

Public Works Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Works Committee meeting was held on Tuesday March 3, 2025 at 5:00 PM in the Nekoosa Council Chambers. Members present were: Larry Krubsack - *Chairman*, Anthony Carlson - *Secretary*, Mike Kumm and Garrett Kuhn.

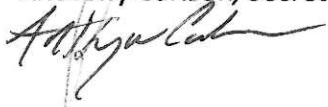
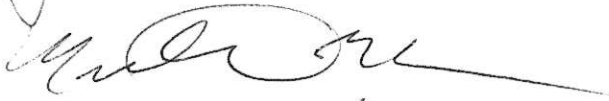
Also in attendance were Dan Carlson, Mayor, Rick Schmidt - DPW, Brad Hamilton, Dan Downing and Brian Krubsack.

Meeting Minutes:

- Recommend* 1. Discussion and Action on Sidewalk repair proposal to hire Safe Step for sidewalk for sidewalk inspections.
- Recommend* 2. Discussion and approval on mailing a newsletter to all residents on best practices on disposal of fats, oils, and grease. With a separate letter to be sent to business owners, schools, and churches and require inspections and maintenance of all grease traps, to reduce the amount of grease entering the water treatment plant.
- Recommend* 3. Discussion and approval to have Vierbicher proceed with obtaining bids for reconstruction of 2nd st from Patton to Prospect this summer.
- Recommend* 4. Discussion and approval to hire Precision Grading and Utilities to proceed with the replacement of 3 eight inch water valves and one hydrant.
- Recommend* 5. Discussion and approval of hiring Precision Grading and Utilities to grade the City's compost area in the industrial park, at a cost not to exceed \$10,000.00.
- Recommend* 6. Discussion and approval to buy a new 72" Bobcat mower \$9,985.00 plus trade, and a new 48" Bobcat mower \$6,989.00 plus trade. Funds will come from various park outlays.
- 7. Discussion on the Grant approval process on the construction of a fishing pier and shoreline stabilization.
- Recommend* 8. Discussion and approval to purchase and plant 20 trees in the Street Boulevards this Spring, at a cost of \$5,085.00.
- Recommend* 9. Discussion and approval of a change order for the Water and Wastewater SCADA project at a cost of \$13,106.00. *Item #1*
- Recommend* 10. Approve attendance of 2 water dept employees at the Wisconsin Rural Water Conference per handbook. *Item #2*
- Recommend* 11. approve purchase of a rolling tool cart, vise, and various tools at a cost of \$1,000.00

Respectfully submitted,

Anthony Carlson, Secretary

Handwritten signature of Anthony Carlson in cursive script.Handwritten signature in cursive script, possibly reading "L. Carlson".Handwritten signature in cursive script, possibly reading "L. Carlson".Handwritten signature in cursive script, possibly reading "L. Carlson".

Property, Recreation and Human Affairs Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Property, Recreation and Human Affairs Committee meeting was held on Tuesday March 4, 2025, at 5:50 PM in the Nekoosa Council Chambers. Members present were: Mike Kumm - *Chairman*, Brad Hamilton - *Secretary*, Brian Krubsack and Dan Downing.

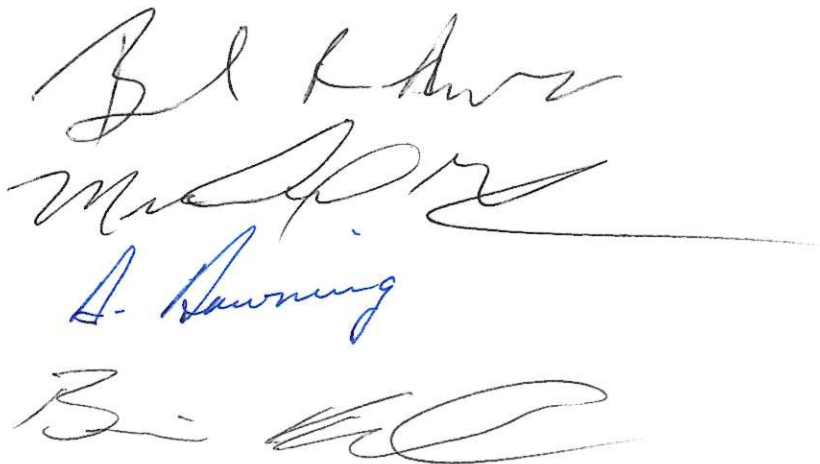
Also in attendance were Dan Carlson, Mayor, Rick Schmidt - DPW, Garrett Kuhn, Larry Krubsack, Mike Hartje Fire Chief, Dave Rheindschmidt Asst. Fire Chief, and Shawn Woods Police Chief.

Meeting Minutes:

1. Recommend updating B2 zoning district zoning ordinance.
2. Recommend lease extensions for Riverside Park, Point Basse Park, and City of Nekoosa Recreational trail for 10 years.
3. Recommend Nekoosa Walleye Days use the public works garage for the weekend of April 12 and 13 2025 for Jim Freeman memorial and Kids Fishing tournament.

Respectfully submitted,

Brad Hamilton, *Secretary*



Public Safety Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Public Safety Committee meeting was held on Tuesday March 4, 2025 at 6:10 PM in the Nekoosa Council Chambers. Members present were: Brian Krubsack - *Chairman*, Brad Hamilton - *Secretary*, Mike Kumm and Dan Downing.

Also in attendance were Dan Carlson, Mayor, Larry Krubsack, Garrett Kuhn, Tony Carlson, Mike Hartje Fire Chief, Shawn Woods Police Chief, Dave Rheindschmidt Asst. Fire Chief .

Meeting Minutes:

1. Discussed Fire Department monthly report.
2. Recommend updated Fire Department by -laws.
3. Discussed Police Department monthly report.
4. Discussed Police equipment.
5. Discussed Police Department goal setting workshop.
6. Discussed County-wide special response team invitation
7. Recommend sending 1 to armorer certification at Madison March 24 and 25, 2025.

~~8.~~

Respectfully submitted,

Brad Hamilton, *Secretary*

Brad Hamilton
D. Downing
Mike Kuhn
Shawn Woods

Personnel Committee

To the Honorable Mayor and members of the Nekoosa Common Council:

A Personnel Committee meeting was held on Tuesday ^{MARCH 4} ~~January 7~~, 2025 at 6:40 PM in the Nekoosa Council Chambers. Members present were: Brad Hamilton - *Chairman*, Larry Krubsack - *Secretary*, Anthony Carlson, Mike Kumm.

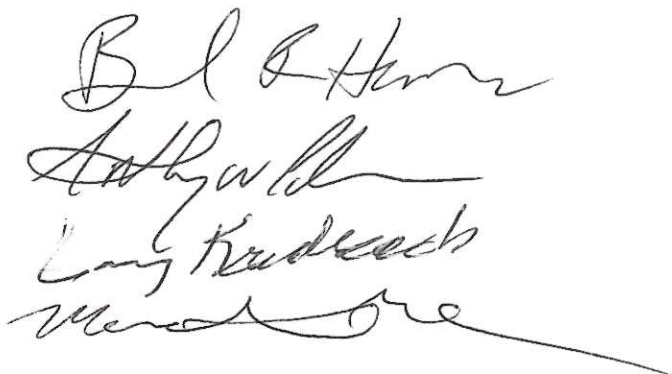
Also in attendance were Dan Carlson, Mayor, Fire Chief Mike Hartje, Assistant Fire Chief Dave Rhien Schmidt, Police Chief Shawn Woods Brian Krubsack, Dan Downing Garrett Kuhn, City clerk Kallee Dhein, Darla Allen via zoom .

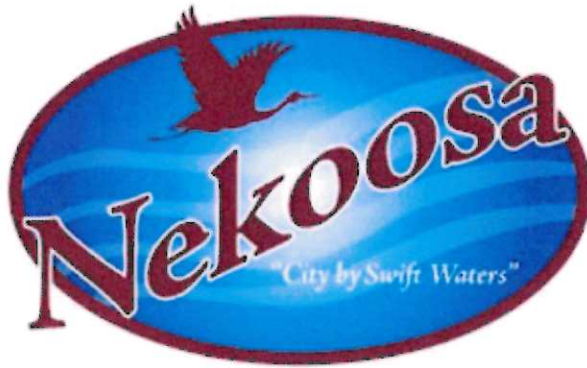
Meeting Minutes:

1. Recommend budget distribution of \$10,000.00 to EMS portion of Fire Dept.
2. Discussed communication of time off for full time employees
3. Motion by Kumm second By Carlson to go in closed session pursuant to WI. Stats 19.85 (1) © to discuss WRS payment category for Assistant Fire Chief. All Members voted yes
4. Motion by Carlson second by Kumm to go into open session pursuant to WI. Stats 19.85 (2) to make possible recommendations from closed session. All members voted yes
5. Recommend changing Assistant Fire Chiefs WRS category from 30 to 33 dating back to April 14, 2009. Further discussion on looking into the WRS hours of Fire Chief and Assistant Fire Chief.
6. Motion by Carlson second by Kumm to go into closed session pursuant to WI. Stats 19.85 (1) © to discuss Mayor and Council wages. All members voted yes
7. Motion by Kumm second by Carlson to go into open session pursuant to WI. stats. 19.85 (2) to make possible recommendations on closed session items.
8. Recommend raising Mayors salary to \$1200.00 to take effect on May 1, 2026
9. Recommend raising council wages to \$150.00 for chairman and \$100.00 for committee member.effective May 1, 2027 .

Respectfully submitted,

Larry Krubsack, *Secretary*





REVALUATION RECOMMENDATION PLAN

February 22, 2025

BACKGROUND

What is a revaluation?

A revaluation is the process of inspecting, listing, modeling and revaluing all properties within the municipality.

The purpose of a revaluation is to create equitable assessments at market value. Equitable assessments at market value ensure that each property bears only its fair share of the property tax burden.

When is a revaluation necessary?

There are several reasons why revaluations are periodically necessary:

1. Inequities within classes of property (neighborhoods, style of home, age of home etc.)
2. Inequities between classes of property (residential, commercial etc.)
3. Outdated record cards and property information
4. Variance in assessed value that is more than 10% above or below market value (100%)

Why does the City of Nekoosa need a revaluation?

The City of Nekoosa exhibits the need for a revaluation based on the following metrics:

1. The City was out of compliance (level of assessment was less than 90% overall) 2023 and 2024 according to the Wisconsin Department of Revenue.
 - a. Overall level of assessment for 2023 was 84.30%.
 - b. Overall level of assessment for 2024 was 73.38%.
2. There has been significant time since the last full revaluation and records are likely to be out of date. In 2022 the assessor at the time applied a trending adjustment only and did not appear to conduct additional inspections or attempts to ensure complete assessment records.

PROPOSED PLAN RECOMMENDATION

Type of Revaluation

Our recommendation would be to implement a full revaluation for the 2026 assessment year. Work would begin in July of 2025 and would be tentatively complete by June of 2026. This time frame allows for a more thorough inspection of properties and necessary time to ensure all sketches are digital and data is as accurate as possible.

A simplified guideline to what is involved in a full revaluation is as follows:

- All property is revalued (Real Estate and Mobile Homes)
- All land is revalued through on-site inspection
- All property is revalued through on-site inspection; interior and exterior view if possible
- All building measurements are checked for accuracy if necessary
- New photos are taken (will meet Department of Revenue's electronic records requirement)
- New digital sketches are created (will meet Department of Revenue's electronic records requirement)
- Sales trends are analyzed in order to build entirely new valuation cost models
- New property record cards are created as a byproduct of data entry into CAMA software
- All tax classifications are reviewed
- Sale attributes are verified and validated

Work Timeline

The following table has been provided as a possible work timeline which would result in a completed revaluation by 2026:

START DATE	COMPLETION DATE	WORK DESCRIPTION
July, 2025	December, 2025	Field review of all properties in the City Data Entry of all properties into software
January, 2026	April, 2026	Sales Review, Model Calibration, and Final Valuation of all properties
May-June, 2026		Mail Notices, Hold Open Book, and Board of Review

Revaluation Cost Estimate

The following is provided as an estimate of cost for all components of the revaluation as described in this report. This includes the work performed as part of assessment maintenance for 2026 such as building permit changes, sale reviews, owner requested reviews and all annual reports. There is no additional cost for maintenance.

Total Cost for 2026 Assessment Year	\$54,000
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Billings would be done on a monthly basis, beginning July 31, 2025 and ending on June 30, 2026 with payment due within 10 days of billing date.

City of Nekoosa
Resolution to Adopt a Citizen Participation Plan

WHEREAS, the City of Nekoosa has applied
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income (LMI)), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Nekoosa has prepared
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council
(City Council, County Board, Village Board, Town Board)
of the City of Nekoosa officially
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
adopts the Citizen Participation Plan.

ADOPTED on 11 day of March, 2025. ATTEST:
this (Day) (Month) (Year) (Signature of Clerk)

The governing body of Nekoosa has authorized the above resolution
(UGLG/Unit of General Local Government's Name)
by Resolution No.: 2025-03-11-1, dated March 11, 2025.
(Resolution Number) (Date Authorized)

Signature of the Chief Elected Official Mayor March 11, 2025
Title Date Signed

Daniel J Carlson
Typed Name of the Chief Elected Official

City of Nekoosa
**Authorizing Resolution to Commit Match Funds &
Certification of Match Funds Secured**

RESOLUTION NO. 2025-03-11-4

A RESOLUTION OF THE Common Council OF THE City Of Nekoosa,
providing a Guarantee of Match Funds for the
2025 Community Development Block Grant Public Facilities (CDBG-PF) Application

Related to the City of Nekoosa's participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, the Common Council of the City of Nekoosa has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: Fairview Lane Reconstruction; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG Public Facilities project by the City of Nekoosa.

WHEREAS, the City of Nekoosa must certify that all matching funds required to complete the proposed project have been secured for and committed to the project prior to the submission of the CDBG application; and

WHEREAS, the City of Nekoosa must acknowledge that a delay in starting construction by July 1, 2025 and/or completing construction by October 31, 2026 due to the City not having the matching funds that are reported as committed and secured in the CDBG application documents, then the State of Wisconsin Department of Administration Division of Energy, Housing and Community Resources may deny a timeline extension and may rescind the CDBG award;

NOW, THEREFORE, BE IT RESOLVED, that the City of Nekoosa does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of \$ 548,739.50, from the following secured source(s):

Nekoosa Port Edwards State Bank = \$454,989.18;

and the following pending or potential source(s):

Safe Drinking Water Loan Program = \$432,695 Clean Water Loan Fund = \$22,294.

ADOPTED on this 11th day of March, 2025.

The governing body of the City of Nekoosa has authorized the above resolution to commit match and certify match funds secured for the CDBG project referenced within the resolution.

ATTEST:

Kallee Dhein, Clerk

Daniel J. Carlson, Mayor

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

City of Nekoosa

(UGLG/Unit of General Local Government)

Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

Relating to the City of Nekoosa participation in the
(County, City, Village, or Town) *(UGLG/Unit of General Local Government's Name)*
Community Development Block Grant Public Facilities (CDBG-PF) Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the City of Nekoosa ;
(County, City, Village, or Town) *(UGLG's Name)*

WHEREAS, after public meeting and due consideration, the Common Council
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

Fairview Lane Reconstruction ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the Common Council to
(County Board, City Council, Village Board, Town Board)
approve the preparation and filing of an application for the City to
(County, City, Town, Village)
receive funds from this program; and

WHEREAS, the Common Council has reviewed the
(County Board, City Council, Village Board, Town Board)
need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council
(City Council, County Board, Village Board, Town Board)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the Mayor is hereby
(Council President, Mayor, Board Chair, Village President)

authorized to sign all necessary documents on behalf of the City ; and
(County, City, Village, Town)

that authority is hereby granted to Common Council
(Name of Appropriate Committee)

to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

ADOPTED on this 11th day of March , 2025 . ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of City of Nekoosa has authorized the above resolution
(UGLG's Full Name)

by Resolution No.: 2025-03-11-5 , dated March 11, 2025 .
(Resolution Number) (Date Authorized)

Signature of the Chief Elected Official

Title

Mayor March 11, 2025
Date Signed

Daniel J Carlson
Typed Name of the Chief Elected Official

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION: SUBMISSION INSTRUCTIONS

The Unit of General Local Government (UGLG) ***must*** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG's CDBG Application materials.

- Fill in the designated spaces throughout the form. (Please refer to the micro text located beneath each fillable slot for guidance on the type of information that must be input.)
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG's prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application materials.

City of Nekoosa

**POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE
AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS
PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS
FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS**

RESOLUTION NO. 2024-03-11-3

A resolution of the Common Council of the City of Nekoosa, to adopt the policy to prohibit the use of excessive force and to enforce applicable state and local laws prohibiting physically barring entrances/exits for non-violent civil rights demonstrations:

WHEREAS Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS it is in the interest of the City of Nekoosa to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COMMON COUNCIL OF THE CITY OF NEKOOSA:

- I. It is POLICY of the City to prohibit the use of excessive force by law enforcement agencies within the City's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.
- II. It is POLICY of the City to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the City's jurisdiction.
- III. The officials and employees of the City shall assist in the orderly prevention of all excessive force within the City of Nekoosa by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.
- IV. The Common Council directs the Nekoosa Chief of Police to implement this Resolution by amending applicable Nekoosa Police Department procedures.

PASSED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF NEKOOSA.

Chief Elected Official Signature
Daniel J Carlson, Mayor

Date 3/11/25

ATTEST:

Municipal Clerk Signature
Kallee Dhein, Clerk

Date 3/11/2025

RESOLUTION NO. 2025-03-11-2

City of Nekoosa
Resolution to Adopt a Fair Housing Ordinance

AN ORDINANCE TO CREATE SECTION CHAPTER 21 OF THE MUNICIPAL CODE
OF THE CITY OF NEKOOSA
ADOPTING WISCONSIN STATUTES, SECTION 106.50, AS AMENDED,
RELATING TO THE EQUAL RIGHTS OF ALL PERSONS TO FAIR HOUSING, AND
PROVIDING MEANS FOR THE IMPLEMENTATION AND ENFORCEMENT THEREOF.

THE COMMON COUNCIL OF THE CITY OF NEKOOSA DOES ORDAIN AS FOLLOWS:

Chapter 21 of the City of Nekoosa Municipal Code is created to read as follows:

FAIR AND OPEN HOUSING

WHEREAS, the Common Council of Nekoosa recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein;

THEREFORE, BE IT ORDAINED THAT:

- 1) The City of Nekoosa hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.
- 2) The officials and employees of the City of Nekoosa shall assist in the orderly prevention and removal of all discrimination in housing within the City municipal jurisdiction by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.
- 3) The Municipal Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the City of Nekoosa to file a complaint thereunder with the Wisconsin Department of Work Force Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

Daniel J Carlson
Chief Elected Official Typed/Printed Name

Chief Elected Official Signature

ATTEST:

Kallee Dhein
Municipal Clerk Typed/Printed Name

Municipal Clerk Signature

Adopted: _____
Published: _____
Effective: _____

CITY OF NEKOOSA
WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION
ASSISTANCE PLAN
FOR CDBG PROGRAMS
RESOLUTION NO. 2025-03-11-6

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Nekoosa in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Nekoosa will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- ☒ Coordinate code enforcement with rehabilitation and housing assistance programs.
- ☒ Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- ☒ Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- ☒ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- ☒ Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- ☒ Target only those properties deemed essential to the need or success of the project.

¹ CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

Relocation Assistance to Displaced Persons

The City of Nekoosa will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Nekoosa will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Nekoosa to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Nekoosa will make public by publication in the Wisconsin Rapids Tribune, a newspaper of general circulation and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Nekoosa will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Nekoosa may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Director of Public Works, Rick Schmidt, 715-572-3614 is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The Director of Public Works, Rick Schmidt, 715-572-3614 is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by the City of Nekoosa Common Council on: March 11, 2025.

Daniel J Carlson
Chief Elected Official (CEO) Typed/Printed Name

Mayor
CEO Title

Chief Elected Official Signature

ATTEST:

Kallee Dhein
Municipal Clerk Typed/Printed Name

Clerk
Municipal Clerk Title

Municipal Clerk Signature

Date Adopted: _____

Date Effective: _____

City of Nekoosa
Fair Housing Ordinance

Ordinance #: Chapter 21 – Fair Housing

Fair and Open Housing

21.01 State Statutes Adopted

21.02 Authority and Enforcement Procedures Implemented

21.03 Complaints

21.01 STATE STATUTES ADOPTED.

The City of the Nekoosa hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.

21.02 AUTHORITY AND ENFORCEMENT PROCEDURES IMPLEMENTED.

The officials and employees of the Nekoosa shall assist in the orderly prevention and removal of all discrimination in housing within the Nekoosa by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.

21.03 COMPLAINTS.

The City Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the Nekoosa to file a complaint thereunder with the Wisconsin Department of Workforce Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

City of Nekoosa

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the City of Nekoosa, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The City of Nekoosa shall create a Citizen Participation Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the City Common Council. This Committee shall be responsible for implementation of the Citizen Participation Plan (CPP), as well as offering guidance in preparation of the grant application.

The City of Nekoosa shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To ensure responsiveness to the needs of its citizens, the City of Nekoosa shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The City of Nekoosa shall establish a committee composed of persons representative of the City of Nekoosa demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the City of Nekoosa.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in the Courier Press as a class 2 notice prior to the hearing date. In addition, the public notice shall be posted at the City of Nekoosa City Hall. These notices will include the time, place and date of meetings, as well as a brief agenda.
2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include

where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds.
4. The second public hearing shall be held during the implementation of the program. If the project includes construction, demolition, and/or structural rehabilitation activities, then the second hearing must be held after construction, demolition, and/or rehabilitation has begun and is in progress.
5. The City of Nekoosa will attempt to have at least one of the public hearings in the service area.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by City staff in the Community Development Department. A City staff member will meet with citizens on request.
2. The City of Nekoosa will maintain, in the City Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.

4. Citizens may petition or request in writing assistance or changes. The City of Nekoosa staff will respond to all such requests within 15 days after the City Common Council has met to discuss the request.

COMPLAINTS

The City of Nekoosa will handle citizen complaints about the program in a timely manner. By federal regulation the City will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be recorded [identify method, e.g., "in a complaint log"]. The first contact for complaints should be made to Nate Gilberts, City Planner.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
Wisconsin Department of Administration
Division of Energy, Housing and Community Resources
P.O. Box 7970
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

ACCOMMODATIONS

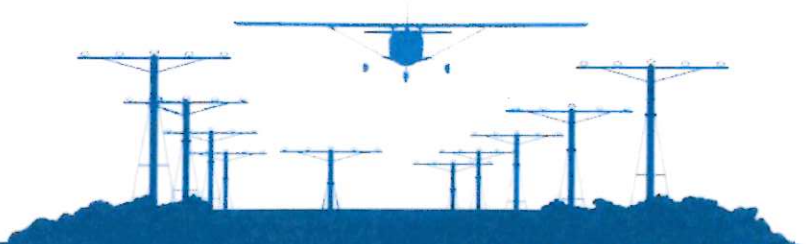
The City of Nekoosa will respond to residents' requests for reasonable accommodations to participate in CDBG public hearings in accordance with state and federal laws; and include instructions for making accommodation requests in hearing notices.

NON-ENGLISH SPEAKING PERSONS

The City of Nekoosa will regularly review the demographic data of the municipality and survey a CDBG project area and/or service area if deemed necessary to identify non-English speaking persons; and will take steps to assure them equal opportunity in the citizen participation process.

WISCONSIN AIRPORTS SEMINAR

Wisconsin Bureau of Aeronautics
Stevens Point, WI



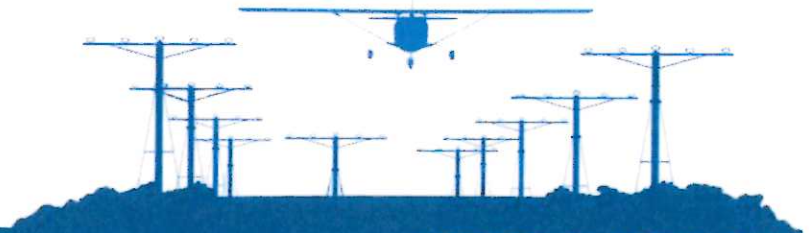
TUESDAY, APRIL 8, 2025

Time	Content
7:45 – 8:30	REGISTRATION & BREAKFAST
8:30 – 9:00	Welcome & Bureau of Aeronautics Update Justin Shell – Administrator, WisDOT Division of Transportation Investment Management (DTIM) Angela Adams – Deputy Administrator, DTIM
9:00 – 9:30	Airport Engineering Section Update Matt Malicki – Airport Engineering Section Chief, BOA
9:30 – 9:45	Airport Program Section Update Tami Weaver – Airport Program Section Chief, BOA
9:45 – 10:00	BREAK
10:00 – 10:30	Aeronautical & Technical Services Section Update Max Platts – Aeronautical & Technical Services Section Chief, BOA
10:30 – 11:00	Federal Aviation Administration (FAA) Update TBD – FAA Chicago Airports District Office
11:00 – 11:30	Aircraft Owners and Pilots Association (AOPA) Update Kyle Lewis – Great Lakes Regional Manager, AOPA
11:30 – 12:00	Wisconsin Airport Management Association Update TBD – Wisconsin Airport Management Association
12:00 – 1:00	LUNCH
1:00 – 1:30	Project Planning Lucas Ward – Construction Standards Officer, BOA Brenda Hanson – Planner, BOA
1:30 – 2:15	Project Formulation BOA Management Team
2:15 – 2:30	BREAK
2:30 – 3:15	ALP Approval Authority Lucas Ward – Construction Standards Officer, BOA Matt Malicki – Airport Engineering Section Chief, BOA
3:15 – 3:45	Minnesota Electric Aviation Network Study Joseph Block – Advanced Air Mobility Program Manager, MnDOT Office of Aeronautics
3:45 – 4:00	Outstanding Project Awards Lucas Ward – Construction Standards Officer, BOA
4:00 – 4:15	General Q & A, and Closing Comments



WISCONSIN **AIRPORTS SEMINAR**

Wisconsin Bureau of Aeronautics
Stevens Point, WI



WEDNESDAY, APRIL 9, 2025

Time	Content
7:45 – 8:30	REGISTRATION & BREAKFAST
8:30 – 8:35	Welcome & Day 2 Overview
8:35 – 9:15	Best Practices for Notices to Airmen (NOTAMs) TBD – Wisconsin Airport Management Association
9:15 – 9:45	Wisconsin Air Medical Council Jeremy Desotell – Chair, Wisconsin Air Medical Council
9:45 – 10:00	BREAK
	Non-Federal Navigational Aid Maintenance
10:00 – 10:45	TBD – DBT Transportation Services TBD – NEO Electrical Solutions
10:45 – 11:30	Airport Wildlife Hazard Management Chip Lovell – District Supervisor/Certified Wildlife Biologist, USDA APHIS Wildlife Services
11:30 – 12:00	Advocacy Efforts/Pilot Proficiency Center TBD – Experimental Aircraft Association
12:00 – 1:00	LUNCH

Presentations will be available for download after the seminar at:

<https://wisconsindot.gov/avtraining>



2025 WISCONSIN AIRPORTS SEMINAR

Holiday Inn & Convention Center
Stevens Point, WI

April 8 – 9, 2025

All attendees are encouraged to register online at:

<https://2025ops.eventbrite.com>

(Credit/Debit Cards Accepted Online Only)

MAIL-IN REGISTRATION FORM

(Cash or Check Only)

Organization/Airport	
Street Address	
City, State, ZIP Code	
Area Code- Telephone Number	E-Mail Address

ATTENDEE NAME	REGISTRATION FEE \$80.00	Gluten- Free Meal	Vegetarian Meal Needed
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
TOTAL AMOUNT ENCLOSED			

Please make checks payable to: Wisconsin Department of Transportation

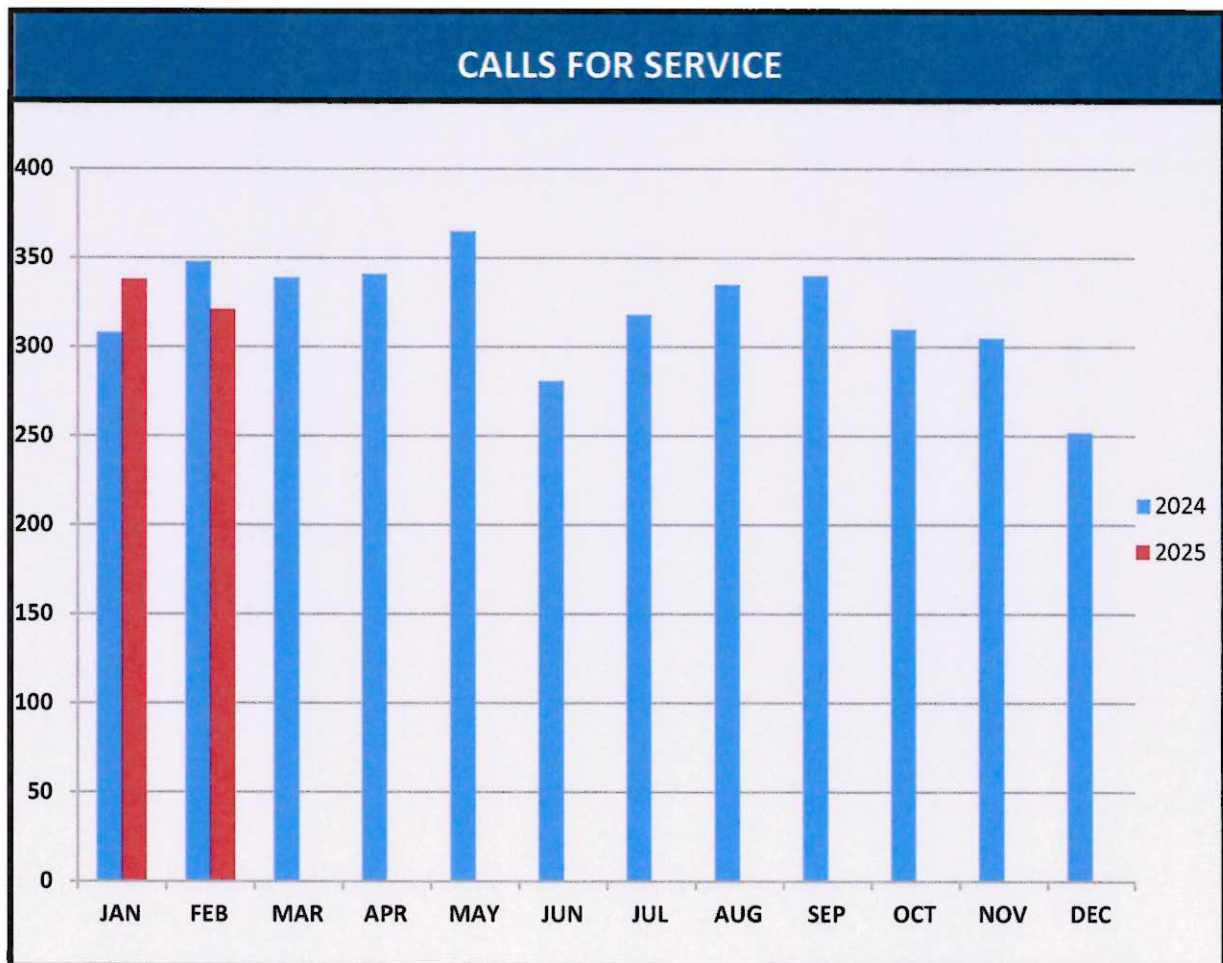
Return this form and payment to: Wisconsin Department of Transportation
Bureau of Aeronautics
PO Box 7914
Madison WI 53707-7914
Attn: Hal Davis

NEKOOSA POLICE DEPARTMENT

Monthly Report February 2025



ACTIVITY	CURRENT MONTH
TRAFFIC CONTACTS	96
TRAFFIC CITATIONS	38
ORDINANCE CITATIONS	0
CRIMINAL OFFENSES	9
DRUG OFFENSES	0
TRAFFIC CRASHES	2
CALLS FOR SERVICE	321



CALLS FOR SERVICE

Alarms	1
All Other	2
Ambulance Call	5
Animal Complaint	6
Assist Citizen	6
Assist Motorist	2
Assist Other Agency	29
Civil Matter	3
Computer Crimes	2
Court	3
Criminal Damage	1
Disturbances	8
Escort	2
Extra Patrol	1
Firearms Training	1
Follow Up	4
Lost & Found	1
Lost or Found Animals	3
Mental/alcohol Problem	2
Project Lifesaver Check	1
Property Protection	79
Prowler/suspicious person/vehicle	2
Repo Documentation	2
School Zones	13
Sexual Offense	1
Special Detail	3
Theft	4
Traffic Accident - property damage	2
Traffic/Parking Complaint	25
Traffic Stop	96
Trespassing	1
Utility Problems	2
Wanted Person Check	1
Warrant Pick-up	1
Welfare Check	6
Total	321

ARRESTS & CITATIONS

341.04(1) Non-Registration of Vehicle, Etc.	7
341.62 Display False Vehicle Registration Plate	1
343.05(3)(A) Operate without Valid License	2
343.18(1) Operate w/o Carrying License	1
343.44(1)(A) Operating While Suspended	2
343.44(1)(B) Operating While Revoked	4
344.62(1) Operating a motor vehicle w/o insurance	6
344.62(2) Operating motor vehicle w/o proof of insurance	2
346.05(1) Operating Left of Center Line	2
346.57(2) Unreasonable and Imprudent Speed	2
346.57(4)(E) Speeding on City Highway	2
346.63(1)(A) Operating While under the Influence	3
346.63(1)(B) Operating with PAC	1
347.413(1) IID Tampering/Failure to Install	1
347.48(2M)(B) Vehicle Operator Fail/Wear Seat Belt	1
347.48(4)(AM) Violation of Child Safety Restraint	1
71.83(2)(b)1 Fraud	1
71.83(2)(b)4 Fraud	1
942.09(4)(a) Solicit Intimate Representation from Minor	1
943.895(2)(a)4 Fraud	1
946.41(1) Resisting or Obstructing an Officer	2
946.92(2)(a) Fraud	1
946.93(3)(b) Fraud	1
948.07(1) Child Enticement-Sexual Contact	1
TR305.11(2)(a) Fail/Properly Maintain Headlamps	1
Total	48

ADDITIONAL INFO./ACTIVITY

- Chief Woods and DPW Director Rick Schmidt met with the Domtar Mill manager to discuss pedestrian safety around the mill.
- Chief Woods attended the Wi Chiefs of Police board of directors meeting and attended the mid-winter training conference in Wi Dells.
- Chief Woods attended the Wood County Law Enforcement Executives meeting at MSTC.
- Chief Woods attended the Wood County Child-Death Review Team meeting at the Wood County Health Department.
- All officers attended a department staff meeting covering a multitude of topics.
- Officers attended "in-house" firearms training at the Nekoosa PD Shooting Range, instructed by Officer Berg.
- Chief Woods along with Chief Hartje, DPW Director Rich Schmidt and Mayor Carlson attended a collaborative information sharing meeting with Domtar administrative staff.

PERSONNEL

Shawn Woods	Chief of Police
Josh Kolo	Asst. Chief, S.R.O
Brian Machon	Detective
Chris Meyer	Patrolman
Andrew Berg	K9 Officer
Tim Resheske	Patrolman
Kolton Kessler	Patrolman
Logan Otto	Patrolman

Respectfully submitted,

 - Chief of Police



NEKOOSA PUBLIC WORKS

MONTHLY REPORT

March 2025

Streets

- As we move into March and leave February, the streets crew is focusing on tree cleanup throughout the city. We continue to remove dead Ash trees from various locations in street boulevards. We plan to replace trees in the locations we remove these trees subject to the homeowners agreeing to the new tree planting.
- The streets crew have been working in the Lynn Hill concrete & asphalt yard removing trees and brush and making the storage yard more accessible.
- Streets crew has been working at the water & wastewater plant on painting some walls and floors as part of the maintenance of the two plants.

Public Works Fleet

- This past month most of the work efforts have been directed at maintenance of snow equipment as we had a few plowable snow

events. As we head into March, we will be keeping our eyes on possible snow and ice events but moving towards the equipment change out in the spring.

Water Utility

- We are still asking a group of homeowners to run water continuously, but we plan to start the third week in March to cancel the water running as temperatures continue to improve.

Sewer Utility

- In the main office building we have two heaters located in the basement where raw sewage enters the plant. Both in the basement and first floor both heaters this winter have reached the end of their service life. We reached out to our local contractor to provide a cost for replacement. Both heaters must be rated as explosion proof. The cost is estimated for the 2 heaters is about \$20,000. We are looking into other options for heaters as well. We need to have them in place by next winter. This will be on the agenda in April for discussion and action.

Director Updates

- As we have discussed at the committee meetings, we will be reconstructing 2nd Street from Patton to Prospect this summer. Bidding will start this month, and we will open bids on March 28. This item will appear on the public works committee on April 1.
- We are finalizing a letter to be mailed to all potential business owners

that may have or need a grease trap to manage grease. We plan to start in April to conduct inspections at each business.

Training & Staff Activity

- On March 4, an Aspirus mobile hearing truck was at our municipal garage conducting hearing tests on the public works staff. Hearing testing is completed annually and provides all staff with an update on hearing conservation and results on everyone's hearing abilities.

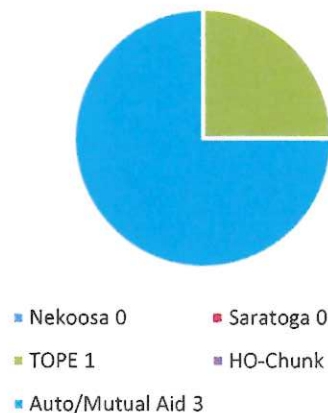


Monthly Report February 2025

Activities:

- 🔥 Fire training night (DNR Wildland fire refresher)
- 🔥 Christmas party/Awards night
- 🔥 EMR training night
- 🔥 Chief Hartje attended the Common Council meeting
- 🔥 Fire Dept monthly meeting
- 🔥 Captain Keyzer attended Wood County Fire Investigation Taskforce meeting in Pittsville
- 🔥 Chief Hartje attend a meeting with Domtar

February Fire Calls



February EMS Calls



Type	Nekoosa	Saratoga	Township	Ho-Chunk	Mutual Aid	February Total	YTD Total
Fire	0	0	1	0	3	4	14
EMS	26	1	0	0	0	27	50
Totals							64

Nekoosa Area Community/Senior Center Scheduled Receivable Account											
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due		
Total Bookings 2010		\$190.00	\$300.00	\$50.00	\$200.00	\$765.00	\$565.00	\$200.00	\$0.00		
Total Bookings 2011		\$1,672.35	\$9,211.50	\$1,600.00	\$3,600.00	\$16,633.85	\$12,437.85	\$4,196.00	\$0.00		
Total Bookings 2012		\$3,853.00	\$12,287.00	\$2,560.00	\$4,383.50	\$23,933.50	\$18,023.50	\$5,910.00	\$0.00		
Total Bookings 2013		\$3,527.18	\$14,653.00	\$2,800.00	\$4,266.82	\$26,147.00	\$17,935.50	\$8,211.50	\$0.00		
Total Bookings 2014		\$2,939.00	\$11,180.00	\$2,000.00	\$3,620.00	\$20,289.00	\$14,846.00	\$5,443.00	\$0.00		
Total Bookings 2015		\$3,732.00	\$15,060.00	\$3,210.00	\$4,822.00	\$27,464.00	\$19,638.00	\$7,826.00	\$0.00		
Total Bookings 2016		\$3,003.77	\$9,965.00	\$2,300.00	\$2,350.00	\$17,618.77	\$12,638.77	\$4,980.00	\$0.00		
Total Bookings 2017		\$3,860.92	\$12,120.00	\$2,600.00	\$3,835.00	\$22,415.92	\$17,000.00	\$5,205.00	\$200.92		
Total Bookings 2018		\$2,560.00	\$9,690.00	\$4,759.50	\$2,490.00	\$19,499.50	\$16,249.50	\$3,250.00	\$0.00		
Total Bookings 2019		\$4,646.30	\$12,530.00	\$5,556.00	\$2,175.00	\$24,907.30	\$18,012.30	\$7,345.00	\$0.00		
Total Bookings 2022		\$3,280.00	\$16,850.00	\$2,000.00	\$2,000.00	\$24,230.00	\$6,050.00	\$17,980.00	\$0.00		
Total Bookings 2023		\$6,200.00	\$13,905.00	\$400.00	\$800.00	\$21,305.00	\$1,550.00	\$7,000.00	\$150.00		
Total Bookings 2024		\$4,075.00	\$12,250.00	\$800.00	\$200.00	\$17,325.00	\$2,950.00	\$4,750.00	\$300.00		
2025											
Date	Event	Small/Large Conf/ Misc.	Main Hall	Kitchen	Security Deposit	Total Charge	Down Payment	Paid Balance	Amount Due		
1/2/25-1/8/25	Jacoby Pool Tournament		800			\$800.00		\$800.00	\$0.00		
01/11/25	Smeldbron Family Christmas	\$100.00				\$100.00			\$0.00		
1/12/2025	Barker Celebration of Life		250			\$250.00			\$0.00		
1/17/2025	WTA Monthly Meeting	\$100.00				\$100.00		\$100.00	\$0.00		
1/18/2025	Bridal Shower	\$100.00				\$100.00		\$100.00	\$0.00		
1/25/2025	Fire Department	\$0.00				\$0.00			\$0.00		
2/1/2025	Be Mine Valentine		300			\$300.00			\$0.00		
2/8/2025	Fire Department					\$0.00			\$0.00		
2/13-15/2025	Wakley Winter Fest		\$300.00			\$300.00	\$150.00		\$150.00		
02/16/25	Olseon Party	\$50.00				\$50.00			\$50.00		
02/18/25	ELECTIONS					\$0.00			\$0.00		
2/18-2/19/2025	Domtar	\$200.00				\$200.00			\$0.00		
02/20/25	State of WI PSC LRTP Scoping Meeting		\$300.00			\$300.00			\$300.00		
02/23/25	CWSA School		\$0.00			\$0.00			\$0.00		
02/27/25	Chefs for Change-Family Center		\$300.00			\$300.00		\$300.00	\$0.00		
03/04/25	Glavinured	\$100.00				\$100.00			\$100.00		
03/06/25	Early Childhood Nekoosa Schools		\$100.00			\$100.00			\$100.00		
03/08/25	Baby Shower-Berry		\$300.00			\$300.00		\$300.00	\$0.00		
03/10/25	Domtar	\$100.00				\$100.00			\$100.00		
03/11/25	Domtar	\$100.00				\$100.00			\$100.00		

March 5, 2025

You are hereby notified that there will be a meeting of the Charles and JoAnn Lester Public Library Board of Trustees at **2pm** on Monday, March 10, 2025 in the Buehler Room at the Charles and JoAnn Lester Library, 100 Park Street, Nekoosa, WI 54457.

- AGENDA
1. Call to order
 2. Roll Call
 3. PUBLIC NOTICE: Members of the public who wish to address the Library Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the President as set forth in Robert's Rules of Order.
 4. Minutes of the Meeting of February 2025
 5. Treasurer's Report February 2025
 6. Donations
Mrs. Lester
InCourage: Patrica Lieber and Lorraine Sein Fund
 7. Director's Report
 8. Vouchers

NEW BUSINESS

9. ALA Rural Libraries Grant Update
10. Annual Report
11. Library Maintenance
12. Central Wisconsin Children's Museum

OLD BUSINESS

13. Furnace update
14. Summer Reading Program

Any person who has special needs and plans on attending this meeting should contact the Library Board as soon as possible to ensure that reasonable accommodations can be made. Please call 886-7879.

Charles & JoAnn Lester Library

Board Minutes: Feb. 10, 2025

Board Present: Brad Hamilton, Laura Lewis, Nita Kirst, Lucy McGinley

Excused Absent: Jennifer Dye, Jesse McKeever, Elaine Wolfe

Staff Present: Darla Allen (Director)

The regular meeting of the Charles & JoAnn Lester Library was called to order at 2 p.m. by President Nita Kirst.

Motion to approve the minutes of Jan. 13, 2025 was made by Brad Hamilton and seconded by Laura Lewis. Motion carried.

Motion to approve the treasurer's report was made by Brad Hamilton and seconded by Lucy McGinley. Motion carried.

Vouchers were reviewed and signed by Lucy McGinley. Motion to approve payment of \$19,570.03—Subway \$24.00—Buehler Fund, E-Con \$465.00 and Solarus \$368.20 was made by Lucy McGinley and seconded by Laura Lewis. Motion carried.

Staff compensation will remain at 3% for 2025

Motion to adjourn at 2:25 p.m. was made by Brad Hamilton and seconded by Laura Lewis.
Motion

Submitted by Lucy McGinley—Secretary

Director's Report

I completed the Annual Report, and got it signed and delivered to SCLS to be sent on to the State DPI.

We got the Summer Reading program planned and on the calendar.

Met with Ben from United Way and set up date for United Way Great Book giveaway, and discussed library projects. Looking to find more opportunities to work together.

I ordered SLP materials from Collaborative Summer Library Program.

Dealt with two significant patron behavior issues this month.

NEW BUSINESS

9. ALA Rural Libraries Grant Update

This has not yet been announced publicly, however, the Charles & JoAnn Lester Library was chosen by American Library Association (ALA) as a recipient of a \$10,000 Rural Libraries grant to be used towards our ADA accessible circulation desk update. As library use continues to evolve, we see more need for one-on-one instruction with devices, more older patrons with mobility issues, and patrons with "unseen" disabilities that would be better served with a centralized desk with dedicated patron seating.

I am including blueprints along with a price quote. There will likely be additional cost to relocate existing electrical that is currently mounted on the desk. As the cost for this project is in excess of our grant, I have been working on additional grant requests. There are some additional steps I need to complete for the grant, but those are well in hand.

10. Annual Report completed and filed

11. Library Maintenance

I have contacted a few carpet cleaning companies. When we received the new walk-off carpeting, it was recommended that we have it professionally extracted in order to prolong the life of the carpet. I would also like to have the entire carpet in the library professionally extracted, as the carpet is now 16 years old, and I have only ever spot cleaned it with my own little green machine carpet cleaner. Additionally, I would like to have the floors professionally scrubbed and waxed, again, so that we may rejuvenate the appearance.

12. Central Wisconsin Children's Museum worked with us to offer a family pass (up to 6 people). We were able to purchase a pass for \$125, that can be checked out by families in our community, giving them an opportunity to use the Central Wisconsin Children's Museum for free.

OLD BUSINESS

13. Furnace update

We finally got the project complete with the addition of the repaired sheet metal ductwork.

14. Summer Reading Program

We have our summer reading program planned. The theme this year is "Color Your World". We have the following programs planned:

June 9-13. Sign up week, Boomwhackers, Great Book Giveaway with United Way, and ZooZort live animal program.

June 16- 20 Touch a Truck and Friendship bracelet making

June 23 – 27 Wood County Extension 4-H and Farm Exploration Center

July 1-3 Balloon Artist and 4th of July Ice cream/ Water fight party

July 7-10 Scavenger Hunt

July 14-18 Wood County 4H

July 21-25 Perler Bead craft

July 28 – 30 Diamond Art

August will be movie Mondays