



New Richland City Council Regular Meeting Agenda

April 24th, 2023

Agenda:

- 6:30 Call to Order**
- Roll Call**
- Pledge of Allegiance**
- Approve Agenda**

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of the April 10th, 2023, Council Meeting
2. Approve March 2023 Check Register
3. Approve March 2023 Financials
4. Approve Updated Mayoral Appointments
5. Approve HR Report

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

1. Danielle – Land to Home Development, L.L.C. – Water/Sewer Bill
2. Lynn Stoltzman - Chickens

Public Hearings

Ordinances and Resolutions

1. Resolution 23-05: Appointing Commissioner to the HRA - Skelton
2. Resolution 23-06: Appointing Commissioner to the HRA - Lewer
3. Resolution 23-07: Appointing Commissioner to the HRA - Korogi

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson
 - a. Pumping out Clarifier
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead
 - a. Part-Time Staff Approval

Unfinished Business

1. Noise Ordinance/Semi Jake Brake
2. Council Furniture Bids

New Business

1. Increase Collection Fee for Trash
 - a. \$.35 / month
2. Ordinance Update/Publish Online

Miscellaneous**Administrators Report****Mayor/Council Comments****Adjournment**

The next Regular City Council meeting will be held on Monday May 8th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

April 10th, 2023

Members Present

Chad Neitzel
Loren Skelton
Jody Wynnemer
Janda Ferguson
Jason Casey

Staff Present

Anthony Martens-Administrator
Sara Jo Vulcan-Assistant City Clerk
Sara Sundve-Ambulance Director

Others Present

Gail Schmidt Larry Muff
Dawn Halgren Stacy Bethke
Barb Finseth Larry Goehring
Bob Battenfeld Eleanor Schlaak
Kris Pfeffer e-Brenda Routh

Members Absent

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Administrator Martens requested the following changes to the agenda:
 - Remove: Consent Agenda Items #2 and #3
 - Add: Requests and Presentations Item #3 Larry Muff – Watershed information
 - Add: New Business Item #4: Community Cleanup Charges
- Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the agenda with the changes. Carried (4 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Jason Casey to approve the consent agenda. Carried (4 yes, 0 no)

Public Comments

- None

Requests and Presentations

1. Gail Schmidt – HRA
 - Schmidt addressed the council regarding water/drainage issues, street and tree issues that the HRA is having and requested any city assistance available.
 - The HRA is having their 50th Anniversary this year, September 10th, 2023
2. Barb Finseth – Town & Country Garden Club
 - Finseth provided information about the Town & Country Garden Clubs work in the community and their expectations from the City of New Richland regarding compensation for their work beautifying the city.
 - Finseth shared that the city in the past has donated funds to the Town & Country Garden club, but they have not received the donation in last couple of years. Finseth provided an invoice for 2022 flower purchases the garden club made in the amount of \$409.72.
 - Administrator Martens advised the council that during the transition through 3 city administrators, the budget never accounted for the donation and that the club never requested the funds so that it was never put into the last couple of budgets. The city has budgeted \$1,000 for landscaping for 2023 which would include costs for flowers that the Garden Club would incur.



New Richland City Council Regular Meeting Minutes

April 10th, 2023

Requests and Presentation (continued)

2. Barb Finseth – Town & Country Garden Club (continued)
 - Motion made by Jason Casey and seconded by Loren Skelton to check with the auditors and see if we can still pay for the flowers out of the 2022 budget and to approve the garden club to spend up to \$450 on flowers for the city to be paid for out of the landscape budget. Carried (4 yes, 0 no)
3. Larry Muff – Watershed Information
 - Muff presented information regarding the most recent watershed meeting and his disappointment with the process and the lack of New Richland specific identified projects. He urged the council to contract for a study of our own to continue working on the flooding issues in town.

Ordinances and Resolutions (see attached)

- None

Reports

1. Ambulance Report – Sarah Sundve, Ambulance Director
 - Ambulance report was presented by Ambulance Director Sundve
 - Motion was made by Jason Casey and seconded by Loren Skelton to approve the updated policy manual language. Carried (4 yes, 0 no)
 - Motion was made by Loren Skelton and seconded by Janda Ferguson to appoint Joshua Babcock as a first responder for the ambulance department. Carried (4 yes, 0 no)
 - Motion was made by Jody Wynnemer and seconded by Loren Skelton to approve the Ambulance Department report. Carried (4 yes, 0 no)
2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion was made by Jason Casey and seconded by Loren Skelton to approve the purchase of new rescue tools in the amount of \$36,445 out of donated funds. Carried (4 yes, 0 no)
 - Motion made by Jason Casey and seconded by Janda Ferguson to approve the Fire Department report. Carried (4 yes, 0 no)
3. Police Department Report – In Writing
 - Police Department report was presented in writing by Chief Bruegger.
 - Motion was made by Jody Wynnemer and seconded by Loren Skelton to approve listing the old squad on MN Bid. Carried (4 yes, 0 no)
 - Motion made by Jody Wynnemer and seconded by Jason Casey to approve the Police Department report. Carried (4 yes, 0 no)

Unfinished Business

1. Keeping of Chickens in town
 - Motion made by Jason Casey to allow the keeping of chickens in town. Motion died due to lack of a second. No further action taken.



New Richland City Council Regular Meeting Minutes

April 10th, 2023

New Business

1. Bio-Solid Hauling – WWTP
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve contracting hauling of bio-solids with Holland's at a cost of approximately \$3,500.
Carried (4 yes, 0 no)
 - b. Motion made by Jason Casey and seconded by Jody Wynnemer to approve the replacement of the remaining bypass valves at a cost of approximately \$6,000
Carried (4 yes, 0 no)
2. Authorize Sealed bids for Old Council Chamber Furniture
 - a. Motion made by Loren Skelton and seconded by Jason Casey to approve advertising council chamber furniture via sealed bid as presented. Carried (4 yes, 0 no)
3. Approved Sidewalk Repairs
 - a. Motion made by Jason Casey and seconded by Janda Ferguson to approve sidewalk repairs in the amount of \$1,307.50. Carried (4 yes, 0 no)
4. Community Cleanup Charges
 - a. Motion made by Loren Skelton and seconded by Janda Ferguson to approve the increase in community cleanup fees as presented. Carried (4 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting.
- Motion was made by Jody Wynnemer and seconded by Janda Ferguson to approve the administrators report. Carried (4 yes, 0 no)

Mayor/Council Comments

- Council Person Wynnemer advised the council that the EDA and Lloyd Management will be doing inspections on the town homes either on the 3rd or 10th of May.

Closed Meeting

At 8:04 pm Mayor Chad Neitzel closed the City Council meeting pursuant to MN Statute section 13D.03 to discuss the City's labor negotiations related to the LELS Local #407 Police Officers Union Contract.

Meeting Reopened

At 8:09 pm Mayor Chad Neitzel re-opened the City Council meeting.

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Loren Skelton.
Carried (4 yes, 0 no) 8:09 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

04/06/23 9:15 AM

Page 1

***Check Summary Register©**

MARCH 2023

Name		Check Date	Check Amt	
10100	GENERAL CHECKING			
4479e	PERA	3/1/2023	\$2,706.69	03-01-23 Payroll
4480e	ISOLVED	3/1/2023	\$14,064.51	03-01-23 Payroll
4481e	NATIONWIDE	3/1/2023	\$215.00	03-01-23 Payroll
4482e	RANGE OFTEN	3/3/2023	\$89.98	PD Rifle Sling
4483e	ISOLVED	3/10/2023	\$6,411.05	February 2023 Amb Payroll
4494e	ASSOCIATION OF MN EMERG M	3/9/2023	\$200.00	2023 Membership
4495e	WEX HEALTH INC	3/9/2023	\$11.00	ERIC HENDRICKSON
4496e	ISOLVED	3/15/2023	\$12,923.35	03-15-23 Payroll
4497e	PERA	3/15/2023	\$2,598.91	03-15-23 Payroll
4498e	MINNESOTA REVENUE	3/13/2023	\$731.00	February 2023 Sales Tax
4499e	TRIZETTO PROVIDER SOLUTIO	3/16/2023	\$65.60	
4500e	MULTI REGIONAL TRNG CENTE	3/16/2023	\$21.00	FIRST AID CARD
4501e	POSTMASTER	3/16/2023	\$325.80	
4502e	NATIONWIDE	3/15/2023	\$215.00	3-15-23 Payroll
4503e	ISOLVED	3/31/2023	\$2,662.76	1st Quarter Council Payroll
4505e	MN CRIME PREVENTION	3/21/2023	\$50.00	ANNUAL
4506e	AMAZON.COM	3/21/2023	\$64.99	TRAINING ARM FOR AMBULANCE
4507e	BOMGAARS	3/21/2023	\$488.71	WATER HEATER PARTS/CONNECTIONS
4508e	SO CENTRAL SERVICE COOPER	3/21/2023	\$1,225.97	ERIC
4509e	SO CENTRAL SERVICE COOPER	3/21/2023	\$1,225.97	ERIC
4510e	ISOLVED	3/29/2023	\$12,984.16	3-29-23 Payroll
4511e	PERA	3/29/2023	\$2,539.83	03-29-23 Payroll
4512e	NATIONWIDE	3/29/2023	\$215.00	03-29-23 Payroll
4524e	STATE BANK OF NEW RICHLAN	4/5/2023	\$1.00	MNTHLY SERVICE CHARGE
28312	AIRGAS USA, LLC	3/3/2023	\$580.27	Cylinder Rentals
28313	BUDACH IMPLEMENT	3/3/2023	\$439.02	
28314	COMPANION LIFE INSURANCE	3/3/2023	\$407.62	March 2023 Supplemental Benefit Deduction
28315	Consolidated Communications	3/3/2023	\$55.87	FD
28316	EXPERT BILLING LLC	3/3/2023	\$435.00	BILLED 15 RUNS
28317	FERGUSON WATERWORKS	3/3/2023	\$4,535.60	ANNUAL MAINTENANCE
28318	FLATNESS, ANDY	3/3/2023	\$500.00	WATER TESTING
28319	GOPHER STATE ONE-CALL, INC.	3/3/2023	\$1.35	LOCATES
28320	LAW ENFORCEMENT LABOR SE	3/3/2023	\$101.74	GEHRKE
28321	MAYO CLINIC	3/3/2023	\$374.29	INTERCEPT
28322	MIDCO	3/3/2023	\$144.10	AMBULANCE INTERNET
28323	MN ENERGY RESOURCES COR	3/3/2023	\$3,694.21	LIBRARY
28324	STEELE-WASECA COOP ELECT	3/3/2023	\$60.98	ST. OLAF
28325	TIMMS TRUCKING & EXCAVATIN	3/3/2023	\$1,732.50	SNOW REMOVAL
28326	WAGNER FOODS	3/3/2023	\$72.42	LIBRARY MOP AND DUSTERS
28327	BOHLEN PLBG, HTG & A/C	3/7/2023	\$105.00	REPAIR LEAK IN FIRE DEPT
28328	CENTRAL FARM SERVICE	3/7/2023	\$413.85	PALLET OF SOFTNER SALT FOR CEDAR P
28329	DEPT. OF HUMAN SERVICES	3/7/2023	\$13,513.30	ECPN PAYMENT CARE CENTER
28330	LEAGUE OF MN. CITIES	3/7/2023	\$270.00	PATROL
28331	NR FARM & HOME SUPPLY	3/7/2023	\$68.53	AUTO FUSES, GLOVES, CART RENTAL
28332	STRAIGHT RIVER ELECTRIC, LL	3/7/2023	\$470.31	WIRE NEW BOILER AT WATER TREATMEN
28333	THOMPSON SANITATION, INC	3/7/2023	\$5,308.96	317 CARTS
28334	U.S. BANK EQUIPMENT FINANC	3/7/2023	\$165.00	METRO PRINTER PAYMENT
28335	UTILITY SERVICE CO INC	3/7/2023	\$1,698.68	PEDISPHERE CITY TANK-MONTHLY
28336	AIRGAS USA, LLC	3/10/2023	\$296.56	Cylinder Rentals
28337	ASSURITY	3/10/2023	\$340.80	Supplemental Benefits
28338	MACQUEEN EQUIPMENT, INC	3/10/2023	\$92.86	QD ADAPTER
28339	MAYO CLINIC	3/10/2023	\$374.29	INTERCEPT
28340	MIDCO	3/10/2023	\$472.80	AMBULANCE INTERNET
28341	MVTL LABORATORIES	3/10/2023	\$37.95	COLIFORM COLILERT

CITY OF NEW RICHLAND

04/06/23 9:15 AM

Page 2

***Check Summary Register©**

MARCH 2023

	Name	Check Date	Check Amt	
28342	WASTE MANAGEMENT	3/10/2023	\$6,341.74	GARBAGE - 165 CART
28343	BOHLEN PLBG, HTG & A/C	3/16/2023	\$80.00	WATER HEATER AT FD BUILDING
28344	BOLTON & MENK	3/16/2023	\$3,702.50	MPCA PERMIT RESPONSE
28345	FERGUSON WATERWORKS	3/16/2023	\$4,535.60	NEPTUNE 360 ANNUAL
28346	MN ENERGY RESOURCES COR	3/16/2023	\$25.43	SEWER
28347	MN VALLEY COUNCIL OF GOVE	3/16/2023	\$2,471.22	MEMBER ASSESSMENTS
28348	NATIONWIDE	3/16/2023	\$0.00	03-15-23 Payroll Deduction
28349	SCDIU	3/16/2023	\$558.75	Equipment-Bearcat - \$400 from Forfeiture fund
28350	STRYKER SALES CORPORATIO	3/16/2023	\$2,311.20	PREVENTATIVE MAINT ON LUCAS AND 12
28351	VERIZON WIRELESS	3/16/2023	\$388.66	WATER
28352	WASECA HARDWARE	3/16/2023	\$199.99	M18 DD/ID CMBO KIT
28353	XCEL ENERGY	3/16/2023	\$1,285.01	STREETS
28354	AIRGAS USA, LLC	3/21/2023	\$296.56	NEW CYLINDERS FULL
28355	ASSURITY	3/21/2023	\$511.20	March Supplemental Benefits
28356	BOUND TREE MEDICAL , LLC	3/21/2023	\$171.66	MEGA MOVERS SOFTCOT
28357	COMPANION LIFE INSURANCE	3/21/2023	\$407.62	April Supplemental Benefits
28358	HAWKINS WATER TREATMENT	3/21/2023	\$50.00	CHLORINE CYLINDER
28359	MADISON ENERGY INVESTMEN	3/21/2023	\$6.20	SOLAR
28360	MAYO CLINIC	3/21/2023	\$363.88	INTERCEPT
28361	MN POLLUTION CONTROL	3/21/2023	\$1,450.00	WWTP ANNUAL PERMIT
28362	MPETERS ENTERPRISES	3/21/2023	\$196.80	FLAGS
28363	NCPERS MINNESOTA	3/21/2023	\$16.00	ERIC H
28364	PEOPLES SERVICE, INC.	3/21/2023	\$13,091.00	WASTEWATER
28365	RENT N SAVE PORTABLE SERVI	3/21/2023	\$95.00	St. Olaf
28366	USABLE LIFE	3/21/2023	\$16.00	ERIC
28367	XCEL ENERGY SOLUTION	3/21/2023	\$3,179.85	302355956
28368	WASECA COUNTY SHERIFF	3/22/2023	\$16,000.00	Squad
28369	ARNOLDS OF MANKATO	3/24/2023	\$133.63	2BAND BELT AND SHIPPING
28370	DAKOTA SUPPLY GROUP	3/24/2023	\$692.24	SADDLE, BALL, YARD HYDRANT, PIPES, AD
28371	DG Minnesota CS 2021, LLC	3/24/2023	\$32.89	302644135
28372	EXPERT BILLING LLC	3/24/2023	\$609.00	21 RUNS BILLED
28373	MN DEPT. OF PUBLIC SAFETY	3/24/2023	\$100.00	WWTP
28374	QUILL CORPORATION	3/24/2023	\$252.90	LABEL TAPE
28375	STEELE-WASECA COOP ELECT	3/24/2023	\$60.50	ST. OLAF LAKE
28376	THOMPSON AUTO BODY SHOP	3/24/2023	\$4,960.41	SHOP DRAINS PAINT
28377	WASECA CNTY PROPERTY & EL	3/24/2023	\$823.14	15.000.0000 PROPRTY TAX
Total Checks			\$164,217.72	

Current Period: MARCH 2023

			2023 YTD Budget	2023 YTD Amt	MARCH MTD Amt	2023 YTD Balance	% of Budget
GENERAL FUND							
		Revenues	\$1,224,280.00	\$101,767.26	\$71,404.68	\$1,122,512.74	8.31%
		Expenditures	\$1,224,280.00	\$305,414.77	\$114,810.56	\$918,865.23	24.95%
		Gain/(Loss)	\$0.00	(\$203,647.51)	(\$43,405.88)	\$203,647.51	0.00%
GOVERNMENT WIDE							
Active	R 101-00000-31000	GENERAL PR	\$339,555.00	\$4,074.12	\$0.00	\$335,480.88	1.20%
Active	R 101-00000-31020	PROPERTY T	\$0.00	\$6.63	\$0.00	(\$6.63)	0.00%
Active	R 101-00000-31250	PAYMENT IN	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 101-00000-31810	FRANCHISE T	\$7,000.00	\$1,257.01	\$253.20	\$5,742.99	17.96%
Active	R 101-00000-31811	FRANCHISE T	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 101-00000-31812	FRANCHISE T	\$5,000.00	\$1,474.00	\$1,474.00	\$3,526.00	29.48%
Active	R 101-00000-31910	PENALTIES A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-32110	LIQUOR LICE	\$4,675.00	\$0.00	\$0.00	\$4,675.00	0.00%
Active	R 101-00000-33410	LOCAL GOVE	\$454,100.00	\$0.00	\$0.00	\$454,100.00	0.00%
Active	R 101-00000-33430	MOBILE HOM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460	EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36100	SPECIAL ASS	\$0.00	\$308.83	\$0.00	(\$308.83)	0.00%
Active	R 101-00000-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36120	SPECIAL ASS	\$0.00	\$37.11	\$0.00	(\$37.11)	0.00%
Active	R 101-00000-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36210	INTEREST ON	\$1,000.00	\$419.89	\$36.50	\$580.11	41.99%
Active	R 101-00000-36240	LMCIT DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310	GENERAL OB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$825,830.00	\$7,577.59	\$1,763.70	\$818,252.41	0.92%
Total GOVERNMENT WIDE			\$825,830.00	\$7,577.59	\$1,763.70	\$818,252.41	0.92%
MAYOR AND COUNCIL							
Active	R 101-41100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-100	WAGES/SALARI	\$12,000.00	\$2,684.33	\$2,684.33	\$9,315.67	22.37%
Active	E 101-41100-121	SOCIAL SECURI	\$750.00	\$149.73	\$149.73	\$600.27	19.96%
Active	E 101-41100-122	MEDICARE	\$185.00	\$35.03	\$35.03	\$149.97	18.94%
Active	E 101-41100-150	WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200	OFFICE SUPPLI	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-210	OPERATING EX	\$500.00	\$59.30	\$0.00	\$440.70	11.86%
Active	E 101-41100-308	SCHOOLING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41100-311	PERMITS/MEMB	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41100-360	INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$14,085.00	\$2,928.39	\$2,869.09	\$11,156.61	20.79%
Total MAYOR AND COUNCIL			(\$14,085.00)	(\$2,928.39)	(\$2,869.09)	(\$11,156.61)	20.79%
CITY HALL							
Active	R 101-41400-33160	OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220	RENTS	\$5,500.00	\$125.00	\$125.00	\$5,375.00	2.27%
Active	R 101-41400-36230	CONTRIBUTI	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 101-41400-36250	REFUNDS AN	\$3,000.00	\$2,413.06	\$2,413.06	\$586.94	80.44%
Active	R 101-41400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$10,500.00	\$2,538.06	\$2,538.06	\$7,961.94	24.17%
Active	E 101-41400-100	WAGES/SALARI	\$115,000.00	\$30,455.78	\$13,290.88	\$84,544.22	26.48%
Active	E 101-41400-101	WAGES/SALARI	\$3,000.00	\$148.74	\$148.74	\$2,851.26	4.96%
Active	E 101-41400-120	PERA	\$9,000.00	\$2,284.17	\$996.81	\$6,715.83	25.38%
Active	E 101-41400-121	SOCIAL SECURI	\$7,750.00	\$1,882.56	\$822.08	\$5,867.44	24.29%
Active	E 101-41400-122	MEDICARE	\$2,100.00	\$440.28	\$192.26	\$1,659.72	20.97%

Current Period: MARCH 2023

			2023 YTD Budget	2023 YTD Amt	MARCH MTD Amt	2023 YTD Balance	% of Budget
Active	E 101-41400-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-131	LIFE INSURANC	\$240.00	\$27.20	\$6.80	\$212.80	11.33%
Active	E 101-41400-150	WORKERS COM	\$950.00	\$0.00	\$0.00	\$950.00	0.00%
Active	E 101-41400-200	OFFICE SUPPLI	\$2,000.00	\$846.09	\$303.26	\$1,153.91	42.30%
Active	E 101-41400-201	ORDINANCE EX	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-41400-210	OPERATING EX	\$6,000.00	\$4,180.55	\$41.36	\$1,819.45	69.68%
Active	E 101-41400-220	REPAIRS & MAI	\$2,500.00	\$1,092.72	\$193.72	\$1,407.28	43.71%
Active	E 101-41400-221	CITY HALL CLE	\$750.00	\$57.04	\$57.04	\$692.96	7.61%
Active	E 101-41400-230	VEHICLE OPER	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-41400-300	PROFESSIONAL	\$8,000.00	\$4,672.69	\$537.64	\$3,327.31	58.41%
Active	E 101-41400-301	AUDITING SERV	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	E 101-41400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304	LEGAL FEES	\$5,000.00	\$6.25	\$0.00	\$4,993.75	0.13%
Active	E 101-41400-307	CONTRACT FEE	\$3,000.00	\$143.28	\$0.00	\$2,856.72	4.78%
Active	E 101-41400-308	SCHOOLING	\$1,750.00	\$781.54	\$0.00	\$968.46	44.66%
Active	E 101-41400-309	COMPUTER EX	\$3,000.00	\$1,006.22	\$188.10	\$1,993.78	33.54%
Active	E 101-41400-311	PERMITS/MEMB	\$6,800.00	\$2,591.21	\$2,471.22	\$4,208.79	38.11%
Active	E 101-41400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320	TELEPHONE	\$2,000.00	\$377.63	\$188.57	\$1,622.37	18.88%
Active	E 101-41400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-340	ADVERTISING	\$1,000.00	\$75.00	\$0.00	\$925.00	7.50%
Active	E 101-41400-360	INSURANCE	\$10,500.00	\$4,910.43	\$0.00	\$5,589.57	46.77%
Active	E 101-41400-380	UTILITIES/ELEC	\$500.00	\$60.11	\$0.50	\$439.89	12.02%
Active	E 101-41400-383	UTILITIES/HEAT	\$1,500.00	\$554.77	\$243.03	\$945.23	36.98%
Active	E 101-41400-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-417	UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41400-461	REGIONAL DEV	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$226,390.00	\$56,594.26	\$19,682.01	\$169,795.74	25.00%
Total CITY HALL			(\$215,890.00)	(\$54,056.20)	(\$17,143.95)	(\$161,833.80)	25.04%
ELECTIONS							
Active	R 101-41410-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-110	OTHER PAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ELECTIONS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
POLICE							
Active	R 101-42100-32240	ANIMAL LICE	\$300.00	\$30.00	\$20.00	\$270.00	10.00%
Active	R 101-42100-32260	GOLF CART O	\$400.00	\$20.00	\$20.00	\$380.00	5.00%
Active	R 101-42100-33610	POLICE STAT	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	R 101-42100-34210	POLICE SERV	\$100.00	\$15.00	\$5.00	\$85.00	15.00%
Active	R 101-42100-34261	POLICE TRAI	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Active	R 101-42100-35100	POLICE FINE	\$5,000.00	\$1,049.92	\$413.29	\$3,950.08	21.00%
Active	R 101-42100-36200	MISCELLANE	\$500.00	\$25.00	\$25.00	\$475.00	5.00%
Active	R 101-42100-36230	CONTRIBUTI	\$2,000.00	\$2,475.64	\$0.00	(\$475.64)	123.78%
Active	R 101-42100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$32,300.00	\$3,615.56	\$483.29	\$28,684.44	11.19%
Active	E 101-42100-100	WAGES/SALARI	\$106,000.00	\$28,352.22	\$12,344.54	\$77,647.78	26.75%
Active	E 101-42100-101	WAGES/SALARI	\$50,000.00	\$11,404.59	\$4,548.48	\$38,595.41	22.81%
Active	E 101-42100-120	PERA	\$23,000.00	\$5,870.32	\$2,516.83	\$17,129.68	25.52%
Active	E 101-42100-121	SOCIAL SECURI	\$3,000.00	\$707.09	\$282.01	\$2,292.91	23.57%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-122	MEDICARE	\$2,600.00	\$572.90	\$242.28	\$2,027.10	22.03%
Active	E 101-42100-130	HEALTH INSUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-131	LIFE INSURANC	\$75.00	\$13.60	\$3.40	\$61.40	18.13%
Active	E 101-42100-150	WORKERS COM	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	E 101-42100-200	OFFICE SUPPLI	\$500.00	\$26.74	\$0.00	\$473.26	5.35%
Active	E 101-42100-210	OPERATING EX	\$5,000.00	\$1,189.97	\$705.75	\$3,810.03	23.80%
Active	E 101-42100-220	REPAIRS & MAI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-230	VEHICLE OPER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42100-231	VEHICLE MAINT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-42100-240	SMALL TOOLS A	\$300.00	\$89.98	\$89.98	\$210.02	29.99%
Active	E 101-42100-300	PROFESSIONAL	\$3,750.00	\$3,750.00	\$0.00	\$0.00	100.00%
Active	E 101-42100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304	LEGAL FEES	\$8,010.00	\$0.00	\$0.00	\$8,010.00	0.00%
Active	E 101-42100-305	MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-306	ANIMAL EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307	CONTRACT FEE	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-42100-308	SCHOOLING	\$6,000.00	\$1,455.00	\$270.00	\$4,545.00	24.25%
Active	E 101-42100-309	COMPUTER EX	\$4,000.00	\$245.43	\$97.71	\$3,754.57	6.14%
Active	E 101-42100-311	PERMITS/MEMB	\$1,000.00	\$250.00	\$250.00	\$750.00	25.00%
Active	E 101-42100-313	SHARED RECO	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	E 101-42100-320	TELEPHONE	\$1,500.00	\$343.01	\$166.64	\$1,156.99	22.87%
Active	E 101-42100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360	INSURANCE	\$8,900.00	\$7,728.23	\$0.00	\$1,171.77	86.83%
Active	E 101-42100-380	UTILITIES/ELEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383	UTILITIES/HEAT	\$1,000.00	\$554.77	\$243.03	\$445.23	55.48%
Active	E 101-42100-417	UNIFORM ALLO	\$3,000.00	\$64.99	\$0.00	\$2,935.01	2.17%
Active	E 101-42100-430	MISCELLANEOU	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501	CAPITAL - UNDE	\$0.00	\$16,000.00	\$16,000.00	(\$16,000.00)	0.00%
Expenditure			<u>\$261,135.00</u>	<u>\$78,618.84</u>	<u>\$37,760.65</u>	<u>\$182,516.16</u>	<u>30.11%</u>
Total POLICE			(\$228,835.00)	(\$75,003.28)	(\$37,277.36)	(\$153,831.72)	32.78%
AMBULANCE							
Active	R 101-42153-33720	OTHER COUN	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
Active	R 101-42153-34206	MEDICAL TRA	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-42153-34250	AMBULANCE	\$150,000.00	\$48,343.38	\$35,798.46	\$101,656.62	32.23%
Active	R 101-42153-34260	AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200	MISCELLANE	\$0.00	\$65.00	\$0.00	(\$65.00)	0.00%
Active	R 101-42153-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230	CONTRIBUTI	\$0.00	\$279.57	\$0.00	(\$279.57)	0.00%
Active	R 101-42153-36250	REFUNDS AN	\$0.00	\$89.79	\$55.02	(\$89.79)	0.00%
Active	R 101-42153-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$157,900.00</u>	<u>\$48,777.74</u>	<u>\$35,853.48</u>	<u>\$109,122.26</u>	<u>30.89%</u>
Active	E 101-42153-102	WAGES/SALARI	\$12,000.00	\$3,012.50	\$1,000.00	\$8,987.50	25.10%
Active	E 101-42153-106	WAGES/SALARI	\$400.00	\$40.00	\$0.00	\$360.00	10.00%
Active	E 101-42153-110	OTHER PAY	\$60,000.00	\$14,463.50	\$4,491.00	\$45,536.50	24.11%
Active	E 101-42153-120	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121	SOCIAL SECURI	\$3,800.00	\$1,085.24	\$340.46	\$2,714.76	28.56%
Active	E 101-42153-122	MEDICARE	\$900.00	\$253.79	\$79.61	\$646.21	28.20%
Active	E 101-42153-150	WORKERS COM	\$5,250.00	\$0.00	\$0.00	\$5,250.00	0.00%
Active	E 101-42153-200	OFFICE SUPPLI	\$200.00	\$36.87	\$30.84	\$163.13	18.44%
Active	E 101-42153-210	OPERATING EX	\$2,000.00	\$1,104.95	\$1,047.60	\$895.05	55.25%
Active	E 101-42153-212	MEDICAL SUPP	\$12,000.00	\$6,188.04	\$3,564.87	\$5,811.96	51.57%
Active	E 101-42153-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-42153-230	VEHICLE OPER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-231	VEHICLE MAINT	\$2,500.00	\$219.25	\$35.85	\$2,280.75	8.77%
Active	E 101-42153-300	PROFESSIONAL	\$7,500.00	\$3,569.00	\$1,044.00	\$3,931.00	47.59%
Active	E 101-42153-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42153-307	CONTRACT FEE	\$3,500.00	\$1,320.08	\$0.00	\$2,179.92	37.72%
Active	E 101-42153-308	SCHOOLING	\$6,000.00	\$64.99	\$64.99	\$5,935.01	1.08%
Active	E 101-42153-309	COMPUTER EX	\$1,000.00	\$259.52	\$96.96	\$740.48	25.95%
Active	E 101-42153-311	PERMITS/MEMB	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42153-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318	MEDICAL TRAIN	\$200.00	\$21.00	\$21.00	\$179.00	10.50%
Active	E 101-42153-320	TELEPHONE	\$500.00	\$143.59	\$71.75	\$356.41	28.72%
Active	E 101-42153-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360	INSURANCE	\$950.00	\$1,814.33	\$0.00	(\$864.33)	190.98%
Active	E 101-42153-380	UTILITIES/ELEC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383	UTILITIES/HEAT	\$1,200.00	\$554.77	\$243.03	\$645.23	46.23%
Active	E 101-42153-417	UNIFORM ALLO	\$2,500.00	\$465.65	\$0.00	\$2,034.35	18.63%
Active	E 101-42153-430	MISCELLANEOU	\$0.00	\$15.00	\$0.00	(\$15.00)	0.00%
Active	E 101-42153-441	BAD DEBT EXP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442	INSURANCE WR	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	E 101-42153-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$179,150.00</u>	<u>\$34,632.07</u>	<u>\$12,131.96</u>	<u>\$144,517.93</u>	<u>19.33%</u>
Total AMBULANCE			<u>(\$21,250.00)</u>	<u>\$14,145.67</u>	<u>\$23,721.52</u>	<u>(\$35,395.67)</u>	<u>-66.57%</u>
FIRE							
Active	R 101-42200-31020	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33150	FEDERAL GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600	FIRE STATE A	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	R 101-42200-34251	FIRESERVICE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-42200-34260	AMB/FIRE SC	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 101-42200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36250	REFUNDS AN	\$0.00	\$1.00	\$1.00	(\$1.00)	0.00%
Active	R 101-42200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$31,000.00</u>	<u>\$1.00</u>	<u>\$1.00</u>	<u>\$30,999.00</u>	<u>0.00%</u>
Active	E 101-42200-124	PENSION PAYM	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 101-42200-150	WORKERS COM	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	E 101-42200-200	OFFICE SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210	OPERATING EX	\$3,000.00	\$102.73	\$78.12	\$2,897.27	3.42%
Active	E 101-42200-220	REPAIRS & MAI	\$3,000.00	\$86.43	\$86.43	\$2,913.57	2.88%
Active	E 101-42200-230	VEHICLE OPER	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-42200-231	VEHICLE MAINT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42200-300	PROFESSIONAL	\$250.00	\$654.75	\$0.00	(\$404.75)	261.90%
Active	E 101-42200-301	AUDITING SERV	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 101-42200-305	MEDICAL FEES	\$500.00	\$256.40	\$0.00	\$243.60	51.28%
Active	E 101-42200-307	CONTRACT FEE	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
Active	E 101-42200-308	SCHOOLING	\$2,500.00	\$287.50	\$0.00	\$2,212.50	11.50%
Active	E 101-42200-309	COMPUTER EX	\$500.00	\$31.34	\$15.67	\$468.66	6.27%
Active	E 101-42200-320	TELEPHONE	\$0.00	\$41.12	\$20.54	(\$41.12)	0.00%
Active	E 101-42200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360	INSURANCE	\$2,250.00	\$1,961.77	\$0.00	\$288.23	87.19%
Active	E 101-42200-380	UTILITIES/ELEC	\$0.00	\$12.34	\$6.87	(\$12.34)	0.00%
Active	E 101-42200-383	UTILITIES/HEAT	\$1,500.00	\$817.57	\$385.53	\$682.43	54.50%
Active	E 101-42200-417	UNIFORM ALLO	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-42200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$56,700.00</u>	<u>\$4,251.95</u>	<u>\$593.16</u>	<u>\$52,448.05</u>	<u>7.50%</u>
Total FIRE			<u>(\$25,700.00)</u>	<u>(\$4,250.95)</u>	<u>(\$592.16)</u>	<u>(\$21,449.05)</u>	<u>16.54%</u>

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
BLDG INSPECTION							
Active	R 101-42400-32200	BUILDING PE	\$15,000.00	\$2,779.70	\$2,356.95	\$12,220.30	18.53%
Active	R 101-42400-32210	RENTAL HOU	\$1,000.00	\$75.00	\$75.00	\$925.00	7.50%
Active	R 101-42400-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$16,000.00	\$2,854.70	\$2,431.95	\$13,145.30	17.84%
Active	E 101-42400-210	OPERATING EX	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302	BLDG PERMIT S	\$500.00	\$278.03	\$0.00	\$221.97	55.61%
Active	E 101-42400-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304	LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307	CONTRACT FEE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-42400-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360	INSURANCE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-42400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$12,100.00	\$778.03	\$0.00	\$11,321.97	6.43%
Total BLDG INSPECTION			\$3,900.00	\$2,076.67	\$2,431.95	\$1,823.33	53.25%
CIVIL DEFENSE							
Active	E 101-42500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501	CAPITAL - UNDE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Expenditure			\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
Total CIVIL DEFENSE			(\$13,500.00)	\$0.00	\$0.00	(\$13,500.00)	0.00%
STREETS							
Active	R 101-43100-32220	RIGHT-OF-W	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-43100-34300	STREET CHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-34430	REFUSE COL	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	R 101-43100-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250	REFUNDS AN	\$1,000.00	\$1,125.00	\$1,125.00	(\$125.00)	112.50%
Active	R 101-43100-39110	SALE OF ASS	\$0.00	\$171.90	\$41.60	(\$171.90)	0.00%
Active	R 101-43100-39312	MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$1,650.00	\$1,296.90	\$1,166.60	\$353.10	78.60%
Active	E 101-43100-100	WAGES/SALARI	\$76,000.00	\$20,915.19	\$8,851.24	\$55,084.81	27.52%
Active	E 101-43100-101	WAGES/SALARI	\$6,500.00	\$543.75	\$150.00	\$5,956.25	8.37%
Active	E 101-43100-120	PERA	\$6,000.00	\$1,578.39	\$673.60	\$4,421.61	26.31%
Active	E 101-43100-121	SOCIAL SECURI	\$5,400.00	\$1,316.92	\$547.94	\$4,083.08	24.39%
Active	E 101-43100-122	MEDICARE	\$1,625.00	\$307.95	\$128.13	\$1,317.05	18.95%
Active	E 101-43100-130	HEALTH INSUR	\$12,750.00	\$5,036.88	\$2,462.94	\$7,713.12	39.50%
Active	E 101-43100-131	LIFE INSURANC	\$50.00	\$21.00	\$5.80	\$29.00	42.00%
Active	E 101-43100-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150	WORKERS COM	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
Active	E 101-43100-200	OFFICE SUPPLI	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
Active	E 101-43100-210	OPERATING EX	\$10,000.00	\$1,309.74	\$716.41	\$8,690.26	13.10%
Active	E 101-43100-211	SNOW REMOVA	\$10,000.00	\$2,997.50	\$1,732.50	\$7,002.50	29.98%
Active	E 101-43100-215	TREE EXPENSE	\$3,000.00	\$399.99	\$399.99	\$2,600.01	13.33%
Active	E 101-43100-216	GRAVEL/ROCK	\$3,000.00	\$1,190.28	\$0.00	\$1,809.72	39.68%
Active	E 101-43100-217	SPRING CLEAN-	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43100-218	CHEMICALS/SP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-219	COUNTY DITCH	\$1,000.00	\$665.20	\$665.20	\$334.80	66.52%
Active	E 101-43100-220	REPAIRS & MAI	\$8,000.00	\$1,607.69	\$393.19	\$6,392.31	20.10%
Active	E 101-43100-225	LANDSCAPING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-43100-230	VEHICLE OPER	\$8,000.00	\$41.25	\$0.00	\$7,958.75	0.52%
Active	E 101-43100-231	VEHICLE MAINT	\$2,000.00	\$863.00	\$0.00	\$1,137.00	43.15%
Active	E 101-43100-232	LAWN MOWER	\$4,000.00	\$280.43	\$133.63	\$3,719.57	7.01%
Active	E 101-43100-233	TRACTOR MAIN	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43100-234	DUMP TRUCK M	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43100-235	PICKUP MAINT	\$3,000.00	\$38.28	\$0.00	\$2,961.72	1.28%
Active	E 101-43100-236	SNOW EQUIP M	\$5,000.00	\$5,234.69	\$4,732.58	(\$234.69)	104.69%
Active	E 101-43100-237	SWEEPER MAIN	\$3,000.00	\$1,240.50	\$0.00	\$1,759.50	41.35%
Active	E 101-43100-240	SMALL TOOLS A	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-43100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303	ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-305	MEDICAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-43100-309	COMPUTER EX	\$500.00	\$50.00	\$0.00	\$450.00	10.00%
Active	E 101-43100-311	PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314	REIMBURSEME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320	TELEPHONE	\$2,000.00	\$421.66	\$203.46	\$1,578.34	21.08%
Active	E 101-43100-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360	INSURANCE	\$6,000.00	\$3,422.13	\$0.00	\$2,577.87	57.04%
Active	E 101-43100-380	UTILITIES/ELEC	\$12,000.00	\$16.06	\$7.02	\$11,983.94	0.13%
Active	E 101-43100-383	UTILITIES/HEAT	\$1,500.00	\$1,835.89	\$783.99	(\$335.89)	122.39%
Active	E 101-43100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390	STREET LIGHTI	\$13,000.00	\$3,898.31	\$1,285.01	\$9,101.69	29.99%
Active	E 101-43100-417	UNIFORM ALLO	\$1,000.00	\$201.45	\$0.00	\$798.55	20.15%
Active	E 101-43100-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$223,000.00	\$55,434.13	\$23,872.63	\$167,565.87	24.86%
Total STREETS			(\$221,350.00)	(\$54,137.23)	(\$22,706.03)	(\$167,212.77)	24.46%
SANITATION							
Active	R 101-43200-34430	REFUSE COL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240	SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310	RECYCLE CONT	\$37,000.00	\$6,987.68	\$3,493.84	\$30,012.32	18.89%
Active	E 101-43200-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$37,000.00	\$6,987.68	\$3,493.84	\$30,012.32	18.89%
Total SANITATION			(\$37,000.00)	(\$6,987.68)	(\$3,493.84)	(\$30,012.32)	18.89%
NURSING HOME							
Active	R 101-44170-36250	REFUNDS AN	\$95,000.00	\$34,965.71	\$27,026.60	\$60,034.29	36.81%
Revenue			\$95,000.00	\$34,965.71	\$27,026.60	\$60,034.29	36.81%
Active	E 101-44170-305	MEDICAL FEES	\$95,000.00	\$54,053.20	\$13,513.30	\$40,946.80	56.90%
Expenditure			\$95,000.00	\$54,053.20	\$13,513.30	\$40,946.80	56.90%
Total NURSING HOME			\$0.00	(\$19,087.49)	\$13,513.30	\$19,087.49	#Div/O!
RECREATION-LEGION FIELD							
Active	R 101-45100-31030	PROPERTY T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220	RENTS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	R 101-45100-36230	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45100-210	OPERATING EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-215	TREE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-216	GRAVEL/ROCK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220	REPAIRS & MAI	\$55,000.00	\$0.00	\$0.00	\$55,000.00	0.00%
Active	E 101-45100-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231	VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360	INSURANCE	\$4,700.00	\$2,881.13	\$0.00	\$1,818.87	61.30%
Active	E 101-45100-380	UTILITIES/ELEC	\$0.00	\$35.08	\$0.29	(\$35.08)	0.00%
Active	E 101-45100-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437	L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438	BB ASSN IMPRO	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 101-45100-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$66,800.00</u>	<u>\$2,916.21</u>	<u>\$0.29</u>	<u>\$63,883.79</u>	<u>4.37%</u>
Total RECREATION-LEGION FIELD			<u>(\$16,800.00)</u>	<u>(\$2,916.21)</u>	<u>(\$0.29)</u>	<u>(\$13,883.79)</u>	<u>17.36%</u>
SKATING RINK							
Active	E 101-45150-210	OPERATING EX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380	UTILITIES/ELEC	\$150.00	\$4.40	\$2.45	\$145.60	2.93%
Expenditure			<u>\$150.00</u>	<u>\$4.40</u>	<u>\$2.45</u>	<u>\$145.60</u>	<u>2.93%</u>
Total SKATING RINK			<u>(\$150.00)</u>	<u>(\$4.40)</u>	<u>(\$2.45)</u>	<u>(\$145.60)</u>	<u>2.93%</u>
PARKS-ST. OLAF PARK							
Active	R 101-45200-34780	PARK FEES-S	\$2,500.00	\$140.00	\$140.00	\$2,360.00	5.60%
Active	R 101-45200-34785	ST. OLAF LAK	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 101-45200-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230	CONTRIBUTI	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 101-45200-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			<u>\$4,100.00</u>	<u>\$140.00</u>	<u>\$140.00</u>	<u>\$3,960.00</u>	<u>3.41%</u>
Active	E 101-45200-101	WAGES/SALARI	\$8,000.00	\$73.26	\$73.26	\$7,926.74	0.92%
Active	E 101-45200-121	SOCIAL SECURI	\$500.00	\$4.54	\$4.54	\$495.46	0.91%
Active	E 101-45200-122	MEDICARE	\$120.00	\$1.06	\$1.06	\$118.94	0.88%
Active	E 101-45200-150	WORKERS COM	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 101-45200-210	OPERATING EX	\$2,500.00	\$190.00	\$95.00	\$2,310.00	7.60%
Active	E 101-45200-213	LIFEGUARD SU	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-214	CONCESSION S	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45200-215	TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218	CHEMICALS/SP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-220	REPAIRS & MAI	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-45200-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307	CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308	SCHOOLING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-45200-311	PERMITS/MEMB	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320	TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340	ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-360	INSURANCE	\$3,400.00	\$3,046.13	\$0.00	\$353.87	89.59%
Active	E 101-45200-380	UTILITIES/ELEC	\$1,250.00	\$560.21	\$125.13	\$689.79	44.82%
Active	E 101-45200-384	UTITLITES/GAR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$25,420.00	\$3,875.20	\$298.99	\$21,544.80	15.24%
Total PARKS-ST. OLAF PARK			(\$21,320.00)	(\$3,735.20)	(\$158.99)	(\$17,584.80)	17.52%
SUMMER RECREATION							
Active	R 101-45300-34790	RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316	CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SUMMER RECREATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SENIOR CITIZENS BUS							
Active	E 101-45400-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SENIOR CITIZENS BUS			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY							
Active	R 101-45500-36250	REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45500-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-101	WAGES/SALARI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45500-121	SOCIAL SECURI	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45500-122	MEDICARE	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45500-210	OPERATING EX	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45500-220	REPAIRS & MAI	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 101-45500-300	PROFESSIONAL	\$0.00	\$27.28	\$27.28	(\$27.28)	0.00%
Active	E 101-45500-301	AUDITING SERV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320	TELEPHONE	\$600.00	\$5.18	\$2.59	\$594.82	0.86%
Active	E 101-45500-360	INSURANCE	\$3,400.00	\$3,301.75	\$0.00	\$98.25	97.11%
Active	E 101-45500-380	UTILITIES/ELEC	\$3,000.00	\$342.36	\$252.93	\$2,657.64	11.41%
Active	E 101-45500-383	UTILITIES/HEAT	\$1,200.00	\$663.84	\$309.39	\$536.16	55.32%
Active	E 101-45500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$13,850.00	\$4,340.41	\$592.19	\$9,509.59	31.34%
Total LIBRARY			(\$13,850.00)	(\$4,340.41)	(\$592.19)	(\$9,509.59)	31.34%
ECONOMIC DEVELOPMENT							
Active	E 101-46500-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ECONOMIC DEVELOPMENT			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION							
Active	E 101-46600-000	CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300	PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303	ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386	UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720	TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total HISTORIC PRESERVATION			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE							
Active	E 101-47000-600	PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total DEBT SERVICE			\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED							
Active	E 101-49200-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: MARCH 2023

	2023 YTD Budget	2023 YTD Amt	MARCH MTD Amt	2023 YTD Balance	% of Budget
Total UNALLOCATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT					
Active E 101-49310-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND	\$0.00	(\$203,647.51)	(\$43,405.88)	\$203,647.51	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
WATER UTILITY FUND							
		Revenues	\$276,000.00	\$65,448.13	\$24,253.68	\$210,551.87	23.71%
		Expenditures	\$276,000.00	\$34,093.75	\$14,220.50	\$241,906.25	12.35%
		Gain/(Loss)	\$0.00	\$31,354.38	\$10,033.18	(\$31,354.38)	0.00%
GOVERNMENT WIDE							
Active	R 601-00000-33439	PERA PENSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	GOVERNMENT WIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES							
Active	R 601-49400-31000	GENERAL PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-33620	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110	SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250	REFUNDS AN	\$0.00	\$1,768.20	\$15.82	(\$1,768.20)	0.00%
Active	R 601-49400-37100	WATER SALE	\$276,000.00	\$63,679.93	\$24,237.86	\$212,320.07	23.07%
Active	R 601-49400-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue		\$276,000.00	\$65,448.13	\$24,253.68	\$210,551.87	23.71%
Active	E 601-49400-100	WAGES/SALARI	\$31,000.00	\$7,745.32	\$3,330.49	\$23,254.68	24.98%
Active	E 601-49400-120	PERA	\$2,500.00	\$580.92	\$249.79	\$1,919.08	23.24%
Active	E 601-49400-121	SOCIAL SECURI	\$2,000.00	\$477.06	\$204.11	\$1,522.94	23.85%
Active	E 601-49400-122	MEDICARE	\$750.00	\$111.59	\$47.74	\$638.41	14.88%
Active	E 601-49400-129	PERA CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130	HEALTH INSUR	\$5,000.00	\$33.33	\$0.00	\$4,966.67	0.67%
Active	E 601-49400-131	LIFE INSURANC	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140	UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150	WORKERS COM	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	E 601-49400-200	OFFICE SUPPLI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-210	OPERATING EX	\$7,650.00	\$5,635.78	\$4,858.97	\$2,014.22	73.67%
Active	E 601-49400-218	CHEMICALS/SP	\$5,000.00	\$80.00	\$50.00	\$4,920.00	1.60%
Active	E 601-49400-220	REPAIRS & MAI	\$28,000.00	\$3,087.00	\$755.72	\$24,913.00	11.03%
Active	E 601-49400-222	WATER METER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-230	VEHICLE OPER	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-231	VEHICLE MAINT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-233	TRACTOR MAIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235	PICKUP MAINT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-238	GENERATOR EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-240	SMALL TOOLS A	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49400-300	PROFESSIONAL	\$6,000.00	\$1,000.00	\$500.00	\$5,000.00	16.67%
Active	E 601-49400-301	AUDITING SERV	\$1,750.00	\$0.00	\$0.00	\$1,750.00	0.00%
Active	E 601-49400-303	ENGINEERING F	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307	CONTRACT FEE	\$20,280.00	\$4,927.70	\$1,698.68	\$15,352.30	24.30%
Active	E 601-49400-308	SCHOOLING	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 601-49400-309	COMPUTER EX	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 601-49400-311	PERMITS/MEMB	\$1,000.00	\$35.00	\$35.00	\$965.00	3.50%
Active	E 601-49400-316	CREDIT/DEBIT S	\$1,200.00	\$361.38	\$191.26	\$838.62	30.12%
Active	E 601-49400-320	TELEPHONE	\$1,000.00	\$80.27	\$38.83	\$919.73	8.03%
Active	E 601-49400-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331	MOTEL EXPENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-340	ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360	INSURANCE	\$4,000.00	\$5,527.13	\$0.00	(\$1,527.13)	138.18%
Active	E 601-49400-380	UTILITIES/ELEC	\$30,000.00	\$2,669.26	\$1,600.66	\$27,330.74	8.90%
Active	E 601-49400-383	UTILITIES/HEAT	\$3,500.00	\$1,528.40	\$659.25	\$1,971.60	43.67%
Active	E 601-49400-417	UNIFORM ALLO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-430	MISCELLANEOU	\$500.00	\$213.61	\$0.00	\$286.39	42.72%
Active	E 601-49400-440	HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501	CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-600	PRINCIPAL	\$108,000.00	\$0.00	\$0.00	\$108,000.00	0.00%
Active	E 601-49400-610	INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999	CONTRIBUTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			<u>\$276,000.00</u>	<u>\$34,093.75</u>	<u>\$14,220.50</u>	<u>\$241,906.25</u>	<u>12.35%</u>
Total WATER UTILITIES			<u>\$0.00</u>	<u>\$31,354.38</u>	<u>\$10,033.18</u>	<u>(\$31,354.38)</u>	<u>#Div/0!</u>
Total WATER UTILITY FUND			<u>\$0.00</u>	<u>\$31,354.38</u>	<u>\$10,033.18</u>	<u>(\$31,354.38)</u>	<u>0.00%</u>

Current Period: MARCH 2023

			2023	2023	MARCH	2023	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND							
		Revenues	\$330,000.00	\$78,477.45	\$29,929.00	\$251,522.55	23.78%
		Expenditures	\$330,000.00	\$92,012.33	\$25,542.99	\$237,987.67	27.88%
		Gain/(Loss)	\$0.00	(\$13,534.88)	\$4,386.01	\$13,534.88	0.00%
SEWER UTILITIES							
Active	R 602-49450-36200	MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210	INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250	REFUNDS AN	\$0.00	\$655.00	\$0.00	(\$655.00)	0.00%
Active	R 602-49450-37100	WATER SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-37200	SEWER CHA	\$330,000.00	\$77,822.45	\$29,929.00	\$252,177.55	23.58%
Active	R 602-49450-39110	SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39200	OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311	PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999	CONTRIBUTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue			\$330,000.00	\$78,477.45	\$29,929.00	\$251,522.55	23.78%
Active	E 602-49450-210	OPERATING EX	\$40,000.00	\$6,220.84	\$4,723.18	\$33,779.16	15.55%
Active	E 602-49450-220	REPAIRS & MAI	\$55,000.00	\$1,313.56	\$470.31	\$53,686.44	2.39%
Active	E 602-49450-230	VEHICLE OPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233	TRACTOR MAIN	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-300	PROFESSIONAL	\$5,000.00	\$3,702.50	\$3,702.50	\$1,297.50	74.05%
Active	E 602-49450-301	AUDITING SERV	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
Active	E 602-49450-304	LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307	CONTRACT FEE	\$158,000.00	\$52,364.00	\$13,091.00	\$105,636.00	33.14%
Active	E 602-49450-308	SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309	COMPUTER EX	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-311	PERMITS/MEMB	\$2,000.00	\$1,550.00	\$1,550.00	\$450.00	77.50%
Active	E 602-49450-316	CREDIT/DEBIT S	\$1,200.00	\$361.37	\$191.25	\$838.63	30.11%
Active	E 602-49450-330	MILEAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-340	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360	INSURANCE	\$3,500.00	\$8,977.75	\$0.00	(\$5,477.75)	256.51%
Active	E 602-49450-380	UTILITIES/ELEC	\$17,500.00	\$1,942.71	\$1,347.89	\$15,557.29	11.10%
Active	E 602-49450-383	UTILITIES/HEAT	\$3,500.00	\$1,023.10	\$466.86	\$2,476.90	29.23%
Active	E 602-49450-384	UTITLITES/GAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430	MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441	BAD DEBT EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500	CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-501	CAPITAL - UNDE	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	E 602-49450-600	PRINCIPAL	\$14,000.00	\$14,556.50	\$0.00	(\$556.50)	103.98%
Active	E 602-49450-610	INTEREST	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 602-49450-620	FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure			\$330,000.00	\$92,012.33	\$25,542.99	\$237,987.67	27.88%
Total SEWER UTILITIES			\$0.00	(\$13,534.88)	\$4,386.01	\$13,534.88	#Div/0!
Total SEWER UTILITY FUND			\$0.00	(\$13,534.88)	\$4,386.01	\$13,534.88	0.00%

Current Period: MARCH 2023

	2023 YTD Budget	2023 YTD Amt	MARCH MTD Amt	2023 YTD Balance	% of Budget
Report Total	\$0.00	(\$185,828.01)	(\$28,986.69)	\$185,828.01	#Div/0!

2023 Mayoral Appointments

<u>Appointment</u>	<u>2023</u>	<u>2022</u>
Newspaper	NRHEG Star Eagle	NRHEG Star Eagle
Bank Depository	State Bank of New Richland	State Bank of New Richland
Deputy Mayor	Loren Skelton	Loren Skelton
Streets/Parks	Jody Wynnemer	Jody Wynnemer
Water/Sewer	Janda Ferguson	Chad Neitzel
Police Liaison	Chad Neitzel	Gail Schmidt
New Richland Care Center	Loren Skelton	Loren Skelton
Fire Chief	Josh Moen	Josh Moen
Fire Relief Board	Mayor	Mayor
Fire Relief Board	City Administrator	City Administrator
Attorney	Jason L. Moran	Peterson, Kolker, Haedt & Benda
Engineer	Jones, Haugh, & Smith	Jones, Haugh, & Smith
County Environmental Waste	Jason Casey	Jason Casey
County Economic Board	Janda Ferguson	Jason Casey
Fire Department Liaison	Chad Neitzel	Chad Neitzel
Ambulance Liaison	Janda Ferguson	Gail Schmidt
Ambulance Executive Committee	Janda Ferguson	Gail Schmidt
Ambulance Executive Committee	Jody Wynnemer	Jody Wynnemer
Planning Commission	Jason Casey	Jason Casey
Historic Preservation Commission	Pam Goehring	Pam Goehring
Economic Development Authority	Janda Ferguson	Chad Neitzel
Economic Development Authority	Jody Wynnemer	Jody Wynnemer
Waseca Area Foundation	Chad Neitzel	Gail Schmidt
MN Valley Council Of Governments	Jason Casey	Jason Casey

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/20/23

Re: HR Report

The following personnel reviews have been completed.

4/13/23 – Sara Jo Vulcan (Anniversary Date 2/12) – Completed by City Administrator
Recommend step increase effective next full pay period

4/20/23 – Tanyce Bruegger (6 mo) – Completed by City Administrator / Mayor
Recommend step increase effective next full pay period

4/20/23 – Eric Hendrickson (Anniversary Date 1/13) – Completed by City Administrator/
Recommend 2 step increase effective next full pay period

4/20/23 – Braeden Thompson (Anniversary Date 8/11) – Completed by Maint Lead/City Admin
Recommend step increase effective next full pay period

4/20/23 – Brandon Herrmann (6 mo) – Completed by Chief of Police
Recommend step increase effective next full pay period

Memo

To: City Council
From: Anthony Martens
cc:
Date: 4/19/23
Re: Water Bill Request – 304 S Broadway

Land to Home Development has a home on South Broadway Ave that ended up having a leak. They did have someone who was supposed to be watching the home during this time. They are requesting to have the sewer portion of the bill forgiven.

Concerns

Water that leaked still went down the sewer and had to be treated just like any other water that goes into the sewer. There is still a cost to the city to treat the water from the leak.

Bill History

01-00001856-02-3 LAND TO HOME DEVELOPMENT LLC 304 S BROADWAY NEW RICHLAND MN 56072-1507

Type	Charge	Amount	Date	Prev Read	Prev Read Date	Curr Read	Curr Read Date	Usage	Bill Per	Year
For 01-00001856-02-3 304 S BROADWAY										
Calculation Number 310										
Prev Bal		\$50.40							3	2023
Receipt		\$50.40	2/21/2023						3	2023
Service	WATER	\$450.08	3/13/2023	921230	2/13/2023	967150	3/13/2023	45920	3	2023
Service	SEWER	\$561.04	3/13/2023					45920	3	2023
Service	METER SURC	\$0.81	3/13/2023						3	2023
Service	CAP IMPROV	\$2.00	3/13/2023						3	2023
Service	SEWER CAP I	\$3.00	3/13/2023						3	2023
Service	GARBAGE	\$17.25	3/13/2023						3	2023
Surcharge	Sales Tax Garb	\$1.68	3/13/2023						3	2023
Cur Charges		\$1,035.86	3/13/2023						3	2023
Total		\$1,035.86	3/13/2023						3	2023

Calculation Number 310

For 01-00001856-02-3 304 S BROADWAY

FILTER: ([full Account number] = "010000185602") and ([calculation number] = 310))



RESOLUTION 23-05

A RESOLUTION APPROVING THE APPOINTMENT OF A COMMISSIONER TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF NEW RICHLAND, MN.

BE IT RESOLVED, by the City Council of New Richland, Minnesota that the appointment by the Mayor of New Richland, Minnesota of Loren Skelton to serve as Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota for a term of five years expiring on April 15, 2028, and the same is hereby approved.

The motion to adopt such a resolution was seconded by and upon roll call the following voted:

Motion By:

Second By:

YEAS:

NAYS:

ABSENT:

Thereupon the presiding officer declared said Resolution duly adopted and passed by the City Council of the City of New Richland, Minnesota, this 24th day of April 2023.

(Mayor)

Attest:

(City Administrator)



**CERTIFICATE OF CLERK
REFILING OF CERTIFICATE OF APPOINTMENT
OF HOUSING COMMISSIONERS**

I, HEREBY CERTIFY that on the 24th day of April, 2023 a Certificate of Appointment of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, was filed with the undersigned, said Certificate being dated on the 24th day of April, 2023, and signed by the Mayor of the City of New Richland, Minnesota and that the forgoing is a true and correct compared copy of the original Certificate of Appointment which is now on file and of record in the office of the City Clerk of the City of New Richland, Minnesota.

WITNESS my hand and the official seal of the City of New Richland, Minnesota, the 24th day of April 2023.

Attest:

(City Administrator)



**OATH OF COMMISSIONER OF THE
HOUSING AND REDEVELOPMENT AUTHORITY OF
NEW RICHLAND, MINNESOTA**

I, Loren Skelton, do solemnly swear that I will support the Constitution of the United States and of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, according to the law and to the best of my judgement and ability, so help me God.

I do further swear that I am and was at the time of my appointment a resident/ or of the surrounding area of New Richland, Minnesota, and that I am not a public employee.

SIGNED, Loren Skelton

Subscribed and sworn to before me this _____ day of April 2023.

Notary Public Stamp

Notary Public



RESOLUTION 23-06

A RESOLUTION APPROVING THE APPOINTMENT OF A COMMISSIONER TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF NEW RICHLAND, MN.

BE IT RESOLVED, by the City Council of New Richland, Minnesota that the appointment by the Mayor of New Richland, Minnesota of Randy Lewer to serve as Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota for a term of five years expiring on April 15, 2024, and the same is hereby approved.

The motion to adopt such a resolution was seconded by and upon roll call the following voted:

Motion By:

Second By:

YEAS:

NAYS:

ABSENT:

Thereupon the presiding officer declared said Resolution duly adopted and passed by the City Council of the City of New Richland, Minnesota, this 24th day of April 2023.

Attest:

(Mayor)

(City Administrator)



**CERTIFICATE OF CLERK
REFILING OF CERTIFICATE OF APPOINTMENT
OF HOUSING COMMISSIONERS**

I, HEREBY CERTIFY that on the 24th day of April, 2023 a Certificate of Appointment of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, was filed with the undersigned, said Certificate being dated on the 24th day of April, 2023, and signed by the Mayor of the City of New Richland, Minnesota and that the forgoing is a true and correct compared copy of the original Certificate of Appointment which is now on file and of record in the office of the City Clerk of the City of New Richland, Minnesota.

WITNESS my hand and the official seal of the City of New Richland, Minnesota, the 24th day of April 2023.

Attest:

(City Administrator)



**OATH OF COMMISSIONER OF THE
HOUSING AND REDEVELOPMENT AUTHORITY OF
NEW RICHLAND, MINNESOTA**

I, Randy Lewer, do solemnly swear that I will support the Constitution of the United States and of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, according to the law and to the best of my judgement and ability, so help me God.

I do further swear that I am and was at the time of my appointment a resident/ or of the surrounding area of New Richland, Minnesota, and that I am not a public employee.

SIGNED, Randy Lewer

Subscribed and sworn to before me this _____ day of April 2023.

Notary Public Stamp

Notary Public



RESOLUTION 23-07

A RESOLUTION APPROVING THE APPOINTMENT OF A COMMISSIONER TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF NEW RICHLAND, MN.

BE IT RESOLVED, by the City Council of New Richland, Minnesota that the appointment by the Mayor of New Richland, Minnesota of Gary Korogi to serve as Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota for a term of five years expiring on April 15, 2025, and the same is hereby approved.

The motion to adopt such a resolution was seconded by and upon roll call the following voted:

Motion By:

Second By:

YEAS:

NAYS:

ABSENT:

Thereupon the presiding officer declared said Resolution duly adopted and passed by the City Council of the City of New Richland, Minnesota, this 24th day of April 2023.

(Mayor)

Attest:

(City Administrator)



**CERTIFICATE OF CLERK
REFILING OF CERTIFICATE OF APPOINTMENT
OF HOUSING COMMISSIONERS**

I, HEREBY CERTIFY that on the 24th day of April, 2023 a Certificate of Appointment of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, was filed with the undersigned, said Certificate being dated on the 24th day of April, 2023, and signed by the Mayor of the City of New Richland, Minnesota and that the forgoing is a true and correct compared copy of the original Certificate of Appointment which is now on file and of record in the office of the City Clerk of the City of New Richland, Minnesota.

WITNESS my hand and the official seal of the City of New Richland, Minnesota, the 24th day of April 2023.

Attest:

(City Administrator)



**OATH OF COMMISSIONER OF THE
HOUSING AND REDEVELOPMENT AUTHORITY OF
NEW RICHLAND, MINNESOTA**

I, Gary Korogi, do solemnly swear that I will support the Constitution of the United States and of the State of Minnesota and will faithfully discharge the duties of the office of Commissioner of the Housing and Redevelopment Authority of New Richland, Minnesota, according to the law and to the best of my judgement and ability, so help me God.

I do further swear that I am and was at the time of my appointment a resident/ or of the surrounding area of New Richland, Minnesota, and that I am not a public employee.

SIGNED, Gary Korogi

Subscribed and sworn to before me this _____ day of April 2023.

Notary Public Stamp

Notary Public

New Richland Care Center

24 April 2023

Census: 36/45 (80%)

Budget: 42/45 (93%)

Financials: Month of March Net Income \$31000

Staffing: Nursing openings 17 (1 dropped to casual, 1 retired, 2 terminated, 4 NA's hired). Celebratory days by the Retention Committee through March and April. Planning for a BBQ with Fire/EMS/Police departments on May 4th.

Planning for Nursing home week celebrations May 15 through May 19.

Infection Control: Waseca County is in Low Transmission rate. Staff is currently testing and able to work without masks. We are still asking that visitors continue to mask. Awaiting further recommendations from the MN DHS about the use of masks in our community for staff and visitors.

Operations: March was a good month. Census was steady throughout the month at 38 and several people receiving therapy using their Medicare \$\$.

Difficult month with heat and cool cycles and keeping people comfortable.

Dietary is now serving Spring/Summer menus.

Activities is busy, we have formed a couple of groups, a Men's Group and a RedHat Ladies Group so they can plan some activities.

Grants: We are applying for multiple grants.

- Waseca County area Grant for equipment

- Employee Retention Credit through Federal Covid Relief

- FEMA through Federal Disaster and Emergency Relief

New Richland Care Center

Mar-23

Revenue

Private	\$	129,690
Medicare	\$	83,366
Medicaid	\$	244,462
Total	\$	457,518

Expenses

Nursing

Salaries	\$	158,352
Consult Pharm	\$	440
Supplies	\$	12,274
Travel and Meal	\$	3,297
Relias	\$	444
Purchased Services	\$	17,824
Software	\$	1,997
Total	\$	194,628

Activities

Salaries	\$	9,964
Supplies	\$	250
Relias	\$	29
Purchased Services	\$	795
Subscriptions	\$	304
Pet Expense	\$	302
Public Relations	\$	437

Dietary

Salaries	\$	27,446
Consult fees	\$	874
Food	\$	13,773
Supplies	\$	1,797
Relias	\$	149
Meal Sales	\$	(264)
Meals on Wheels	\$	(518)
Total	\$	43,257

Environmental Services

Salaries	\$	18,468
Supplies	\$	3,218
Purchase Services	\$	3,447
Minor Equip	\$	1,628
Equip Repair	\$	2,891

Bldg Repair	\$	691
Relias	\$	129
Van	\$	138
Total	\$	30,610

Administration

Salaries	\$	25,255
Purchased Services	\$	138
Continuing Ed	\$	1,900
Subscription	\$	7,106
Pay in Lieu of Tax	\$	14,476
Depreciation	\$	11,500
ADP	\$	4,400
Advertising	\$	996
Insurance General	\$	3,979
Telephone	\$	412
Postage	\$	276
Computer Expense	\$	6,207
Copier expense	\$	311
Electric	\$	2,995
Gas	\$	1,983
Relias	\$	121
Water/Sewer	\$	2,959
Internet Services	\$	105
Legal Fees	\$	1,104
License Surcharge	\$	10,556
Garnishments	\$	467
Payroll Tax	\$	12,735
PERA	\$	10,719
Med Ins Employer	\$	26,342
Med Ins Employee	\$	998
FSA	\$	5
Work Comp	\$	8,300
Uniform Allowance	\$	305
Life Ins	\$	107
Vision	\$	(52)
Total	\$	156,705

Net Income/Loss	\$	31,881
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Date: April 12, 2023

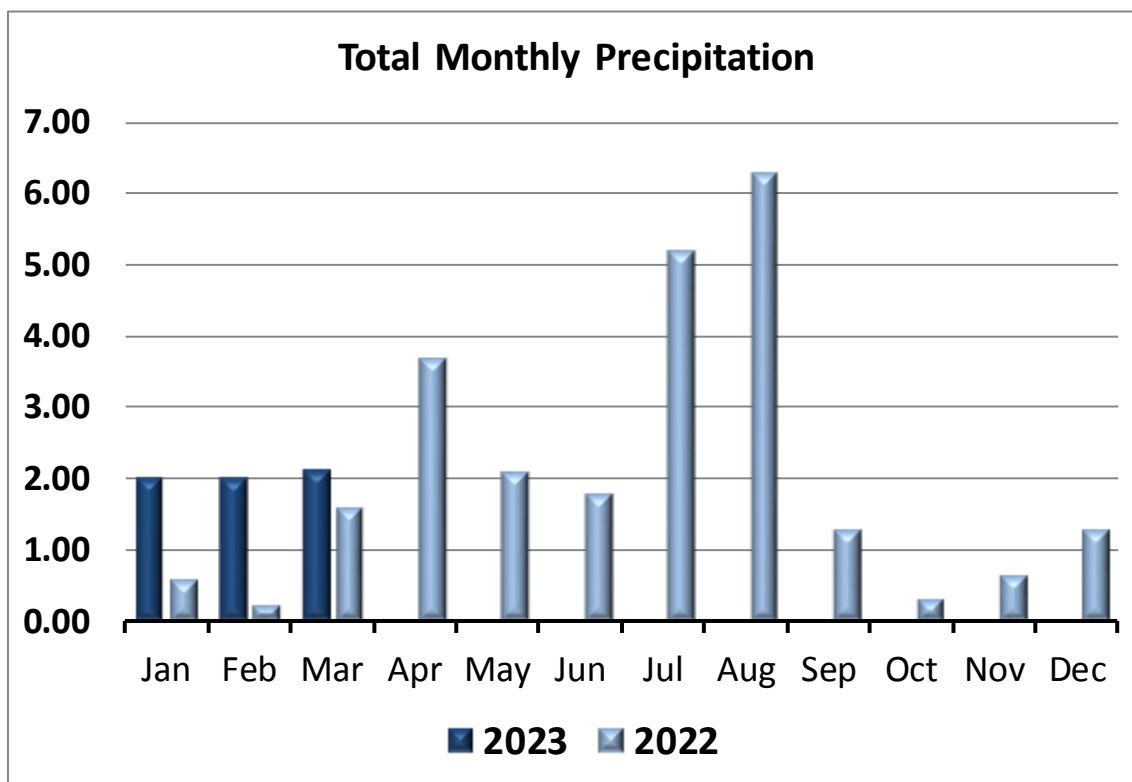
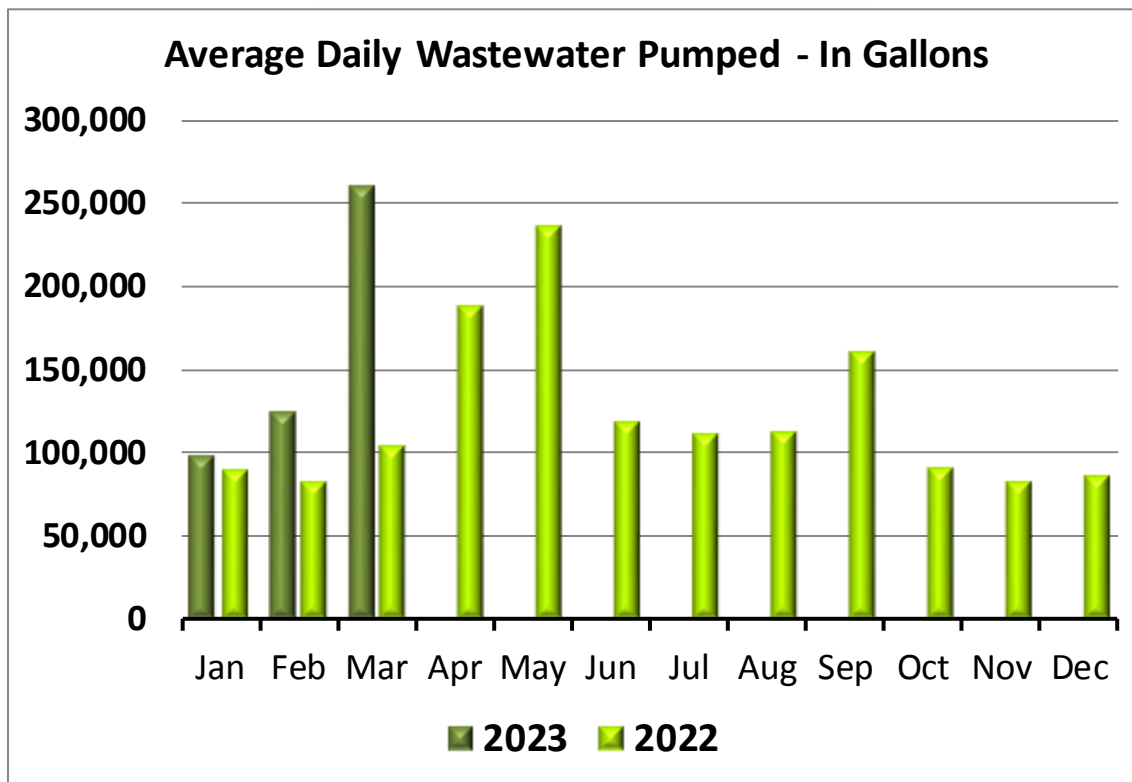
To: City of New Richland

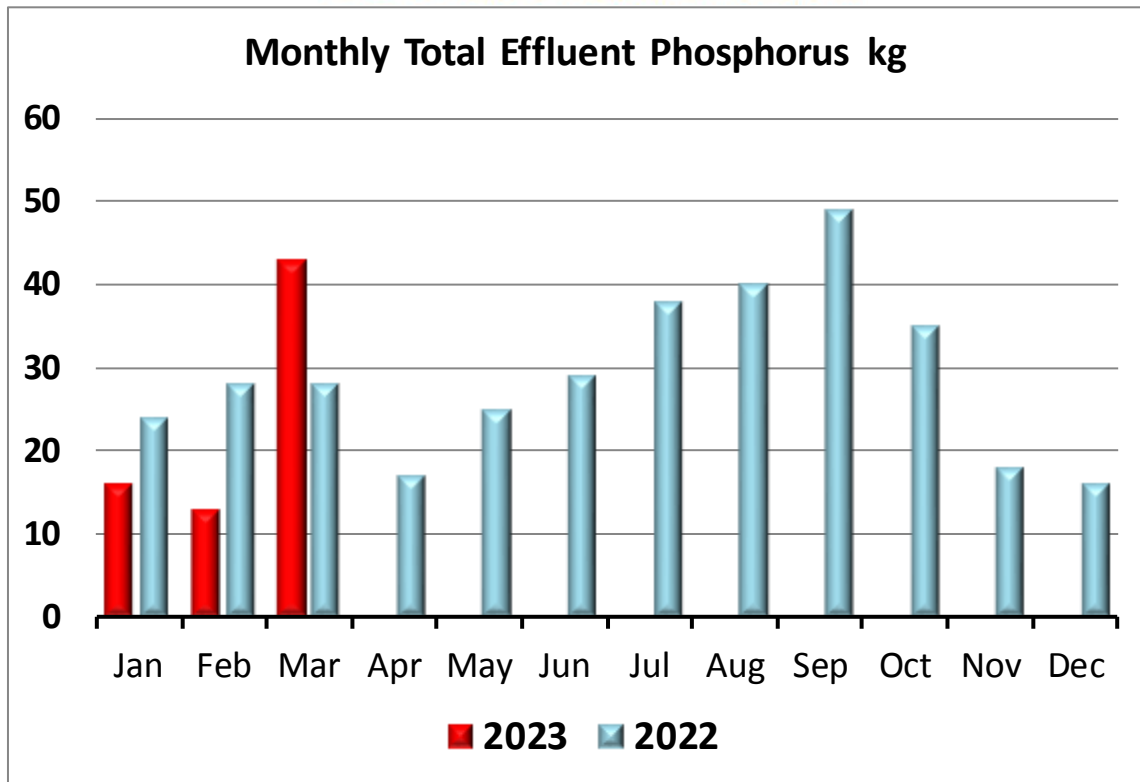
From: Shell Johnson, Operator

O & M Report: March 2023

Wastewater Operation & Maintenance

- Bio Samples were done March 2nd for hauling season.
- Had some odd ghost alarms at the plant, no problems were found so still do not know what they were.
- All monthly work orders for equipment were finished.
- Opened around twenty manholes looking for the extra water coming in, way too many places for it to be.
- All monthly required tests and paperwork were on time.
- Hauling will start first couple weeks in April, along with the replacement of plug valves in the basement.
- Orrie has been busy fixing all the electrical issues.





		March-23	February-23	March-22
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	95	139	122
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	7.0	2.5	4.1
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	7.7	1.1	6.5
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	91%	99%	92%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	229	207	145
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	8	8	10
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	7.4	3.7	6.5
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	91%	93%	93%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	2.70	4.20	3.50
Phos Effluent	mg/L	1.40	0.99	2.30
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	43.00	13.00	28.00
Phos Effluent kg Per Year	kg	72.00	29.00	0.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	N/A	N/A	n/a
Fecal Effluent Permit Limit	ml	N/A	N/A	N/A
Dissolved Oxygen				
DO Effluent	mg/L	0.75	2.40	2.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	260,000	125,000	104,000
Maximum Daily	gallons	790,000	264,000	146,000
Total Monthly	gallons	8,074,000	3,495,000	3,223,000
Precipitation Monthly Total	inches	2.10	2.00	1.60
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$7,146.00	\$580.00	8%	25%
Total	\$7,146.00	\$580.00	8%	25%

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
03/22/23	Venders (1)	Misc Invoices under \$50 (1)	\$33
			Total
			\$33

Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
03/03/23	Venders (1)	Misc Invoices under \$50 (1)	\$3
			Total
			\$3

Total Expenditures

W/W Plant Maintenance \$33

W/W System Maintenance \$3

Total For This Month \$36

Total Maintenance Dollars Spent Year-to-Date \$580
 (January 1, 2023 to End of This Report Month)

Annual Maintenance Budget \$7,146
 (Jan. 1, 2023 - Dec. 31, 2023)

Percent Maintenance Budget Spent Year-to-Date 8%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
3/2/2023	Effluent Sampler	5052 New Richland, MN	temps are fine, tubing was replaced in february 23 all good	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
3/2/2023	Influent Sampler	5052 New Richland, MN	tubing was all replaced feb 23, all temps are good running as it should tubing was all replaced feb 23, all temps are good running as it should	Monthly PM	Clean, inspect pump hose
3/3/2023	Alarms	5052 New Richland, MN	pulled floats all alarms work	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
3/3/2023	Ag-Gator Sludge Wagon	5052 New Richland, MN	will not be using this until may, will need tires checked this spring	Service Equipment	Grease unit, check oil, check pins & bolts. Check tires for improper wear and pressure. Inspect entire unit for corrosion and abnormal wear. See manual for detailed instruction. Manual is located in the filing cabinet in the office.
3/3/2023	Air Compressor	5052 New Richland, MN	checked oils, belts, filters, blow off, only run air compressor if you will be using, no reason to waste electricity	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
3/3/2023	Eyewash Station	5052 New Richland, MN	i run this weekly at sink in office, still has a cracked top on it. cant find a replacement head for it. i run this weekly at sink in office, still has a cracked top on it. cant find a replacement head for it.	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
3/3/2023	Gas Detector	5052 New Richland, MN	ran all required all good	Monthly PM	Turn on, check batteries and if calibration is due.
3/3/2023	Gas Mask	5052 New Richland, MN	small and large masks, new cartridge in jan 23 for mask small and large masks, new cartridge in jan 23 for mask	Annual PM	Inspect mask seal and lens for abnormal
3/3/2023	Office Air Conditioner	5052 New Richland, MN	not in service this month	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.

3/3/2023	Blower NO 1	5052 New Richland, MN	all oils, all internal and external filters checked, belt checked all good all oils, all internal and external filters checked, belt checked all good	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
3/3/2023	Basement Sump Pump	5052 New Richland, MN	pulled floats, alarms called out, all good	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
3/3/2023	Final Clarifier NO 1	5052 New Richland, MN	put back on line, 1st week of march 23, all oils checked, vent cleaned greased and sprayed chain, needs new rubber sweep	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
3/3/2023	NO 1 RAS	5052 New Richland, MN	not in service this month	Monthly PM	Grease the zirks on the pump if the pump running this month.
3/3/2023	Blower NO 2	5052 New Richland, MN	not in service at this time all oils and filters were changed in jan23	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
3/3/2023	IBC Boiler	5052 New Richland, MN	has been running very well. If the water holding tank goes under 1, need to fill very very slowly	Blower Monthly	Check the inlet pressure, the BTU and return temp. Check site tube on the water tank.
3/6/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	mn pump works does this in the spring (april /may) will document when this is done. mn pump works does this in the spring (april /may) will document when this is done.	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
3/6/2023	East Ras Flowmeter	5052 New Richland, MN	east clarifier back on line, east flow meter, the digital is not working but the percentage is.	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
3/6/2023	Lift Station #1 - WWTP	5052 New Richland, MN	mn pump works will do this in the spring will document when this is done. mn pump works will do this in the spring will document when this is done.	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED

3/6/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	mn pump works does this in the spring. mn pump works does this in the spring.	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
3/6/2023	Telescoping Valves	5052 New Richland, MN	not in use at this moment, digester too low	Inspection	Inspect and grease if needed.
3/6/2023	Eye Wash Station	5052 New Richland, MN	checked all good and signed checked all good and signed	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
3/10/2023	Air Compressor	5052 New Richland, MN	oil will be changed in may. It runs maybe 3 hrs a month. i do shut it off when not in use. no reason to run if not used 24/7	Air Compressor Annual	Change oil in Motor, if possible document hours ran since last oil change. Grease zirks if needed.
3/10/2023	Final Clarifier NO 2	5052 New Richland, MN	All greased, vent cleaned, does need skimmer and arms checked this year	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
3/10/2023	NO 3 RAS	5052 New Richland, MN	Put back on line march 6th. was pumping then quit, snails or debris are thick in this clarifier. Shut off, running water backwards into tshe line to flush out again. will need arms, skimmer and lower arms inspected this year.	Monthly PM	Grease the zirks on the pump if the pump running this month.
3/10/2023	Emergency Generator	5052 New Richland, MN	Gss will be here to do all inspection per the city.	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
3/10/2023	FIRE EXTINGUISHERS	5052 New Richland, MN	All checked and signed	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.

3/10/2023	NO 2 RAS	5052 New Richland, MN	All greased, safety cage checked, running as it should. waiting for electrician to check over VFD	Monthly PM	Grease the zirks on the pump if the pump running this month.
3/13/2023	Lift Station #3 - Elm Ave	5052 New Richland, MN	pulled float alarms went off. all good.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
3/13/2023	Trickling Filter	5052 New Richland, MN	Arms are even, flows are quite high with the snow melting	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033
3/14/2023	Lift Station #2 - 3rd Street	5052 New Richland, MN	At 3.3 feet, shut lift pumps off. Alarms called, red light on, all good. Green light does not work again.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
3/20/2023	Lift Station #1 - WWTP	5052 New Richland, MN	Herb and i pulled floats , cleaned off the floats.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
3/20/2023	Primary Clarifier	5052 New Richland, MN	Checked all oils, greased, all good	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain

3/20/2023	Primary Clarifier	5052 New Richland, MN	Scrubbed Launder, Weirs, Baffle, arm .	Unscheduled Work Order	Scrubbed Launder, Weirs, Baffle, arm .
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City Of New Richland

Date : April 24, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 22 Blue cards were issued to residents this month.
- 2 shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Roads sweeping completed.
- grates are in.
- spring clean up
- counsel room desk
- Hydrant Legion Field

FUTURE PROJECTS

- W.W. Road project
- Booster two to complete.
- Hydrant flushing
- Legion Field start up
- St. Olaf lake start up

SEEKING RECOMMENDATION

4in gate value \$1804.14

Beach sand (Olsen)

New Signs (Sign Pro)

Roads conditions (Bargins, W.W, Persons,)

Dug out Legion Field

City of New Richland
Water System Monthly Report
 Month: March Year: 2023

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	876,000
Average Daily Pumpage	Gals/day	28,258
Maximum Daily Pumpage	Gals/day	129,000
Total monthly hours	Hrs./month	97.3
Well Efficiency (GPM)	Gals/min	160

Well No. 2

Total Monthly Pumpage	Gals/Month	848,000
Average Daily Pumpage	Gals/day	27,354
Maximum Daily Pumpage	Gals/day	101,000
Total monthly hours	Hrs./month	94.2
Well Efficiency (GPM)	Gals/min	160

Well No. 3

Total Monthly Pumpage	Gals/Month	863,000
Average Daily Pumpage	Gals/day	27,838
Maximum Daily Pumpage	Gals/day	97,000
Total monthly hours	Hrs./month	95.8
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	Gals/Month	2,587,000
Average Combined Daily Pumpage	Gals/day	83,450
Total Combined Monthly Hours	Hrs./month	287.3
Booster Pump Monthly Hours	Hrs./month	152
Booster Pump daily Avg. Hours	Hrs./day	4.9
Booster Pump efficiency (GPM)	Gals/min.	155
Booster Pump 2 Monthly Hours	Hrs/month	0
Booster Pump 2 Daily Avg. Hours	Hrs/day	0
Booster Pump 2 efficiency (GPM)	Gals/min	0
Total Chlorine Consumption	Lbs./month	5.0
Average Chlorine daily Consumption	Lbs./day	.17
Total Fluoride Consumption	Gals/month	4.9
Average Fluoride daily Consumption	Gals/day	.16

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/20/23

Re: Semi Noise

Per the council's request, I did some follow-up regarding the semi noise ordinance and costs for signage.

The MN State Patrol Mankato District is responsible for patrolling our area of Hwy 13 / Hwy 30. We are at the very edge of the Mankato district and also border the Rochester MN State Patrol district.

I reached out to MN DOT regarding signage. We would have to pass a resolution for MN DOT to install signs and the current rate for signs is \$1,508 / sign. We would need a minimum of 4 signs for a total cost of \$6,032 which is not budgeted. I do not believe the cost to value ratio is positive and would not guarantee any decrease or elimination in noise from semis.

I have attached the information from the MN DOT.

RESOLUTION #2018-19

INTRODUCED: Joyce
SECONDED: Byam
VOTED: Aye: Joyce, Byam and Grunig
Nay: None
Absent: Sherman and Ray

**RESOLUTION REQUESTING THAT THE MINNESOTA DEPARTMENT
OF TRANSPORTATION ERECT SIGNS THAT PROCLAIM THAT
VEHICLE NOISE LAWS WILL BE ENFORCED**

WHEREAS, the City Council of Windom, Minnesota, is interested in maintaining a peaceful and livable community; and

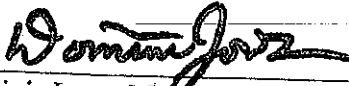
WHEREAS, a number of City residents have reported that they have been continually annoyed with the loud noise of large trucks at highway entrances to the City of Windom; and

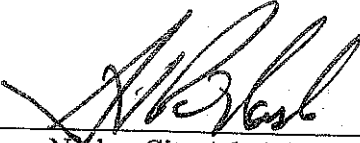
WHEREAS, the City would like to properly enforce laws regarding vehicle noise.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

1. The Windom City Council hereby formally states that it will enforce the Windom City Code regarding vehicle noise restrictions (§70.06) and will also enforce Minnesota Statutes §169.69 (Muffler) and §169.693 (Motor Vehicle Noise Limits).
2. The Windom City Council requests that the Minnesota Department of Transportation erect signs at all highway entrances to the City of Windom that declare "Vehicle Noise Laws Enforced" per City Code (§70.06).

ADOPTED this 20th day of February, 2018.


Dominic Jones, Mayor

ATTEST: 
Steve Nasby, City Administrator

Office of the Revisor of Statutes

2021 Minnesota Statutes

[Authenticate](#)  [PDF](#)

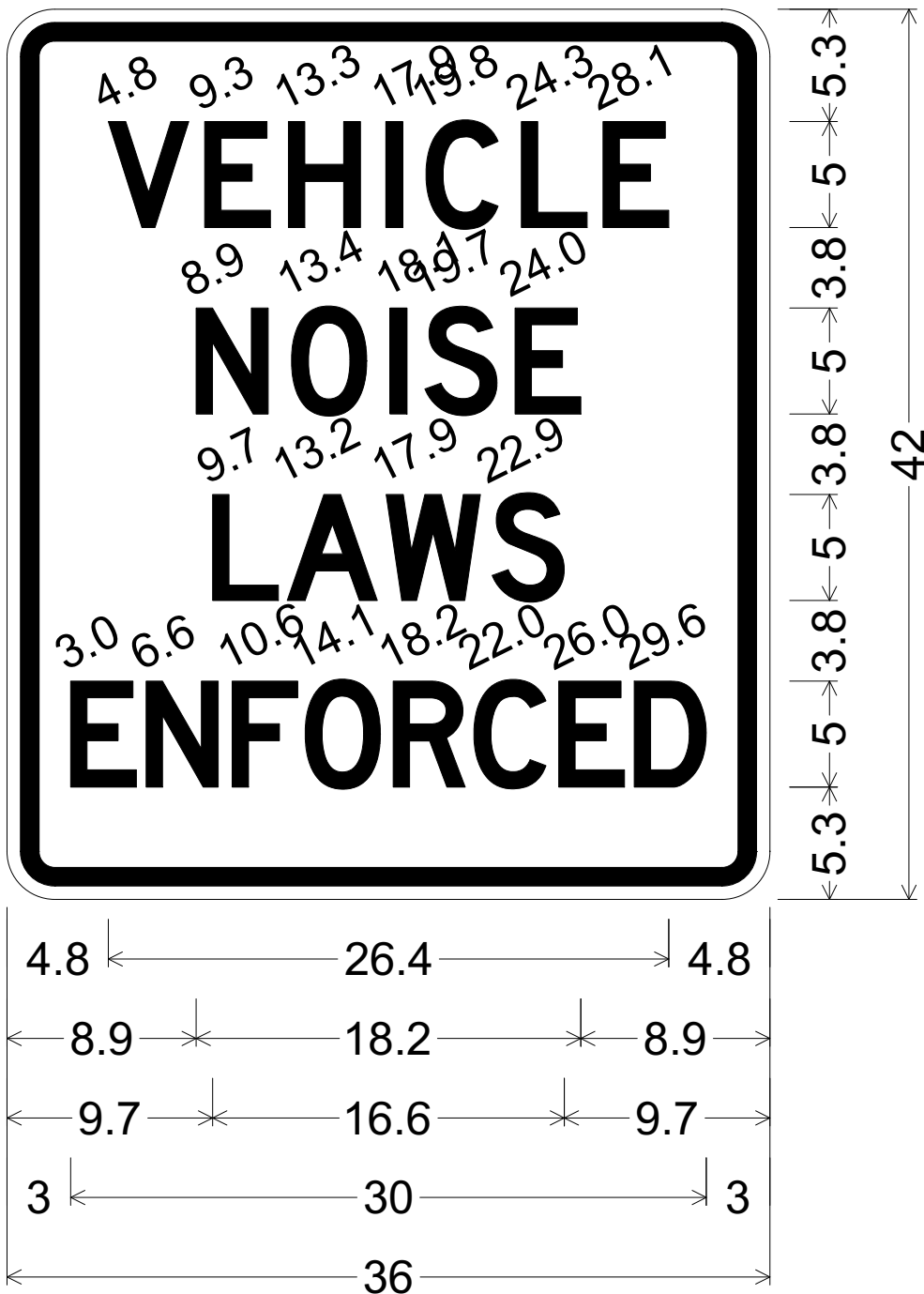
169.693 MOTOR VEHICLE NOISE LIMITS.

It is unlawful to operate a motor vehicle in violation of motor vehicle noise rules adopted by the Pollution Control Agency.

History: [1974 c. 500 s. 1](#); [1985 c. 248 s. 70](#)

Official Publication of the State of Minnesota
Revisor of Statutes

Cost per sign = \$1,508.00



VEHICLE NOISE LAWS ENFORCED;
2.3" Radius, 0.9" Border, 0.6" Indent, Black on White;
"VEHICLE", D 2K;
"NOISE", D 2K;
"LAWS", D 2K specified length;
"ENFORCED", D 2K specified length;

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/12/23

Re: Trash Collection bill increase

Currently the City of New Richland is paying Thompson Sanitation and Waste Management \$11,598.34 per month for trash collection services. We are currently receiving \$11,446.59 per month in collection from accounts for those services.

The city is short revenue for trash collection by \$151.75 per month or a total of \$1,821 per year. If the city were to raise the fee to each household by \$.32, we would be able to eliminate the deficit.

City staff recommends that the council adopts an increase of \$.35 per account to pay for trash collection services.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 4/21/23

Re: Ordinance Update/Online

I have received quotes to update our ordinances and post them online. The initial quote to update our ordinances is:

Updating additional ordinances and publishing: \$700-\$1,300 (+s/h)

Online Publishing

One-time setup fee:	\$595
Future Re-Indexing:	\$1.95 / page
Internet Code Hosting:	\$450 / year
Phone Support	no charge

We currently have \$2,500 budgeted for ordinance expenses for the 2023 budget.

American Legal Publishing Internet Features (2023 Price List)

Our online codes have the following features:

Online Features:	Many features are included in current annual hosting fee at no additional cost	Price:
PC, Tablet, Smart Phone versions	PC and Mobile Views	Included
Multiple Search formats	1. Simple Search 2. Advanced Filters Search	Included
Automatic Stem Searches (finds plurals of words)	<i>Dog</i> finds <i>dog</i> and <i>dogs</i> <i>Fence</i> finds <i>fence</i> , <i>fences</i> , <i>fencing</i> and <i>fenced</i>	Included
Synonym Searches	Users can choose synonym searching: <i>Grass</i> finds <i>grass</i> , <i>turf</i> , <i>lawn</i> <i>Garbage</i> finds <i>garbage</i> , <i>litter</i> , <i>trash</i> , <i>rubbish</i>	Included
Continuous Next Hit feature	You can go through all hits without having to go back to the Results List for each chapter	Included
Table of Contents expands and links to sections	View and navigate the TOC while also viewing code text	Included
Download text in multiple file choices from the web	Can download into MS Word, HTML, TXT, PDF, MOBI and EPUB (can also use copy/paste feature)	Included
Email links to text	Can email link to specific text in code	Included
Cross-references hyperlinked	Cross-references to other sections, including Penalty references are hyperlinked	Included
Color Graphics	Yes - if provided in color by the Municipality	Included
Static Links to specific sections can be set	Ability to set links to titles, chapter or individual sections in the code	Included
Scrolling tables - static header	The titles of table columns remain visible as you scroll through tables	Included
Limit searches to specific sections	Use TOC feature to limit search to chapters or sections (or expand search to other municipal codes)	Included
Email notifications of code changes	Staff and the public can create a free account to receive email notifications when the code changes	Included

Annotations	Staff and the public can create a free account to create annotations	Included
Electronic format	Online document flows uninterrupted; no page breaks or page numbers to interrupt the text	Included
Translation into other languages	Apply Google Translate to the Code	Included
Search nearly 2,000 municipal codes	Free access to all codes we publish online; no need to subscribe to any service	Included
Online help features	Use online help features or contact our technical service reps via email or toll-free phone number	Included
OPTIONAL SERVICES:		
New Ordinance List Service (Advance Legislation Notice)	Ordinances not yet codified listed with link to full text of ordinances (ordinances removed from list once they are codified)	List = \$125/yr + \$10/ordinance <i>or</i> \$300/yr unlimited ordinances
New Ordinance Notification	Notice posted at beginning of code section with link to ordinance that will amend that section (ordinances removed from code once they are codified)	\$10/ordinance that is linked (5 links included; \$2 per addit. link)
Comprehensive Ordinance List	New ordinances added to list of all ordinances codified and remain even after code is updated	\$8/ordinance if hosted on city's website, or \$10/ordinance if hosted on ALP website; additional \$50/year hosting fee with annual increase of \$10
Ordinances History Links within code section histories	As new ordinances are added to the code section history list, links to the original ordinance can be set	\$8/ordinance if hosted on city's website, or \$10/ordinance if hosted on ALP website
Definition Links	Defined terms in the code can be hyperlinked directly to their definition (See Weston, FL code)	\$75/hour

Archive of prior versions of code online and Comparing different versions	Prior versions of the code may be hosted online for research purposes, including creating a compared document	Annual code updates: \$50/yr; 6 month or quarterly updates: \$100/yr; More often: \$250/yr
Searchable desktop version on USB	Searchable USB version of the documents can be provided	\$50
Custom Website Banner	Municipal seal or logo posted at code site, or partial or complete banner from the Municipality's website can be used	\$25 for city seal/logo on front page; \$100-950 for banner

Meeting Minutes hosted online in searchable database:

Prior minutes (initial set-up of database): 75¢ per page if provided from city to ALP in electronic format such as PDF or MS Word (minimum start up fee of \$300) + hosting fee

Future minutes posted at 75¢ per page if provided from city to ALP in electronic format such as PDF or MS Word (minimum fee of \$10 per update) + hosting fee

Hosting Fee: \$250/year hosting fee; increases by 5% per year after third year



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City Administrator's Report

April 24th, 2023, Council Meeting

Met with Bolton and Menk along with Eric, Shell and Braeden regarding engineering projects for both water and wastewater

Worked on council chamber organization

Working on a report for noise ordinance / semi complaint

Completed working with ABDO on 2022 Audit

Monitoring Juneteenth conversations, may become a state holiday

Received a solar refund from Xcel Energy in the amount of \$5,951.14

Due to cost and constant issues with the Post Office, looking into e-billing for utility accounts

Worked on ordinance codification and online publishing

Consulted with MN DOT on 2026 ADA Sidewalk Improvement project

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

Apr. 25th – Samuel Yoon - AMB

EMPLOYEE ANNIVERSARIES

May 9th – Samuel Yoon – AMB – 1 YR

May 9th – Eric Welhaven – AMB – 1 YR