



Common Council Minutes

The Common Council met at the City of Nekoosa Office

Location: Council Chambers, 951 Market St. Nekoosa, WI 54457

Time: Tuesday, February 11th, 2025, at 7:00 P.M.

Call to Order

The meeting was called to order at 7:01pm by Mayor Daniel J. Carlson. The roll call was conducted by City Clerk Kallee Dhein.

Roll Call

Aldermen Present: Anthony Carlson, Garrett Kuhn, Daniel Downing, Michael Kumm, Brad Hamilton, Larry Krubsack, and Adam Buehring.

Brian Krubsack was noted as absent.

Also in attendance was Rick Schmidt - Public Works Director, and Mike Hartje – Fire Chief

Attendance via Zoom: Nick Abts – City Attorney

Citizen Comment

No comments were brought to the attention of the council.

Approval of Previous Common Council Minutes – January 14th, 2025

A motion was made to approve the minutes of the previous Common Council meeting on January 14th, 2025, as written.

Motion by: Anthony Carlson

Seconded by: Garrett Kuhn

Motion carried unanimously.

Treasurer Report – January 2025

A motion was made to approve the Treasurer's report as written.

Motion by: Anthony Carlson

Seconded by: Brad Hamilton

Motion carried unanimously.

Committee Reports

Committee of the Whole – February 4th, 2025

Meeting Minutes:

- 1.) *Motion by Anthony Carlson, seconded by Garrett Kuhn, to go into closed session pursuant to WI Stats 19.85 (1) to discuss TID #4 and the development agreement with S.C. Swiderski on Peckham Rd.*

2.) *Motion by Larry Krubsack, seconded by Anthony Carlson, to go into an open session pursuant to WI Stats 19.85 (2) to make possible recommendations from closed session.*

Respectfully submitted, Kallee Dhein, City Clerk

City Attorney Nick Abts elaborated on the outcome of the closed session. He stated that, pursuant to the terms of the contract, he would be providing a notice of default to S.C. Swiderski. He emphasized that everyone should be clear on the terms stated in the letter. The attorney also clarified that future negotiations or potential litigation would not be made public until results occur, as is typical practice. He noted that if litigation were to occur, it would be visible on CCAP or become a matter of public record in other ways.

The attorney stated that the initial notice of default was appropriately done publicly, but future matters related to this might require closed sessions. He assured the council that he would keep them and all relevant personnel, including Rick, apprised of any developments following the notice of default.

Mayor Carlson inquired if a motion was needed for the attorney to send the notice of default. The attorney confirmed that no motion was necessary.

Public Works

A motion was made to approve the minutes of the Public Works Committee report of February 4th, 2025 to be accepted as written.

Motion by: Larry Krubsack

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Recommend taking out a long-term loan from Nekoosa Port Edwards Bank to acquire two new DPW patrol trucks at a total not to exceed \$452,000.*
2. *Recommend implementing the city's new forestry ordinance and send out a newsletter to city residents.*
3. *Discussed completing a title search on the triangle lot immediately north of the wastewater plant to clearly define ownership of the land.*
4. *Recommend approving the proposal from Mead & Hunt for GIS mapping technical services for 2025 at a cost not to exceed \$11,500.00.*
5. *Discussed possible road said projects with Wood County grant funds for 2025.*
6. *Recommend adding necessary accessories to Wastewater plant truck #2 and Mechanic truck #7 at a cost not to exceed \$3,717.00.*

Respectfully submitted, Adam Buehring, Secretary

Motion that Items 1,2,4, and 6 of the Public Works Committee Meeting be adopted for action.

Motion by: Larry Krubsack

Seconded by: Anthony Carlson

Roll call vote: 7 Ayes, 0 Nays.

Motion carried unanimously.

Property Recreation and Human Affairs

A motion was made to approve the minutes of the Property Recreation and Human Affairs Committee report of February 4th, 2025 to be accepted as written.

Motion by: Adam Buehring

Seconded by: Brad Hamilton

Motion carried unanimously.

Meeting Minutes:

1. *Recommend IT upgrades to the Community Center for \$2,060.00.*
2. *Recommend Hightower Painting for touch up work in the Community Center for \$1,430.00.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 1 and 2 of the Property Recreation and Human Affairs Committee Meeting be adopted for action.

Motion by: Adam Buehring Seconded by: Brad Hamilton Roll call vote: 7 Ayes, 0 Nays.

Motion carried unanimously.

Ways & Means

A motion was made to approve the minutes of the Ways & Means Committee report of February 11th, 2025 be accepted as written.

Motion by: Anthony Carlson Seconded by: Garrett Kuhn Motion carried unanimously.

Meeting Minutes:

- 1.) *Audited the bill list.*
- 2.) *Recommend temporary class B retailers license for Wis. Rapids Family Center Inc. for Chefs for Change event at Nekoosa Community Center on February 27, 2025.*
- 3.) *Recommend beverage operators license for Erik Wenzel at Nita Brew, Bobbi Hanneman at The Edge, and Tammy Hoffman at the Edge.*

Respectfully submitted, Larry Krubsack, Secretary

Motion that Item 1,2, and 3 of the Ways and Means Committee Meeting be adopted for action.

Motion by: Anthony Carlson Seconded by: Brad Hamilton Roll call vote: 7 Ayes, 0 Nays.

Motion carried unanimously.

Old Business

No old business items were brought forward for discussion.

New Business

Resolution of money transfer from revenue to expense accounts.

A motion was made to pass a resolution that lists the police department and public works accounts that needed transfers from revenues to expense accounts.

Motion by: Brad Hamilton Seconded by: Mike Kumm Roll call vote: 7 Ayes, 0 Nays.

Approval of all Department Reports

A motion was made to approve the various monthly reports from the Police Chief, Public Works Director, Fire Department, Community Center, Airport Commission, and Charles & JoAnn Lester Library.

Motion by: Brad Hamilton Seconded by: Anthony Carlson Motion carried unanimously.

Audit Bill List / Approval of Bills

General Disbursements:

Check #63075 - #63167 payments from 01/15/2025 – 02/11/2025

Total Expenditure from all Funds = \$265,140.49

Water and Sewer Disbursements:

Check #11740-11764 payments from 01/15/2025 – 02/11/2025

Total Expenditure from all Funds = \$65,450.11

Payroll:

Check #56172-56183 Voucher #V13137- V13204 payments from 01/15/2025 – 02/11/2025

Total: \$97,800.01

A motion was made to approve the bills for the month.

Motion by: Brad Hamilton

Seconded by: Garrett Kuhn

Roll call vote: 7 Ayes, 0 Nays.

Motion carried unanimously.

Adjournment

A motion was made to adjourn the meeting.

Motion by: Brad Hamilton

Seconded by: Larry Krubsack

Motion carried unanimously.

Meeting adjourned at 7:12pm

TREASURER'S FINANCIAL REPORT		NEKOOSA POLICE DEPARTMENT		GENERAL	
GENERAL FUND					
JANUARY 2025					
<u>BOAT LAUNCH</u>		Domtar Donation	3,700.00	TOTAL RECEIPTS 01-31-2025	1,389,472.47
Annual	20.00	K-9 Plush Dog Sales	340.00	BOOK BALANCE 12-31-2024	2,740,249.06
Daily	5.00	Krubsack Donation	476.45		4,129,721.50
		Parking Tickets	60.00	DISBURSEMENTS 01-31-2025	1,355,568.64
		School SRO Reimbursement	18,953.52	BOOK BALANCE 01-31-2025	2,774,152.86
			23,529.97	OUTSTANDING CHECKS 01-31-2025	42,724.98
					2,816,877.84
		<u>NEKOOSA PORT EDWARDS STATE BANK</u>		OUTSTANDING ACH 01-31-2025	2,127.45
		Interest on NOW Account	226.98	BANK BALANCE 01-31-2025	2,814,750.39
<u>BUILDING / FENCE PERMIT</u>	330.00	<u>NEKOOSA PUBLIC WORKS</u>			
		Krubsack Donation	476.46		
<u>CHARLES & JOANN LESTER LIBRARY</u>		<u>OPERATOR LICENSE</u>		<u>WATER</u>	
Book Sale	59.75	Getzlaff, Jason Andrew	5.00	TOTAL RECEIPTS 01-31-2025	129,267.28
Café	76.75	Hanneman, Bobbi	5.00	ACH ERROR 01-31-2025	788.40
E-Commerce	68.11	Hoffman, Tammy	5.00	BOOK BALANCE 01-31-2025	1,776,625.99
Fax, Fines, Photocopies, Misc.	353.20	Layton, Bruce	5.00		1,951,797.70
Juneau County Library Aid	6,256.66	Walta, Theresa	10.00	DISBURSEMENTS 01-31-2025	69,244.31
Overpayment Refund	242.57	Wenzel, Erik	10.00	BOOK BALANCE 01-31-2025	1,882,553.39
Wood County Library Aid	53,999.00		40.00	OUTSTANDING CHECKS 01-31-2025	16,888.23
	61,056.04				1,899,441.62
<u>CITATION PAYMENTS</u>	3,964.50	<u>REAL ESTATE OVERPAYMENTS</u>	48.90	OUTSTANDING ACH 01-31-2025	277.64
		<u>REAL ESTATE TAXES</u>	1,001,582.03	BANK BALANCE 01-31-2025	1,899,719.26
<u>CONDITIONAL USE PERMIT</u>	50.00	<u>RECYCLE PICKUP</u>	50.00		
<u>DOG LICENSES</u>	132.00	<u>RITCHAY INC.</u>		<u>LONG TERM INVESTMENT</u>	
<u>FIRE RETAINER FEE</u>		Riverside Cemetery	1,600.00	Nekoosa Port Edwards State Bank	
HoChunk Nation	9,635.00			CD #40532, Maturity 12 Months - \$20,479.27 Owned jointly with the Town	
Port Edwards, Town of	18,194.03	<u>RIVERSIDE PARK</u>	25.00	Of Port Edwards for the future closure of the landfill.	
Saratoga, Town of	48,006.28	<u>SENIOR/COMMUNITY CENTER</u>		Local Government Investment Pool – Water Account	
	75,835.31	Rentals	1,280.00	Balance \$1,014,404.73	
<u>FRANCHISE FEES</u>		<u>SPECIAL ASSESSMENTS</u>	45,300.93		
Solarus	657.97	<u>SPECIAL ASSESSMENT REQUEST</u>	50.00	Respectfully submitted,	
<u>KAUTZER PARK DONATION</u>		<u>WISCONSIN, STATE OF</u>			
Domtar	100,000.00	General Transportation Aid	65,466.76		
<u>LEAD TEST</u>	20.00	<u>WOOD, COUNTY OF</u>			
<u>MOBILE HOME TAXES</u>		4 TH ¼ Tower Rent	5,914.58		
Moccasin MHP	648.55	Dec. 2024 Special Charges	685.03	Bobbi Hertzberg	
			6,599.61	Treasurer, City of Nekoosa	
<u>NEKOOSA FIRE DEPARTMENT</u>		<u>TOTAL RECEIPTS</u>	1,389,472.47		
Krubsack Donation	476.46				

