

Regular Council Meeting – July 25th, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Staff Present

Anthony Martens-City Administrator
Shell Johnson-People Service

Others Present

Dan Murphy-Building Inspector
Mark Goldberg-David Drowne – Dylan Arnold
e – Brenda Routh

Members Absent

None

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Mayor Schmidt asked that 2 items be added to the agenda. Item #2 in new business regarding the railroad tracks on Division Street and item #3 in new business, weekend coverage/call out discussion. Motion made by Jody Wynnemer and 2nd by Loren Skelton to approve the agenda as amended. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Chad Neitzel to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- Motion made by Jody Wynnemer and seconded by Chad Neitzel to approve resolution #22-09 adopting the updated building permit charges. Carried (4 yes, 0 no)
- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve resolution #22-10 accepting ambulance donation. Carried (4 yes, 0 no)

Reports

1. NR Care Center Report – (see attached)
 - Loren Skelton provided the care center update as Interim Administrator was not in attendance. 1 Administrator application has been received as of the advisory board meeting. Motion made to accept the NRCC report by Chad Neitzel and seconded by Jason Wynnemer. Carried (4 yes, 0 no)
2. PeopleService Report – (see attached)
 - Shell Johnson was present to review the monthly wastewater department report.
 - People Service, Administrator Martens and the Engineers need to address the WWTP permit for chloride and phosphorus. The plan is to submit no later than August 23rd.
 - Motion was made by Chad Neitzel and seconded by Jason Casey to approve the Wastewater report. Carried (4 yes, 0 no)
3. Street/Water Report – (see attached)
 - Water and Street department report was submitted in writing.

- Motion to accept Street/Water report by Loren Skelton and seconded by Chad Neitzel. Carried. (4 yes, 0 no)

Unfinished Business

- Mark Goldberg from David Drown Associates presented information about participation in a classification and compensation study. Council discussed the options and believe that this is an important step to provide transparency and make sure our pay equity is current. Motion was made by Loren Skelton and seconded by Chad to approve option #1 for the full study at a cost of \$6,700. Carried (4 yes, 0 no)
- Building inspector Dan Murphy provided information regarding the building permit and payment process and answered questions from the council. Murphy will be working with Administrator Martens to address some property issues.
- Motion was made by Chad Neitzel and seconded by Loren Skelton to table approving any PD garage cooling updates as more information is necessary. Carried (4 yes, 0 no)
- Administrator Martens provided an update on recruitment. As of the meeting, we have not received any applications for the open Chief of Police Position
- Motion was made by Jason Casey and seconded by Jody Wynnemer to appoint Office Bruegger as the Interim Chief of Police with a salary of \$25.66/ hour and to accrue prorated leave benefits. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the resignation of Officer Johannsen. Carried (4 yes, 0 no)
- Discussion regarding the Full-time officer position. Motion was made by Chad Neitzel and seconded by Jason Casey to post the Full-time position on the post board website and to open to internal candidates. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the purchase of a bullet proof vest for Officer Herrmann at a cost of \$1,756.97 to be reimbursed half by the state and half by the federal grant programs. Carried (4 yes, 0 no)

New Business

- Motion was made by Loren Skelton and seconded by Jody Wynnemer to adopt updated covenants for the Homestake Subdivision. Carried. (3 yes, 1 no, Casey)
- Council discussed the approaches to the railroad tracks that have gotten bad. Administrator Martens will work with the county to try and figure out a solution
- Council discussed weekend call outs for City Staff. Council would like staff to advise them of any item that may be of concern or that they may get calls on to limit the times that they call staff on the weekend.

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Chad Neitzel and seconded by Loren Skelton. Carried (4 yes, 0 no) 8:33 p.m.

Submitted by,

Anthony Martens
City Administrator