

TREASURER'S FINANCIAL REPORT
GENERAL FUND
OCTOBER 2025

<u>BOAT LAUNCH PERMIT</u>		460.00
<u>BUILDING/ZONING PERMITS</u>		385.00
<u>CHARLES & JOANN LESTER LIBRARY</u>		
Library Sales		440.84
<u>CITATION PAYMENTS</u>		4,490.50
<u>EMC INSURANCE</u>		
Insurance Recovery		1,681.25
<u>FIRE RETAINER FEE</u>		
Port Edwards, Town of	36,388.06	
Saratoga, Town of	<u>48,006.29</u>	
		84,394.35
<u>FORFEITURES</u>		132.87
<u>FRANCHISE FEES</u>		
Solarus		640.88
<u>MOBILE HOME TAXES</u>		
Moccasin MHP		561.62
<u>NEKOOSA POLICE DEPARTMENT</u>		
Plush Dog Sales	20.00	
Pumpkin Fest Donation	1,500.00	
Records Request	<u>2.10</u>	
		1,522.10
<u>NEKOOSA PORT EDWARDS STATE BANK</u>		
Interest on NOW Account	193.90	
Loan Proceeds – Dump Truck	94,759.00	
Refund of Return Fee	<u>5.00</u>	
		94,957.90
<u>OPERATOR LICENSES</u>		10.00
<u>RAZE REIMBURSEMENT</u>		5,565.50

POOLED CASH CHECKING ACCOUNT

9/30/2025 Balance	2,692,704.37
Checks	-2,434,110.95
Receipts	<u>491,892.66</u>
10/31/2025 Balance	750,486.08

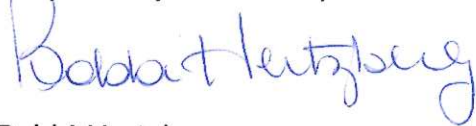
LONG TERM INVESTMENTS**Nekoosa Port Edwards State Bank**

CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town Of Port Edwards for the future closure of the landfill.

Local Government Investment Pool

Water Account - Balance \$1,047,923.14
General Account - Balance \$1,501,299.54

Respectfully submitted,



Bobbi Hertzberg
Treasurer, City of Nekoosa

Public Works Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

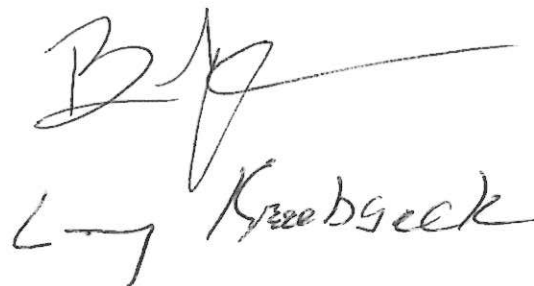
A Public Works Committee meeting was held on November 4, 2025 at in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Anthony Carlson - *Secretary*, Garrett Kuhn, Brian Lytner .

Also in attendance were Mayor Dan Carlson . *Rick Schmidt DPW, Alan Marcoux, Dan Downing, Michael Kumm, Kalee Feck, Brad Hamilton, Chief Hartje*
Meeting Minutes:

1. Recommend setting up a special assessment to hire and pay Steve's Plumbing to install a new sanitary sewer lateral at 139 Wood Ave. At a cost of approximately \$22,662.00
2. Recommend approval of final change orders (#3 & #4) for the Kautzer Park Pavillion, a decrease of \$3,250.00, bringing the total cost of the project to \$536,408.97.
3. Discussion / update on the 2025 sidewalk program.
4. Discussion on the purchase of the triangle parcel of land to the north of the WWTP from Jerry Carlson.
5. Equipment- New Public Works Utility van arrived. Recommend upfitting with Red Light and Siren, and first responder equipment, to be paid for by the Fire Department, for City Crew member, Bill Kaberle, to respond as a first responder, this will assist with the FD ISO audit standards.

Respectfully submitted,

Larry Krubsack, *Secretary*



Ly Krubsack

Public Safety Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Safety Committee meeting was held on November 4, 2025 at 6:00 p.m. in the Nekoosa Council Chambers. Members present were: Anthony Carlson - *Chairman*, Larry Krubsack - *Secretary*, Mike Kumm, and Garrett Kuhn .

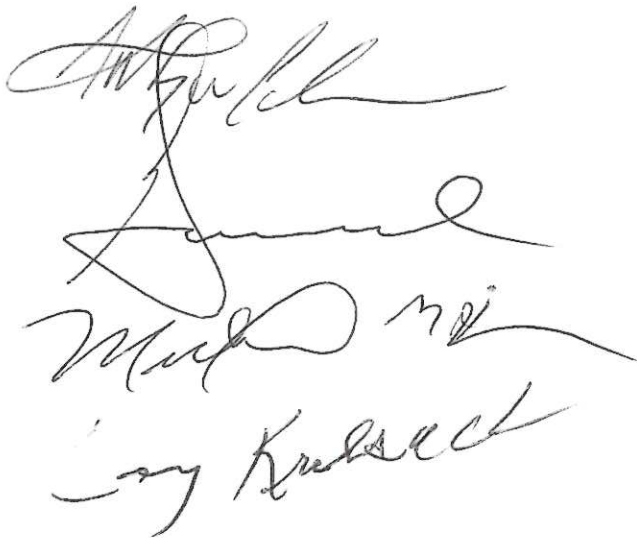
Also in attendance were Al Marcoux ,Kallee Ferk city clerk, Fire Chief Mike Hartje, Mayor Dan Carlson, Dan Downing, Assistant Fire Chief Dave Rhineschmidt, Police Chief Shawn Woods,Brad Hamilton, Al Marcoux D.P.W. director Rick Schmidt, .

Meeting Minutes:

1. Discussed monthly fire dept. report
2. Discussed Act 12 Maintenance of Effort Laws regarding Public Safety
3. Recommend purchase and install of light and siren controllers for squads at a cost of \$2800.00
- 4.
- 5.

Respectfully submitted,

Larry Krubsack, *Secretary*

The block contains four handwritten signatures in black ink. From top to bottom, they appear to be: Anthony Carlson (Chairman), Mike Kumm, Garrett Kuhn, and Larry Krubsack (Secretary). The signatures are written in a cursive, flowing style.

Personnel Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on November 4, 2025 at 6:30 p.m. in the Nekoosa Council Chambers. Members present were: Brad Hamilton - *Chairman*, Larry Krubsack - *Secretary*, Anthony Carlson and Mike Kumm .

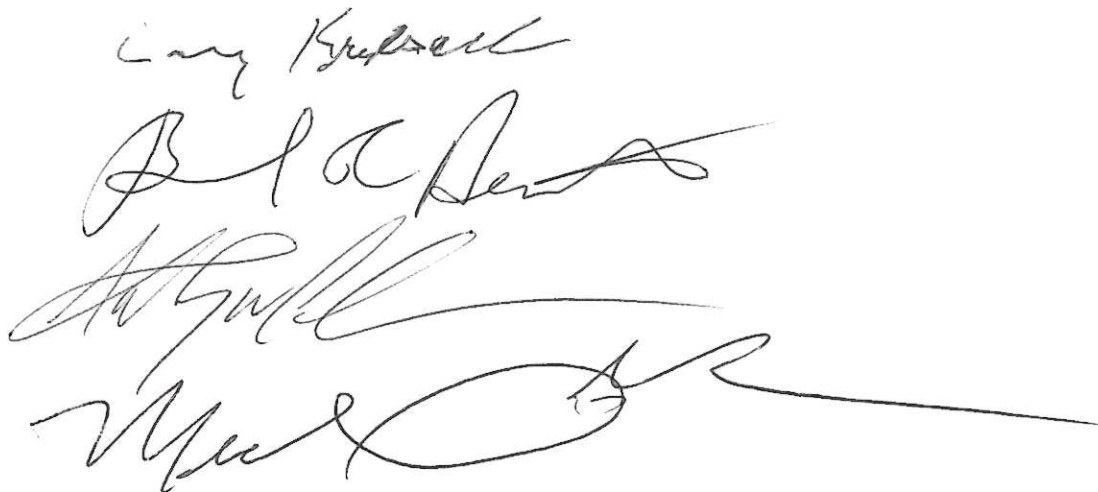
Also in attendance were Mayor Dan Carlson, Al Marcoux, Police Chief Shawn Woods Fire Chief Mike Hartje, Garrett Kuhn Dan Downing Brian Lytner D.P.W director Rick Schmidt City Clerk Kallee Ferk Bobbi Hertzberg City Treasurer (via zoom).

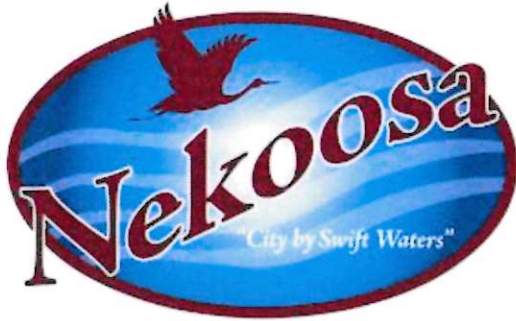
Meeting Minutes:

1. Discussed employee handbook proposed changes
2. Motion by Carlson second by Kumm to go into closed session per WI. Stat 19.85 (1) © to consider employment, promotions, compensation or performance evaluation data of any any public employee over which the govermental body has jurisdiction or excercises responsibility. All members voted yes.
3. Motion by Carlson second by Kumm to go into open session pursuant to WI. stats. 19.85 (2) to make possible recommendations from closed session. All members voted yes
4. Recommend accepting letter of resignation from Andrew Berg
5. Recommend filling open position in Police Dept
- 6.

Respectfully submitted,

Larry Krubsack, *Secretary*





Ways & Means Committee

The Ways & Means Committee will meet at the City of Nekoosa Office
Location & Address: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, November 11th, 2025, at 6:30 P.M.

This meeting can be streamed via Zoom, see the link attached: [Click Here](#)

Committee Chairperson: Daniel Downing Phone: 715-412-1953

The agenda is as follows:

1. Call to Order
2. Roll Call of Members:
 - a. Ward 1: Alan Marcoux Ward 2: Brian Lytner
Ward 3: Dan Downing Ward 4: Brad Hamilton
3. Discussion and possible action on 2026 Humane Society Contract.
4. Audit Bill List
5. License applications.
6. Donations / Seminars / Conferences / Equipment / Meetings

Nekoosa Common Council:

Dan Carlson, Mayor

Alderpersons:

Ward 1: Larry Krubsack & Alan Marcoux Ward 2: Michael Kumm & Brian Lytner

Ward 3: Anthony Carlson & Dan Downing Ward 4: Garrett Kuhn & Brad Hamilton

Kallee Ferk – City Clerk

Posted 11/06/2025

This meeting is recorded via Zoom and can be accessed on the city website in the Agenda and Minutes section once posted. Discussion and possible action may take place on any of the above agenda items.

It is possible that the members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Common Council.

CITY OF NEKOOSA EMPLOYEE POLICY AND PROCEDURE

POLICY NO.: 1-2

SUBJECT: PERSONNEL POLICY PRINCIPLES

PURPOSE: To provide an overview of handbook policy principles and philosophy.

POLICY:

To ensure that our policies are well written, we have considered the following criteria.

Fairness. The guidelines should apply the same to all employees in a given situation. That does not mean that every department will administer everything exactly the same, but the basic principle of the guidelines should apply to all departments. (An example of this is that some departments might have a different starting time, but all employees should be expected to be at their workstation at their designated start time.)

Respectful of employees. Policies or guidelines should be written with the understanding that the great majority of our employees want to come to work and do a good job. We write our policies to help our employees understand how situations are expected to be handled.

Consistently applied. Policies should be administered consistently. "Consistently" means that the basic principles of the policy should remain constant from case to case without regard to personal feelings, friendships, or any discriminatory factors. However, good policy administration also requires that the individuals and their individual circumstances are considered to make sure the administration of the policy is also fair.

There should be no surprises. Employees have the right to be aware of a policy and how it will be administered up front. Employees also have the responsibility to learn the policy and ask questions if they are unclear about a policy. Management has the responsibility to make the policies available to the employees in a reasonable manner. The purpose of this Handbook is to make our Employment Policies available to all employees. We also will attempt to notify all employees if a basic policy changes or is added to.

~~Policies are intended to serve as guidelines, not absolute rules. We need to remember that each employee's situation is a bit different. In some cases, the situation may require a deviation from the established guidelines.~~ If you feel you have a situation that warrants a deviation from the policy, you should discuss it with your supervisor as soon as you become aware of the situation.

In cases of a longer term adjustment, these matters should be brought to the Personnel committee for consideration.

AT-WILL EMPLOYMENT

Employment with the City of Nekoosa is governed by the common law doctrine of "at-will" employment. This means that both you and the City have the right to end your employment at

any time with or without cause or notice. No employee or agent of the City has the authority to imply, negotiate, agree to, or sign a contract of employment regarding wages, hours or conditions of employment for a stated period of time except the Personnel Committee and City Council.

EQUAL OPPORTUNITY POLICY

The City of Nekoosa is in compliance with the equal opportunity policy and standards of the Wisconsin Department of Workforce Development, and all applicable state and federal statutes, and regulations relating to nondiscrimination in employment and service delivery.

No otherwise qualified person shall be excluded from employment, be denied the benefits of employment, or otherwise be subject to discrimination in employment in any manner on the basis of age, race, religion, color, sex, national origin or ancestry, disability or association with a person with a disability, arrest or conviction record, sexual orientation, marital status or pregnancy, political belief, or affiliation, military participation or use or non-use of lawful products off the employer's premises during working hours. All employees are expected to support goals and programmatic activities relating to nondiscrimination in employment.

AMERICANS WITH DISABILITIES ACT

The City of Nekoosa is committed to providing equal opportunity to all qualified persons in all aspects of employment. This extends to our current employees and applicants for positions with the City of Nekoosa. As part of this commitment, we intend to fully comply with the guidelines established by the ADAAA and its amendments. A qualified person is an individual who meets the skills, experience, education and other job-related requirements of a position and who, with or without reasonable accommodation, can perform the essential functions of the job.

If you feel you need accommodation in accordance with this policy, you should contact your immediate supervisor to discuss what reasonable accommodations may be necessary. When a request for accommodation is made, we will initiate an interactive process to determine what reasonable accommodations may be made.

Any employee or applicant who feels they have not received full and fair consideration under this policy should meet with their Supervisor to discuss their complaint.

DEPARTMENTAL POLICIES

The City of Nekoosa has a number of departmental policies that have been approved either by the City Council or an appropriate oversight committee. These policies set the overriding principles of City operations and cannot be changed without action by the City Council.

Departments have the responsibility to set policies related to their specific operations. They may also set procedures, guidelines, or work rules related to their operations. Policies tend to be broad; procedures or guidelines tend to be more specific, and typically work rules are the most specific, but the terms may be used interchangeably. Departmental policies should not conflict with City policies; however, departments may request approval to deviate from City policy.

Any deviation from a City policy requires approval of the Personnel Committee. A department may also set a procedure or work rule on how City policy will be administered. An example of this would be start times for a department.

CONFIDENTIALITY

An employee may, because of his/her responsibilities, have access to confidential City or personal information. All employees have a strict and a legal responsibility to protect the confidentiality of this information. This may include information concerning the City's practices, employee records, client information, court records, and so forth. Failure to properly protect confidential information may result in legal action against the employee and/or the City of Nekoosa.

Any violation of this policy may subject the employee to discipline, including possible termination of their employment. If you have any questions regarding the confidentiality of information or your responsibilities, be sure to discuss them with your supervisor or the City Attorney at the earliest possible time.

Public Records Requests. As a governmental agency, we are subject to "Wisconsin Public Records" laws. This means that anyone may request specific information in writing, and in most cases, we are required to provide them with the information in a timely manner. However, in some cases, the information requested should not be released, or there may be several things that must be done before the information can be released. If you receive a request for information, whether the person calls it a "Public Records" request or not, you should discuss it with your supervisor or the City Attorney prior to providing the information.

DISCRIMINATION/HARASSMENT

Policy. The City of Nekoosa is an equal opportunity employer and as such is committed to maintaining a workplace free of discrimination against any protected group. The City will support both the spirit and intent of all State and Federal statutes relating to equal opportunity and specifically, sexual harassment.

In keeping with this commitment, the City will not tolerate discrimination, sexual harassment or other inappropriate actions by, or of, any of its employees. All employees are required to abide by this policy and all State and Federal statutes relating to equal opportunity.

If a complaint is received, or if a situation is thought to exist which could be construed as harassment or discrimination, the City will take the necessary steps to investigate the situation in a sincere and timely manner. If harassment, inappropriate actions, or any other violation of City policy, State or Federal statute by any person is determined to exist, the City will take the appropriate steps to correct the situation.

Sexual Harassment. Sexual harassment is unwelcome verbal or physical conduct of a sexual nature. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. Submission to such conduct is made, either explicitly or implicitly, a condition of employment;
2. Submission to, or rejection of, such conduct is the basis for employment decisions;
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance, or the conduct creates an intimidating, hostile or offensive working environment.

Examples of sexual harassment may include sexual propositions, sexual innuendos, suggestive comments, sexually orientated "jokes" or teasing, displays of sexually explicit pictures or cartoons, leering, whistling, making obscene gestures and physical contact such as touching, pinching, brushing against another's body, coercing sexual intercourse, continuous requests for dates after the recipient states he or she is not interested, name calling, or communications containing any of the above.

Sexual harassment is measured from the viewpoint of a reasonable woman if the victim is a woman, or a reasonable man if the victim is a man. It is not the intent of the person engaging in the activity that determines what constitutes sexual harassment, but rather, the effect the activity has on the victim. Thus, well-intentioned compliments may be considered sexual harassment if a reasonable person of the same sex as the recipient would perceive it to be harassing, whether or not the compliment-giver intended to harass.

Designated Contact Persons. Any employee who believes they have been subject to discrimination, including sexual harassment, should immediately report the matter to their supervisor, Department Head, appropriate committee chair or Mayor (whichever the employee is most comfortable with). If for any reason the complainant is uncomfortable reporting the action to any of these representatives, they may report it to the City Attorney. If any member of management receives a complaint or is aware of a situation that may constitute discrimination or harassment, they should immediately notify the appropriate committee chairperson.

Investigation/Resolution of a Complaint. The City of Nekoosa will investigate all complaints of harassment or discrimination promptly. The City will, to the extent possible, maintain the confidentiality of those involved in the complaint and investigation. If the investigation confirms

that harassment or discrimination has occurred, the City will take appropriate corrective action including, but not limited to, formal disciplinary action. The employee filing the complaint will be notified of the final determination prior to closure of the complaint.

Education and Training. Upon hire, during orientation, new employees will be required to participate in education and training regarding harassment and discrimination provided by the City. This training may be periodically required for existing employees by the Personnel Committee or department heads as needed.

The City of Nekoosa forbids intimidation of or retaliation against anyone for reporting harassment or discrimination, or otherwise assisting in the investigation of the complaint.

This policy/procedure/manual does not in any way constitute an employment contract; and the City of Nekoosa reserves the right to amend this policy/procedure/manual at any time, subject to approval by the Common Council.

POLICY UPDATED: ~~11/12/24~~

11/11/25

CITY OF NEKOOSA EMPLOYEE POLICY AND PROCEDURE

POLICY NO.: 2-1

SUBJECT: EMPLOYEE CLASSIFICATIONS

PURPOSE: To provide a description of employee classification and corresponding benefits

POLICY:

Exempt Full-Time Employee. A full-time employee whose job duty meets the FLSA minimum wage and overtime exemption. Exempt employees normally must receive their full salary for any week in which they perform any work, without regard to the number of days or hours worked. Employees receive all employment benefits from the City unless specifically identified in the City's policies or as required by law to include:

- Health (with HSA), Dental, and Vision Insurance
 - Life Insurance
 - Deferred Compensation Program
 - Paid Time Off as described in Employee Benefits section
- Short-Term and Long-Term Disability

Non-Exempt Full-Time Employee. A full-time employee whose job duty does not meet the FLSA minimum wage and overtime exemption and works a regular "40-hour" schedule. Full-time employees receive an hourly rate and all employment benefits from the City unless specifically identified in the City's policies or as required by law to include:

- Health (with HSA), Dental, and Vision Insurance
 - Life Insurance
 - Deferred Compensation Program
 - Paid Time Off as described in Employee Benefits section
- Short-Term and Long-Term Disability

Regular Part-Time Employees. A regular part-time employee is an employee who works a regular schedule and is expected to normally work more than twenty-three (23) but less than forty hours per workweek. A regular part-time employee receives an hourly rate and limited employment benefits from the City unless specifically identified in the City's policies or as required by law to include:

- Life Insurance
- Deferred Compensation Program
- Paid Time Off as described in Employee Benefits section

Part-Time Employee. A part-time employee is an employee is paid an hourly rate and whose schedule consists of an average of twenty-three (23) hours or less per week. A part-time employee is not eligible for employment benefits from the City unless specifically identified in the City's policies or as required by law.

Seasonal Part-Time Employees. Employees are considered seasonal if the expected duration of their employment is six months or fewer, and if the job typically starts and ends at approximately the same time each year. The persons hired for these positions are primarily, but not limited to college students from Nekoosa. *All employee benefits listed above in this policy are to be administered by the City Clerk to ensure proper documentation and processing of PTO and all other benefits.*

This policy/procedure/manual does not in any way constitute an employment contract; and the City of Nekoosa reserves the right to amend this policy/procedure/manual at any time, subject to approval by the Common Council.

POLICY UPDATED: ~~11/12/24~~

11/11/25

CITY OF NEKOOSA EMPLOYEE POLICY AND PROCEDURE

POLICY NO.: 4.9

SUBJECT: INSURANCE

PURPOSE: To provide guidance on the administration of insurance coverage.

POLICY:

Health/Optical/Dental Insurance. The City shall provide Health/Optical/Dental Insurance for those employees who are eligible and electing to be covered by such insurance. The Employer reserves the right to, from time to time, change carriers and/or self-fund such insurance.

The City will pay ninety percent (90%) of the monthly premium and the employee will pay ten percent (10%). All deductible or uninsured medical expenses, which are part of the current levels of coverage, shall be the responsibility of the employee. The City may offer options for the employee including tax-advantaged medical savings accounts.

Life Insurance. The City provides a life insurance program for full and regular part-time employees, including employee selected premium contribution rates, which are 100% paid by the employer.

~~**VEBA (Voluntary Employee Benefits Association).** The City agrees to enroll all members of the Labor Association of Wisconsin into the VEBA Health Trust and pay a monthly fee of \$10.00 per month per person.~~

Disability Insurance. The City provides short-term and long-term disability insurance programs for regular full-time employees, which are 100% paid by the employer.

This policy/procedure/manual does not in any way constitute an employment contract; and the City of Nekoosa reserves the right to amend this policy/procedure/manual at any time, subject to approval by the Common Council.

POLICY UPDATED: ~~11/12/24~~

11/11/25

CITY OF NEKOOSA EMPLOYEE POLICY AND PROCEDURE

POLICY NO.: 4.11

SUBJECT: VACATION

PURPOSE: To provide guidance on the administration of employee vacation.

POLICY:

Employees qualify for vacation based on their length of service with the City of Nekoosa. A "week" of vacation is defined as five (5) working days.

Full-time Employees begin their employment with one week of vacation with pay (prorated monthly).

Regular Part-Time employees begin their employment with one week of vacation with pay (prorated monthly) pro-rated based on their normally scheduled hours in one normal work week to equal a "week" of vacation.

Employees are then entitled to the following vacation schedule administered by calendar year:

<u>Weeks of Vacation</u>	<u>Beginning Calendar Year</u>
1	2
2	3
3	8
4	12
5	18
6	25

Part-Time employees hired after November 12, 2024 shall not be eligible for vacation benefits.

Administration of Vacation

Payments to regular, full-time employees for vacation shall be in an amount equal to the regular, full-time employee's basic wage. Employees shall receive an additional four hours of pay **or time off** for each ~~five-day [40 hours] block of~~ **week** vacation ~~taken~~ **earned, paid the first pay periods of July and December.**

An employee may use vacation benefits by way of submission of a vacation request to the department head or designee.

The time for giving vacations will not be restricted to any particular season of the year. However, the City reserves the right to determine the schedule of vacations consistent with the requirements of the City.

All vacations shall be taken within the year and neither the whole nor any part thereof shall be permitted to accumulate to be taken in a subsequent year, except where the vacation in question has been denied by management.

Upon termination for any reason, any regular, full-time employee will be reimbursed for earned, but unused vacation. In the event an employee is resigning from employment, the employee shall give the City notice of resignation at least two weeks prior to their last date of employment, or the employee shall forfeit all accrued vacation benefits.

This policy/procedure/manual does not in any way constitute an employment contract; and the City of Nekoosa reserves the right to amend this policy/procedure/manual at any time, subject to approval by the Common Council.

POLICY UPDATED: ~~11/12/24~~
11/11/25



Northern Lake Service Inc.

ENVIRONMENTAL ANALYTICAL LABORATORY

400 N Lake Ave | Crandon, WI 54520 | 800-278-1254 | www.nlslab.com

Analytical Services Quotation

Printed: 11/05/2025

For: **Nekoosa Water Department**
951 Market Street
Nekoosa, WI 54457

Effective: 11/05/2025

Expires: 12/31/2025

Project: 2025 Port Edwards LF

Manager: Rick Schmidt

PWS #: 77201696

Pricing Summary

Analysis	Method	Qty	Unit Price	Extended Price
GW				
[Group Analysis]				
ICP Hardness	*** DEFAULT SPECIFIC METHOD ***	6	\$25.00	\$150.00
Volatiles				
8260 (Water) VOCs by GC/MS Trip Blank	SW846 8260C, Rev 3	6	\$59.48	\$356.88
8260 (Water) VOCs by GC/MS	SW846 8260C, Rev 3	6	\$123.67	\$742.02
Wet Chemistry				
Chloride (unfiltered) by IC	SW846 9056A, Rev 1	6	\$23.11	\$138.66
Alkalinity, tot. as CaCO3 (unfiltered)	SM 2320 B-1997	6	\$14.99	\$89.94
Additional Items				
Sample Transport Speedee Prepaid		1	\$25.00	\$25.00
Label				
Resample / Recollection charge		1	\$25.00	\$25.00
			Bid Total:	\$1,527.50

NOTES:

Prices reflect all applicable discounts and include sample containers with preservatives shipped to your site.

A 3% surcharge will be added to all credit card transactions.

Discounted metals pricing is for the entire list on this quote (if applicable). Any single metals requests will be charged at \$25 each.

Subject to Northern Lake Service, Inc. Terms and Conditions (For Terms and Conditions, visit www.nlslab.com)

Prices reflect our normal 10-15 business day turn around time.



Northern Lake Service Inc.

ENVIRONMENTAL ANALYTICAL LABORATORY

400 N Lake Ave | Crandon, WI 54520 | 800-278-1254 | www.nlslab.com

Analytical Services Quotation

(Continued)

Printed: 11/05/2025

For: **Nekoosa Water Department**
Project: 2025 Port Edwards LF
Manager: Rick Schmidt

PWS #: 77201696

Client Services
Client Services

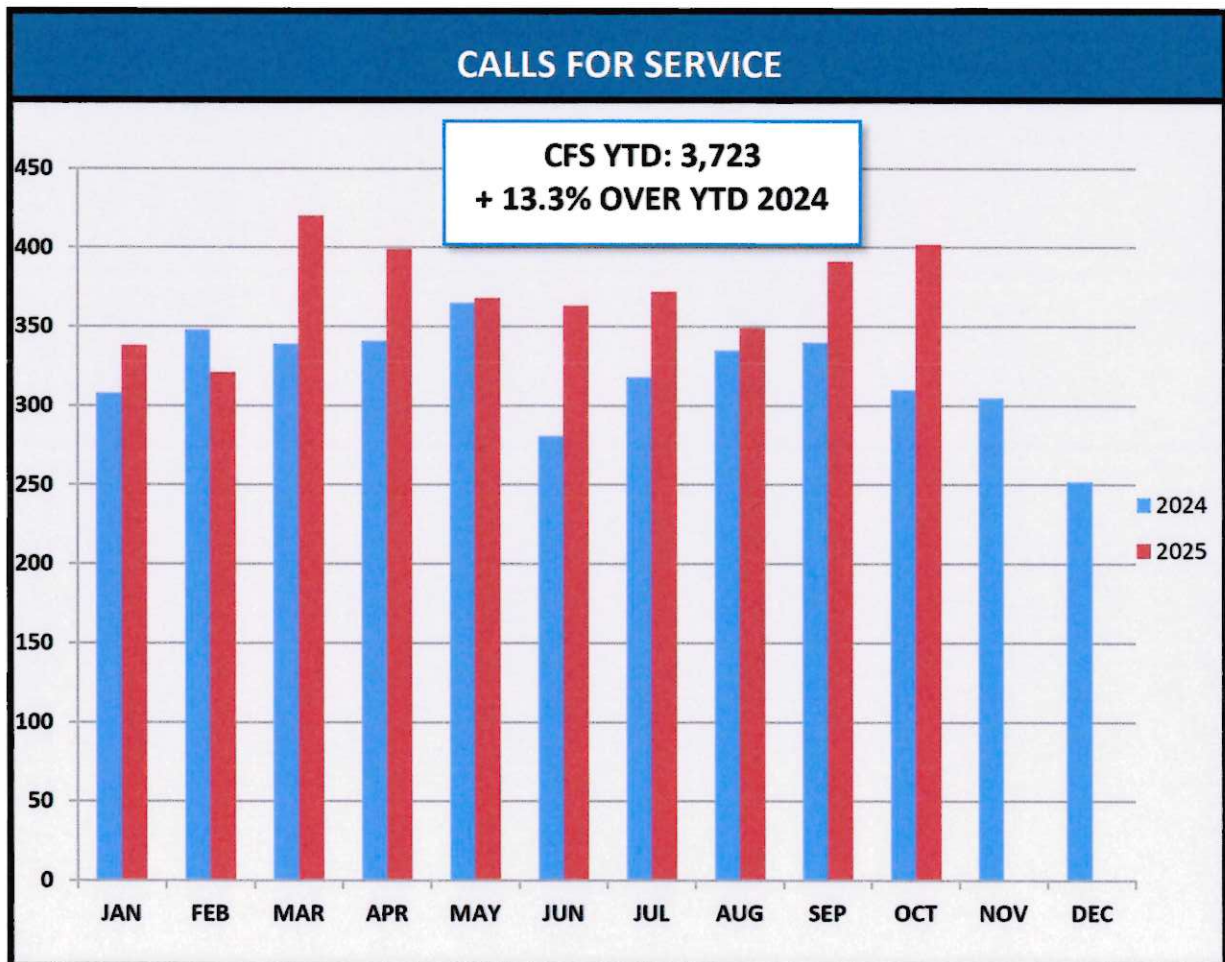


NEKOOSA POLICE DEPARTMENT

Monthly Report
October 2025



ACTIVITY	CURRENT MONTH
TRAFFIC CONTACTS	107
TRAFFIC CITATIONS	36
ORDINANCE CITATIONS	11
CRIMINAL OFFENSES	7
DRUG OFFENSES	0
TRAFFIC CRASHES	6
CALLS FOR SERVICE	402



CALLS FOR SERVICE

Alarms	2
All Other	14
Ambulance Call	13
Animal Complaint	5
Assist Citizen	13
Assist Motorist	2
Assist Other Agency	39
Civil Matter	2
Court	1
Criminal Damage	1
Disturbances	15
Drugs-sale/mnfc/poss	4
Escort	4
Extra Patrol	2
Fire Call	1
Follow Up	3
Liquor/Tobacco Violation	1
Lost & Found	3
Lost or Found Animals	3
Mental/Alcohol Problem	1
Ordinance Violation	1
Project Lifesaver Check	1
Property Protection	94
Prowler/Suspicious Subject/Vehicle	4
Repo Documentation	1
School Zones	22
Sexual Offense	1
Special Detail	3
Theft	7
Traffic Accident	4
Traffic Accident - Deer	2
Traffic Inquiry	1
Traffic Stop	107
Traffic/Parking Complaint	8
Truancy/Curfew	1
Weapons Offense	1
Welfare Check	15
Total	402

ARRESTS & CITATIONS

118.15 Habitual School Truancy	1
118.15(1) Habitual School Truancy	2
174.042(1)(a) Dog Running at Large	1
341.03(1) Operate After Rev/Susp Of Registration	1
341.04(1) Non-Registration of Vehicle, Etc	3
343.05(3)(A) Operate without Valid License	3
343.44(1)(A) Operating While Suspended	6
343.44(1)(B) Operating While Revoked	1
344.62(1) Operating a motor vehicle w/o insurance	2
344.62(2) Operating motor vehicle w/o proof of insurance	4
346.46(1) Fail/Stop at Stop Sign	2
346.57(2) Unreasonable and Imprudent Speed	2
346.57(4)(E) Speeding on City Highway	3
346.57(4)(F) Speeding in Outlying District	7
346.63(1)(B) Operating with PAC	1
347.48(2M)(D) Vehicle Passenger Fail to Wear Seat Belt	1
9.19(4) MINOR POSSESS/BUYING TOBACCO PROHIBITED	5
9.21(5)(G) HABITUAL TRUANCY	1
940.19(1) Battery	1
943.01(1) Criminal Damage to Property	1
943.20(1)(A) Theft-Movable Property	1
946.49(1)(B) Bail Jumping-Felony	2
947.01(1) Disorderly Conduct	2
Total	53

ADDITIONAL INFO./ACTIVITY

- *Budget status: 80.9%*
- *Chief Woods attended an MSTC curriculum advisory committee meeting*
- *Chief Woods attended a Northcentral Chief's of Police monthly meeting in Marshfield*
- *Officer Resheske attended a domestic violence training and update in Green Lake.*
- *Chief Woods attended a Family Center board of directors meeting over Zoom.*
- *Det. Machon was called to assist WI Rapids PD for the double homicide.*

PERSONNEL

<i>Shawn Woods</i>	<i>Chief of Police</i>
<i>Josh Kolo</i>	<i>Asst. Chief, S.R.O</i>
<i>Brian Machon</i>	<i>Detective</i>
<i>Chris Meyer</i>	<i>Patrolman</i>
<i>Andrew Berg</i>	<i>K9 Officer</i>
<i>Tim Resheske</i>	<i>Patrolman</i>
<i>Kolton Kessler</i>	<i>Patrolman</i>
<i>Logan Otto</i>	<i>Patrolman</i>

Respectfully submitted,

 - Chief of Police



NEKOOSA PUBLIC WORKS

MONTHLY REPORT

November 2025

Streets

- On November 4 we worked with the “For Nekoosa” group hauling in and setting up Christmas decorations in Riverside Park. Six new decorations were part of the setup as this event grows every year.
- We set November 18 as the target to complete all leave pickup at curbside. Running the vacuum trailer and truck is almost a daily event this time of year. We encourage all residents to get their leaves to the curb for pickup.

Public Works Fleet

- All equipment is transitioning to winter use and summer equipment is getting prepared for storage.
- The Elgin Street sweeper had a sizable repair in October. Cost was a little over \$2000 in parts to repair rollers and belts with mechanic and assistant mechanic completing all the repair work. This sweeper is one of our oldest current pieces of equipment. We plan to keep going for as

long as it's feasible. We have discussed renting the Village of Port Edwards sweeper.

Water Utility

- Hydrant flushing is complete for this year.
- Our SCADA project is entering its final phase with final testing and training still to be completed. The new SCADA system allows the operator to see all facets of the water and sewer operations on their iPads and office computers.

Sewer Utility

- As the SCADA project has been implemented, we have made use of this upgrade to make small improvements for wastewater operations.
- The flow pace software was installed, and this allowed the operator to pace the chemical use to the volume of wastewater entering the plant. This has reduced chemical use. This upgrade also has allowed the operator to reduce the amount of time the air blowers operate at night which in turn reduced the electrical use for a few hours in the middle of the night.

Director Updates

- I attended at Wood County Highway offices on October 21 to finalize submissions to WisDOT regarding LRIP funding for local roads. The City of Nekoosa will be receiving \$20,488 towards the Glendale Lane Road project. See attached listing of Wood County municipalities receiving LRIP funds in 2026 & 2027.
- The WDNR is requiring the Town of Port Edwards to complete

groundwater testing at the closed landfill on STH 173. The City of Nekoosa and the Town are both tied to this landfill. Back in 2014 the City of Nekoosa took the lead to conduct the field sampling and submit samples to Northern Lake Service for testing. Cost was split 50/50. We plan on completing this work in late November or early December.

Training & Staff Activity

- We attended the snow & salt wise event held at the Wausau public works facility on October 3. Municipalities from the area attended the event aimed at sharing best practices on snow removal, new equipment and salt use on roads, parking lots and sidewalks.
-

WOOD COUNTY 2026 - 2027

[illegible]

77,992.74 This is needed for above formulas.

Population is from Wood County Directory
 Mileage is from WisDOT General Transportation Aids Webpage (see CV Mileage tab on this file).



NEKOOSA FIRE DEPARTMENT

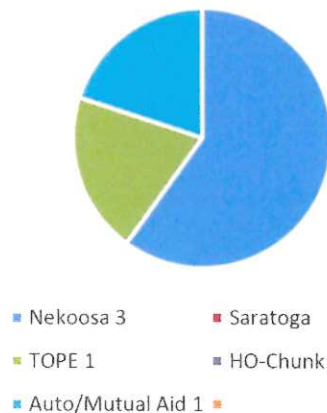
MIKE HARTJE
Chief

Monthly Report October 2025

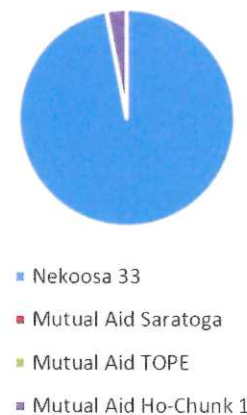
Activities:

- 🚒 We participated in Pumpkin Fest with a first aid station and our Firefighter kid's confidence course
- 🚒 We held a K-5 fire prevention day with a field trip to the Fire Station
- 🚒 Fire training night (Solar Farm in Saratoga)
- 🚒 Chief Hartje and A.C. Chief Rheinschmidt attended the Personnel, Public Works and Public Safety meetings
- 🚒 EMS Training night
- 🚒 Chief Hartje attended the Town of Port Edwards Board Meeting
- 🚒 Chief Hartje attended a Firewise meeting in the Town of Saratoga
- 🚒 Chief Hartje and A.C. Chief Rheinschmidt attended the Wood County Fire Chiefs meeting
- 🚒 Fire meeting night
- 🚒 Fire Prevention at the schools for K-4 kids
- 🚒 Kicked off our Cadet program 5 Cadets signed up
- 🚒 Chief Hartje attended the Committee of the Whole meeting
- 🚒 Chief Hartje meet with Domtar to review the fire pre-plan for the Mill
- 🚒 EMS stand-by at the Nekoosa Football games

October Fire Calls



October EMS Calls



Type	Nekoosa	Saratoga	Township	Ho-Chunk	Mutual Aid	October Total	YTD Total
Fire	3	0	1	0	1	5	103
EMS	33	0	0	1	0	34	238
Totals							341

Director's Report

Our front door counter tells me that 172,397 people have entered the library since Jan 2, 2025. This included people utilizing library services such as reading or AV materials, local history and genealogy, attending library programs, seeking information or business support services, people using the library as a third space or community meeting/play date space, and people using meeting room space, both during the day and after hours.

Our bathroom door counter tells me we have had 4,092 people use our facilities since June.

Our wifi useage is approximately 79,000 to date. I would estimate our year end total to be approximately 90,000 internet uses, which would be a little over 40% increase over last year, and 611% increase from 2023.

Friday, January 24th was 1,767% higher than the preceding 10 Fridays.

My data also shows that we have consistent use on Saturdays and Sundays. I frequently see people parked at the library at different hours, taking care of emails, looking up information. We have both residents and visitors to our community utilizing this service.

I have been very busy coordinating the old desk removal, new desk install, electricians, floor repair, and working with South Central Library System to make sure we have a smooth transition. New desk is scheduled for install on November 24. We will be closed to the public, but I am planning to offer curbside delivery of materials for patrons,

Alison Bruener from the South Wood County Historical Society and I visited Gerald Hamel and conducted an oral history interview. Additionally, Gerald donated a large collection of photos showing the construction of the Al-Can highway. His father, Louis Hamel was part of the construction team that built a 1,500 mile road in 8 months during 1942.

I met with Ed Arendt for some local history questions, and he gifted the library with backup copies of his series of books about one room schoolhouses in the Nekoosa area.

Thursday, October 16, I met with the Vesper, Arpin, and Pittsville librarians for dinner before our Wood County Library Board meeting held in Marshfield. It's a good time to connect and collaborate.

Friday, October 17, I welcomed the 6th grade students from AMS to the library for a tour.

I have been busy with a massive book shift and rearrangement of shelving. Staff and I have been working on catching up on cleaning from the summer. I am in the process of training our new hires, who are replacing part-time staff Megan Cremeens and Kira Koshollek.

As we have been short staffed, I have been covering many of the tasks and duties that Megan and Kira were doing; cleaning bathrooms, covering desk, planning Summer Reading program, and doing my director work after hours.

I attended WLA in Middleton on Thursday, October 30, and as we have minimal staff, I did NOT stay overnight.

I picked up a 50lb bag of potatoes from Okray, for the really reasonable price of \$Free. I stayed at the library and remained open during Trick or Treat hours. We went through all of the potatoes in less than an hour. We were also able to hand out leftover snacks and candy from the Summer Reading program. I cleaned the bathrooms after I closed the building.

Saturday, I was called twice by staff to deal with a library door that wouldn't latch and lock properly. We are waiting for a repairman who won't be back in town until next week.

Monday, Nov 3, I was greeted at the door by rooster, who became a bit of a celebrity. I believe someone dropped him at the library. I was able to find a patron to catch and rehome him.

I will be covering the Library again this Saturday. We have started our electrical upgrade ahead of our new desk install.