



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, April 8th, 2025, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:01pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Anthony Carlson, Garrett Kuhn, Daniel Downing, Michael Kumm, Brad Hamilton, and Larry Krubsack.

Brian Krubsack and Adam Buehring were noted as absent.

Also in attendance was Rick Schmidt - Public Works Director, Mike Hartje – Fire Chief, Shawn Woods – Police Chief, Darla Allen – Library Director, Brian Lytner, Dennis Fenske, and Jerry Carlson.

Attendance via Zoom: Nick Abts – City Attorney

Citizen Comment

No comments were brought to the attention of the council.

Approval of Previous Common Council Minutes – March 11th, 2025

A motion was made to approve the minutes of the previous Common Council meeting on March 11th, 2025, as written.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Motion carried unanimously.

Treasurer Report

A motion was made to approve the Treasurer's Report as written.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Motion carried unanimously.

Committee Reports

Public Safety

A motion was made to approve the minutes of the Public Safety Committee report of April 1st, 2025 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Motion carried unanimously.

Meeting Minutes:

1. *Discussed Fire Department monthly report.*
2. *Recommend Fire Department Cadet program.*
3. *Recommend 2 attend Wisconsin State Fire Chiefs Conference in Wisconsin Dells June 18th-22nd, 2025 per handbook.*
4. *Discussed Police Department monthly report.*
5. *Recommend purchasing a computer for the Fire Chief.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Item 2,3, and 5 of the Public Safety Committee Meeting be adopted for action.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Public Works

A motion was made to approve the minutes of the Public Works Committee report of April 1st, 2025 to be accepted as written.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Recommend accepting the lowest bid from Precision Grading and Utilities for the 2nd Street reconstruction project at a sum not to exceed \$389,903.20.*
2. *Recommend allowing Vierbicher to move forward with the bidding process for the fishing pier project in 2025.*
3. *Recommend approving B&M Technical Services to replace the airlines and fittings at the water filtration plant at a cost not to exceed \$7,921.00.*
4. *Recommend hiring Econ Electric to replace 2 explosion proof heaters at the wastewater treatment plant at a cost not to exceed \$16,410.00.*
5. *Recommend approving the 2025 road petitions with the Wood County Highway Department.*
6. *Discussed findings of the title search for the property located immediately north of the wastewater plant.*

Respectfully submitted, Adam Buehring, Secretary

Motion that Items 1,2,3,4, and 5 of the Public Works Committee Meeting be adopted for action.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of April 1st, 2025 to be accepted as written.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Meeting Minutes:

1. *Motion by Hamilton, seconded by Downing to go into closed session pursuant to WI Stats. 19.85 (1) © to discuss the development agreement with S.C. Swiderski. Motion carried.*
2. *Motion by Hamilton, seconded by Downing to go into open session pursuant to WI Stats. 19.85 (2) © to address the development agreement with S.C. Swiderski. Motion carried.*

3. *Recommend accepting S.C. Swiderski proposal.*
4. *Discussed Kautzer building and renting format.*
5. *Recommend Sherri Lancour purchase Lot 33 (855 Brook Trout Court) for \$4,500.00.*
6. *Discussed allowing Kay Marceau to install a swing set in the Kautzer play area.*
7. *Discussed adding shelters to the Point Basse and Freeman Parks.*
8. *Discussed the tennis courts at Kautzer Park.*

Respectfully submitted, Brad Hamilton, Secretary

Motion that Item 3 and 5 of the Property Recreation and Human Affairs Committee Meeting be adopted for action.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of April 8th, 2025 be accepted as written.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

- 1.) *Discussed sponsorship opportunities with the Heart of Wisconsin Chamber of Commerce.*
- 2.) *Recommend cyber insurance proposal from the League of Wisconsin Municipalities insurance for \$1,606.00 per year. (Deductible \$2,500, Coverage Limit \$1,000,000)*
- 3.) *Discussion on keeping minute recordings for committee meetings the same.*
- 4.) *Audited all the bills.*
- 5.) *Recommend beverage operator licenses for Danielle Smith at GPM and Ariana Garza at the Edge.*
- 6.) *Recommend City Treasurer attend Spring Municipal Treasurer's Conference in Elkhart Lake on May 1st and 2nd, 2025 per handbook.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Items 2,4,5, and 6 of the Ways and Means Committee Meeting be adopted for action.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Old Business

No old business items were brought forward for discussion.

New Business

Discussion and possible action on Police Department Budget Resolution.

The police chief explained the history and reasoning behind the proposed budget resolution. About seven years ago, a procedural adjustment was made in how revenues are accounted for in expense accounts. The current situation requires a budget adjustment to fix an issue with how revenues were being budgeted in operational accounts.

The proposed resolution would raise the budget by \$45,000 in two different accounts: the expense account of law enforcement wages and salaries, and the revenue account fund balance. This adjustment is intended to correct the budgeting procedure and make things right moving forward.

There was a brief discussion about the source of the funds and the impact on the general fund. The police chief mentioned that they typically come in at about 80-85% of their budget, so they hope to absorb most of the adjustment through normal budget under-spending.

Motion that the Police Department Budget Resolution be adopted for action.

Motion by: Anthony Carlson Seconded by: Larry Krubsack Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Discussion and possible action on resolutions to terminate TID 1 and TID 2.

Rick explained that the city was closing TIF districts number 1 and 2. Before closing each district, there is an opportunity to allocate a portion of the remaining funds to an affordable housing fund. He provided examples of how other communities have used similar funds for various housing-related projects.

The council then proceeded to vote on four separate resolutions related to the TIF districts and affordable housing extensions:

Motion that Resolution No. 05-2025 – TID 1 Affordable Housing Extension Resolution be adopted for action.

Motion by: Brad Hamilton Seconded by: Larry Krubsack Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Motion that Resolution No. 06-2025 – TID 1 Termination Resolution be adopted for action.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Motion that Resolution No. 07-2025 – TID 2 Affordable Housing Extension Resolution be adopted for action.

Motion by: Anthony Carlson Seconded by: Brad Hamilton Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Motion that Resolution No. 08-2025 – TID 2 Termination Resolution be adopted for action.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Anthony Carlson Seconded by: Garrett Kuhn Motion carried unanimously.

Audit Bill List / Approval of Bills

General Disbursements:

Check #63271 - #63332 payments from 03/01/2025 – 03/30/2025

Total Expenditure from all Funds = \$122,469.16

Water and Sewer Disbursements:

Check #11815-11831 payments from 03/01/2025 – 03/30/2025

Total Expenditure from all Funds = \$19,607.29

Pooled Cash:

Check #63333-63355 payments from 03/01/2025 – 03/30/2025

Total Expenditure from all Funds = \$13,098.44

Payroll:

Check #56197-5656208 Voucher #V13293- V13360 payments from 03/12/2025 – 04/08/2025

Total: \$100,151.16

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Anthony Carlson

Roll call vote: 6 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting adjourned at 7:24pm

TREASURER'S FINANCIAL REPORT			RECYCLE PICKUP		
GENERAL FUND			RIVERSIDE CEMETERY		
MARCH 2025			RIVERSIDE PARK		
			SENIOR/COMMUNITY CENTER		
			Rentals		
			SNOW REMOVAL		
			SPECIAL ASSESSMENT REQUESTS		
			WISCONSIN, STATE OF		
			EMS Assistance Program		
			Lottery Credit Payment		
			Withholding Tax Refund		
			WOOD, COUNTY OF		
			Special Charges Feb. 2025		
			TOTAL RECEIPTS		
			GENERAL		
			TOTAL RECEIPTS 03-31-2025		
			BOOK BALANCE 02-29-2025		
			DISBURSEMENTS 03-31-2025		
			BOOK BALANCE 03-31-2025		
			OUTSTANDING CHECKS 03-31-2025		
			OUTSTANDING ACH 03-29-2025		
			BANK BALANCE 03-29-2025		
			WATER		
			TOTAL RECEIPTS 03-31-2025		
			BOOK BALANCE 2-28-2025		
			DISBURSEMENTS 03-31-2025		
			BOOK BALANCE 03-31-2025		
			OUTSTANDING CHECK 03-31-2025		
			OUTSTANDING ACH 03-31-2025		
			BANK BALANCE 03-31-2025		
			LONG TERM INVESTMENT		
			Nekoosa Port Edwards State Bank		
			CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town		
			Of Port Edwards for the future closure of the landfill.		
			Local Government Investment Pool – Water Account		
			Balance \$1,021,626.07		