



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, July 8th, 2025, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:00pm by Mayor Daniel J. Carlson. The roll call was conducted by Brad Hamilton.

Roll Call

Aldermen Present: Alan Marcoux, Larry Krubsack, Brian Lytner, Mike Kumm, Daniel Downing, Anthony Carlson, Brad Hamilton, and Garrett Kuhn

Also in attendance was, Mike Hartje – Fire Chief, Shawn Woods – Police Chief, Rick Schmidt – Director of Public Works, and Darla Allen – Library Director

Attendance via Zoom: Nick Abts – City Attorney

Citizen Comment

Darla Allen the library director, presented an update on the circulation desk project. She displayed a board showing the project details and announced that they had received \$10,000 from the American Library Association towards the project. Additionally, they were chosen as a recipient for a \$2,500 matching grant from Incourage, which would match all donations up to \$2,500. Her goal is to have the new desk ready by the end of the year, ideally in December. Darla also explained the need for the new circulation desk, highlighting its importance for accessibility. She noted that many library patrons, including those with visible and non-visible challenges such as mobility issues, POTS, and COPD, find it difficult to stand at the desk for extended periods. The new design would include two areas for patrons to sit down, providing more comfort and privacy during transactions.

Approval of Previous Common Council Minutes – June 10th, 2025 and June 24th, 2025.

A motion was made to approve the minutes of the previous Common Council meetings as written.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Committee Reports

Public Works

A motion was made to approve the minutes of the Public Works Committee report of July 1st, 2025 to be accepted as written.

Motion by: Larry Krubsack

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting Minutes:

- 1. Recommend hiring ECON Electric to install a new corrosion-resistant heater and exhaust fan in the wastewater discharge shed at a cost not exceeding \$15,919.00.*
- 2. Recommend hiring Doorworks to replace the east 14'X14' door at the municipal building at a cost not exceeding \$5,690.00.*
- 3. Recommend starting the bid process for the fishing pier project with a scheduled completion in October.*

Respectfully submitted, Anthony Carlson, Secretary

Motion that Items 1,2, and 3 of the Public Works Committee Meeting be adopted for action.

Motion by: Larry Krubsack

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of July 1st, 2025 to be accepted as written.

Motion by: Mike Kumm

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Recommend Pumpkin Fest to install a new hoist system at Riverside Park at the entrance to Shelter 1 subject to review by General Engineering.*
2. *Discussed old swings and playsets in Riverside Park.*
3. *Recommend Rick Schmidt, Dan Carlson, and Mike Kumm review and purchase plaques for Kautzer Park shelter building.*
4. *Recommend 4 people attend training at Rural Water in Plover, August 28th, 2025, as per handbook.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Items 1, 3, and 4 of the Property Recreation and Human Affairs Committee Meeting be adopted for action.

Motion by: Mike Kumm

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Public Safety

A motion was made to approve the minutes of the Public Safety report of July 1st, 2025 to be accepted as written.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting Minutes:

1. *Chief Woods discussed the monthly police department report.*
2. *Chief Hartje discussed the monthly fire department report.*
3. *Discussed any needed action on emergency preparedness after recent storms.*
4. *Recommend police chief attending WI Police Chief's summer conference in Green Bay, August 10th-13th, 2025 per handbook.*
5. *Recommend purchasing a new deck drawer system for the fire command truck for approximately \$1,200.00.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Items 4 and 5 of the Public Safety Committee Meeting be adopted for action.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of July 8th, 2025 be accepted as written.

Motion by: Daniel Downing

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

- 1.) *Audited all bills.*
- 2.) *Recommend the following beverage operator licenses to Shawn Hilgers – The Spot, Terrie Wetz, Lisa Strangfeld, Jane Peters, Daniell Reno, Andrea Slaughter and Kaylin Stanczyk for Dollar General.*
- 3.) *Recommend sending 4 firefighters to CISM class in Wausau August 4th, 5th, and 6th, 2025 as per handbook.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Items 1,2, and 3 of the Ways and Means Committee Meeting be adopted for action.

Motion by: Daniel Downing

Seconded by: Larry Krubsack

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Planning Commission

A motion was made to approve the minutes of the Planning Commission report of June 24th, 2025 be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1.) Discussion and possible action on a conditional use permit at 509 South Section Street by Clarity Care.

Recommend approving the conditional use permit with the following conditions:

- a. Annual fire inspection each year.*
- b. Copy of state licensing filed at the city office.*
- c. Annual maintenance checkup of conditional use permits each year.*
- d. No more than 4 members inhabit the home.*
- e. Resubmit the conditional use permit after 3 years.*

2.) Discussion on S.C. Swiderski residential development on Peckham Road.

Motion that the Conditional Use Permit and its conditions for Clarity Care (Item 1) be adopted for action.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Old Business

No old business items were brought forward for discussion.

New Business

Discussion and possible action on a presentation by Hawkins Ash CPA's for the City of Nekoosa 2024 Audit.

The item was tabled and will be discussed in the August council meeting. There were some changes that CliftonLarsonAllen sent to Hawkins Ash that needed to be remedied before the presentation.

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Audit Bill List / Approval of Bills

Pooled Cash:

Check #63657-63772 and other voucher payments from 06/11/2025-07/08/2025

Total Expenditure from all Funds = \$323,575.11

Payroll:

Check #56233-56244 Voucher #V13497- V13582 payments from 06/01/2025– 06/30/2025

Total: \$113,120.28

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting adjourned at 7:15pm