

Regular Council Meeting – June 13th, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Staff Present

Anthony Martens – City Administrator
Josh Knudtson – Chief of Police
Sara Jo Vulcan – Asst. Ambulance Dir
James Johannsen – Police Officer

Others Present

Vanessa Ziemke
Gene Dornick

Members Absent

n/a

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens submitted the following additions to the agenda for council approval
 - Requests and Presentations
 - #2 – Add Vanessa Ziemke re: Finley’s Wings at Work Street Dance
 - #3 – Add Senator Gene Dornick
 - Unfinished Business
 - #2 – Add St. Olaf Lake and lifeguard update

Motion made by Jody Wynnemer and seconded by Chad Neitzel to approve the agenda as amended.
Carried (4 yes, 0 no).

Consent Agenda

- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the consent agenda items as presented. Carried (4 yes, 0 no).

Public Comments

1. None

Requests and Presentations

1. Milo Weckworth – Did not attend meeting
2. Vanessa Ziemke
 - Requested street closure of the 100 Block of North Broadway and approval to hold a street dance as a fundraiser for Finley’s Wings at Work on July 23rd, 2022 from approximately 7pm-midnight.
 - Motion was made by Chad Neitzel and seconded by Jason Casey to approve Ziemke’s request. Carried (4 yes, 0 no)
3. Senator Gene Dornick introduced himself to the New Richland City Council and provided some information about the session. He provided contact information for his office should the City need anything.

Ordinances and Resolutions (see attached)

1. Motion was made by Loren Skelton and seconded by Chad Neitzel to approve resolution 22-08, Amending the City Fee Schedule. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – (see attached)
 - Assistant Director Sara Jo Vulcan presented the Ambulance Report

Motion made to accept the Ambulance report by Loren Skelton and seconded by Jody Wynnemer.
Carried (4 yes, 0 no)

2. Fire Department Report – (see attached)
 - The New Richland Fire Department Report was submitted in writing by Chief Josh Moen.

Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the Fire Department report. Carried (4 yes, 0 no)

3. Police Department Report – (see attached)
 - Chief Knudtson presented the New Richland Police Department Report
 - Chief Knudtson surprised and presented Administrator Martens with a wood badge signed by all the police officers thanking him for his service.

Motion to accept Police Department report by Loren Skelton and seconded by Chad Neitzel.
Carried. (4 yes, 0 no)

Unfinished Business

1. Motion made by Jason Casey and seconded by Chad Neitzel to approve contracting with Metro for document management software beginning after the 1st of the year. Setup fee of \$1,845 and at an annual cost of \$3,021 per year. Carried (4 yes, 0 no)
2. Administrator Martens gave an update on swimming lessons and the concession stand. The two individuals who had committed to be our WSI's for the summer let us know last week that they were no longer going to do it. We have moved lessons back one week and have gotten commitment from Jessi Raimann (ambulance member) to be the new WSI. She is able to attend training this week and take over next week for swimming lessons. Motion was made by Chad Neitzel and seconded by Jason Casey to approve paying for the cost of the class, increasing the WSI Wage to \$18/hour for this season and to compensate Raimann for her time in the class as well as her wages for swimming lessons. Carried (4 yes, 0 no)

New Business

1. Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the April 2022 financials. Carried. (4 yes, 0 no)
2. Motion was made by Chad Neitzel and seconded by Loren Skelton to approve the May 2022 accounts payable. Carried. (4 yes, 0 no)
3. Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the May 2022 financials.
4. Motion was made by Jason Casey and seconded by Jody Wynnemer to table a decision on the Classification and Compensation study proposal and ask David Drown Associates to attend a future meeting. Carried. (4 yes, 0 no)
5. Motion was made by Jody Wynnemer and seconded by Chad Neitzel to reluctantly accept the resignation of Care Center Administrator David Dunn. Carried. (4 yes, 0 no)
 - a. Motion was made by Jason Casey and seconded by Chad Neitzel to allow the personnel committee (Mayor Schmidt, Council Person Skelton) and the City Administrator to work on and develop a recruitment strategy on behalf of the New Richland City Council. Carried. (4 yes, 0 no)

Miscellaneous

- None

Administrator Report

- Administrator Martens presented the Administrators Report.

Adjournment – Motion for adjournment made by Chad Neitzel and seconded by Loren Skelton. Carried (4 yes, 0 no) 8:14 p.m.

Submitted by,

Anthony Martens
City Administrator