

Regular Council Meeting – March 14, 2022

Members Present

Gail Schmidt
Chad Neitzel
Loren Skelton
Jason Casey
Jody Wynnemer

Others Present

Shell Johnson
Sara Vulcan
Sarah Sundve
Joshua Moen
Anthony Martens

Eli Lutgens

Members Absent

The meeting was called to order by Mayor Gail Schmidt at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda – Motion made by Loren Skelton and 2nd by Chad Neitzel to approve the agenda as presented. Carried (4 yes, 0 no)

Consent Agenda Items-

- February 28th, 2022 Minutes - Motion was made by Chad Neitzel and seconded by Loren Skelton to table until next meeting due to corrections needed.
- February 2022 Payables - Motion by Jody Wynnemer to approve January 2022 payables, 2nd by Chad Neitzel. Carried (4 yes, 0 no)

Petitions & Requests - none

Reports

1. Ambulance Department Report – Director Sarah Sundve
 - Sara reported 45 ambulance runs YTD through 3/14/2022 – Fund raiser at The Willows brunch went well and money will be put in the Ambulance Relief Assoc Fund – Participated in the house burn drill performed by the fire department – Jadyn and Aaron are starting the EMT course – Shelby and Tanner are testing for their EMT – 5K Bunny Run in April is being worked on -
 - CEVO Course - Motion made by Loren Skelton and seconded by Jason Casey to approve the purchase of CEVO instructor pack at \$368.75 and 10 training booklets at \$12.50 each. Carried (4 yes, 0 no)
 - CPR Instructor Course – Motion was made by Loren Skelton and seconded by Jason Casey to approve CPR training for Sarah Sundve and Sara Jo Vulcan at a cost of \$350.00 each plus \$637.35 for manikins. Carried (4-yes, 0-no)
 - Motion made to approve the ambulance department report by Loren Skelton, 2nd by Jason Casey. Carried (4 yes, 0 no)
2. Fire Department Report – Chief Joshua Moen
 - Josh reported a house burn drill was completed and went well - a 120 acre set aside practice drill will be in April – brush truck had some warranty work completed – small pumper needs an alternator – primary pumper had 3 air leaks and has been fixed.
 - Motion was made by Jody Wynnemer and seconded by Loren Skelton to approve Braeden Thompson and Joshua Knudtson as new members to the fire department. Carried (4 yes – 0 no)
 - Motion was made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of fire department dress shirts at a cost of \$1,250.00 (to be split between City Fire and Rural Fire budget). Carried (4 yes, 0 no)

- Motion made Jody Wynnemer and 2nd by Loren Skelton to approve the fire department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Anthony Martens
- DMT (Breathalyzer) Training – Motion was made by Chad Neitzel and seconded by Jody Wynnemer to approve DMT Training for Josh Knutson at a cost of \$750.00. Carried (4 yes, 0 no)
 - Part-time Officer Pay - It was discussed that part-time officers have the same job description as a full-time officer and should be on the same pay equity grade level. Motion by Chad Neitzel and seconded by Jody Wynnemer to approve moving the part-time officer pay from grade 4 to a grade 5 on the pay equity scale. (Noted that part-time officers are able to move up a step on that grade after 2080 hours). Carried (4 yes, 0 no)
 - Officer Victorino is almost finished with FTO - #260 squad defrost was not working and was serviced - #270 squad radar is not working and looking at repair/replacement options – reviewed upcoming trainings
 - Motion by Loren Skelton and seconded by Chad Neitzel to approve the police department report. (4 yes, 0 no)

Unfinished Business

1. St. Olaf Lake Concession Stand Roof - No quotes. Motion to table by Jason Casey, 2nd Jody Wynnemer. Carried (4 yes, 0 no)
2. Wastewater Plant Generator – 2 more quotes were reviewed along with the initial quote from Ziegler. Discussion was to either go with the cheaper quotes or pay the rental fee during the 44 week lead time. It was determined it would not be a good financial decision. Motion by Chad Neitzel and seconded by Jason Casey to approve the purchase of the generator from Ziegler at a cost of \$83,416.00 plus electrical and crane expense up to \$100,000.00. Carried (4 yes, 0 no)

New Business

1. Employee Resignation – Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the resignation of Michelle Johnson as Administrator/Clerk/Treasurer. Carried (4 yes, 0 no)
3. Work Session – Discussion to hold a work session to discuss Administrator vacancy and job description. A work session was held on Thursday, March 17, 2002 at 6:30 pm. Posted
4. Grant/Projects - Discussion on grants available and timelines. Update on siren was given – clerks office needs to send up-to-date financials in order for the process to be completed

Miscellaneous

1. State Surplus - Mayor Gail Schmidt signed a letter joining the city of Austin and many other towns in requesting an increase in LGA given to cities using funds from the State Surplus.
2. Utility Rate Study - A utility rate study agreement from Abdo was discussed at a cost of \$10,000.00. No decision at this time.

Adjournment – Motion for adjournment made by Loren Skelton, 2nd Chad Neitzel. Carried (4 yes, 0 no)
8:35 p.m.

Submitted by,

Gail A. Schmidt
Mayor