



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, June 10th, 2025, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:00pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Alan Marcoux, Larry Krubsack, Brian Lytner, Mike Kumm, Daniel Downing, Anthony Carlson, Brad Hamilton, and Garrett Kuhn

Also in attendance was, Mike Hartje – Fire Chief, Shawn Woods – Police Chief, Rick Schmidt – Director of Public Works, Darla Allen – Library Director, Dennis Fenske, and Tim Bovee

Attendance via Zoom: Nick Abts – City Attorney

Citizen Comment

Darla Allen presented a painting by Anne Horjus. The painting depicted the backside of the Domtar mill - the view from the bridge as you come into town. Darla offered to contact the artist if any council members or the city were interested in purchasing a print, which costs \$101 plus tax. She mentioned that all prints were signed and numbered.

Approval of Previous Common Council Minutes – May 13th, 2025.

A motion was made to approve the minutes of the previous Common Council meetings on May 13th, 2025, as written.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Motion carried unanimously.

Treasurer's Report

A motion was made to approve the treasurer's report.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Committee Reports

Public Works

A motion was made to approve the minutes of the Public Works Committee report of June 3rd, 2025 to be accepted as written.

Motion by: Larry Krubsack

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting Minutes:

1. *Recommend hiring 2 students, Sofia Gaupp, and Brayden Stevens as summer help for the Public Works Department. Subject to preemployment drug and alcohol testing.*
2. *Recommend purchasing paint and materials needed to refresh and allow for Pickleball on the tennis courts. Cost of approximately \$1,500.00 and work to be completed by the streets crew.*
3. *Recommend sending mailer to city residents to educate citizens of the costs to mitigate impacts on the system and the benefits of reducing fats, oils, and grease in the sanitary sewer system by residents.*
4. *Recommend DPW Director Rick Schmidt to obtain quotes for replacing/repairing the asphalt between Shelter 1 and Shelter 2 at Riverside Park and overlaying several areas along the bike trail.*

5. *Discussion and an update on Safestep audit and sidewalk repair program for the summer of 2025. DPW Director Rick Schmidt is compiling a list of top candidates for replacement and will send cost to repair letters.*
6. *Discussion on funding options for road projects on Glendale and Elmwood Lanes. Recommend having Rick apply for the safe drinking water loan for completing Fairview Lane project.*
7. *Discussion on the purchase of a new van for the Water Utility Department.*

Respectfully submitted, Anthony Carlson, Secretary

Motion that Items 1,2,3,4, and 6 of the Public Works Committee Meeting be adopted for action.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of June 3rd, 2025 to be accepted as written.

Motion by: Mike Kumm

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Recommend development settlement agreement with S.C. Swiderski.*
2. *Discussed submitting an economic development grant with Wood County for 2026.*
3. *Recommend purchasing picnic tables not to exceed \$6,000.00 for the new Kautzer Park building.*
4. *Discussed purchasing donor plaques for the new Kautzer Park building.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Item 1 and 3 of the Property Recreation and Human Affairs Committee Meeting be adopted for action.

Motion by: Mike Kumm

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of June 10th, 2025 be accepted as written.

Motion by: Daniel Downing

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

- 1.) *Audited all bills.*
- 2.) *Recommend license applications: (see attached list)*
- 3.) *Recommend Baseball Association and Lions Club request for exemption of the rental fee for the Kautzer Park Pavillion for 2025.*
- 4.) *Discussed creating a fee schedule for city services.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Items 1,2, and 3 of the Ways and Means Committee Meeting be adopted for action.

Motion by: Daniel Downing

Seconded by: Brad Hamilton

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

See list:

Class A Combo Beer/Liquor:

Dolgencorp LLC. – Jason Stankowski

Nekoosa Foodtown Inc. – Wade A. Korntved

The Party Connection (Maa Varahi Inc.) – Yogesh C. Patel

GPM Southeast LLC. – Nathan Eckhardt

Shambhu LLC. (Mobil Gas Station) – Manish C. Patel

Class A Beer:

Napa Auto Parts – Dale Williamson

Class B Picnic:

For Nekoosa – Heather Sairs

Class B Combo Beer/Liquor:

2 The Edge LLC. – Scott Bloyd
K&B's Bar and Grill – Kirk L. Barton
The Spot by Jacoby LLC. – Brandon Jacoby
Moethus Entertainment Group LLC. (DeBasement Bar) – Kelly Kalisz-Day
Foley's Nita Brew – Kevin E. Foley
PDD Enterprises LLC. (Goodfella's Pizza) – Daniel J. Carlson

Tobacco Licenses:

Dolgencorp LLC. – Jason Stankowski
Nekoosa Foodtown Inc. – Wade A. Korntved
The Party Connection (Maa Varahi Inc.) – Yogesh C. Patel
GPM Southeast LLC. – Nathan Eckhardt
Shambhu LLC. (Mobil Gas Station) – Manish C. Patel
Moethus Entertainment Group LLC. (DeBasement Bar) – Kelly Kalisz-Day

Operator Licenses:**Piggly Wiggly**

Heather L. Korntved
Wade A. Korntved
Jessica Grove
Joshua K. Mancl
Nicole E. Mancl
Cindy M. McKee
Terre L. Forbes
Judith A. Voss

Shambhu LLC. (Mobil Gas Station)

Manish C. Patel
Mark Philip Sylvester

K&B's Bar/Grill

Kenneth A. Barton

The Edge

Theresa Mary Walta
Gair Walta
Lori Ann Olsen
Stephanie Re'Nae Ysquierdo
JoAnn E. Walta
Bruce Eugene Layton
Ariana Fay Garza
DeAnn Lynn Smith
Tammy J. Hoffman
Jason Andrew Getzloff
Katherine A. Martin

GPM Southeast LLC. (Bread & Butter Shop #4530)

Coby John Schesel
Danielle Marie Smith
Stephen Podlewski
Daniel Jerome Worlund
Jessica K. McDowell
Nathan Allen Eckhardt

Foley's Nita Brew

Alicia Marie Guldán
Rachael R. Skaar

Natasha Alice Nelson
Debra A. Hutchinson
Molly Ann Martin
Mark James Tuttle
Tammy J. Hoffman

Dollar General

Jamie Lee Carney

For Nekoosa

Heather Lynnae Sairs
Joseph Wyatt Krcmar

Goodfella's

Samantha Jo Kiple
Theresa Ann Buehring

Old Business

No old business items were brought forward for discussion.

New Business

Discussion and possible action on the fire department mutual aid agreement.

Fire Chief Hartje presented an updated mutual auto aid agreement with the Town of Rome Fire Department. He explained that they've had an agreement in place since 1978, three years after Rome started as a fire department. The new agreement is a four-page document that the public safety committee has received via email. The city attorney reviewed it and saw no issues.

Motion to adopt the fire department mutual aid agreement.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Discussion and approval of resolution to submit the 2024 Compliance Maintenance Annual Report (CMAR) to the Wisconsin DNR certifying treatment and collection benchmarks.

Rick Schmidt - DPW explained that this report covers all the benchmarks tested at the wastewater plant, including phosphorus levels, flows, chemical usage, and energy consumption. It provides a snapshot of the plant's operations for the entire year. The DNR reviews this document to identify any changes or potential issues in the plant. The mayor and clerk signature is needed on the resolution, which will be attached to the report when submitted to the DNR.

Motion to adopt Resolution 05-2025.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Discussion and possible action on Forward Appraisal's contract for the next three years and a 2026 reevaluation.

The clerk explained that Steve from Forward Appraisal had discussed the upcoming notice of noncompliance during the Board of Review. To avoid last-minute rushes, Steve proposed conducting the assessment and reevaluation now to prevent significant jumps in property values. The contract details were as presented, the annual flat fee for normal assessments, Board of Review, etc. and an additional fee for reevaluation of \$30,000. Therefore, the contract totaled to \$102,000 (including \$54,000 for reevaluation next year and two maintenance years at \$24,000 each).

Motion to adopt the 3-year contract with Forward Appraisal for property assessment services.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 7 Ayes, 1 Nays.

Alan Marcoux voted no.

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Garrett Kuhn

Seconded by: Anthony Carlson

Motion carried unanimously.

Audit Bill List / Approval of Bills

Pooled Cash:

Check #63618-63656 and other voucher payments from 05/14/2025-06/10/2025

Total Expenditure from all Funds = \$ 227,377.96

Payroll:

Check #56226-56232 Voucher #V13429- V13496 payments from 05/14/2025 – 06/10/2025

Total: \$95,182.30

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 8 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Motion carried unanimously.

Meeting adjourned at 7:18pm

<u>TREASURER'S FINANCIAL REPORT</u>			
<u>GENERAL FUND</u>			
<u>MAY 2025</u>			
<u>ALCOHOL LICENSES</u>	1,240.00	<u>PUBLICATION FEES</u>	108.00
<u>BOAT LAUNCH PERMIT</u>	3,215.00	<u>RECYCLE PICKUP</u>	25.00
<u>BUILDING/ZONING PERMITS</u>	1,712.00	<u>RIVERSIDE CEMETERY</u>	700.00
<u>CHARLES & JOANN LESTER LIBRARY</u>		<u>RIVERSIDE PARK</u>	215.00
Book Sale	11.50	<u>SENIOR/COMMUNITY CENTER</u>	
Café	52.25	Rentals	1,625.00
E-Commerce	70.31	<u>SPECIAL ASSESSMENT REQUESTS</u>	125.00
Fax, Photocopies, Misc.	154.85	<u>TOBACCO LICENSES</u>	100.00
Insurance Claim	<u>10,748.66</u>	<u>UTILITY PAYMENTS</u>	146,092.21
	11,037.57	<u>WISCONSIN, STATE OF</u>	
<u>CITATION PAYMENTS</u>	4,598.95	ACT 12 PPA Municipal	105,834.70
<u>DOG LICENSES</u>	14.00	ACT 12 PPA TID	26,470.83
<u>EMC INSURANCE</u>	1,820.00	Personal Property Aid Municipal	2,769.59
<u>FORFEITURE</u>	33.00	Personal Property Aid TID	5,738.54
<u>FRANCHISE FEES</u>		Recycling Grant	<u>9,262.18</u>
Charter Communications	800.05		150,075.84
<u>HOCHUNK NATION</u>		<u>WOOD, COUNTY OF</u>	
April 2025 Sewer Services	4,982.42	April 2025 Special Charges	523.42
March 2025 Sewer Services	<u>7,120.48</u>		
	12,102.90	<u>GENERAL</u>	
<u>KAUTZER PARK DONATIONS</u>		In the process of Workhorse reconciliation.	
Nekoosa Lions Club	15,500.00	Current bank balance 05/30/2025 \$1,295,520.31	
<u>LIFEQUEST</u>			
Ambulance Invoices	424.11	<u>WATER</u>	
<u>MOBILE HOME TAXES</u>		This account is in the process of closing.	
Moccasin MHP	561.62	Current bank balance 05/30/2025 \$1,865,731.99	
<u>NEKOOSA FIRE DEPARTMENT</u>			
Domtar	2,026.86	<u>LONG TERM INVESTMENT</u>	
<u>NEKOOSA POLICE DEPARTMENT</u>		Nekoosa Port Edwards State Bank	
Parking Tickets	20.00	CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town	
<u>NEKOOSA PORT EDWARDS STATE BANK</u>		Of Port Edwards for the future closure of the landfill.	
Interest on NOW Account	125.41	Local Government Investment Pool – Water Account	
<u>OPERATOR LICENSES</u>	140.00	Balance \$1,029,108.55	
<u>OVERPAYMENT REFUND</u>	7,059.53	Respectfully submitted,	
		Bobbi Hertzberg	
		Treasurer, City of Nekoosa	