

Regular Council Meeting – August 22nd, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Staff Present

Anthony Martens-City Administrator
Shell Johnson-People Service

Others Present

Larry Muff
Dale Siegfried
Dan Scheffers
Al Winterbauer
e – Jessica Lutgens
e – Dillon Arnold
e – Brenda Routh

Members Absent

None

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Mayor Schmidt asked that 2 items be added to the agenda. Item #1 in miscellaneous regarding an anonymous letter that Mayor Schmidt received and item #2 in miscellaneous, email Council Person Skelton received regarding hall rental issues. Motion made by Loren Skelton and seconded by Chad Neitzel to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Chad Neitzel to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- Larry Muff – Muff provided an information update from the Le Sueur River One Watershed – One Plan committee. Muff asked for the council's support for speaking on behalf of New Richland so that the City remain on the list for available funds for flood mitigation. Motion made by Chad Neitzel and seconded by Loren Skelton for Administrator Martens to draft a letter of support on behalf of the City of New Richland and the New Richland City Council. Carried (4 yes, 0 no)

Ordinances and Resolutions (see attached)

- None

Reports

1. NR Care Center Report – (see attached)
 - Loren Skelton provided the care center update as Interim Administrator was not in attendance. Dale Siegfried from Clifton Larson Allen presented the draft New Richland Care Center audit. Motion made to accept the NRCC report by Jason Casey and seconded by Chad Neitzel. Carried (4 yes, 0 no)
2. PeopleService Report – (see attached)
 - Shell Johnson was present to review the monthly wastewater department report.
 - Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the Wastewater report. Carried (4 yes, 0 no)

3. Street/Water Report – (see attached)

- Water and Street department report was submitted in writing.
- Discussion regarding the catch basin by the Royal Villa apartments. Will have Maintenance look into the issue.
- Motion by Loren Skelton and seconded by Chad Neitzel to approve \$2,500 for tires on the tractor to be installed by Mikes Repair. Carried (4 yes, 0 no)
- Motion by Chad Neitzel and seconded by Loren Skelton to approve \$484.48 to replace the remaining street signs in town with the new design. Carried (4 yes, 0 no)
- Motion to accept Street/Water report by Chad Neitzel and seconded by Loren Skelton. Carried. (4 yes, 0 no)

Unfinished Business

- None

New Business

- Schwickert's Tecta America – Dan Schefers – Schefers provided a presentation on their roof inspection and repair program. Motion was made by Jason Casey and seconded by Loren Skelton to approve the program for the 2023 budget cycle and have Schefer's inspect the City Hall and Library roofs before snowfall. Carried (3 yes, 1 no, Wynnemer)
- Motion made by Jody Wynnemer and seconded by Chad Neitzel to approve the July 2022 financials upon amendment to move the ARP fund receivables from the Administration revenue to the general City revenue account. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Jason Casey to set a preliminary budget work session for August 31st and 6:00 pm. Carried (4 yes, 0 no)

Miscellaneous

- Anonymous letter – Mayor Schmidt acknowledged receipt of an anonymous letter and provided it to Administrator Martens to investigate further.
- Email to Council Person Skelton – Council Person Skelton informed the council of an email that he had received regarding some problems with City Hall rental and the refund of security deposit process. City Administrator Martens will investigate the information provided and check on the status of the hall refund.

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Chad Neitzel. Carried (4 yes, 0 no) 9:00 p.m.

Submitted by,

Anthony Martens
City Administrator