

TREASURER'S FINANCIAL REPORT
GENERAL FUND
NOVEMBER 2025

<u>BOAT LAUNCH PERMIT</u>	150.00
<u>BUILDING/ZONING PERMITS</u>	1,048.00
<u>CHARLES & JOANN LESTER LIBRARY</u>	
E-Commerce	34.91
Library Sales	<u>309.49</u>
	344.40
<u>CITATION PAYMENTS</u>	2,735.03
<u>DEPT. OF WORKFORCE DEVELOPMENT</u>	
2023 Reimbursement	1,430.00
<u>FRANCHISE FEES</u>	
Charter Communications	724.44
<u>MOBILE HOME TAXES</u>	
Moccasin MHP	561.62
<u>NEKOOSA FIRE DEPARTMENT</u>	
Report	10.00
<u>NEKOOSA PORT EDWARDS STATE BANK</u>	85.33
<u>OAKDALE ELECTRIC COOP</u>	
Capital Credit Refund	224.76
<u>OPERATOR LICENSES</u>	10.00
<u>RECYCLE PICKUP</u>	150.00
<u>RIVERSIDE CEMETERY</u>	2,200.00
<u>SENIOR/COMMUNITY CENTER</u>	1,600.00

SPECIAL ASSESSMENT REQUESTS 50.00

UTILITY PAYMENTS 132,329.73

WISCONSIN, STATE OF

DOJ Police Recertification	2,240.00	
November Shared Revenue	<u>1,003,125.56</u>	
		1,005,365.56

WISCONSIN SURPLUS ONLINE AUCTION

Police Car, Sale of	5,500.00
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WOOD, COUNTY OF

October 2025 Special Charges	1,063.19
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TOTAL RECEIPTS 1,155,582.06

POOLED CASH CHECKING ACCOUNT

10/31/2025 Balance	750,486.08
Checks	-479,646.17
Receipts	<u>1,155,582.06</u>
11/30/2025 Balance	1,426,421.97

LONG-TERM INVESTMENTS

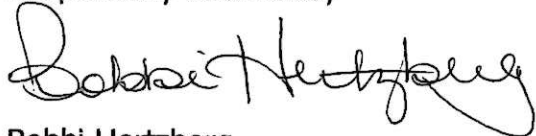
Nekoosa Port Edwards State Bank

CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town Of Port Edwards for the future closure of the landfill.

Local Government Investment Pool

Water Account - Balance \$1,051,389.25
General Account - Balance \$1,506,099.85

Respectfully submitted,



Bobbi Hertzberg
Treasurer, City of Nekoosa



Committee of the Whole Minutes

The Committee of the Whole met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Wednesday, November 26th, 2025, at 5:30 P.M.

Call to Order

The meeting was called to order at 5:30pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Ferk.

Roll Call

Aldermen Present: Alan Marcoux, Larry Krubsack, Brian Lytner, Mike Kumm, Anthony Carlson, Dan Downing, Garrett Kuhn, and Brad Hamilton

Also in attendance was Jon Trautman via Zoom, Dennis Fenske, Brenda Droskiewicz, Mike Hartje – Fire Chief, Shawn Woods – Police Chief, and Rick Schmidt – Public Works Director

Public Hearing of Final Budget Numbers

A motion to go into Public Hearing to allow public comment on 2026 budget numbers.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried unanimously.

No comments were made during the public hearing.

A motion to close Public Hearing and go back into the current meeting session.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried unanimously.

Discussion and Adoption of 2025 Municipal Levy Limit numbers (2026 Budget Numbers)

Jon Trautman summarized the 2026 budget numbers. He mentioned the debt service line being \$171,951 to take out small, short time loans. This helps with the applied fund balance amount being added for the shortage in the budget. He said that this shortage needs to be addressed in 2026 as applied fund balance cannot be a consistent fix to a shortage in budget and that personnel should be looked at. Al Marcoux asked why there was not as much revenue accounted for in the Boat Dock budget, in which Trautman explained that is because you cannot levy carry over savings that are meant to be used for future projects on the dock. If the council wanted to take a different approach with this revenue, they could amend the budget in 2026.

A motion was made to approve a total municipal levy of \$1,333,099.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried unanimously.

Meeting adjourned at 5:46pm

Public Works Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Works Committee meeting was held on December 2, 2025 at 5:00 p.m. in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Anthony Carlson - *Secretary*, Brad Hamilton, and Brian Lytner .

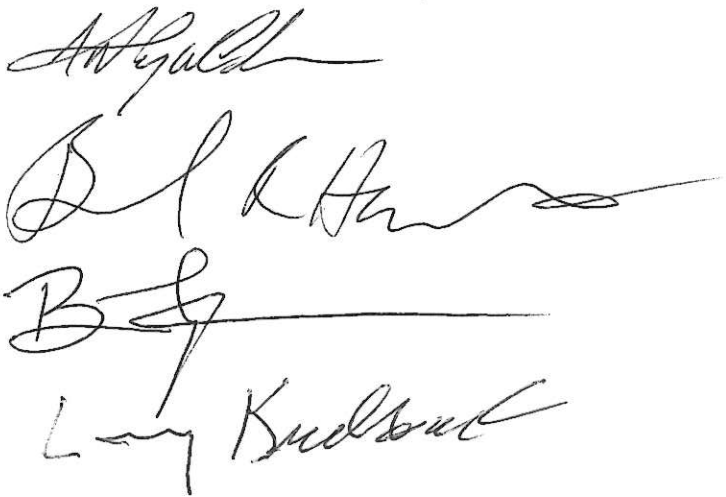
Also in attendance were Mayor Dan Carlson, Alan Marcoux, Dan Downing, Michael Kumm, Rick Schmidt DPW, Gary Blazek, and Andy Kurtz from Vierbicher.

Meeting Minutes:

1. Recommend installing a street light at the intersection of the railroad tracks and Wilhorn Rd.
2. Recommend approval of the Fairview Ln construction project for 2026 for aproximatley \$1,437,822 Discussed funding through a matching CDBG Grant and other options such as loans or self funding through Capital Improvement Fund.
3. Recommend approval of the Vierbicher engineering cosultants' contract for final engineering, bidding, and construction adminsitration for the Fairview Ln project.

Respectfully submitted,

Anthony Carlson, *Secretary*



Handwritten signatures of the committee members: Anthony Carlson, Brad Hamilton, Brian Lytner, and Larry Krubsack.

Property, Recreation and Human Affairs Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property, Recreation and Human Affairs Committee meeting was held on December 2, 2025 at 5:30 p.m. in the Nekoosa Council Chambers. Members present were: Mike Kumm - *Chairman*, Brad Hamilton - *Secretary*, Alan Marcoux and Dan Downing .

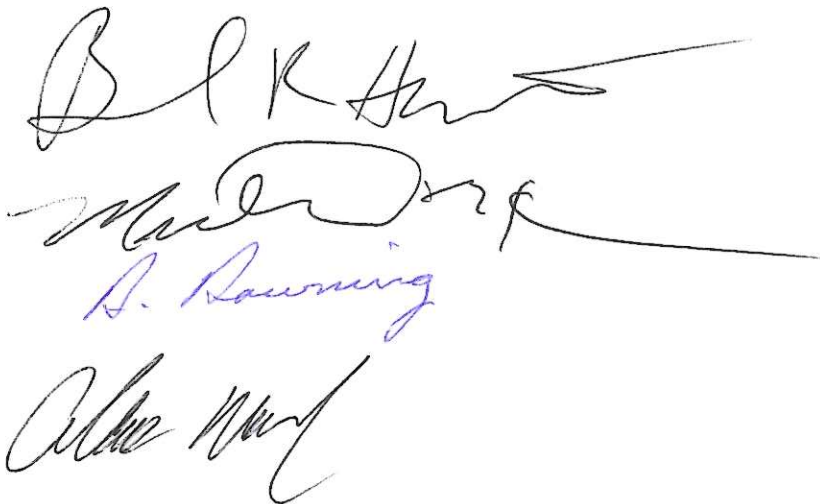
Also in attendance were Mayor Dan Carlson, Larry Krubsack, Al Marcoux, Brian Lytner, Heather Sairs , Community Center Manager and Rick Schmidt DPW, .

Meeting Minutes:

1. Discussed new contract and pricing for the Nekoosa Community Center.
- 2.

Respectfully submitted,

Brad Hamilton, *Secretary*



B. K. Hamilton
Mike Kumm
D. Downing
Alan Marcoux

Public Safety Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Safety Committee meeting was held on December 2, 2025 at 6:00 p.m. in the Nekoosa Council Chambers. Members present were: Anthony Carlson - *Chairman*, Larry Krubsack - *Secretary*, Brad Hamilton, and Mike Kumm .

Also in attendance were Mayor Dan Carlson, Fire Chief Mike Hartje, Assistant Fire Chief Dave Rhineschmidt, Dan Downing, Al Marcoux, Chief Shawn Woods(via zoom), Bryan Lytner .

Meeting Minutes:

1. Recommend accepting \$25,000.00 donation from Domtar to replace storm siren on top of the Domtar mill.
2. Recommend accepting donation of equipment, (self contained breathing apparatus) from Alliant Energy for the Fire Dept.
3. Recommend hiring Dominick Sawyer for the Fire Dept.
- 4.

Respectfully submitted,

Larry Krubsack, *Secretary*



The block contains four handwritten signatures in cursive script, stacked vertically. The first signature is the longest and most elaborate, followed by three shorter signatures. The ink is dark and the handwriting is fluid.



Domtar
301 Point Basse Ave.
Nekoosa, WI 54457

Chief Shawn Woods
City of Nekoosa
951 Market Street
Nekoosa, WI 54457

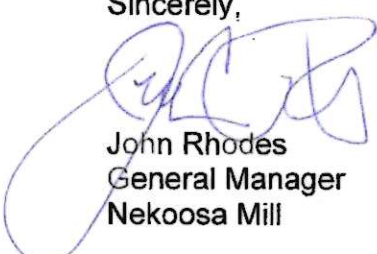
Nov. 18, 2025

Dear Chief Woods:-

On behalf of the employees at Domtar, I am pleased to enclose a check in the amount of \$25,000 as our donation to purchase a new storm siren for the City of Nekoosa.

Domtar takes safety very seriously, and we are proud to support a project that will keep the citizens of Nekoosa safe when it matters most.

Sincerely,



John Rhodes
General Manager
Nekoosa Mill

Att: Ck #8851486621

Kallee Dhein

From: Susan Maier <smaier@msa-ps.com>
Sent: Friday, July 25, 2025 12:01 PM
To: Kallee Dhein
Subject: Discontinued RLF Housing Program Administration

Good afternoon,

As you may know, the Department of Administration (DOA) is moving forward with plans to phase out the CDBG Small Cities RLF Housing Programs. In response to this development, MSA is prepared to continue administering your local program once it is discontinued by the DOA; however, please be advised that the cost of MSA's services can no longer be funded through the housing program itself.

MSA will continue to provide the following services:

- Monitoring homeowner insurance compliance
- Processing subordination requests (for refinancing, home improvements, etc.)
 - Send subordination request to the lender
 - Review the subordination request to ensure they are following the state subordination policy
 - If approved, need to get the subordination agreement from the lender and have it signed and returned to lender
- Managing loan payoffs
 - Determine appropriate payoff amount
 - Send payoff letter to title company
 - Prepare satisfaction for signature
 - Have satisfaction recorded with the Register of Deeds
 - Return funds to the DOA – to be done by municipality
- Handling rental payments (if applicable)
 - Return to the DOA quarterly or annually – to be done with municipality
- Maintaining the loan receivable report
 - Update with each payoff & rental payments
 - Update annually – need to check if homeowners still reside in home
- Re-recording 30-year-old mortgages
 - Prepare Notice of Recorded Mortgage for signature
 - Have document recorded with the Register of Deeds
- Creating and distributing annual landlord coupon books (if applicable)

As a reminder, all project and administrative files must be kept forever – or until the DOA provides approval to destroy any records. If MSA no longer administers the program, all project and administrative files will be returned to your community once the program is discontinued.

To help offset administrative expenses, your community may retain \$250 from each loan that is fully paid off. Over the last five years, the City has had four loans paid back for an average of approximately one loan per year (possibility of \$250 in administrative funds retained each year). MSA is currently managing 19 projects that are supported by loans requiring ongoing maintenance.

MSA proposes an annual fee of \$2,000 to continue administering the City of Nekoosa's discontinued CDBG Small Cities RLF Housing Program, which includes the applicable services outlined above. Additionally, the contract can be revisited annually to determine if the fee should be adjusted based on loan activity, including any payoffs received throughout the year.

These changes will not be implemented until HUD approves the Consolidated Plan and the DOA formally discontinues the RLF housing programs. This process may extend into later this year. Once finalized, there will still be time to wrap up any ongoing projects before the program is officially closed and the remaining funds are returned to the DOA.

No changes will be made regarding the administration of the program until we have confirmation from the DOA regarding discontinuation of the program.

Please let me know if you would like to continue with MSA's services once the program is discontinued under these terms or if you would like to discuss this further.

Thank you,
Sue



Susan Maier | Housing Specialist

MSA Professional Services, Inc.

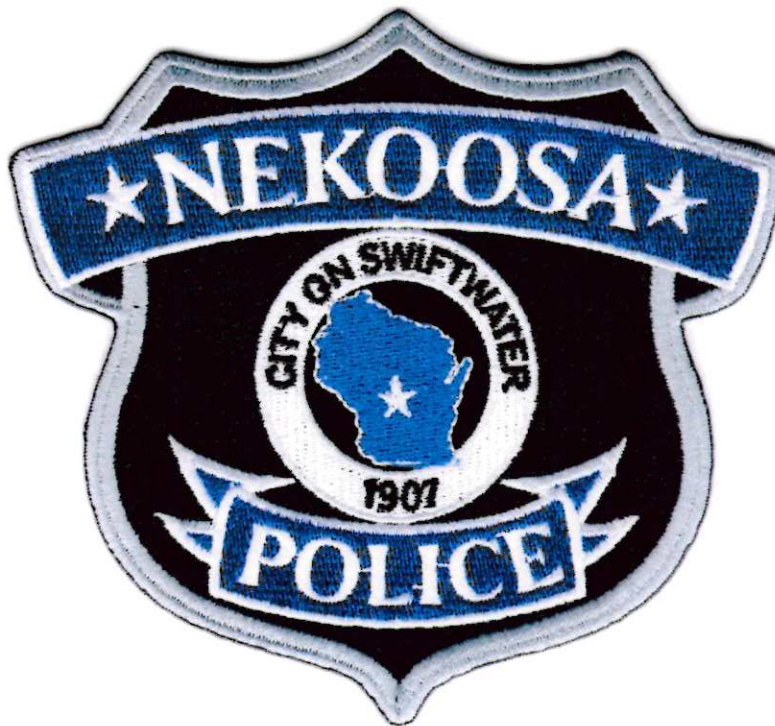
100% Employee Owned

+1 (920) 392-5143

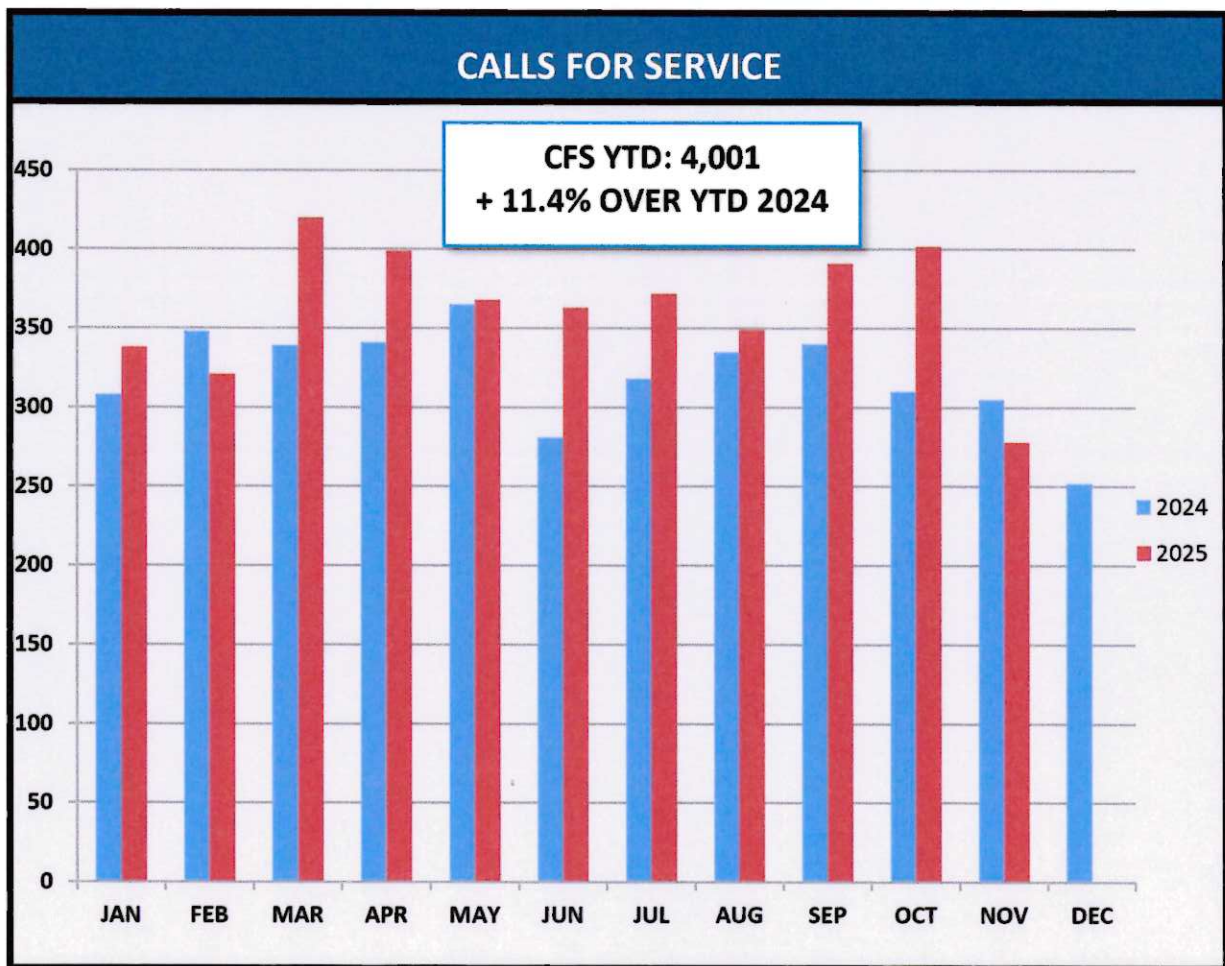


NEKOOSA POLICE DEPARTMENT

Monthly Report
November 2025



ACTIVITY	CURRENT MONTH
TRAFFIC CONTACTS	90
TRAFFIC CITATIONS	10
ORDINANCE CITATIONS	4
CRIMINAL OFFENSES	6
DRUG OFFENSES	2
TRAFFIC CRASHES	1
CALLS FOR SERVICE	278



CALLS FOR SERVICE

Alarms	3
All Other	5
Ambulance Call	7
Animal Complaint	8
Assist Citizen	1
Assist Motorist	1
Assist Other Agency	30
Civil Matter	2
Court	1
Criminal Damage	1
Disturbances	4
Drugs-sale/mnfc/poss	1
Escort	1
Extra Patrol	1
Fire Call	5
Follow Up	4
Lost or Found Animals	2
Missing Person	1
Missing Person	1
Property Protection	56
Prowler/Suspicious Person/Vehicle	5
School Zones	24
Special Detail	1
Theft	7
Traffic Accident	1
Traffic/Parking Complaint	5
Traffic Inquiry	1
Traffic Stop	90
Truancy/Curfew	3
Warrant Pick-up	1
Welfare Check	5
Total	278

ARRESTS & CITATIONS

118.15(1) Habitual School Truancy	2
343.05(3)(A) Operate without Valid License	1
344.62(2) Operating motor vehicle w/o proof of insurance	1
346.57(4)(E) Speeding on City Highway	1
346.57(4)(F) Speeding in Outlying District	5
346.63(1)(B) Operating with PAC	1
347.48(2M)(B) Vehicle Operator Fail/Wear Seat Belt	1
9.21(5)(G) Habitual Truancy	2
946.41(1) Resisting or Obstructing an Officer	1
946.49(1)(A) Bail Jumping-Misdemeanor	1
946.49(1)(B) Bail Jumping-Felony	1
948.21(2)(g) Neglecting a Child (Exposure Drug Abuse)	1
961.41(3G)(AM) Possession of Narcotic Drugs	1
961.573(1) Possess Drug Paraphernalia	1
Total	20

ADDITIONAL INFO./ACTIVITY

- *Budget status: 88.2%*
- *Chief Woods and Terry Fancher met with Domtar and American Signal Corporation to plan a storm siren replacement on top of the mill*
- *Asst. Chief Kolo facilitated department defensive tactics training held at Nekoosa High School*
- *Chief Woods attended the monthly Family Center board of directors meeting via Zoom*
- *Chief Woods attended the Northcentral Chief's of Police Association monthly meeting in Mosinee*
- *Chief Woods attended a webinar hosted by vonBriesen and Associates on ethics.*
- *Andrew Berg resigned from the police department and his severance payout ended November 30th.*

PERSONNEL

<i>Shawn Woods</i>	<i>Chief of Police</i>
<i>Josh Kolo</i>	<i>Asst. Chief, S.R.O</i>
<i>Brian Machon</i>	<i>Detective</i>
<i>Chris Meyer</i>	<i>Patrolman</i>
<i>Tim Resheske</i>	<i>Patrolman</i>
<i>Kolton Kessler</i>	<i>Patrolman</i>
<i>Logan Otto</i>	<i>Patrolman</i>

Respectfully submitted,

 - Chief of Police



NEKOOSA PUBLIC WORKS

MONTHLY REPORT

December 2025

Streets

- Fall grass and leaf pickup is complete. Final leaf pickup was on November 26.
- The first snow event of the season was over the Thanksgiving weekend. We began plowing operations on Sunday morning, November 30 and completed street plowing by mid-morning on Sunday. Starting on Monday, December 1 we began snow removal operations on the downtown streets.
- All the holiday lights are up and running on the street light poles and at the various city properties.

Public Works Fleet

- All equipment is set for winter use. The two new patrol trucks are in the lineup for use and have seen their first action on the city streets.

Water Utility

- The new water van is complete with the new light setup and will be in use starting on December 2. We do not have the name on the van yet but will be placing the city water logo on the van in early 2026. The van is an all-white color.

Sewer Utility

- We have begun to undertake inspecting all the sanitary manholes. This includes opening each manhole and document the conditions of the casting, adjusting rings, walls and flow area. The goal is compiling a list of manhole conditions and repairs. This will also be completed for all storm manholes and catch basins.
- Focus on energy will be onsite on December 9. We will inspect and review operations at both the wastewater plant and water plant to evaluate cost saving measures on the energy side.

Director Updates

- On December 1, we completed a field visit to the Town of Port Edwards landfill located on STH 173. As reported earlier, the city along with the town are quired to complete an annual sampling of the monitoring wells at this landfill. We inspected the four monitoring wells and found all four wells were completely dry. These wells are only several feet deep and ground water is apparently below the bottom of

these wells. We took two water samples in the pond located on the property and submitted these samples for testing.

Training & Staff Activity

- None to report



NEKOOSA FIRE DEPARTMENT

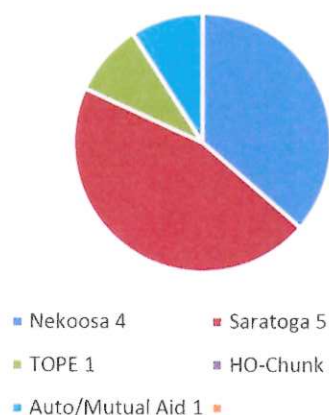
MIKE HARTJE
Chief

Monthly Report November 2025

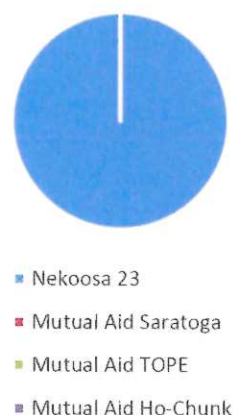
Activities:

- 🔥 Fire training night (radio and water movement)
- 🔥 All SCBA'S had the yearly testing done and passed
- 🔥 Yearly fit testing was done for all Firefighters
- 🔥 Chief Hartje attended the Personnel, Public Works and Council meetings
- 🔥 Chief Hartje and A.C. Chief Rheinschmidt attended the Public Safety meeting
- 🔥 EMS was canceled
- 🔥 Chief Hartje attended Ways and Means and the Council Meetings
- 🔥 Fire meeting night
- 🔥 Fire Cadet training night
- 🔥 2nd round Fire Inspections have begun

November Fire Calls



November EMS Calls



Type	Nekoosa	Saratoga	Township	Ho-Chunk	Mutual Aid	November Total	YTD Total
Fire	4	5	1	0	1	11	114
EMS	23	0	0	0	0	23	261
Totals							375

Director's Report

Most of this month has been spent with meetings, preparing for a new desk, training our new staff, cleaning and organizing our new space, and prepping for Hometown Christmas.

Econ Electric was here to move some lines and it is a good thing we did that. Zach, our electrician said that he discovered there was a lot of water in the metal conduit that our electric ran through. We relocated our light panel to the wall that housed our display case light switch. Instead of having 9 switches on the desk, and one on a wall 10 feet away, all the switches are now protected within the walls, and on one wall with the display case switch, and we have a total of 5 switches instead of 10.

Bauer's came out to assess our floor situation, and they identified 2 challenges, but I have a solution, and hopefully we can get that taken care of this week.

I met with Wendy and the Public Works guys from Vesper on Sunday, November 23 to remove the old circ desk.

We got the new desk installed on Monday, and got a lot of cleaning and organizing done. I worked with South Central to get our computers back up and running. Solarus is coming in on Monday, December 8th to troubleshoot at our fax line.

I had an online all-directors meeting on November 20th. I attended City meetings this past month.

We have lost 4 library patrons this past month; both parents (John and Claudia Cyboran) of former employee Brianne Cyboran, Steve Sigler, and my good friend and anonymous Library benefactor, Wendy Kester. She was the one responsible for numerous donations to library raffles, gifts for Mom, treats for patrons, craft supplies...you name it, she made it happen, and asked for no recognition. So thank you for excusing me to attend her funeral.

Hometown Christmas: I will be here bright and early Saturday morning, finishing set up for cookie decorating and getting ready for two sessions of storytime.

For Nekoosa: The Library is sponsoring a free Christmas themed book to during the visits to Santa on December 19th in Riverside Park. We are giving out a Santa Claus board book to kids ages 0-3, Bear Stays Up for kids ages 4-8, and The Best Christmas Pageant Ever to kids ages 8 and up. We have enough for 75 kids' bags.