



New Richland City Council Regular Meeting Agenda June 26th, 2023

Agenda:

- 6:30** **Call to Order**
 Roll Call
 Pledge of Allegiance
 Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes from the 6/12/23 regular City Council Meeting
2. Approve May 2023 Check Register
3. Approve May 2023 Financials
4. Approve Street Closure: N Cedar Ave from 3rd Street to 4th Street
5. Utility Billing Account Change – 219 2nd Street NW

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. St. Olaf Lake – Concession & Swimming Lesson Report

New Business

1. Employee Insurance 2024 Discussion

Miscellaneous

Administrators Report

Mayor/Council Comments

Adjournment

The next Regular City Council meeting will be held on Monday July 10th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

June 12th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Janda Ferguson
Jason Casey

Staff Present

Anthony Martens-Administrator

Others Present

Pam Goehring
Kerri Dziubak
e-Dylan Arnold
Chris Howard-Waseca County
Jessica Schwie-Kennedy & Graven
Larry Goehring
e-Brenda Routh
e-Yolanda

Members Absent

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the agenda.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

1. Petition to Vacate Alley
 - a. Motion was made by Loren Skelton and seconded by Janda Ferguson to set a public hearing to vacate an alley for the July 10th, 2023, regular city council meeting at 6:35pm.
Carried (4 yes, 0 no)

Ordinances and Resolutions (see attached)

- None

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to appoint Abigail McGuiggan as an EMT for the ambulance department. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Janda Ferguson to approve the Ambulance Department report. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Jody Wynnemer to approve the Fire Department report. Carried (4 yes, 0 no)



New Richland City Council Regular Meeting Minutes

June 12th, 2023

3. Police Department Report – In Writing

- Police Department report was presented in writing by Chief Bruegger.
- Motion was made by Loren Skelton and seconded by Jason Casey to accept the resignation of Officer Gehrke. Carried (4 yes, 0 no)
- Motion made by Loren Skelton and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Flood Update / LMCIT Insurance Claim Information

- Motion to approve flood update/insurance claim report by Jason Casey and seconded by Loren Skelton. Carried (4 yes, 0 no)

2. Schwickert's Techta America Roof Inspections

- Motion made by Jason Casey and seconded by Jody Wynnemer to approve the cost of \$1,900 plus the option to repair up to \$500 per building to Schwickert's to provide roof inspections of City owned buildings. Carried (4 yes, 0 no)

New Business

1. Juneteenth Holiday

- a. Motion made by Janda Ferguson and seconded by Loren Skelton to approve the update to Article XI of the employee manual to add Juneteenth as a City observed Holiday for employees and to approve the MOU with the LELS bargaining group to approve the addition of Juneteenth to an observed Holiday. Carried (4 yes, 0 no)

2. Flood / Hydraulic Study Information

- a. Motion made by Jason Casey and seconded by Janda Ferguson to approve the contracting of Houston Engineering to provide a hydraulic study for the rain/flooding events within the City of New Richland. Carried (4 yes, 0 no)

3. Joint Residential Tax Abatement Program w/ Waseca County

- a. Motion made by Jason Casey and seconded by Loren Skelton to table this and ask for more information from Waseca County. Carried (4 yes, 0 no)

4. 1st Street NE Catch Basin Installation

- a. Motion was made by Jody Wynnemer and seconded by Jason Casey to approve up to \$3,000 for the catch basin installations on 1st Street NE. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion was made by Loren Skelton and seconded by Jason Casey to approve the administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Closed Meeting

At 7:15 pm Mayor Chad Neitzel closed the City Council meeting pursuant to MN Statute section 13D.05, subd. 3 pursuant to attorney-client privilege to engage in confidential attorney-client communications and strategy related to litigation.



New Richland City Council Regular Meeting Minutes

June 12th, 2023

Meeting Reopened

At 7:53 pm Mayor Chad Neitzel re-opened the City Council meeting.

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Janda Ferguson.

Carried (4 yes, 0 no) 7:54 p.m.

Submitted by,

Sara Jo Vulcan
Assistant City Clerk

CITY OF NEW RICHLAND

06/23/23 12:27 PM

Page 1

Check Summary Register©*MAY 2023**

	Name	Check Date	Check Amt	
10100	GENERAL CHECKING			
4567e	MULTI REGIONAL TRNG CENTE	5/1/2023	\$63.00	CPR - ARIAL AND KATHY
4568e	ISOLVED	5/1/2023	\$6,413.73	April 2023 AMB Payroll
4569e	AMPION	5/2/2023	\$960.07	3-1-23 to 3-31-23
4570e	PERA	5/10/2023	\$2,616.94	5-10-23 Payroll
4571e	ISOLVED	5/10/2023	\$13,460.34	5-10-23 Payroll
4572e	NATIONWIDE	5/10/2023	\$215.00	5-10-23 Payroll
4573e	WEX HEALTH INC	5/8/2023	\$11.00	ERIC HENDRICKSON
4574e	POSTMASTER	5/8/2023	\$8.37	AMBULANCE CERTIFIED LETTER
4575e	EBAY	5/8/2023	\$53.67	L3 MOBILE VISION FLASHBACK
4576e	TRIZETTO PROVIDER SOLUTIO	5/8/2023	\$65.60	
4577e	BOMGAARS	5/8/2023	\$399.99	TRANSFER PUMP
4578e	BOMGAARS	5/8/2023	\$153.99	HOSE KIT
4592e	AMAZON.COM	5/17/2023	\$67.81	HEARING PROTECTION
4593e	AXON ENTERPRISE INC	5/17/2023	\$174.40	BATTERY
4594e	POSTMASTER	5/17/2023	\$333.90	UTILITY BILLS
4595e	SAM'S CLUB	5/18/2023	\$110.00	ANNUAL MEMBERSHIP
4596e	WEX HEALTH INC	5/19/2023	\$11.00	ERIC HENDRICKSON
4597e	MINNESOTA REVENUE	5/19/2023	\$508.00	April Sales Tax
4598e	ISOLVED	5/24/2023	\$14,829.21	05-24-23 Payroll
4599e	PERA	5/24/2023	\$2,766.74	05-24-23 Payroll
4600e	NATIONWIDE	5/24/2023	\$215.00	5-24-23 Payroll
4601e	CASEYS MAIL STOP #1	5/23/2023	\$19.98	donuts for crew
4602e	THE LIFEGUARD STORE	5/23/2023	\$300.26	SUITS FOR NEW LIFEGUARDS
4603e	WEBSTARAUNT	5/23/2023	\$2,494.08	Concession Stand Equipment
4620e	STATE BANK OF NEW RICHLAN	6/23/2023	\$1.00	MAY SERVICE CHARGE
4621e	SO CENTRAL SERVICE COOPER	6/23/2023	\$1,225.97	ERIC
4622e	PAYMENT SERVICES NETWORK	6/23/2023	\$430.68	UTILITY
4623e	AMAZON.COM	6/23/2023	\$34.38	MONEY BAGS AND LOCK TAGS
4624e	NATIONAL RESTAURANT	6/23/2023	\$179.00	SERVE SAFE CERT. TONY
4625e	AMAZON.COM	6/23/2023	\$20.98	TIME CARDS FOR LAKE
4626e	CASEYS MAIL STOP #1	6/23/2023	\$63.31	PIZZA FOR FLOOD
4627e	CASEYS MAIL STOP #1	6/23/2023	\$0.00	DONUTS FOR CITY CLEAN UP DAY
4628e	TRIZETTO PROVIDER SOLUTIO	6/23/2023	\$65.60	MONTHLY FEE
4629e	AMAZON.COM	6/23/2023	\$247.92	CARHART SHIRTS BRAEDEN
4630e	AMAZON.COM	6/23/2023	\$25.99	GX160 GX200 CARBURETOR
4631e	SMALL PDF	6/23/2023	\$108.00	
4632e	AMAZON.COM	6/23/2023	\$19.98	REPLACEMENT RIBBON FOR TIME CLOCK
28441	ABDO, EICK & MEYERS, LLP	5/1/2023	\$14,625.00	AUDIT SERVICES
28442	DG Minnesota CS 2021, LLC	5/1/2023	\$48.74	302644135
28443	HAWKINS WATER TREATMENT	5/1/2023	\$784.87	Potassium Permanganate FF
28444	LAW ENFORCEMENT LABOR SE	5/1/2023	\$101.74	GEHRKE
28445	LMCIT	5/1/2023	\$331.00	WC PREMIUM
28446	NR MURAL FUND	5/1/2023	\$100.00	Memorial Brick
28447	SHI INTERNATIONAL CORP	5/1/2023	\$4,019.85	ADMIN
28448	SIGN PRO	5/1/2023	\$450.00	NEW PD WRAP
28449	TAYLOR HOLLAND PORK LLC	5/1/2023	\$4,131.85	PUMPING AND APPLICATION
28450	WASECA HARDWARE	5/1/2023	\$253.88	LEGION FIELD
28451	WENZEL, LAURA	5/1/2023	\$35.00	JACE CANCELLED LESSONS
28453	ABDO, LLP	5/8/2023	\$3,100.00	STATE REPORTING FORMS
28454	AFFORDABLE JETTING INC.	5/8/2023	\$200.00	214 N ASH STORM SEWER
28455	AIRGAS USA, LLC	5/8/2023	\$484.70	CYLINDER RENTALS
28456	BOLTON & MENK	5/8/2023	\$790.00	MPCA PERMIT RESPONSE
28457	BUDACH IMPLEMENT	5/8/2023	\$457.45	coupler kit, cable tie, towels, trash bags,
28458	CENTRAL FARM SERVICE	5/8/2023	\$1,483.03	STREETS

CITY OF NEW RICHLAND

06/23/23 12:27 PM

Page 2

Check Summary Register©*MAY 2023**

	Name	Check Date	Check Amt	
28459	Consolidated Communications	5/8/2023	\$58.76	
28460	CRANE ENGINEERING	5/8/2023	\$5,442.75	VALVE CHANGE AT WWTP
28461	ECOLAB PEST ELIMINATION	5/8/2023	\$124.41	PEST CONTROL
28462	FLATNESS, ANDY	5/8/2023	\$500.00	WATER TESTING
28463	GOPHER STATE ONE-CALL, INC.	5/8/2023	\$16.20	LOCATES
28464	HULLOPETER, JOHN	5/8/2023	\$1,307.50	SIDEWALK PROJECTS
28465	MCMA	5/8/2023	\$100.00	2023-2024 Dues - Martens
28466	MIDCO	5/8/2023	\$604.37	AMBULANCE INTERNET
28467	MINNESOTA PUMP WORKS	5/8/2023	\$734.80	NORTH LIFT STATION
28468	NR FARM & HOME SUPPLY	5/8/2023	\$120.73	SCRUBBIES, SHUT OF VALVE, GALV NIPPL
28469	SIGN PRO	5/8/2023	\$0.00	GRAPHICS FORT 260-18
28470	THOMPSON AUTO BODY SHOP	5/8/2023	\$62.00	FIX DENT ON LAWN MOWER ROOF
28471	THOMPSON SANITATION, INC	5/8/2023	\$5,308.96	317 GARBAGE CARTS
28472	U.S. BANK EQUIPMENT FINANC	5/8/2023	\$165.00	METRO PRINTER PAYMENT
28473	UTILITY SERVICE CO INC	5/8/2023	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
28474	WALDORF WELDING & MACHIN	5/8/2023	\$1,588.86	CITY SHOP FLOOR DRAIN GRATES
28475	WASTE MANAGEMENT	5/8/2023	\$6,384.64	GARBAGE - 165 CART
28476	ELI LUTGENS	5/9/2023	\$5,000.00	"Fix-Up" Grant
28477	LINDA WAGNER	5/9/2023	\$433.00	EDA "Fix-Up" Grant
28478	BORN WELL DRILLING	5/18/2023	\$21.30	RELIEF VALVE
28479	BOUND TREE MEDICAL , LLC	5/18/2023	\$90.65	ALBUTEROL
28480	BOUND TREE MEDICAL , LLC	5/18/2023	\$464.99	GLUCAGON
28481	CITY BUILDING	5/18/2023	\$1,058.44	PERMITS
28482	DEPT. OF HUMAN SERVICES	5/18/2023	\$13,513.30	ECPN PAYMENT CARE CENTER
28483	EMPIRE PIPE SERVICES, INC	5/18/2023	\$10,445.80	LINE PLUGGED WITH GREASE
28484	FREEBORN CO. CO-OP OIL	5/18/2023	\$1,232.00	SUPER DUTY
28485	HAWKINS WATER TREATMENT	5/18/2023	\$20.00	CHLORINE CYLINDER
28486	LEXIPOL, LLC	5/18/2023	\$2,993.46	ANNUAL FEE FOR POLICY MAUAL & DTB'S
28487	MADISON ENERGY INVESTMEN	5/18/2023	\$8.44	SOLAR
28488	MINNESOTA PUMP WORKS	5/18/2023	\$1,504.68	REPAI BALDOR MOTOR
28489	PEOPLES SERVICE, INC.	5/18/2023	\$13,091.00	WASTEWATER
28490	VERIZON WIRELESS	5/18/2023	\$350.63	MAINT
28491	WAGNER FOODS	5/18/2023	\$23.18	GARBAGE BAGS, KLEENEX
28492	WALDORF WELDING & MACHIN	5/18/2023	\$642.64	POST REPLACEMENT AT CITY HALL
28493	WASECA HARDWARE	5/18/2023	\$187.91	PAINTING SUPPLIES FOR CITY HALL POLE
28494	XCEL ENERGY	5/18/2023	\$1,285.78	STREET LIGHTS
28495	XCEL ENERGY SOLUTION	5/18/2023	\$4,678.46	601 W DIVISION
28496	BOUND TREE MEDICAL , LLC	5/23/2023	\$113.44	GAUZE ROLLS
28497	COMPANION LIFE INSURANCE	5/23/2023	\$407.62	6-1-23 to 6-30-23
28498	DG Minnesota CS 2021, LLC	5/23/2023	\$50.78	302644135
28499	GOPHER STATE FIRE EQUIPME	5/23/2023	\$235.50	LAKE CONCESSION STAND
28500	METRO SALES INC	5/23/2023	\$192.98	CONTRACT BASE 5/18/23 TO 8/17/2023
28501	MINNESOTA PUMP WORKS	5/23/2023	\$1,969.80	PUMP ISSUE AND INSTALL MOTOR
28502	MN DEPT OF HEALTH	5/23/2023	\$1,280.00	WATER METER SURCHARGE
28503	MN ENERGY RESOURCES COR	5/23/2023	\$1,447.29	LIBRARY
28504	NCPERS MINNESOTA	5/23/2023	\$16.00	ERIC H
28505	STEELE-WASECA COOP ELECT	5/23/2023	\$56.97	ST OLAF LAKE
28506	THEIN WELL COMPANY	5/23/2023	\$430.00	ANNUAL INSPECTION
28507	USABLE LIFE	5/23/2023	\$16.00	TANYCE
28508	WASECA COUNTY RECY/LF	5/23/2023	\$790.00	WASTE WATER GARBAGE
28509	WASECA HARDWARE	5/23/2023	\$14.98	PIPE CAP AND HEX RED NIPPLE
28510	BOHLEN PLBG, HTG & A/C	5/23/2023	\$180.00	TRANE FILTERS
28511	MN DEPT OF AGRICULTURE	5/23/2023	\$77.00	concession stand food permit
Total Checks			\$168,613.68	

CITY OF NEW RICHLAND

06/23/23 12:27 PM

Page 3

***Check Summary Register©**

MAY 2023

Name

Check Date

Check Amt



Current Period: MAY 2023

			2023 YTD Budget	2023 YTD Amt	MAY MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$173,200.52	\$32,511.74	\$1,051,079.48	14.15%
		Expenditures	\$1,224,280.00	\$493,135.54	\$101,249.24	\$731,144.46	40.28%
		Gain/(Loss)	\$0.00	(\$319,935.02)	(\$68,737.50)	\$319,935.02	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$4,074.12	\$0.00	\$335,480.88	1.20%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$19,633.00	\$19,633.00	(\$12,133.00)	261.77%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$2,253.82	\$247.54	\$4,746.18	32.20%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$2,968.00	\$1,494.00	\$2,032.00	59.36%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$0.00	\$0.00	\$4,675.00	0.00%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$0.00	\$0.00	\$454,100.00	0.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$5,951.14	\$0.00	(\$5,951.14)	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$37.11	\$0.00	(\$37.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$683.56	\$31.12	\$316.44	68.36%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$36,016.21	\$21,405.66	\$789,813.79	4.36%
Total GOVERNMENT WIDE			\$825,830.00	\$36,016.21	\$21,405.66	\$789,813.79	4.36%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$2,415.00	\$0.00	\$9,585.00	20.13%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$149.73	\$0.00	\$600.27	19.96%
Active	E 101-41100-122	MEDICARE	\$185.00	\$35.03	\$0.00	\$149.97	18.94%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$369.00	\$0.00	(\$119.00)	147.60%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$995.57	\$401.40	(\$495.57)	199.11%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-309	COMPUTER EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$3,964.33	\$401.40	\$10,120.67	28.15%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$3,964.33)	(\$401.40)	(\$10,120.67)	28.15%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$375.00	\$250.00	\$5,125.00	6.82%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$1,015.00	\$1,015.00	\$985.00	50.75%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,413.81	\$0.00	\$586.19	80.46%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$3,803.81	\$1,265.00	\$6,696.19	36.23%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$48,122.17	\$8,895.60	\$66,877.83	41.85%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$420.09	\$120.60	\$2,579.91	14.00%
Active	E 101-41400-120	PERA	\$9,000.00	\$3,609.13	\$667.16	\$5,390.87	40.10%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$2,979.79	\$551.55	\$4,770.21	38.45%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$696.90	\$129.00	\$1,403.10	33.19%
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$40.80	\$6.80	\$199.20	17.00%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$9.93	\$9.93	\$940.07	1.05%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$1,549.75	\$274.00	\$450.25	77.49%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$6,567.67	\$321.05	(\$567.67)	109.46%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$2,008.14	\$750.56	\$491.86	80.33%
Active	E 101-41400-221	CITY HALL CLE	\$750.00	\$85.39	\$0.00	\$664.61	11.39%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$5,562.15	\$444.73	\$2,437.85	69.53%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$17,725.00	\$17,725.00	\$12,275.00	59.08%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$6.25	\$0.00	\$4,993.75	0.13%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$336.26	\$192.98	\$2,663.74	11.21%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$781.54	\$0.00	\$968.46	44.66%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$4,122.06	\$2,970.85	(\$1,122.06)	137.40%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$2,691.21	\$100.00	\$4,108.79	39.58%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$791.37	\$178.71	\$1,208.63	39.57%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$135.00	\$0.00	\$865.00	13.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$137.93	\$47.01	\$362.07	27.59%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$957.23	\$77.75	\$542.77	63.82%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$449.07	\$100.00	\$550.93	44.91%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$226,390.00</u>	<u>\$104,695.26</u>	<u>\$33,563.28</u>	<u>\$121,694.74</u>	<u>46.25%</u>
Total CITY HALL			(\$215,890.00)	(\$100,891.45)	(\$32,298.28)	(\$114,998.55)	46.73%
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ELECTIONS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$30.00	\$0.00	\$270.00	10.00%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$250.00	\$50.00	\$150.00	62.50%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$0.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$2,167.90	\$646.38	\$2,832.10	43.36%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$75.00	\$50.00	\$425.00	15.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$32,300.00</u>	<u>\$5,013.54</u>	<u>\$746.38</u>	<u>\$27,286.46</u>	<u>15.52%</u>
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$44,267.28	\$8,067.20	\$61,732.72	41.76%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$17,559.18	\$2,773.25	\$32,440.82	35.12%
Active	E 101-42100-120	PERA	\$23,000.00	\$9,134.70	\$1,629.14	\$13,865.30	39.72%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$1,088.66	\$171.92	\$1,911.34	36.29%
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$889.29	\$155.38	\$1,710.71	34.20%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$20.40	\$3.40	\$54.60	27.20%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$122.47	\$122.47	\$14,877.53	0.82%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$47.48	\$0.00	\$452.52	9.50%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$1,226.05	\$6.99	\$3,773.95	24.52%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$79.99	\$79.99	\$420.01	16.00%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$664.84	\$49.05	\$2,335.16	22.16%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$1,151.92	\$532.65	\$3,848.08	23.04%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$264.38	\$174.40	\$35.62	88.13%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$0.00	\$0.00	\$8,010.00	0.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$2,056.70	\$0.00	\$3,943.30	34.28%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$425.08	\$96.31	\$3,574.92	10.63%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$0.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$2,993.46	\$2,993.46	\$4,006.54	42.76%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$677.99	\$154.61	\$822.01	45.20%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$957.23	\$77.75	\$42.77	95.72%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$64.99	\$0.00	\$2,935.01	2.17%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$0.00	(\$16,000.00)	0.00%
Expenditure			\$261,135.00	\$111,420.32	\$17,087.97	\$149,714.68	42.67%
Total POLICE			(\$228,835.00)	(\$106,406.78)	(\$16,341.59)	(\$122,428.22)	46.50%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$67,004.42	\$4,781.52	\$82,995.58	44.67%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$975.00	\$65.00	(\$975.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$279.57	\$0.00	(\$279.57)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$114.30	\$15.39	(\$114.30)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$157,900.00	\$68,373.29	\$4,861.91	\$89,526.71	43.30%
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$5,012.50	\$1,000.00	\$6,987.50	41.77%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$380.00	\$280.00	\$20.00	95.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$23,111.50	\$4,427.50	\$36,888.50	38.52%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$1,766.48	\$353.85	\$2,033.52	46.49%
Active	E 101-42153-122	MEDICARE	\$900.00	\$413.12	\$82.74	\$486.88	45.90%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$33.10	\$33.10	\$5,216.90	0.63%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$36.87	\$0.00	\$163.13	18.44%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,344.32	\$8.37	\$655.68	67.22%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$8,531.63	\$1,061.71	\$3,468.37	71.10%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$1,103.73	\$209.61	\$1,896.27	36.79%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$219.25	\$0.00	\$2,280.75	8.77%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$3,569.00	\$0.00	\$3,931.00	47.59%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$959.99	\$0.00	\$5,040.01	16.00%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$618.51	\$161.86	\$381.49	61.85%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$21.00	\$0.00	\$179.00	10.50%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$288.15	\$64.84	\$211.85	57.63%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$957.23	\$77.75	\$242.77	79.77%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$465.65	\$0.00	\$2,034.35	18.63%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$225.00	\$63.00	(\$225.00)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$179,150.00	\$52,191.44	\$7,824.33	\$126,958.56	29.13%
Total AMBULANCE			(\$21,250.00)	\$16,181.85	(\$2,962.42)	(\$37,431.85)	-76.15%
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$1.00	\$0.00	(\$1.00)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$31,000.00	\$1.00	\$0.00	\$30,999.00	0.00%
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$2,000.00	\$0.00	\$22,000.00	8.33%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$19.86	\$19.86	\$3,480.14	0.57%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$174.61	\$21.39	\$2,825.39	5.82%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$121.02	\$0.00	\$2,878.98	4.03%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$434.75	\$146.51	\$1,565.25	21.74%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$654.75	\$0.00	(\$404.75)	261.90%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$256.40	\$0.00	\$243.60	51.28%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$287.50	\$0.00	\$2,212.50	11.50%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$210.71	\$167.29	\$289.29	42.14%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$80.56	\$14.89	(\$80.56)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$33.15	\$20.81	(\$33.15)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$1,437.22	\$126.90	\$62.78	95.81%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$56,700.00	\$7,672.30	\$517.65	\$49,027.70	13.53%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Total FIRE			(\$25,700.00)	(\$7,671.30)	(\$517.65)	(\$18,028.70)	29.85%
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$6,467.81	\$3,297.17	\$8,532.19	43.12%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$1,345.00	\$0.00	(\$345.00)	134.50%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$7,812.81	\$3,297.17	\$8,187.19	48.83%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$8,438.41	\$1,058.44	\$1,561.59	84.38%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$9,216.44	\$1,058.44	\$2,883.56	76.17%
Total BLDG INSPECTION			\$3,900.00	(\$1,403.63)	\$2,238.73	\$5,303.63	-35.99%
CIVIL DEFENSE							
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Expenditure			\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total CIVIL DEFENSE			(\$13,500.00)	\$0.00	\$0.00	(\$13,500.00)	0.00%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$1,125.00	\$0.00	(\$125.00)	112.50%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$0.00	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$1,296.90	\$0.00	\$353.10	78.60%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$33,493.76	\$6,698.68	\$42,506.24	44.07%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$1,715.75	\$1,052.00	\$4,784.25	26.40%
Active	E 101-43100-120	PERA	\$6,000.00	\$2,521.77	\$502.39	\$3,478.23	42.03%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$2,155.92	\$473.78	\$3,244.08	39.92%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$504.16	\$110.79	\$1,120.84	31.03%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$6,306.85	\$1,247.97	\$6,443.15	49.47%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$32.60	\$5.80	\$17.40	65.20%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$95.99	\$95.99	\$5,404.01	1.75%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$5,633.89	\$2,554.16	\$4,366.11	56.34%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$0.00	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$0.00	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$1,662.13	\$0.00	\$1,337.87	55.40%
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$19.98	\$19.98	\$1,980.02	1.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$665.20	\$0.00	\$334.80	66.52%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$3,076.65	\$1,322.48	\$4,923.35	38.46%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$2,990.39	\$829.23	\$5,009.61	37.38%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$1,615.00	\$752.00	\$385.00	80.75%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$725.48	\$63.08	\$3,274.52	18.14%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$480.00	\$480.00	\$2,520.00	16.00%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$75.99	\$0.00	\$2,924.01	2.53%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$175.19	\$10.98	\$2,824.81	5.84%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,603.88	\$369.19	(\$603.88)	112.08%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$1,491.61	\$102.13	\$1,508.39	49.72%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$25.99	\$25.99	\$274.01	8.66%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$577.58	\$527.58	(\$77.58)	115.52%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$752.58	\$157.70	\$1,247.42	37.63%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,422.13	\$0.00	\$2,577.87	57.04%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$41.74	\$23.88	\$11,958.26	0.35%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$3,104.89	\$246.52	(\$1,604.89)	206.99%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$6,474.97	\$1,285.78	\$6,525.03	49.81%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$449.37	\$247.92	\$550.63	44.94%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$223,000.00	\$89,288.93	\$19,206.00	\$133,711.07	40.04%
Total STREETS			(\$221,350.00)	(\$87,992.03)	(\$19,206.00)	(\$133,357.97)	39.75%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$126.00	\$0.00	(\$126.00)	0.00%
Revenue			\$0.00	\$126.00	\$0.00	(\$126.00)	0.00%
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$13,975.36	\$3,493.84	\$23,024.64	37.77%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$37,000.00	\$13,975.36	\$3,493.84	\$23,024.64	37.77%
Total SANITATION			(\$37,000.00)	(\$13,849.36)	(\$3,493.84)	(\$23,150.64)	37.43%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$48,479.01	\$0.00	\$46,520.99	51.03%
Revenue			\$95,000.00	\$48,479.01	\$0.00	\$46,520.99	51.03%
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$81,079.80	\$13,513.30	\$13,920.20	85.35%
Expenditure			\$95,000.00	\$81,079.80	\$13,513.30	\$13,920.20	85.35%
Total NURSING HOME			\$0.00	(\$32,600.79)	(\$13,513.30)	\$32,600.79	#Div/0!
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$675.37	\$64.74	\$324.63	67.54%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$1,286.54	\$253.88	\$53,713.46	2.34%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$80.51	\$27.44	(\$80.51)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$66,800.00	\$4,923.55	\$346.06	\$61,876.45	7.37%
Total RECREATION-LEGION FIELD			(\$16,800.00)	(\$4,923.55)	(\$346.06)	(\$11,876.45)	29.31%
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$11.81	\$7.41	\$138.19	7.87%
Expenditure			\$150.00	\$11.81	\$7.41	\$138.19	7.87%
Total SKATING RINK			(\$150.00)	(\$11.81)	(\$7.41)	(\$138.19)	7.87%
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$1,960.00	\$875.00	\$540.00	78.40%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$80.00	\$40.00	\$20.00	80.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$37.95	\$20.62	(\$37.95)	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$4,100.00	\$2,077.95	\$935.62	\$2,022.05	50.68%
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$132.66	\$59.40	\$7,867.34	1.66%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$8.22	\$3.68	\$491.78	1.64%
Active	E 101-45200-122	MEDICARE	\$120.00	\$1.92	\$0.86	\$118.08	1.60%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$13.24	\$13.24	\$886.76	1.47%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$1,769.18	\$1,374.83	\$730.82	70.77%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$300.26	\$300.26	\$199.74	60.05%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$444.38	\$444.38	\$1,555.62	22.22%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$269.33	\$0.00	\$230.67	53.87%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$1,215.38	\$1,215.38	\$1,784.62	40.51%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$235.50	\$235.50	(\$235.50)	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$460.00	\$0.00	\$1,040.00	30.67%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$100.00	\$0.00	\$0.00	100.00%
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$1,245.90	\$400.14	\$4.10	99.67%
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$70.00	\$35.00	(\$70.00)	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$9,312.10	\$4,082.67	\$16,107.90	36.63%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$7,234.15)	(\$3,147.05)	(\$14,085.85)	33.93%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$200.00	\$0.00	(\$200.00)	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$74.25	\$0.00	\$925.75	7.43%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$4.60	\$0.00	\$95.40	4.60%
Active	E 101-45500-122	MEDICARE	\$50.00	\$1.08	\$0.00	\$48.92	2.16%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$27.28	\$0.00	(\$27.28)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$8.10	\$0.00	\$591.90	1.35%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$755.65	\$29.93	\$2,244.35	25.19%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$1,211.19	\$116.96	(\$11.19)	100.93%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$5,383.90	\$146.89	\$8,466.10	38.87%
Total LIBRARY			(\$13,850.00)	(\$5,183.90)	(\$146.89)	(\$8,666.10)	37.43%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEBT SERVICE			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-49200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total UNALLOCATED			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT							
Active	E 101-49310-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total OPERATING TRANSFERS OUT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND			\$0.00	(\$319,935.02)	(\$68,737.50)	\$319,935.02	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
	Revenues		\$276,000.00	\$107,145.86	\$27,358.72	\$168,854.14	38.82%
	Expenditures		\$276,000.00	\$57,143.67	\$10,580.06	\$218,856.33	20.70%
	Gain/(Loss)		\$0.00	\$50,002.19	\$16,778.66	(\$50,002.19)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439 PERA PENSI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000 GENERAL PR		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620 OTHER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN		\$0.00	\$3,567.95	\$0.00	(\$3,567.95)	0.00%
Active	R 601-49400-37100 WATER SALE		\$276,000.00	\$103,577.91	\$27,358.72	\$172,422.09	37.53%
Active	R 601-49400-39110 SALE OF ASS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39200 OPERATING T		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTI		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$107,145.86	\$27,358.72	\$168,854.14	38.82%
Active	E 601-49400-100 WAGES/SALARI		\$31,000.00	\$12,266.87	\$2,323.09	\$18,733.13	39.57%
Active	E 601-49400-120 PERA		\$2,500.00	\$920.07	\$174.25	\$1,579.93	36.80%
Active	E 601-49400-121 SOCIAL SECURI		\$2,000.00	\$754.22	\$142.44	\$1,245.78	37.71%
Active	E 601-49400-122 MEDICARE		\$750.00	\$176.41	\$33.31	\$573.59	23.52%
Active	E 601-49400-129 PERA CHANGE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130 HEALTH INSUR		\$5,000.00	\$33.33	\$0.00	\$4,966.67	0.67%
Active	E 601-49400-131 LIFE INSURANC		\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140 UNEMPLOYMEN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150 WORKERS COM		\$1,100.00	\$16.55	\$16.55	\$1,083.45	1.50%
Active	E 601-49400-200 OFFICE SUPPLI		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-210 OPERATING EX		\$7,650.00	\$7,507.30	\$460.15	\$142.70	98.13%
Active	E 601-49400-218 CHEMICALS/SP		\$5,000.00	\$1,665.88	\$804.87	\$3,334.12	33.32%
Active	E 601-49400-220 REPAIRS & MAI		\$28,000.00	\$4,808.62	\$430.00	\$23,191.38	17.17%
Active	E 601-49400-222 WATER METER		\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230 VEHICLE OPER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-231 VEHICLE MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233 TRACTOR MAIN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238 GENERATOR EX		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240 SMALL TOOLS A		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300 PROFESSIONAL		\$6,000.00	\$2,000.00	\$500.00	\$4,000.00	33.33%
Active	E 601-49400-301 AUDITING SERV		\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303 ENGINEERING F		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304 LEGAL FEES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE		\$20,280.00	\$8,325.06	\$1,698.68	\$11,954.94	41.05%
Active	E 601-49400-308 SCHOOLING		\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-309 COMPUTER EX		\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311 PERMITS/MEMB		\$1,000.00	\$35.00	\$0.00	\$965.00	3.50%
Active	E 601-49400-316 CREDIT/DEBIT S		\$1,200.00	\$775.91	\$215.34	\$424.09	64.66%
Active	E 601-49400-320 TELEPHONE		\$1,000.00	\$200.73	\$86.59	\$799.27	20.07%
Active	E 601-49400-330 MILEAGE EXPE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340 ADVERTISING		\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360 INSURANCE		\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380 UTILITIES/ELEC		\$30,000.00	\$8,943.11	\$3,327.52	\$21,056.89	29.81%
Active	E 601-49400-383 UTILITIES/HEAT		\$3,500.00	\$2,837.87	\$367.27	\$662.13	81.08%
Active	E 601-49400-417 UNIFORM ALLO		\$1,000.00	\$136.00	\$0.00	\$864.00	13.60%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$213.61	\$0.00	\$286.39	42.72%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$276,000.00	\$57,143.67	\$10,580.06	\$218,856.33	20.70%
Total WATER UTILITIES			\$0.00	\$50,002.19	\$16,778.66	(\$50,002.19)	#Div/0!
Total WATER UTILITY FUND			\$0.00	\$50,002.19	\$16,778.66	(\$50,002.19)	0.00%

Current Period: MAY 2023

			2023	2023	MAY	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$128,408.13	\$32,713.27	\$201,591.87	38.91%
		Expenditures	\$330,000.00	\$156,908.74	\$41,127.96	\$173,091.26	47.55%
		Gain/(Loss)	\$0.00	(\$28,500.61)	(\$8,414.69)	\$28,500.61	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$655.00	\$0.00	(\$655.00)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$1,930.57	\$0.00	(\$1,930.57)	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$125,822.56	\$32,713.27	\$204,177.44	38.13%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$330,000.00	\$128,408.13	\$32,713.27	\$201,591.87	38.91%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$11,992.36	\$4,805.78	\$28,007.64	29.98%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$28,187.42	\$20,097.83	\$26,812.58	51.25%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$4,492.50	\$790.00	\$507.50	89.85%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$78,546.00	\$13,091.00	\$79,454.00	49.71%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,450.00	\$0.00	\$550.00	72.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$775.89	\$215.34	\$424.11	64.66%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$9,113.75	\$0.00	(\$5,613.75)	260.39%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$5,729.43	\$1,898.52	\$11,770.57	32.74%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$2,064.89	\$229.49	\$1,435.11	59.00%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure		\$330,000.00	\$156,908.74	\$41,127.96	\$173,091.26	47.55%
	Total SEWER UTILITIES		\$0.00	(\$28,500.61)	(\$8,414.69)	\$28,500.61	#Div/0!
	Total SEWER UTILITY FUND		\$0.00	(\$28,500.61)	(\$8,414.69)	\$28,500.61	0.00%

Current Period: MAY 2023

	2023 YTD Budget	2023 YTD Amt	MAY MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	(\$298,433.44)	(\$60,373.53)	\$298,433.44	#Div/0!

Memo

To: City Council

From: Anthony Martens

cc:

Date: 6/23/23

Re: Street Closure

Jody Wynnemer is requesting to close North Cedar from 3rd Street to 4th Street NW on Saturday July 22nd from 5-10pm. Emergency vehicles will be able to access if needed.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 6/23/23

Re: 219 2nd Street NW

Joyce Wobbrock contacted city staff due to a change in their residence. In prior years, the residence was a duplex with 2 water meters. It is no longer functioning as a duplex and is being used as a single-family home. Both meters still exist at this time. Wobbrock said the cost to re-plumb the meters to remove the second one is cost prohibitive. She has requested that the city authorize that her account only be charged for one sewer capital charge instead of charging the capital charge for sewer twice as there is only one family using the sewer.

Staff recommends that the council approve the single capital charge for 219 2nd Street NW. All other charges will remain for both meters.

City Council

26 June 2023

New Richland Care Center

Operations: Average Census = 34 (Medicaid 22, Private 9, Med A 2, Managed Care 1)

- Referrals continue to come in, we are limiting admissions at this time to our local people.
- We need qualified personnel to work all shifts and every other weekend. Flexibility with scheduling from part-time to full time work available. Positions received competitive compensation as well as excellent benefits.

Financials: We did have a small profit in the month of May. Factors impacting this include a small amount of Medicare dollars coming in and a larger than average number of Medicaid residents. Also, the cost of staffing agency personnel detract from our profit margins. Current operations have not been altered.

Celebrations:

- May 4th (National Star Wars Day) and Emergency Workers Day, by inviting the local police, fire, and EMS to a BBQ. We had grilled hamburgers and hotdogs from our Neighbors Meats along with several salads, beans, and chips available.
- We also celebrated National Nurses Week and National Nursing Home week with theme days that encouraged staff to dress up, play games, and partake in some great food!

Projects:

Scheduled for August: Driveway maintenance to include filling of cracks, resurfacing, and striping. Estimate of \$10,000 from local contractor to be explored.



Date: June 22, 2023

To: City of New Richland

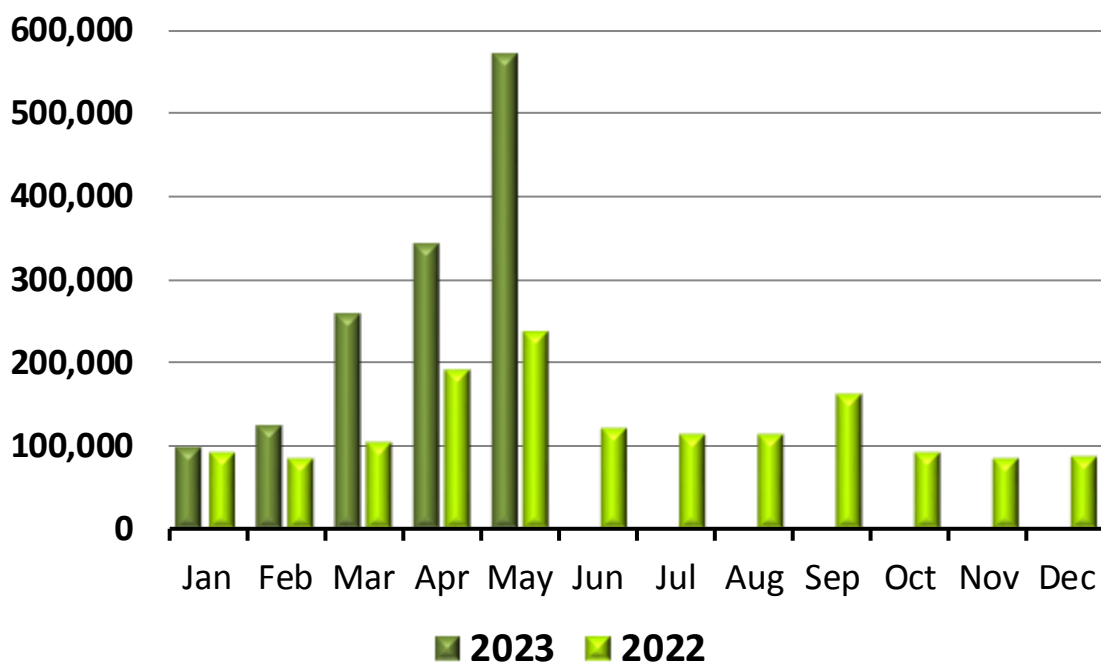
From: Shell Johnson, Operator

O & M Report: May 2023

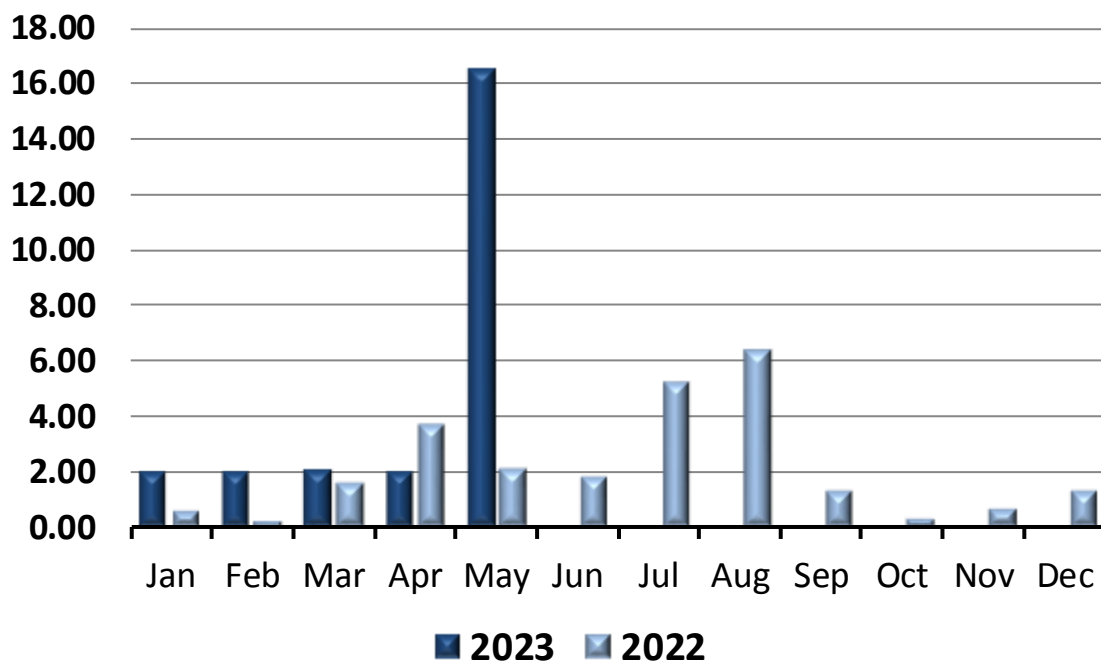
Wastewater Operation & Maintenance

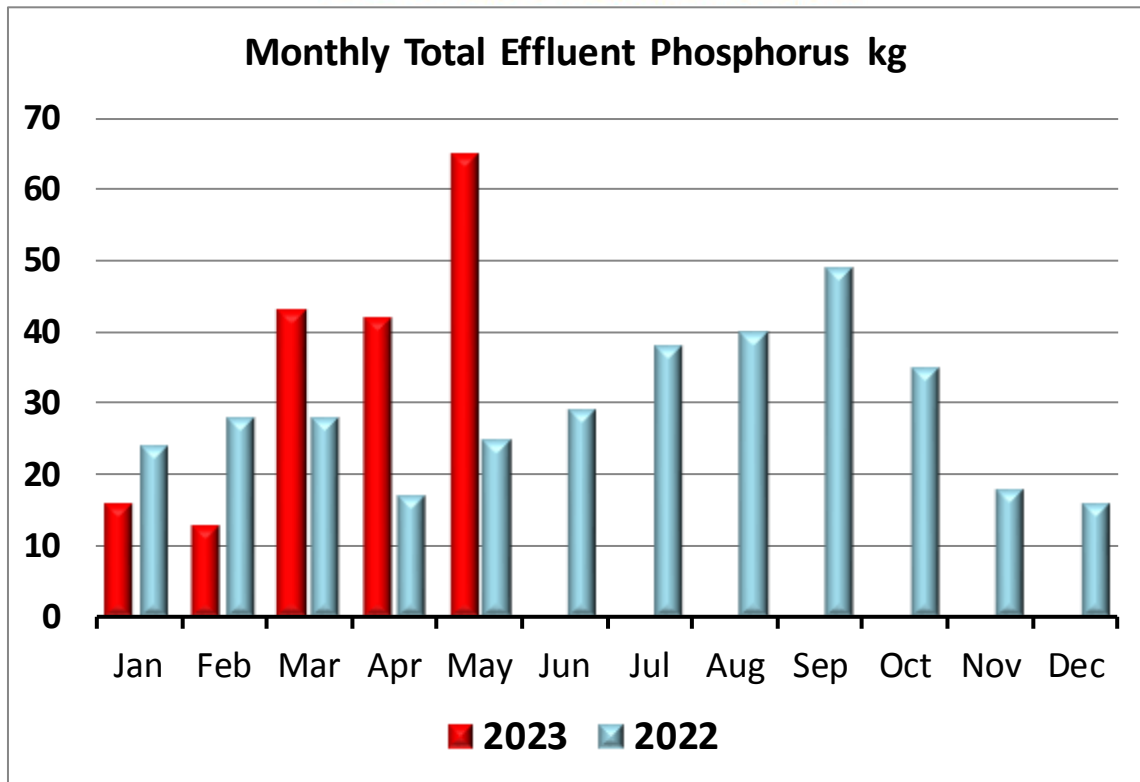
- May 2nd - Electrical inspector, inspected all new electrical work done.
- May 22nd - new windsock was put up.
- May 9th - Empire was here to jet out manholes along Hwy 13, very heavy grease builds up. Three manholes were jetted and televised. Grease extracted and all lines degreased. They also vacuumed and sucked out grease and debris out of the Main lift station at the plant. A lot of debris, rocks, boards, sticks came through during the flood through the sewer system.
- May 11th through May 16th- major flooding - Plant released 12,500,000, Manholes released around 2,500,000.
- There are around 150 services that all flow into a Main manhole on Hwy 30/Broadway. It then travels to Hwy 30/Ash. There is a possible broken Sewer main on 4th St SW. There is possible Inflow coming in on the south end of Ash. There is Definitely a storm and sewer issue at 30/Broadway. July 10th -14th smoke testing will be done by Minnesota Rural Water Association.
- All work orders were done for May.
- All locates were done for May.

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		May-23	April-23	May-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	46	46	58
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	7.0	4.0	2.0
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	17.0	8.2	1.8
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	86%	91%	98%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	84	48	54
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	10	21	3
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	27.0	29.0	2.6
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	71%	57%	95%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	1.29	2.10	1.70
Phos Effluent	mg/L	0.97	1.10	0.92
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	65.04	42.00	25.00
Phos Effluent kg Per Year	kg	148.02	114.00	122.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	33	0	6
Fecal Effluent Permit Limit	ml	200#/100ml	N/A	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	7.09	7.50	5.90
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	571,000	344,000	236,000
Maximum Daily	gallons	2,026,000	568,000	457,000
Total Monthly	gallons	17,716,000	10,324,000	7,316,000
Precipitation Monthly Total	inches	16.55	2.00	2.10
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$1,448.00	20%	42%
Total	\$7,146.00	\$1,448.00	20%	42%

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
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			Total	\$0
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Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
5/1 - 5/31	Venders (2)	Misc Invoices under \$50 (2)	\$42

			Total	\$42
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Total Expenditures

W/W Plant Maintenance	\$0
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W/W System Maintenance	\$42
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Total For This Month	\$42
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Total Maintenance Dollars Spent Year-to-Date (January 1, 2023 to End of This Report Month)	\$1,448
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Annual Maintenance Budget (Jan. 1, 2023 - Dec. 31, 2023)	\$7,146
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Percent Maintenance Budget Spent Year-to-Date	20%
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Datecompleted	Equipment	Location	Notes	Task	Taskdesc
5/1/2023	Air Dryer Unit	5052 New Richland, MN	N/A	Inspection	Inspect for leakage, corrosion & open valves & blow down for 5 sec., clean strainers.
5/1/2023	Chemical Induction Pump-CL2	5052 New Richland, MN	N/A	Spring Service	Check lubrication of pump, verify running correctly. Install pump and verify vacuum is present. Install regulator on cylinders.
5/1/2023	Air Compressor	5052 New Richland, MN	N/A	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
5/1/2023	Final Clarifier NO 2	5052 New Richland, MN	N/A	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
5/1/2023	NO 3 RAS	5052 New Richland, MN	N/A	Monthly PM	Grease the zirks on the pump if the pump running this month.
5/1/2023	Effluent Sampler	5052 New Richland, MN	N/A	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
5/1/2023	East Ras Flowmeter	5052 New Richland, MN	N/A	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
5/1/2023	Eyewash Station	5052 New Richland, MN	N/A	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
5/1/2023	Gas Detector	5052 New Richland, MN	N/A	Monthly PM	Turn on, check batteries and if calibration is due.
5/1/2023	Office Air Conditioner	5052 New Richland, MN	N/A	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
5/1/2023	Influent Sampler	5052 New Richland, MN	N/A	Monthly PM	Clean, inspect pump hose
5/1/2023	Safety Blower-Mopeco	5052 New Richland, MN	N/A	Inspection	Check air flow on blowers

5/1/2023	Trickling Filter	5052 New Richland, MN	N/A	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
5/1/2023	NO 1 RAS	5052 New Richland, MN	N/A	Monthly PM	Grease the zirks on the pump if the pump running this month.
5/1/2023	Eye Wash Station	5052 New Richland, MN	N/A	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
5/1/2023	IBC Boiler	5052 New Richland, MN	N/A	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
5/4/2023	Alarms	5052 New Richland, MN	didn't find ghost alarm, but it has silenced for now. still cant get phone and alarm in office just right, you need to have the answer machine off for it to be able to tell you what your zones are doing. 507-463-8330	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
5/4/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	all good	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.

5/4/2023	NO 2 RAS	5052 New Richland, MN	greased zhirks, checked oils, etc all good, just not in service this month	Monthly PM	Grease the zirks on the pump if the pump running this month.
5/4/2023	Final Clarifier NO 1	5052 New Richland, MN	greased, vent cleaned oils checked. all good	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
5/4/2023	Primary Clarifier	5052 New Richland, MN	drained dd rains , greased, checked oils, checked chain, all good cleaned launder,, baffles and weirs this morning also	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
5/5/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	power outage, alarm system worked as it should, came back on like it should	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/5/2023	Emergency Generator	5052 New Richland, MN	power outage 5/5/23 Generator ran as intended 3.2 hrs	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
5/5/2023	Lift Station #1 - WWTP	5052 New Richland, MN	power outage, power went out alarms came on, generator came on and pumps all were working	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

5/5/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	power outage, lift station alarms worked as it should and restarted as it should	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
5/11/2023	Basement Sump Pump	5052 New Richland, MN	works fine	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
5/26/2023	Blower NO 1	5052 New Richland, MN	oils and filter checked. also ordered a nother internal filter for blower #2	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
5/30/2023	Blower NO 2	5052 New Richland, MN	waiting for a gasket for piping	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.

City Of New Richland

Date : June 26, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- Blue cards were issued to residents this month.
- shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- St. Olaf lake bathrooms Vandalized 6/2
- Painted Hydrants 6/7 to 6/8
- Fixed Broke water line on 6/12
- St Olaf start up.
- Painted Pavilion City Park 6/8
- Department Of Health Lead & Copper Sampling. Ten Houses around New Richland 6/13
- Barga's finished streets on 6/14

FUTURE PROJECTS

- W.W. Road project
- Start getting ready for Farm City Days.
- Olsen's putting in new caught basin on 1st Street NW
- Their well will be serving well one.

SEEKING RECOMMENDATION

Roads conditions (Persons\$28,412.25)

City of New Richland
Water System Monthly Report
 Month: May Year: 2023

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	1,940,000
Average Daily Pumpage	Gals/day	62,580
Maximum Daily Pumpage	Gals/day	643,000
Total monthly hours	Hrs./month	215
Well Efficiency (GPM)	Gals/min	160

Well No. 2

Total Monthly Pumpage	Gals/Month	111,000
Average Daily Pumpage	Gals/day	3,580
Maximum Daily Pumpage	Gals/day	111,000
Total monthly hours	Hrs./month	12.3
Well Efficiency (GPM)	Gals/min	160

Well No. 3

Total Monthly Pumpage	Gals/Month	1,368,000
Average Daily Pumpage	Gals/day	44,129
Maximum Daily Pumpage	Gals/day	206,000
Total monthly hours	Hrs./month	152
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	Gals/Month	3,419,000
Average Combined Daily Pumpage	Gals/day	110,290
Total Combined Monthly Hours	Hrs./month	379
Booster Pump Monthly Hours	Hrs./month	118
Booster Pump daily Avg. Hours	Hrs./day	3.8
Booster Pump efficiency (GPM)	Gals/min.	155
Booster Pump 2 Monthly Hours	Hrs./month	196
Booster Pump 2 Daily Avg. Hours	Hrs/day	6.3
Booster Pump 2 efficiency (GPM)	Gals/min	155
Total Chlorine Consumption	Lbs./month	5.8
Average Chlorine daily Consumption	Lbs./day	.19
Total Fluoride Consumption	Gals/month	5.3
Average Fluoride daily Consumption	Gals/day	.19



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City Administrator's Report

June 26th, 2023, Council Meeting

Met with Insurance providers regarding 2024 Employee Insurance

Completed concession stand procedures, training and setup

Communicated with the City Attorney regarding street vacation and EDA items

Participated in interviews for Police Officers with Chief Bruegger

Received, organized, documented and deposited county tax payment

Met with People Service President, Chad Meyer

Began conversations with Houston Engineering regarding the hydraulic study

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

EMPLOYEE ANNIVERSARIES