

Regular Council Meeting – May 9, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Staff Present

Anthony Martens-City Administrator
Josh Knudtson-Police Chief
Sarah Sundve-Ambulance Director

Others Present

Janda Ferguson (e)
Jessica Lutgens (e)
Brenda Routh (e)
Brian Brosdahl -Expert T Billing

Members Absent

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda – Motion made by Loren Skelton and 2nd by Chad Neitzel to approve the agenda as presented. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Chad Neitzel and seconded by Chad Jody Wynnemer to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Request and Presentations

- None

Ordinances and Resolutions

- Resolution 22-07 A Resolution to elect the standard allowance available under the revenue loss provision of the coronavirus local fiscal recovery fund established under the American Rescue Plan Act – Motion was made by Chad Neitzel and seconded by Loren Skelton to approve Resolution 22-07. Carried (4 yes, 0 no)

Department Reports

1. Ambulance Department Report – Director Sarah Sundve
 - Sarah reported 65 runs YTD through 5/9/22.
 - Crew will be using the city car for training May 16th-22nd
 - Ambulance Department was awarded 2 grants
 - Motion was made by Jason Casey and seconded by Chad Neitzel to approve the hiring of Samuel Yoon and Eric Welhaven. Carried (4 yes, 0 no)
 - Discussion on charges to provide CPR classes to City Staff and the general public. City Administrator Martens and Director Sundve will work together to come up with a billing solution and present it to the council upon verification of liability concerns.
 - Brian Brosdahl was in attendance from Expert T billing. He shared demographics of ambulance patients and challenges to collecting funds. Staff advised to provide a monthly report of billing/collection activity from Expert T billing.
 - Motion made by Chad Neitzel and seconded by Jason Casey to authorize Expert T Billing to send bills to collections as needed without prior City Approval. Carried (4 yes, 0 no)
 - Motion made by Chad Neitzel and seconded by Jason Casey to have Expert T Billing as the payment remit address for the City of New Richland. Carried (4 yes, 0 no)

- Motion made to accept the Ambulance Department report by Chad Neitzel and seconded by Loren Skelton. Carried (4 yes, 0 no)
2. Fire Department Report – Submitted in Writing
- Chief Josh Moen submitted the Fire Department Report in writing
- 3 Total calls for the Month of March
 - 3 Medical Calls /0 Fire Calls
 - Training for April
 - Electric / Hybrid Vehicle Safety and Response
 - Motion to accept the Fire Department Report made by Jody Wynnemer and seconded by Loren Skelton. Carried. (4 yes, 0 no).
3. Police Department Report – Chief Josh Knudtson
- 129 Calls for Service for the Month of March
 - Ordinance letters sent out – follow up will be required
 - 2 officers have been signed up to complete their EMR Recertification
 - Officer Victorino is continuing to work through FTO
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Unfinished Business

- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the revised January 2022 and February 2022 financials. Carried (4 yes, 0 no)
- Motion was made by Jason Casey and seconded by Chad Neitzel to table the decision on METRO DocuWare until City Administrator Martens has an opportunity to meet with Coordinated Business Systems regarding the Smart Search equivalent. Carried (4 yes, 0 no)
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New Business

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 - Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the rental of a handicap accessible porta-potty for the city park from just prior to Memorial Day weekend to just after Labor Day weekend at a cost of approximately \$155/month. Carried (4 yes, 0 no)
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- Council Chamber Technology Upgrade
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Council Member Chad Neitzel left the meeting at 20:07

Miscellaneous

- None

Administrators Report

- Administrator Martens shared his report with the council
 - Logo Contest
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve a logo contest for the City of New Richland. Carried (4 yes, 0 no)

Mayor/Council Comments

- Mayor Schmidt shared her frustrations with the City Ordinance problems and the challenge that lies ahead to fix them. She challenged city staff and the council to make this a priority.
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Adjournment – Motion for adjournment made by Jody Wynnemer, seconded by Loren Skelton. Carried (4 yes, 0 no) 8:28 p.m.

Submitted by,

Anthony Martens
City Administrator

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