

The Common Council for the City of New Lisbon met in regular session on Tuesday, April 15, 2025, at 7:00 PM in the New Lisbon Community Room. Present were Mayor Mark Toelle, Alderpersons Marv Newlun, Ken Southworth, Sheldon LaBudda, and Morgan Reichhoff. Also present were Director of Public Works Nick Wyss and City Clerk/Treasurer Jen Pedersen.

Reorganization Meeting

The meeting began with the selection of the Council President. Reichhoff nominated Marv Newlun, seconded by LaBudda. All members voted “aye.” Motion carried.

The Council then moved to authorize several resolutions. Resolution R0415-25-01, establishing City depositories, was approved on a motion by LaBudda, seconded by Southworth. All members voted “aye.” Motion carried. Resolution R0415-25-02, regarding Mayoral appointments, was approved following a motion by Reichhoff, seconded by Newlun. All voted “aye.” Motion carried. Resolution R0415-25-03, establishing regular meeting dates, was approved on a motion by Reichhoff, seconded by LaBudda. All voted “aye.” Motion carried. Resolution R0415-25-04, appointing professionals, passed on a motion by LaBudda, seconded by Southworth. All voted “aye.” Motion carried. Resolution R0415-25-05, designating the official city newspaper, was approved following a motion by Southworth, seconded by Reichhoff. All voted “aye.” Motion carried. Resolution R0415-25-06, designating signatories, passed on a motion by Reichhoff, seconded by LaBudda, and included Council President Marv Newlun as a signatory. All voted “aye.” Motion carried.

General Business

With no public comment, the Council proceeded with general business. Republic Services gave a presentation as the new garbage and recycling company, having acquired Lenorud.

The Council then discussed the cemetery mowing contract. A motion was made by Southworth, seconded by LaBudda, for the City to self-perform the cemetery mowing. All voted “aye.” Motion carried.

Discussion followed regarding the purchase of a new lawn mower for the Streets Department. LaBudda made a motion to purchase a John Deere Z920M ZTrak lawn mower for \$13,352.83, seconded by Newlun. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

A motion was made by Reichhoff, seconded by Newlun, to hire part-time summer help at \$15/hour for up to 30 hours per week for cemetery mowing and other assigned tasks. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Reichhoff moved to approve the soil boring quote from Giles Engineering for the East Liberty/Pearl Street project at \$3,655.50. Southworth seconded. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Due to electrical issues during food truck events, LaBudda made a motion to remove the 240V outlet with a 120V receptacle for use at the vacant lot on W. Bridge Street. Reichhoff seconded. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

The Employee Handbook was approved on a motion by Newlun, seconded by Southworth. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

The Council approved a liquor and malt beverage license application for Wagner Shell Station, LLC at 1703 E. Bridge Street on a motion by Newlun, seconded by Reichhoff. All members voted “aye.” Motion carried.

A temporary Class “B” Retailer’s License for the New Lisbon Chamber was approved for the Wine Walk on May 17, 2025 and during Wa Du Shuda on July 11-12 on a motion by Newlun, seconded by LaBudda. All voted “aye.” Motion carried.

Ordinance 0415-25-01 was introduced, proposing a rezoning of parcels 292610395 and 292610396 from B-1 General Business to R-1 Single- and Two-Family Residential.

The Council approved Ordinance 0317-25-01 to amend Parks and Recreation, following a motion by Reichhoff, seconded by Southworth. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Ordinance 0317-25-02, to amend Chapter 68, Section 7(C) and reduce the frequency of fire inspections, was approved on a motion by Reichhoff, seconded by Southworth. All voted “aye.” Motion carried.

An early seasonal camping rate for the month of April was set at \$275/month, following a motion by Reichhoff, seconded by Southworth. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Mayor Toelle recommended allowing the camper from site #6 to return to Wa Du Shuda campground on a conditional basis. A motion to rescind the previous decision and allow the return was made by Newlun, seconded by Reichhoff. In a roll call vote: LaBudda, Newlun, and Reichhoff voted “aye,” Southworth voted “nay.” Motion carried.

The Council discussed purchasing a golf cart for Riverside Park. They are seeking an electric cart for the Park Host, and Nick Wyss will obtain bids and report back.

Resolution 0415-25-07, the 2025 fee schedule, was approved on a motion by Reichhoff, seconded by Southworth. Adjustments included raising alcohol publication to \$50, maintaining the park pavilion rental at \$50/day, and increasing the dump station fee for non-campers to \$20. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Resolution 0415-25-08, concerning Designated Reserve Accounts, was approved on a motion by Newlun, seconded by LaBudda. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

Change Order #1 for the new Police Facility was approved, allowing changes to the parking lot construction with upgraded gravel, fabric, and asphalt in the amount of \$30,456.85. The motion by Southworth, seconded by Reichhoff, passed unanimously with a roll call vote.

Change Order #1 from Design Focus LLC for the new Police Facility was discussed. A motion by LaBudda, seconded by Reichhoff, approved a \$4,275 environmental report fee, while the \$500 per occurrence observation fee was tabled for further review. Roll call vote: LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried for the environmental fee only.

Police Facility Pay Application #4 was not submitted for review.

The Council approved an operator license for Timothy Pillar of Wagner Shell Station, LLC. Motion by Newlun, seconded by Reichhoff. All voted “aye.” Motion carried.

Reports

Director of Public Works Nick Wyss reported that Curt Lucas passed his CDL certification, the water tower project will be bid out as a paint overcoat, Leer Inc. donated an ice cooler to Riverside Park, and the New Lisbon Public Library has been experiencing plumbing issues.

City Clerk/Treasurer Jen Pedersen noted that City Hall will be closed Friday, April 18 and Monday, April 21. She also shared pool and park open/close dates and reminded the Council that the Board of Review is scheduled for May 5.

Mayor Toelle recommended sending a letter to Crest View to arrange a property visit by the assessor. Alderperson Reichhoff requested a letter be sent to 409 W. Bridge Street about timely garbage can removal due to safety concerns. Southworth asked for a second letter to be sent to Kennedy Auto Sales regarding tire removal. Newlun provided an update on the Mauston Area Ambulance meeting.

Financials and Staffing

A motion was made by LaBudda, seconded by Reichhoff, to authorize payment of \$55,587.24 in monthly invoices. With a roll call vote, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” Motion carried.

The Council entered into closed session at 9:11 PM to discuss park and pool employment. At 9:32 PM, a motion to reconvene in open session was made by Reichhoff, seconded by Southworth.

Following the closed session, LaBudda made a motion, seconded by Southworth, to approve the hiring of Kimberly Harris as Park Host and Zack Szekely as Park Maintenance. A second motion by Reichhoff, seconded by Newlun, was made to hire all lifeguards as listed by Pool Manager Leah Faber. With roll call votes, LaBudda, Newlun, Southworth, and Reichhoff voted “aye.” All motions carried.

A motion to adjourn the meeting at 9:49 PM was made by Reichhoff, seconded by Newlun.