



New Richland City Council Regular Meeting Minutes

January 23rd, 2023

Members Present

Chad Neitzel
Jason Casey
Loren Skelton
Jody Wynnemer

Staff Present

Anthony Martens-Administrator
Bob Johannsen-Care Center Admin
Eric Hendrickson-Maintenance

Others Present

Pam Goehring	e-Brenda Routh
Larry Goehring	e-Jessica Lutgens
Ryan Gehrke	e-Dylan Arnold
Janda Ferguson	
Gail Schmidt	Eli Lutgens

Members Absent

None

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Council Member Wynnemer asked that item #2 on the consent agenda be removed and placed as #4 on New Business. Motion made by Loren Skelton and seconded by Jason Casey to approve the agenda as amended. Carried (3 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the consent agenda. Carried (3 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- Motion was made by Loren Skelton and seconded by Jason Casey to adopt Resolution 23-01 – A Resolution Amending the City Fee Schedule for 2023. Carried (3 yes, 0 no)

Reports

1. Care Center Report – Bob Johannsen
 - Care Center report was given by Care Center Administrator Bob Johannsen
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the Care Center report. Carried (3 yes, 0 no)
2. People Service Report – In Writing
 - People Service report was provided in writing by Shell Johnson
 - Motion made by Jason Casey and seconded by Loren Skelton to approve the People Service report. Carried (3 yes, 0 no)



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Reports (continued)

3. Street/Maintenance Report

- Street and Maintenance report was given by Eric Hendrickson, Maintenance Lead
- Motion was made by Jody Wynnemer and seconded by Jason Casey to approve the purchase of salt sand should it be needed at a cost of \$1,137.50. Carried (3 yes, 0 no)
- Motion was made by Jody Wynnemer and seconded by Jason Casey to approve the cost of street paint for the 2023 season at a cost of \$1,456.97. Carried (3 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the purchase of new brooms for the sweeper at a cost of \$882. Carried (3 yes, 0 no)
- Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve Tim's Trucking as a backup to plow while Eric is on vacation at a rate of \$115/hr. Carried (3 yes, 0 no)
- Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the Street and Maintenance report. Carried (3 yes, 0 no)

Unfinished Business

1. City Council Vacancy
 - Motion was made by Loren Skelton and seconded by Jason Casey to appoint Janda Ferguson to serve out the remaining council term vacated by Mayor Chad Neitzel. Carried (3 yes, 0 no)

New Business

1. December 2022 Financials/End of Year
 - Motion was made by Loren Skelton and seconded by Jody Wynnemer to approve the December 2022 accounts payable. Carried (3 yes, 0 no)
2. Lifeguards/Concession Stand
 - Discussion was had among the council regarding lifeguards for the upcoming season. Council directed the Administrator to look into advertising for lifeguards and to possibly work with Geneva or another small pool to coordinate lessons.
3. City Administrator Update
 - Administrator Martens informed the council that there had been 3 applications received by Friday 1/20 and that 1 additional application had been received this morning. Additionally, Martens provided the council with a letter asking them to allow him to withdraw his resignation and continue as the City Administrator.
 - Motion was made by Loren Skelton and seconded by Jason Casey to allow Anthony Martens to withdraw his resignation, continue as the City Administrator and to discontinue the hiring process. Carried (2 yes, 1 no-Wynnemer)
4. December 2022 Accounts Payable
 - Accounts payable will now be listed as Check Register on the Agenda/Minutes.
 - Motion was made by Jody Wynnemer and seconded by Loren Skelton to approve the December 2022 Accounts Payable/Check Register. Carried (3 yes, 0 no)

Miscellaneous

- None



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Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting
- Motion was made by Jody Wynnemer and seconded by Loren Skelton to approve the administrators report. Carried (3 yes, 0 no)

Mayor/Council Comments

- None

Adjournment – Motion for adjournment made by Loren Skelton and seconded by Jody Wynnemer.
Carried (3 yes, 0 no) 7:15 p.m.

Submitted by,

Anthony Martens
City Administrator