



New Richland City Council Regular Meeting Agenda

January 23rd, 2023

Agenda:

- 6:30 Call to Order**
Roll Call
Pledge of Allegiance
Approve Agenda

Consent Agenda Items

Items listed on the Consent Agenda are considered routine and non-controversial by the City Council. There will be no separate discussion of these items unless requested by the City Council.

1. Approve Minutes of the January 9th, 2023, Council Meeting
2. Approve Accounts December 2022 Accounts Payable

Public Comments

Notice: We welcome the attendance of residents of the City of New Richland to the City Council meetings. Any resident of the City of New Richland may request permission to speak at a regular scheduled council meeting on any topic that is relevant to the operation of the city. Any resident wishing to address the city council shall either call City Hall and request to be put on the agenda or they can sign-up 10 minutes prior to the start of the meeting. At the discretion of the mayor, the speaker may address the topic either during the public portion of the meeting or at the time the item is being addressed by the council. The mayor will call upon the speaker at the appropriate time. Speaker shall state their name and topic to be addressed. Residents are expected to use proper etiquette, decorum and respect when addressing the council.

Request and Presentations

Public Hearings

Ordinances and Resolutions

1. Resolution 23-01 – A Resolution Amending the City Fee Schedule for 2023

Department Reports

1. Care Center Report – Bob Johannsen, Care Center Administrator
2. People Service Report – Shell Johnson, Operator
3. Street/Maintenance Report – Eric Hendrickson, Maintenance Lead

Unfinished Business

1. City Council Vacancy Appointment

New Business

1. December 2022 Financials / End of Year
2. Lifeguards/Concession Stand
3. City Administrator Update

Miscellaneous

Administrators Report

Mayor/Council Comments**Adjournment**

The next Regular City Council meeting will be held on Monday February 13th, 2023, at 6:30 pm



New Richland City Council Regular Meeting Minutes

January 9th, 2023

Members Present

Chad Neitzel
Jason Casey
Loren Skelton
Jody Wynnemer

Staff Present

Anthony Martens-Administrator
Chief Bruegger-NRPD

Others Present

Pam Goehring
Larry Goehring
Ryan Gehrke
Mike Abbott
Sue Abbott
Gail Schmidt
Elizabeth Neitzel

e-Brenda Routh
e-Jessica Lutgens

Members Absent

None

Swearing In of Mayor and Council Members – 6:30pm

Outgoing Mayor Gail Schmidt presented the Oath of Office to Mayor Elect Chad Neitzel

Mayor Chad Neitzel presented the Oath of Office to Council Members Elect,
Loren Skelton and Jason Casey

The meeting was called to order by Mayor Chad Neitzel at 6:30 p.m.

Roll Call - All members present

Pledge of Allegiance

Approval of Agenda

- Council Member Wynnemer asked that item #6 on the consent agenda be removed and placed as #3 on New Business. Motion made by Loren Skelton and seconded by Jody Wynnemer to approve the agenda as amended. Carried (3 yes, 0 no)

Consent Agenda

- Motion made by Jody Wynnemer and seconded by Loren Skelton to approve the consent agenda. Carried (3 yes, 0 no)

Public Comments

- None

Requests and Presentations

- None

Ordinances and Resolutions (see attached)

- None



New Richland City Council Regular Meeting Minutes

January 9th, 2023

Reports

1. Ambulance Report – In Writing
 - Ambulance report was presented in writing by Ambulance Director Sundve
 - Motion was made by Loren Skelton and seconded by Jason Casey to approve the Ambulance Department report. Carried (3 yes, 0 no)
2. Fire Department Report – In Writing
 - Fire Department report was presented in writing by Chief Moen
 - Motion made by Loren Skelton and seconded by Jason Casey to approve the Fire Department report. Carried (3 yes, 0 no)
3. Police Department Report – Chief Bruegger
 - Chief Bruegger presented the Police Department report.
 - Motion made by Loren Skelton and seconded by Jason Casey to approve the Police Department report. Carried (3 yes, 0 no)

Unfinished Business

1. None

New Business

1. Administrator Martens presented a proposed timeline and process for the Council Vacancy.
 - Motion was made by Jason Casey and seconded by Loren Skelton to take letters of interest along with supplemental questions and require that they be received by City Hall no later than Thursday January 19th, 2023. Those letters and supplemental questions be reviewed at the January 23rd Council Meeting and an appointment be made. Carried (3 yes, 0 no)
2. Administrator Martens provided an update on the search for a new City Administrator. Currently one application has been received and three more people have reached out. Martens is currently working with and has a meeting with Jessica from MNVCOG to discuss interim possibilities tomorrow, January 10th, 2023.
3. Discussion regarding the ABDO Audit Engagement letter. Council Member Wynnemer wanted to verify we were following approved state guidelines regarding contracted work and the amount. Specifically, that the audit exceeded \$25,000. Motion was made by Jason Casey and seconded by Jody Wynnemer to verify the requirements and if no requirement is needed to get another quote, approve the engagement letter with ABDO for the 2022 audit. Carried (3 yes, 0 no)

Miscellaneous

- None

Administrators Report

- Administrator Martens provided a report to the council on tasks completed since last meeting
- Motion was made by Loren Skelton and seconded by Jason Casey to approve the administrators report. Carried (3 yes, 0 no)



New Richland City Council Regular Meeting Minutes

January 9th, 2023

Mayor/Council Comments

- Council Member Casey requested the City Administrator look into any newly approved funding at the federal level for sewer and water improvements and to see if any funds or programs would fit into our 5-year capital plan
- Council Member Skelton asked if the city would be interested in purchasing or leasing the car wash in town. Administrator Martens will investigate requirements, possibilities.

Adjournment – Motion for adjournment made by Jody Wynnemer and seconded by Loren Skelton.
Carried (3 yes, 0 no) 6:57 p.m.

Submitted by,

Anthony Martens
City Administrator

CITY OF NEW RICHLAND

01/20/23 10:10 AM

Page 1

*Check Summary Register©

DECEMBER 2022

	Name	Check Date	Check Amt	
10100	GENERAL CHECKING			
4388e	ISOLVED	12/7/2022	\$13,046.38	12-07-22 Payroll
4389e	PERA	12/7/2022	\$1,814.91	12-07-22 Payroll
4390e	NATIONWIDE	12/7/2022	\$210.00	12-07-22 Payroll
4391e	ISOLVED	12/9/2022	\$6,363.21	12-09-22 Amb Payroll
4392e	NATIONWIDE	12/9/2022	\$60.00	12-09-22 AMB Payroll
4393e	POSTMASTER	12/7/2022	\$9.05	MAILED RECORDER TO LAWYERS
4394e	TRIZETTO PROVIDER SOLUTIO	12/7/2022	\$65.60	AMBULANCE
4403e	MINNESOTA REVENUE	12/15/2022	\$145.00	November Sales Tax
4405e	ISOLVED	12/21/2022	\$12,725.92	12-21-22 Payroll
4406e	PERA	12/21/2022	\$2,448.33	12-21-22 Payroll
4407e	NATIONWIDE	12/21/2022	\$210.00	12-21-22 Payroll
4408e	MEDSITIS	12/22/2022	\$75.14	SYRINGES 2 SIZES
4409e	AMPION	12/22/2022	\$920.42	302810968 - 220 ASPEN AVE S
4410e	ISOLVED	12/30/2022	\$3,080.94	12-30-22 Quarterly Payroll
4411e	AMAZON.COM	12/28/2022	\$21.00	LIME-A-WAY
4412e	AMAZON.COM	12/28/2022	\$12.98	USB CABLE
4423e	AED SUPERSTORE	12/30/2022	\$340.00	AED BATTERY
4427e	WEX HEALTH INC	1/11/2023	\$8.25	
4428e	STATE BANK OF NEW RICHLAN	1/11/2023	\$1.00	ACTIVITY SERVICE CHARGE
4429e	HOME DEPOT	1/12/2023	\$223.88	FIRE ALARMS FOR CEDAR POINT
4430e	HOME DEPOT	1/12/2023	\$264.00	FIRE ALARMS CEDAR POINT
4431e	PAYMENT SERVICES NETWORK	1/12/2023	\$372.93	UTILITY
4432e	PAYMENT SERVICES NETWORK	1/12/2023	\$437.94	UTILITY
4433e	SO CENTRAL SERVICE COOPER	1/12/2023	\$1,119.61	ERIC
4434e	AMAZON.COM	1/12/2023	\$21.36	REPLACEMETN EARBUD
4435e	AMAZON.COM	1/13/2023	\$480.99	CHAIR RACK - REIMEBURSED W/ GRANT
4436e	BPAS	12/23/2022	\$1,600.00	2022 VEBA CONTRIBUTION
4437e	BCA/TRAINING & DEVELOPMEN	12/21/2022	\$75.00	PD TRAINING
4438e	POSTMASTER	12/15/2022	\$311.22	DEC. UB BILLS MAILED
28126	BOUND TREE MEDICAL , LLC	12/8/2022	\$207.09	LANCETS
28127	BUDACH IMPLEMENT	12/8/2022	\$394.03	SHOP AND STREET VEHICLES
28128	CENTRAL FARM SERVICE	12/8/2022	\$1,507.03	STREET
28129	DAKOTA SUPPLY GROUP	12/8/2022	\$273.47	VALVE BOX LID GRABBER
28130	GOPHER STATE ONE-CALL, INC.	12/8/2022	\$9.45	LOCATES
28131	LAW ENFORCEMENT LABOR SE	12/8/2022	\$98.23	GEHRKE
28132	MIDCO	12/8/2022	\$602.94	AMBULANCE INTERNET
28133	NR FARM &HOME SUPPLY	12/8/2022	\$36.98	TAPE
28134	STATE CHEMICAL SOLUTIONS	12/8/2022	\$284.05	D-STORY
28135	SARAH SUNDVE	12/8/2022	\$7.42	FOOD ON A RUN
28136	THOMPSON SANITATION, INC	12/8/2022	\$5,308.96	317 CARTS
28137	U.S. BANK EQUIPMENT FINANC	12/8/2022	\$165.00	METRO PRINTER PAYMENT
28138	WAGNER FOODS	12/8/2022	\$4.09	VINEGAR
28139	WASECA COUNTY ATTORNEY	12/8/2022	\$4,005.00	CITY ATTORNRY SERVICES
28140	WASTE MANAGEMENT	12/8/2022	\$6,289.38	GARBAGE
28141	AIRGAS USA, LLC	12/14/2022	\$107.66	Cylinder Rentals
28142	ANCOM	12/14/2022	\$876.57	PD ANNUAL CONTRACT 2022
28143	HAWKINS WATER TREATMENT	12/14/2022	\$1,422.61	CHLORINE 150 LB
28144	MCCLUNE'S TREE SERVICE	12/14/2022	\$5,850.00	STRINGFIELD CORNER
28145	MOTOROLA SOLUTIONS	12/14/2022	\$31.50	POWER SUPPLY ADAPTOR
28146	MVTL LABORATORIES	12/14/2022	\$17.08	COLIFORM COLILERT
28147	NRHEG STAR EAGLE	12/14/2022	\$80.00	1 WEEK OF SNOW BID AD
28148	RENT N SAVE PORTABLE SERVI	12/14/2022	\$345.00	St. Olaf
28149	UTILITY SERVICE CO INC	12/14/2022	\$1,530.34	PEDISPHERE CITY TANK-MONTHLY
28150	VERIZON WIRELESS	12/14/2022	\$310.78	STREETS

CITY OF NEW RICHLAND

01/20/23 10:10 AM

Page 2

***Check Summary Register©**

DECEMBER 2022

	Name	Check Date	Check Amt	
28151	WASECA HARDWARE	12/14/2022	\$137.96	MULCH
28152	XCEL ENERGY	12/14/2022	\$1,328.72	STREET LIGHTS
28153	AMPION	12/22/2022	\$0.00	302810968 - 220 ASPEN AVE S
28154	BOHLEN PLBG, HTG & A/C	12/22/2022	\$95.00	REPLACE THERMOCOUPLE
28155	BOUND TREE MEDICAL , LLC	12/22/2022	\$150.32	CURAPLEX EMESIS BAG
28156	CRYSTEEL TRUCK EQUIPMENT	12/22/2022	\$1,469.00	CUTTING EDGE CBD AND TPCS
28157	DOLLAR GENERAL STORE#1642	12/22/2022	\$22.50	SCRUBBER AND TOWELS
28158	JOHNSON HEATING & AC, INC	12/22/2022	\$5,460.00	HIGH EFF MOD BOILER
28159	MADISON ENERGY INVESTMEN	12/22/2022	\$3.87	SOLAR
28160	MAURER, DENNIS	12/22/2022	\$49.67	OVERPAID UB AT HOUSE CLOSING
28161	MEDSITIS	12/22/2022	\$0.00	SINULIN SAFETY SYRINGES 2 SIZES
28162	MINNESOTA PUMP WORKS	12/22/2022	\$13,102.82	REPLACED PUMP
28163	MN ENERGY RESOURCES COR	12/22/2022	\$2,685.09	SHOP
28164	MVTL LABORATORIES	12/22/2022	\$17.08	COLIFORM COLILERT
28165	NORTH AMBULANCE	12/22/2022	\$400.00	INTERCEPT
28166	PETERSON, KOLKER, HAEDT &	12/22/2022	\$232.65	DEED FOR MICHAEL YOUNG
28167	SCHWICKERTS TECTA AMERIC	12/22/2022	\$1,535.00	CITY HALL ROOF REPAIR
28168	XCEL ENERGY	12/22/2022	\$1,332.86	STREET LIGHTS DUE 1-3-23
28169	XCEL ENERGY SOLUTION	12/22/2022	\$2,121.15	601 W DIVISION
28176	AIRGAS USA, LLC	12/28/2022	\$358.94	OXYGEN
28177	DG Minnesota CS 2021, LLC	12/28/2022	\$23.56	302644135
28178	FIRE RELIEF ASSOCIATION	12/28/2022	\$24,921.33	State Pension Payment
28179	HAWKINS WATER TREATMENT	12/28/2022	\$20.00	CHLORINE CYLINDERS
28180	MN FIRE SERVICE CERT BOARD	12/28/2022	\$25.00	HAGEN RECERT
28181	NEW RICHLAND AUTO REPAIR	12/28/2022	\$65.93	270-15 OIL CHANGE
28182	PEAK COMPUTER SERVICES	12/28/2022	\$164.99	REMOTE, BIDEFENDER, SOFTWARE UPDA
28183	STREICHER'S	12/28/2022	\$67.98	TANYCE 2 LONG SLEEVE SHIRTS
28184	WALDORF WELDING & MACHIN	12/28/2022	\$625.03	WELDING UP THE TRACTOR
28202	BOUND TREE MEDICAL , LLC	1/9/2023	\$88.82	CUARPLEX NASAL CANNULA
28203	BUDACH IMPLEMENT	1/9/2023	\$862.77	HOSE CLAMPS,ROUND MIRRORS, GLOVES
28204	CENTRAL FARM SERVICE	1/9/2023	\$2,174.42	STREET/MAINT
28205	CITY BUILDING	1/9/2023	\$274.30	PERMITS - 2022 YEAR
28206	Consolidated Communications	1/9/2023	\$55.48	FD
28207	DAKOTA SUPPLY GROUP	1/9/2023	\$1,634.50	LOWER VALVE WASHER
28208	EXPERT BILLING LLC	1/9/2023	\$493.00	AMBULANCE BILLING
28209	FLATNESS, ANDY	1/9/2023	\$500.00	WATER TESTING
28210	GOPHER STATE ONE-CALL, INC.	1/9/2023	\$1.35	LOCATES FOR DECEMBER
28211	LOKEN EXCAVATION & DRAINA	1/9/2023	\$1,466.92	SALT/SAND MIX AND DELIVERY
28212	MIDCO	1/9/2023	\$623.32	AMBULANCE INTERNET
28213	MN DEPT OF LABOR & INDUSTR	1/9/2023	\$684.47	BUILDING PERMIT SURCHARGE
28214	NR FARM &HOME SUPPLY	1/9/2023	\$166.61	2- GREAT STUFF
28215	NRHEG STAR EAGLE	1/9/2023	\$260.00	SANTA BINGO - AMB
28216	REINDAL ELECTRIC, INC.	1/9/2023	\$236.95	LEGION FIELD - XCEL ENERGY ISSUE
28217	RICHLAND DIESEL, LLC	1/9/2023	\$246.26	DOT TRUCK
28218	THOMPSON SANITATION, INC	1/9/2023	\$5,308.96	DEC. 317 CARTS
28219	WAGNER FOODS	1/9/2023	\$224.95	CLEANING SUPPLIES, BATTERIES, TOILET
28220	WASTE MANAGEMENT	1/9/2023	\$6,289.38	GARBAGE - 165 CARTS - DEC 2022
28221	ABDO FINANCIAL SOLUTIONS, L	1/17/2023	\$6,800.00	2021 Audit
28222	JIM & DUDES PLMG AND HTG	1/17/2023	\$14,268.75	WWTP Boiler
28223	STRAIGHT RIVER ELECTRIC, LL	1/17/2023	\$196.00	WATER PLANT CONTROL CABINET
28224	TIMMS TRUCKING & EXCAVATIN	1/17/2023	\$2,832.50	Snow Removal
28225	VERIZON WIRELESS	1/17/2023	\$340.72	MAINT
28226	WASECA CNTY PROPERTY & EL	1/17/2023	\$1,912.81	MAY. 2022 ELECTIO PROGRAMMING
Total Checks			\$180,589.41	

Memo

To: City Council

From: Anthony Martens

cc:

Date: 1/20/23

Re: City Fee Schedule

Annually the City adjusts the rates for the ambulance based on Medicare reimbursement. The attached fee schedule does that and also increases the peddler permit fee from \$25 to \$35 as there is an uptick in permits and additional staff time required. Please review the attached fee schedule and I recommend approval.

RESOLUTION 23-01

To Enact an Amendment to Appendix D Of the City of New Richland Code of Ordinances, Addressing Fee Schedule for The City of New Richland

WHEREAS, The City Council of the City of New Richland has determined that the fee schedule for services of the City needs to be amended to reflect the current needs of the City and the addition of sections to the Code of Ordinances:

NOW THEREFORE, Appendix D of the City of New Richland Code of Ordinances is hereby amended to as follows:

Appendix D **Schedule of Fees and Charges:**

Description		Fees
Licenses and Permits:		
On – Sale Liquor		\$1,250.00
Off – Sale Liquor		\$100.00
Sunday Liquor		\$200.00
Temporary On- Sale		\$25.00
Club Liquor		\$100.00
On – Sale 3.2		\$25.00
Off – Sale 3.2		\$5.00
Wine License		\$350.00
Animal License –Lifetime Fee		\$10.00
Lost Animal License Replacement		\$2.00
Animal Impound Release Fee		\$25.00
Rental Property 1 st building		\$25.00
Rental additional buildings same yr/owner		\$20.00
Rental Inspection Fee each 1-4 units		\$50.00
Rental Inspection Fee each 5 or more units		\$20.00
Rental Re-Inspection Fee per unit		\$25.00
Building Permit		See Schedule Adopted by Resolution
Golf Cart Permit	Calendar Year All or Part	\$10.00
Elevation Benchmark		\$200.00
Zoning Permit		\$25.00

Variance		\$50.00
Conditional Use Permit		\$50.00
Right of Way Permit		\$100.00
Adult Entertainment		\$100.00
Exhibition Permit		\$25.00
Peddler Permit		\$35.00
Building Mover Permit		Bond
Emergency Service Charges		
Police Reports		\$10.00
CPR Training - Ambulance		\$65.00/person
Fire Department Rescue Auto Extrication and all rescues where tools or multiple vehicles and personnel are required		\$500.00
Structure Fire Charge		\$1,000.00
Fire Service Charge Non Structure Fires		\$500.00
Provide Landing Zone, Traffic Control, Scene Safety and Cleaning Roads		\$250.00
For any Fire Incident over 3 hours in duration		Cost Up To The Actual Cost of Fuel Consumed
Foam Used in Fire Fighting Activity		Cost of Foam Consumed
Ambulance Call Base Rate		\$750.00
Per Loaded Mile		Medicare Approved Rate Plus 10%
Ambulance Call Base Rate Non-Primary Service Area		\$870.00
Per Loaded Mile Non-Primary Service Area		Medicare Approved Rate Plus 10%
No Transport City Limits		\$148.00
No Transport Outside City Limits		\$255.00
Intercept	Added to Other Charges	\$450.00
Lift Assist only		\$67.00
Charges for City Services		
Office Services		
Photo Copies Letter/Legal	B&W	.15 per page
Photo Copies 11X17	B&W	.35 per page
Fax Sending or receiving		\$1.00 per page
NSF Checks		\$20.00
Color Copies		.75 per page
Assessment Services		
TIF District		\$300 set up/\$150 per Year/\$200 modification

Delinquent Charges collected with taxes		\$10.00 per property charge certified
Special Assessments		\$5.00 per parcel
City Hall		
Hall Rent		\$125.00
Hall 3hr max meeting	Business Meeting rate	\$75.00
Water Department		
Residential Water Service Connection Fee		\$100.00
Commercial Water Connection Fee		\$200.00
Meter		Cost plus 10%
Clean Service Line		\$30.00
Shutoff Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Turn on Fee		\$25.00
Between Nov 15 & Mar 15		\$50.00
Disconnect Notice Fee	(Resolution 21-01)	\$25.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Water Rates		\$7.87 base connection fee plus \$9.63 per 1,000 gal.
Bulk Water Sales		\$11.64 per 1000 gal.
Used Auxiliary Water Meter		\$50.00
Sewer Department		
Sewer Service Connection Fee		\$50.00
Late Payment Fee		5% of past due amount W/Min. \$3.00 per month
Sewer Rates	(Resolution 21-01)	\$10.00 base connection fee plus \$12.00 per 1,000 gal. of water used
Flat Fee for Sewer Only		\$66.40 per Month
Maintenance Department		
Mowing		\$50.00 per hour 1 hour min.
Sidewalk Snow Removal		\$40.00 per hour
Sweeper		\$80.00 per hour
Tractor		\$80.00 per hour
Dump Truck		\$80.00 per hour
Sanding		Dump Truck Fee plus Sand Cost
Chg For Employee Labor		\$45.00 per hour
Administrative Offenses –		Penalty for Violation

Violation of City Code Section:		
Section 220	Abandoned Property	\$25.00
Section 230	Trees	\$25.00
Section 300	Animals	\$25.00
Section 310	Exhibitions	\$25.00
Section 330	Peddlers	\$50.00
Section 340	Building Movers	\$50.00
Section 350	Rental Housing	\$50.00
Chapter 4	Alcoholic Beverages	\$25.00
Chapter 5	Nuisances	\$25.00
Section 550.3	Unlawful Disposal	\$100.00
Section 610	Parking	\$25.00
Section 620	Snowmobiles	\$25.00
Section 630	Bicycles	\$25.00
Section 720	Right of Way Management	\$200.00
Section 800	Water	\$25.00
Section 810	Sewer	\$25.00
Chapter 9	Building and Housing	\$50.00
Chapter 10	Zoning	\$50.00
Chapter 11	Adult Uses	\$200.00

Passed by the City Council of the City of New Richland, Minnesota, this 23rd day of January 2023.

(Mayor)

ATTEST:

(City Administrator)

New Richland Care Center

23 January 2023

Census: 35/45 (77.7%) Annual average = 38.5/45 (85.5%) Budget=42/45 (93.3%)

Census numbers declined in December as a result of several residents, all on Hospice passing away in a 10-day time frame. As a result of this our census was down to 31. An executive decision was made to trim staffing hours by 20 minutes per day for floor staff and 30 minutes per day for management until 1 February or until our census numbers reach 38 residents. Trimming this amount of time is difficult for employees, however it does save the community up to \$4,500 per pay period. Staff have been assured it is temporary.

Retention Committee – Meet 2x per month to discuss team building opportunities. Current ideas involve: Holiday party (postponed due to COVID), Family Picnic(s) in spring and summer: food and games, Recruiting events, and cooperative education.

Staff Recruitment: Recruitment Party!!! Advertise on Social-Media and local news about a Wine (na) and Cheese Party as a staff recruitment alternative. Continue our staff referral structure.

Infection Control: As a result of the High-Risk rate of Covid 19 in Waseca and surrounding counties, NRCC continues to wear masks. We were in outbreak shortly after Christmas due to several residents and staff having COVID. Currently we are free of COVID.

Sewer Line- Identified a broken line on Christmas Eve, maintained a contingency plan through the next two days prior to a fix being in place. Future plan: fix from the building to the street with an insert to strengthen our PVC line. A scope of the line revealed several storm drains into the sanitary sewer line.

DHS Survey team – 5 Jan 23, team came in to investigate multiple complaints of unsanitary conditions as a result of the above-mentioned sewer line and COVID issues. No deficiencies were found in the investigation and it is closed.

Financials/Budget – Financials for December are not complete at this time.



Date: January 10, 2023

To: City of New Richland

From: Shell Johnson, Operator

O & M Report: December 2022

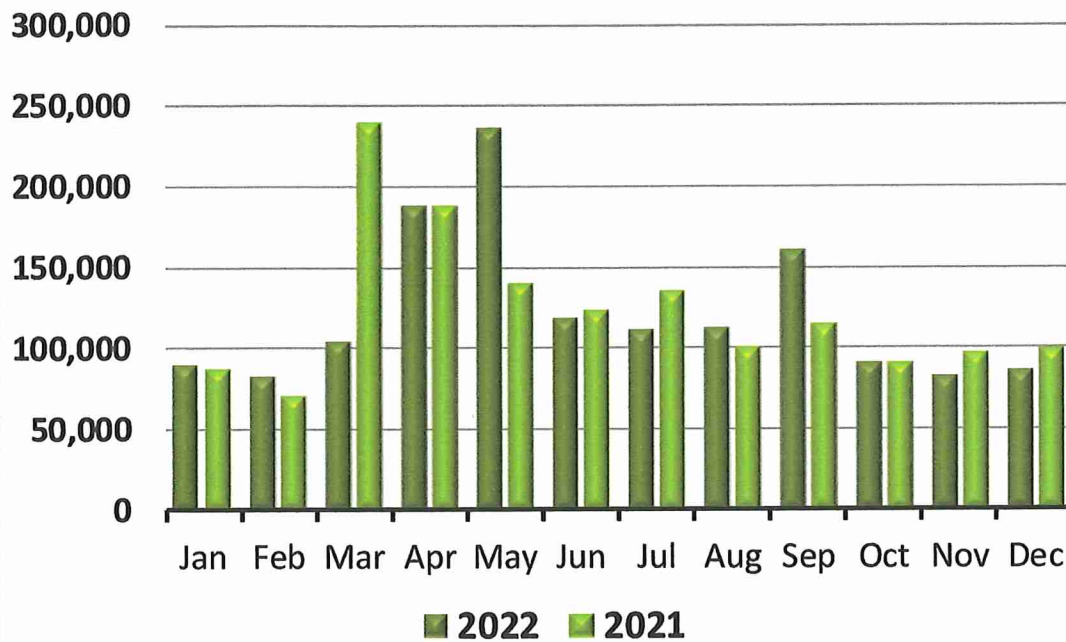
Wastewater Operation & Maintenance

- Thank you so much for the snowblower. It works great on the sidewalks!
- All required paperwork and samples done.
- Mercury testing was done on Monday Jan 9th for influent and effluent waters.
- Generator sent Tony an email on yearly checkups due and should be scheduled.
- The boiler was installed, worked well. I made a list of safety, monthly and yearly work orders for it.
- Sewer Break: Care Center
- Also, if needed, there is a lot of different water piping up in the loft of the waste plant shop.

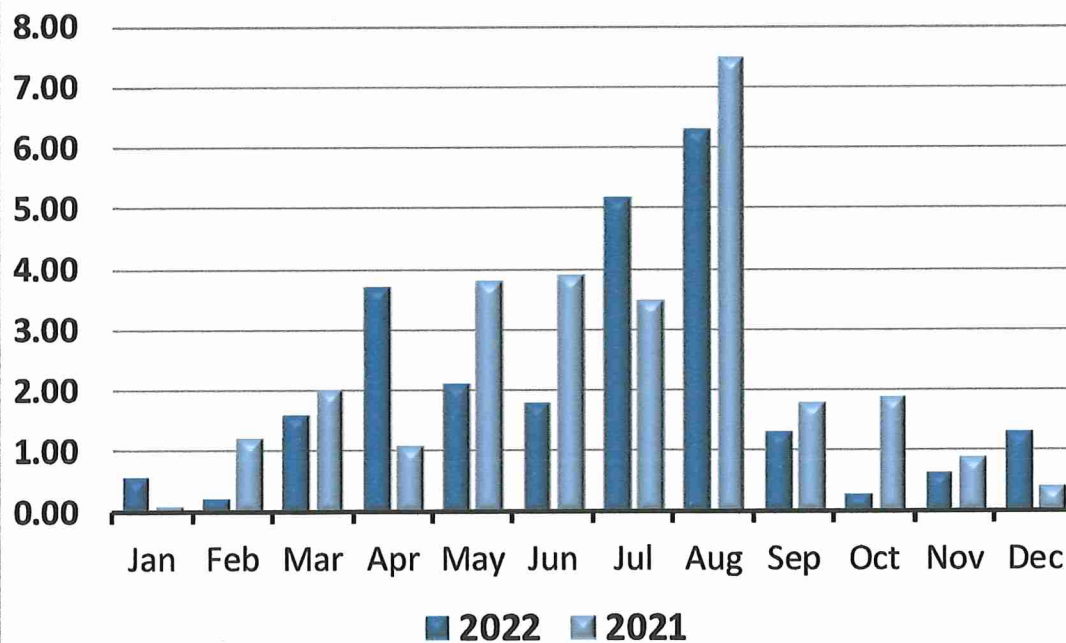
> talking to Engineer about needing moving
Fermc chemical up by building. Winter conditions
getting truck down hill doesn't work very well.

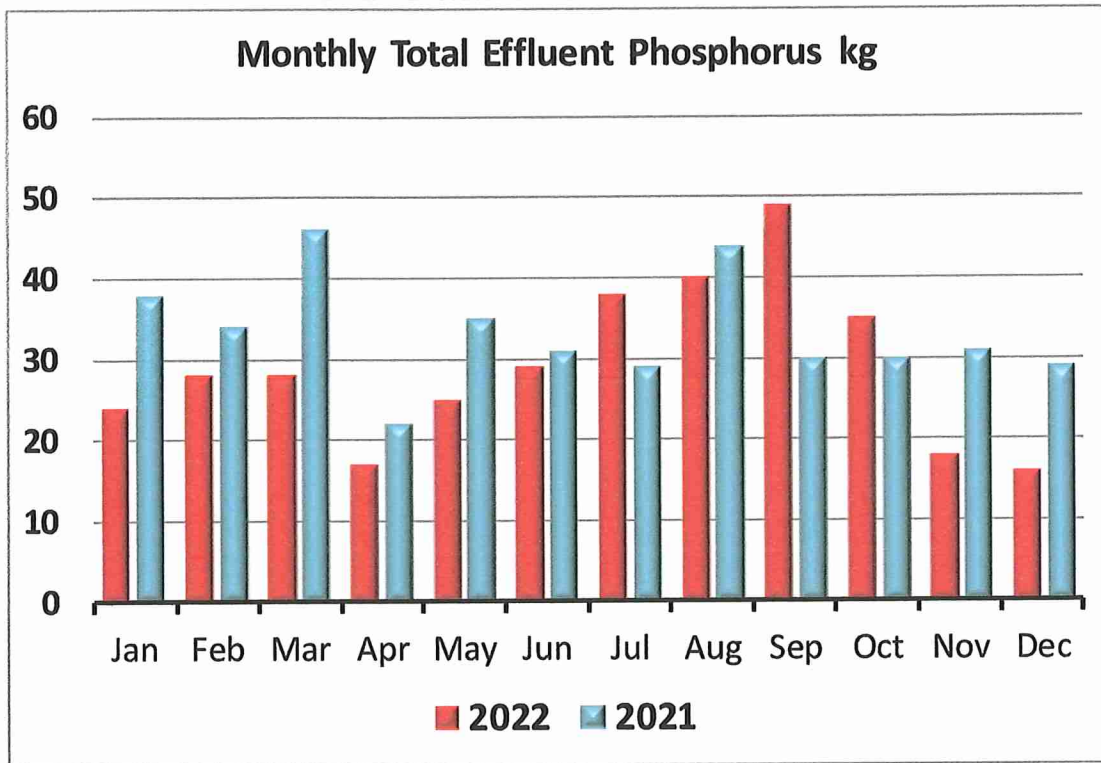
Thanks!

Average Daily Wastewater Pumped - In Gallons



Total Monthly Precipitation





		December-22	November-22	December-21
Water	Units			
Wastewater				
CBOD				
CBOD Influent	mg/L	214	165	209
CBOD Influent Design	mg/L	338	338	338
CBOD Effluent	mg/L	2.1	46.0	1.1
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD kg/day	kg/day	0.6	1.4	0.5
CBOD kg/day Permit Limit	kg/day	34	34	34
CBOD % Removal	%	99%	9900%	99%
CBOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent	mg/L	200	0	440
TSS Influent Design	mg/L	365	365	365
TSS Effluent	mg/L	8	3	6
TSS Effluent Permit Limit	mg/L	30	30	30
TSS kg/day	kg/day	2.5	1.6	2.5
TSS kg/day Permit Limit	kg/day	68	68	68
TSS % Removal	%	95%	9700%	99%
TSS % Removal Permit Limit	%	85%	85%	85%
Phosphorus				
Phos Influent	mg/L	4.80	4.70	4.40
Phos Effluent	mg/L	1.60	1.90	2.50
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Monthly Total	kg	16.00	18.00	29.00
Phos Effluent kg Per Year	kg	196.00	180.00	399.00
Phos Effluent kg Per Year Total Limit	kg	829.00	829.00	829.00
Fecal Coliform				
Fecal Effluent	ml	N/A	n/a	0
Fecal Effluent Permit Limit	ml	N/A	N/A	N/A
Dissolved Oxygen				
DO Effluent	mg/L	3.30	0.00	4.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	86,000	83,000	99,000
Maximum Daily	gallons	121,000	114,000	135,000
Total Monthly	gallons	2,657,000	2,500,000	3,070,000
Precipitation Monthly Total	inches	1.30	0.63	0.41
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$6,544.00	\$5,889.00	90%	100%
Total	\$6,544.00	\$5,889.00	90%	100%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
12/2/2022	NO 3 RAS	5052 New Richland, MN	not running at this time	Monthly PM	Grease the zirks on the pump if the pump running this month.
12/2/2022	Effluent Sampler	5052 New Richland, MN	everything is working fine. there are new tubes that came in if needed. in the drawer in the office.	Monthly PM	Clean, inspect pump hose & check dessicant on unit. See manual
12/2/2022	East Ras Flowmeter	5052 New Richland, MN	not on at this time	Monthly PM	Clean unit & check following: 1. If #'s are visable in totalizer display window 2. Red needle in percent of flow display window actuates. 3. #'s on the totalizer are changing with the flow.
12/2/2022	Eyewash Station	5052 New Richland, MN	at sink, run it 1xweek	Monthly PM	Inspect eyewash for proper operation. Located at lab sink.
12/2/2022	FIRE EXTINGUISHERS	5052 New Richland, MN	all inspected, only the 1 in the hallway will need to be installed in a different location due to the new boiler.	Fire Extinguisher Monthly	Make sure clear path to extinguisher, gauge is in green, pin is in place. Remove from wall mount and turn upside down several times. Document back of inspection tag with month and initials.
12/2/2022	Office Air Conditioner	5052 New Richland, MN	not in service at this time	Monthly PM	Clean filter & unit. May need more cleaning during heavy use.
12/2/2022	NO 2 RAS	5052 New Richland, MN	only pump running at this time. all good	Monthly PM	Grease the zirks on the pump if the pump running this month.
12/2/2022	Blower NO 1	5052 New Richland, MN	Started today, will run for this month, filter, belt, outside filter, oils all checked, was a squeak with the smaller side of belt, but now seems fine.	Monthly PM	Check belt tension, check motor, air filters ect. See manual Belt Dayco Wedge-Band belt #R5VX630-2
12/2/2022	Influent Sampler	5052 New Richland, MN	all good, tubing is fine yet. make sure to pull the influent hose from influent channel when not in use	Monthly PM	Clean, inspect pump hose
12/2/2022	New Sludge Recirculation Pump	5052 New Richland, MN	not running at this time	Monthly PM	Check pump & packing Check belt alignment
12/2/2022	NO 1 RAS	5052 New Richland, MN	not running at this time	Monthly PM	Grease the zirks on the pump if the pump running this month.

12/2/2022	Eye Wash Station	5052 New Richland, MN	all good, heat is on so it does not freezing.	Flush Eyewash Station	1.Clean portable eyewash station 2.Rinse with potable water 3. Add entire 40z preservative bottle and fill the station with potable water to the bottom of the cap opening 4. Date inspection tag and apply tamper seal over the cap 5. Change solution every 90 days minimum 6. Follow manufactures instructions for testing the portable eyewash station.
12/4/2022	Alarms	5052 New Richland, MN	set alarm off on a sunday, works just fine.	Test alarm dialer	1. Test alarm function and verify communications equipment can reach emergency contact personnel for the WWTP at your project. 2. Trip the high level float and clean if necessary in sump pump un basement.
12/13/2022	Lift Station #2 - 3rd Street	5052 New Richland, MN	mn pump works does this 2x year. i do not have the proper equipment for this	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/13/2022	Air Compressor	5052 New Richland, MN	checked both oils, 2 air filters, visual on belts, turned air back on to diaphragm pump, looks good, was a small leak on right side water cooler, seems to be fine now.	Monthly PM	Check oil, belt tension, relief valves & drain water. See manual.
12/13/2022	Final Clarifier NO 2	5052 New Richland, MN	East clarifier is off at the moment, after christmas it will be put back in service.	Monthly PM	Grease, clean air vent for gear box skimmer. Give 3-4 shots of grease each zerk.
12/13/2022	Gas Detector	5052 New Richland, MN	ran a diagnostic check all checked out,	Monthly PM	Turn on, check batteries and if calibration is due.
12/13/2022	Lift Station #1 - WWTP	5052 New Richland, MN	mn pump works does this 2x a year, i do not have the proper equipment for this	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/13/2022	Lift Station #3 - Elm Ave	5052 New Richland, MN	mn pump works does this 2x a year, i do not have the proper equipment for this	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/13/2022	NO 1 Sump Pump	5052 New Richland, MN	Basement sump, set alarm off works just fine.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.

12/13/2022	NO 2 Sump Pump	5052 New Richland, MN	this alarm i have really no idea, i am assuming it goes with number 1 sump but there is only 1 in basement. i will have this changed.	Monthly PM	Open pit, turn on pump in controls and verify pump pumps water down.
12/13/2022	Final Clarifier NO 1	5052 New Richland, MN	greased zhirks, checked vent on fan. checked oils, measured blanket all good.	Monthly PM	Grease, clean air vent for gear box skimmer. refer to manual, numerous tasks. Give 3-4 shots to each zerk to grease.
12/13/2022	Blower NO 2	5052 New Richland, MN	This blower is off for this month, will be back online in January	Blower Monthly	Check oil level and belt tension, Check filter and clean/replace if needed. inspect units for abnormal wear and leaks.
12/13/2022	Primary Clarifier	5052 New Richland, MN	greased, checked oils added a small amount to top end. otherwise looking good so far.	Monthly PM	Check oil levels, add as required Grease all fittings Open drain valve 9 under the worm housing(upper reservoir) and open valves 7 & 8 (lower reservoir) and dra off small quantity of oil to remove any accumulated water. Lubricate drive chain
12/20/2022	Emergency Generator	5052 New Richland, MN	Very cold day, checked coolant oil battery trickle chrger, and digital system, ran test, ran 36 minutes. all ready for the blizzard. called pat lorentz our cat rep for this area, Acct # 6452900	Generator Monthly	Check all fluids including fuel. Inspect unit for leaks or abnormal wear. Exercise under load and document hour meter.
12/20/2022	Trickling Filter	5052 New Richland, MN	arms are even, flows are a little slower at the moment.	Monthly PM	Make sure the flow on the arm is even. Marathon Electric Cat N- K004 Model YVF56T17D2092E HP- 1 RPM-1725 Belt Size- A33 /9002 2033

City Of New Richland

Date : Jan 23, 2023

To : City board of New Richland

From : Eric Hendrickson Lead Maintenance

Water and Street Report

PROJECTS COMPLETED

- 25 Blue cards were issued to residents this month.
- 1 shut offs, due to lack of payment of blue cards.
- Weekly maintenance of Legion field, City Park, City Hall, City Shop, Library, Water Plant, and St. Olaf Lake.
- Snow equipment ready
- Christmas Lights have been taken down
- Blue truck is back on the road. (Thompson's)
- Ice rink is ready
- Tractor bucket worked on, do to being wore out and rust. (Waldorf welding)

FUTURE PROJECTS

- Snow removal
- W.W. Road project
- Getting sweeper ready
- Booster two to complete

SEEKING RECOMMENDATION

Sweeper side brooms and Main Broom \$882

\$115/hour Tim's trucking (Eric's vacation on Feb 10 to the 18)

Sherwin Williams street paint \$1671.97 - \$215

Salt sand \$1137.50

New front window \$455.40

City of New Richland
Water System Monthly Report
 Month: December Year: ~~2021~~ 2022

I. Water System / Monthly Pumpage / Performance

Well No. 1

Total Monthly Pumpage	Gals/Month	867,000
Average Daily Pumpage	Gals/day	27,967
Maximum Daily Pumpage	Gals/day	145,000
Total monthly hours	Hrs./month	96.3
Well Efficiency (GPM)	Gals/min	160

Well No. 2

Total Monthly Pumpage	Gals/Month	723,000
Average Daily Pumpage	Gals/day	23,320
Maximum Daily Pumpage	Gals/day	107,000
Total monthly hours	Hrs./month	80.3
Well Efficiency (GPM)	Gals/min	160

Well No. 3

Total Monthly Pumpage	Gals/Month	1,205,000
Average Daily Pumpage	Gals/day	38,870
Maximum Daily Pumpage	Gals/day	156,000
Total monthly hours	Hrs./month	133.8
Well Efficiency (GPM)	Gals/min	150

Total Combined Monthly Pumpage	Gals/Month	2,795,000
Average Combined Daily Pumpage	Gals/day	90,161
Total Combined Monthly Hours	Hrs./month	310
Booster Pump Monthly Hours	Hrs./month	162
Booster Pump daily Avg. Hours	Hrs./day	5.2
Booster Pump efficiency (GPM)	Gals/min.	155
Booster Pump 2 Monthly Hours	Hrs/month	148
Booster Pump 2 Daily Avg. Hours	Hrs/day	4.7
Booster Pump 2 efficiency (GPM)	Gals/min	155
Total Chlorine Consumption	Lbs./month	5.2
Average Chlorine daily Consumption	Lbs./day	.17
Total Fluoride Consumption	Gals/month	4.9
Average Fluoride daily Consumption	Gals/day	.16

Memo

To: City Council

From: Anthony Martens

cc:

Date: 01/19/23

Re: Council Vacancy

The following report provides documentation and responses to the supplemental questions regarding the open council seat. The council should review the following document and then make an appointment at the meeting.

City Council Vacancy				2023-2024	
Name	Briefly describe your background and experience and how it relates to the city council? Include any community organizations or committees you are involved in	Why are you interested in serving on the City Council?	What Skills and abilities do you have that would benefit the City Council?	Is there any reason you would be unable to attend the City Council Meetings?	Are there any potential conflicts of interest you might have while serving on the city council?
Pat Darcy	35 Year resident of New Richland. I was a member of the Women of Today (formerly Jacee women) and served in many positions locally and statewide for about 8 years. Presently I am on the NRAFS Board of Directors, NRCC Advisory Board, All Saints Church Finance Committee, CCW, am a lector for Mass	I have always shown an interest in local gov. I ran on the ballot a couple of years ago, but wasn't elected. There are no females on the council presently. It may add a different outlook on a question or problem.	Punctual, straight forward, good listener, able to make a decision and stick to it. If I feel I am correct, but can be persuaded if proven wrong.	No	No
Mike Shurson	Former Mayor, Former Council Member, 32 Year Veteran of the NRPD	I already have the experience of City Government and will hit the ground running to continue serving the people of New Richland. There are tough decisions to be made in the next two years and I would like to be a part of that process	Former Mayor, Former Council Member, 32 Year Veteran of the NRPD	No	No
Janda Ferguson	I have been with the utilities office at the City of Waseca for the past 1 1/2 years. I feel the knowledge that I have learned in this time would only add to our council here in New Richland. I have been a part of the PTO at my daughters elementary school for three years where I helped organize many different fundraisers, and events for the kids to enjoy.	The reason why I would like to be on the city council is to help make a difference in our community and let others know how great New Richland truly is. I would like to see our town grow and welcome new residents to share in our wonderful community.	I am a quick learner who can multitask and be a team player	I would be able to attend the council meetings with no problem as I would organize other events around the council meetings.	I don't have any conflicts of interest if I were to be on the city council. I have already talked with my supervisor and director of my department asking for approval and to confirm that it would not be a conflict with my job at the City of Waseca.

*Budget YTD Rev-Exp©

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
GENERAL FUND						
	Revenues	\$1,109,219.00	\$1,226,992.86	\$490,283.63	-\$117,773.86	110.62%
	Expenditures	\$1,108,194.00	\$1,188,522.87	\$122,991.37	-\$80,328.87	107.25%
	Gain/(Loss)	<u>\$1,025.00</u>	<u>\$38,469.99</u>	<u>\$367,292.26</u>	<u>(\$37,444.99)</u>	<u>3753.17%</u>
GOVERNMENT WIDE						
Active	R 101-00000-31000 GENERAL PR	\$290,160.00	\$289,064.35	\$152,493.85	\$1,095.65	99.62%
Active	R 101-00000-31020 PROPERTY TA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-31250 PAYMENT IN L	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
Active	R 101-00000-31810 FRANCHISE T	\$5,500.00	\$12,983.90	\$251.06	(\$7,483.90)	236.07%
Active	R 101-00000-31811 FRANCHISE T	\$0.00	\$3,549.25	\$0.00	(\$3,549.25)	0.00%
Active	R 101-00000-31812 FRANCHISE T	\$0.00	\$3,421.73	\$0.00	(\$3,421.73)	0.00%
Active	R 101-00000-31910 PENALTIES A	\$0.00	\$977.77	\$133.07	(\$977.77)	0.00%
Active	R 101-00000-32110 LIQUOR LICEN	\$4,650.00	\$4,675.00	\$0.00	(\$25.00)	100.54%
Active	R 101-00000-33410 LOCAL GOVE	\$444,559.00	\$444,559.00	\$222,279.50	\$0.00	100.00%
Active	R 101-00000-33430 MOBILE HOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33460 EQUALIZATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-33620 OTHER	\$25,000.00	\$64,631.19	\$45.38	(\$39,631.19)	258.52%
Active	R 101-00000-36100 SPECIAL ASS	\$300.00	\$430.68	\$0.00	(\$130.68)	143.56%
Active	R 101-00000-36110 SPECIAL ASS	\$0.00	\$47,073.60	\$19,722.86	(\$47,073.60)	0.00%
Active	R 101-00000-36120 SPECIAL ASS	\$0.00	\$6,125.17	\$1,217.04	(\$6,125.17)	0.00%
Active	R 101-00000-36200 MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-36210 INTEREST ON	\$900.00	\$1,099.21	\$39.27	(\$199.21)	122.13%
Active	R 101-00000-36240 LMCIT DIVIDE	\$0.00	\$7,566.00	\$7,566.00	(\$7,566.00)	0.00%
Active	R 101-00000-39200 OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-00000-39310 GENERAL OBL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	<u>\$785,069.00</u>	<u>\$886,156.85</u>	<u>\$403,748.03</u>	<u>(\$101,087.85)</u>	<u>112.88%</u>
	Total GOVERNMENT WIDE	\$785,069.00	\$886,156.85	\$403,748.03	(\$101,087.85)	112.88%
MAYOR AND COUNCIL						
Active	R 101-41100-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Active	E 101-41100-100 WAGES/SALARI	\$13,000.00	\$10,580.00	\$1,785.00	\$2,420.00	81.38%
Active	E 101-41100-121 SOCIAL SECURI	\$750.00	\$655.96	\$110.67	\$94.04	87.46%
Active	E 101-41100-122 MEDICARE	\$150.00	\$153.40	\$25.88	(\$3.40)	102.27%
Active	E 101-41100-150 WORKERS COM	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41100-200 OFFICE SUPPLIE	\$0.00	\$262.47	\$0.00	(\$262.47)	0.00%
Active	E 101-41100-210 OPERATING EXP	\$200.00	\$1,537.54	\$0.00	(\$1,337.54)	768.77%
Active	E 101-41100-308 SCHOOLING	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41100-311 PERMITS/MEMB	\$0.00	\$30.00	\$0.00	(\$30.00)	0.00%
Active	E 101-41100-360 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41100-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	<u>\$14,700.00</u>	<u>\$13,219.37</u>	<u>\$1,921.55</u>	<u>\$1,480.63</u>	<u>89.93%</u>
	Total MAYOR AND COUNCIL	(\$14,700.00)	(\$13,219.37)	(\$1,921.55)	(\$1,480.63)	89.93%
CITY HALL						
Active	R 101-41400-33160 OTHER-FEDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41400-36220 RENTS	\$2,250.00	\$5,850.00	\$125.00	(\$3,600.00)	260.00%
Active	R 101-41400-36230 CONTRIBUTIO	\$2,000.00	\$605.00	\$500.00	\$1,395.00	30.25%
Active	R 101-41400-36250 REFUNDS AN	\$3,000.00	\$27,492.48	\$8.00	(\$24,492.48)	916.42%
Active	R 101-41400-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	<u>\$7,250.00</u>	<u>\$33,947.48</u>	<u>\$633.00</u>	<u>(\$26,697.48)</u>	<u>468.24%</u>
Active	E 101-41400-100 WAGES/SALARI	\$96,500.00	\$104,069.39	\$8,286.83	(\$7,569.39)	107.84%
Active	E 101-41400-101 WAGES/SALARI	\$5,000.00	\$3,103.60	\$683.40	\$1,896.40	62.07%
Active	E 101-41400-120 PERA	\$7,250.00	\$7,496.59	\$621.52	(\$246.59)	103.40%
Active	E 101-41400-121 SOCIAL SECURI	\$6,000.00	\$6,893.05	\$556.14	(\$893.05)	114.88%
Active	E 101-41400-122 MEDICARE	\$1,400.00	\$1,612.09	\$130.06	(\$212.09)	115.15%

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Active	E 101-41400-130 HEALTH INSURA	\$19,000.00	\$4,000.00	\$0.00	\$15,000.00	21.05%
Active	E 101-41400-131 LIFE INSURANC	\$240.00	\$102.20	\$0.00	\$137.80	42.58%
Active	E 101-41400-150 WORKERS COM	\$805.00	\$886.59	\$0.00	(\$81.59)	110.14%
Active	E 101-41400-200 OFFICE SUPPLIE	\$1,000.00	\$2,421.00	\$177.37	(\$1,421.00)	242.10%
Active	E 101-41400-201 ORDINANCE EX	\$2,000.00	\$969.94	\$0.00	\$1,030.06	48.50%
Active	E 101-41400-210 OPERATING EXP	\$3,000.00	\$8,649.74	\$264.40	(\$5,649.74)	288.32%
Active	E 101-41400-220 REPAIRS & MAIN	\$2,500.00	\$4,118.49	\$1,535.00	(\$1,618.49)	164.74%
Active	E 101-41400-221 CITY HALL CLEA	\$1,500.00	\$521.80	\$30.75	\$978.20	34.79%
Active	E 101-41400-230 VEHICLE OPERA	\$0.00	\$19.25	\$0.00	(\$19.25)	0.00%
Active	E 101-41400-300 PROFESSIONAL	\$5,000.00	\$23,958.18	\$464.00	(\$18,958.18)	479.16%
Active	E 101-41400-301 AUDITING SERVI	\$21,000.00	\$18,814.10	\$6,800.00	\$2,185.90	89.59%
Active	E 101-41400-303 ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-304 LEGAL FEES	\$5,000.00	\$6,929.33	\$0.00	(\$1,929.33)	138.59%
Active	E 101-41400-307 CONTRACT FEE	\$3,000.00	\$1,707.34	\$0.00	\$1,292.66	56.91%
Active	E 101-41400-308 SCHOOLING	\$1,000.00	\$1,613.80	\$0.00	(\$613.80)	161.38%
Active	E 101-41400-309 COMPUTER EXP	\$2,000.00	\$7,839.32	\$548.64	(\$5,839.32)	391.97%
Active	E 101-41400-311 PERMITS/MEMB	\$1,750.00	\$4,371.96	\$0.00	(\$2,621.96)	249.83%
Active	E 101-41400-316 CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-320 TELEPHONE	\$1,300.00	\$2,206.09	\$368.55	(\$906.09)	169.70%
Active	E 101-41400-330 MILEAGE EXPEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-331 MOTEL EXPENS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41400-340 ADVERTISING	\$1,500.00	\$820.00	\$160.00	\$680.00	54.67%
Active	E 101-41400-360 INSURANCE	\$10,500.00	\$0.00	\$0.00	\$10,500.00	0.00%
Active	E 101-41400-380 UTILITIES/ELECT	\$0.00	\$422.25	\$45.07	(\$422.25)	0.00%
Active	E 101-41400-383 UTILITIES/HEAT	\$0.00	\$1,370.68	\$168.65	(\$1,370.68)	0.00%
Active	E 101-41400-384 UTITLITES/GARB	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-41400-417 UNIFORM ALLO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-430 MISCELLANEOU	\$1,000.00	\$3,264.63	\$480.99	(\$2,264.63)	326.46%
Active	E 101-41400-461 REGIONAL DEVE	\$500.00	\$500.00	\$0.00	\$0.00	100.00%
Active	E 101-41400-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$202,245.00	\$218,681.41	\$21,321.37	(\$16,436.41)	108.13%
Total CITY HALL		(\$194,995.00)	(\$184,733.93)	(\$20,688.37)	(\$10,261.07)	94.74%
ELECTIONS						
Active	R 101-41410-33620 OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41410-110 OTHER PAY	\$1,500.00	\$937.50	\$0.00	\$562.50	62.50%
Active	E 101-41410-210 OPERATING EXP	\$1,200.00	\$1,972.81	\$1,912.81	(\$772.81)	164.40%
Active	E 101-41410-330 MILEAGE EXPEN	\$300.00	\$166.95	\$0.00	\$133.05	55.65%
Active	E 101-41410-340 ADVERTISING	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
Expenditure		\$3,200.00	\$3,077.26	\$1,912.81	\$122.74	96.16%
Total ELECTIONS		(\$3,200.00)	(\$3,077.26)	(\$1,912.81)	(\$122.74)	96.16%
POLICE						
Active	R 101-42100-32240 ANIMAL LICEN	\$300.00	\$250.00	\$0.00	\$50.00	83.33%
Active	R 101-42100-32260 GOLF CART O	\$300.00	\$380.00	\$0.00	(\$80.00)	126.67%
Active	R 101-42100-33610 POLICE STAT	\$18,600.00	\$17,528.76	\$0.00	\$1,071.24	94.24%
Active	R 101-42100-34210 POLICE SERVI	\$100.00	\$25.00	\$0.00	\$75.00	25.00%
Active	R 101-42100-34261 POLICE TRAIN	\$8,000.00	\$5,074.09	\$0.00	\$2,925.91	63.43%
Active	R 101-42100-35100 POLICE FINES	\$4,000.00	\$5,922.13	\$298.32	(\$1,922.13)	148.05%
Active	R 101-42100-36200 MISCELLANE	\$0.00	\$2,125.00	\$0.00	(\$2,125.00)	0.00%
Active	R 101-42100-36230 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42100-36250 REFUNDS AN	\$0.00	\$53.56	\$53.56	(\$53.56)	0.00%
Active	R 101-42100-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$31,300.00	\$31,358.54	\$351.88	(\$58.54)	100.19%
Active	E 101-42100-100 WAGES/SALARI	\$120,000.00	\$98,864.86	\$7,626.42	\$21,135.14	82.39%
Active	E 101-42100-101 WAGES/SALARI	\$42,000.00	\$57,053.95	\$2,933.67	(\$15,053.95)	135.84%
Active	E 101-42100-120 PERA	\$18,000.00	\$19,444.88	\$1,565.85	(\$1,444.88)	108.03%
Active	E 101-42100-121 SOCIAL SECURI	\$10,000.00	\$3,537.78	\$181.89	\$6,462.22	35.38%

*Budget YTD Rev-Exp©

Current Period: DECEMBER 2022

		2022	2022	DECEMBER	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-42100-122 MEDICARE	\$2,500.00	\$2,260.82	\$153.12	\$239.18	90.43%
Active	E 101-42100-130 HEALTH INSURA	\$20,000.00	\$5,678.33	\$0.00	\$14,321.67	28.39%
Active	E 101-42100-131 LIFE INSURANC	\$50.00	\$58.00	\$0.00	(\$8.00)	116.00%
Active	E 101-42100-150 WORKERS COM	\$13,400.00	\$12,381.06	\$0.00	\$1,018.94	92.40%
Active	E 101-42100-200 OFFICE SUPPLIE	\$500.00	\$399.85	\$0.00	\$100.15	79.97%
Active	E 101-42100-210 OPERATING EXP	\$5,000.00	\$2,327.38	\$0.00	\$2,672.62	46.55%
Active	E 101-42100-220 REPAIRS & MAIN	\$425.00	\$450.15	\$0.00	(\$25.15)	105.92%
Active	E 101-42100-230 VEHICLE OPERA	\$3,000.00	\$4,355.31	\$462.01	(\$1,355.31)	145.18%
Active	E 101-42100-231 VEHICLE MAINT	\$5,000.00	\$3,017.05	\$65.93	\$1,982.95	60.34%
Active	E 101-42100-240 SMALL TOOLS A	\$300.00	\$23.98	\$0.00	\$276.02	7.99%
Active	E 101-42100-300 PROFESSIONAL	\$3,750.00	\$5,760.00	\$0.00	(\$2,010.00)	153.60%
Active	E 101-42100-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-304 LEGAL FEES	\$8,010.00	\$8,010.00	\$4,005.00	\$0.00	100.00%
Active	E 101-42100-305 MEDICAL FEES	\$500.00	\$593.00	\$0.00	(\$93.00)	118.60%
Active	E 101-42100-306 ANIMAL EXPENS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-307 CONTRACT FEE	\$790.00	\$1,753.14	\$876.57	(\$963.14)	221.92%
Active	E 101-42100-308 SCHOOLING	\$7,000.00	\$7,969.50	\$75.00	(\$969.50)	113.85%
Active	E 101-42100-309 COMPUTER EXP	\$4,000.00	\$4,862.31	\$224.56	(\$862.31)	121.56%
Active	E 101-42100-311 PERMITS/MEMB	\$805.00	\$250.00	\$0.00	\$555.00	31.06%
Active	E 101-42100-313 SHARED RECOR	\$8,000.00	\$6,876.72	\$0.00	\$1,123.28	85.96%
Active	E 101-42100-320 TELEPHONE	\$1,500.00	\$2,044.97	\$293.06	(\$544.97)	136.33%
Active	E 101-42100-340 ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-360 INSURANCE	\$8,900.00	\$0.00	\$0.00	\$8,900.00	0.00%
Active	E 101-42100-380 UTILITIES/ELECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-383 UTILITIES/HEAT	\$1,000.00	\$1,370.67	\$168.65	(\$370.67)	137.07%
Active	E 101-42100-417 UNIFORM ALLO	\$3,000.00	\$3,443.93	\$67.98	(\$443.93)	114.80%
Active	E 101-42100-430 MISCELLANEOU	\$1,000.00	\$1,529.05	\$9.99	(\$529.05)	152.91%
Active	E 101-42100-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$289,030.00	\$254,316.69	\$18,709.70	\$34,713.31	87.99%
Total POLICE		(\$257,730.00)	(\$222,958.15)	(\$18,357.82)	(\$34,771.85)	86.51%
AMBULANCE						
Active	R 101-42153-33720 OTHER COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-34206 MEDICAL TRAI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-34250 AMBULANCE	\$150,000.00	\$59,933.23	\$2,096.91	\$90,066.77	39.96%
Active	R 101-42153-34260 AMB/FIRE SC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-42153-36200 MISCELLANE	\$0.00	\$455.00	\$0.00	(\$455.00)	0.00%
Active	R 101-42153-36210 INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42153-36230 CONTRIBUTIO	\$0.00	\$3,700.00	\$0.00	(\$3,700.00)	0.00%
Active	R 101-42153-36250 REFUNDS AN	\$0.00	\$287.01	\$26.22	(\$287.01)	0.00%
Active	R 101-42153-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$153,000.00	\$64,375.24	\$2,123.13	\$88,624.76	42.08%
Active	E 101-42153-102 WAGES/SALARI	\$0.00	\$1,000.00	\$1,000.00	(\$1,000.00)	0.00%
Active	E 101-42153-106 WAGES/SALARI	\$0.00	\$140.00	\$20.00	(\$140.00)	0.00%
Active	E 101-42153-110 OTHER PAY	\$72,000.00	\$64,124.16	\$4,724.75	\$7,875.84	89.06%
Active	E 101-42153-120 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-121 SOCIAL SECURI	\$3,800.00	\$4,038.27	\$356.18	(\$238.27)	106.27%
Active	E 101-42153-122 MEDICARE	\$900.00	\$944.39	\$83.28	(\$44.39)	104.93%
Active	E 101-42153-150 WORKERS COM	\$4,825.00	\$4,691.04	\$0.00	\$133.96	97.22%
Active	E 101-42153-200 OFFICE SUPPLIE	\$200.00	\$51.39	\$12.98	\$148.61	25.70%
Active	E 101-42153-210 OPERATING EXP	\$1,500.00	\$4,810.67	\$30.41	(\$3,310.67)	320.71%
Active	E 101-42153-212 MEDICAL SUPPL	\$12,000.00	\$12,762.94	\$1,729.80	(\$762.94)	106.36%
Active	E 101-42153-220 REPAIRS & MAIN	\$2,000.00	\$7,103.99	\$31.50	(\$5,103.99)	355.20%
Active	E 101-42153-230 VEHICLE OPERA	\$3,000.00	\$4,683.83	\$1,041.06	(\$1,683.83)	156.13%
Active	E 101-42153-231 VEHICLE MAINT	\$2,500.00	\$2,750.77	\$27.76	(\$250.77)	110.03%
Active	E 101-42153-300 PROFESSIONAL	\$7,500.00	\$7,371.00	\$493.00	\$129.00	98.28%
Active	E 101-42153-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Active	E 101-42153-307 CONTRACT FEE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	E 101-42153-308 SCHOOLING	\$4,000.00	\$2,138.98	\$0.00	\$1,861.02	53.47%
Active	E 101-42153-309 COMPUTER EXP	\$500.00	\$3,706.44	\$127.86	(\$3,206.44)	741.29%
Active	E 101-42153-311 PERMITS/MEMB	\$500.00	\$352.13	\$0.00	\$147.87	70.43%
Active	E 101-42153-316 CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-318 MEDICAL TRAINI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-320 TELEPHONE	\$0.00	\$848.34	\$136.72	(\$848.34)	0.00%
Active	E 101-42153-330 MILEAGE EXPEN	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-42153-331 MOTEL EXPENS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	E 101-42153-340 ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-42153-360 INSURANCE	\$950.00	\$391.75	\$0.00	\$558.25	41.24%
Active	E 101-42153-380 UTILITIES/ELECT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42153-383 UTILITIES/HEAT	\$1,200.00	\$1,370.68	\$168.65	(\$170.68)	114.22%
Active	E 101-42153-417 UNIFORM ALLO	\$1,500.00	\$530.97	\$0.00	\$969.03	35.40%
Active	E 101-42153-430 MISCELLANEOU	\$0.00	\$60.00	\$0.00	(\$60.00)	0.00%
Active	E 101-42153-441 BAD DEBT EXPE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-42153-442 INSURANCE WRI	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
Active	E 101-42153-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42153-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		<u>\$179,625.00</u>	<u>\$123,871.74</u>	<u>\$9,983.95</u>	<u>\$55,753.26</u>	<u>68.96%</u>
Total AMBULANCE		(\$26,625.00)	(\$59,496.50)	(\$7,860.82)	\$32,871.50	223.46%
FIRE						
Active	R 101-42200-31020 PROPERTY TA	\$0.00	\$442.03	\$234.74	(\$442.03)	0.00%
Active	R 101-42200-33150 FEDERAL GRA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-33600 FIRE STATE AI	\$23,000.00	\$24,921.66	\$0.00	(\$1,921.66)	108.36%
Active	R 101-42200-34251 FIRESERVICE	\$1,000.00	\$500.00	\$0.00	\$500.00	50.00%
Active	R 101-42200-34260 AMB/FIRE SC	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 101-42200-36210 INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-42200-36230 CONTRIBUTIO	\$0.00	\$75,000.00	\$75,000.00	(\$75,000.00)	0.00%
Active	R 101-42200-36250 REFUNDS AN	\$0.00	\$314.99	\$0.00	(\$314.99)	0.00%
Active	R 101-42200-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		<u>\$26,500.00</u>	<u>\$101,178.68</u>	<u>\$75,234.74</u>	<u>(\$74,678.68)</u>	<u>381.81%</u>
Active	E 101-42200-124 PENSION PAYM	\$24,000.00	\$24,921.33	\$24,921.33	(\$921.33)	103.84%
Active	E 101-42200-150 WORKERS COM	\$3,740.00	\$2,351.76	\$0.00	\$1,388.24	62.88%
Active	E 101-42200-200 OFFICE SUPPLIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-210 OPERATING EXP	\$3,000.00	\$3,352.76	\$0.00	(\$352.76)	111.76%
Active	E 101-42200-220 REPAIRS & MAIN	\$1,000.00	\$3,240.52	\$0.00	(\$2,240.52)	324.05%
Active	E 101-42200-230 VEHICLE OPERA	\$1,200.00	\$2,168.22	\$106.88	(\$968.22)	180.69%
Active	E 101-42200-231 VEHICLE MAINT	\$2,500.00	\$3,424.74	\$116.91	(\$924.74)	136.99%
Active	E 101-42200-300 PROFESSIONAL	\$250.00	\$250.00	\$0.00	\$0.00	100.00%
Active	E 101-42200-301 AUDITING SERVI	\$0.00	\$1,595.00	\$0.00	(\$1,595.00)	0.00%
Active	E 101-42200-305 MEDICAL FEES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42200-307 CONTRACT FEE	\$1,400.00	\$654.75	\$0.00	\$745.25	46.77%
Active	E 101-42200-308 SCHOOLING	\$2,500.00	\$2,095.02	\$12.50	\$404.98	83.80%
Active	E 101-42200-309 COMPUTER EXP	\$500.00	\$786.90	\$21.14	(\$286.90)	157.38%
Active	E 101-42200-320 TELEPHONE	\$0.00	\$260.76	\$35.52	(\$260.76)	0.00%
Active	E 101-42200-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-360 INSURANCE	\$2,250.00	\$0.00	\$0.00	\$2,250.00	0.00%
Active	E 101-42200-380 UTILITIES/ELECT	\$0.00	\$150.75	\$4.92	(\$150.75)	0.00%
Active	E 101-42200-383 UTILITIES/HEAT	\$1,500.00	\$1,989.46	\$285.08	(\$489.46)	132.63%
Active	E 101-42200-417 UNIFORM ALLO	\$5,000.00	\$6,397.55	\$0.00	(\$1,397.55)	127.95%
Active	E 101-42200-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-441 BAD DEBT EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42200-501 CAPITAL - UNDE	\$0.00	\$3,132.60	\$0.00	(\$3,132.60)	0.00%
Expenditure		<u>\$49,340.00</u>	<u>\$56,772.12</u>	<u>\$25,504.28</u>	<u>(\$7,432.12)</u>	<u>115.06%</u>
Total FIRE		(\$22,840.00)	\$44,406.56	\$49,730.46	(\$67,246.56)	-194.42%

Current Period: DECEMBER 2022

		2022	2022	DECEMBER	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
BLDG INSPECTION						
Active	R 101-42400-32200 BUILDING PER	\$12,000.00	\$13,336.05	\$253.74	(\$1,336.05)	111.13%
Active	R 101-42400-32210 RENTAL HOU	\$1,500.00	\$620.00	\$0.00	\$880.00	41.33%
Active	R 101-42400-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$13,500.00	\$13,956.05	\$253.74	(\$456.05)	103.38%
Active	E 101-42400-210 OPERATING EXP	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42400-300 PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-302 BLDG PERMIT S	\$500.00	\$684.47	\$684.47	(\$184.47)	136.89%
Active	E 101-42400-303 ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-304 LEGAL FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42400-307 CONTRACT FEE	\$10,000.00	\$14,211.02	\$274.30	(\$4,211.02)	142.11%
Active	E 101-42400-308 SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-316 CREDIT/DEBIT S	\$0.00	\$204.64	\$0.00	(\$204.64)	0.00%
Active	E 101-42400-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-360 INSURANCE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42400-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42400-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$12,100.00	\$15,100.13	\$958.77	(\$3,000.13)	124.79%
Total BLDG INSPECTION		\$1,400.00	(\$1,144.08)	(\$705.03)	\$2,544.08	-81.72%
CIVIL DEFENSE						
Active	E 101-42500-210 OPERATING EXP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42500-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42500-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Total CIVIL DEFENSE		(\$500.00)	\$0.00	\$0.00	(\$500.00)	0.00%
STREETS						
Active	R 101-43100-32220 RIGHT-OF-WA	\$200.00	\$100.00	\$0.00	\$100.00	50.00%
Active	R 101-43100-34300 STREET CHAR	\$0.00	(\$39.18)	\$0.00	\$39.18	0.00%
Active	R 101-43100-34430 REFUSE COLL	\$0.00	\$266.00	\$0.00	(\$266.00)	0.00%
Active	R 101-43100-36110 SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36112 SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36230 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43100-36250 REFUNDS AN	\$92,400.00	\$735.81	\$0.00	\$91,664.19	0.80%
Active	R 101-43100-39110 SALE OF ASS	\$0.00	\$583.00	\$0.00	(\$583.00)	0.00%
Active	R 101-43100-39312 MNDOT REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$92,600.00	\$1,645.63	\$0.00	\$90,954.37	1.78%
Active	E 101-43100-100 WAGES/SALARI	\$73,000.00	\$71,635.73	\$5,692.14	\$1,364.27	98.13%
Active	E 101-43100-101 WAGES/SALARI	\$5,000.00	\$6,123.75	\$60.00	(\$1,123.75)	122.48%
Active	E 101-43100-120 PERA	\$5,500.00	\$5,126.59	\$426.92	\$373.41	93.21%
Active	E 101-43100-121 SOCIAL SECURI	\$4,800.00	\$4,830.34	\$356.64	(\$30.34)	100.63%
Active	E 101-43100-122 MEDICARE	\$1,200.00	\$1,129.63	\$83.40	\$70.37	94.14%
Active	E 101-43100-130 HEALTH INSURA	\$9,900.00	\$14,889.35	\$2,327.86	(\$4,989.35)	150.40%
Active	E 101-43100-131 LIFE INSURANC	\$35.00	\$49.50	\$0.00	(\$14.50)	141.43%
Active	E 101-43100-140 UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-150 WORKERS COM	\$7,500.00	\$5,098.89	\$0.00	\$2,401.11	67.99%
Active	E 101-43100-200 OFFICE SUPPLIE	\$275.00	\$171.17	\$0.00	\$103.83	62.24%
Active	E 101-43100-210 OPERATING EXP	\$7,000.00	\$12,090.85	\$1,036.42	(\$5,090.85)	172.73%
Active	E 101-43100-211 SNOW REMOVA	\$10,000.00	\$3,893.50	\$2,832.50	\$6,106.50	38.94%
Active	E 101-43100-215 TREE EXPENSE	\$3,000.00	\$7,007.50	\$5,850.00	(\$4,007.50)	233.58%
Active	E 101-43100-216 GRAVEL/ROCK F	\$3,000.00	\$4,844.37	\$1,466.92	(\$1,844.37)	161.48%
Active	E 101-43100-217 SPRING CLEAN-	\$2,000.00	\$665.50	\$0.00	\$1,334.50	33.28%
Active	E 101-43100-218 CHEMICALS/SPR	\$500.00	\$696.31	\$0.00	(\$196.31)	139.26%
Active	E 101-43100-219 COUNTY DITCHE	\$1,000.00	\$482.60	\$0.00	\$517.40	48.26%
Active	E 101-43100-220 REPAIRS & MAIN	\$4,000.00	\$20,070.04	\$5,555.00	(\$16,070.04)	501.75%
Active	E 101-43100-225 LANDSCAPING S	\$0.00	\$298.85	\$0.00	(\$298.85)	0.00%

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Active	E 101-43100-230 VEHICLE OPERA	\$4,000.00	\$8,729.67	\$1,883.52	(\$4,729.67)	218.24%
Active	E 101-43100-231 VEHICLE MAINT	\$0.00	\$365.03	\$0.00	(\$365.03)	0.00%
Active	E 101-43100-232 LAWN MOWER E	\$1,500.00	\$3,049.66	\$0.00	(\$1,549.66)	203.31%
Active	E 101-43100-233 TRACTOR MAINT	\$3,000.00	\$4,093.28	\$625.03	(\$1,093.28)	136.44%
Active	E 101-43100-234 DUMP TRUCK M	\$3,000.00	\$430.69	\$0.00	\$2,569.31	14.36%
Active	E 101-43100-235 PICKUP MAINT	\$3,000.00	\$868.39	\$118.93	\$2,131.61	28.95%
Active	E 101-43100-236 SNOW EQUIP M	\$3,000.00	\$4,050.89	\$2,190.38	(\$1,050.89)	135.03%
Active	E 101-43100-237 SWEEPER MAIN	\$3,000.00	\$1,757.15	\$81.09	\$1,242.85	58.57%
Active	E 101-43100-240 SMALL TOOLS A	\$300.00	\$282.99	\$0.00	\$17.01	94.33%
Active	E 101-43100-300 PROFESSIONAL	\$0.00	\$2,445.50	\$0.00	(\$2,445.50)	0.00%
Active	E 101-43100-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-303 ENGINEERING F	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43100-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-305 MEDICAL FEES	\$0.00	\$153.00	\$0.00	(\$153.00)	0.00%
Active	E 101-43100-307 CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-308 SCHOOLING	\$700.00	\$140.36	\$0.00	\$559.64	20.05%
Active	E 101-43100-309 COMPUTER EXP	\$500.00	\$1,600.87	\$0.00	(\$1,100.87)	320.17%
Active	E 101-43100-311 PERMITS/MEMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-314 REIMBURSEMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-320 TELEPHONE	\$2,000.00	\$2,220.11	\$285.33	(\$220.11)	111.01%
Active	E 101-43100-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-331 MOTEL EXPENS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43100-340 ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-360 INSURANCE	\$6,000.00	\$100.00	\$0.00	\$5,900.00	1.67%
Active	E 101-43100-380 UTILITIES/ELECT	\$12,000.00	\$1,092.22	\$7.64	\$10,907.78	9.10%
Active	E 101-43100-383 UTILITIES/HEAT	\$1,500.00	\$3,582.65	\$546.83	(\$2,082.65)	238.84%
Active	E 101-43100-384 UTITLITES/GARB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-390 STREET LIGHTIN	\$13,000.00	\$15,602.44	\$2,661.58	(\$2,602.44)	120.02%
Active	E 101-43100-417 UNIFORM ALLO	\$500.00	\$634.78	\$0.00	(\$134.78)	126.96%
Active	E 101-43100-430 MISCELLANEOU	\$0.00	\$298.31	\$0.00	(\$298.31)	0.00%
Active	E 101-43100-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-501 CAPITAL - UNDE	\$0.00	\$121,263.50	\$0.00	(\$121,263.50)	0.00%
Expenditure		<u>\$196,310.00</u>	<u>\$331,865.96</u>	<u>\$34,088.13</u>	<u>(\$135,555.96)</u>	<u>169.05%</u>
Total STREETS		(\$103,710.00)	(\$330,220.33)	(\$34,088.13)	\$226,510.33	318.41%
SANITATION						
Active	R 101-43200-34430 REFUSE COLL	\$0.00	\$921.00	\$0.00	(\$921.00)	0.00%
Revenue		<u>\$0.00</u>	<u>\$921.00</u>	<u>\$0.00</u>	<u>(\$921.00)</u>	<u>0.00%</u>
Active	E 101-43200-210 OPERATING EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-240 SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-300 PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43200-310 RECYCLE CONT	\$43,000.00	\$39,474.12	\$6,882.96	\$3,525.88	91.80%
Active	E 101-43200-340 ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Expenditure		<u>\$43,100.00</u>	<u>\$39,474.12</u>	<u>\$6,882.96</u>	<u>\$3,625.88</u>	<u>91.59%</u>
Total SANITATION		(\$43,100.00)	(\$38,553.12)	(\$6,882.96)	(\$4,546.88)	89.45%
NURSING HOME						
Active	R 101-44170-36250 REFUNDS AN	\$0.00	\$90,776.40	\$7,939.11	(\$90,776.40)	0.00%
Revenue		<u>\$0.00</u>	<u>\$90,776.40</u>	<u>\$7,939.11</u>	<u>(\$90,776.40)</u>	<u>0.00%</u>
Active	E 101-44170-305 MEDICAL FEES	\$68,312.00	\$95,269.32	\$0.00	(\$26,957.32)	139.46%
Expenditure		<u>\$68,312.00</u>	<u>\$95,269.32</u>	<u>\$0.00</u>	<u>(\$26,957.32)</u>	<u>139.46%</u>
Total NURSING HOME		(\$68,312.00)	(\$4,492.92)	\$7,939.11	(\$63,819.08)	6.58%
RECREATION-LEGION FIELD						
Active	R 101-45100-31030 PROPERTY TA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-34790 RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36220 RENTS	\$0.00	\$250.00	\$0.00	(\$250.00)	0.00%
Active	R 101-45100-36230 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45100-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		<u>\$0.00</u>	<u>\$250.00</u>	<u>\$0.00</u>	<u>(\$250.00)</u>	<u>0.00%</u>

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Active	E 101-45100-210 OPERATING EXP	\$1,000.00	\$780.44	\$0.00	\$219.56	78.04%
Active	E 101-45100-215 TREE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-216 GRAVEL/ROCK F	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-45100-218 CHEMICALS/SPR	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45100-220 REPAIRS & MAIN	\$1,500.00	\$2,760.28	\$236.95	(\$1,260.28)	184.02%
Active	E 101-45100-230 VEHICLE OPERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-231 VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-300 PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-303 ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-340 ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45100-360 INSURANCE	\$4,700.00	\$0.00	\$0.00	\$4,700.00	0.00%
Active	E 101-45100-380 UTILITIES/ELECT	\$0.00	\$698.96	\$26.31	(\$698.96)	0.00%
Active	E 101-45100-384 UTILITES/GARB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-437 L.F. PUMP - EXP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45100-438 BB ASSN IMPRO	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-45100-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45100-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$15,800.00	\$4,239.68	\$263.26	\$11,560.32	26.83%
Total RECREATION-LEGION FIELD		(\$15,800.00)	(\$3,989.68)	(\$263.26)	(\$11,810.32)	25.25%
SKATING RINK						
Active	E 101-45150-210 OPERATING EXP	\$0.00	\$219.98	\$0.00	(\$219.98)	0.00%
Active	E 101-45150-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45150-380 UTILITIES/ELECT	\$150.00	\$32.94	\$1.75	\$117.06	21.96%
Expenditure		\$150.00	\$252.92	\$1.75	(\$102.92)	168.61%
Total SKATING RINK		(\$150.00)	(\$252.92)	(\$1.75)	\$102.92	168.61%
PARKS-ST. OLAF PARK						
Active	R 101-45200-34780 PARK FEES-S	\$0.00	\$2,286.99	\$0.00	(\$2,286.99)	0.00%
Active	R 101-45200-34785 ST. OLAF LAK	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36210 INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-36230 CONTRIBUTIO	\$0.00	\$140.00	\$0.00	(\$140.00)	0.00%
Active	R 101-45200-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45200-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Revenue		\$0.00	\$2,426.99	\$0.00	(\$2,426.99)	0.00%
Active	E 101-45200-101 WAGES/SALARI	\$8,000.00	\$1,848.00	\$0.00	\$6,152.00	23.10%
Active	E 101-45200-121 SOCIAL SECURI	\$500.00	\$114.58	\$0.00	\$385.42	22.92%
Active	E 101-45200-122 MEDICARE	\$120.00	\$26.80	\$0.00	\$93.20	22.33%
Active	E 101-45200-150 WORKERS COM	\$1,000.00	\$892.83	\$0.00	\$107.17	89.28%
Active	E 101-45200-210 OPERATING EXP	\$1,500.00	\$3,309.35	\$345.00	(\$1,809.35)	220.62%
Active	E 101-45200-213 LIFEGUARD SUP	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-214 CONCESSION S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-215 TREE EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-218 CHEMICALS/SPR	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-220 REPAIRS & MAIN	\$500.00	\$7,139.86	\$0.00	(\$6,639.86)	1427.97%
Active	E 101-45200-300 PROFESSIONAL	\$0.00	\$274.00	\$0.00	(\$274.00)	0.00%
Active	E 101-45200-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-307 CONTRACT FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-308 SCHOOLING	\$1,500.00	\$590.00	\$0.00	\$910.00	39.33%
Active	E 101-45200-311 PERMITS/MEMB S	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-45200-316 CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-320 TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-340 ADVERTISING	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-45200-360 INSURANCE	\$3,400.00	\$0.00	\$0.00	\$3,400.00	0.00%
Active	E 101-45200-380 UTILITIES/ELECT	\$1,250.00	\$3,757.62	\$328.99	(\$2,507.62)	300.61%
Active	E 101-45200-384 UTILITES/GARB	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-45200-430 MISCELLANEOU	\$0.00	\$385.00	\$0.00	(\$385.00)	0.00%
Active	E 101-45200-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: DECEMBER 2022

		2022	2022	DECEMBER	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 101-45200-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$20,020.00	\$18,338.04	\$673.99	\$1,681.96	91.60%
	Total PARKS-ST. OLAF PARK	(\$20,020.00)	(\$15,911.05)	(\$673.99)	(\$4,108.95)	79.48%
SUMMER RECREATION						
Active	R 101-45300-34790 RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-316 CREDIT/DEBIT S	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-430 MISCELLANEOU	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
Active	E 101-45300-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$70.00	\$0.00	(\$70.00)	0.00%
	Total SUMMER RECREATION	\$0.00	(\$70.00)	\$0.00	\$70.00	0.00%
SENIOR CITIZENS BUS						
Active	E 101-45400-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total SENIOR CITIZENS BUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIBRARY						
Active	R 101-45500-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-45500-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-101 WAGES/SALARI	\$1,000.00	\$1,016.40	\$336.60	(\$16.40)	101.64%
Active	E 101-45500-121 SOCIAL SECURI	\$62.00	\$63.02	\$20.87	(\$1.02)	101.65%
Active	E 101-45500-122 MEDICARE	\$0.00	\$14.74	\$4.88	(\$14.74)	0.00%
Active	E 101-45500-210 OPERATING EXP	\$500.00	\$36.92	\$0.00	\$463.08	7.38%
Active	E 101-45500-220 REPAIRS & MAIN	\$4,000.00	\$7,137.13	\$0.00	(\$3,137.13)	178.43%
Active	E 101-45500-300 PROFESSIONAL	\$0.00	\$3.45	\$0.00	(\$3.45)	0.00%
Active	E 101-45500-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-320 TELEPHONE	\$600.00	\$272.57	\$2.55	\$327.43	45.43%
Active	E 101-45500-360 INSURANCE	\$3,400.00	\$0.00	\$0.00	\$3,400.00	0.00%
Active	E 101-45500-380 UTILITIES/ELECT	\$3,000.00	\$4,009.77	\$167.47	(\$1,009.77)	133.66%
Active	E 101-45500-383 UTILITIES/HEAT	\$1,200.00	\$1,420.11	\$236.48	(\$220.11)	118.34%
Active	E 101-45500-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45500-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$13,762.00	\$13,974.11	\$768.85	(\$212.11)	101.54%
	Total LIBRARY	(\$13,762.00)	(\$13,974.11)	(\$768.85)	\$212.11	101.54%
ECONOMIC DEVELOPMENT						
Active	E 101-46500-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46500-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total ECONOMIC DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HISTORIC PRESERVATION						
Active	E 101-46600-000 CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-300 PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-303 ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-386 UTILITIES/SOFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-46600-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total HISTORIC PRESERVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEBT SERVICE						
Active	E 101-47000-600 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-47000-610 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED						
Active	E 101-49200-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: DECEMBER 2022

	2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Total UNALLOCATED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATING TRANSFERS OUT					
Active E 101-49310-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND	\$1,025.00	\$38,469.99	\$367,292.26	(\$37,444.99)	3753.17%

Current Period: DECEMBER 2022

		2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
WATER UTILITY FUND						
	Revenues	\$0.00	\$257,345.93	\$22,837.35	-\$257,345.93	0.00%
	Expenditures	\$89,950.00	\$130,825.86	\$22,460.76	-\$40,875.86	145.44%
	Gain/(Loss)	(\$89,950.00)	\$126,520.07	\$376.59	(\$216,470.07)	-140.66%
GOVERNMENT WIDE						
Active	R 601-00000-33439 PERA PENSIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GOVERNMENT WIDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITIES						
Active	R 601-49400-31000 GENERAL PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36110 SPECIAL ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36200 MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36210 INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-36250 REFUNDS AN	\$0.00	\$34.98	\$0.00	(\$34.98)	0.00%
Active	R 601-49400-37100 WATER SALE	\$0.00	\$257,310.95	\$22,837.35	(\$257,310.95)	0.00%
Active	R 601-49400-39110 SALE OF ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39200 OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-49400-39999 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	\$0.00	\$257,345.93	\$22,837.35	(\$257,345.93)	0.00%
Active	E 601-49400-100 WAGES/SALARI	\$29,500.00	\$27,491.65	\$2,122.18	\$2,008.35	93.19%
Active	E 601-49400-120 PERA	\$2,000.00	\$1,929.99	\$159.16	\$70.01	96.50%
Active	E 601-49400-121 SOCIAL SECURI	\$1,900.00	\$1,704.67	\$131.58	\$195.33	89.72%
Active	E 601-49400-122 MEDICARE	\$430.00	\$398.73	\$30.78	\$31.27	92.73%
Active	E 601-49400-129 PERA CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-130 HEALTH INSURA	\$2,100.00	\$400.00	\$400.00	\$1,700.00	19.05%
Active	E 601-49400-131 LIFE INSURANC	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
Active	E 601-49400-140 UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-150 WORKERS COM	\$750.00	\$899.07	\$0.00	(\$149.07)	119.88%
Active	E 601-49400-200 OFFICE SUPPLIE	\$9,000.00	\$18.68	\$0.00	\$8,981.32	0.21%
Active	E 601-49400-210 OPERATING EXP	\$0.00	\$4,723.61	\$212.55	(\$4,723.61)	0.00%
Active	E 601-49400-218 CHEMICALS/SPR	\$0.00	\$5,193.14	\$1,442.61	(\$5,193.14)	0.00%
Active	E 601-49400-220 REPAIRS & MAIN	\$0.00	\$8,210.58	\$119.99	(\$8,210.58)	0.00%
Active	E 601-49400-222 WATER METERS	\$3,000.00	\$396.46	\$0.00	\$2,603.54	13.22%
Active	E 601-49400-230 VEHICLE OPERA	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 601-49400-231 VEHICLE MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-233 TRACTOR MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-235 PICKUP MAINT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-238 GENERATOR EX	\$750.00	\$694.60	\$0.00	\$55.40	92.61%
Active	E 601-49400-240 SMALL TOOLS A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-300 PROFESSIONAL	\$0.00	\$7,145.75	\$500.00	(\$7,145.75)	0.00%
Active	E 601-49400-301 AUDITING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-303 ENGINEERING F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-307 CONTRACT FEE	\$0.00	\$18,364.08	\$1,530.34	(\$18,364.08)	0.00%
Active	E 601-49400-308 SCHOOLING	\$250.00	\$150.00	\$0.00	\$100.00	60.00%
Active	E 601-49400-309 COMPUTER EXP	\$0.00	\$420.00	\$0.00	(\$420.00)	0.00%
Active	E 601-49400-311 PERMITS/MEMB	\$0.00	\$677.89	\$0.00	(\$677.89)	0.00%
Active	E 601-49400-316 CREDIT/DEBIT S	\$1,200.00	\$2,002.19	\$405.44	(\$802.19)	166.85%
Active	E 601-49400-320 TELEPHONE	\$1,000.00	\$888.24	\$53.24	\$111.76	88.82%
Active	E 601-49400-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-331 MOTEL EXPENS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 601-49400-340 ADVERTISING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 601-49400-360 INSURANCE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49400-380 UTILITIES/ELECT	\$30,000.00	\$32,615.93	\$1,672.81	(\$2,615.93)	108.72%
Active	E 601-49400-383 UTILITIES/HEAT	\$3,500.00	\$3,064.21	\$527.59	\$435.79	87.55%
Active	E 601-49400-417 UNIFORM ALLO	\$250.00	\$107.58	\$0.00	\$142.42	43.03%
Active	E 601-49400-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Current Period: DECEMBER 2022

		2022	2022	DECEMBER	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	E 601-49400-430 MISCELLANEOU	\$250.00	\$225.99	\$49.67	\$24.01	90.40%
Active	E 601-49400-440 HWY 30/WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-441 BAD DEBT EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-501 CAPITAL - UNDE	\$0.00	\$13,102.82	\$13,102.82	(\$13,102.82)	0.00%
Active	E 601-49400-600 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-610 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-620 FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49400-999 CONTRIBUTED C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure		\$89,950.00	\$130,825.86	\$22,460.76	(\$40,875.86)	145.44%
Total WATER UTILITIES		(\$89,950.00)	\$126,520.07	\$376.59	(\$216,470.07)	-140.66%
Total WATER UTILITY FUND		(\$89,950.00)	\$126,520.07	\$376.59	(\$216,470.07)	-140.66%

Current Period: DECEMBER 2022

		2022	2022	DECEMBER	2022	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
SEWER UTILITY FUND						
	Revenues	\$0.00	\$287,896.53	\$27,946.67	-\$287,896.53	0.00%
	Expenditures	\$187,200.00	\$333,067.70	\$18,040.95	-\$145,867.70	177.92%
	Gain/(Loss)	(\$187,200.00)	(\$45,171.17)	\$9,905.72	(\$142,028.83)	24.13%
SEWER UTILITIES						
Active	R 602-49450-36200 MISCELLANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36210 INTEREST ON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-36250 REFUNDS AN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-37100 WATER SALE	\$0.00	\$1,003.18	\$0.00	(\$1,003.18)	0.00%
Active	R 602-49450-37200 SEWER CHAR	\$0.00	\$286,441.25	\$27,494.57	(\$286,441.25)	0.00%
Active	R 602-49450-39110 SALE OF ASS	\$0.00	\$452.10	\$452.10	(\$452.10)	0.00%
Active	R 602-49450-39200 OPERATING T	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39311 PFA LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-49450-39999 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Revenue	\$0.00	\$287,896.53	\$27,946.67	(\$287,896.53)	0.00%
Active	E 602-49450-210 OPERATING EXP	\$5,000.00	\$18,948.25	\$155.61	(\$13,948.25)	378.97%
Active	E 602-49450-220 REPAIRS & MAIN	\$15,000.00	\$40,728.28	\$16,372.72	(\$25,728.28)	271.52%
Active	E 602-49450-230 VEHICLE OPERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-233 TRACTOR MAINT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49450-300 PROFESSIONAL	\$0.00	\$892.50	\$0.00	(\$892.50)	0.00%
Active	E 602-49450-301 AUDITING SERVI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 602-49450-304 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-307 CONTRACT FEE	\$138,000.00	\$147,113.00	\$0.00	(\$9,113.00)	106.60%
Active	E 602-49450-308 SCHOOLING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-309 COMPUTER EXP	\$0.00	\$420.00	\$0.00	(\$420.00)	0.00%
Active	E 602-49450-311 PERMITS/MEMB	\$2,000.00	\$1,550.00	\$0.00	\$450.00	77.50%
Active	E 602-49450-316 CREDIT/DEBIT S	\$1,200.00	\$2,002.20	\$405.43	(\$802.20)	166.85%
Active	E 602-49450-330 MILEAGE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-340 ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-360 INSURANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	E 602-49450-380 UTILITIES/ELECT	\$17,500.00	\$19,614.56	\$809.11	(\$2,114.56)	112.08%
Active	E 602-49450-383 UTILITIES/HEAT	\$3,500.00	\$3,084.41	\$298.08	\$415.59	88.13%
Active	E 602-49450-384 UTILITES/GARB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-425 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-430 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-441 BAD DEBT EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-500 CAPITAL OUTLA	\$0.00	\$83,416.00	\$0.00	(\$83,416.00)	0.00%
Active	E 602-49450-501 CAPITAL - UNDE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-600 PRINCIPAL	\$0.00	\$14,000.00	\$0.00	(\$14,000.00)	0.00%
Active	E 602-49450-610 INTEREST	\$0.00	\$1,298.50	\$0.00	(\$1,298.50)	0.00%
Active	E 602-49450-620 FISCAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Expenditure	\$187,200.00	\$333,067.70	\$18,040.95	(\$145,867.70)	177.92%
	Total SEWER UTILITIES	(\$187,200.00)	(\$45,171.17)	\$9,905.72	(\$142,028.83)	24.13%
	Total SEWER UTILITY FUND	(\$187,200.00)	(\$45,171.17)	\$9,905.72	(\$142,028.83)	24.13%

CITY OF NEW RICHLAND
***Budget YTD Rev-Exp©**

01/17/23 2:43 PM
Page 13

Current Period: DECEMBER 2022

	2022 YTD Budget	2022 YTD Amt	DECEMBER MTD Amt	2022 YTD Balance	% of Budget
Report Total	(\$276,125.00)	\$119,818.89	\$377,574.57	(\$395,943.89)	-43.39%

Memo

To: City Council

From: Anthony Martens

cc:

Date: 1/20/23

Re: Lifeguards/Concession Stand

Council Member Wynnemer would like to have a discussion regarding the lifeguards and concession stand for the upcoming summer.

Memo

To: City Council

From: Anthony Martens

cc:

Date: 1/20/23

Re: City Administrator Position

We have received 3 applications for the City Administrator position.

I have also been informed that the Sheriff has rescinded his offer for employment at the Sheriff's Office. I have submitted a letter to the council asking to withdraw my resignation and continue as the City Administrator.

The Council will need to decide to accept the withdrawal of my resignation and discontinue the hiring process for the City Administrator or to continue to move along with the hiring process.

1/20/23

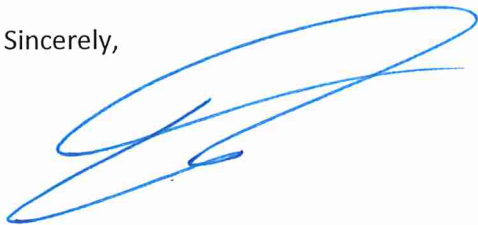
City of New Richland
203 N Broadway
PO Box 57
New Richland, MN 56072

Mayor Neitzel and Members of the City Council,

Today I was notified that Sheriff Dulas has rescinded his employment offer to me.

Due to this information, I respectfully request that the City Council allow me to withdraw my resignation and continue as City Administrator for the City of New Richland.

Sincerely,

A handwritten signature in blue ink, appearing to read 'AM', with a large, sweeping loop at the end.

Anthony Martens



PO Box 57, 203 N Broadway, New Richland, MN 56072

TEL: (507)465-3514 FAX: (507)465-3375

Web: www.cityofnewrichlandmn.com

City Administrator's Report

January 23rd, 2023, Council Meeting

Continue working on end of the year items

Submitted Monthly Sales Tax Return

Met with Attorney's regarding pending litigation

Working on preliminary items for the 2022 audit

Received Council Vacancy Applications

Received City Administrator Applications

Worked on Transition plan for New Administrator

Worked with the new DocuWare system transition

EMPLOYEE RECOGNITION

EMPLOYEE BIRTHDAYS

Feb. 10th – Eric Hendrickson - MAINT

EMPLOYEE ANNIVERSARIES

Jan. 26th – Jadyr Surat – AMB – 1 YR

Feb. 5th – Ryan Gehrke – FD – 8 YRS

Feb. 7th – Kaleb Jacobson – FD – 10 Years

Feb. 7th – Curt Pederson – FD – 10 Years