

Regular Council Meeting – November 14th, 2022

Members Present

Gail Schmidt
Loren Skelton
Chad Neitzel
Jody Wynnemer
Jason Casey

Staff Present

Anthony Martens, City Administrator

Others Present

Dan Petsinger
(e) Brenda Routh
(e) Janda Ferguson

Members Absent

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Council Member Wynnemer asked that consent agenda items number 2 and 3 be moved to New Business.
- Administrator Martens asked that Resolution 22-17, Election Canvass Approval be added to the agenda.
- Motion made by Loren Skelton and seconded by Chad Neitzel to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the consent agenda Carried (4 yes, 0 no)

Public Comments

- Dan Petsinger – Addressed the council regarding problems he has been having with neighbors' dogs defecating on his lawn. Discussion regarding the ordinance process that has taken place so far and future concerns were addressed.

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- Resolution 22-17, A Resolution Adopting the Election Results for the City of New Richland Offices by the New Richland Board of Canvass.
- Motion was made by Jason Casey and seconded by Jody Wynnemer to adopt resolution 22-17. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – In writing
 - Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the hiring of Jennifer Lacey as an EMT. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Chad Neitzel to decrease the Ambulance Directors hours to 50 hours per month at \$1,000 salary. Carried (4 yes, 0 no)
 - Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the ambulance report as presented. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the Fire Department report. Carried (4 yes, 0 no)

3. Police Department Report – In writing

- Motion was made by Jody Wynnemer and seconded by Jason Casey to accept the police report as presented. Carried. (4 yes, 0 no)

Unfinished Business

- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the final draft of the Employee Police Manual effective January 1st, 2023. Carried (4 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve the final draft of the PTO Transition plan. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Chad Neitzel to adopt the presented Creek logo as the official logo of the City of New Richland. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Loren Skelton to approve contracting with Bolton & Menk for WWTP Variance Application assistance at a cost of up to \$5,000. Carried (4 yes, 0 no)

New Business

- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the Supplemental Benefits plan for New Richland City Employees as presented by ARIS Group. Carried (4 yes, 0 no)
- The Water Enterprise fund was tabled due to an identified error.
- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve replacing the WWTP boiler at a cost not to exceed \$11,750 + the cost of wiring as quoted by Jim & Dudes. Staff is to request additional quotes, if possible, to see if it can be lower. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the purchase and installation of a new boiler in the Maintenance shop at a cost of \$5,460 + the cost of wiring as quoted by Johnson Heating and Air Conditioning. Carried (4 yes, 0 no)
- Motion was made by Jason Casey and seconded by Chad Neitzel to approve the October 2022 Accounts Payable. Carried (4 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve the October 2022 Financials. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens presented the Administrator's Report. Motion was made by Loren Skelton and seconded by Jason Casey to accept the Administrators Report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Election Canvassing Board

- The New Richland City Council met as the City of New Richland Election Canvassing Board.
- Motion was made by Jason Casey and seconded by Jody Wynnemer to confirm the results of the City General election and to adopt resolution 22-17. Carried (4 yes, 0 no)

Closed Meeting

- At 7:56 pm, a motion was made by Chad Neitzel and seconded by Jason Casey to close the meeting pursuant to MN Statute section 13D.03 to discuss the City's Labor Negotiation Strategy
Carried (4 yes, 0 no)
- At 8:07 pm, Mayor Schmidt re-opened the City Council Meeting

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Chad Neitzel.
Carried (4 yes, 0 no) 8:08 p.m.

Submitted by,

Anthony Martens
City Administrator