



New Richland City Council Regular Meeting Agenda

August 28th, 2023

Agenda:

- 6:30 Call to Order**
- Roll Call**
- Pledge of Allegiance**
- Approve Agenda**

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 8/14/23 regular City Council Meeting
2. Approve July 2023 Check Register
3. Approve July 2023 Financials
4. Approve EDA Fix-Up Grant Payment – 1st Impressions by Kim

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. 2022 City of New Richland Audit Presentation – Layne Kockelman, ABDO
2. Larry Muff, Historical Flood Concerns

Public Hearings

1. 6:35pm – THC Public Consumption Ordinance

Ordinances and Resolutions

1. Resolution 23-15: A Resolution Updating the City Fee Schedule
2. Ordinance #590: Prohibiting the Public Consumption of THC

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
 - a. Sanitary Sewer Inspection/Jetting Program
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. Building Inspector Contract
2. Siren Bids

New Business

1. VRBO Ordinance
 - a. Set public hearing for September 11th, 2023, at 6:35pm

Miscellaneous**Administrators Report****Mayor/Council Comments****Adjournment**

City Council Work Session on the 2024 budget will take place immediately following this meeting.

The next Regular City Council meeting will be held on Monday September 11th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

August 14th, 2023

Members Present

Chad Neitzel
Jason Casey
Jody Wynnemer
Janda Ferguson
Loren Skelton

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police

Others Present

Pam Goehring
Brian Stennes
Amber Lewer
Kole Kleinschmidt, CLA
Larry Goehring
Dan Lewer
Dale Siegfried, CLA

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens requested that the Old Warning Siren be added to New Business #4.
- Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the agenda.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

- Care Center Audit Presentation
 1. Dale Siegfried presented the Care Center 2022 Audit
 2. Motion made by Loren Skelton and seconded by Janda Ferguson to approve the care center audit. Carried (4 yes, 0 no)

Public Hearings

1. Mayor Chad Neitzel opened the public hearing on THC Moratorium Resolution at 6:42pm.
 - a. No one wishing to be heard at this time

Ordinances and Resolutions (see attached)

1. Resolution 23-14: A Resolution approving a THC Moratorium
 - Motion was made by Jody Wynnemer and seconded by Loren Skelton to adopt resolution 23-14. Carried (4 yes, 0 no)

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the Ambulance Department report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

August 14th, 2023

Reports (continued):

2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Discussion was had regarding the sale of the old parade truck to Brian Stennes. Council directed Administrator Martens to look into the requirements for the sale and options.
 - Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Police Department report was presented by Chief Bruegger.
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the hiring of Drew DeRaad as a part-time officer. Carried (4 yes, 0 no)
 - Motion made by Janda Ferguson and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

- None

New Business

1. THC Public Consumption Ordinance
 - a. THC Public Consumption ordinance was presented.
 - b. Motion made by Loren Skelton and seconded by Jason Casey to set a public hearing for August 28th, 2023, at 6:35 pm
2. Building Inspector Information
 - a. Administrator Martens presented information regarding termination of the current building inspection contract
3. 2024 Budget – Initial Conversation
 - a. Discussion was had regarding the 2024 budget
 - b. Motion was made by Jason Casey and seconded by Loren Skelton to schedule a work session for the 2024 budget immediately following the August 28th, 2023, regular City Council Meeting. Carried (4 yes, 0 no)
4. Old Warning Siren
 - a. Administrator Martens provided information to the council of the interest received in the old warning siren that was recently replaced.
 - b. Motion made by Loren Skelton and seconded by Janda Ferguson to approve the publication of sale of the old siren via sealed bid. All bids must be into the Administrators office no later than 4:30 pm, Friday August 25th, 2023. Carried (4 yes, 0 no)

Miscellaneous

- Dan and Amber Lewer spoke to the council regarding flooding and EDA items including the opportunity to bring more business to town.



New Richland City Council Regular Meeting Minutes

August 14th, 2023

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion was made by Loren Skelton and seconded by Janda Ferguson to approve the administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- Council member Casey asked the Administrator Martens look into the possibility and legal issues with the city operating a THC Dispensary and inquired about welcome sign funds

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Janda Ferguson.
Carried (4 yes, 0 no) 7:56 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

08/25/23 8:06 AM

Page 1

*Check Summary Register©

JULY 2023

	Name	Check Date	Check Amt	
10100	GENERAL CHECKING			
4643e	SAM'S CLUB	6/29/2023	\$185.48	Concession stand supplies
4644e	MINNESOTA REVENUE	6/30/2023	\$1,175.30	May Sales tax
4645e	ISOLVED	7/5/2023	\$18,987.69	7-5-23 Payroll
4646e	PERA	7/5/2023	\$1,969.00	7-5-23 Payroll
4647e	NATIONWIDE	7/5/2023	\$215.00	7-5-23 Payroll
4648e	ISOLVED	7/10/2023	\$5,284.02	June 2023 Amb Payroll
4649e	NATIONWIDE	7/10/2023	\$65.00	June 2023 Amb Payroll
4650e	MOBILE TEXT ALERTS	7/5/2023	\$58.50	
4651e	POSTMASTER	7/5/2023	\$313.11	NEWSLETTER
4652e	HOME DEPOT	7/5/2023	\$146.50	CITY PARK REPAIRS
4653e	POSTMASTER	7/5/2023	\$378.00	POSTAGE STAMPS
4654e	AMPION	7/11/2023	\$979.80	5/1/23-5/31/23
4655e	WEX HEALTH INC	7/11/2023	\$11.00	ERIC HENDRICKSON
4656e	AMAZON.COM	7/11/2023	\$71.39	PUSH POPS, RING POPS, POP ROCKS
4657e	TRIZETTO PROVIDER SOLUTIO	7/11/2023	\$65.50	
4658e	SAM'S CLUB	7/11/2023	\$97.40	WILL BE REIMBURSED BY FIRE RELIEF
4659e	MINNESOTA REVENUE	7/14/2023	\$912.00	June Sales Tax
4660e	ISOLVED	7/19/2023	\$15,216.76	7/19/23 Payroll
4661e	PERA	7/19/2023	\$2,412.76	7/19/23 Payroll
4662e	NATIONWIDE	7/19/2023	\$215.00	7/19/23 Payroll
4663e	POSTMASTER	7/17/2023	\$17.12	AMB CERT LETTERS
4664e	AMAZON.COM	6/28/2023	\$133.99	EMT BOOK
4665e	AMAZON.COM	6/28/2023	\$77.56	EMT WORKBOOK
4666e	AMAZON.COM	7/17/2023	\$18.92	TRUCKER HATS
4667e	MYBINDING	7/17/2023	\$1,581.49	ELECTRIC TABBER
4668e	POSTMASTER	7/17/2023	\$351.54	WATER/SEWER BILLS MAILED
4669e	NETWORK SOLUTIONS	7/17/2023	\$257.82	RENEWALS
4670e	HOME DEPOT	7/18/2023	\$301.38	WOOD BOARDS
4671e	HOME DEPOT	7/18/2023	\$97.35	WOOD BOARDS
4684e	POSTMASTER	7/26/2023	\$8.56	DONNA HEDMAN LETTER
4685e	AMAZON.COM	7/27/2023	\$250.68	WATER FILTERS FOR DRINKING FOUNTIA
4686e	MULTI REGIONAL TRNG CENTE	7/27/2023	\$21.00	CPR CARD - GREGG CALBICK
4703e	MYBINDING	8/18/2023	\$0.00	ELECTRIC TABBER
4704e	TRIZETTO PROVIDER SOLUTIO	8/18/2023	\$0.10	TOTAL ON ORIGINAL SHORT
4705e	SO CENTRAL SERVICE COOPER	8/18/2023	\$1,225.97	ERIC
4706e	MN DEPT OF AGRICULTURE	7/3/2023	\$77.00	ST OLAF CONCESSION STAND
4707e	PAYMENT SERVICES NETWORK	7/5/2023	\$374.11	UTILITY
4708e	AMAZON.COM	7/10/2023	\$278.88	CASTER WHEELS - KITCHEN CART
4709e	STATE BANK OF NEW RICHLAN	7/31/2023	\$1.00	MNTHLY SERVICE CHARGE
4710e	UPRINTING	7/18/2023	\$142.11	PD
4711e	AMAZON.COM	7/2/2023	\$238.53	WALL MOUNT
28593	AIRGAS USA, LLC	7/5/2023	\$420.53	Cylinder Rentals
28594	BLUE EARTH CTY SHERIFF OFFI	7/5/2023	\$1,184.00	ANNUAL CIS-MDC FEE (MINUS \$90 ALREAD
28595	CENTRAL FARM SERVICE	7/5/2023	\$1,157.76	
28596	CHRISTIAN, KEOGH, MORAN & K	7/5/2023	\$50.00	CHARLENE PHAM PROPERTY
28597	FLATNESS, ANDY	7/5/2023	\$500.00	WATER TESTING
28598	MN DEPT OF AGRICULTURE	7/5/2023	\$0.00	7/1/23 TO 6/30/24 FOOD LICENSE
28599	QUILL CORPORATION	7/5/2023	\$136.88	batteries, pens
28600	RENT N SAVE PORTABLE SERVI	7/5/2023	\$250.00	St. Olaf
28601	ARNOLDS OF MANKATO	7/11/2023	\$115.55	WHEEL, GAUGE
28602	ASSURITY	7/11/2023	\$340.80	SUPPLIMENTAL INSURANCE
28603	BOLTON & MENK	7/11/2023	\$459.00	DESIGN ENGINEER
28604	CARON FENCE	7/11/2023	\$28,362.50	BACK STOP, DUGOUT, FENCE EQUIPMENT
28605	COAST TO COAST	7/11/2023	\$769.92	TONER FOR XEROX FULL SET AND FREE

CITY OF NEW RICHLAND

08/25/23 8:06 AM

Page 2

***Check Summary Register©**

JULY 2023

Name	Check Date	Check Amt	
28606	COMPANION LIFE INSURANCE	7/11/2023	\$407.62
28607	DEPT. OF HUMAN SERVICES	7/11/2023	\$13,513.30 ECPN PAYMENT CARE CENTER
28608	EARL F. ANDERSON & ASSOC.	7/11/2023	\$157.30 24X18 HIPB/W AND CUSTOM SET UP
28609	FERGUSON WATERWORKS	7/11/2023	\$1,953.59 OUTSIDE METERS
28610	GOPHER STATE ONE-CALL, INC.	7/11/2023	\$39.15 LOCATES
28611	MCFOA	7/11/2023	\$50.00 ANTHONY MARTENS
28612	MIDCO	7/11/2023	\$468.96 AMBULANCE INTERNET
28613	MIDSTATES EQUIPMENT & SUP	7/11/2023	\$557.15 ASPHALT
28614	MOSQUITO CONTROL OF IOWA	7/11/2023	\$600.00 X-3 CASES OF 4-4
28615	NR FARM & HOME SUPPLY	7/11/2023	\$109.72 QUICKRETE
28616	RENT N SAVE PORTABLE SERVI	7/11/2023	\$535.00 Farm & City Days bathrooms
28617	SORENSEN'S APPLIANCE & TV	7/11/2023	\$2,023.00 STOVE AND FRIDGE WITH DELIVERY
28618	THOMPSON SANITATION, INC	7/11/2023	\$5,308.96 317 CARTS WEEKLY
28619	U.S. BANK EQUIPMENT FINANC	7/11/2023	\$165.00 METRO PRINTER PAYMENT
28620	UTILITY SERVICE CO INC	7/11/2023	\$1,698.68 PEDISPHERE CITY TANK-MONTHLY
28621	WAGNER FOODS	7/11/2023	\$155.43 CLEANING SUPPLIES AND 2000 FLUSHERS
28622	WASECA HARDWARE	7/11/2023	\$113.90 STRIPING PAINT YELLOW, PARKING PAINT
28623	XCEL ENERGY	7/11/2023	\$2,529.62 STREET LIGHTS
28624	AIRGAS USA, LLC	7/18/2023	\$43.03 SHORTED HAZMAT AMOUNT
28625	ANDERSON, JASON	7/18/2023	\$44.13 REFUND OVERPAYMENT OF FINAL WATER
28626	BANK OF ZUMBROTA	7/18/2023	\$371.00 MUNICIPAL LOAN
28627	DAKOTA SUPPLY GROUP	7/18/2023	\$180.82 MH ADH RING
28628	DOLLAR GENERAL STORE#1642	7/18/2023	\$60.25 DASANI WATER
28629	FERGUSON WATERWORKS	7/18/2023	\$322.20 BRS COUP, MHT & FHT ADPT
28630	HAWKINS WATER TREATMENT	7/18/2023	\$30.00 chlorine cylinder
28631	HOME DEPOT	7/18/2023	\$43.14 CREDIT FOR WOOD BOARDS
28632	INTERNAL REVENUE SERVICE	7/18/2023	\$197.00 2ND QUARTER
28633	LAND TO HOME DEVELOPMENT	7/18/2023	\$17.83 OVERPAYMENT AT CLOSING - WATER/SE
28634	MADISON ENERGY INVESTMEN	7/18/2023	\$7.81 SOLAR
28635	MCFOA	7/18/2023	\$50.00 SARA JO VULCAN
28636	MN PUBLIC FACILITIES AUTHOR	7/18/2023	\$115,140.00 SEMI ANNUAL PAYMENT
28637	MVTL LABORATORIES	7/18/2023	\$37.94 COLIFORM COLILERT
28638	NCPERS MINNESOTA	7/18/2023	\$16.00 ERIC H
28639	PEDERSON, CARISSA	7/18/2023	\$131.60 OVERPAYMENT AT CLOSING
28640	PEOPLES SERVICE, INC.	7/18/2023	\$13,091.00 WASTEWATER
28641	VERIZON WIRELESS	7/18/2023	\$350.64 MAINT
28642	WASTE MANAGEMENT	7/18/2023	\$6,384.64 GARBAGE - 165 CART
28643	XCEL ENERGY SOLUTION	7/18/2023	\$6,187.43 601 W DIVISION
28644	AIRGAS USA, LLC	7/28/2023	\$321.35 Cylinder Rentals
28645	AMAZON.COM	7/28/2023	\$218.19 EMT BOOK AND WORKBOOK
28646	BOUND TREE MEDICAL , LLC	7/28/2023	\$150.52 EKG PAPER
28647	CHRISTIAN, KEOGH, MORAN & K	7/28/2023	\$351.00 CHARLENE PHAM PROPERTY
28648	CITY BUILDING	7/28/2023	\$2,312.76 PLAN REVIEWS AND FINAL PROJECT
28649	COMPANION LIFE INSURANCE	7/28/2023	\$407.62 AUG 2023
28650	DAKOTA SUPPLY GROUP	7/28/2023	\$1,542.49 CURB BOX
28651	DG Minnesota CS 2021, LLC	7/28/2023	\$63.17 302644135
28652	EXPERT BILLING LLC	7/28/2023	\$377.00 13 RUNS BILLED
28653	GALLS, LLC	7/28/2023	\$162.31 SHIELD
28654	HAWKINS WATER TREATMENT	7/28/2023	\$1,577.26 CHLORINE CYLINDERS, HYDROFLUOSILICI
28655	HEIMAN INC.	7/28/2023	\$36,445.00 BATTERIES, GEN CUTTER, CHARGERS
28656	LMCIT	7/28/2023	\$49.48 ADOBE ACROBAT PRO DC ANNUAL
28657	MN ENERGY RESOURCES COR	7/28/2023	\$489.93 LIBRARY
28658	NEW RICHLAND AUTO REPAIR	7/28/2023	\$32.71 FLAT TIRE REPAIR
28659	SCHLAAK, CHAD	7/28/2023	\$73.98 OVERPAYMENT AT CLOSING
28660	STEELE-WASECA COOP ELECT	7/28/2023	\$84.21 ST OLAF LAKE

CITY OF NEW RICHLAND

08/25/23 8:06 AM

Page 3

*Check Summary Register©

JULY 2023

	Name	Check Date	Check Amt	
28661	USABLE LIFE	7/28/2023	\$16.00	TANYCE
28662	WASECA COUNTY SHERIFFS P	7/28/2023	\$693.75	FARM & CITY DAYS SECURITY
Total Checks			\$306,422.83	

Current Period: JULY 2023

			2023 YTD Budget	2023 YTD Amt	JULY MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$826,974.87	\$251,491.10	\$397,305.13	67.55%
		Expenditures	\$1,224,280.00	\$768,486.19	\$178,667.43	\$455,793.81	62.77%
		Gain/(Loss)	\$0.00	\$58,488.68	\$72,823.67	(\$58,488.68)	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$357,292.75	\$0.00	(\$17,737.75)	105.22%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$36,100.00	\$0.00	(\$28,600.00)	481.33%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$2,992.79	\$489.39	\$4,007.21	42.75%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$253.26	\$253.26	\$6,746.74	3.62%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$2,968.00	\$0.00	\$2,032.00	59.36%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$3,100.00	\$0.00	\$1,575.00	66.31%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$227,050.00	\$227,050.00	\$227,050.00	50.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$5,951.14	\$0.00	(\$5,951.14)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$137.11	\$0.00	(\$137.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$966.87	\$145.28	\$33.13	96.69%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$637,227.38	\$227,937.93	\$188,602.62	77.16%
Total GOVERNMENT WIDE			\$825,830.00	\$637,227.38	\$227,937.93	\$188,602.62	77.16%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$4,815.00	\$0.00	\$7,185.00	40.13%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$298.53	\$0.00	\$451.47	39.80%
Active	E 101-41100-122	MEDICARE	\$185.00	\$69.82	\$0.00	\$115.18	37.74%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$369.00	\$0.00	(\$119.00)	147.60%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$1,063.38	\$0.00	(\$563.38)	212.68%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$0.00	\$249.00	\$249.00	(\$249.00)	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$6,864.73	\$249.00	\$7,220.27	48.74%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$6,864.73)	(\$249.00)	(\$7,220.27)	48.74%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$750.00	\$125.00	\$4,750.00	13.64%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$2,088.00	\$73.00	(\$88.00)	104.40%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,543.81	\$0.00	\$456.19	84.79%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$5,381.81	\$198.00	\$5,118.19	51.26%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$70,673.16	\$13,530.59	\$44,326.84	61.45%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$989.59	\$569.50	\$2,010.41	32.99%
Active	E 101-41400-120	PERA	\$9,000.00	\$5,300.43	\$1,014.78	\$3,699.57	58.89%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$4,394.65	\$863.04	\$3,355.35	56.71%

Current Period: JULY 2023

			2023 YTD Budget	2023 YTD Amt	JULY MTD Amt	2023 YTD Balance	% of Budget
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$1,027.80	\$201.85	\$1,072.20	48.94%
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$54.40	\$6.80	\$185.60	22.67%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$9.93	\$0.00	\$940.07	1.05%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$2,505.90	\$755.17	(\$505.90)	125.30%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$378.00	\$378.00	\$2,122.00	15.12%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$7,257.79	\$104.37	(\$1,257.79)	120.96%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$2,939.45	\$226.78	(\$439.45)	117.58%
Active	E 101-41400-221	CITY HALL CLE	\$750.00	\$189.37	\$35.99	\$560.63	25.25%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$6,575.05	\$500.76	\$1,424.95	82.19%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$18,025.00	\$0.00	\$11,975.00	60.08%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$58.25	\$50.00	\$4,941.75	1.17%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$336.26	\$0.00	\$2,663.74	11.21%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$1,181.54	\$0.00	\$568.46	67.52%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$5,057.93	\$687.17	(\$2,057.93)	168.60%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$2,841.21	\$150.00	\$3,958.79	41.78%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$1,180.05	\$159.32	\$819.95	59.00%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$135.00	\$0.00	\$865.00	13.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$234.64	\$47.98	\$265.36	46.93%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$1,020.48	\$25.44	\$479.52	68.03%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$2,472.07	\$2,023.00	(\$1,472.07)	247.21%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$226,390.00</u>	<u>\$139,748.38</u>	<u>\$21,330.54</u>	<u>\$86,641.62</u>	<u>61.73%</u>
Total CITY HALL			<u>(\$215,890.00)</u>	<u>(\$134,366.57)</u>	<u>(\$21,132.54)</u>	<u>(\$81,523.43)</u>	<u>62.24%</u>
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ELECTIONS			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$155.00	\$75.00	\$145.00	51.67%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$310.00	\$30.00	\$90.00	77.50%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$0.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$2,764.49	\$376.61	\$2,235.51	55.29%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$75.00	\$0.00	\$425.00	15.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$32,300.00</u>	<u>\$5,795.13</u>	<u>\$481.61</u>	<u>\$26,504.87</u>	<u>17.94%</u>
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$64,444.18	\$12,395.06	\$41,555.82	60.80%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$19,768.04	\$493.40	\$30,231.96	39.54%
Active	E 101-42100-120	PERA	\$23,000.00	\$12,491.77	\$1,855.07	\$10,508.23	54.31%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$1,225.62	\$30.59	\$1,774.38	40.85%
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$1,209.39	\$184.17	\$1,390.61	46.52%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$27.20	\$3.40	\$47.80	36.27%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$122.47	\$0.00	\$14,877.53	0.82%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$297.44	\$249.96	\$202.56	59.49%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$2,223.10	\$835.86	\$2,776.90	44.46%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$87.98	\$7.99	\$412.02	17.60%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$963.26	\$159.13	\$2,036.74	32.11%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$1,151.92	\$0.00	\$3,848.08	23.04%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$264.38	\$0.00	\$35.62	88.13%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$4,005.00	\$0.00	\$4,005.00	50.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$2,717.26	\$0.00	\$3,282.74	45.29%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$653.69	\$110.70	\$3,346.31	16.34%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$0.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$4,267.46	\$1,184.00	\$2,732.54	60.96%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$1,092.73	\$243.25	\$407.27	72.85%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$1,020.48	\$25.44	(\$20.48)	102.05%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$407.30	\$162.31	\$2,592.70	13.58%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$0.00	(\$16,000.00)	0.00%
Expenditure			\$261,135.00	\$146,168.90	\$17,940.33	\$114,966.10	55.97%
Total POLICE			(\$228,835.00)	(\$140,373.77)	(\$17,458.72)	(\$88,461.23)	61.34%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$78,847.12	\$3,103.27	\$71,152.88	52.56%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$975.00	\$0.00	(\$975.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$3,779.57	\$2,500.00	(\$3,779.57)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$184.37	\$12.26	(\$184.37)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$157,900.00	\$83,786.06	\$5,615.53	\$74,113.94	53.06%
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$7,012.50	\$1,000.00	\$4,987.50	58.44%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$380.00	\$0.00	\$20.00	95.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$31,123.25	\$3,709.50	\$28,876.75	51.87%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$2,387.20	\$291.97	\$1,412.80	62.82%
Active	E 101-42153-122	MEDICARE	\$900.00	\$558.32	\$68.28	\$341.68	62.04%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$33.10	\$0.00	\$5,216.90	0.63%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$70.85	\$0.00	\$129.15	35.43%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,378.56	\$34.24	\$621.44	68.93%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$10,686.76	\$935.66	\$1,313.24	89.06%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$14.90	\$14.90	\$3,985.10	0.37%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$1,547.66	\$155.14	\$1,452.34	51.59%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$266.24	\$0.00	\$2,233.76	10.65%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$4,323.00	\$377.00	\$3,177.00	57.64%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$1,560.73	\$600.74	\$4,439.27	26.01%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$1,011.51	\$85.94	(\$11.51)	101.15%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$21.00	\$0.00	\$179.00	10.50%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$457.96	\$96.57	\$42.04	91.59%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$1,020.48	\$25.44	\$179.52	85.04%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$523.55	\$0.00	\$1,976.45	20.94%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$246.00	\$21.00	(\$246.00)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$179,150.00	\$67,757.98	\$7,416.38	\$111,392.02	37.82%
Total AMBULANCE			(\$21,250.00)	\$16,028.08	(\$1,800.85)	(\$37,278.08)	-75.43%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$98.40	\$97.40	(\$98.40)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$31,000.00	\$98.40	\$97.40	\$30,901.60	0.32%
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$2,000.00	\$0.00	\$22,000.00	8.33%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$19.86	\$0.00	\$3,480.14	0.57%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$272.01	\$97.40	\$2,727.99	9.07%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$121.02	\$0.00	\$2,878.98	4.03%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$846.93	\$99.68	\$1,153.07	42.35%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$811.87	\$0.00	\$2,188.13	27.06%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$654.75	\$0.00	(\$404.75)	261.90%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$256.40	\$0.00	\$243.60	51.28%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$287.50	\$0.00	\$2,212.50	11.50%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$241.60	\$10.17	\$258.40	48.32%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$112.97	\$13.29	(\$112.97)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$59.31	\$13.21	(\$59.31)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$1,533.99	\$43.10	(\$33.99)	102.27%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$36,445.00	\$36,445.00	(\$36,445.00)	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$56,700.00	\$45,624.98	\$36,721.85	\$11,075.02	80.47%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total FIRE			(\$25,700.00)	(\$45,526.58)	(\$36,624.45)	\$19,826.58	177.15%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$8,990.48	\$1,232.52	\$6,009.52	59.94%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$1,770.00	\$0.00	(\$770.00)	177.00%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$10,760.48	\$1,232.52	\$5,239.52	67.25%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$10,751.17	\$2,312.76	(\$751.17)	107.51%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$11,529.20	\$2,312.76	\$570.80	95.28%
Total BLDG INSPECTION			\$3,900.00	(\$768.72)	(\$1,080.24)	\$4,668.72	-19.71%
CIVIL DEFENSE							
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Expenditure			\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total CIVIL DEFENSE			(\$13,500.00)	\$0.00	\$0.00	(\$13,500.00)	0.00%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$18.75	\$18.75	(\$18.75)	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$1,910.00	\$1,910.00	(\$1,660.00)	764.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$1,743.20	\$0.00	(\$743.20)	174.32%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$0.00	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$3,843.85	\$1,928.75	(\$2,193.85)	232.96%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$49,065.24	\$9,431.12	\$26,934.76	64.56%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$7,545.75	\$3,540.00	(\$1,045.75)	116.09%
Active	E 101-43100-120	PERA	\$6,000.00	\$3,689.63	\$707.33	\$2,310.37	61.49%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$3,465.91	\$794.06	\$1,934.09	64.18%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$810.52	\$185.68	\$814.48	49.88%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$8,780.79	\$1,236.97	\$3,969.21	68.87%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$44.20	\$5.80	\$5.80	88.40%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$95.99	\$0.00	\$5,404.01	1.75%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$53.78	\$53.78	\$221.22	19.56%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$9,690.06	\$722.99	\$309.94	96.90%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$0.00	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$0.00	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$2,689.88	\$557.15	\$310.12	89.66%
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$19.98	\$0.00	\$1,980.02	1.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$726.00	\$600.00	\$274.00	72.60%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$665.20	\$0.00	\$334.80	66.52%
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$12,060.87	\$278.19	(\$4,060.87)	150.76%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$179.34	\$0.00	\$820.66	17.93%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$4,222.10	\$644.13	\$3,777.90	52.78%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$1,801.73	\$0.00	\$198.27	90.09%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$1,157.60	\$115.55	\$2,842.40	28.94%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$512.71	\$32.71	\$2,487.29	17.09%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$75.99	\$0.00	\$2,924.01	2.53%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$175.19	\$0.00	\$2,824.81	5.84%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,603.88	\$0.00	(\$603.88)	112.08%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$1,840.31	\$0.00	\$1,159.69	61.34%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$25.99	\$0.00	\$274.01	8.66%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$368.75	\$175.00	(\$368.75)	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$577.58	\$0.00	(\$77.58)	115.52%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$1,225.72	\$315.44	\$774.28	61.29%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,522.13	\$0.00	\$2,477.87	58.70%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$73.96	\$16.22	\$11,926.04	0.62%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$3,277.46	\$70.30	(\$1,777.46)	218.50%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$10,256.70	\$2,529.62	\$2,743.30	78.90%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$548.28	\$37.84	\$451.72	54.83%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$223,000.00	\$138,246.71	\$22,049.88	\$84,753.29	61.99%
Total STREETS			(\$221,350.00)	(\$134,402.86)	(\$20,121.13)	(\$86,947.14)	60.72%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$189.00	\$0.00	(\$189.00)	0.00%
Revenue			\$0.00	\$189.00	\$0.00	(\$189.00)	0.00%
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$24,456.88	\$6,987.68	\$12,543.12	66.10%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$37,000.00	\$24,456.88	\$6,987.68	\$12,543.12	66.10%
Total SANITATION			(\$37,000.00)	(\$24,267.88)	(\$6,987.68)	(\$12,732.12)	65.59%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$75,505.61	\$13,513.30	\$19,494.39	79.48%
Revenue			\$95,000.00	\$75,505.61	\$13,513.30	\$19,494.39	79.48%
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$108,106.40	\$13,513.30	(\$13,106.40)	113.80%
Expenditure			\$95,000.00	\$108,106.40	\$13,513.30	(\$13,106.40)	113.80%
Total NURSING HOME			\$0.00	(\$32,600.79)	\$0.00	\$32,600.79	#Div/0!
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$250.00	\$0.00	\$49,750.00	0.50%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$0.00	(\$43.14)	\$0.00	0.00%
Revenue			\$50,000.00	\$250.00	(\$43.14)	\$49,750.00	0.50%
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$715.92	\$40.55	\$284.08	71.59%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$46.50	\$0.00	(\$46.50)	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$31,637.66	\$29,364.64	\$23,362.34	57.52%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$125.00	\$0.00	(\$125.00)	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$136.96	\$28.01	(\$136.96)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$66,800.00	\$35,543.17	\$29,433.20	\$31,256.83	53.21%
Total RECREATION-LEGION FIELD			(\$16,800.00)	(\$35,293.17)	(\$29,476.34)	\$18,493.17	210.08%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$21.12	\$4.70	\$128.88	14.08%
Expenditure			\$150.00	\$21.12	\$4.70	\$128.88	14.08%
Total SKATING RINK			(\$150.00)	(\$21.12)	(\$4.70)	(\$128.88)	14.08%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$3,330.00	\$140.00	(\$830.00)	133.20%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$383.96	\$383.96	\$1,116.04	25.60%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$180.00	\$0.00	(\$80.00)	180.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$43.19	\$5.24	(\$43.19)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$4,100.00	\$3,937.15	\$529.20	\$162.85	96.03%
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$7,180.07	\$7,047.41	\$819.93	89.75%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$445.18	\$436.96	\$54.82	89.04%
Active	E 101-45200-122	MEDICARE	\$120.00	\$104.09	\$102.17	\$15.91	86.74%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$13.24	\$0.00	\$886.76	1.47%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$2,726.03	\$409.50	(\$226.03)	109.04%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$623.40	\$108.00	(\$123.40)	124.68%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$1,956.67	\$269.37	\$43.33	97.83%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$538.66	\$0.00	(\$38.66)	107.73%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$2,024.70	\$219.25	\$975.30	67.49%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$235.50	\$0.00	(\$235.50)	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$460.00	\$0.00	\$1,040.00	30.67%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$145.80	\$0.00	(\$145.80)	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	100.00%
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$2,095.95	\$434.42	(\$845.95)	167.68%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$21,765.42	\$9,027.08	\$3,654.58	85.62%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$17,828.27)	(\$8,497.88)	(\$3,491.73)	83.62%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$354.75	\$280.50	\$645.25	35.48%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$21.99	\$17.39	\$78.01	21.99%
Active	E 101-45500-122	MEDICARE	\$50.00	\$5.15	\$4.07	\$44.85	10.30%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-45500-221	CITY HALL CLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$27.28	\$0.00	(\$27.28)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$8.10	\$0.00	\$591.90	1.35%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$17,665.04	\$11,353.86	(\$14,665.04)	588.83%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$1,268.26	\$24.91	(\$68.26)	105.69%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$22,652.32	\$11,680.73	(\$8,802.32)	163.55%
Total LIBRARY			(\$13,850.00)	(\$22,452.32)	(\$11,680.73)	\$8,602.32	162.11%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: JULY 2023

		2023 YTD Budget	2023 YTD Amt	JULY MTD Amt	2023 YTD Balance	% of Budget
	Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED						
Active	E 101-49200-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total UNALLOCATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT						
Active	E 101-49310-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL FUND	\$0.00	\$58,488.68	\$72,823.67	(\$58,488.68)	0.00%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
	Revenues		\$276,000.00	\$162,543.75	\$31,299.11	\$113,456.25	58.89%
	Expenditures		\$276,000.00	\$80,320.21	\$13,872.66	\$195,679.79	29.10%
	Gain/(Loss)		\$0.00	\$82,223.54	\$17,426.45	(\$82,223.54)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439 PERA PENSI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000 GENERAL PR		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN		\$0.00	\$5,360.58	\$1,792.63	(\$5,360.58)	0.00%
Active	R 601-49400-37100 WATER SALE		\$276,000.00	\$156,983.17	\$29,506.48	\$119,016.83	56.88%
Active	R 601-49400-39110 SALE OF ASS		\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 601-49400-39200 OPERATING T		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$162,543.75	\$31,299.11	\$113,456.25	58.89%
Active	E 601-49400-100 WAGES/SALARI		\$31,000.00	\$18,068.22	\$3,486.49	\$12,931.78	58.28%
Active	E 601-49400-120 PERA		\$2,500.00	\$1,355.21	\$261.51	\$1,144.79	54.21%
Active	E 601-49400-121 SOCIAL SECURI		\$2,000.00	\$1,109.91	\$213.77	\$890.09	55.50%
Active	E 601-49400-122 MEDICARE		\$750.00	\$259.59	\$50.00	\$490.41	34.61%
Active	E 601-49400-129 PERA CHANGE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130 HEALTH INSUR		\$5,000.00	\$33.33	\$0.00	\$4,966.67	0.67%
Active	E 601-49400-131 LIFE INSURANC		\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140 UNEMPLOYMEN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150 WORKERS COM		\$1,100.00	\$16.55	\$0.00	\$1,083.45	1.50%
Active	E 601-49400-200 OFFICE SUPPLI		\$1,000.00	\$108.61	\$108.61	\$891.39	10.86%
Active	E 601-49400-210 OPERATING EX		\$7,650.00	\$12,823.83	\$2,680.18	(\$5,173.83)	167.63%
Active	E 601-49400-218 CHEMICALS/SP		\$5,000.00	\$3,333.14	\$1,637.26	\$1,666.86	66.66%
Active	E 601-49400-220 REPAIRS & MAI		\$28,000.00	\$6,845.03	\$1,815.38	\$21,154.97	24.45%
Active	E 601-49400-222 WATER METER		\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230 VEHICLE OPER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-231 VEHICLE MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233 TRACTOR MAIN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238 GENERATOR EX		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240 SMALL TOOLS A		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300 PROFESSIONAL		\$6,000.00	\$3,000.00	\$500.00	\$3,000.00	50.00%
Active	E 601-49400-301 AUDITING SERV		\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303 ENGINEERING F		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304 LEGAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE		\$20,280.00	\$11,722.42	\$1,698.68	\$8,557.58	57.80%
Active	E 601-49400-308 SCHOOLING		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-309 COMPUTER EX		\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311 PERMITS/MEMB		\$1,000.00	\$435.00	\$0.00	\$565.00	43.50%
Active	E 601-49400-316 CREDIT/DEBIT S		\$1,200.00	\$1,154.57	\$187.05	\$45.43	96.21%
Active	E 601-49400-320 TELEPHONE		\$1,000.00	\$388.49	\$55.66	\$611.51	38.85%
Active	E 601-49400-330 MILEAGE EXPE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340 ADVERTISING		\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360 INSURANCE		\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380 UTILITIES/ELEC		\$30,000.00	\$10,090.24	\$569.44	\$19,909.76	33.63%
Active	E 601-49400-383 UTILITIES/HEAT		\$3,500.00	\$3,238.23	\$147.53	\$261.77	92.52%
Active	E 601-49400-417 UNIFORM ALLO		\$1,000.00	\$136.00	\$0.00	\$864.00	13.60%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$674.71	\$461.10	(\$174.71)	134.94%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$276,000.00	\$80,320.21	\$13,872.66	\$195,679.79	29.10%
Total WATER UTILITIES			\$0.00	\$82,223.54	\$17,426.45	(\$82,223.54)	#Div/0!
Total WATER UTILITY FUND			\$0.00	\$82,223.54	\$17,426.45	(\$82,223.54)	0.00%

Current Period: JULY 2023

			2023	2023	JULY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$190,272.18	\$34,183.23	\$139,727.82	57.66%
		Expenditures	\$330,000.00	\$211,489.90	\$31,265.07	\$118,510.10	64.09%
		Gain/(Loss)	\$0.00	(\$21,217.72)	\$2,918.16	\$21,217.72	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$680.00	\$25.00	(\$680.00)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$1,930.57	\$0.00	(\$1,930.57)	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$187,661.61	\$34,158.23	\$142,338.39	56.87%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$330,000.00	\$190,272.18	\$34,183.23	\$139,727.82	57.66%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$17,017.79	\$2,573.71	\$22,982.21	42.54%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$30,285.59	\$0.00	\$24,714.41	55.06%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$9,375.00	\$0.00	(\$4,375.00)	187.50%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$117,819.00	\$26,182.00	\$40,181.00	74.57%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,450.00	\$0.00	\$550.00	72.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$1,154.56	\$187.06	\$45.44	96.21%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$459.00	\$459.00	(\$459.00)	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$9,113.75	\$0.00	(\$5,613.75)	260.39%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$7,273.04	\$1,036.62	\$10,226.96	41.56%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$2,243.67	\$84.68	\$1,256.33	64.10%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$742.00	\$742.00	\$1,258.00	37.10%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$330,000.00	\$211,489.90	\$31,265.07	\$118,510.10	64.09%
	Total SEWER UTILITIES		\$0.00	(\$21,217.72)	\$2,918.16	\$21,217.72	#Div/0!
	Total SEWER UTILITY FUND		\$0.00	(\$21,217.72)	\$2,918.16	\$21,217.72	0.00%

CITY OF NEW RICHLAND
***Budget YTD Rev-Exp©**

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Page 13

Current Period: JULY 2023

	2023 YTD Budget	2023 YTD Amt	JULY MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	\$119,494.50	\$93,168.28	(\$119,494.50)	#Div/0!



Lighting the path forward

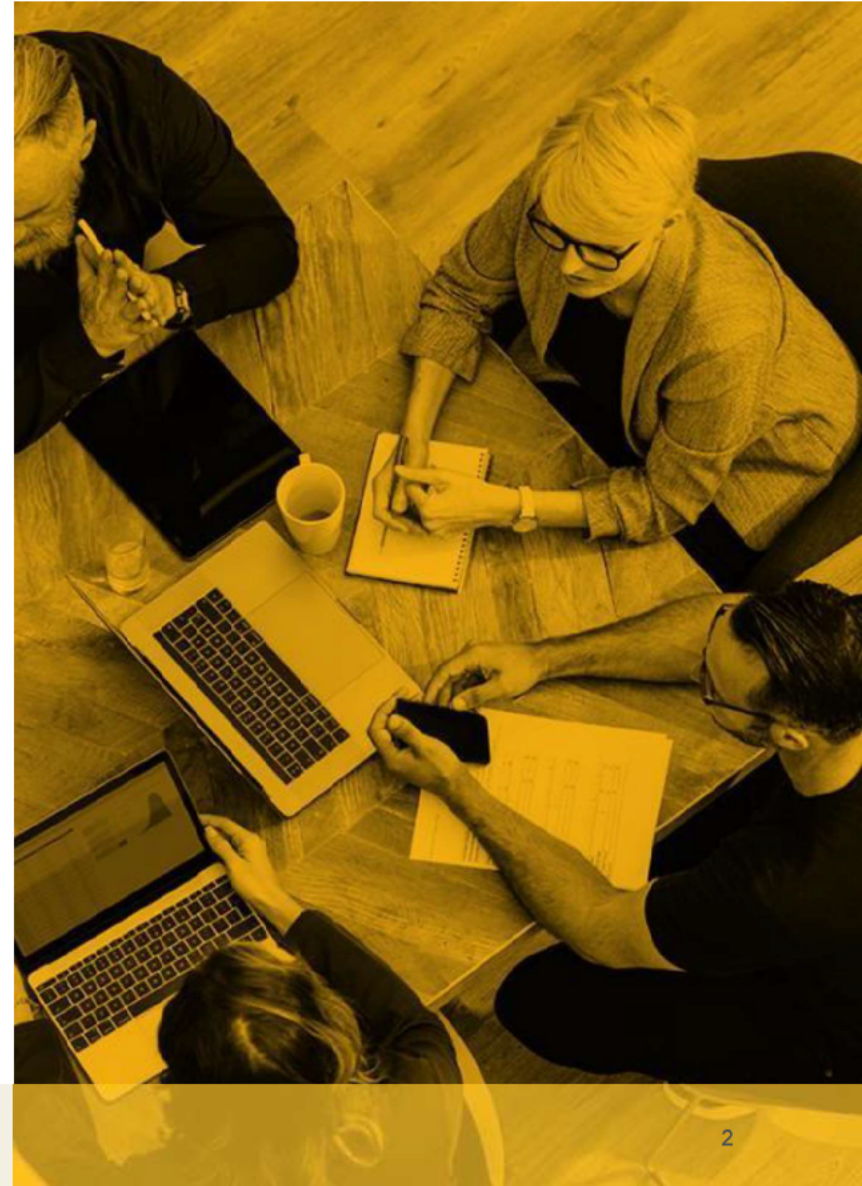
City of New Richland

2022 Financial Statement Audit



Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Enterprise Funds
- Key Performance Indicators



Audit Results

Auditor's Opinion



Qualified opinion under
GAAP

Minnesota Legal Compliance

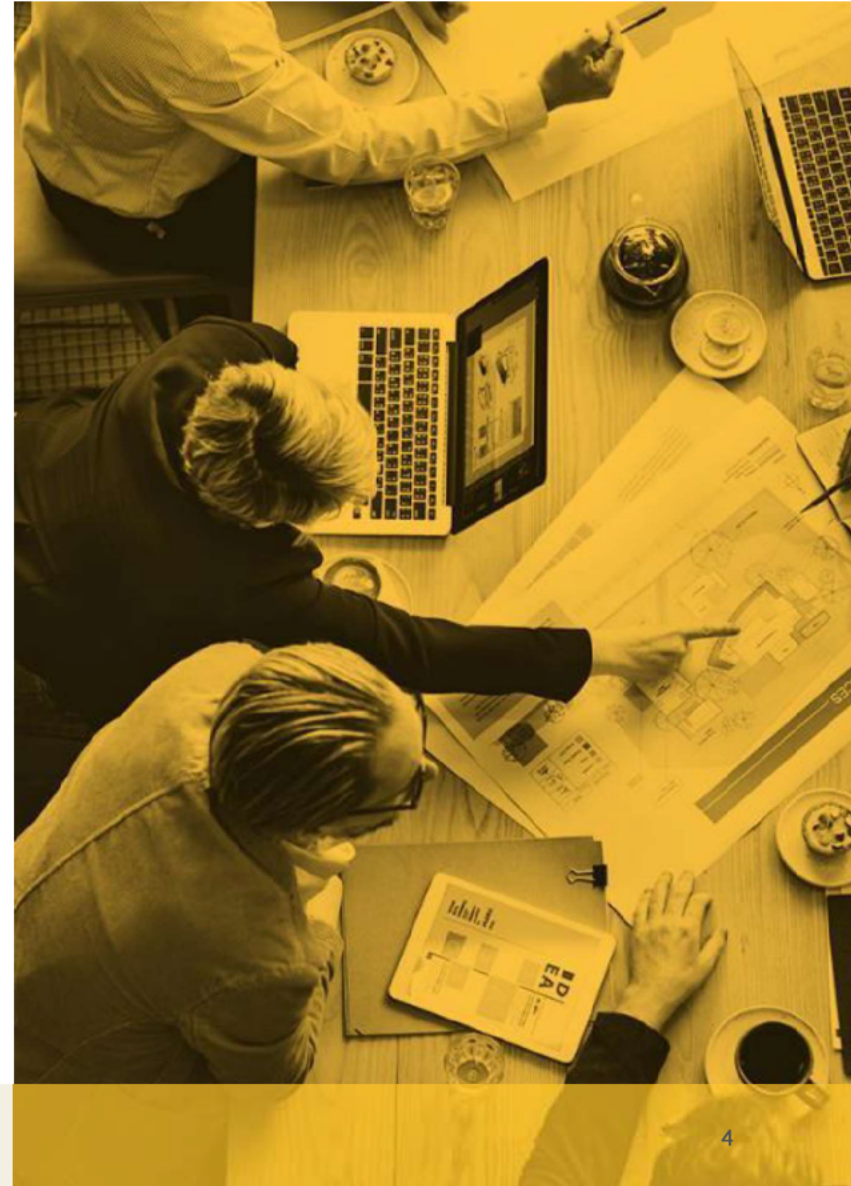


One instance of
noncompliance

Audit Results

2022 Audit Findings

- **Limited Segregation of Duties**
 - Internal Control Finding
- **Preparation of Financial Statements**
 - Internal Control Finding
- **Material Audit/Accounting Adjustments**
 - Internal Control Finding
- **Sales Tax Remittances**
 - Internal Control Finding
- **Compensated Absences Accruals**
 - Internal Control Finding
- **Timely Bank Reconciliations**
 - Internal Control Finding
- **Fire Relief Association Aid Remittance**
 - Legal Compliance Finding



Results from Prior Year 2021 Audit Findings

- Preparation of Financial Statements
 - Internal Control Finding
- Limited Segregation of Duties
 - Internal Control Finding
- Material Audit/Accounting Adjustments
 - Internal Control Finding
- Utility Rate Updates
 - Internal Control Finding - Corrected for 2022
- Contracting and Bidding
 - Legal Compliance Finding - Corrected for 2022



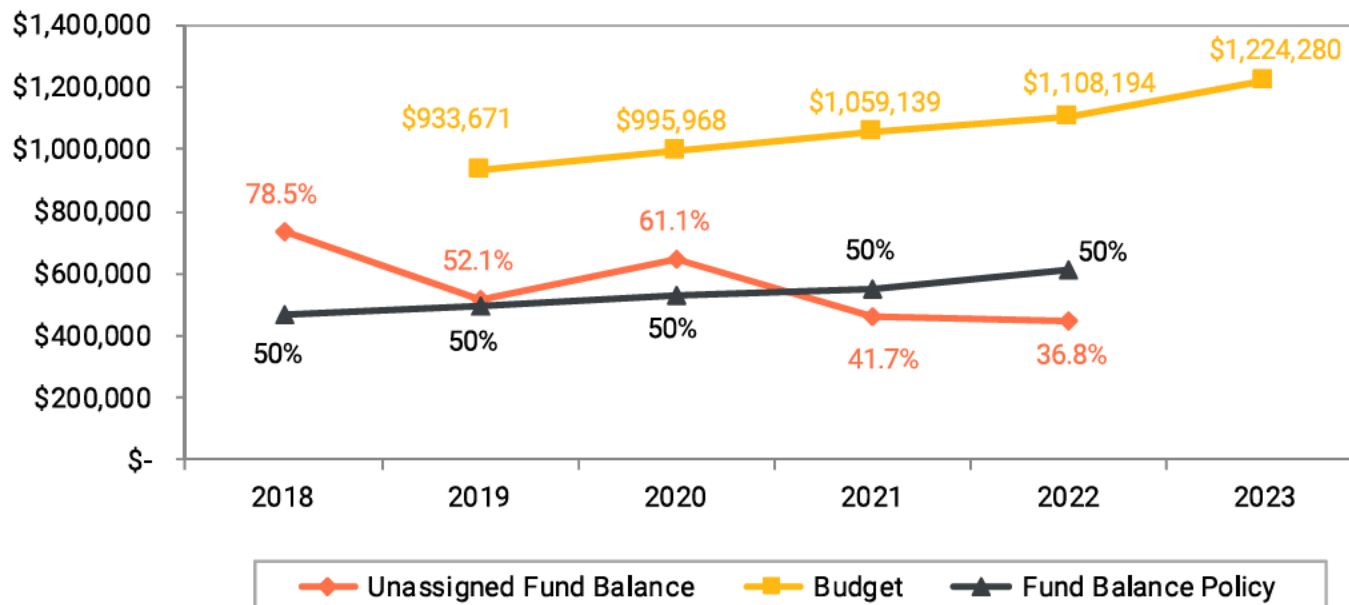


Auditor Recommendations

Internal Control Documentation

- Develop written policies and procedures
- Document employee responsibilities
- Document processes
- Improve internal control and helps with staff turnover

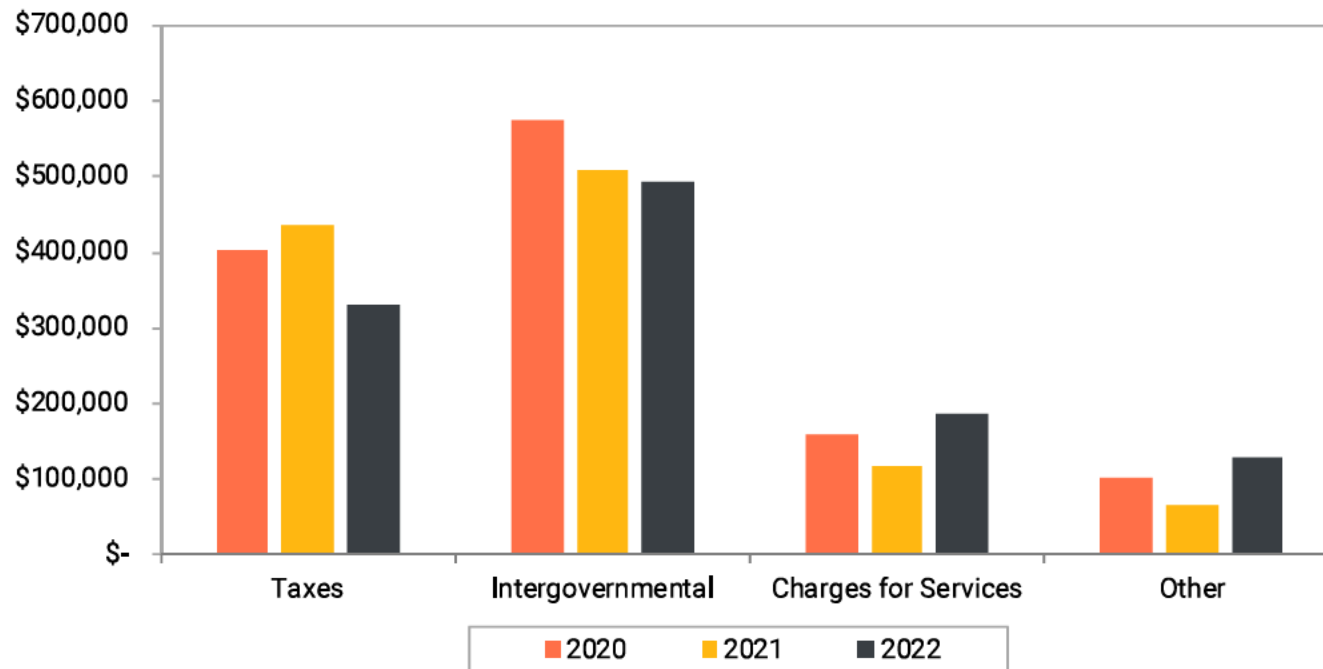
General Fund Balances



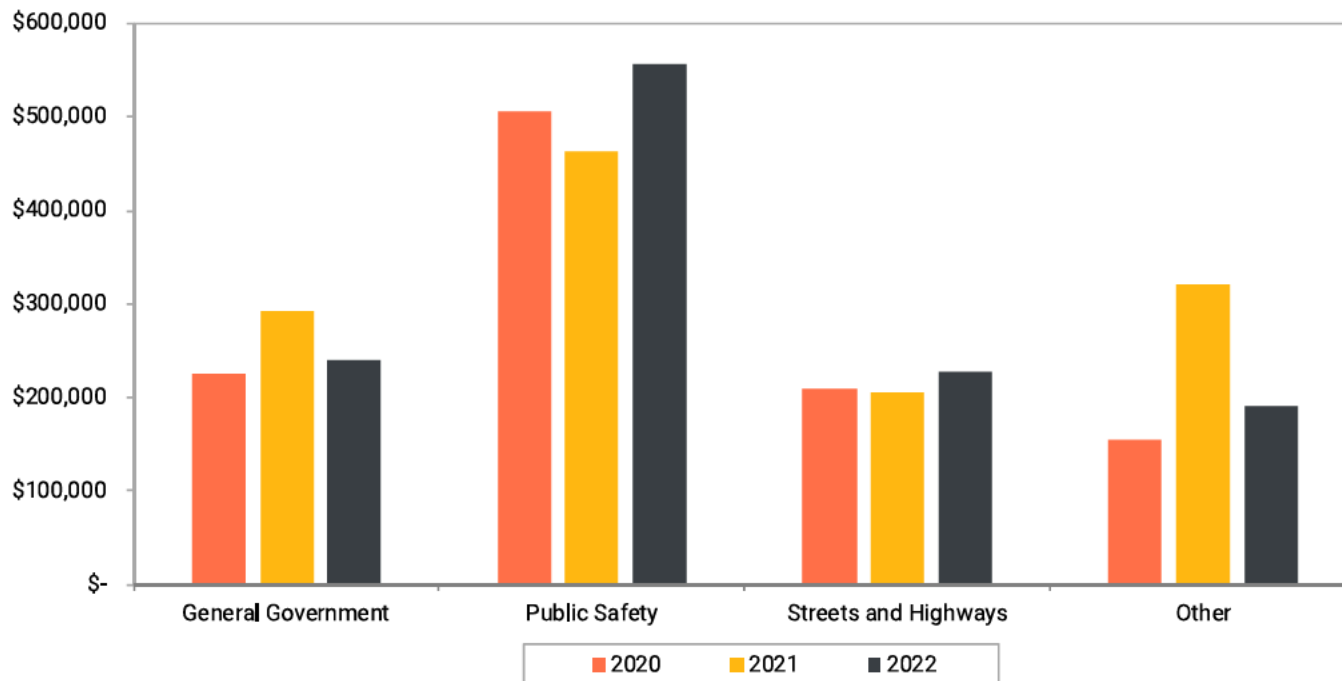
General Fund Budget to Actual

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues	\$ 1,109,219	\$ 1,109,219	\$ 1,139,543	\$ 30,324
Expenditures	<u>1,108,194</u>	<u>1,108,194</u>	<u>1,201,099</u>	<u>(92,905)</u>
Excess of Revenues Over Expenditures	1,025	1,025	(61,556)	(62,581)
Other Financing Sources (Uses)				
Transfers out	<u>-</u>	<u>-</u>	<u>(11,272)</u>	<u>(11,272)</u>
Net Change in Fund Balances	<u>\$ 1,025</u>	<u>\$ 1,025</u>	(72,828)	<u>\$ (73,853)</u>
Fund Balances, January 1			890,508	
Prior Period Adjustment			<u>43,939</u>	
Fund Balances, December 31			<u>\$ 861,619</u>	

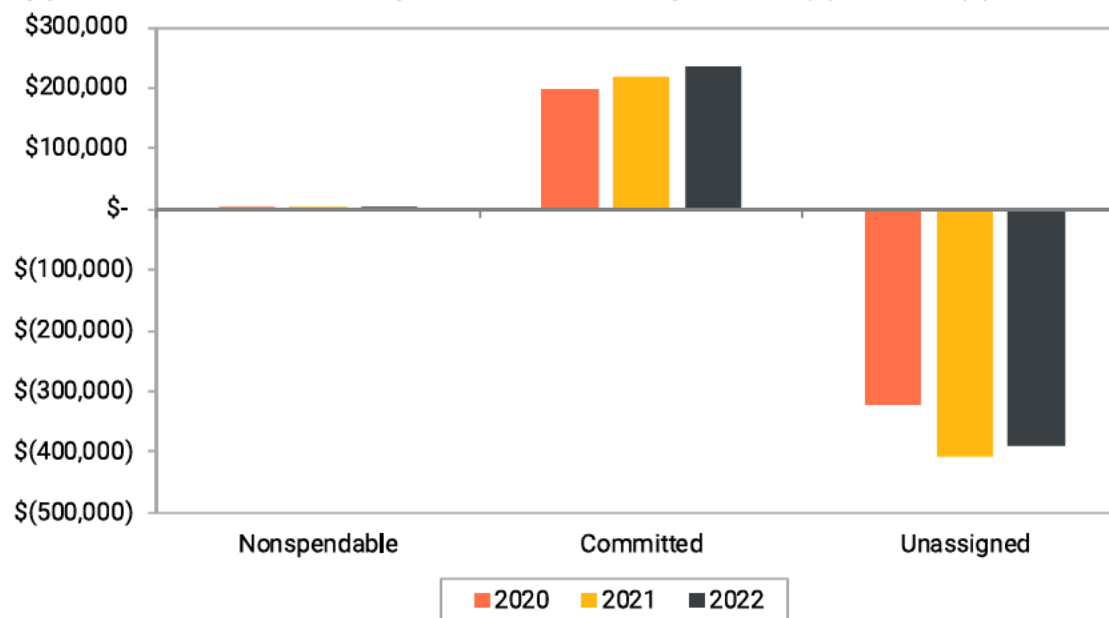
General Fund Revenues by Type



General Fund Expenditures by Type

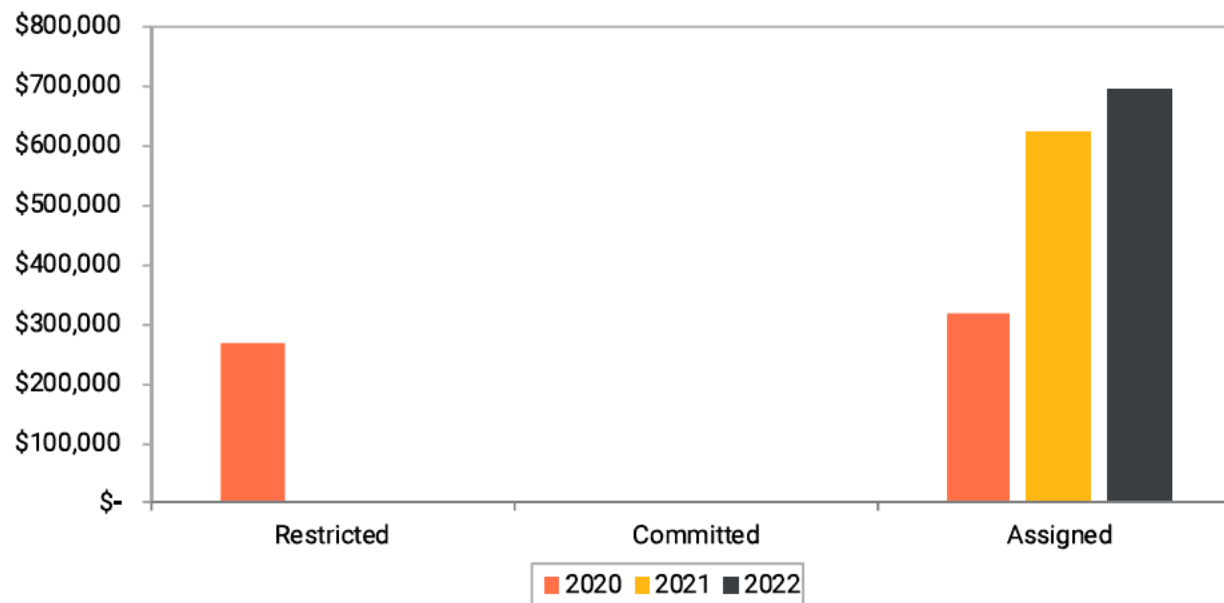


Fund	Fund Balances December 31		Increase (Decrease)
	2022	2021	
Major			
TIF District 1-1 Homestake Subdivision	\$ (388,625)	\$ (408,402)	\$ 19,777
Nonmajor			
Rural Fire	237,230	219,174	18,056
ARPA Funds	-	-	-
Total	\$ (151,395)	\$ (189,228)	\$ 37,833



Special Revenue Fund Balances

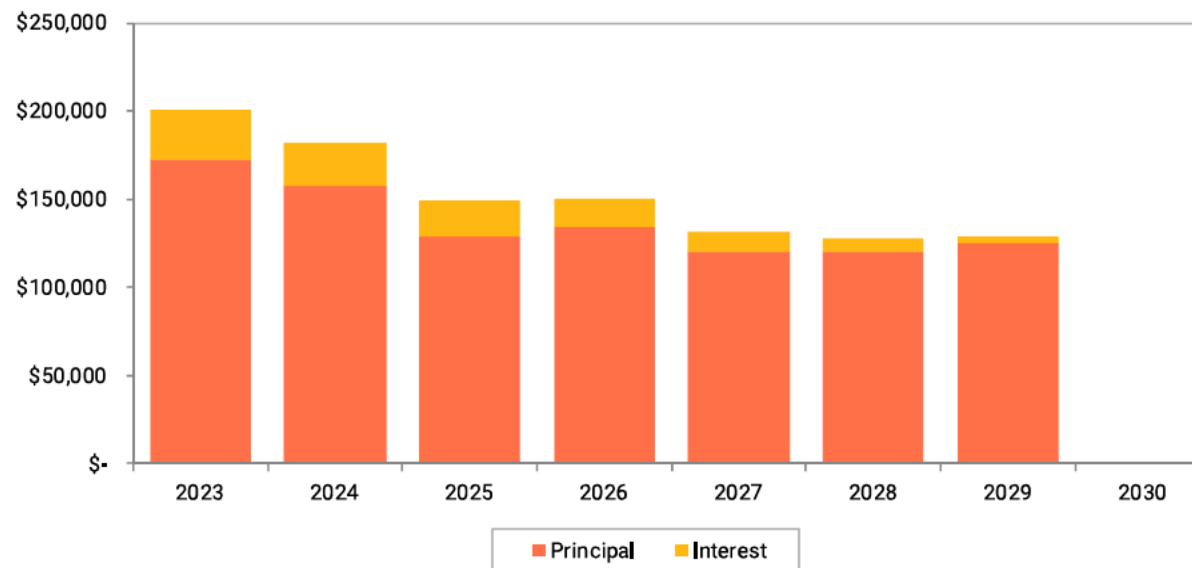
Fund	Fund Balances December 31		Increase (Decrease)
	2022	2021	
Major			
Capital Improvement	\$ 700,802	\$ 624,405	\$ 76,397
Nonmajor			
Oddfellows Building	780	780	-
Total	<u>\$ 701,582</u>	<u>\$ 625,185</u>	<u>\$ 76,397</u>

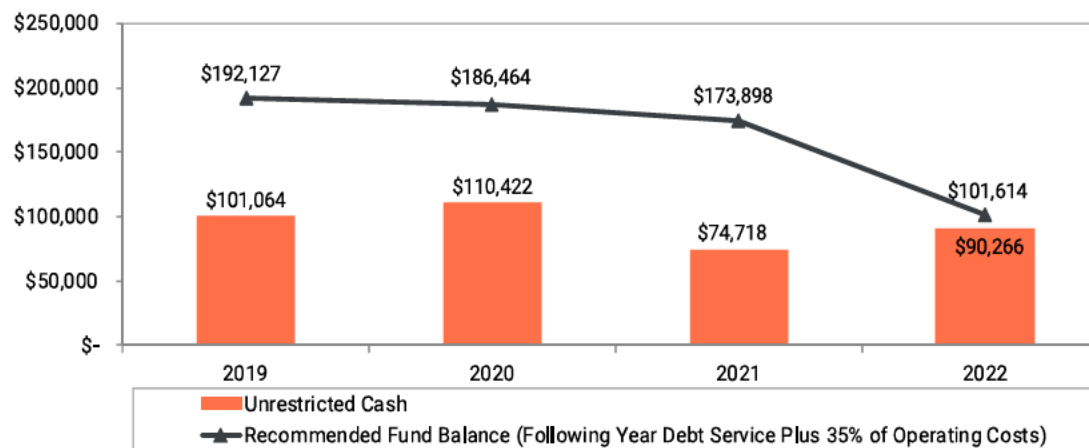
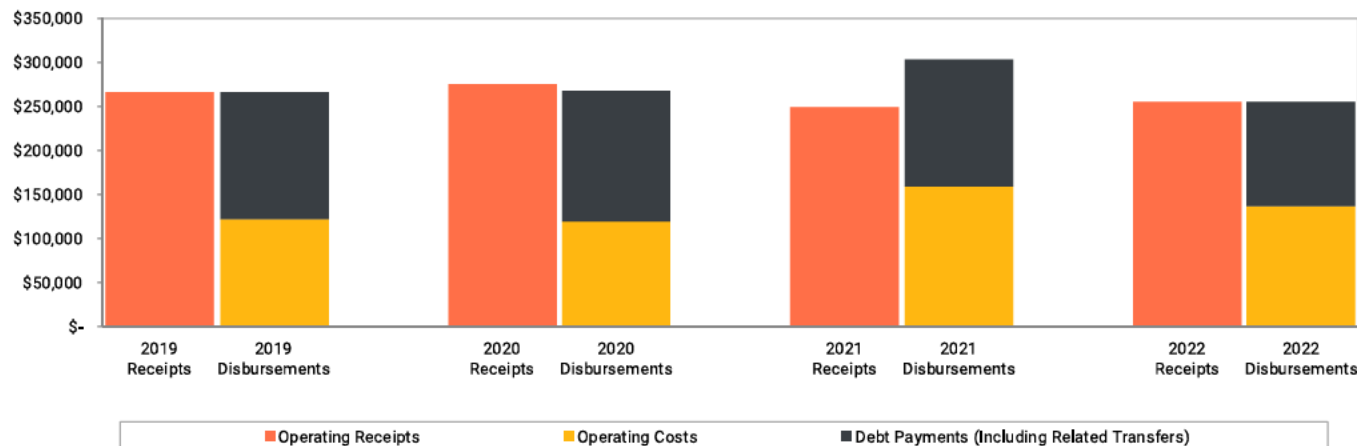


Capital Project Fund Balances

Debt Service

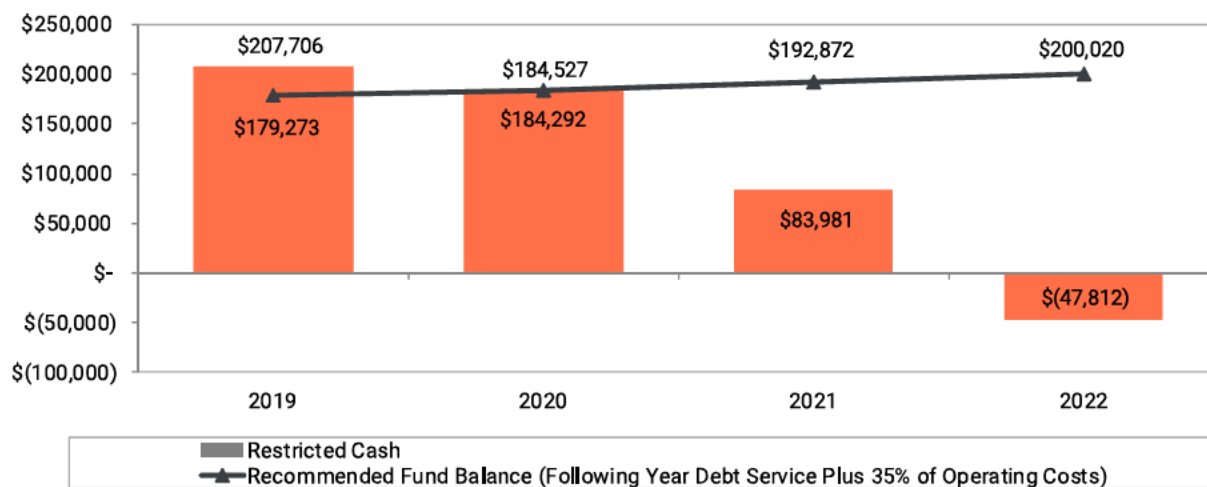
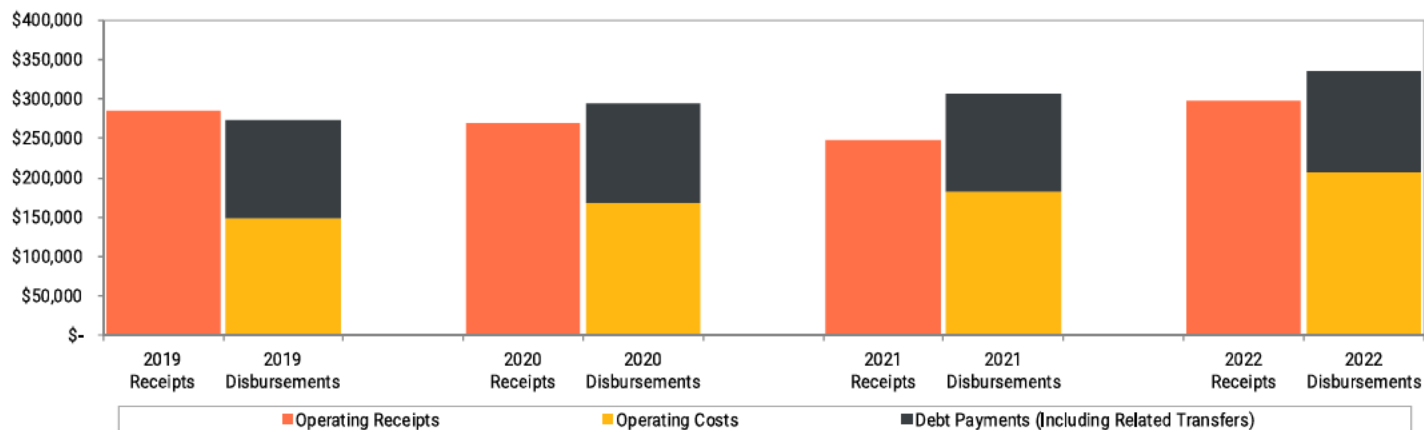
Debt Description	Total Cash and Temporary Investments	Total Assets	Outstanding Debt	Maturity Date
G.O. Special Assessment Bonds				
2009 G.O. Refunding/2010 G.O. Improvement	\$ 50,000	\$ 67,051	\$ 54,000	02/01/26
2007 G.O. Improvement/2012 G.O. Refunding	129,067	134,020	74,500	02/01/24
2014A G.O. Improvement	87,332	185,513	830,000	12/01/29
Total All Debt Service Funds	\$ 266,399	\$ 386,584	\$ 958,500	
Future Interest on Debt			\$ 112,197	





Water Fund

Cash Flows from Operations and Cash Balances

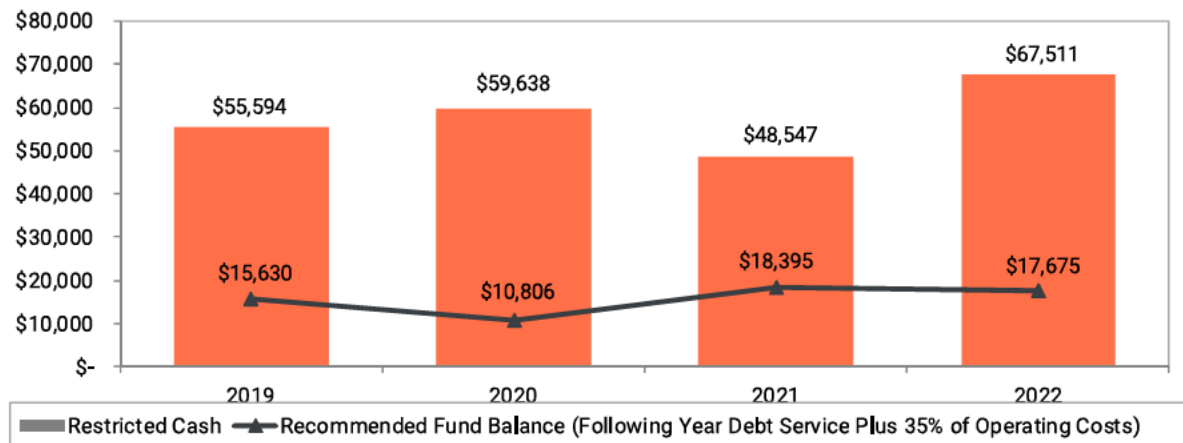
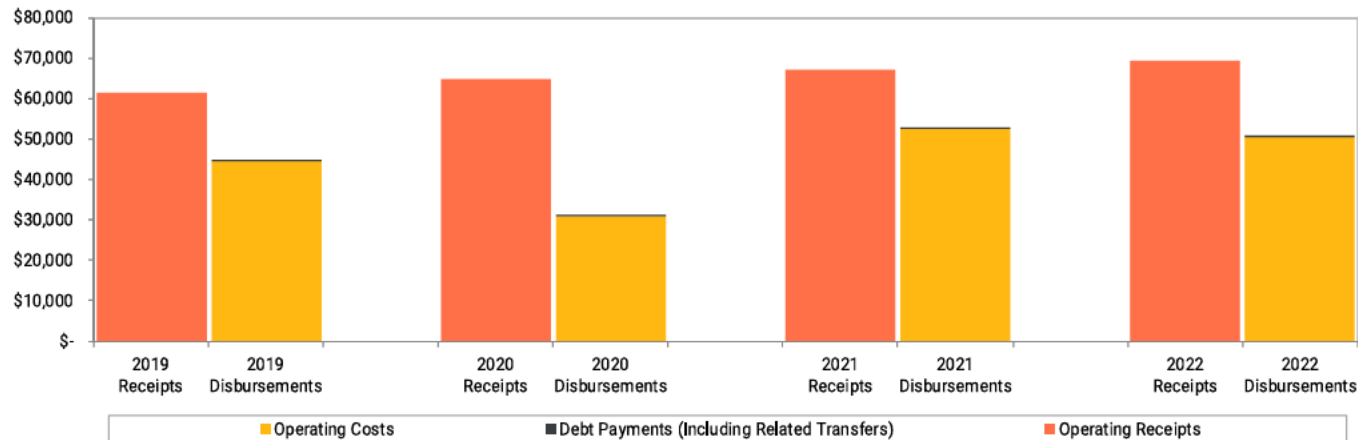


Sewer Fund

Cash Flows from Operations and Cash Balances

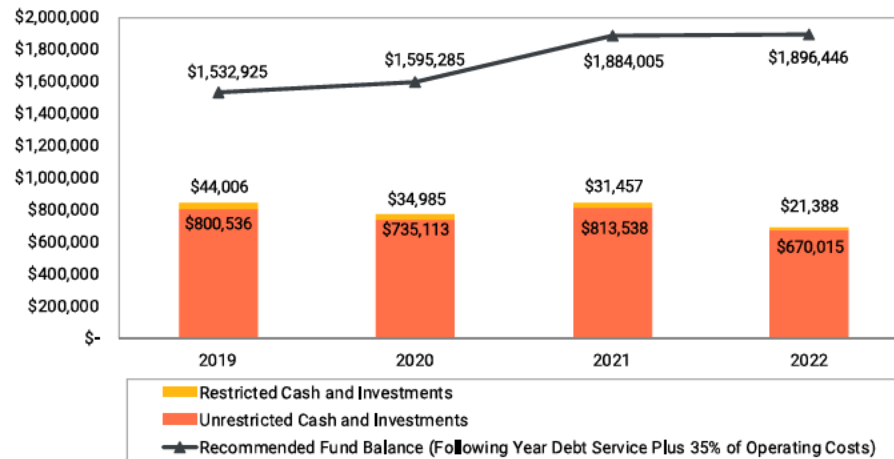
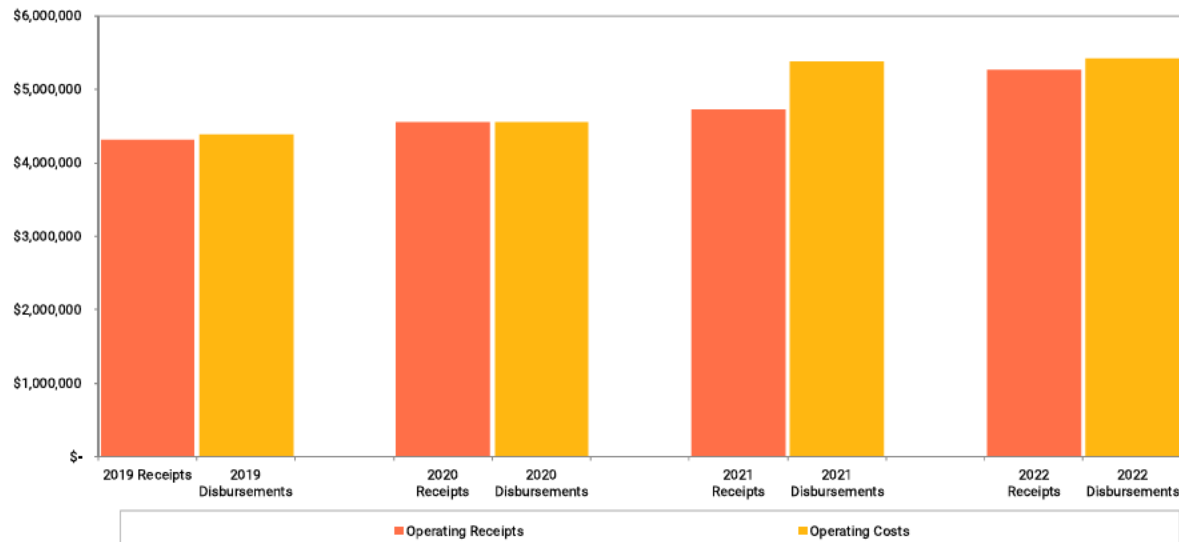
Cedar Pointe Fund

Cash Flows from Operations and Cash Balances

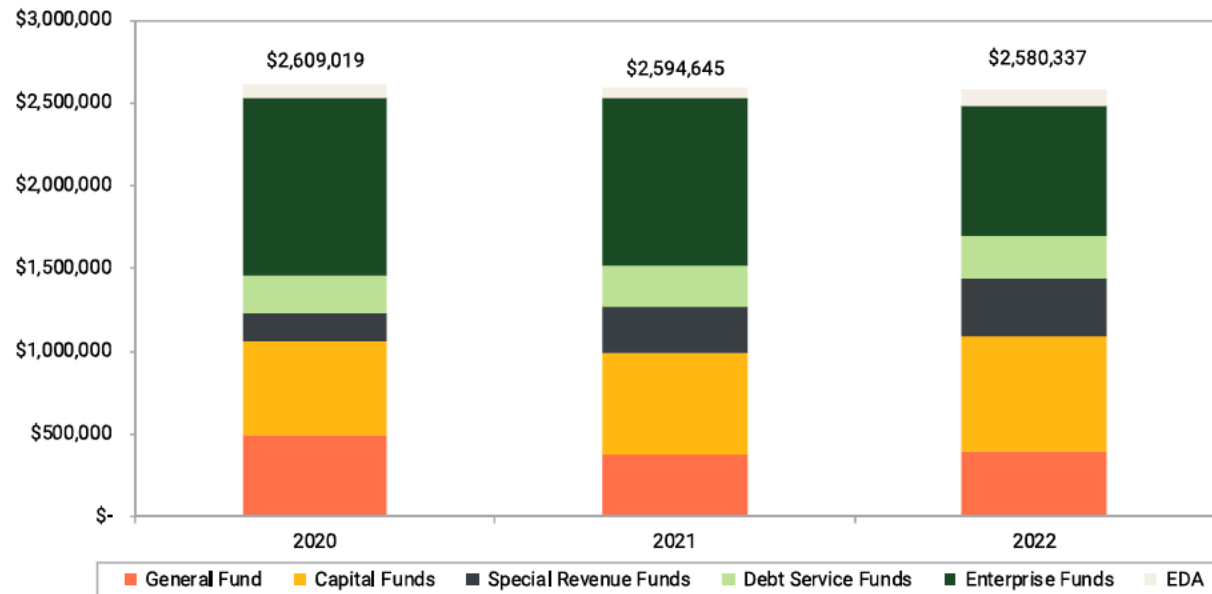


Nursing Home Fund

Cash Flows from Operations and Cash Balances



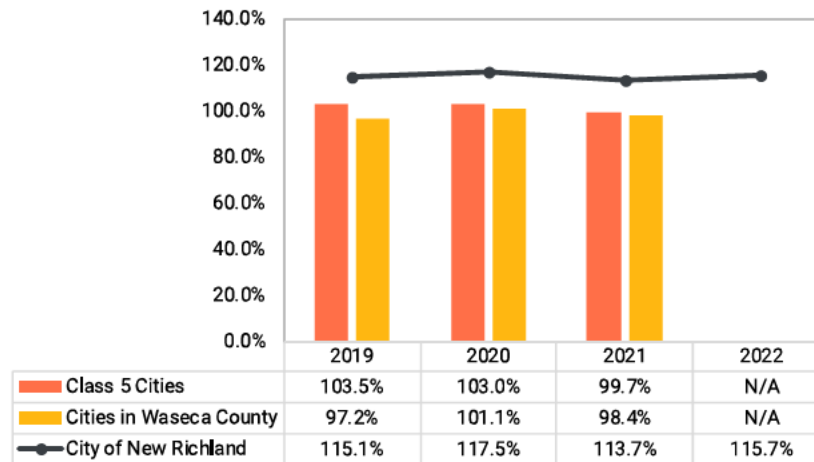
Cash and Investments Balances by Fund Type



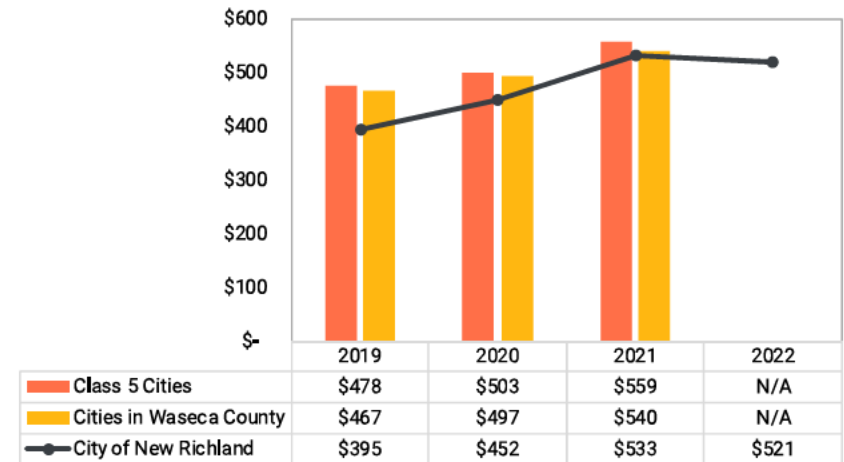
Taxes

Key Performance Indicators

Tax Rate



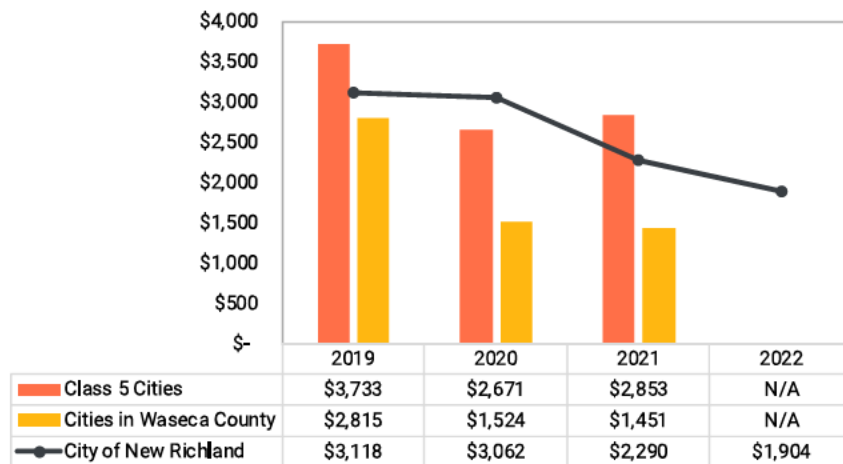
Taxes - Per Capita



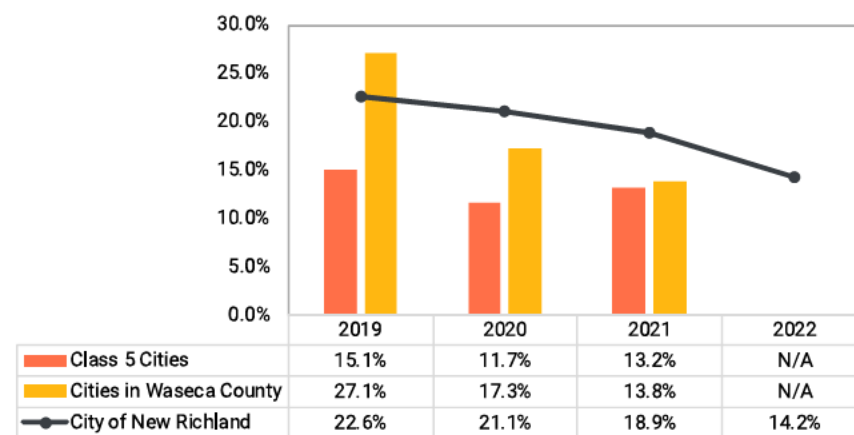
Debt

Key Performance Indicators

Long-term Debt - Per Capita



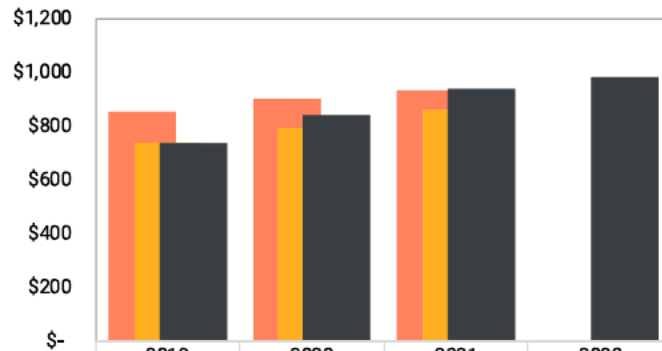
Debt Service Expenditures as a Percent of Current Expenditures



Expenditures

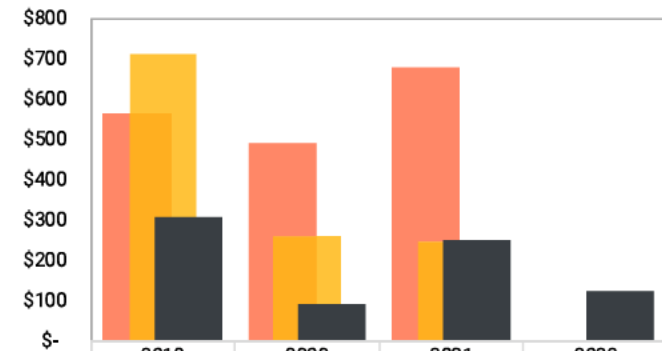
Key Performance Indicators

Current Expenditures - Per Capita



	2019	2020	2021	2022
Class 5 Cities	\$858	\$902	\$937	N/A
Cities in Waseca County	\$739	\$795	\$859	N/A
City of New Richland	\$740	\$841	\$939	\$984

Capital Expenditures - Per Capita



	2019	2020	2021	2022
Class 5 Cities	\$566	\$493	\$683	N/A
Cities in Waseca County	\$712	\$258	\$249	N/A
City of New Richland	\$309	\$90	\$251	\$126

Your Abdo Team



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Intern

hope.winters@abdosolutions.com

July 23, 2023

To: Waseca County Board of Commissioners
307 N State Street
Waseca, MN 56093

New Richland City Council
203 N Broadway
New Richland, MN 56072

From: Larry Muff
314 South Broadway
New Richland, MN 56072
507-340-4791

Paul Stennes
415 N Birch Ave
New Richland, MN 56072

I, Larry Muff am providing this information on the behalf of Paul Stennes.

After the Le Sueur 1 Water 1 Plan Public meeting in March 2023, a small group of New Richland area residents gathered around a table to discuss the New Richland flooding situation. At this time, I was informed that during the 2016 flood that Paul Stennes's shed, on the east side of Hwy 13, had water in it high enough that oil cans were floating around.

As this occurred in my District as Soil Water Conservation District Supervisor, I took it upon myself to visit Paul Stennes to learn more about the level of flooding that occurred on his property on the east side of Hwy 13.

Paul gave me an extensive verbal listing of the items that were damaged in his shed during the 2016 flood. I asked Paul then and repeated the question later if he had any flood damage in 2010 or any time besides 2016. Both times Paul respond, "No". The only time his property has had flood damage is when, through the Emergency Management Response, a dike was built on Hwy 13 to protect New Richland. Paul stated that he estimates he had \$20,000 to \$30,000 worth of damages from this 2016 flood

Paul has talked extensively to several people about his situation. Only one person besides me has shown any concern for his loss of property. The main response has been that there is nothing that can be done about it and that if he doesn't like it, that his property can be condemned and taken from him.

At this point I had to speak up and inform Paul that there is more to this situation than he has been informed of.

During my time as Director and Officer with the Minnesota Soybean Growers Association I have been in a lot of meetings on a lot of issues. Through meetings with Water Attorney's I have learned that anyone who builds a structure on a body of water that raises the water level behind it to the point that it causes damages to another's property, the person who built the structure is financially responsible for the damages done.

After this meeting with Paul, I made a call to an Attorney who specializes in Water Laws. He said that basically I was correct, but as in most laws there are clauses. There is a clause in this law that allows "Reasonable Damage" to be considered. There is no clear definition as to what is amount is. It is up to a Jury's interpretation of each case.

Paul was told that the City of New Richland, knowing that he had flood damage from the "Emergency Management Dike on Hwy 13 in 2016, was planning on using this method again in the future to control flood damage in New Richland. So I asked that Attorney if the "Reasonable" Liability" clause changes if the structure does future damages. He replied, "Yes". The "Reasonable Clause" is not a get out of jail card for continue use. It was explained to me that if enough time has passed between flood events and the Party has not made attempts to prevent damages to a previously damaged structure, then the Party is liable for damages plus other compensations.

Paul shared this flood information damage at the Public Meeting in the beginning of 2019. County Staff and an Engineering Representative and I bet a County Commissioner was also there so no one can say they did not know of this damage. No one showed any concern for his loss. Paul and his son have been to several meetings with City Officials after this Public Meeting and and walked away with total disgust for the disdain they have received. No one should be treated with the disdain Paul has been treated for his loss of his personal property.

My opinion is that a dollar amount of \$20,000 to \$30,000 is not a reasonable cost to ask a property owner to absorb. If any one of you "Elected Officials" were in his shoes and had that amount of damages to your property, you would be raising hell and asking for compensation. My opinion is that this is a matter that should be resolved without going through the Courts. My opinion is this is a matter of "Moral Values". There may be a legal right to build a water holding structure through Emergency Management to protect New Richland, but with all "Legal Rights" in society there comes a responsibility to those rights. The "responsibility" is judged by "moral values". So I am asking the Waseca County Supervisors and the New Richland City Council on Paul Stennes' behalf to show the residents of Waseca County where their "Moral Values" are.

Yes, there has been time passed since the 2016 flooding but it is never too late to do what is right. This process will affect future events.

I have taken time to take pictures of a lot but not all items that received damages during the 2016 flood. The high water mark is very clear on the side walls of the shed. It is 24 inches high from the ground level. The following is a listing of items and a decreased valuation of it

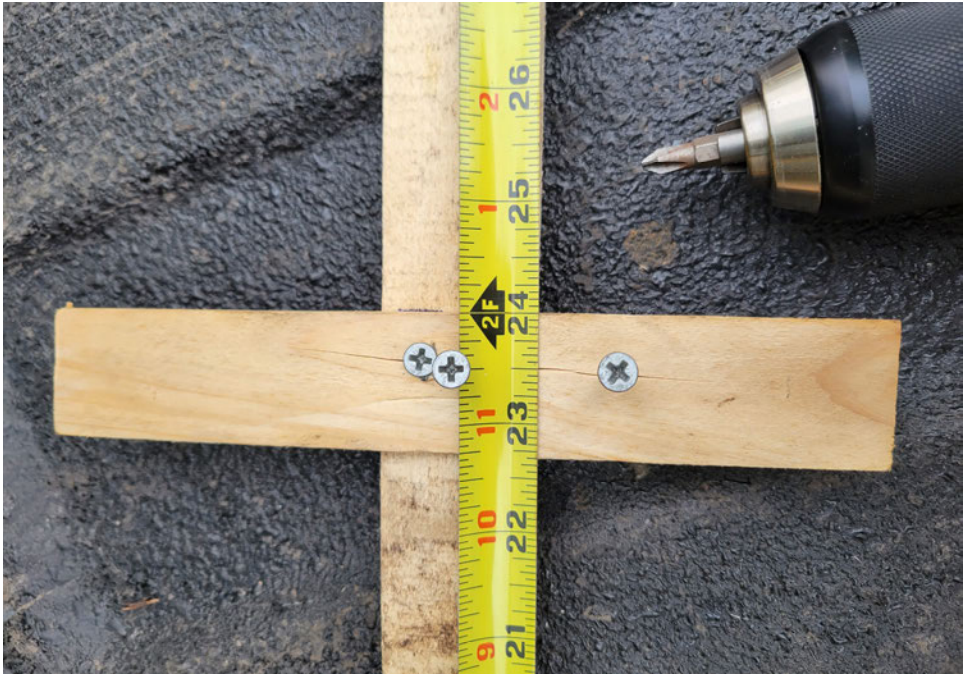
Estimated loss of value

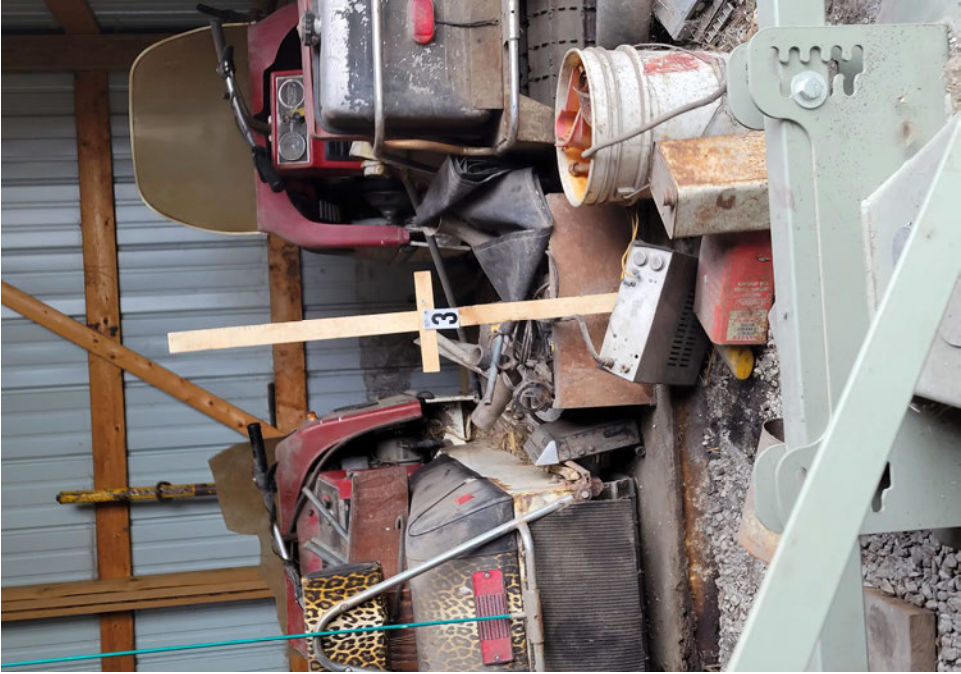
1. Farm Pro tractor. Water shorted out started which cost \$900.00 and then the wiring harness. Unsure of water being internally.	\$1,500
2. 3 pt mower. Probable water in gear box and bearings.	\$ 500
3. 2 Antique Snowmoblies.	\$1,000 x 2 = \$2,000
4. 2 Antique Snowmoblies	\$1,000 x 2 = \$2,000
5. Antique Snowmoblie	\$1,000
6. 1995 Geo Metro with 90,327 miles Kelly Blue Book minus salvage	\$ 600
7. Toro mower. Bought new in 2015 for \$12,000. After 2016 flood, traded damaged mower for a new one at a cost of \$9,000	\$9,000
8. Mc Cormick Deering 10-20 water in crankshaft bearings	\$1,500
9. Cub Cadet 80 garden tractor	\$ 300
10. Garden tiller	\$ 150
11. Simplicity garden tractor mower	\$ 300
12. Craftsman GT 5000 garden tractor mower	\$ 400
13. Mc Cormick Deering 22-36 water in main crankshaft bearings	\$1,500
14. Wheel Horse 1045 garden tractor with snow blower	\$ 500
15. Antique Snowmobile	\$1,000
16. 3 pt tiller	\$ 500
17. 2 antique snowmobiles	\$2,000
18. New old stock car parts, model A's and T's and more	\$2,000
19. 2 antique snowmobiles	\$2,000
20. Generator	\$ 400
21. Coleman air compressor which was laid over on the ground during flood	\$ 150
22. Mc Cormick Deering 15-30 ran before flood. Water in crankshaft bearings	\$1,200
23. Sample of tools that were on the floor during flood	\$ 400
24. Air Compressor	\$ 100
25. Air Compressor	\$ 150
26. Generator	\$ 400
27. MF garden tractor	\$ 400
28. Golf cart. This one replaces the one that was damaged in flood	\$1,000
29. Tagged as 28, battery charger that was on the floor during flood	2x \$100=\$ 200
30. Two tractors that have rusted gas tanks from moisture in the air while water was drying out of the shed. Used tanks cost \$200/tank	\$ 400
31. Another tractor as of above	\$ 200
32. Another tractor as of above.	\$ 200

Total \$33,950





















RESOLUTION 23-15

To Enact an Amendment to Appendix D Of the City of New Richland Code of Ordinances, Addressing Fee Schedule for The City of New Richland

WHEREAS, The City Council of the City of New Richland has determined that the fee schedule for services of the city needs to be amended to reflect the current needs of the City and the addition of sections to the Code of Ordinances:

NOW THEREFORE, Appendix D of the City of New Richland Code of Ordinances is hereby amended to as follows:

Appendix D Schedule of Fees and Charges:

Description		Fees
Licenses and Permits:		
On – Sale Liquor		\$1,250.00
Off – Sale Liquor		\$100.00
Sunday Liquor		\$200.00
Temporary On- Sale		\$25.00
Club Liquor		\$100.00
On – Sale 3.2		\$25.00
Off – Sale 3.2		\$5.00
Wine License		\$350.00
Animal License –Lifetime Fee		\$25.00
Lost Animal License Replacement		\$2.00
Animal Impound Release Fee		\$25.00
Rental Property 1 st building		\$25.00
Rental additional buildings same yr/owner		\$20.00
Rental Inspection Fee each 1-4 units		\$50.00
Rental Inspection Fee each 5 or more units		\$20.00
Rental Re-Inspection Fee per unit		\$25.00
Building Permit		See Schedule Adopted by Resolution
Golf Cart Permit	Calendar Year All or Part	\$10.00
Elevation Benchmark		\$200.00
Zoning Permit		\$25.00
Variance		\$50.00

Conditional Use Permit		\$50.00
Right of Way Permit		\$100.00
Adult Entertainment		\$100.00
Exhibition Permit		\$25.00
Peddler Permit		\$35.00
Building Mover Permit		Bond
Emergency Service Charges		
Police Reports		\$10.00
CPR Training - Ambulance		\$65.00/person
Fire Department Rescue Auto Extrication and all rescues where tools or multiple vehicles and personnel are required		\$500.00
Structure Fire Charge		\$1,000.00
Fire Service Charge Non Structure Fires		\$500.00
Provide Landing Zone, Traffic Control, Scene Safety and Cleaning Roads		\$250.00
For any Fire Incident over 3 hours in duration		Cost Up To The Actual Cost of Fuel Consumed
Foam Used in Fire Fighting Activity		Cost of Foam Consumed
Ambulance Call Base Rate		\$750.00
Per Loaded Mile		Medicare Approved Rate Plus 10%
Ambulance Call Base Rate Non-Primary Service Area		\$870.00
Per Loaded Mile Non-Primary Service Area		Medicare Approved Rate Plus 10%
No Transport City Limits		\$148.00
No Transport Outside City Limits		\$255.00
Intercept	Added to Other Charges	\$450.00
Lift Assist only		\$67.00
Charges for City Services		
Office Services		
Photo Copies Letter/Legal	B&W	.15 per page
Photo Copies 11X17	B&W	.35 per page
Fax Sending or receiving		\$1.00 per page
NSF Checks		\$20.00
Color Copies		.75 per page
Assessment Services		
TIF District		\$300 set up/\$150 per Year/\$200 modification
Delinquent Charges collected with taxes		\$10.00 per property charge certified



Special Assessments		\$5.00 per parcel
City Hall		
Hall Rent		\$125.00
Hall 3hr max meeting	Business Meeting rate	\$75.00
Water Department		
Residential Water Service Connection Fee		\$100.00
Commercial Water Connection Fee		\$200.00
Meter		Cost plus 10%
Clean Service Line		\$30.00
Shutoff Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Turn on Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Disconnect Notice Fee	(Resolution 21-01)	\$25.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Water Rates		\$7.87 base connection fee plus \$9.63 per 1,000 gal.
Bulk Water Sales		\$11.64 per 1000 gal.
Outdoor Water Meter		\$200
Sewer Department		
Sewer Service Connection Fee		\$50.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Sewer Rates		\$10.00 base connection fee plus \$12.00 per 1,000 gal. of water used
Flat Fee for Sewer Only		\$66.40 per Month
Trash Collection		
Trash Collection Charge		\$17.60 / Account
Maintenance Department		
Mowing		\$50.00 per hour 1 hour min.
Sidewalk Snow Removal		\$40.00 per hour
Sweeper		\$80.00 per hour
Tractor		\$80.00 per hour
Dump Truck		\$80.00 per hour
Sanding		Dump Truck Fee plus Sand Cost
Chg For Employee Labor		\$45.00 per hour
Administrative		Penalty for

Offenses – Violation of City Code Section:		Violation
Section 220	Abandoned Property	\$25.00
Section 230	Trees	\$25.00
Section 300	Animals	\$25.00
Section 310	Exhibitions	\$25.00
Section 330	Peddlers	\$50.00
Section 340	Building Movers	\$50.00
Section 350	Rental Housing	\$50.00
Chapter 4	Alcoholic Beverages	\$25.00
Chapter 5	Nuisances	\$25.00
Section 550.3	Unlawful Disposal	\$100.00
Section 610	Parking	\$25.00
Section 620	Snowmobiles	\$25.00
Section 630	Bicycles	\$25.00
Section 720	Right of Way Management	\$200.00
Section 800	Water	\$25.00
Section 810	Sewer	\$25.00
Chapter 9	Building and Housing	\$50.00
Chapter 10	Zoning	\$50.00
Chapter 11	Adult Uses	\$200.00

Passed by the City Council of the City of New Richland, Minnesota, this 28th Day of August 2023.

(Mayor)

ATTEST:

(City Administrator)

CITY OF NEW RICHLAND
WASECA COUNTY, MINNESOTA

ORDINANCE NO.: 590

**AN ORDINANCE PROHIBITING THE USE OF TETRAHYDROCANNABINOL (THC)
PRODUCTS IN PUBLIC PLACES**

WHEREAS, the City Council for the City of New Richland, Waseca County, Minnesota, is empowered under Minnesota Law to provide regulations for the general welfare and benefit of its residents; and

WHEREAS, the Minnesota Legislature recently enacted a law authorizing the recreational use of Tetrahydrocannabinol (THC) products and further, said law allows municipalities the authority to regulate and prohibit the public use of the same; and

WHEREAS, the City Council does hereby and herein ORDAIN as follows:

1. There shall be no public consumption of Cannabinoids, Cannabinoid products, products having a Cannabinoid Profile, products having a Cannabis Concentrate, Intoxicating Cannabinoids, Lower-Potency Hemp Derived Edibles, Synthetic Cannabinoids, or Tetrahydrocannabinol (THC) products, as those products are defined in Chapter 68, M.S.A. Section 342.01, as amended from time to time, in the City of New Richland at the following locations:
 - a. Any city owned or city leased property including the grounds, parking lot, or structures thereon;
 - b. City Hall;
 - c. City's Public Works Building;
 - d. Fire Hall;
 - e. Police Station;
 - f. Any Park;
 - g. Any Beach;
 - h. Any Playground;

- i. Any Ballfield;
- j. Any Concession Stand;
- k. School grounds;
- l. Library grounds;
- m. Any sidewalk;
- n. Any parking lot;
- o. Any cemetery;
- p. Any festival or farmers market;
- q. Any street or sidewalk;
- r. Any other place where the public is invited to gather.

- 2. Penalty: A violation of this ordinance shall be a petty misdemeanor, punishable by a fine of \$290.

Upon motion made, duly seconded, and passed this 28th day of August 2023.

Chad Neitzel, Mayor

ATTEST:

Anthony Martens, City Administrator

New Richland City Council

28 Aug 2023

New Richland Care Center

Operations:

Average census = 36.74 (Medicaid 24.35, Private 11.65, Med A 0.23, Managed Care 0.52)

4 Admissions and 4 Discharged to home and 1 Death

34 Referrals

Financials:

Net Income = \$44395

Audit was delivered and review show improving Cash flow in our Community

Projects:

Will be reviewing projects for the next few months to include:

Renovation of the tub room on the 100 hall. New tile, floor, fixtures and a bathtub. Potentially a larger tub to accommodate Bariatric Residents.

Ceiling lifts in 12 to 15 rooms to accommodate Bariatric Residents.

Potential to invest in Green Energy.

Staffing: continue to use agency Staff to cover shifts. Throughout the summer we were fortunate to have CNA's return from college to help us and we had several from high school that worked throughout the summer and will continue to work with us. Their work helped to reduce the number of hours needed from staffing Agencies.

Openings:

Certified Nurse Aides

RN or LPN



Date: August 15, 2023

To: City of New Richland

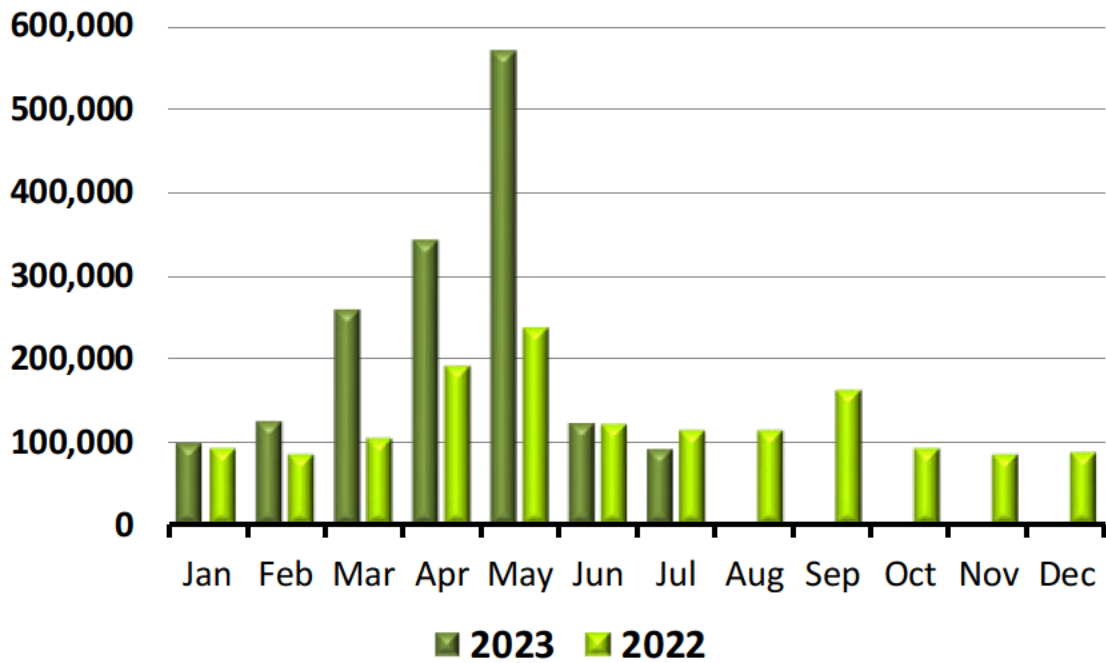
From: Shell Johnson, Operator

O & M Report: July 2023

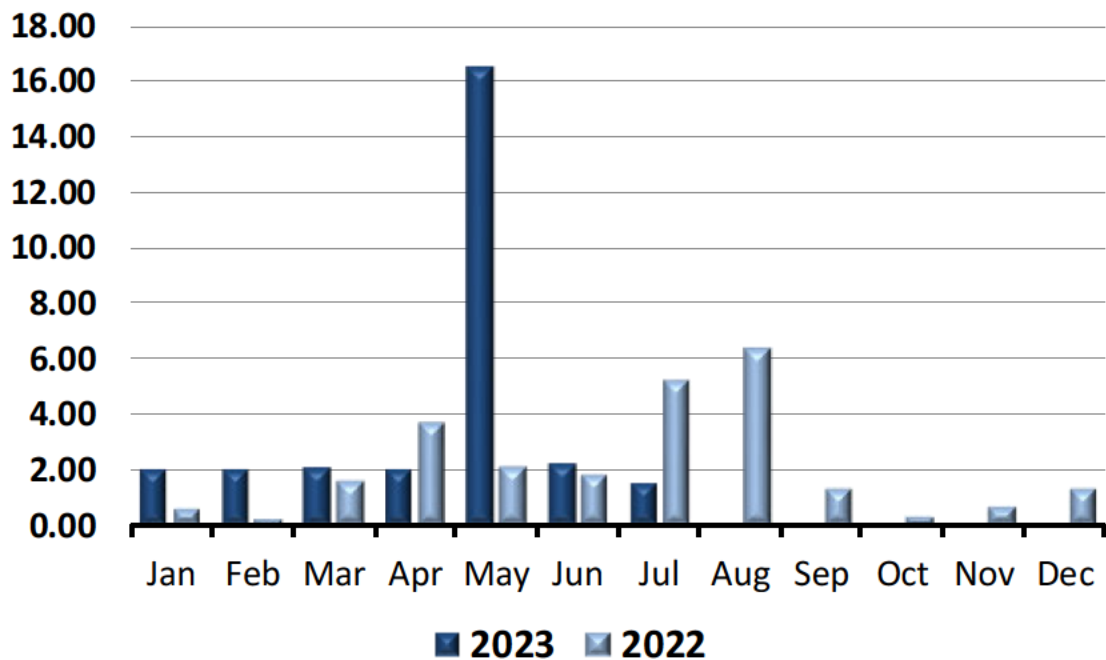
Wastewater Operation & Maintenance

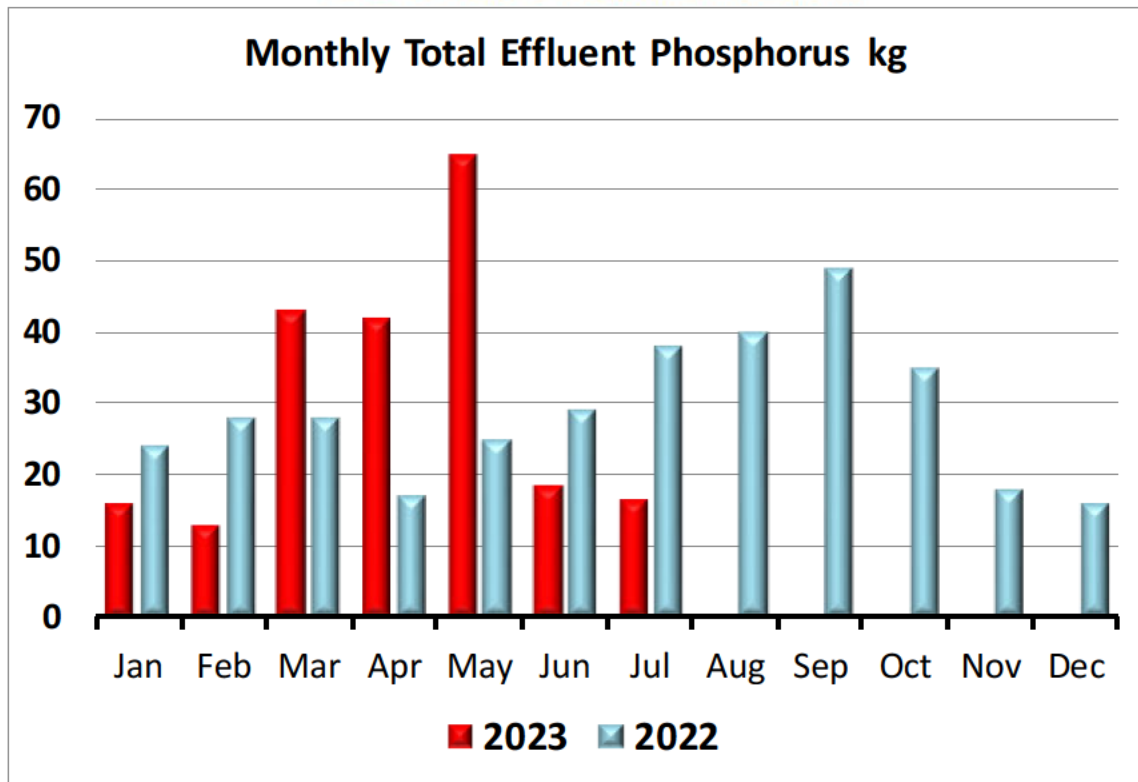
- August 3, MRWA, Paul Plaetz and I televised Ash Street by the school. There are many breaks and a pipe that appears broken on the underside. It looks as if they just laid the pipe and no mortar. There is also a manhole with pipes that lead into school, we could only make it 180', could have been a temporary sewer line possible during add ons. Not sure where it goes, but if the manhole fills up, it will go into the school, it drops down after entering side of manhole.
- July 10th Smoke tested from 30/Broadway South to 3rd Street then to 4th, then south to dead end, did same on South Ash. 506 S. Broadway had the gutters hooked to the sewer; this has been like this for quite some time. It was on the list from 2015.
- We also went over to 506 S. Broadway; all rain gutters were cut from sewer system.
- The city will need to have a set of ordinances and how to oversee the issues with the sump pumps/gutters/house tiling hooked to the sewer system. I will make up some more education literature.
- All work orders were completed for July.
- Repaired a required sampler for incoming waste. By doing this, I saved the trip charge and labor charge.
- The waste plant is finally getting back to normal after the flood in May. Lab results are coming back particularly good.
- Repaired a sewer cleanout on the NE corner of 13 and 30 by dollar store, it is a temporary fix while waiting on a cap.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





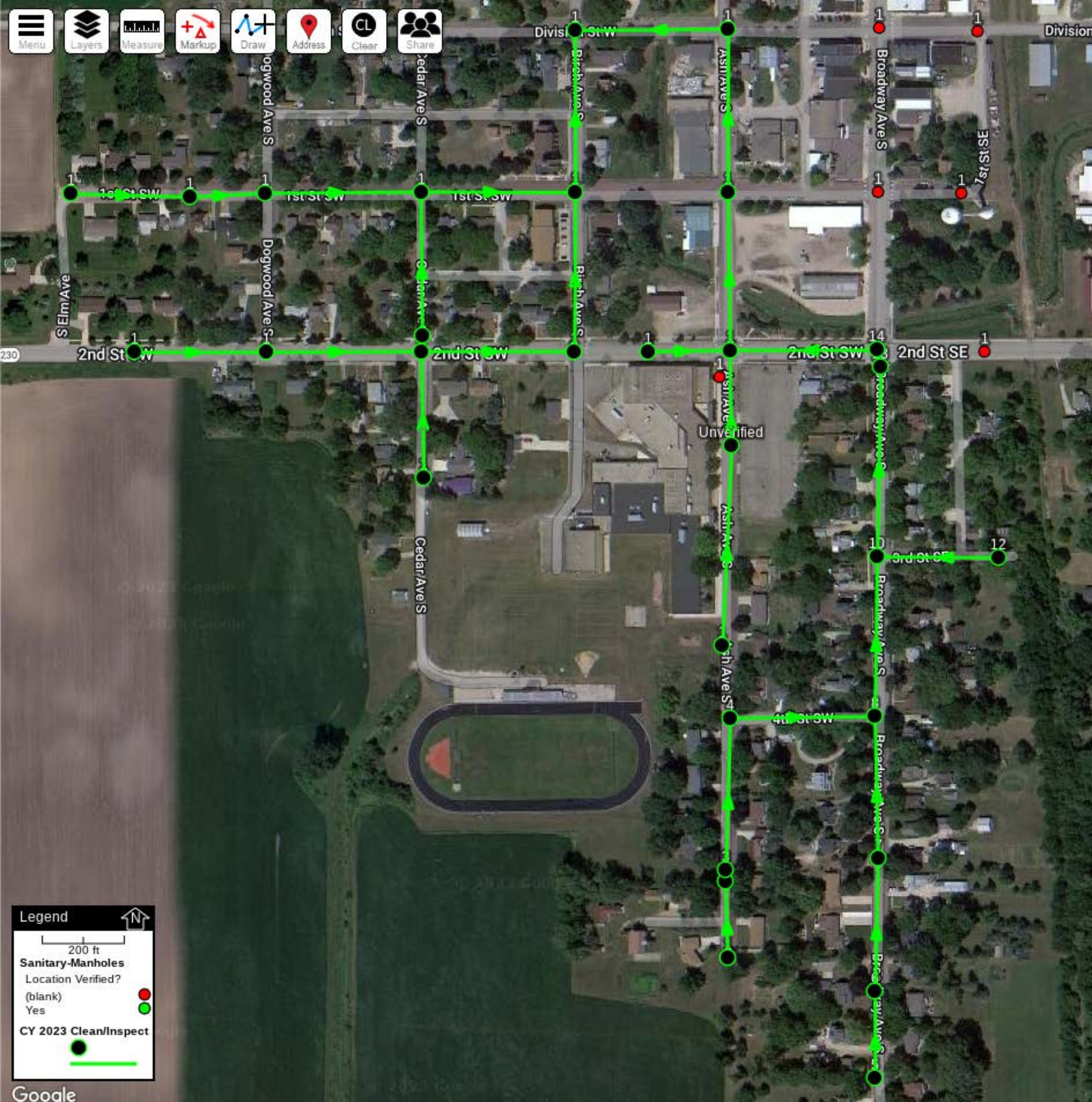
		July-23	June-23	July-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	155	112	152
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	6.3	4.5	7.8
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	2.5	6.0	3.3
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	96%	96%	95%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	248	87	170
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	18	17	19
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	7.1	8.0	7.9
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	93%	81%	89%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	19.78	2.75	3.60
Phos Effluent	mg/L	1.57	1.32	2.11
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	16.63	18.45	38.00
Phos Effluent kg Per Year	kg	150.00	149.00	184.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	116	60	60
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	3.63	4.48	4.20
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	90,000	123,000	112,000
Maximum Daily	gallons	125,000	185,000	174,000
Total Monthly	gallons	2,799,000	3,698,000	3,470,000
Precipitation Monthly Total	inches	1.53	2.21	5.20
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$1,561.00	22%	58%
Total	\$7,146.00	\$1,561.00	22%	58%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
7/3/2023	East Ras Flowmeter	5052 New Richland, MN	can not read digital part, go by percentage	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
7/3/2023	Eye Wash Station	5052 New Richland, MN	checked initialed all good	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
7/5/2023	Effluent Sampler	5052 New Richland, MN	hoses are all good. temp is below 4	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
7/5/2023	Eyewash Station	5052 New Richland, MN	all checked out good	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
7/5/2023	Gas Detector	5052 New Richland, MN	ran test, all charged	Monthly PM	Turn on, check batteries and if calibration is due.
7/5/2023	IBC Boiler	5052 New Richland, MN	not in service for summer	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
7/7/2023	Alarms	5052 New Richland, MN	pulled alarm float called out all good	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
7/7/2023	Annual Reports	5052 New Richland, MN	updated the emergency contact list made copies and put in red emergency number book	Complete Documentation	Update and Revise Emergency Response Plan
7/7/2023	Air Compressor	5052 New Richland, MN	checked oils, belts, filter, pressure through line for diaphram pump runs at 75 psi, turn black knob if needed. do not go over 75	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.

7/7/2023	Final Clarifier NO 2	5052 New Richland, MN	greased, checked oils, cleaned fan venting, all good will need new skimmer rubber	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
7/7/2023	NO 3 RAS	5052 New Richland, MN	greased, checked metal safety guard, running finally, snails have been a real issue	Monthly PM	Grease the zirks on the pump if the pump running this month.
7/7/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	all checked over, initialed, this fall al brooks will be inspecting and new tags	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
7/7/2023	Office Air Conditioner	5052 New Richland, MN	running good at the moment, checked filter	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
7/7/2023	NO 2 RAS	5052 New Richland, MN	greased, checked metal guards, running a bit off, because of snails	Monthly PM	Grease the zirks on the pump if the pump running this month.
7/7/2023	Blower NO 1	5052 New Richland, MN	not in service this month	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
7/7/2023	Basement Sump Pump	5052 New Richland, MN	pulled floats all good, running fine.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
7/7/2023	Influent Sampler	5052 New Richland, MN	issue with power shut downs	Monthly PM	Clean, inspect pump hose
7/7/2023	Final Clarifier NO 1	5052 New Richland, MN	greased, checked oils, chain, cleaned vent, will need new skimmer rubber soon	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
7/7/2023	NO 1 RAS	5052 New Richland, MN	not in service	Monthly PM	Grease the zirks on the pump if the pump running this month.
7/7/2023	Blower NO 2	5052 New Richland, MN	checked oils, belts, filters, installed new exterior filter.	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
7/28/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	mn pump works does this inspection	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

7/28/2023	Emergency Generator	5052 New Richland, MN	Made a SOP for the generator in case it does not go back into automode. ran its test checked oil all good. GSS should be here in aug or sept for inspection, they do this the same time when they do the city generators	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
7/28/2023	Lift Station #1 - WWTP	5052 New Richland, MN	took out floats cleaned and degreased. there is a rope on the float chain to pull floats over when draining more out of clarifier top with the trickling filter return valve. otherwise the floats get knocked over.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
7/28/2023	Lift Station #1 - WWTP	5052 New Richland, MN	this is done by mn pump	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
7/28/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	this is done by mn pump works	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
7/28/2023	North 20HP Inf. Lift Sub. Pump	5052 New Richland, MN	mn pump does this inspection	Service Equipment	Pull pump, change oil, check for wear, do amp draw.
7/28/2023	Lift Pump NO 3	5052 New Richland, MN	Waiting for mn pump to inspect and change oil	Service Equipment	Pull pump, change oil, check for wear, do amp draw.
7/28/2023	Trickling Filter	5052 New Richland, MN	arm is even flows rather low, been running TFR for some extra flow to it	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
7/28/2023	Primary Clarifier	5052 New Richland, MN	Changed worm and spur gear oils. you have to pump in lower gear very slow, or it will spill out the dust shields. found the book crane engineering is looking up some oem on the primary.	Annual PM	Change gear motor lubricant if recommended by manufacturer. Drain and flush drive unit. Adjust drive chain tension (if required) Clean and paint equipment.

7/28/2023	Primary Clarifier	5052 New Richland, MN	all oils changed and greased chain good. did call crane engineering on some parts and asked about the dust shield	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
7/28/2023	Trickling Filter	5052 New Richland, MN	cleaned vents from the inside of trickling filter that are on the roof of it. also cleaned out the arms, but did not rake up the wipes that are on the metal mat inside. next week it will be done.	Unscheduled Work Order	cleaned vents from the inside of trickling filter that are on the roof of it. also cleaned out the arms, but did not rake up the wipes that are on the metal mat inside. next week it will be done.
7/31/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	called alarm system, there is no way to pull floats out without a chain, they are on a tree style cable system, with a transducer. call out checked everything ok.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
7/31/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	pulled floats, cleaned, set off alarms. pump 1 is not right, waiting for mn pump works to come and inspect	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.



Legend

200 ft

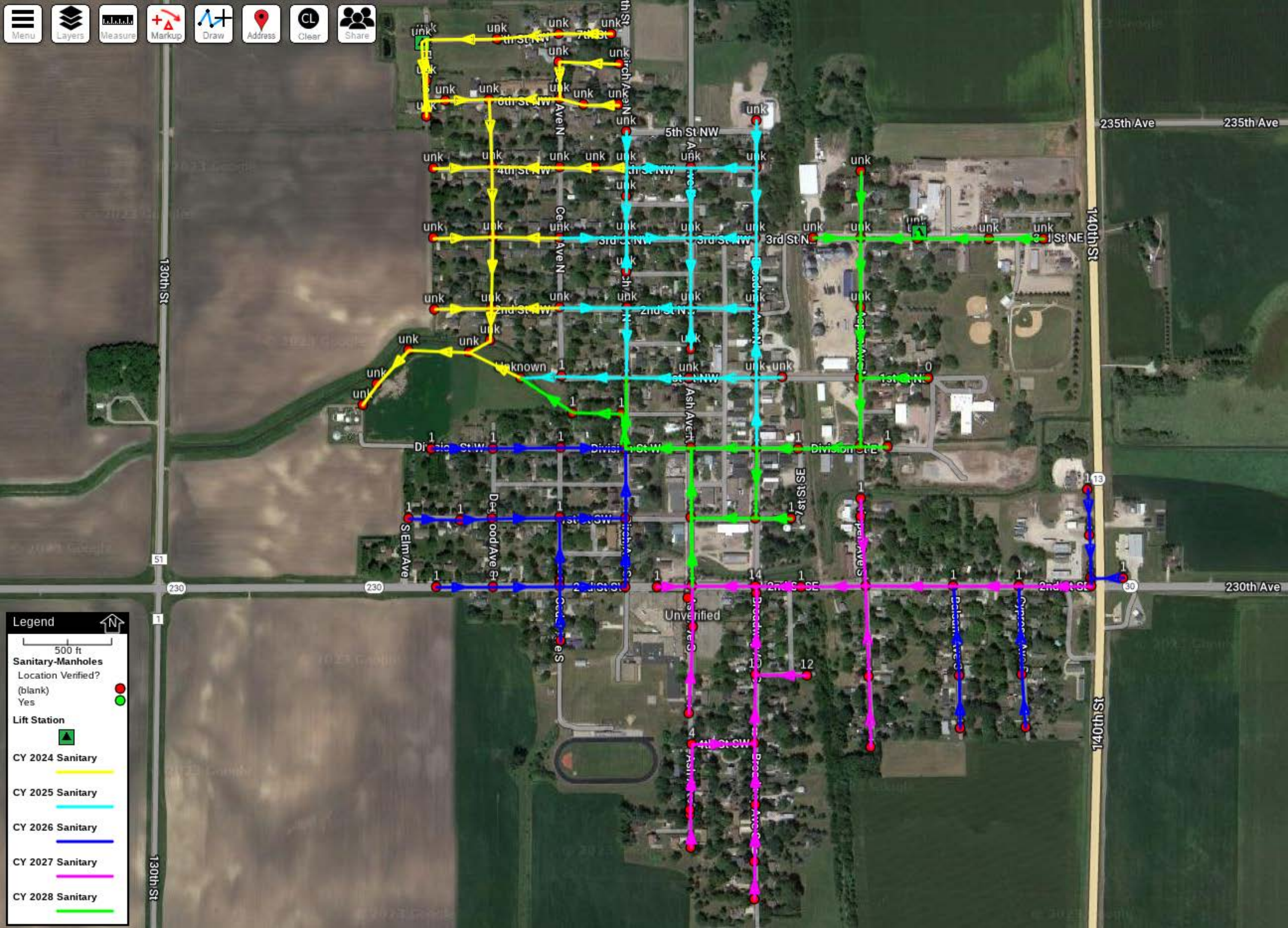
Sanitary-Manholes

Location Verified?

(blank)

Yes

CY 2023 Clean/Inspect



Legend

500 ft

Sanitary-Manholes

Location Verified?

(blank)

Yes

Lift Station

CY 2024 Sanitary

CY 2025 Sanitary

CY 2026 Sanitary

CY 2027 Sanitary

CY 2028 Sanitary

Superior Sewer Services

Date: August 1, 2023
To: City of New Richland
Project: City Maintenance Plan

Televising and Jetting bid request highlights: Sanitary - approx. 7.5 miles of 8 - 18" clay pipes. Televising and jetting lines vary depending on pipe size and type of pipe. Price includes 3 passes for the jetter. Additional passes (in groups of 3) will double the price per LF. Quote is for Sanitary lines only. Detailed reports will be provided upon each cleaning and jetting. Updated town map included with maintenance plan via Diamond Maps.

2023 Repair Cleaning & Televising 8" - 12" Clay pipe 9,276 LF \$25,045
4 days of cleaning/televising expected - \$3,600 mobilization fee

2024 Maintenance Plan Cleaning/Televising	8" - 18" Clay pipe	8,619 LF	\$23,402
2025 Maintenance Plan Cleaning/Televising	8" - 12" Clay pipe	8,530 LF	\$23,031
2026 Maintenance Plan Cleaning/Televising	8" - 12" Clay pipe	7,236 LF	\$19,537
2027 Maintenance Plan Cleaning/Televising	8" - 12" Clay pipe	7,615 LF	\$20,561
2028 Maintenance Plan Cleaning/Televising	8" - 12" Clay pipe	7,646 LF	\$20,644

Mobilization Fee - \$450 per vehicle per day (Double if both cleaning & televising).

Hourly price includes: lift station cleaning, manhole cleaning, and root cutting at \$310/hr.

Bid estimation is valid for 60 calendar days after the date listed above. Water fill and dump location required by contracting municipality. Above rates are good only through this time period and can change each year unless the municipality is under a maintenance plan contract. Any questions, comments or concerns should be directed to Tyler.





August 24, 2023

2023 Repair Cleaning & Televising Proposal

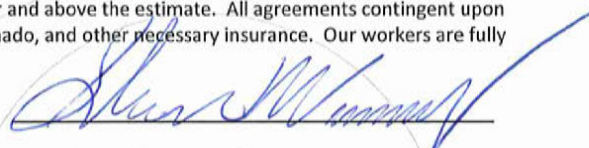
Submitted To: City of New Richland
 203 N. Broadway Avenue
 New Richland, MN 56072
 Attn: Anthony Martens

Job Name/ Location: Repair Cleaning & Televising for the Gravity Sanitary Sewer Piping System for the City of New Richland, MN per the provided map

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
- Sewer Maps/Plans w/ structure #'s will need to be provided and manholes need to be exposed prior to the start of televising
- Pricing breakdown is on the 2nd page of this proposal
- Cleaning includes up to (3) cleaning passes, over (3) will be considered "heavy cleaning"
- (2) Digital copies of videos and reports to be provided at a minimum
- Specialty cleaning such as root cutting or deposit removal will be at a hourly charge
- We assume to have access to water at no additional charge to conduct cleaning
- Dump site for all vacuumed debris to be provided by the city pricing does not include dumping elsewhere at this time
- We assume all manholes are accessible by street or alley way
- "Easement work" w/ difficult access is not included, if needed we will do it hourly
- Televising software is GIS compatible and our technicians are PACP certified (Pipeline Assessment Certification Program) and the video will be conducted per PACP guidelines
- Manhole Inspections, if requested, will be per Manhole Certification Program Level 1
- If a reverse setup is required due to pipe conditions this will be an additional charge
- Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.


 Authorized Signature: Shawn Wenner

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

 Date of Acceptance

 Authorized Signature



August 24, 2023

City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Anthony Martens, City Administrator

2023 Repair Cleaning & Televisioning of Sanitary Sewer

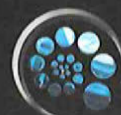
2023

Item No.	Description	Unit	Estimated Quantity	Unit Price	Estimated Total Price
1	Mobilization of Crew & Equipment	EA	1	\$450.00	\$450.00
2	Cleaning & Televisioning of Existing 8-12" Sanitary Sewer Mains	LF	9,276	\$1.55	\$14,377.80
2023 Total Estimated Amount:					\$14,827.80

Empire Pipe Services
415 Truman Street
North Mankato, MN 56003


Shawn Wenner, CEO Empire Pipe Services

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



August 24, 2023

Sanitary Sewer Maintenance Agreement Proposal

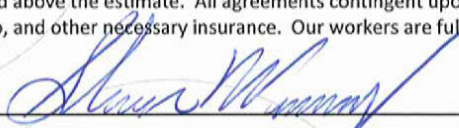
Submitted To: City of New Richland
203 N. Broadway Avenue
New Richland, MN 56072
Attn: Anthony Martens

Job Name/ Location: (5) Year Cleaning & Televisioning Maintenance Program for the Gravity Sanitary Sewer Piping System for the City of New Richland, MN

We hereby submit the following specifications per these scope clarifications:

- Our proposal is based off the RFQ and information received via email
- Sewer Maps/Plans will need to be provided and manholes need to be exposed prior
- Cleaning includes up to (3) cleaning passes, over (3) will be considered "heavy cleaning"
- (2) Digital copies of videos and reports to be provided at a minimum
- Specialty cleaning such as root cutting or deposit removal will be at a hourly charge
- We assume to have access to water at no additional charge to conduct cleaning
- Dump site for all vacuumed debris to be provided by the city pricing does not include dumping elsewhere at this time
- We assume all manholes are accessible by street or alley way
- "Easement work" w/ difficult access is not included, if needed we will do it hourly
- Televisioning software is GIS compatible and our technicians are PACP certified (Pipeline Assessment Certification Program) and the video will be conducted per PACP guidelines
- Manhole Inspections, if requested, will be per Manhole Certification Program Level 1
- If a reverse setup is required due to pipe conditions this will be an additional charge
- Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control

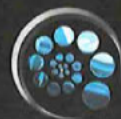
All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.


Authorized Signature: Shawn Wenner

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Authorized Signature



August, 24, 2023

City of New Richland, MN

Sanitary Sewer Main System (5) year Maintenance Agreement

Overall Estimated Gravity System Footage: 39,646 feet

2024

Item No.	Description	Unit	Est Qty	Unit Price	Total Amount
1	Mobilization of Crew & Equipment	EA	1	\$450.00	\$450.00
2	Cleaning & Televising of Existing 8-12" Sanitary Sewer Mains	LF	8,619	\$1.55	\$13,359.45
2024 Total Estimated Amount:					\$13,809.45

2025

1	Mobilization of Crew & Equipment	EA	1	\$465.00	\$465.00
2	Cleaning & Televising of Existing 8-12" Sanitary Sewer Mains	LF	8,530	\$1.57	\$13,392.10
2025 Total Estimated Amount:					\$13,857.10

2026

1	Mobilization of Crew & Equipment & Easement Equip.	EA	1	\$480.00	\$480.00
2	Cleaning & Televising of Existing 8-12" Sanitary Sewer Mains	LF	7,236	\$1.76	\$12,735.36
2026 Total Estimated Amount:					\$13,215.36

2027

1	Mobilization of Crew & Equipment & Easement Equip.	EA	1	\$480.00	\$480.00
2	Cleaning & Televising of Existing 8-12" Sanitary Sewer Mains	LF	7,615	\$1.76	\$13,402.40
2027 Total Estimated Amount:					\$13,882.40

2028

1	Mobilization of Crew & Equipment & Easement Equip.	EA	1	\$495.00	\$495.00
2	Cleaning & Televising of Existing 8-12" Sanitary Sewer Mains	LF	7,646	\$1.65	\$12,615.90
2028 Total Estimated Amount:					\$13,110.90

Total Estimated 5-year Amount \$67,875.21

Empire Pipe Services

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.


 Shawn Wenner, CEO

Date of Acceptance

Authorized Signature

City Of New Richland

Date : Aug 28, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 40 Blue cards were issued to residents this month.
- 4 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- W.W project started and complete 7/26
- Working on the infield at the Legion Field 8/8
- New siren was put up on 8/12

FUTURE PROJECTS

- Thein well will be serving well one.
- New back stop Legion Field (Baseball)
- Score Board
- Shut down Legion Field and Lake park.
- Hydrant flushing

SEEKING RECOMMENDATION

Generator \$8000

City of New Richland
Water System Monthly Report
 Month: July Year: 2023

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	2,063,000
Average Daily Pumpage	Gals/day	66,548
Maximum Daily Pumpage	Gals/day	182,000
Total monthly hours	Hrs./month	229
Well Efficiency (GPM)	Gals/min	160

Well No. 2

Total Monthly Pumpage	Gals/Month	199,000
Average Daily Pumpage	Gals/day	6,419
Maximum Daily Pumpage	Gals/day	99,000
Total monthly hours	Hrs./month	22
Well Efficiency (GPM)	Gals/min	160

Well No. 3

Total Monthly Pumpage	Gals/Month	922,000
Average Daily Pumpage	Gals/day	29,741
Maximum Daily Pumpage	Gals/day	124,000
Total monthly hours	Hrs./month	102
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	Gals/Month	2,893,000
Average Combined Daily Pumpage	Gals/day	93,322
Total Combined Monthly Hours	Hrs./month	324 353
Booster Pump Monthly Hours	Hrs./month	53
Booster Pump daily Avg. Hours	Hrs./day	1.7
Booster Pump efficiency (GPM)	Gals/min.	155
Booster Pump 2 Monthly Hours	Hrs./month	67
Booster Pump 2 Daily Avg. Hours	Hrs/day	2.1
Booster Pump 2 efficiency (GPM)	Gals/min	155
Total Chlorine Consumption	Lbs./month	15
Average Chlorine daily Consumption	Lbs./day	.51
Total Fluoride Consumption	Gals/month	9.5
Average Fluoride daily Consumption	Gals/day	.30

City Building Inspection Services, LLC.

dan@buildingcodeinfo.com

Toll Free: 1.877.333.5620

Local: 507.362.4282

Cell: 507.333.5620

August 15, 2023

Mr. Anthony Martens
City of New Richland
203 N Broadway
PO Box 57
New Richland, MN 56072

RE: Contract Termination.

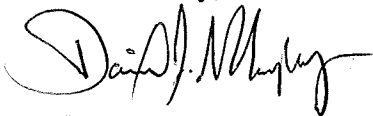
Dear Anthony,

This letter is difficult for me to write as I have served the City since 2004. I started with the City as an inspector for a different inspection firm, and then as building official in 2005. It has been an honor and privilege to have worked with City Staff, contractors, and the citizens of New Richland. I am seeking to reduce the amount of cities I contract with to pursue ministry with the Catholic Church as a deacon (most likely to be ordained in December). I will be ending our contract on December 31, 2023. However, Mike Benson is offering to stay on with the City as the building official and will be submitting a contract for building code services.

No permits will be issued under my license after this date. We will continue to inspect the projects that are ongoing until they have a final inspection. Please consider this letter as a written notice of contract termination. As per our contract a 90-day notice of termination is required.

I wish the City all the best with their future endeavors.

Yours truly,

A handwritten signature in black ink, appearing to read 'Daniel J. Murphy', written over a horizontal line.

Daniel J. Murphy
Building Official #2638
President

MJB Inspections, LLC.

Contract

THIS CONTRACT is made this _____ day of _____ 2023, by and between the CITY OF NEW RICHLAND a Minnesota corporation, hereinafter called CITY, and MJB INSPECTIONS, LLC. hereinafter called the CONTRACTOR.

BUILDING INSPECTOR DESIGNATED. The CITY hereby appoints the CONTRACTOR as the Building Official for the CITY. The CONTRACTOR represents that he is certified by the State of Minnesota as a Building Official.

TERM OF CONTRACT. This Contract shall commence on the date upon which it is approved and executed by both parties and shall continue in affect, thereafter, provided however, that in the future, a 90-day written notice of termination thereof or changes therein, may be given by either party to the other.

SCOPE OF CONTRACT. The CONTRACTOR agrees to provide building inspection services for the CITY in accordance with the State Building Code and any applicable CITY ordinances or Minnesota Statutes. The CONTRACTOR agrees to make all necessary inspections.

ADDITIONAL WORK UNDER THE CONTRACT. The CONTRACTOR shall, at the request of the City Administrator, perform additional work not involving building permits, on such matters as the evaluation of dilapidated buildings, hazardous excavations, the preparation of reports for enforcement thereof, and any other investigations or inspections reasonably deemed to be necessary by City Administrator to protect the health, safety and welfare of the citizens of the CITY.

ATTENDANCE AT CITY COUNCIL/BOARD MEETINGS. Within the scope of the Contract, without additional compensation, the CONTRACTOR shall attend City Council/Board meetings as requested by the CITY.

KEEPING OF RECORDS. Within the scope of the Contract, the CONTRACTOR shall maintain an adequate set of records and memoranda from which can be determined the date, number and findings of all inspections and building permit applications together with any other information deemed necessary by the parties hereto.

FURNISHING OF EQUIPMENT. All necessary equipment of any nature, whatsoever necessary to fulfill the terms of this Contract, shall be provided by the CONTRACTOR.

As a part of this agreement, the Contractor will make a concerted effort to provide a tracking system of City Building Permits accessible to the City of Madison Lake.

LOCATION OF THE WORK. The CONTRACTOR agrees that the work shall be performed within the CITY, except that inspections of buildings to be moved into the CITY shall be made at the location of such building prior to its removal.

CONTRACT PRICE. Contract price shall be 75% of the fee schedule set forth in the Uniform Building Code; Year 1997 for the issuance of building permits. Some plans may be subject to 100% of the plan review fees for outsourcing. The respective fees shall be paid by the applicant directly to the CITY, and the CONTRACTOR'S share thereof pursuant to this Contract shall be paid to the CONTRACTOR after projects and plan reviews are 100% complete. The CITY shall be billed every two weeks for any plan check fees and project completions.

PAYMENT FOR ADDITIONAL WORK. As compensation for additional work as set forth in the Contract, the CONTRACTOR shall be paid \$70.00/hr. payable with the other verified accounts at the CITY'S regular monthly meeting.

LEGAL STATUS. The parties hereto agree that the CONTRACTOR is in full control of the manner which the work is to be pursued and that the CONTRACTOR shall not receive any retirement benefits, health insurance benefits, PERA benefits, or any other fringe benefits offered to employees of the CITY, and shall, in all respects, be deemed and independent contractor.

MISCELLANEOUS. The parties agree that no fiduciary bond shall be required, and the CONTRACTOR agrees to always remain, licensed by the State of Minnesota as a Certified Building Official.

INSURANCE. The CONTRACTOR shall maintain Professional Liability Insurance at the CONTRACTOR's expense. A copy of the Professional Liability Insurance Certificate will be kept on file and available at the request of the CITY.

HOURS. The CONTRACTOR will be available for appointments upon request.

IN WITNESS WHEREOF, the CONTRACTOR and CITY have executed this Contract this _____ day of _____, 2023.

CITY OF

By: _____

Title: _____

MJB INSPECTIONS, LLC.

By: _____

Michael J. Benson, Pres.

CITY OF NEW RICHLAND

WASECA COUNTY, MINNESOTA

VACATION RENTAL BY OWNER (VRBO) ORDINANCE

ORDINANCE NO.:

§ Vacation By Owner Rentals.

(A) Purpose. The purpose of this Ordinance is to allow and provide for the Licensing, Inspection, and Rental of Short Term Vacation Properties which consist of non-traditional lodging for over-night stays on a daily or weekly basis of thirty (30) days or less of a private single-family dwelling, cabin, or condominium which provides basic living accommodations including sleeping space, toilet, and cooking space. This does not include Bed and Breakfasts, Resorts, Campgrounds, or Hotels/Motels. Attached garages, and accessory structures including, but not limited to, boat houses, detached garages, sheds, and/or barns are not acceptable dwelling units.

(B) Land Use Performance Standards/General Requirements and General Regulations.

1. Maximum capacity. No more than three (3) occupants, excluding children under age three (3), per bedroom shall be allowed to stay on the property onsite overnight (overnight being defined from sunset to sunrise). During the daytime hours, as defined from sunrise to sunset, that maximum capacity shall be no more than 1.5 times the overnight capacity.
2. A maximum of one (1) rental unit per conforming dwelling lot of record. The one (1) rental unit allowed must be the primary structure associated with the lot in question and cannot be an outbuilding, camper, motor vehicle, recreational vehicle, guest house, guest cottage, or any other structure. Variances from this requirement can be requested as part of the licensing procedure and the same shall be handled as a Variance from the City's Zoning Code.
3. Onsite parking only. Parking must be in designated parking spaces only. This includes all motorized vehicles, fish houses, campers, and trailers. There shall be one (1) designated and dedicated parking space per bedroom. The number and location of parking spaces must be included and clearly defined and delineated on the VRBO License Application. All parking spaces shall be a minimum of two-hundred (200) square feet and be on an impervious surface.
4. Ice Houses, Fish Houses, Campers, Tents, Recreational Vehicles, All-Terrain-Vehicles, and Golf Carts must be placed in a designated parking spot. Such items cannot be parked in the yard on the grass. All must be parked on an impervious surface.

5. Rentals of motorized watercraft and recreational vehicles are allowed if they display a valid permit issued by the Minnesota Department of Natural Resources.
6. Quiet Hours. Quiet Hours shall be from 10 PM to 7 AM. During this time, excessive or loud noise is prohibited. Excessive or loud noise shall be defined as unreasonably loud, boisterous, obscene, offensive, or abusive language or noise as heard from a neighboring property to the licensed property. It shall include, but not necessarily be limited to the following types of conduct: shouting, yelling, playing loud music, unreasonably loud conversation, or loud partying, all as heard from the neighboring property.
7. Property lines shall be clearly marked with the applicant submitting a map with clearly delineated property lines on the application.
8. Fireworks shall be prohibited.
9. Garbage and Garbage Removal. All garbage, refuse, or recycling shall be stored completely enclosed in designated garbage containers. The property shall be serviced for garbage removal by a professional removal company per the City's Ordinances. Per City Ordinance garbage cans are also to be removed from the boulevards by the day following garbage pickup.
10. Campfires. All campfires shall be confined to a three (3) foot by three (3) foot maximum size. There shall be no unattended campfires. Campfires shall be in designated areas only.
11. Sewage.
 - a. The property must have a fully operational and fully compliant subsurface sewage treatment system (SSTS) or be connected to municipal services.
 - b. Holding tanks are prohibited.
 - c. The property must follow and comply with Waseca County's compliance inspection time parameters.
 - d. The system must be properly sized for proper use.
 - e. The SSTS must be kept in a constant state of compliance and under a valid Operating Permit.
12. The discharge of firearms, including CO2, pellet, or BB guns, is prohibited.
13. Pets shall be attended to and be leashed at all times.

14. All properties must be Registered and Licensed by the City of New Richland.
15. The applicant for a License shall acquire and keep in full force and effect for the duration of the permit, liability insurance in the minimum amount of \$1,000,000 that specifically covers use of the property as a VRBO.
16. All properties shall have a manager of the property who is capable of effectively handling complaints and issues arising at the property. The rental owner, operator, or manager shall designate a local contact on the license application that meets the following requirements:
 - a. Must be able to respond within ten (10) minutes via phone and within thirty (30) minutes in person.
 - b. Has administrative authority over the property and guests.
 - c. Has knowledge of the vacation rental unit, the property, rental and City rules, standards, and procedures, and effectively handles the same.
17. An operations Guide shall be available within the premises and provided to users of the property that includes the following information:
 - a. Manager Contact Information
 - b. Maximum Capacity
 - c. Parking Restrictions
 - d. Quiet House
 - e. Campfire Information
 - f. Watercraft Information
 - g. Rules of the Rental
 - h. Emergency contacts (police, fire, hospital, City Offices)
 - i. Boundary Lines

(C) Licenses.

1. It shall be unlawful for any person, firm, corporation, partnership, or otherwise to operate a lodging establishment herein called for within the City who does not possess a valid VRBO license.
2. Application. Any person desiring to operate a property or structure thereon which consist of non-traditional lodging for over-night stays on a daily or weekly basis of thirty (30) days or less of a private single-family dwelling, cabin, or condominium which provides basic living accommodations including sleeping space, toilet, and cooking space shall first be licensed by the City of New Richland. Any such person or entity shall apply for the License through the City Administrator or the City Administrator's Designee.

3. Inspections-Initial Inspection and Thereafter Every Three Years. The property shall initially be inspected by a licensed building inspector and pass such inspection. Inspections, and passage of the same, shall take place upon initial grant of the License with an additional inspection each three (3) years thereafter.
4. Licenses-Renewal. Each license shall be good for one year. Licenses shall be issued during the year and shall expire on December 31 of each and every year. Automatic renewals do not occur. License renewal applications shall be submitted to the City on forms provided by it, with the renewal fee, no later than one month proceeding the date of expiration.
5. Renewal Fee Schedule. Initial and renewal license applications shall be accompanied by the applicable fee. All license fees are non-refundable. License fees shall be established in accordance with the City's Fees Schedule as it may be Amended from time to time.
6. Licenses are Non-Transferable including change of ownership situations.

(D) Inspection/Enforcement.

1. The City shall contract with a professional inspector to verify compliance with the terms and conditions of this Ordinance.
2. The establishment to be regulated hereunder shall fully comply with the Minnesota State Building Code, State Fire Code, State Mechanical Code, City's Ordinances, City's Zoning Code, and the Terms and Provisions of this Ordinance.
3. The person operating an established shall, upon request of the City or City's Inspector, permit access to all parts of the establishment at any reasonable time for the purpose of inspecting and shall exhibit and provide such records necessary to ascertain compliance with the provisions of this Ordinance.
4. Any noted deficiencies noted by the inspector shall be remedies timely as determined by the Inspector.

(E) Suspension And/Or Revocation of License.

- a. Licenses may be suspended temporarily by the City Administrator, at any time for failure of the license holder to comply with the terms and requirements of this Ordinance. Notice of temporary suspension shall be mailed by first class U.S. Mail to the address indicated on the License Application. The Applicant shall be entitled to an opportunity for a hearing before the City Council to

address the temporary suspension. Said request for hearing shall be filed with the City Administrator within ten (10) working days of the City Administrator's notice of revocation. In the event that the time parameter set forth herein is not complied with then the License Holder shall be deemed to have waived their right to a hearing on the suspension issue.

- b. Emergency Closure. Whenever the City finds that an emergency exists which requires immediate action to protect public health, it may, without notice or hearing, issue an Order reciting the existence of an emergency and require that such action be taken as deemed necessary to meet the emergency. Notwithstanding the other provisions of this Ordinance, such Order shall be effective immediately. Any person to whom an Emergency Order is directed shall comply therewith immediately.
 - i. Emergency Closure Procedure. Emergency Closure of an establishment will be ordered if a prohibited activity is occurring or it is determined that the Establishment is an imminent health hazard.
 - ii. Following an Emergency Closure, the establishment shall not reopen or allow others to be permitted to be on the site, without written permission from the City.
 - iii. The City must give written permission to reopen upon submission of satisfactory proof that the property condition(s) causing the need for emergency closure have been corrected or removed by the operator(s).

(F) Penalty for Violation. Any violation of the Ordinance, by either the owner, tenant, occupant, manager, or such other person having control over or being present at the establishment is a Misdemeanor Offense punishable a fine of up to \$1,000 or ninety (90) days imprisonment. The first offense shall be a scheduled fine of \$250, the second offense shall be a scheduled fine of \$500 and the third offense shall be a scheduled fine of \$1,000.

(G) Revocation of License. Upon an license holder's third conviction in two years for any violation of the terms and conditions of this Ordinance or the terms and conditions of any provision of the City's nuisance ordinances, the license shall be reviewed by the City Council for possible revocation and upon a fourth violation in two years it shall be automatically revoked by the City Council. Upon either situation, the Applicant shall be entitled to an opportunity for a hearing before the City Council to address the revocation issue. Said request for hearing shall be filed with the City Administrator within ten (10) working days of the City Administrator's notice of revocation. In the event that the time parameter set forth herein is not complied with then the License Holder shall be deemed to have waived their right to a hearing on the suspension issue.

(H) Effective Date. The Ordinance shall be in full force and effect as of September 11th, 2023, or upon its publication, whichever occurs later.



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City Administrator's Report

August 28th, 2023, City Council Meeting

Met with Houston Engineering regarding Hydraulic Study

Continue working with Department Heads on Capital Plan

Continue working with Department heads on the 2024 Budget

Meetings with care center regarding 2024 insurance options

Renewed workers compensation plan

Prepared sewer cleaning and televising information

Worked on THC and VRBO ordinances

Met with County Commissioner regarding Houston Study / Flood information and LE Items

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

EMPLOYEE ANNIVERSARIES