



New Richland City Council Regular Meeting Minutes

June 12th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Janda Ferguson
Jason Casey

Staff Present

Sara Jo Vulcan, Assistant City Clerk

Others Present

Pam Goehring
Kerri Dziubak
e-Dylan Arnold
Chris Howard-Waseca County
Jessica Schwie-Kennedy & Graven
Larry Goehring
e-Brenda Routh
e-Yolanda

Members Absent

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the agenda.
Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Loren Skelton and seconded by Janda Ferguson to approve the consent agenda.
Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

1. Petition to Vacate Alley
 - a. Motion was made by Loren Skelton and seconded by Janda Ferguson to set a public hearing to vacate an alley for the July 10th, 2023, regular city council meeting at 6:35pm.
Carried (4 yes, 0 no)

Ordinances and Resolutions (see attached)

- None

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to appoint Abigail McGuiggan as an EMT for the ambulance department. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Janda Ferguson to approve the Ambulance Department report. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Jason Casey and seconded by Jody Wynnemer to approve the Fire Department report. Carried (4 yes, 0 no)



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3. Police Department Report – In Writing

- Police Department report was presented in writing by Chief Bruegger.
- Motion was made by Loren Skelton and seconded by Jason Casey to accept the resignation of Officer Gehrke. Carried (4 yes, 0 no)
- Motion made by Loren Skelton and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Flood Update / LMCIT Insurance Claim Information

- Motion to approve flood update/insurance claim report by Jason Casey and seconded by Loren Skelton. Carried (4 yes, 0 no)

2. Schwickert's Techta America Roof Inspections

- Motion made by Jason Casey and seconded by Jody Wynnemer to approve the cost of \$1,900 plus the option to repair up to \$500 per building to Schwickert's to provide roof inspections of City owned buildings. Carried (4 yes, 0 no)

New Business

1. Juneteenth Holiday

- a. Motion made by Janda Ferguson and seconded by Loren Skelton to approve the update to Article XI of the employee manual to add Juneteenth as a City observed Holiday for employees and to approve the MOU with the LELS bargaining group to approve the addition of Juneteenth to an observed Holiday. Carried (4 yes, 0 no)

2. Flood / Hydraulic Study Information

- a. Motion made by Jason Casey and seconded by Janda Ferguson to approve the contracting of Houston Engineering to provide a hydraulic study for the rain/flooding events within the City of New Richland. Carried (4 yes, 0 no)

3. Joint Residential Tax Abatement Program w/ Waseca County

- a. Motion made by Jason Casey and seconded by Loren Skelton to table this and ask for more information from Waseca County. Carried (4 yes, 0 no)

4. 1st Street NE Catch Basin Installation

- a. Motion was made by Jody Wynnemer and seconded by Jason Casey to approve up to \$3,000 for the catch basin installations on 1st Street NE. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report in writing to the council on tasks completed since last meeting.
- Motion was made by Loren Skelton and seconded by Jason Casey to approve the administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- None

Closed Meeting

At 7:15 pm Mayor Chad Neitzel closed the City Council meeting pursuant to MN Statute section 13D.05, subd. 3 pursuant to attorney-client privilege to engage in confidential attorney-client communications and strategy related to litigation.



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Meeting Reopened

At 7:53 pm Mayor Chad Neitzel re-opened the City Council meeting.

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Janda Ferguson.

Carried (4 yes, 0 no) 7:54 p.m.

Submitted by,

Sara Jo Vulcan
Assistant City Clerk