\$12,836.25	\$12,952.89	\$13,887.89	\$13,000.00	\$8,985.86	\$13,000.00
E 101-43100-417 UNIFORM ALLOWANCE	\$500.00	\$581.56	\$500.00	\$744.51	\$500.00	\$634.78	\$1,000.00
E 101-43100-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$117,331.50	\$0.00	\$0.00	\$0.00
E 101-43100-501 CAPITAL - UNDER THRESHOLD	\$1,700.00	\$53,520.05	\$2,500.00	\$53,223.85	\$0.00	\$6,950.00	\$0.00
Maintenance	\$192,769.00	\$263,119.17	\$194,651.41	\$380,693.23	\$196,310.00	\$109,236.01	\$222,985.00
E 101-43200-210 OPERATING EXPENSES	\$63.00	\$0.00	\$63.20	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43200-240 SMALL TOOLS AND MINOR EQUIP	\$0.00	\$0.00	\$43,584.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43200-300 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43200-310 RECYCLE CONTRACT	\$42,940.00	\$41,906.29	\$0.00	\$36,540.71	\$43,000.00	\$18,825.24	\$37,000.00
E 101-43200-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
Garbage	\$43,003.00	\$41,906.29	\$43,647.20	\$36,540.71	\$43,100.00	\$18,825.24	\$37,000.00
E 101-44170-305 MEDICAL FEES	\$46,387.00	\$14,936.10	\$24,000.00	\$62,619.15	\$68,312.00	\$55,573.77	\$70,000.00
Nursing Home	\$46,387.00	\$14,936.10	\$24,000.00	\$62,619.15	\$68,312.00	\$55,573.77	\$70,000.00
E 101-45100-210 OPERATING EXPENSES	\$1,000.00	\$27.50	\$1,000.00	\$0.00	\$1,000.00	\$754.45	\$1,000.00
E 101-45100-215 TREE EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-216 GRAVEL/ROCK FOR STREETS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$5,000.00	\$0.00	\$2,000.00
E 101-45100-218 CHEMICALS/SPRAY	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
E 101-45100-220 REPAIRS & MAINTENANCE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$564.58	\$1,500.00	\$2,502.25	\$5,000.00
E 101-45100-230 VEHICLE OPERATION	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00

E 101-45100-231 VEHICLE MAINTENANCE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-300 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-301 AUDITING SERVICES	\$800.00	\$1,101.51	\$800.00	\$500.00	\$0.00	\$0.00	\$0.00
E 101-45100-303 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
E 101-45100-360 INSURANCE	\$3,745.00	\$3,984.27	\$4,008.18	\$3,911.00	\$4,700.00	\$0.00	\$4,700.00
E 101-45100-380 UTILITIES/ELECTRIC	\$196.00	\$330.63	\$260.88	\$0.00	\$0.00	\$167.41	\$0.00
E 101-45100-384 UTILITES/GARBAGE	\$400.00	-\$295.05	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-437 L.F. PUMP - EXPENSE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 101-45100-438 BB ASSN IMPROVEMENTS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$2,000.00	\$0.00	\$2,500.00
E 101-45100-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45100-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Recreation-Legion Field	\$13,241.00	\$5,148.86	\$13,569.06	\$4,975.58	\$15,800.00	\$3,424.11	\$16,800.00
E 101-45150-210 OPERATING EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45150-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45150-380 UTILITIES/ELECTRIC	\$147.00	\$20.83	\$147.00	\$42.59	\$150.00	\$15.50	\$150.00
Skating Rink	\$147.00	\$20.83	\$147.00	\$42.59	\$150.00	\$15.50	\$150.00
E 101-45200-101 WAGES/SALARIES-PART TIME	\$7,494.00	\$0.00	\$7,643.20	\$0.00	\$8,000.00	\$528.00	\$8,000.00
E 101-45200-121 SOCIAL SECURITY	\$465.00	\$0.00	\$473.88	\$0.00	\$500.00	\$32.74	\$500.00
E 101-45200-122 MEDICARE	\$109.00	\$0.00	\$110.83	\$0.00	\$120.00	\$7.66	\$120.00
E 101-45200-150 WORKERS COMP INSURANCE	\$494.00	\$724.93	\$776.99	\$1,016.24	\$1,000.00	\$0.00	\$900.00
E 101-45200-210 OPERATING EXPENSES	\$1,500.00	\$1,713.80	\$1,500.00	\$2,323.36	\$1,500.00	\$2,072.02	\$2,500.00
E 101-45200-213 LIFEGUARD SUPPLIES & EQUIP	\$300.00	\$0.00	\$300.00	\$0.00	\$500.00	\$0.00	\$500.00
E 101-45200-214 CONCESSION STAND SALE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$2,000.00
E 101-45200-215 TREE EXPENSES	\$0.00	\$0.00	\$0.00	\$93.35	\$500.00	\$0.00	\$500.00
E 101-45200-218 CHEMICALS/SPRAY	\$400.00	\$440.24	\$400.00	\$0.00	\$500.00	\$0.00	\$500.00
E 101-45200-220 REPAIRS & MAINTENANCE SUPPLIES	\$500.00	\$2,729.90	\$500.00	\$395.36	\$500.00	\$6,795.31	\$3,000.00
E 101-45200-300 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$223.00	\$0.00	\$274.00	\$0.00
E 101-45200-301 AUDITING SERVICES	\$1,082.00	\$1,101.51	\$1,396.20	\$500.00	\$0.00	\$0.00	\$0.00
E 101-45200-307 CONTRACT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-308 SCHOOLING	\$800.00	\$0.00	\$800.00	\$0.00	\$1,500.00	\$220.00	\$1,500.00
E 101-45200-311 PERMITS/MEMBERSHIP FEES	\$225.00	\$35.00	\$225.00	\$35.00	\$250.00	\$0.00	\$250.00
E 101-45200-316 CREDIT/DEBIT SETTLEMENT CHG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-320 TELEPHONE	\$110.00	\$0.00	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00

E 101-45200-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-340 ADVERTISING	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
E 101-45200-360 INSURANCE	\$2,351.00	\$1,998.00	\$2,009.99	\$7,265.81	\$3,400.00	\$0.00	\$3,400.00
E 101-45200-380 UTILITIES/ELECTRIC	\$774.00	\$1,034.77	\$418.96	\$1,014.49	\$1,250.00	\$1,108.44	\$1,250.00
E 101-45200-384 UTILITES/GARBAGE	\$172.00	-\$295.05	\$175.00	\$0.00	\$400.00	\$0.00	\$400.00
E 101-45200-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$210.00	\$0.00
E 101-45200-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parks-St. Olaf Park	\$17,376.00	\$12,483.10	\$17,440.05	\$13,666.61	\$20,020.00	\$11,248.17	\$25,420.00
E 101-45300-316 CREDIT/DEBIT SETTLEMENT CHG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45300-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00
E 101-45300-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summer Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00
E 101-45400-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Senior Citizens Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-101 WAGES/SALARIES-PART TIME	\$0.00	\$2,122.19	\$0.00	\$1,403.90	\$1,000.00	\$323.40	\$1,000.00
E 101-45500-121 SOCIAL SECURITY	\$0.00	\$131.82	\$0.00	\$87.04	\$62.00	\$20.05	\$100.00
E 101-45500-122 MEDICARE	\$0.00	\$30.66	\$0.00	\$20.36	\$0.00	\$4.69	\$50.00
E 101-45500-210 OPERATING EXPENSES	\$0.00	\$181.66	\$1,365.84	\$178.47	\$500.00	\$22.68	\$500.00
E 101-45500-220 REPAIRS & MAINTENANCE SUPPLIES	\$0.00	\$234.03	\$0.00	\$6,757.16	\$4,000.00	\$67.97	\$4,000.00
E 101-45500-300 PROFESSIONAL SERVICES	\$0.00	\$64.61	\$0.00	\$33.26	\$0.00	\$0.00	\$0.00
E 101-45500-301 AUDITING SERVICES	\$500.00	\$440.60	\$500.00	\$120.00	\$0.00	\$0.00	\$0.00
E 101-45500-320 TELEPHONE	\$324.00	\$573.67	\$511.57	\$678.45	\$600.00	\$258.63	\$600.00
E 101-45500-360 INSURANCE	\$2,030.00	\$2,187.14	\$2,200.26	\$2,811.00	\$3,400.00	\$0.00	\$3,400.00
E 101-45500-380 UTILITIES/ELECTRIC	\$950.00	\$3,223.23	\$1,892.85	\$4,433.60	\$3,000.00	\$1,679.74	\$3,000.00
E 101-45500-383 UTILITIES/HEAT	\$1,098.00	\$881.95	\$1,306.21	\$860.36	\$1,200.00	\$1,040.81	\$1,200.00
E 101-45500-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Library	\$4,902.00	\$10,071.56	\$7,776.73	\$17,383.60	\$13,762.00	\$3,417.97	\$13,850.00
E 101-46500-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46500-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46500-720 TRANSFERS OUT	\$17,000.00	\$11,272.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Economic Development	\$17,000.00	\$11,272.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00

E 101-46600-000 CONTRIBUTIONS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46600-300 PROFESSIONAL SERVICES	\$0.00	\$11.58	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46600-303 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46600-386 UTILITIES/SOFT WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-46600-720 TRANSFERS OUT	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00
Historic Preservation	\$300.00	\$11.58	\$300.00	\$0.00	\$0.00	\$0.00
E 101-47000-600 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-47000-610 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-49200-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-49310-720 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenues

	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 YTD</u>	<u>2023 Budget</u>
R 101-00000-31000 GENERAL PROPERTY TAXES	\$375,348.00	\$387,581.19	\$395,787.79	\$649,736.36	\$290,160.00	\$0.00	\$329,415.00
R 101-00000-31020 PROPERTY TAXES-FIRE RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-00000-31250 PAYMENT IN LIEU OF TAXES	\$13,000.00	\$11,547.00	\$14,000.00	\$1,142.90	\$14,000.00	\$0.00	\$7,500.00
R 101-00000-31810 FRANCHISE TAXES-CABLE TV	\$0.00	\$2,273.65	\$0.00	\$9,417.19	\$5,500.00	\$6,602.90	\$7,000.00
R 101-00000-31811 FRANCHISE TAXES - ELECTRIC	\$0.00	\$1,758.61	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00
R 101-00000-31812 FRANCHISE TAXES - GAS	\$0.00	\$0.00	\$0.00	\$1,481.00	\$0.00	\$3,532.58	\$5,000.00
R 101-00000-31910 PENALTIES AND INTEREST	\$0.00	\$296.37	\$0.00	\$844.70	\$0.00	\$0.00	\$0.00
R 101-00000-32110 LIQUOR LICENSE	\$3,150.00	\$3,100.00	\$3,150.00	\$3,125.00	\$4,650.00	\$4,650.00	\$4,650.00
R 101-00000-33410 LOCAL GOVERNMENT AID	\$426,528.00	\$427,245.00	\$438,379.00	\$451,350.50	\$444,559.00	\$222,279.50	\$454,100.00
R 101-00000-33430 MOBILE HOME HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-00000-33460 EQUALIZATION AID	\$0.00	\$0.00	\$478.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-00000-33620 OTHER	\$478.00	\$90,785.00	\$24,000.00	\$15,648.67	\$25,000.00	\$0.00	\$0.00
R 101-00000-36100 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$638.50	\$300.00	\$0.00	\$0.00
R 101-00000-36110 SPECIAL ASSESSMENTS PRINCIPAL	\$0.00	\$0.00	\$1,600.00	\$27,250.74	\$0.00	\$100.00	\$0.00
R 101-00000-36120 SPECIAL ASSESSMENTS INTEREST	\$0.00	\$0.00	\$0.00	\$4,745.69	\$0.00	\$210.52	\$0.00
R 101-00000-36200 MISCELLANEOUS REVENUES	\$46,387.00	\$1,897.00	\$0.00	\$18.30	\$0.00	\$0.00	\$0.00
R 101-00000-36210 INTEREST ON INVESTMENTS	\$5,000.00	\$3,145.49	\$0.00	\$988.57	\$900.00	\$321.34	\$900.00
R 101-00000-39200 OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-00000-39310 GENERAL OBLIGATION BONDS SOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Revenue	\$869,891.00	\$929,629.31	\$877,394.79	\$1,166,388.12	\$785,069.00	\$237,696.84	\$815,565.00
R 101-41100-36250 REFUNDS AND REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mayor & Council Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41400-33160 OTHER-FEDERAL	\$0.00	\$0.00	\$0.00	\$64,585.80	\$0.00	\$0.00	\$0.00
R 101-41400-36220 RENTS	\$1,878.00	\$1,261.00	\$1,800.00	\$6,815.00	\$2,250.00	\$2,475.00	\$3,500.00
R 101-41400-36230 CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$8,184.00	\$2,000.00	\$0.00	\$2,000.00
R 101-41400-36250 REFUNDS AND REIMBURSEMENTS	\$0.00	\$7,638.82	\$0.00	\$28,257.20	\$3,000.00	\$26,767.77	\$3,000.00
R 101-41400-39110 SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41410-33620 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,366.47	\$0.00
Administration Revenue	\$1,878.00	\$8,899.82	\$1,800.00	\$107,842.00	\$7,250.00	\$95,609.24	\$8,500.00
R 101-42100-32240 ANIMAL LICENSE	\$128.00	\$250.00	\$128.00	\$310.00	\$300.00	\$150.00	\$300.00
R 101-42100-32260 GOLF CART OPERATOR PERMIT	\$210.00	\$240.00	\$230.00	\$260.00	\$300.00	\$370.00	\$400.00
R 101-42100-33610 POLICE STATE AID	\$12,600.00	\$18,593.80	\$12,600.00	\$13,788.85	\$18,600.00	\$0.00	\$18,000.00
R 101-42100-34210 POLICE SERVICES	\$90.00	\$200.00	\$90.00	\$85.00	\$100.00	\$25.00	\$100.00

Expenses vs. Revenues

<u>Revenues</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 YTD</u>	<u>2023 Budget</u>	<u>Change</u>
General	\$929,629.31	\$1,166,388.12	\$785,069.00	\$237,696.84	\$815,565.00	\$30,496.00
Council	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration	\$8,899.82	\$107,842.00	\$7,250.00	\$95,609.24	\$8,500.00	\$1,250.00
Police	\$39,570.89	\$22,814.66	\$31,300.00	\$7,758.86	\$31,300.00	\$0.00
Ambulance	\$168,570.06	\$96,861.48	\$153,000.00	\$40,582.25	\$157,900.00	\$4,900.00
Fire	\$71,426.54	\$2,122.95	\$26,500.00	\$314.99	\$31,000.00	\$4,500.00
Building Inspections	\$17,213.72	\$19,857.58	\$13,500.00	\$6,578.22	\$16,500.00	\$3,000.00
Maintenance	\$2,793.97	\$129,599.69	\$92,600.00	\$872.63	\$1,300.00	(\$91,300.00)
Garbage	\$42.00	\$189.00	\$0.00	\$858.00	\$0.00	\$0.00
Nursing Home	\$0.00	\$0.00	\$0.00	\$51,080.85	\$70,000.00	\$70,000.00
Legion Field	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00
St. Olaf	\$3,013.49	\$5,472.56	\$0.00	\$2,346.99	\$4,100.00	\$4,100.00
Summer Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Library	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$1,241,159.80	\$1,551,148.04	\$1,109,219.00	\$443,948.87	\$1,136,165.00	\$26,946.00
2023 Budget Comparison						
2023 Expenses			\$1,136,165.00			
2023 Revenues			\$1,136,165.00			
Difference			\$0.00			

Tax Levy

	2022 Levy	Proposed 2023 Levy	Increase (Decrease) from 2022	Percent Change from 2022	Fund #
General Levy	\$ 290,160	\$ 329,415	\$ 39,255	13.53%	101
Capital Levy	117,000	130,000	\$ 13,000	11.11%	401
Fire Relief	450	450	\$ -	0%	
Total	407,610	459,865	52,255	12.82%	
Debt Levy					
2010 GO Imp Bond	50,000	30,000	(20,000)	-40.00%	305 TIF
2014 Go Imp Bond	110,000	110,000	-	0%	314
Total	160,000	140,000	(20,000)		
Total	\$ 567,610	\$ 599,865	\$ 32,255	5.68%	
Tax Capacity	\$ 472,923	\$ 480,057	\$ 7,134	1.51%	
City Tax Rate*	124.96%	124.96%	0.00%		
<i>*The City's Payable 2022 Tax Rate has been estimated based on preliminary tax capacity information provided by Wasaeca County. The final tax capacity and rate will vary from the rate estimated in this memo.</i>					
Total Debt Levy	\$ 160,000	\$ 140,000	\$ (20,000)	-12.50%	
Total Capital Levy	\$ 117,000	\$ 130,000	\$ 13,000	11.11%	

	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 YTD</u>	<u>2023 Budget</u>
Water Fund Expenses							
E 601-49400-100 WAGES/SALARIES-FULL TIME	\$32,431.00	\$32,411.42	\$32,431.00	\$30,906.55	\$29,500.00	\$16,081.53	\$31,000.00
E 601-49400-120 PERA	\$2,270.00	\$2,487.33	\$2,270.00	\$2,112.46	\$2,000.00	\$1,074.23	\$2,500.00
E 601-49400-121 SOCIAL SECURITY	\$2,011.00	\$1,943.27	\$2,011.00	\$1,844.30	\$1,900.00	\$997.19	\$2,000.00
E 601-49400-122 MEDICARE	\$470.00	\$453.99	\$470.00	\$431.20	\$430.00	\$233.22	\$750.00
E 601-49400-129 PERA CHANGE	\$0.00	-\$390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-130 HEALTH INSURANCE	\$8,054.00	\$7,254.00	\$8,054.00	\$6,132.25	\$2,100.00	\$0.00	\$5,000.00
E 601-49400-131 LIFE INSURANCE	\$25.00	\$21.80	\$25.00	\$13.08	\$20.00	\$0.00	\$20.00
E 601-49400-140 UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-150 WORKERS COMP INSURANCE	\$454.00	\$979.79	\$464.00	\$1,270.30	\$750.00	\$0.00	\$1,100.00
E 601-49400-200 OFFICE SUPPLIES	\$40.00	\$10.79	\$40.00	\$95.60	\$9,000.00	\$0.00	\$1,000.00
E 601-49400-210 OPERATING EXPENSES	\$3,900.00	\$1,436.39	\$3,900.00	\$9,414.49	\$0.00	\$3,005.28	\$7,650.00
E 601-49400-218 CHEMICALS/SPRAY	\$2,200.00	\$2,733.73	\$2,200.00	\$3,057.18	\$0.00	\$3,670.53	\$5,000.00
E 601-49400-220 REPAIRS & MAINTENANCE SUPPLIES	\$12,000.00	\$4,062.44	\$12,000.00	\$23,674.80	\$0.00	\$6,054.96	\$28,000.00
E 601-49400-222 WATER METERS	\$2,500.00	\$0.00	\$2,500.00	\$2,709.05	\$3,000.00	\$62.63	\$3,000.00
E 601-49400-230 VEHICLE OPERATION	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00	\$1,000.00
E 601-49400-231 VEHICLE MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
E 601-49400-233 TRACTOR MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-235 PICKUP MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
E 601-49400-238 GENERATOR EXPENSE	\$650.00	\$157.13	\$650.00	\$595.00	\$750.00	\$519.60	\$1,000.00
E 601-49400-240 SMALL TOOLS AND MINOR EQUIP	\$300.00	\$745.00	\$300.00	\$0.00	\$0.00	\$0.00	\$1,000.00
E 601-49400-300 PROFESSIONAL SERVICES	\$1,326.00	\$0.00	\$1,326.00	\$4,095.00	\$0.00	\$3,743.75	\$6,000.00
E 601-49400-301 AUDITING SERVICES	\$230.00	\$2,203.01	\$230.00	\$1,300.00	\$0.00	\$0.00	\$1,750.00
E 601-49400-303 ENGINEERING FEES	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$2,000.00
E 601-49400-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-307 CONTRACT FEES	\$16,544.00	\$19,761.97	\$16,544.00	\$18,364.08	\$0.00	\$10,712.38	\$20,280.00
E 601-49400-308 SCHOOLING	\$600.00	\$0.00	\$600.00	\$169.00	\$250.00	\$150.00	\$2,000.00
E 601-49400-309 COMPUTER EXPENSE	\$1,500.00	\$1,491.96	\$1,500.00	\$511.19	\$0.00	\$420.00	\$1,500.00
E 601-49400-311 PERMITS/MEMBERSHIP FEES	\$1,000.00	\$715.33	\$1,000.00	\$593.03	\$0.00	\$677.89	\$1,000.00
E 601-49400-316 CREDIT/DEBIT SETTLEMENT CHG	\$1,122.00	\$1,289.35	\$1,122.00	\$1,501.07	\$1,200.00	\$888.03	\$1,200.00
E 601-49400-320 TELEPHONE	\$900.00	\$1,099.14	\$900.00	\$1,238.80	\$1,000.00	\$610.96	\$1,000.00
E 601-49400-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-331 MOTEL EXPENSE	\$360.00	\$0.00	\$360.00	\$0.00	\$500.00	\$0.00	\$0.00
E 601-49400-340 ADVERTISING	\$900.00	\$0.00	\$900.00	\$0.00	\$250.00	\$0.00	\$250.00
E 601-49400-360 INSURANCE	\$1,723.00	\$2,800.46	\$1,723.00	\$5,618.51	\$3,000.00	\$0.00	\$4,000.00
E 601-49400-380 UTILITIES/ELECTRIC	\$21,000.00	\$20,701.47	\$21,000.00	\$30,467.25	\$30,000.00	\$12,871.64	\$30,000.00
E 601-49400-383 UTILITIES/HEAT	\$3,900.00	\$3,012.62	\$3,900.00	\$2,584.53	\$3,500.00	\$1,860.19	\$3,500.00
E 601-49400-417 UNIFORM ALLOWANCE	\$600.00	\$525.80	\$600.00	\$0.00	\$250.00	\$0.00	\$1,000.00

E 601-49400-420 DEPRECIATION EXPENSE	\$77,000.00	\$76,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$260.21	\$250.00	\$176.32	\$500.00
E 601-49400-440 HWY 30/WATER TOWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-441 BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$36.90	\$0.00	\$0.00	\$0.00
E 601-49400-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 601-49400-600 PRINCIPAL	\$142,500.00	\$0.00	\$142,500.00	\$0.00	\$0.00	\$0.00	\$108,000.00
E 601-49400-610 INTEREST	\$7,454.00	\$10,373.69	\$7,454.00	\$371.00	\$0.00	\$0.00	\$0.00
E 601-49400-620 FISCAL FEES	\$0.00	\$0.00	\$0.00	\$4,136.73	\$0.00	\$0.00	\$0.00
E 601-49400-999 CONTRIBUTED CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Fund Expenses	\$346,864.00	\$194,521.88	\$269,874.00	\$153,503.56	\$89,950.00	\$63,810.33	\$276,000.00

Water Fund Revenue							
R 601-00000-33439 PERA PENSION AID	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 601-49400-31000 GENERAL PROPERTY TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 601-49400-36110 SPECIAL ASSESSMENTS PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 601-49400-36200 MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00	\$28.12	\$0.00	\$0.00	\$0.00
R 601-49400-36210 INTEREST ON INVESTMENTS	\$1,500.00	\$3,028.39	\$0.00	\$3,335.57	\$0.00	\$0.00	\$0.00
R 601-49400-36250 REFUNDS AND REIMBURSEMENTS	\$0.00	\$8,399.72	\$0.00	\$22,956.86	\$0.00	\$0.00	\$0.00
R 601-49400-37100 WATER SALES	\$276,172.00	\$205,906.36	\$0.00	\$201,944.76	\$0.00	\$146,184.69	\$276,000.00
R 601-49400-39110 SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 601-49400-39200 OPERATING TRANSFERS IN	\$0.00	\$5,636.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
R 601-49400-39999 CONTRIBUTION OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Fund Revenue	\$277,672.00	\$223,040.47	\$0.00	\$278,265.31	\$0.00	\$146,184.69	\$276,000.00

2023 Budget Comparison					
2023 Water Fund Expenses			\$276,000.00		
2023 Water Fund Revenues			\$276,000.00		
Difference			\$0.00		
	<u>2022</u>	<u>2023</u>			
Capital Charge/Bill	\$1	\$2.00			
	\$6,000	\$12,000			

	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 YTD</u>	<u>2023 Budget</u>
Sewer Fund Expenses							
E 602-49450-210 OPERATING EXPENSES	\$3,000.00	\$5,883.15	\$3,000.00	\$5,344.06	\$5,000.00	\$18,158.66	\$50,000.00
E 602-49450-220 REPAIRS & MAINTENANCE SUPPLIE	\$5,200.00	\$10,871.40	\$5,200.00	\$22,154.72	\$15,000.00	\$9,578.28	\$100,000.00
E 602-49450-230 VEHICLE OPERATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-233 TRACTOR MAINT	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$2,000.00
E 602-49450-300 PROFESSIONAL SERVICES	\$21,000.00	\$300.00	\$21,000.00	\$0.00	\$0.00	\$385.00	\$5,000.00
E 602-49450-301 AUDITING SERVICES	\$2,122.00	\$2,203.01	\$2,122.00	\$1,300.00	\$1,000.00	\$0.00	\$1,300.00
E 602-49450-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-307 CONTRACT FEES	\$133,511.00	\$138,207.00	\$133,511.00	\$129,354.00	\$138,000.00	\$99,161.00	\$145,000.00
E 602-49450-308 SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-309 COMPUTER EXPENSE	\$500.00	\$1,491.14	\$500.00	\$510.37	\$0.00	\$420.00	\$1,000.00
E 602-49450-311 PERMITS/MEMBERSHIP FEES	\$2,800.00	\$1,473.00	\$2,800.00	\$1,650.00	\$2,000.00	\$1,550.00	\$2,000.00
E 602-49450-316 CREDIT/DEBIT SETTLEMENT CHG	\$1,200.00	\$1,289.32	\$1,200.00	\$1,030.78	\$1,200.00	\$888.04	\$1,200.00
E 602-49450-330 MILEAGE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-360 INSURANCE	\$2,354.00	\$2,453.37	\$2,354.00	\$3,061.00	\$3,500.00	\$0.00	\$3,500.00
E 602-49450-380 UTILITIES/ELECTRIC	\$22,230.00	\$20,700.51	\$22,230.00	\$17,087.24	\$17,500.00	\$8,414.38	\$17,500.00
E 602-49450-383 UTILITIES/HEAT	\$3,458.00	\$3,045.33	\$3,458.00	\$2,264.97	\$3,500.00	\$2,491.72	\$3,500.00
E 602-49450-384 UTITLITES/GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-420 DEPRECIATION EXPENSE	\$193,000.00	\$192,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-425 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-441 BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 602-49450-500 CAPITAL OUTLAY - GASB34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83,416.00	\$0.00
E 602-49450-501 CAPITAL - UNDER THRESHOLD	\$0.00	\$11,258.70	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000.00
E 602-49450-600 PRINCIPAL	\$113,500.00	\$0.00	\$113,500.00	\$13,371.00	\$0.00	\$14,000.00	\$14,000.00
E 602-49450-610 INTEREST	\$14,521.00	\$14,461.38	\$14,521.00	\$5,050.98	\$0.00	\$1,298.50	\$2,000.00
E 602-49450-620 FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Fund Expenses	\$518,896.00	\$405,733.31	\$325,896.00	\$202,179.12	\$187,200.00	\$239,761.58	\$372,000.00

Sewer Fund Revenue							
R 602-49450-36200 MISCELLANEOUS REVENUES	\$0.00	\$22.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 602-49450-36210 INTEREST ON INVESTMENTS	\$1,500.00	\$1,775.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 602-49450-36250 REFUNDS AND REIMBURSEMENT:	\$0.00	\$0.00	\$0.00	\$3,555.00	\$0.00	\$0.00	\$0.00
R 602-49450-37100 WATER SALES	\$0.00	\$0.00	\$0.00	\$2,344.59	\$0.00	\$973.18	\$0.00
R 602-49450-37200 SEWER CHARGES	\$345,404.00	\$227,181.48	\$0.00	\$218,692.81	\$0.00	\$160,098.12	\$372,000.00
R 602-49450-39110 SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 602-49450-39200 OPERATING TRANSFERS IN	\$0.00	\$5,636.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00
R 602-49450-39311 PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 602-49450-39999 CONTRIBUTION OF CAPITAL ASSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Fund Revenue							\$372,000.00

2023 Budget Comparison					
2023 Sewer Fund Expenses			\$372,000.00		
2023 Sewer Fund Revenues			\$372,000.00		
Difference			\$0.00		
	<u>2022</u>	<u>2023</u>			
Capital Charge/Bill	\$0	\$3.00			
	\$0	\$18,000			

City of New Richland

PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com



City Administrator's Report

November 28th, 2022, Council Meeting

Finalized water and sewer fund budgets for 2023

Continuing work on the 5-year capital plan for the city of New Richland

Putting final touches on the 2023 General Fund Budget

Completed Workers Compensation Audit

Completed Monthly Sales Tax Return

Met with Bolton and Menk regarding the WWTP Variance Permit

Labor Negotiations Strategy Documentation

Attended the Advance Waseca County Meeting (Formerly B.E.S.T. of Waseca County)

Elected as Vice President

Looking Ahead

November 30th – League of MN Cities Visit w/ Local Municipalities – 11:00am-12:00pm

**** Would like Mayor or Council Member to attend if possible ****

December 12th – Final Council Meeting for 2022 & Truth in Taxation Hearing

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

Dec. 9th – Ryan Gehrke - FD

EMPLOYEE ANNIVERSARIES

Dec. 1st – Chad Neitzel – FD – 12 Years

Dec. 1st – Josh Moen – FD – 17 Years

Dec. 6th – Brian Ziemke – FD – 21 Years

Dec. 11th – Robin Jeno – AMB – 3 Years

Dec. 12th – Mike Abbot – PT MNT – 6 Years