



New Richland City Council Regular Meeting Agenda July 24th, 2023

Agenda:

- 6:30 Call to Order
- Roll Call
- Pledge of Allegiance
- Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 7/10/23 regular City Council Meeting
2. Approve June 2023 Check Register
3. Approve June 2023 Financials

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

1. 6:35pm - Vacation of Alley Hearing

Ordinances and Resolutions

1. Resolution 23-13: A resolution Vacating an Alley

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. St. Olaf Lake – Concession & Swimming Lesson Report

New Business

1. MN Chapter 342 – Recreational THC Law – Jason Moran, City Attorney
2. Consider Contracting with Jobs Plus for City Hall/Library/Fire Hall Cleaning

Miscellaneous

Administrators Report

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Monday August 14th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

July 10th, 2023

Members Present

Chad Neitzel
Jason Casey
Jody Wynnemer
Janda Ferguson

Staff Present

Anthony Martens-City Administrator
Tanyce Bruegger-Chief of Police

Others Present

Pam Goehring
Deb Loverink
Larry Goehring

Members Absent

Loren Skelton

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Janda Ferguson and seconded by Jason Casey to approve the agenda. Carried (3 yes, 0 no)

Consent Agenda

- Motion made by Janda Ferguson and seconded by Jason Casey to approve the consent agenda. Carried (3 yes, 0 no)

Public Comments

- Deb Loverink – 507 1st Street SW
 1. Shared her concerns about an individual(s) living out of their car in town and making sure that the health and welfare of them and the community are being addressed.

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- None

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Jason Casey and seconded by Janda Ferguson to approve \$750 for EMT/EMR instructor training. Carried (3 yes, 0 no)
 - Motion was made by Jason Casey and seconded by Janda Ferguson to approve up to \$5,000 for EMT Training for Sara Jo and Josh. Carried (3 yes, 0 no)
 - Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the Ambulance Department report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

July 10th, 2023

2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Jody Wynnemer and seconded by Janda Ferguson to approve the Fire Department report. Carried (3 yes, 0 no)
3. Police Department Report – In Writing
 - Police Department report was presented by Chief Bruegger.
 - Motion was made by Jody Wynnemer and seconded by Jason Casey to approve the hiring of one FT and 2 PT officers pending background investigation, psych and medical. Carried (3 yes, 0 no)
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Police Department report. Carried (3 yes, 0 no)

Unfinished Business

1. Public Hearing – Alley Vacation
 - Motion was made by Janda Ferguson and seconded by Jason Casey to set the public hearing for the alley vacation on Monday July 24th, 2023, at 6:35pm. Carried (3 yes, 0 no)

New Business

1. Tabbing Machine
 - a. Motion was made by Jason Casey and seconded by Jody Wynnemer to approve the purchase of the tabbing machine at a cost of \$1,581.49 with the cost to be split between the sewer and water enterprise funds. Carried (3 yes, 0 no)
2. Legion Field Fence Replacement / Down Payment
 - a. Motion was made by Janda Ferguson and seconded by Jason Casey to approve the replacement of the Legion Field fence and to approve the down payment to Caron Fence in the amount of \$28,362.50.

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion was made by Janda Ferguson and seconded by Jason Casey to approve the administrators report. Carried (3 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Jason Casey and seconded by Janda Ferguson.
Carried (4 yes, 0 no) 7:07 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

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*Check Summary Register©

JUNE 2023

Name	Check Date	Check Amt	
10100 GENERAL CHECKING			
4605e HOME DEPOT	6/1/2023	\$20.27	DECKMATE FOR CITY PARK
4606e HOME DEPOT	6/1/2023	\$66.85	4X4 8FT
4607e SAM'S CLUB	6/1/2023	\$230.51	FOOD FOR CONCESSION STAND
4608e ISOLVED	6/7/2023	\$14,897.16	06-07-23 Payroll
4609e NATIONWIDE	6/7/2023	\$215.00	6-7-23 Payroll
4610e PERA	6/7/2023	\$2,652.56	06-07-23 Payroll
4611e AMPION	6/5/2023	\$995.11	4/1/23 to 4/30/23
4612e ISOLVED	6/9/2023	\$5,912.56	06-09-23 Ambulance Payroll
4613e NATIONWIDE	6/9/2023	\$65.00	6-9-23 Amb Payroll
4614e ARROWWOOD RESORT	6/5/2023	\$170.56	MAWP HOTEL
4615e WEX HEALTH INC	6/8/2023	\$11.00	ERIC HENDRICKSON
4616e TRIZETTO PROVIDER Solutio	6/9/2023	\$265.60	ANNUAL MAINT. FEE AND MONTHLY CHAR
4617e ISOLVED	6/21/2023	\$12,911.25	06-21-23 Payroll
4618e PERA	6/21/2023	\$2,322.23	06-21-23 Payroll
4619e NATIONWIDE	6/21/2023	\$215.00	06-21-23 Payroll
4633e AMAZON.COM	6/23/2023	\$73.21	CASH REGISTER AND TAPE
4634e AMAZON.COM	6/23/2023	\$79.98	4 PACK SECURITY CAMERAS
4635e AMAZON.COM	6/23/2023	\$76.72	SUNSCREEN
4636e COCA-COLA	6/23/2023	\$569.47	POP PRODUCTS
4637e POSTMASTER	6/23/2023	\$349.65	JUNE UTILITIY BILL
4638e AMAZON.COM	6/23/2023	\$113.02	MEGAPHONE
4639e AMAZON.COM	6/23/2023	\$57.90	SAMPLE SHIRTS FOR AMBULANCE
4640e ISOLVED	6/30/2023	\$2,651.00	2nd Quarter Council Payroll
4641e AMAZON.COM	6/28/2023	\$110.56	CODY SHIRT
4672e STATE BANK OF NEW RICHLAN	7/20/2023	\$1.00	MONTHLY SERVICE CHARGE
4673e SQUARE	6/1/2023	\$362.93	SQUARE HARDWARE
4674e SO CENTRAL SERVICE COOPER	6/1/2023	\$1,225.97	ERIC
4675e PAYMENT SERVICES NETWORK	6/5/2023	\$383.22	UTILITY
4676e VERIZON WIRELESS	6/8/2023	\$145.80	ST OLAF CELL PHONE
4677e COCA-COLA	6/8/2023	\$0.01	TEST ACH
4678e AMAZON.COM	7/20/2023	\$24.49	EXPO MARKERS - AMBULANCE
4679e AMAZON.COM	6/9/2023	\$148.73	M18 FUEL QUIK-LOK
4680e THE LIFEGUARD STORE	6/28/2023	\$84.74	RESCUE FLOAT AND SWIM SUIT
4681e AMAZON.COM	6/20/2023	\$15.83	CODY TSHIRTS
4682e STATE BANK OF NEW RICHLAN	7/20/2023	\$80.00	STARTING CASH FOR CONCESSIONS
4683e LAKE RESTORATION, INC	7/21/2023	\$269.33	WEED CONTROL
28512 AIRGAS USA, LLC	6/5/2023	\$431.80	Cylinder Rentals
28513 BERG LAWN CARE	6/5/2023	\$125.00	LEGION FIELD FLOOD CLEAN UP
28514 BUDACH IMPLEMENT	6/5/2023	\$251.19	
28515 CHRISTIAN, KEOGH, MORAN & K	6/5/2023	\$225.00	HOMESTAKE
28516 Consolidated Communications	6/5/2023	\$58.76	WATER
28517 EARL F. ANDERSON & ASSOC.	6/5/2023	\$600.00	30X30 STOP SIGN, BLACK BASES
28518 EMPIRE PIPE SERVICES, INC	6/5/2023	\$3,580.00	WWTP LIFT STATION CLEANING - FLOOD
28519 FLATNESS, ANDY	6/5/2023	\$500.00	WATER TESTING
28520 GOPHER STATE ONE-CALL, INC.	6/5/2023	\$29.70	LOCATES
28521 KEITH HENDRICKSON	6/5/2023	\$3,000.00	ENCLOSED TRAILER
28522 LAW ENFORCEMENT LABOR SE	6/5/2023	\$101.74	GEHRKE
28523 LOKEN EXCAVATION & DRAINAGE	6/5/2023	\$470.60	CLASS 5 MODIFIED AND HAULING
28524 MIDCO	6/5/2023	\$134.14	AMBULANCE INTERNET
28525 MVTL LABORATORIES	6/5/2023	\$37.95	COLIFORM COLOLERT
28526 NEW RICHLAND AUTO REPAIR	6/5/2023	\$38.00	TIRES FROM SPRING CLEAN UP
28527 RENT N SAVE PORTABLE SERVI	6/5/2023	\$95.00	St. Olaf
28528 TACTICAL SOLUTIONS	6/5/2023	\$76.00	ANNUAL RADAR CERT
28529 THOMPSON SANITATION, INC	6/5/2023	\$2,628.40	SPRING CLEAN UP DAY

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JUNE 2023

	Name	Check Date	Check Amt	
28530	WASECA COUNTY RECORDER	6/5/2023	\$2.00	COPY-PLAIN
28531	WASECA HARDWARE	6/5/2023	\$283.92	PAINT FOR PARK BATHROOM
28532	ASSURITY	6/9/2023	\$340.80	SUPPLEMENTAL BENEFITS
28533	BOLTON & MENK	6/9/2023	\$1,302.50	WWTP CHLORIDE PERMIT
28534	CENTRAL FARM SERVICE	6/9/2023	\$1,830.46	STREETS
28535	HILLTOP GREENHOUSE	6/9/2023	\$179.34	PETUNIAS FOR POTS
28536	MIDCO	6/9/2023	\$470.13	AMBULANCE INTERNET
28537	MN Department of Public Safety	6/9/2023	\$40.00	Willows-Karls Liquor License
28538	NR FARM & HOME SUPPLY	6/9/2023	\$225.48	GRASS SEED, BATTERIES, SOIL
28539	SIGN PRO	6/9/2023	\$2,614.00	City Signs
28540	THOMPSON SANITATION, INC	6/9/2023	\$5,308.96	317 CARTS WEEKLY
28541	U.S. BANK EQUIPMENT FINANC	6/9/2023	\$165.00	METRO PRINTER PAYMENT
28542	UTILITY SERVICE CO INC	6/9/2023	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
28543	WAGNER FOODS	6/9/2023	\$26.66	SHOP
28544	AMAZON.COM	6/9/2020	\$198.36	HEAD GEAR FOR MAINT DEPT.
28545	BRUEGGER, TANYCE	6/9/2020	\$180.00	REIMBURSE CLOTHING PURCHASE
28546	DEPT. OF HUMAN SERVICES	6/9/2020	\$13,513.30	ECPN PAYMENT CARE CENTER
28547	KIRVIDA FIRE, INC	6/9/2020	\$1,623.74	2023 ANNUAL PUMP TESTING #5520
28548	MN RURAL WATER ASSOCIATIO	6/9/2020	\$400.00	2023 ANNUAL ASSOCIATE MEMBERSHIP
28549	NEW RICHLAND AUTO REPAIR	6/9/2020	\$137.07	LAWN TRACTOR TIRE
28550	NRHEG STAR EAGLE	6/9/2020	\$52.00	2023 YEARLY SUBSCRIPTION
28551	QUILL CORPORATION	6/9/2020	\$329.69	COPY PAPER, TRASH BAGS, BOUNTY
28552	TRAVELERS CL REMITTANCE C	6/9/2020	\$100.00	LICENSE BOND RENEWAL
28553	WASECA HARDWARE	6/9/2020	\$99.99	NEW TOILET FOR ST OLAF BATHROOM
28554	WASTE MANAGEMENT	6/9/2020	\$6,384.64	GARBAGE - 165 CART
28555	ZARNOTH BRUSH WORKS, INC.	6/9/2020	\$284.90	SIDE SHOE WLDMT RH
28556	ABDO, LLP	6/26/2023	\$300.00	REVIEW ST AUDITOR BUDGET FORM
28557	B & B COMMERCIAL COATING L	6/26/2023	\$7,965.00	PAINTING FIRE HYDRANTS - FD DONATED
28558	BARGEN, INC.	6/26/2023	\$10,350.00	REPLAY SEALCOAT PROJECT COMPLETE
28559	BLUE EARTH CTY SHERIFF OFFI	6/26/2023	\$90.00	SHARED RECORDS ANNUAL
28560	BOUND TREE MEDICAL , LLC	6/26/2023	\$336.78	CURAPLEX EXYGEN REGULATOR
28561	DG Minnesota CS 2021, LLC	6/26/2023	\$61.95	302644135
28562	EARL F. ANDERSON & ASSOC.	6/26/2023	\$61.05	24X18 HIP W/G
28563	F.W.R.S.	6/26/2023	\$827.00	BROWN MULCH FOR THE PARK
28564	GORDYS TREE SERVICE, LLC	6/26/2023	\$46.50	STUMP LEGION FIELD
28565	HAWKINS WATER TREATMENT	6/26/2023	\$30.00	CHLORINE CYLINDERS
28566	JIM & DUDES PLMG AND HTG	6/26/2023	\$155.00	AC MINI SPLIT NOT WORKING
28567	MADISON ENERGY INVESTMEN	6/26/2023	\$10.01	SOLAR
28568	MHSC/ADVANCED DRIVING FAC	6/26/2023	\$490.00	TANYCE DRIVING CLASS
28569	THE LEADERSHIP GROWTH GR	6/26/2023	\$400.00	ADMINISTRATOR TRAINING
28570	UNIQUE PAVING MATERIALS	6/26/2023	\$986.48	COLD MIX
28571	USABLE LIFE	6/26/2023	\$16.00	TANYCE
28572	WASECA COUNTY ATTORNEY	6/26/2023	\$4,005.00	PD ATTORNEY SERVICES
28573	WASECA HARDWARE	6/26/2023	\$133.89	WEED BURNER, HOOL TOOL, UTILITY HAN
28574	XCEL ENERGY SOLUTION	6/26/2023	\$6,052.51	601 W DIVISION
28575	BOUND TREE MEDICAL , LLC	6/28/2023	\$135.49	STRAPS
28576	BUDACH IMPLEMENT	6/28/2023	\$248.50	SHOP
28577	Consolidated Communications	6/28/2023	\$45.51	WATER PLANT PHONE
28578	CRANE ENGINEERING	6/28/2023	\$1,943.17	SERVICE MATERIALS TROUBLESHOOT SC
28579	EXPERT BILLING LLC	6/28/2023	\$377.00	AMBULANCE BILLING
28580	FERGUSON WATERWORKS	6/28/2023	\$1,803.80	HOUSE WATER METERS
28581	JOHNSON HARDWARE COMPAN	6/28/2023	\$335.80	KEYS
28582	MAYO CLINIC	6/28/2023	\$344.23	INTERCEPT
28583	MIDCO	6/28/2023	\$192.51	AMBULANCE INTERNET
28584	MN ENERGY RESOURCES COR	6/28/2023	\$702.14	LIBRARY

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	Name	Check Date	Check Amt	
28585	NCPERS MINNESOTA	6/28/2023	\$16.00	ERIC H
28586	NORTHLAND TRUST SERVICES,	6/28/2023	\$360.00	INTEREST
28587	PEOPLES SERVICE, INC.	6/28/2023	\$13,091.00	WASTEWATER
28588	QUILL CORPORATION	6/28/2023	\$112.46	EXPO MARKERS
28589	STEELE-WASECA COOP ELECT	6/28/2023	\$59.94	ST. OLAF LAKE
28590	USA BLUE BOOK	6/28/2023	\$153.07	WATER LEVEL GAUGE
28591	VERIZON WIRELESS	6/28/2023	\$350.59	MAINT
28592	XCEL ENERGY	6/28/2023	\$1,252.11	STREET LIGHTS
	Total Checks		\$151,789.61	

Current Period: JUNE 2023

			2023 YTD Budget	2023 YTD Amt	JUNE MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$575,340.63	\$402,040.11	\$648,939.37	46.99%
		Expenditures	\$1,224,280.00	\$589,818.76	\$96,683.22	\$634,461.24	48.18%
		Gain/(Loss)	\$0.00	(\$14,478.13)	\$305,356.89	\$14,478.13	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$357,292.75	\$353,218.63	(\$17,737.75)	105.22%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$36,100.00	\$16,467.00	(\$28,600.00)	481.33%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$2,503.40	\$249.58	\$4,496.60	35.76%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$2,968.00	\$0.00	\$2,032.00	59.36%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$3,100.00	\$3,100.00	\$1,575.00	66.31%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$0.00	\$0.00	\$454,100.00	0.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$5,951.14	\$0.00	(\$5,951.14)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$37.11	\$0.00	(\$37.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$821.59	\$38.03	\$178.41	82.16%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$409,189.45	\$373,073.24	\$416,640.55	49.55%
Total GOVERNMENT WIDE			\$825,830.00	\$409,189.45	\$373,073.24	\$416,640.55	49.55%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$4,815.00	\$2,400.00	\$7,185.00	40.13%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$298.53	\$148.80	\$451.47	39.80%
Active	E 101-41100-122	MEDICARE	\$185.00	\$69.82	\$34.79	\$115.18	37.74%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$369.00	\$0.00	(\$119.00)	147.60%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$1,063.38	\$67.81	(\$563.38)	212.68%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$6,615.73	\$2,651.40	\$7,469.27	46.97%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$6,615.73)	(\$2,651.40)	(\$7,469.27)	46.97%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$625.00	\$250.00	\$4,875.00	11.36%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$2,015.00	\$1,000.00	(\$15.00)	100.75%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,543.81	\$130.00	\$456.19	84.79%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$5,183.81	\$1,380.00	\$5,316.19	49.37%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$57,142.57	\$9,020.40	\$57,857.43	49.69%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$420.09	\$0.00	\$2,579.91	14.00%
Active	E 101-41400-120	PERA	\$9,000.00	\$4,285.65	\$676.52	\$4,714.35	47.62%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$3,531.61	\$551.82	\$4,218.39	45.57%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$825.95	\$129.05	\$1,274.05	39.33%
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$47.60	\$6.80	\$192.40	19.83%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$9.93	\$0.00	\$940.07	1.05%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$1,750.73	\$200.98	\$249.27	87.54%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$7,153.42	\$585.75	(\$1,153.42)	119.22%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$2,712.67	\$704.53	(\$212.67)	108.51%
Active	E 101-41400-221	CITY HALL CLE	\$750.00	\$153.38	\$67.99	\$596.62	20.45%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$6,074.29	\$512.14	\$1,925.71	75.93%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$18,025.00	\$300.00	\$11,975.00	60.08%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$8.25	\$2.00	\$4,991.75	0.17%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$336.26	\$0.00	\$2,663.74	11.21%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$1,181.54	\$400.00	\$568.46	67.52%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$4,370.76	\$248.70	(\$1,370.76)	145.69%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$2,691.21	\$0.00	\$4,108.79	39.58%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$1,020.73	\$229.36	\$979.27	51.04%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$135.00	\$0.00	\$865.00	13.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$186.66	\$48.73	\$313.34	37.33%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$995.04	\$37.81	\$504.96	66.34%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$449.07	\$0.00	\$550.93	44.91%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$226,390.00</u>	<u>\$118,417.84</u>	<u>\$13,722.58</u>	<u>\$107,972.16</u>	<u>52.31%</u>
Total CITY HALL			<u>(\$215,890.00)</u>	<u>(\$113,234.03)</u>	<u>(\$12,342.58)</u>	<u>(\$102,655.97)</u>	<u>52.45%</u>
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ELECTIONS			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$80.00	\$50.00	\$220.00	26.67%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$280.00	\$30.00	\$120.00	70.00%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$0.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$2,387.88	\$219.98	\$2,612.12	47.76%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$75.00	\$0.00	\$425.00	15.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$32,300.00</u>	<u>\$5,313.52</u>	<u>\$299.98</u>	<u>\$26,986.48</u>	<u>16.45%</u>
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$52,049.12	\$7,781.84	\$53,950.88	49.10%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$19,274.64	\$1,715.46	\$30,725.36	38.55%
Active	E 101-42100-120	PERA	\$23,000.00	\$10,636.70	\$1,502.00	\$12,363.30	46.25%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$1,195.03	\$106.37	\$1,804.97	39.83%
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$1,025.22	\$135.93	\$1,574.78	39.43%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$23.80	\$3.40	\$51.20	31.73%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$122.47	\$0.00	\$14,877.53	0.82%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$47.48	\$0.00	\$452.52	9.50%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$1,387.24	\$161.19	\$3,612.76	27.74%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$79.99	\$0.00	\$420.01	16.00%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$804.13	\$139.29	\$2,195.87	26.80%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$1,151.92	\$0.00	\$3,848.08	23.04%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$264.38	\$0.00	\$35.62	88.13%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$4,005.00	\$4,005.00	\$4,005.00	50.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$2,717.26	\$660.56	\$3,282.74	45.29%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$542.99	\$117.91	\$3,457.01	13.57%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$0.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$3,083.46	\$90.00	\$3,916.54	44.05%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$849.48	\$171.49	\$650.52	56.63%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$995.04	\$37.81	\$4.96	99.50%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$244.99	\$180.00	\$2,755.01	8.17%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$0.00	(\$16,000.00)	0.00%
Expenditure			\$261,135.00	\$128,228.57	\$16,808.25	\$132,906.43	49.10%
Total POLICE			(\$228,835.00)	(\$122,915.05)	(\$16,508.27)	(\$105,919.95)	53.71%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$75,743.85	\$8,739.43	\$74,256.15	50.50%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$975.00	\$0.00	(\$975.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$1,279.57	\$1,000.00	(\$1,279.57)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$172.11	\$57.81	(\$172.11)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$157,900.00	\$78,170.53	\$9,797.24	\$79,729.47	49.51%
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$6,012.50	\$1,000.00	\$5,987.50	50.10%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$380.00	\$0.00	\$20.00	95.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$27,413.75	\$4,302.25	\$32,586.25	45.69%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$2,095.23	\$328.75	\$1,704.77	55.14%
Active	E 101-42153-122	MEDICARE	\$900.00	\$490.04	\$76.92	\$409.96	54.45%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$33.10	\$0.00	\$5,216.90	0.63%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$70.85	\$33.98	\$129.15	35.43%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,344.32	\$0.00	\$655.68	67.22%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$9,751.10	\$1,219.47	\$2,248.90	81.26%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$1,392.52	\$288.79	\$1,607.48	46.42%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$266.24	\$46.99	\$2,233.76	10.65%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$3,946.00	\$377.00	\$3,554.00	52.61%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$959.99	\$0.00	\$5,040.01	16.00%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$925.57	\$307.06	\$74.43	92.56%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$21.00	\$0.00	\$179.00	10.50%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$361.39	\$73.24	\$138.61	72.28%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$995.04	\$37.81	\$204.96	82.92%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$523.55	\$57.90	\$1,976.45	20.94%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$225.00	\$0.00	(\$225.00)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$179,150.00	\$60,341.60	\$8,150.16	\$118,808.40	33.68%
Total AMBULANCE			(\$21,250.00)	\$17,828.93	\$1,647.08	(\$39,078.93)	-83.90%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$1.00	\$0.00	(\$1.00)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$31,000.00	\$1.00	\$0.00	\$30,999.00	0.00%
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$2,000.00	\$0.00	\$22,000.00	8.33%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$19.86	\$0.00	\$3,480.14	0.57%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$174.61	\$0.00	\$2,825.39	5.82%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$121.02	\$0.00	\$2,878.98	4.03%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$747.25	\$312.50	\$1,252.75	37.36%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$811.87	\$811.87	\$2,188.13	27.06%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$654.75	\$0.00	(\$404.75)	261.90%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$256.40	\$0.00	\$243.60	51.28%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$287.50	\$0.00	\$2,212.50	11.50%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$231.43	\$20.72	\$268.57	46.29%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$99.68	\$19.12	(\$99.68)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$46.10	\$12.95	(\$46.10)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$1,490.89	\$53.67	\$9.11	99.39%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$56,700.00	\$8,903.13	\$1,230.83	\$47,796.87	15.70%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total FIRE			(\$25,700.00)	(\$8,902.13)	(\$1,230.83)	(\$16,797.87)	34.64%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$7,757.96	\$1,290.15	\$7,242.04	51.72%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$1,770.00	\$425.00	(\$770.00)	177.00%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$9,527.96	\$1,715.15	\$6,472.04	59.55%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$8,438.41	\$0.00	\$1,561.59	84.38%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$9,216.44	\$0.00	\$2,883.56	76.17%
Total BLDG INSPECTION			\$3,900.00	\$311.52	\$1,715.15	\$3,588.48	7.99%
CIVIL DEFENSE							
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Expenditure			\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total CIVIL DEFENSE			(\$13,500.00)	\$0.00	\$0.00	(\$13,500.00)	0.00%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$1,743.20	\$618.20	(\$743.20)	174.32%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$0.00	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$1,915.10	\$618.20	(\$265.10)	116.07%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$39,634.12	\$6,140.36	\$36,365.88	52.15%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$4,005.75	\$2,290.00	\$2,494.25	61.63%
Active	E 101-43100-120	PERA	\$6,000.00	\$2,982.30	\$460.53	\$3,017.70	49.71%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$2,671.85	\$515.93	\$2,728.15	49.48%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$624.84	\$120.68	\$1,000.16	38.45%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$7,543.82	\$1,236.97	\$5,206.18	59.17%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$38.40	\$5.80	\$11.60	76.80%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$95.99	\$0.00	\$5,404.01	1.75%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$8,967.07	\$3,333.18	\$1,032.93	89.67%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$0.00	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$0.00	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$2,132.73	\$470.60	\$867.27	71.09%
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$19.98	\$0.00	\$1,980.02	1.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$126.00	\$126.00	\$874.00	12.60%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$665.20	\$0.00	\$334.80	66.52%

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			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$11,782.68	\$8,706.03	(\$3,782.68)	147.28%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$179.34	\$179.34	\$820.66	17.93%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$3,577.97	\$587.58	\$4,422.03	44.72%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$1,801.73	\$186.73	\$198.27	90.09%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$1,042.05	\$316.57	\$2,957.95	26.05%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$480.00	\$0.00	\$2,520.00	16.00%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$75.99	\$0.00	\$2,924.01	2.53%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$175.19	\$0.00	\$2,824.81	5.84%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,603.88	\$0.00	(\$603.88)	112.08%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$1,840.31	\$348.70	\$1,159.69	61.34%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$25.99	\$0.00	\$274.01	8.66%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$193.75	\$193.75	(\$193.75)	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$577.58	\$0.00	(\$77.58)	115.52%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$910.28	\$157.70	\$1,089.72	45.51%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,522.13	\$100.00	\$2,477.87	58.70%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$57.74	\$16.00	\$11,942.26	0.48%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$3,207.16	\$102.27	(\$1,707.16)	213.81%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$7,727.08	\$1,252.11	\$5,272.92	59.44%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$510.44	\$61.07	\$489.56	51.04%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$223,000.00</u>	<u>\$116,196.83</u>	<u>\$26,907.90</u>	<u>\$106,803.17</u>	<u>52.11%</u>
Total STREETS			(\$221,350.00)	(\$114,281.73)	(\$26,289.70)	(\$107,068.27)	51.63%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$189.00	\$63.00	(\$189.00)	0.00%
Revenue			<u>\$0.00</u>	<u>\$189.00</u>	<u>\$63.00</u>	<u>(\$189.00)</u>	<u>0.00%</u>
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$17,469.20	\$3,493.84	\$19,530.80	47.21%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$37,000.00</u>	<u>\$17,469.20</u>	<u>\$3,493.84</u>	<u>\$19,530.80</u>	<u>47.21%</u>
Total SANITATION			(\$37,000.00)	(\$17,280.20)	(\$3,430.84)	(\$19,719.80)	46.70%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$61,992.31	\$13,513.30	\$33,007.69	65.26%
Revenue			<u>\$95,000.00</u>	<u>\$61,992.31</u>	<u>\$13,513.30</u>	<u>\$33,007.69</u>	<u>65.26%</u>
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$94,593.10	\$13,513.30	\$406.90	99.57%
Expenditure			<u>\$95,000.00</u>	<u>\$94,593.10</u>	<u>\$13,513.30</u>	<u>\$406.90</u>	<u>99.57%</u>
Total NURSING HOME			\$0.00	(\$32,600.79)	\$0.00	\$32,600.79	#Div/0!
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$250.00	\$250.00	\$49,750.00	0.50%
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$50,000.00	\$250.00	\$250.00	\$49,750.00	0.50%
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$675.37	\$0.00	\$324.63	67.54%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$46.50	\$46.50	(\$46.50)	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$2,273.02	\$986.48	\$52,726.98	4.13%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$125.00	\$125.00	(\$125.00)	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$108.95	\$28.44	(\$108.95)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$66,800.00	\$6,109.97	\$1,186.42	\$60,690.03	9.15%
Total RECREATION-LEGION FIELD			(\$16,800.00)	(\$5,859.97)	(\$936.42)	(\$10,940.03)	34.88%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$16.42	\$4.61	\$133.58	10.95%
Expenditure			\$150.00	\$16.42	\$4.61	\$133.58	10.95%
Total SKATING RINK			(\$150.00)	(\$16.42)	(\$4.61)	(\$133.58)	10.95%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$3,190.00	\$1,230.00	(\$690.00)	127.60%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$180.00	\$100.00	(\$80.00)	180.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$37.95	\$0.00	(\$37.95)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$4,100.00	\$3,407.95	\$1,330.00	\$692.05	83.12%
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$132.66	\$0.00	\$7,867.34	1.66%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$8.22	\$0.00	\$491.78	1.64%
Active	E 101-45200-122	MEDICARE	\$120.00	\$1.92	\$0.00	\$118.08	1.60%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$13.24	\$0.00	\$886.76	1.47%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$2,316.53	\$547.35	\$183.47	92.66%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$515.40	\$215.14	(\$15.40)	103.08%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$1,687.30	\$1,242.92	\$312.70	84.37%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$538.66	\$269.33	(\$38.66)	107.73%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$1,805.45	\$590.07	\$1,194.55	60.18%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$235.50	\$0.00	(\$235.50)	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$460.00	\$0.00	\$1,040.00	30.67%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$145.80	\$145.80	(\$145.80)	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	100.00%
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$1,661.53	\$415.63	(\$411.53)	132.92%
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%

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			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$12,738.34	\$3,426.24	\$12,681.66	50.11%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$9,330.39)	(\$2,096.24)	(\$11,989.61)	43.76%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$74.25	\$0.00	\$925.75	7.43%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$4.60	\$0.00	\$95.40	4.60%
Active	E 101-45500-122	MEDICARE	\$50.00	\$1.08	\$0.00	\$48.92	2.16%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$27.28	\$0.00	(\$27.28)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$8.10	\$0.00	\$591.90	1.35%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$6,311.18	\$5,555.53	(\$3,311.18)	210.37%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$1,243.35	\$32.16	(\$43.35)	103.61%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$10,971.59	\$5,587.69	\$2,878.41	79.22%
Total LIBRARY			(\$13,850.00)	(\$10,771.59)	(\$5,587.69)	(\$3,078.41)	77.77%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEBT SERVICE			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED							

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-49200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total UNALLOCATED		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT							
Active	E 101-49310-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total OPERATING TRANSFERS OUT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL FUND		\$0.00	(\$14,478.13)	\$305,356.89	\$14,478.13	0.00%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
		Revenues	\$276,000.00	\$131,244.64	\$24,098.78	\$144,755.36	47.55%
		Expenditures	\$276,000.00	\$66,447.55	\$9,303.88	\$209,552.45	24.08%
		Gain/(Loss)	\$0.00	\$64,797.09	\$14,794.90	(\$64,797.09)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439	PERA PENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	GOVERNMENT WIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000	GENERAL PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250	REFUNDS AN	\$0.00	\$3,567.95	\$0.00	(\$3,567.95)	0.00%
Active	R 601-49400-37100	WATER SALE	\$276,000.00	\$127,476.69	\$23,898.78	\$148,523.31	46.19%
Active	R 601-49400-39110	SALE OF ASS	\$0.00	\$200.00	\$200.00	(\$200.00)	0.00%
Active	R 601-49400-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$131,244.64	\$24,098.78	\$144,755.36	47.55%
Active	E 601-49400-100	WAGES/SALARI	\$31,000.00	\$14,581.73	\$2,314.86	\$16,418.27	47.04%
Active	E 601-49400-120	PERA	\$2,500.00	\$1,093.70	\$173.63	\$1,406.30	43.75%
Active	E 601-49400-121	SOCIAL SECURI	\$2,000.00	\$896.14	\$141.92	\$1,103.86	44.81%
Active	E 601-49400-122	MEDICARE	\$750.00	\$209.59	\$33.18	\$540.41	27.95%
Active	E 601-49400-129	PERA CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130	HEALTH INSUR	\$5,000.00	\$33.33	\$0.00	\$4,966.67	0.67%
Active	E 601-49400-131	LIFE INSURANC	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150	WORKERS COM	\$1,100.00	\$16.55	\$0.00	\$1,083.45	1.50%
Active	E 601-49400-200	OFFICE SUPPLI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-210	OPERATING EX	\$7,650.00	\$10,143.65	\$2,636.35	(\$2,493.65)	132.60%
Active	E 601-49400-218	CHEMICALS/SP	\$5,000.00	\$1,695.88	\$30.00	\$3,304.12	33.92%
Active	E 601-49400-220	REPAIRS & MAI	\$28,000.00	\$5,029.65	\$221.03	\$22,970.35	17.96%
Active	E 601-49400-222	WATER METER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230	VEHICLE OPER	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-231	VEHICLE MAINT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233	TRACTOR MAIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235	PICKUP MAINT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238	GENERATOR EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240	SMALL TOOLS A	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300	PROFESSIONAL	\$6,000.00	\$2,500.00	\$500.00	\$3,500.00	41.67%
Active	E 601-49400-301	AUDITING SERV	\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303	ENGINEERING F	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307	CONTRACT FEE	\$20,280.00	\$10,023.74	\$1,698.68	\$10,256.26	49.43%
Active	E 601-49400-308	SCHOOLING	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-309	COMPUTER EX	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311	PERMITS/MEMB	\$1,000.00	\$435.00	\$400.00	\$565.00	43.50%
Active	E 601-49400-316	CREDIT/DEBIT S	\$1,200.00	\$967.52	\$191.61	\$232.48	80.63%
Active	E 601-49400-320	TELEPHONE	\$1,000.00	\$332.83	\$132.10	\$667.17	33.28%
Active	E 601-49400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360	INSURANCE	\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380	UTILITIES/ELEC	\$30,000.00	\$9,520.80	\$577.69	\$20,479.20	31.74%
Active	E 601-49400-383	UTILITIES/HEAT	\$3,500.00	\$3,090.70	\$252.83	\$409.30	88.31%
Active	E 601-49400-417	UNIFORM ALLO	\$1,000.00	\$136.00	\$0.00	\$864.00	13.60%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$213.61	\$0.00	\$286.39	42.72%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$276,000.00	\$66,447.55	\$9,303.88	\$209,552.45	24.08%
Total WATER UTILITIES			\$0.00	\$64,797.09	\$14,794.90	(\$64,797.09)	#Div/0!
Total WATER UTILITY FUND			\$0.00	\$64,797.09	\$14,794.90	(\$64,797.09)	0.00%

Current Period: JUNE 2023

			2023	2023	JUNE	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$156,088.95	\$27,680.82	\$173,911.05	47.30%
		Expenditures	\$330,000.00	\$180,224.83	\$23,316.09	\$149,775.17	54.61%
		Gain/(Loss)	\$0.00	(\$24,135.88)	\$4,364.73	\$24,135.88	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$655.00	\$0.00	(\$655.00)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$1,930.57	\$0.00	(\$1,930.57)	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$153,503.38	\$27,680.82	\$176,496.62	46.52%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$330,000.00	\$156,088.95	\$27,680.82	\$173,911.05	47.30%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$14,444.08	\$2,451.72	\$25,555.92	36.11%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$30,285.59	\$2,098.17	\$24,714.41	55.06%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$9,375.00	\$4,882.50	(\$4,375.00)	187.50%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$91,637.00	\$13,091.00	\$66,363.00	58.00%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,450.00	\$0.00	\$550.00	72.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$967.50	\$191.61	\$232.50	80.63%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$9,113.75	\$0.00	(\$5,613.75)	260.39%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$6,236.42	\$506.99	\$11,263.58	35.64%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$2,158.99	\$94.10	\$1,341.01	61.69%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$330,000.00	\$180,224.83	\$23,316.09	\$149,775.17	54.61%
	Total SEWER UTILITIES		\$0.00	(\$24,135.88)	\$4,364.73	\$24,135.88	#Div/0!
	Total SEWER UTILITY FUND		\$0.00	(\$24,135.88)	\$4,364.73	\$24,135.88	0.00%

Current Period: JUNE 2023

	2023 YTD Budget	2023 YTD Amt	JUNE MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	\$26,183.08	\$324,516.52	(\$26,183.08)	#Div/0!



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Web: www.cityofnewrichlandmn.com

CITY OF NEW RICHLAND

WASECA COUNTY, MINNESOTA

RESOLUTION NO.: 23-13

A RESOLUTION VACATING A PUBLIC STREET OR ALLEY

THE CITY COUNCIL FOR THE CITY OF NEW RICHLAND, MINNESOTA, DOES
HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council for the City of New Richland called for a public hearing by notifying its interest in vacating a street or alley pursuant to Minnesota Statute §412.851; and

WHEREAS, the street or alley subject to vacation is that alley running east-west between Cedar Avenue North and Birch Avenue North as set forth in the map attached hereto as Exhibit A; and

WHEREAS, a public hearing was set to consider the vacation of said alley; and

WHEREAS, a public hearing to consider the vacation of said alley was held on June 26, 2023 before the City Council at City Hall located at 203 Broadway Avenue North, New Richland, Minnesota at approximately 6:35 P.M. Further, all property owners adjacent to said street or alley and all affected persons were given notice of said Public Hearing, and all were given an opportunity to be heard and voice their concerns regarding the vacation of the subject alley. Finally, said notice was published in the City's legally designated newspaper for the requisite time parameters called for in Minnesota Statutes §412.851; and

WHEREAS, the Council, in its discretion has determined that the vacation will benefit the public interest because the street or alley is not used by the City and vacation of the street or alley will provide an opportunity for the homeowners to further develop and enhance their respective properties, which will further enhance the City's tax base, and it will additionally lessen the City's liability for the street or alley and eliminate maintenance obligations the City may have for the same; and

WHEREAS, four-fifths of all members of the New Richland City Council concur in this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NEW RICHLAND, WASECA COUNTY, MINNESOTA, that all of that part the alley running east-west between Cedar Avenue North and Birch Avenue North shall be, and hereby is, vacated. Any and all easements shall remain in full force and effect. No easement shall be vacated, limited, or confined by the terms of this Resolution.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this Resolution.

Adopted by the Council this 10th day of July, 2023.

Approved:

Chad Neitzel, Mayor

ATTEST:

Anthony Martens, City Administrator

New Richland City Council

24 July 2023

New Richland Care Center

Operations:

Average census = 36.3 (Medicaid 23.0, Private 12.14, Med A 0.71, Managed Care 0.46)

6 Admissions and 2 Discharged to home

Financials:

Net Income = \$30,000

Audit will be delivered in August from CLA

Projects:

Driveway and parking lot will be complete in August, fill the cracks, resurface, and striping.

Will be reviewing projects for the next few months to include:

Renovation of the tub room on the 100 hall. New tile, floor, fixtures and a bathtub. Potentially a larger tub to accommodate Bariatric Residents.

Ceiling lifts in 12 to 15 rooms to accommodate Bariatric Residents.

Celebrations:

CNA week was observed in June with a special meal and gift for Certified Nurse Aides

A party for Kathy Hinkley's retirement with residents and staff was held on her last day; that evening a party for her family, friends and community was held at City Hall.

Everyone enjoyed taking part in Farm and City Days parade.

Staffing:

Openings:

Certified Nurse Aides

RN or LPN

Bus Driver



Date: July 19, 2023

To: City of New Richland

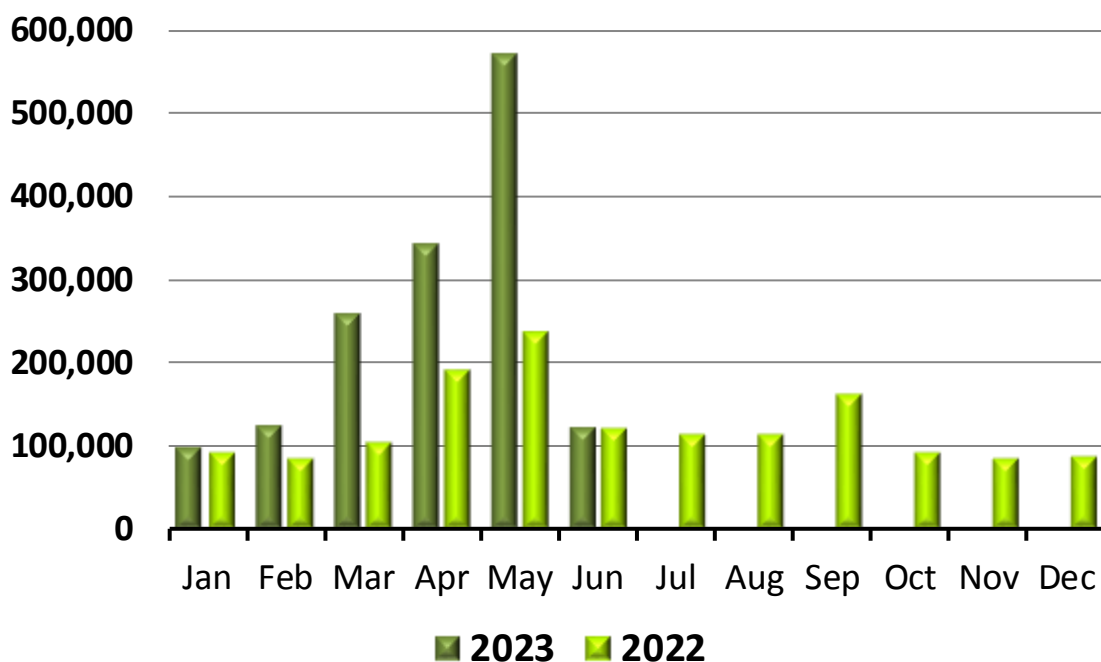
From: Shell Johnson, Operator

O & M Report: June 2023

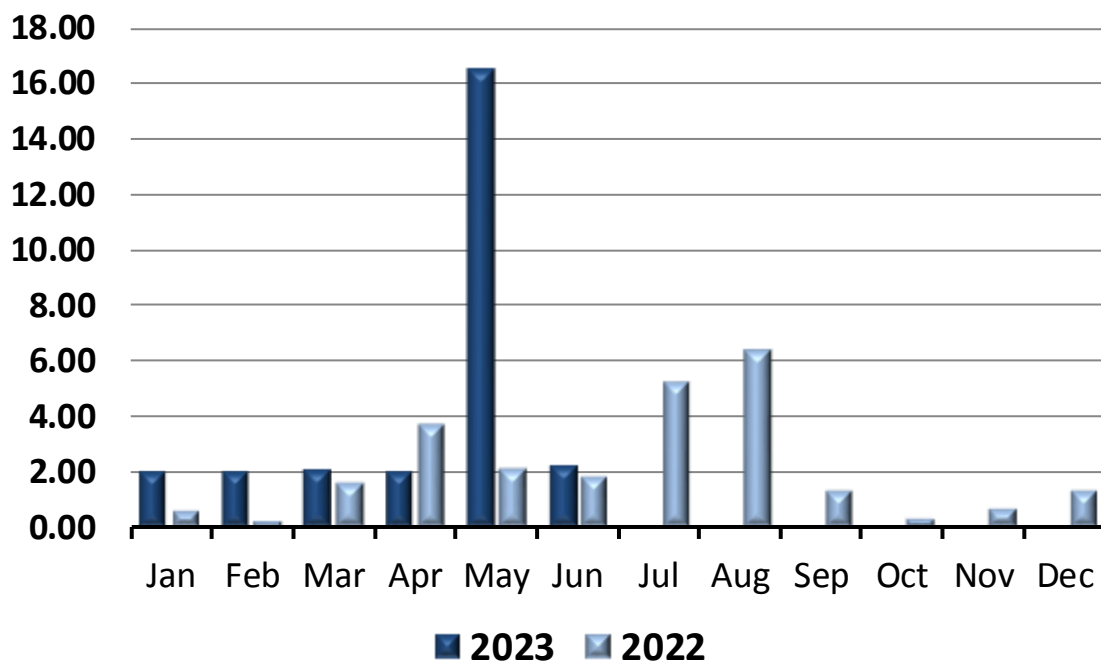
Wastewater Operation & Maintenance

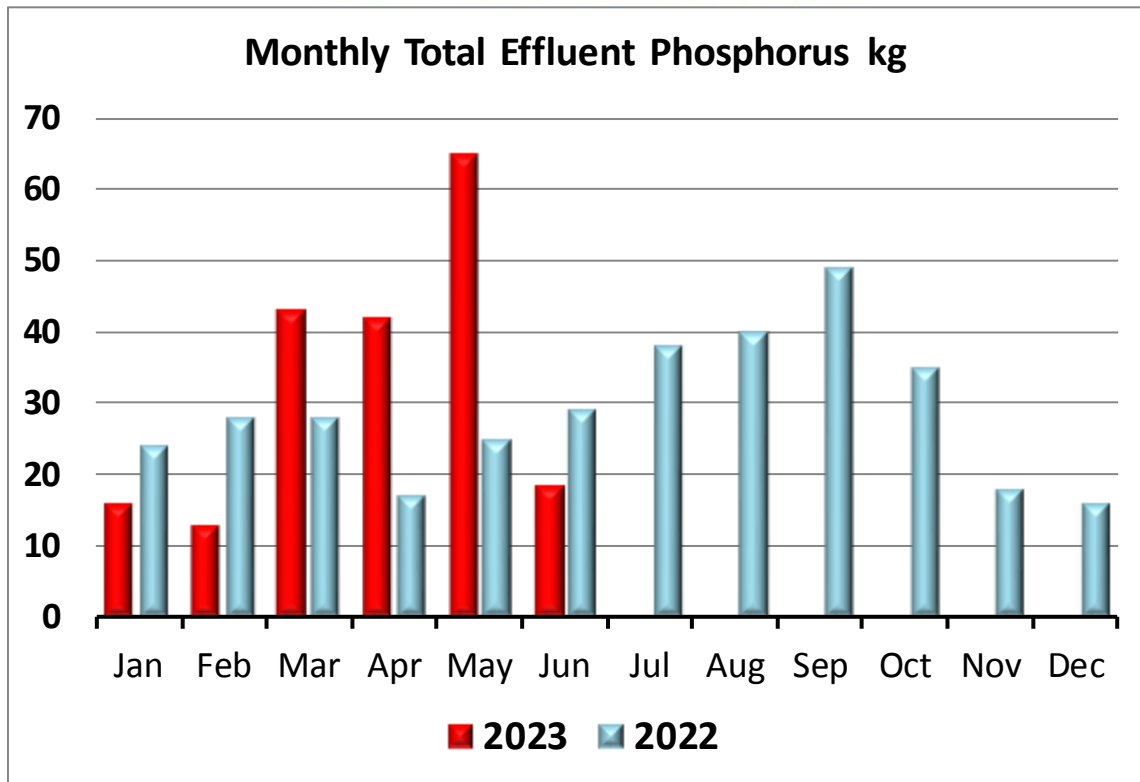
- All required samples taken.
- Took all used oil to Budach.
- All Gopher Locates finished.
- About 2500 gallons of snails taken out, Charlie from Waldorf Welding is welding a snail catcher, should be done this week.
- East Clarifier is back up and running.
- Saved money on the rubber for the skimmer arms in the clarifiers. Only items needed are stainless bolts, washers, and nuts. Will be installing this next week.
- Smoke testing was done. Anthony is handling the paperwork to be sent out.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		June-23	May-23	June-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	112	46	122
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	4.5	7.0	2.6
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	6.0	17.0	1.5
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	96%	86%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	87	84	153
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	17	10	10
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	8.0	27.0	4.4
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	81%	71%	93%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	2.75	1.29	3.50
Phos Effluent	mg/L	1.32	0.97	2.10
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	18.45	65.04	29.00
Phos Effluent kg Per Year	kg	197.59	148.02	151.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	60	33	11
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	4.48	7.09	4.40
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	123,000	571,000	119,000
Maximum Daily	gallons	185,000	2,026,000	164,000
Total Monthly	gallons	3,698,000	17,716,000	3,573,000
Precipitation Monthly Total	inches	2.21	16.55	1.80
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$1,478.00	21%	50%
Total	\$7,146.00	\$1,478.00	21%	50%

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
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			Total	\$0
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Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
6/2/2023	Venders (1)	Misc Invoices under \$50 (1)	\$30

			Total	\$30
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Total Expenditures

W/W Plant Maintenance	\$0
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W/W System Maintenance	\$30
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Total For This Month	\$30
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Total Maintenance Dollars Spent Year-to-Date (January 1, 2023 to End of This Report Month)	\$1,478
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Annual Maintenance Budget (Jan. 1, 2023 - Dec. 31, 2023)	\$7,146
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Percent Maintenance Budget Spent Year-to-Date	21%
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Datecompleted	Equipment	Location	Notes	Task	Taskdesc
6/2/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	shut both pumps off, and alarms went off worked fine	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
6/2/2023	Backflow Preventer	5052 New Richland, MN	mid america jon symancki is scheduled for dec of 2023 annually done	Schedule Appointment	Have inspected by an authorized technician.
6/2/2023	Air Compressor	5052 New Richland, MN	all filters, oils, belts, air regulator set at 75 all good	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
6/2/2023	Effluent Sampler	5052 New Richland, MN	checked all hoses, electrical plug ins, etc all good	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
6/2/2023	East Ras Flowmeter	5052 New Richland, MN	Cant read digital	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
6/2/2023	Eyewash Station	5052 New Richland, MN	run it out weekly	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
6/2/2023	Gas Detector	5052 New Richland, MN	ran monthly test all good	Monthly PM	Turn on, check batteries and if calibration is due.
6/2/2023	Office Air Conditioner	5052 New Richland, MN	filter good wiped off dust	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
6/2/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	set alarms off all good	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

6/2/2023	Blower NO 1	5052 New Richland, MN	checked oils, filter, outside filter, running between 155- 160 and 6.5-7.0 psi	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
6/2/2023	Influent Sampler	5052 New Richland, MN	repaired end of hose, checked the small hoses and electrical plug ins, all good	Monthly PM	Clean, inspect pump hose
6/2/2023	Blower NO 2	5052 New Richland, MN	all oils checked, not running as of right now, waiting for a gasket for piping	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
6/2/2023	Eye Wash Station	5052 New Richland, MN	all good	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
6/2/2023	IBC Boiler	5052 New Richland, MN	out of service for summer	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
6/12/2023	Alarms	5052 New Richland, MN	alarms went off for generator all good	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
6/12/2023	Emergency Generator	5052 New Richland, MN	power had apparantly blinked off before monday morning at some time. alarm was going off when i arrived. called GSS, couldn't get it to reset. talked it thru over the phone, all good. ran a 36 min. test all good back on line	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.

6/12/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	all checked all good	Schedule Appointment	Have fire extinguishers inspected by professional.
6/12/2023	Lift Station #1 - WWTP	5052 New Richland, MN	pulled floats, need a better ring pull up with all good, degreased	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
6/13/2023	NO 3 RAS	5052 New Richland, MN	not in service at this time	Monthly PM	Grease the zirks on the pump if the pump running this month.
6/13/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	N/A	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
6/13/2023	NO 2 RAS	5052 New Richland, MN	all greased and checked over all good	Monthly PM	Grease the zirks on the pump if the pump running this month.
6/13/2023	NO 1 RAS	5052 New Richland, MN	not in service at this time	Monthly PM	Grease the zirks on the pump if the pump running this month.
6/16/2023	Final Clarifier NO 2	5052 New Richland, MN	this is the east clarifier, greased checked oils, will be contacting hydrovac for service of cleaning out this clarifier. the scum pit is full of snails also	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
6/16/2023	Trickling Filter	5052 New Richland, MN	cleaned out both arms checked to make sure they were level. all good flows are a little slower this week	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033

6/16/2023	Final Clarifier NO 1	5052 New Richland, MN	greased checked over checked oils	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
6/16/2023	Primary Clarifier	5052 New Richland, MN	greased cleaned sweep arm, cleaned baffles and weirs scrubbed out scum box checked oils	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
6/19/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	waiting for MN pump july inspections	LS Annual PM	1. Check electrical condition or insulation on power cable and on power cable and on all phases of motor windings (resistance check). 2. Check for any loose or faulty electrical connections within the pump control panel. 3. Check voltage supply between all phases on the line side of the electrical control panel 4. Check amperage draws on all phases of the pump motor. 5. Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off. 6. Check condition and operation of motor thermal protectors (if you equipped). 7. Removal of pump from lift station for physical inspection. 8. Check condition of upper shaft seals (inspect condition of oil). 9. Check condition and operation of leakage detector (if you equipped). 10. Check lower shaft seals (inspect condition of oil). 11. Change oil (if required). 12. Check for worn or loose impeller

6/19/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	waiting for MN pump works july inspection	LS Annual PM	1. Check electrical condition of insulation on power cable and on all phases of motor windings (resistance check) 2. Check for any loose or faulty electrical connections within the control panel(s). 3. Check voltage supply between all phases on the line side of the electrical control panel with pump(s) off. 4. Check voltage supply between all phases on the load side of the electrical control panel with pump(s) off. 5. Check conditions and operation of motor thermal protectors (if so equipped). 6. Check amperage draws on all phases of pump(s) motor(s). 7. Remove pump from lift station for physical inspection. 8. Check conditions of upper shaft seal. 9. Check conditions and operation of leakage detector (if so equipped). 10. Check lower shaft seals. 11. Check for correct shaft rotation. 12. Change oil (if required). 13. Check for worn or loose impeller. 14. Check all impeller wear rings. 15. Check for noisy upper and lower bearings.
6/19/2023	Lift Pump NO 1	5052 New Richland, MN	waiting for MN pump july inspection	Service Equipment	Pull pump, change oil, check for wear, do amp draw.
6/19/2023	Lift Pump NO 2	5052 New Richland, MN	Waiting for MN pump works next month inspection	Service Equipment	Pull pump, change oil, check for wear, do amp draw.
6/19/2023	Lift Pump NO 4	5052 New Richland, MN	Waiting for MN pump works july inspection	Service Equipment	Pull pump, change oil, check for wear, do amp draw.
6/29/2023	Basement Sump Pump	5052 New Richland, MN	Pulled floats. Alarms called. All good	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.

City Of New Richland

Date : July24, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 25 Blue cards were issued to residents this month.
- 1 Shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Farm City Days cleanup.
- Catch basin put in 1st ST NE by the Care Center on 7/13
- Affordable Jetting cleaned out the City Hall 7/13
- Olsen put in a new shut off at 220 1ST ST NW
- Legion Field Back Stop was pulled out 7/17 7/18 7/19
- DNR Lead and Copper test complete (10 houses)
- Took fence down behind the north softball field 7/11
- Painted cross walks and striped lines

FUTURE PROJECTS

- W.W. Road project
- New toilet for the City Hall
- Their well will be serving well one.
- New back stop Legion Field (Baseball)
- Score Board

SEEKING RECOMMENDATION

Luke Doberstein to fix Baseball field \$2743.75.

Neitel new tin on the Dugout \$3600

Jessie Routh New tin on the Dugout \$5,382

Dobberstein Backhoe L.L.C.

8674 W Hwy 30
New Richland, MN 56072

Estimate

Date	Estimate #
7/18/2023	252

Name / Address
City of New Richland P.O. Box 57 New Richland, Mn. 56072 ATTN: Eric Hendrickson

Description	Qty	Total
Reshape infield @ Jeff & Carol Reese Field		
E55 Exc - remove lip on infield & outfield	5	975.00
Man Labor - cut / remove / replace sod	1	520.00
Man Labor - reshape pitchers mound & home plate	5	225.00
Ball field Lime - Red Rock	25	1,023.75
		0.00
*ANY CHANGES IN ABOVE PLAN WILL BE BILLED or DEDUCTED "TIME & MATERIALS		Total \$2,743.75

JK ROUTH CONTRACTING LLC

1835 Creekview LN NE
Owatonna, MN 55060

Jesse Routh

507-383-7892

jrouthbod@yahoo.com

April 21, 2023

City of New Richland
Legion Field

Home Field Dugout and Storage Bldg

- *Remove and Replace Roof, Wall Steel, trim and fastener
- *Material, Freight and Labor
- *Haul old materials off site

Construction Cost \$5,382--

Any questions please call,

Jesse Routh
JK Routh Contracting LLC

MEMO

To: New Richland City Council

From: Jason Moran City Attorney

Date: July 6, 2023

Re: Minnesota Chapter 342 (Recreational THC Law)

Dear Council:

As many of you know, the Minnesota Legislature recently passed Chapter 342. This Chapter is commonly known as the Minnesota Recreational Marijuana Law. Governor Tim Walz recently signed the same. Chapter 342 is now law. There are various effective dates for different provisions and this memo serves to generally outline some options available to you for consideration.

Some of the bill takes effect July 1, 2023. In sum, the State will be starting to set up the Department of Cannabis after July 1 which will eventually license retail THC establishments. The State will not be anywhere near ready to license establishments until early to mid-2024, thus we will not have to worry about licenses to sell THC being issued in New Richland anytime soon.

Another date to remember is August 1. The recreational use effective date is August 1. Starting August 1 individuals can legally possess and use THC assuming they comply with the possession limit amounts. Individuals 18 and older can possess up to 2 ounces of THC in public and 2 pounds in their private residences, no more than 8 grams THC concentrate, and no more than 800 mg of edibles.

Cities can pass an interim ordinance after July 1 delaying the issuance of retail THC licenses in their jurisdiction. You are free to pass an interim ordinance prohibiting the sales of THC in New Richland for up to January 1, 2025. The reason the legislature is giving cities up to January 1, 2025 is so that cities can pass zoning ordinances on the issue concerning hours of operation, places of operation, and the manner of operation.

Essentially, under Chapter 342 cities can choose to restrict where THC businesses operate. Cities can pass Ordinances governing distances from schools (up to 1000 feet); residential treatment centers, daycares, playgrounds, athletic fields, parks, convention centers, community centers, libraries, beaches, other places where children gather (up to 500 feet). Without such a city ordinance there are no prohibitions.

Cities can also, to some extent, restrict hours of operation and to some extent other zoning ordinances governing mode of operation.

The city is absolutely going to want to revise its zoning ordinances on this issue at some point. I can envision THC being treated as alcohol is treated.

Cities are also free to cap the number of licenses issued. Similar to modes of operation, if the city does not pass an ordinance on retail license caps there can be unlimited licenses issued by the State. Chapter 342 does allow the City to cap licenses at no more than 1 per 12,500 residents.

Your options at this time are:

1. Passing an interim ordinance prohibiting the retail sale and issuance of retail licenses up to January 1, 2025. I have drafted such an ordinance and it is attached hereto. Pursuant to Chapter 342 this does require a public hearing and it must be passed past July 1. We could set the public hearing for August or September. After passage the city would then enact zoning controls and update its personnel policy.
2. Simply do nothing and allow State Law to govern. The only drawback to this is we would not have any zoning control over where the establishment goes and its proximity to schools and other specifically carved out restrictions allowed by 342. We also would not have any cap on the number of licenses to be issued.

This is an issue which we will be talking about at length in the future. We will be looking at this issue from a zoning perspective as well as eventually updating our personnel policy concerning use.

Chapter 342 does require the State to provide model policies and model ordinances and passing an interim ordinance would give additional time for the State to provide those models and the Council to review them and determine if they are a good fit for the City.

If anyone has questions about this you are certainly free to call me at 507-357-2278 or email me at jmoran@co.le-sueur.mn.us

**CITY OF NEW RICHLAND
COUNTY OF WASECA
STATE OF MINNESOTA**

**AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING,
MANUFACTURING, CULTIVATING, GROWING, TRANSPORTING, DELIVERY,
AND DISTRIBUTION OF CANNABIS PRODUCTS IN THE CITY OF NEW RICHLAND**

The City Council of the City of New Richland does ordain:

SECTION!. BACKGROUND.

- A. By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. §151.72 and permitted the sale of edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol, commonly known as THC ("THC Products").
- B. The Minnesota Legislature recently passed, and Minnesota Governor Tim Walz recently signed into law, Minnesota Statutes Chapter 342 which legalized THC products.
- C. Minnesota Statutes Chapter 342 establishes a regulatory framework for adult-use cannabis, as well as the lower potency hemp edibles; moves the medical cannabis program under a newly created state agency called the Office of Cannabis Management; establishes taxes on regulated products; creates grants to assist individuals entering into the legal cannabis market; amends criminal penalties; provides for expungement and resentencing of certain convictions; provides for temporary regulation of hemp-derived edible cannabinoid products; reschedules marijuana; and appropriates money.
- D. Various provisions of Minnesota Statutes Chapter 342 becomes effective July 1, 2023, and the Legislation calls for the State to establish a model ordinance for cities, which the City of New Richland would benefit from reviewing and analyzing before making any decisions related to cannabis businesses and products regulated under Minnesota Chapter 342 in the City.
- E. Chapter 342 specifies what distance restrictions cities can put in place under their zoning power. The City would benefit from having time to study and analyze acceptable time, place and manner restrictions that would be feasible for the City of New Richland as allowed under Chapter 342.
- F. The City would benefit from taking time to analyze and study the impact of the new law on the City's Moratorium and any necessary revisions of the Moratorium.
- G. Pursuant to Minn. Stat. § 462.355, subd. 4, the City is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit land uses within its jurisdiction to protect the public health, safety, and welfare. Specifically, the City is authorized to enact a moratorium ordinance to allow it to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution of Cannabis

Products.

- H. Pursuant to its general police powers and also Minn. Stat. § 421.221, subd. 32, the City may enact and enforce regulations or restrictions on Cannabis Products within the City to protect the public safety, health, and welfare, including restrictions and a moratorium on the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution, during the pendency of a study to determine the need for police power regulations, including but not necessarily limited to any additional licensing and permitting that may be allowed, if any, by the State.
- I. Pursuant to the language of Chapter 342 cities, as soon as the bill becomes effective, may have authority to adopt an interim ordinance to prohibit a cannabis business from opening until January 1, 2025, to conduct studies or consider adopting or amending allowed restrictions on the operation of a cannabis business. Because the effective date of the Legislation is not until July 1, 2023, the City cannot take advantage of this authorization until on or after that date.

SECTION 2. FINDINGS.

- A. The City Council finds there is a need to study (i) cannabis products, including products: using any part of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids; and any lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol, (ii) cannabis businesses related thereto, and (iii) the impact of those businesses and products as related to allowed land uses and zoning, in order to assess the necessity for and efficacy of regulation and restrictions relating to the retail sales, wholesale sales, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of any of the products referenced herein, including through zoning ordinances or licensing, if allowed, in order to protect the public health, safety, and welfares of its residents.
- B. The study will allow the City Council to determine the appropriate changes, if any, that it should make to the New Richland City Code, including any necessary zoning changes.
- C. The time will allow for any state agency licensing cannabis businesses to rule make and adopt its model ordinances which will further aid the Council in studying and considering restrictions on the operation of a cannabis businesses and the use of the products listed in paragraph 1 above.
- D. The City Council, therefore, finds that there is a need to adopt a city-wide moratorium on the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of, and distribution of Cannabis Products, including products: using any part of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles.

SECTION 3. MORATORIUM.

- A. No individual, establishment, organization, or business may engage in the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products, including products using any part of the plant of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles, to the date allowed by Chapter 342; January 1, 2025. The City can, pursuant to Chapter 342, terminate this moratorium prior to January 1 2025 if it so chooses.
- B. Planning or zoning applications related to any of the products listed in Subsection A of Section 3 herein or applications from individuals, establishments, organizations, or businesses involved in the proposed sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products within the City of New Richland shall not be accepted or considered from the effective date of this ordinance up to the time outlined in Subsection A of Section 3.
- D. This moratorium does not apply to the selling, testing, manufacturing, or distributing of Cannabis Products related to the Medical Cannabis Program as administered by the Minnesota Department of Health, provided that such activity is done in accordance with the regulations and laws of Minnesota regarding Medical Cannabis.
- E. Pursuant to Chapter 342, this moratorium does apply to the sale of THC Products allowed under the 2022 Legislation, which includes edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol.

SECTION 4. STUDY. The City Council directs City staff to study the need for local regulation regarding the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery or distribution of Cannabis Products listed in Section 3(A) herein within the City of New Richland. Staff must also study the need for creating or amending zoning ordinances, licensing ordinances, as allowed by the state, or any other ordinances, as allowed and not preempted by the state, to protect the citizens of New Richland from any potential negative impacts. Upon completion of the study, the City Council, together with such commission as the City Council deems appropriate or, as may be required by law, will consider the advisability of adopting new ordinances or amending its current ordinances.

SECTION 5. ENFORCEMENT. The City may enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil or criminal remedy in any court of competent jurisdiction. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance. A violation of this Ordinance is also subject to a misdemeanor penalty which is incarceration of up to 90 days and a fine of up to \$1,000 or both. Each day that a violation occurs constitutes a separate violation.

SECTION 6. TERM. Unless earlier rescinded by the City Council, the moratorium established under this Ordinance shall remain in effect until January 1, 2025.

SECTION 7. EFFECTIVE DATE. This ordinance shall be effective upon Summary Publication as

allowed by law.

Passed this _____ day of _____, 2024.

Chad Neitzel - Mayor

ATTEST:

Anthony Martens - City Administrator

Memo

To: City Council

From: Anthony Martens

cc:

Date: 7/21/23

Re: Cleaning Contract

I would like the council to discuss the possibility of contracting with Jobs Plus to clean the city hall, library and fire hall.

I met with Sara Jo Vulcan on March 20th to tour the City office building, the library, and the fire dept. building. I did get a list of custodial duties and also made a list of duties that need to be completed at the buildings. I feel we could provide 2 people to work at the buildings once a week to clean .I believe it would be on Mondays. I feel the two people would take less time to complete the cleaning tasks. I believe it would take one hour for the city building and one hour for the library. The fire dept building is only cleaned once a month and that would take approx. a half hour to forty-five minutes. We would provide a job coach at no extra charge to you. The job coach would transport them to and from the job and also support them as they perform the custodial duties. The one concern I have is that Sara Jo stated you may need people to work on the weekend. We are usually closed on weekends and may need time to find people to work a weekend.

We charge a hourly rate of \$11.76 per hour per person. There would be no charge for the job coach and they would all be covered under our insurance policy. The job coach would document the time worked at the buildings and we would send you a bill each month.

Looking into the preliminary budget for 2024, it looks like contracting with Jobs Plus would be a cost savings of approximately \$2,000 for the year as opposed to having our own staff.



PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com

City Administrator's Report

July 24th, 2023, City Council Meeting

Submitted Disaster Assistance Application to the State for the Flood

Met with Engineer next week regarding 2024 Street Improvements

Working with Department Heads on Capital Plan

Continue working with Department heads on the 2024 Budget

Met with maintenance and contractor regarding ball field upgrades

Filed and paid federal excise tax for health insurance

Paid PFA Loan principal and interest

Attended Homerun Leadership Training in Shoreview

Met with possible new Website Company (Major increases coming from GovOffice)

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

Aug 9th – Sierra Misgen – St. Olaf

Aug 11th – Mike Abbott - Maint

EMPLOYEE ANNIVERSARIES

Aug 11th – Braeden Thompson - Maint