

Regular Council Meeting – March 28, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Others Present

Shell Johnson
Sara Vulcan
Dave Dunn
Eric Hendrickson
Eli Lutgens

Gail Johnson
Pat Darcy
Sandy Peterson
Trevor Twite

Members Absent

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda – Motion made by Loren Skelton and 2nd by Jason Casey to approve the agenda as presented. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to re-approve the Administrator/Clerk/Treasurer agreement with Anthony Martens. Carried (4 yes, 0 no)
- Motion made by Jason Casey and seconded by Chad Neitzel to re-approve appointing Joshua Knudtson as acting Police Chief. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the updated Banking Authority. Carried (4 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Chad Neitzel to approve the Certification of Bank Card Use. Carried (4 yes, 0 no)
- Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the minutes from the 02/28, 03/14 and 3/17 meetings. Carried (4 yes, 0 no)
- Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve the Abdo audit invoice for 2021 of \$18,415 which represents the invoice amount of \$18,975.00 – a credit of \$560. Carried (4 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the accounts payables for January and February 2022. Carried (4 yes, 0 no)

Public Comments

- Sandy Peterson – Expressed concern over garbage container not being picked up in the alley as it has for the past 2 years. It seems to have been corrected and Sandy was instructed to follow up the city office if things change.
- Pat Darcy was present to request credit for water going through the meter after her request to have it shut off due to a broken pipe. Water was shut off at wrong address causing more water to leak for another two hours. Motion was made by Jason Casey and seconded by Chad Neitzel to credit Pat Darcy for 272 gallons that was metered during the two-hour period. Carried (4 yes, 0 no)
- Gail Johnson was present to express her concern after receiving a final bill with late fees on her property she sold 5 years ago. Motion was made by Jason Casey and seconded by Loren Skelton to remove all late fees and send an updated final bill to Gail Johnson for property she sold 5 years ago. Carried (4 yes, 0 no)

Ordinances and Resolutions (see attached)

Resolution 22-02 Reestablishing Precinct and Polling Places – Motion was made by Chad Neitzel and seconded by Jason Casey to approve Resolution 22-02. Carried (4 yes, 0 no)

Reports

1. NR Care Center Report – (see attached)
 - Dave Dunn was present to review the census status, staffing issues, finances and strategic plan/operational risks. Motion made to accept the NRCC report by Loren Skelton and seconded by Chad Neitzel. Carried (4 yes, 0 no)
2. PeopleService Report – (see attached)
 - Shell Johnson was present to review the monthly wastewater department report and a quote for extended warranty for the new generator.
Motion was made by Chad Neitzel and seconded by Loren Skelton to stay with the standard warranty that comes with the purchase of the new generator and deny the purchase of a 5 year or 10-year extended warranty. Carried (4 yes, 0 no)
Motion was made by Loren Skelton and seconded by Chad Neitzel to approve the Wastewater report. Carried (4 yes, 0 no)
3. Street/Water Report – (see attached)
 - Eric Hendrickson was present to review the Water and Street department report.
 - Motion was made by Chad Neitzel and seconded by Jason Casey to approve the purchase of 1 pail of yellow stripping paint and 2 pails of white stripping paint at a cost of \$797.50. Carried (4 yes, 0 no)
 - Motion was made by Chad Neitzel and seconded by Jason Casey to approve the upgrade of LED lights for the shop and a cost of \$3,275.00 less an Xcel rebate. (To be paid from maintenance/repair) Carried (4 yes, 0 no)
 - The council reviewed 2 bids received for reroofing the concession stand at St. Olaf Lake with asphalt shingles. Motion was made Loren Skelton and seconded by Jody Wynnemer to approve the bid from Todd Neitzel Construction for \$5,500.00. Carried (4 yes, 0)
 - The summer part-time mowing position was discussed. Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve offering the job to Mike Abbott. Carried (4 yes, 0 no)
 - Motion to accept Street/Water report by Chad Neitzel and seconded by Jody Wynnemer. Carried. (4 yes, 0 no)

Unfinished Business

- Water Meter Issue at 221 5th St. NW (Julianna Lamotte) – Trevor Twite was present to request a solution to the ongoing water/sewer bill concerns. Motion was made by Jason Casey and seconded by Jody Wynnemer to remove the sewer portion of the bill of \$822.54 and have the homeowner pay the remainder of the water bill amount. Carried (4 yes, 0 no)

New Business

- Loss Control Workshop – Motion was made by Jason Casey and seconded by Jody Wynnemer to approve Tony Martens to attend the Loss Control Workshop in Mankato on April 6th at a cost of \$20.00. Carried (4 yes, 0 no)
- 2022 LMC Annual Conference - Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve Tony Martens to attend the 2022 LMC Annual Conference I Duluth June 22nd-24th at a cost of \$239.00 plus motel \$xxxxxxx. Carried (4 yes, 0 no)
- City Hall Office Hours – Motion was made by Chad Neitzel and seconded by Jason Casey to approve adjusting the Monday hours to be closed from 8 am to 10 am and open from 10 am to 4:30 pm. Carried (4 yes, 0 no)

Miscellaneous

- An EDA update was given by Jody Wynnemer. Floors 4U will remove carpet and install laminate flooring in unit #41
- Gail Schmidt gave an update on the 2021 Audit and the status of the Utility Fund budget.
- The Administrator/Clerk/Treasurer work list was reviewed. Items will be added as necessary.

Adjournment – Motion for adjournment made by Loren Skelton, 2nd Chad Neitzel. Carried (4 yes, 0 no)
8:35 p.m.

Submitted by,

Sara Jo Vulcan
Assistant City Clerk